



The Corporation of the City of Sault Ste. Marie
Regular Meeting of City Council
Agenda

Monday, November 4, 2019

4:30 pm

Council Chambers

Civic Centre

	Pages
1. Adoption of Minutes	11 - 24
Mover Councillor L. Dufour Seconder Councillor C. Gardi Resolved that the Minutes of the Special Meeting of 2019 10 16 and the Minutes of the Regular Council Meeting of 2019 10 22 be approved.	
2. Questions and Information Arising Out of the Minutes and not Otherwise on the Agenda	
3. Declaration of Pecuniary Interest	
4. Approve Agenda as Presented	
Mover Councillor L. Dufour Seconder Councillor M. Scott Resolved that the Agenda for 2019 11 04 City Council Meeting as presented be approved.	
5. Proclamations/Delegations	
5.1 YMCA Peace Week	25 - 31
Carly Smith, Youth Outreach Worker, YMCA Youth Gambling Awareness Program	
5.2 Community Recognition Award	32 - 37

Arts Council of Sault Ste. Marie

5.3 Parks and Recreation Master Plan 38 - 52

Virginia McLeod, Manager, Recreation and Culture

6. Communications and Routine Reports of City Departments, Boards and Committees – Consent Agenda

Mover Councillor L. Vezeau-Allen

Seconder Councillor C. Gardi

Resolved that all the items listed under date 2019 11 04 – Agenda item 6 – Consent Agenda be approved as recommended.

6.1 RFP – Architectural & Engineering Services – Twin Pad Expansion – Northern Community Centre 53 - 55

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover Councillor L. Vezeau-Allen

Seconder Councillor M. Scott

Resolved that the report of the Manager of Purchasing dated 2019 11 04 be received and that the proposal submitted by Idea Inc. of Sault Ste. Marie, ON for the provision of architectural and engineering services associated with the planning, design, tendering and contract administration of the Twin Pad Expansion to be located at the Northern Community Centre, 616 Goulais Avenue, be approved; further that the Finance Department be authorized to internally fund in the short term (2019 and 2020) up to \$1,310,000 to advance the project.

A by-law authorizing signature of an agreement for this project will appear on a future Council Agenda.

6.2 Tender for HVAC Upgrades – James L. McIntyre Centennial Library 56 - 59

A report of the Manager of Purchasing is attached for the consideration of Council.

The relevant By-law 2019-214 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.3 Tender for Line Painting – City of Sault Ste. Marie – Traffic Division 60 - 62

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover Councillor L. Dufour

Seconder Councillor C. Gardi

Resolved that the report of the Manager of Purchasing dated 2019 11 04 be received and that the tender submitted by 2228977 Ontario Inc. (o/a RanN Maintenance) to provide Line Painting services for City streets as required by the Traffic Division of Public Works the Traffic Division of PWT at their low tendered prices, subject to

annual adjustment, for the 2020, 2021 and 2022 seasons and extension option be approved.

6.4 Third Quarter Financial Report – September 30, 2019 63 - 83

A report of the Manager of Capital Planning and Audits is attached for the consideration of Council.

Mover Councillor L. Dufour

Seconder Councillor M. Scott

That the report of the Manager of Audits and Capital Planning dated 2019 11 04 concerning the Third Quarter Financial Report to September 30, 2019 be received as information.

6.5 Delegation of Duties for Collection of Taxes 84 - 84

A report of the Chief Financial Officer and Treasurer is attached for the consideration of Council.

The relevant By-law 2019-220 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.6 ICIP Community, Culture and Recreation Fund Application 85 - 89

A report of the Deputy CAO, Community Development and Enterprise Services is attached for the consideration of Council.

Mover Councillor L. Dufour

Seconder Councillor C. Gardi

Resolved that the report of the Deputy CAO Community Development and Enterprise Services dated 2019 11 04 concerning ICIP – Community, Culture and Recreation Fund Application be received and that Council designate the development of a twin-pad ice rink at the Northern Community Centre as the City's top infrastructure priority and direct staff to submit the twin pad project to the Investing in Canada Infrastructure Program – Community, Culture & Recreation Stream.

6.7 Transit Pass Partnership with District of Sault Ste. Marie Social Services Administration Board 90 - 95

A report of the Director of Community Services is attached for the consideration of Council.

The relevant By-law 2019-218 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.8 Transit Single Use Passes – Local Agencies 96 - 98

A report of the Director of Community Services is attached for the consideration of Council.

Mover Councillor L. Vezeau-Allen

Seconder Councillor M. Scott

Resolved that the report of the Director of Community Services dated 2019 11 04 concerning Transit Single Use Passes – Local Agencies be received and that the program be extended for a further year; and if the program continues to be successful (based on feedback) that the Director of Community Services be authorized to continue to extend the pass distribution on an annual basis.

6.9 Municipal Capital Facilities Exemption Request – Mill Market Sault Ste. Marie, Huron Street 99 - 101

A report of the City Solicitor is attached for the consideration of Council.

The relevant By-laws 2019-211 and 2019-212 are listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.10 Amending Agreement with Bell Mobility Inc. – 57 Des Chenes Drive 102 - 103

A report of the Assistant City Solicitor is attached for the consideration of Council.

The relevant By-law 2019-217 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.11 Amending Agreement with Bell Mobility Inc. – 105 West Street 104 - 105

A report of the Assistant City Solicitor is attached for the consideration of Council.

The relevant By-law 2019-216 is listed under item of the Agenda and will be read with all by-laws under that item.

6.12 Black Road Connecting Link Project – Offer to Purchase 106 - 107

A report of the Assistant City Solicitor is attached for the consideration of Council.

The relevant By-law 2019-215 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.13 Amendments to By-Law 2011-161 – Vehicles for Hire 108 - 109

A report of the City Solicitor is attached for the consideration of Council.

The relevant By-law 2019-221 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.14 Municipal Law Enforcement Officers 110 - 114

A report of the Manager of Transit and Parking is attached for the consideration of Council.

The relevant By-law 2019-219 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.15 Fire Services Cost Recovery Report 115 - 118

A report of the Fire Chief is attached for the consideration of Council.

Mover Councillor L. Dufour

Seconder Councillor M. Scott

Resolved that the report of the Fire Chief dated 2019 11 04 concerning Fire Services Cost Recovery be received and that a cost recovery by-law for false alarms, gas leaks and third party recoveries be developed for adoption by Council.

7. Reports of City Departments, Boards and Committees

7.1 Administration

7.2 Corporate Services

7.3 Community Development and Enterprise Services

7.3.1 Parks and Recreation Master Plan Update 2020-2025 119 - 194

A report of the Manager of Recreation and Culture is attached for the consideration of Council.

Mover Councillor L. Vezeau-Allen

Seconder Councillor C. Gardi

Resolved that the report of the Manager of Recreation and Culture dated 2019 11 04 be received and that the Sault Ste. Marie Parks and Recreation Master Plan Update 2020–2025 be approved in principle;

Further that staff be directed to work to achieve the goals and actions outlined in the Plan with any municipal monetary requests referred to future budgets.

7.3.2 Parks Analysis 195 - 208

A report of the Manager of Recreation and Culture was received by Council.

Mover Councillor L. Vezeau-Allen

Seconder Councillor M. Scott

Resolved that the report of the Manager of Recreation and Culture dated 2019 11 04 concerning the parks analysis be received that staff be directed to work with community partners to revitalize Anna Marinelli Park in 2020 with Public Works and Engineering Services performing installation of playground components;

Further that staff develop a multi-year plan targeting revitalization of neighbourhood parks or greenspaces annually including an assessment of properties, review of operational staffing and capital requirements, and report to Council.

7.4 Public Works and Engineering Services

7.5 Fire Services

7.6 Legal

7.7 Planning

7.8 Boards and Committees

8. Unfinished Business, Notice of Motions and Resolutions Placed on Agenda by Members of Council

8.1 Remembrance Day Parking for Veterans

Mover Councillor M. Shoemaker

Seconder Councillor C. Gardi

Whereas the City of Sault Ste. Marie currently offers two-hour free parking at municipal parking lots and on-street parking spaces to veterans who have the poppy licence plates throughout the year; and

Whereas on Remembrance Day, events in the downtown core honouring the sacrifices of those veterans are often longer than two hours in length;

Now Therefore Be It Resolved that every year on Remembrance Day, veterans with a poppy licence plate be granted free parking at all municipal parking lots and on-street parking spaces for the entire day.

8.2 Shopping Cart Management Plan

Mover Councillor M. Shoemaker

Seconder Councillor M. Bruni

Whereas the issue of shopping carts is frequently raised as a nuisance in those areas of Sault Ste. Marie where large retail stores are located; and

Whereas it is common for shoppers to leave various retail stores with their shopping carts to facilitate their bringing home of groceries or other goods; and

Whereas most often, shopping carts that leave a retail store's property are left abandoned on sidewalks, boulevards or paths throughout the City; and

Whereas many retail stores use local services to retrieve and recover shopping carts that are abandoned throughout the City; and

Whereas certain retail stores do not use local services to retrieve their shopping carts, allowing them to become a neighbourhood nuisance, and requiring taxpayer funded Public Works employees to attend at various areas throughout the City to retrieve and dispose of the abandoned shopping carts; and

Whereas it is a civic responsibility of all businesses and residents in the City of Sault Ste. Marie to maintain the property standards and beauty of our City;

Now Therefore Be It Resolved that the Legal Department and the Public Works Department be requested to bring forward to City Council for its consideration a draft by-law that would require retailers that use shopping carts to develop a shopping cart management plan for the retrieval and return of abandoned shopping carts outside of that retailer's property boundaries;

Further Be It Resolved that the draft by-law ensures enforcement mechanisms are in place for retailers that do not comply or uphold their shopping cart management plan, once developed, or, alternatively, that penalties are in place for failing to develop a shopping cart management plan.

8.3 Ronald A. Irwin Commemoration

Mover Councillor C. Gardi

Seconder Councillor M. Shoemaker

Whereas Ronald A. Irwin has served the City of Sault Ste. Marie in many capacities, including: as Member of federal Parliament from 1980 to 1984 and from 1993 to 1997, as Mayor of the City of Sault Ste. Marie from 1972 to 1974, prior to which he served as a member of Council and as a school Trustee; and

Whereas Mr. Irwin has also served the country of Canada as the Minister of Indian Affairs and Northern Development (1993 – 1997); as Ambassador to Ireland (1998 – 2001); and as Consul General of Canada in Boston (2001 – 2005); and

Whereas Ronald A. Irwin was made a Member of the Order of Canada in 1975 and awarded the Sault Ste. Marie Medal of Merit in 1999; and

Whereas it is proper and fitting for the City to consider an appropriate commemoration of Mr. Irwin's contributions to the City of Sault Ste. Marie;

Now Therefore Be It Resolved that a Committee of Council consisting of the Mayor and three councillors with input from Mr. Irwin and/or his family be established to determine the appropriate way for the City of Sault Ste. Marie to commemorate Ronald Irwin's service to this community.

9. Committee of the Whole for the Purpose of Such Matters as are Referred to it by the Council by Resolution

10. Adoption of Report of the Committee of the Whole

11. Consideration and Passing of By-laws

Mover Councillor L. Dufour

Seconder Councillor C. Gardi

Resolved that all By-laws under item 11 of the Agenda under date 2019 11 04 be approved.

11.1 By-laws before Council to be passed which do not require more than a simple majority

- 11.1.1 By-law 2019-211 (Agreement) Mill Market Sault Ste. Marie** 209 - 212
- A report from the City Solicitor is on the Agenda.
- Mover Councillor L. Dufour
Seconded Councillor C. Gardi
Resolved that By-law 2019-211 being a by-law to authorize an agreement between the City and the Mill Market Sault Ste. Marie for the provision of a Municipal Capital Facility at the Mill Market, Huron Street be passed in open Council this 4th day of November, 2019.
- 11.1.2 By-law 2019-212 (Taxation Exemption) Mill Market Sault Ste. Marie** 213 - 217
- A report from the City Solicitor is on the Agenda.
- Mover Councillor L. Dufour
Seconded Councillor C. Gardi
Resolved that By-law 2019-212 being a by-law to provide for the taxation exemption for the Mill Market Sault Ste. Marie as a Municipal Capital Facility be passed in open Council this 4th day of November, 2019.
- 11.1.3 By-law 2019-214 (Agreement) S&T Electrical Contractors Limited** 218 - 218
- A report from the Manager of Purchasing is on the Agenda.
- Mover Councillor L. Dufour
Seconded Councillor C. Gardi
Resolved that By-law 2019-214 being a by-law to authorize the execution of the Agreement between the City and S&T Electrical Contractors Limited for the HVAC upgrades to the James L. McIntyre Centennial Library be passed in open Council this 4th day of November, 2019.
- 11.1.4 By-law 2019-215 Purchase of Part 498 Black Road from Roy Graham Trucking Ltd.** 219 - 220
- A report from the Assistant City Solicitor/Senior Litigation Counsel is on the Agenda.
- Mover Councillor L. Dufour
Seconded Councillor C. Gardi
Resolved that By-law 2019-215 being a by-law to authorize the acquisition of property located at 498 Black Road (Roy Graham Trucking Ltd.) be passed in open Council this 4th day of November, 2019.
- 11.1.5 By-law 2019-216 (Agreement) Bell Mobility 105 West Street** 221 - 223
- A report from the Assistant City Solicitor/Senior Litigation Counsel is on the Agenda.
- Mover Councillor L. Dufour

Secondar Councillor C. Gardi

Resolved that By-law 2019-216 being a by-law to authorize the execution of the Amending Agreement between the City and Bell Mobility Inc. to amend the insurance requirements in the Agreement dated January 7, 2007 be passed in open Council this 4th day of November, 2019.

11.1.6 By-law 2019-217 (Agreement) Bell Mobility 57 Des Chenes Drive 224 - 225

A report from the Assistant City Solicitor/Senior Litigation Counsel is on the Agenda.

Mover Councillor L. Dufour

Secondar Councillor C. Gardi

Resolved that By-law 2019-217 being a by-law to authorize the execution of the Amending Agreement between the City and Bell Mobility Inc. to amend the insurance requirements in the Agreement dated March 1, 2014 be passed in open Council this 4th day of November, 2019.

11.1.7 By-law 2019-218 (Agreement) Partnership with The Sault Ste. Marie District Social Services Administration Board 226 - 232

A report from the Director, Community Services is on the Agenda.

Mover Councillor L. Dufour

Secondar Councillor C. Gardi

Resolved that By-law 2019-218 being a by-law to authorize the execution of the Agreement between the City and The Sault Ste. Marie District Social Services Administration Board to extend the existing lease agreement for a "flat fee for service" for transit services be passed in open Council this 4th day of November, 2019.

11.1.8 By-law 2019-219 (Parking) Municipal Law Enforcement Officers 233 - 235

A report from the Manager of Transit and Parking is on the Agenda.

Mover Councillor L. Dufour

Secondar Councillor C. Gardi

Resolved that By-law 2019-219 being a by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305 be passed in open Council this 4th day of November, 2019.

11.1.9 By-law 2019-220 (Delegation) Duties for Collection of Taxes 236 - 236

A report from the Chief Financial Officer and Treasurer is on the Agenda.

Mover Councillor L. Dufour

Secondar Councillor C. Gardi

Resolved that By-law 2019-220 being a by-law to delegate the powers and duties of

the Treasurer under Part X of the Municipal Act to the Manager of Taxation be passed in open Council this 4th day of November, 2019.

11.1.10 By-law 2019-221 (Taxis) Schedule Amendments 237 - 238

A report from the City Solicitor is on the Agenda.

Mover Councillor L. Dufour

Seconder Councillor C. Gardi

Resolved that By-law 2019-221 being a by-law to amend By-law 2011-161 (Taxis) be passed in open Council this 4th day of November, 2019.

11.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority

11.3 By-laws before Council for THIRD reading which do not require more than a simple majority

12. Questions By, New Business From, or Addresses by Members of Council Concerning Matters Not Otherwise on the Agenda

13. Closed Session

Mover Councillor L. Dufour

Seconder Councillor C. Gardi

Resolved that this Council proceed into closed session to discuss:

- potential acquisition/disposition of land; and
- a position/plan to be applied in negotiations

Further Be It Resolved that should the said closed session be adjourned, the Council may reconvene in closed session to continue to discuss the same matters without the need for a further authorizing resolution.

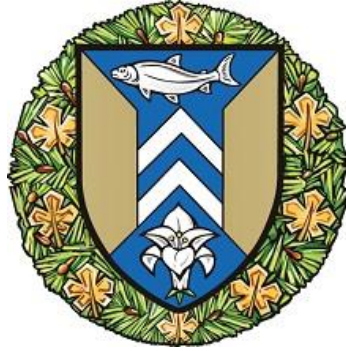
Municipal Act sections 239(2)(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

14. Adjournment

Mover Councillor L. Dufour

Seconder Councillor M. Scott

Resolved that this Council now adjourn.



The Corporation of the City of Sault Ste. Marie

Special Meeting of City Council

Minutes

Wednesday, October 16, 2019

4:00 pm

Russ Ramsay Board Room

Civic Centre

Present: Councillor P. Christian, Councillor S. Hollingsworth, Councillor L. Dufour,
Councillor D. Hilsinger, Councillor M. Shoemaker, Councillor M. Bruni,
Councillor R. Niro, Councillor C. Gardi, Councillor M. Scott

Absent: Mayor C. Provenzano, Councillor L. Vezeau-Allen

Officials: M. White, R. Tyczinski

1. Approve Agenda as Presented

Moved By Councillor M. Bruni

Seconded By Councillor D. Hilsinger

That the Agenda for the 2019 10 16 Special City Council Meeting as presented be approved.

Carried

2. Declaration of Pecuniary Interest

3. Committee of the Whole

Moved By Councillor M. Bruni

Seconded By Councillor D. Hilsinger

Resolved that City Council now proceed into Committee of the Whole to consider the following matter referred to it for consideration – Corporate Strategic Plan.

Carried

4. Rise and Report

Moved By Councillor M. Bruni

Seconded By Councillor D. Hilsinger

Resolved that the Committee of the Whole Council now rise without reporting.

Carried

5. Adjournment

Moved By Councillor M. Bruni

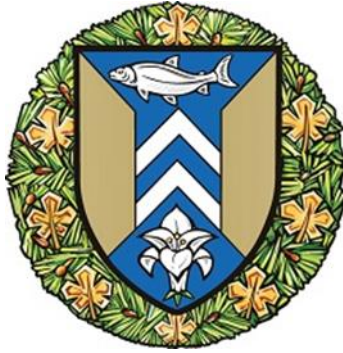
Seconded By Councillor D. Hilsinger

That this Council shall now adjourn.

Carried

Mayor

City Clerk



REGULAR MEETING OF CITY COUNCIL

MINUTES

Tuesday, October 22, 2019

4:30 pm

Council Chambers

Civic Centre

Present: Mayor C. Provenzano, Councillor P. Christian, Councillor S. Hollingsworth, Councillor L. Dufour, Councillor L. Vezeau-Allen, Councillor D. Hilsinger, Councillor M. Shoemaker, Councillor M. Bruni, Councillor R. Niro, Councillor C. Gardi, Councillor M. Scott

Officials: M. White, R. Tyczinski, T. Vair, L. Girardi, P. Johnson, K. Fields, M. Zuppa, S. Schell, S. Hamilton Beach, D. Elliott, F. Coccimiglio, M. Borowicz-Sibenik, B. Lamming, T. Vecchio, C. Taddo, M. Blanchard

1. Adoption of Minutes

Moved by: Councillor M. Bruni

Seconded by: Councillor D. Hilsinger

Resolved that the Minutes of the Regular Council Meeting of 2019 10 07 be approved.

Carried

2. Questions and Information Arising Out of the Minutes and not Otherwise on the Agenda

3. Declaration of Pecuniary Interest

3.1 Councillor R. Niro – YMCA – Investing in Canada Infrastructure Program

Daughter is employed by the YMCA.

3.2 Councillor M. Shoemaker – Sault Ste. Marie Airport Development Corporation Economic Development Fund Application

Sault Ste. Marie Airport Development Corporation is a client of law firm.

4. Approve Agenda as Presented

Moved by: Councillor M. Bruni

Seconded by: Councillor M. Shoemaker

Resolved that the Agenda for 2019 10 22 City Council Meeting as presented be approved.

Carried

5. Proclamations/Delegations

5.1 Francophone Immigration Week

5.2 World Polio Day

Jennifer Dickson, Volunteer Rotarian, Sault North Rotary was in attendance.

5.3 NorOnt Open House (October 23)

Stephen Flewelling, Chief Development Officer, NorOnt Resources was in attendance.

5.4 YMCA – Investing in Canada Infrastructure Program

Councillor R. Niro declared a conflict on this item. (Daughter is employed by the YMCA.)

Tracey Cooke, Chief Executive Officer, Sault Ste. Marie YMCA was in attendance.

Moved by: Councillor M. Bruni

Seconded by: Councillor M. Shoemaker

Whereas the Sault Ste. Marie YMCA is a long-standing charity with a rich history of 119 years in the community ensuring that everyone has a place where they belong; and

Whereas the YMCA exists purely to help make the community a better place by focusing on providing opportunities for everyone to learn, participate and contribute to healthier choices and lifestyles as well as a place where everyone is welcome, regardless of economic circumstance; and

Whereas the YMCA has reached a critical juncture in its history whereby the current 54-year-old facility on McNabb Street has aged to a point where it is no longer able to meet the needs of its members or our community at large and is nearing the end of its life cycle; and

Whereas the YMCA is prepared to make a significant investment to apply for funding through the Investing in Canada Infrastructure Program: Culture and Recreation Stream to support a new building at the McNabb site that would continue to serve the community and broader region for many generations to come;

Now Therefore Be It Resolved that City Council endorse and support this application for funding and look forward to future collaborations with the YMCA on this project.

Majority	For	Against	Absent
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro			
Councillor C. Gardi			X
Councillor M. Scott	X		
Results	9	0	1

Carried

5.5 Landfill Business and Implementation Plan

Rick Talvitie, Manager, Northern Ontario, AECOM was in attendance.

5.6 Sault Ste. Marie Airport Development Corporation Economic Development Fund Application

Councillor M. Shoemaker declared a conflict on this item. (Sault Ste. Marie Airport Development Corporation is a client of law firm.)

Terry Bos, President and CEO, Sault Ste. Marie Airport Development Corporation was in attendance.

6. Communications and Routine Reports of City Departments, Boards and Committees – Consent Agenda

Moved by: Councillor R. Niro

Seconded by: Councillor D. Hilsinger

Resolved that all the items listed under date 2019 10 22 – Agenda item 6 – Consent Agenda be approved as recommended.

Carried

6.1 Level III Withdrawal Management Facility

Correspondence from Mayor Provenzano to Missanabie Cree First Nation, Sault Area Hospital and Algoma University was received for the information of Council.

6.2 Outstanding Council Resolutions

6.3 Boards and Committees – Police Record Checks

The report of the Deputy City Clerk was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor D. Hilsinger

Resolved that the report of the Deputy City Clerk dated 2019 10 22 concerning Boards and Committees – Police Record Checks be received and that boards and committees of Council that have direct contact with vulnerable individuals or handle cash be requested to include a requirement for police record checks in their terms of reference at no cost to the member(s).

Carried

6.4 Property Tax Appeals – October 2019

The report of the Manager of Taxation was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor M. Shoemaker

Resolved that the report of the Manager of Taxation dated 2019 10 22 concerning Property Tax Appeals be received and that the tax records be amended pursuant to Section 357 of the *Municipal Act*.

Carried

6.5 Data Share Agreement with Enbridge Gas Inc.

The report of the City Solicitor was received by Council.

The relevant By-law 2019-207 is listed under item 11 of the Minutes.

6.6 Amendments to Smoking By-law

The report of the Assistant City Solicitor was received by Council.

The relevant By-law 2019-200 is listed under item 11 of the Minutes.

6.7 Standard Licence to Occupy City Property Agreement

The report of the Assistant City Solicitor was received by Council.

The relevant By-law 2019-210 is listed under item 11 of the Minutes.

6.8 Licence Agreement / Noise By-law Exemption – Remembrance Day Ceremony Gun Salute

The report of the City Solicitor was received by Council.

The relevant By-laws 2019-202 and 2019-203 are listed under item 11 of the Minutes.

6.9 Licence Agreement for 64 Church Street (Hub Trail)

The report of the Solicitor/Prosecutor was received by Council.

The relevant By-law 2019-209 is listed under item 11 of the Minutes.

6.10 Celebrate Canada Program – Funding Application

The report of the Supervisor of Community Services was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor M. Shoemaker

Resolved that the report of the Supervisor of Community Services dated 2019 10 22 concerning 2020 Celebrate Canada Program Funding be received and that staff be authorized to apply to the Department of Canadian Heritage for the 2020 Celebrate Canada Program to assist in funding the City of Sault Ste. Marie Canada Day Celebration.

Carried

6.11 Wayfinding Memorandum of Understanding – Destination Northern Ontario

The report of the Senior Planner was received by Council.

The relevant By-law 2019-213 is listed under item 11 of the Agenda.

6.12 Batchewana First Nation – Rankin Traffic Access EA

The report of the Municipal Services Engineer was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor D. Hilsinger

Resolved that the report of the Municipal Services Engineer dated 2019 10 22 concerning Anna Street Environmental Assessment be received and that engineering services be awarded to WSP Canada Inc.

Carried

6.13 Storm Sewer Repair on Group Health Centre and Canadian Tire Easements

The report of the Manager of Design and Transportation Engineering was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that the report of the Manager of Design and Transportation Engineering dated 2019 10 22 concerning Storm Sewer Repair on Group Health Centre and Canadian Tire Easements be received and that Council authorize Staff to issue a construction tender by invitation to local contractors to complete this work.

Carried

7. Reports of City Departments, Boards and Committees

7.1 Administration

7.2 Corporate Services

7.3 Community Development and Enterprise Services

7.3.1 Sault Ste. Marie Airport Development Corporation Economic Development Fund Request

Councillor M. Shoemaker declared a conflict on this item. (Sault Ste. Marie Airport Development Corporation is a client of law firm.)

The report of the Deputy CAO, Community Development and Enterprise Services was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor D. Hilsinger

Resolved that the report of the Deputy CAO, Community Development and Enterprise Services dated 2019 10 22 concerning the Economic Development Fund application from the Sault Ste. Marie Airport

Development Corporation for its expansion project be approved in the amount of \$100,000 for the years 2019 and 2020 respectively for a total of \$200,000 over two years.

Majority	For	Against	Absent
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen		X	
Councillor D. Hilsinger	X		
Councillor M. Shoemaker			
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
Results	9	1	0

Carried

7.4 Public Works and Engineering Services

7.4.1 Landfill Business and Implementation Plan

A report of the Land Development and Environmental Engineer was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that the report of the Land Development and Environmental Engineer dated 2019 10 22 concerning the Landfill Business and Implementation Plan be received and that scenario 6 of the Waste Management System Business Plan be approved including the 2020 operating budget funding of a \$239,000 levy increase and an increase in the tipping fee from \$70/tonne to \$77/tonne.

Majority	For	Against	Absent
Mayor C. Provenzano	X		
Councillor P. Christian	X		
Councillor S. Hollingsworth	X		
Councillor L. Dufour	X		
Councillor L. Vezeau-Allen	X		
Councillor D. Hilsinger	X		
Councillor M. Shoemaker	X		
Councillor M. Bruni	X		
Councillor R. Niro	X		
Councillor C. Gardi	X		
Councillor M. Scott	X		
Results	11	0	0

Carried

7.5 Fire Services

7.6 Legal

7.7 Planning

7.8 Boards and Committees

8. Unfinished Business, Notice of Motions and Resolutions Placed on Agenda by Members of Council

9. Committee of the Whole for the Purpose of Such Matters as are Referred to it by the Council by Resolution

10. Adoption of Report of the Committee of the Whole

11. Consideration and Passing of By-laws

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that all By-laws under item 11 of the Agenda under date 2019 10 22 be approved.

Carried

11.1 By-laws before Council to be passed which do not require more than a simple majority

11.1.1 By-law 2019-200 (Smoking) Regulation

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-200 being a by-law to regulate the smoking and consumption of tobacco, cannabis and electronic cigarettes in public places, enclosed workplaces and City Buildings in the City of Sault Ste. Marie be passed in open Council this 22nd day of October, 2019.

Carried

11.1.2 By-law 2019-201 (Street Assumptions) Various Streets

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-201 being a by-law to assume for public use and establish as public streets various parcels of land conveyed to the City be passed in open Council this 22nd day of October, 2019.

Carried

11.1.3 By-law 2019-202 (Agreement) Remembrance Day Ceremony Gun Salute

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-202 being a by-law to authorize the execution of the Agreement between the City and Her Majesty the Queen in Right of Canada, as represented by the Minister of National Defence for the purpose of a Remembrance Day Ceremony Gun Salute, in support of the annual Remembrance Day commemoration scheduled for November 11, 2019 be passed in open Council this 8th day of October, 2019.

Carried

11.1.4 By-law 2019-203 (Regulations) Noise Exemption

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-203 being a by-law to exempt her Majesty the Queen in Right of Canada, as represented by the Minister of National Defence (49th Field Regiment), while using the Hub Trail Boardwalk, from By-law 2008-168 being a firearms by-law to prohibit the discharge of firearms in the municipality and from By-law 80-200 being a by-law respecting noises in the City of Sault Ste. Marie be passed in open Council this 22nd day of October, 2019.

Carried

11.1.5 By-law 2019-204 (Zoning) 1274 and 1276 Queen Street East

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-204 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 1274 Queen Street East and 1276 Queen Street East (Harald and Sonja Prenzel) be passed in open Council this 22nd day of October, 2019.

Carried

11.1.6 By-law 2019-205 (Zoning) 90 Chapple Avenue

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-205 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 90 Chapple Avenue (Sault Ste. Marie Housing Corporation) be passed in open Council this 22nd day of October, 2019.

Carried

11.1.7 By-law 2019-206 (Development Control) 90 Chapple Avenue

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-206 being a by-law to designate the lands located at 90 Chapple Avenue an area of site plan control (Sault Ste. Marie Housing Corporation) be passed in open Council this 22nd day of October, 2019.

Carried

11.1.8 By-law 2019-207 (Agreement) Enbridge Gas Inc. Data

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-207 being a by-law to authorize the execution of the Agreement between the City and Enbridge Gas Inc. to obtain annual natural gas consumption data for the years 2017 and 2018 be passed in open Council this 22nd day of October, 2019.

Carried

11.1.9 By-law 2019-208 (Agreement) Insectarium (Entomica)

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-208 being a by-law to authorize execution of the Agreement between the City and The Sault Ste. Marie Insectarium ("Entomica") for an amendment to the previous EDF agreement to reflect the use of funds to hire full-time NOHFC interns, part-time insect care staff and the acquisition of additional insects for programming be passed in open Council this 22nd day of October, 2019.

Carried

11.1.10 By-law 2019-209 (Agreement) Licence Agreement 64 Church (Hub Trail)

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-209 being a By-law to authorize execution of the agreement between the City and Her Majesty the Queen in Right of Ontario as Represented by the Minister of Government and Consumer Services regarding a portion of the Sault Ste. Marie Hub Trail located at 64 Church Street be passed in open Council this 22nd day of October, 2019.

Carried

11.1.11 By-law 2019-210 (Agreement) Standard Form Licence to Occupy City Property and Delegation

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-210 being a by-law to approve the standard form of a Licence to Occupy City Property Agreement; and further to delegate to the Assistant City Solicitor/Senior Litigation Counsel, or her/his delegate, signing authority to execute same on behalf of the City of Sault Ste. Marie.

Carried

11.1.12 By-law 2019-213 (Agreement) Destination Northern Ontario Wayfinding

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that By-law 2019-213 being a by-law to authorize the execution of the Agreement between the City and Destination Northern Ontario to implement a series of bilingual wayfinding signs in Sault Ste. Marie be passed in open Council this 22nd day of October, 2019.

Carried

- 11.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**
- 11.3 By-laws before Council for THIRD reading which do not require more than a simple majority**
- 12. Questions By, New Business From, or Addresses by Members of Council Concerning Matters Not Otherwise on the Agenda**
- 13. Closed Session**
- 14. Adjournment**

Moved by: Councillor R. Niro

Seconded by: Councillor M. Shoemaker

Resolved that this Council now adjourn.

Carried

Mayor

City Clerk

YMCA Peace Week

Nov 16 – 23, 2019

Presentation to Sault Ste. Marie City Council

November 2019

Belonging starts here.



Peace is...

- ReconciliACTION
- Working with newcomers and refugees
- Reducing barriers
- Providing programming and customer service without discrimination
- Adopting environmentally conscious approaches
- Checking micro aggressions at school and work
- And so much more!



GFL Environmental presents
Breakfast for Peace



Kiwanis[®]
CLUB OF LAKESHORE

Page 27 of 238





Featuring Keynote Speaker

Hetty van Gurp

***Recognized “Canadian Hero” by TIME Magazine,
Reader’s Digest and Today’s Parent Magazine***





Values of P.E.A.C.E.

P

Participation – getting involved and encouraging others to get involved in community-building activities

E

Empathy – listening and understanding diverse perspectives to create a sense of belonging for all

A

Advocacy – making the case for positive change in the community

C

Community – building and strengthening community connections and capacity

E

Empowerment – inspiring others to foster peace and helping them gain the skills and tools to succeed



PEACE

Thank you to our Sponsors

Presenting Sponsor



Gold Sponsors



Bronze Sponsors

Algoma Family Services
Ontario Secondary School Teachers Federation
Sault College





**SAULT
STE. MARIE**

Cultural Advisory Board Community Recognition Award

Stone Cradle



Past Recipients

1999

Janet Short
Trixie Hardy

2000

Ed Gartshore
Katherine Gartshore

2001

Carol Gartshore

2002

Jim Franz
Harry Houston

2003

Michael Burtch

2004

Richard Howard
Chris Tossell

2005

Roy Sutton

2006

Linda Burtch
Nora Ann Harrison

2008

Gail Nelson
Judy McGonigal

2009

Webb Surround

2010

Dr. Robert Ewing
John & Ardys Flemming

2011

Mary Rossiter

2012

Joan M. Foster
Honourable Ray Stortini

2013

Russell Mason
Greg Ryckman
Michael Hennesy

2014

Susan Barber
Karen Montgomery-Jones

2016

Kathryn McAuley Yukich
Wendy A. Hamilton

2017

Brian Wilson

2018

Sandra Houston

Community Recognition Award



Algoma Art Society for Visual Arts





**SAULT
STE. MARIE**

PARKS & RECREATION MASTER PLAN

2015 to 2025





Sault Ste. Marie's Parks & Recreation opportunities create a healthy community and play a fundamental role in enhancing the physical environments in which we live.

Through facilities, outdoor settings, and services provided, Parks & Recreation support health and well-being for people of all abilities, ages, socio-economic backgrounds, and ethnicities.

Parks and Recreation provide essential services to our community. Key benefits include:



Economic Benefits

Health and Environmental
Benefits

Social Importance







PRIORITIES



THE FOCUS AREA:

INFRASTRUCTURE



ASSET MANAGEMENT



MAINTAINING EXISTING
INFRASTRUCTURE



NEW INFRASTRUCTURE



THE FOCUS AREA:

SERVICE DELIVERY



DELIVERING EXCELLENT
CUSTOMER SERVICE



ELIMINATING BARRIERS
TO BUSINESS &
STREAMLINING
PROCESSES



DEVELOPING
EMPLOYEES



SAULT
STE. MARIE



THE FOCUS AREA: QUALITY OF LIFE



PROMOTE
QUALITY
OF LIFE
ADVANTAGES



PROMOTE &
SUPPORT
ARTS &
CULTURE



WELCOME &
SEEK OUT
IMMIGRATION



VIBRANT
DOWNTOWN
AREAS



THE FOCUS AREA: COMMUNITY DEVELOPMENT & PARTNERSHIPS



CREATE SOCIAL &
ECONOMIC ACTIVITY



DEVELOP
PARTNERSHIPS WITH
KEY STAKEHOLDERS



MAXIMIZE ECONOMIC
DEVELOPMENT &
INVESTMENT

MUNICIPAL PARKS & RECREATION

Recreation & Culture

- Seniors Services
Drop In Centre
Northern Community Centre
- Bellevue Marina
- Roberta Bondar Marina
- Roberta Bondar Park
- Peter Manzo Pool
- V. E. Greco Pool
- John Rhodes Pool
- Sault Recreational Canal

Community Centers Division

- GFL Memorial Gardens
- Arenas:
John Rhodes Community Centre
W. J. McMeeken Centre



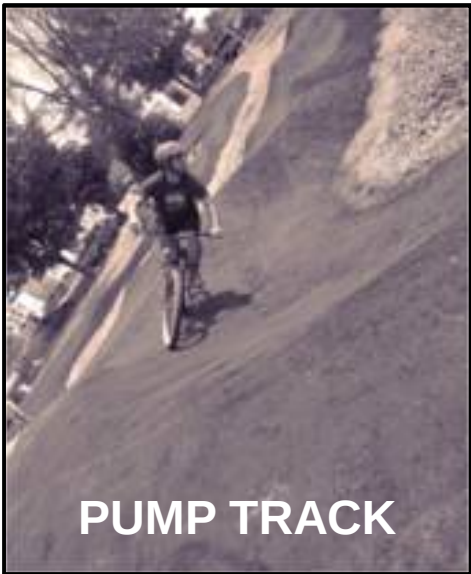
Outdoor Sports & Recreation Facilities

- Strathclair Park Sports Complex
- Queen Elizabeth Sports Complex
- Elliot Park Sports Complex
- North Street Park & Ball Diamond
- John Rowsell Hub Trail
- Esposito Park Pump Track and Outdoor Rink
- Waterfront Walkway
- Kiwanis Club of Lakeshore Disc Golf Course
- Clergue Park Fitness Equipment
- Merrifield & Anna McCrea
Outdoor Ice Rinks
- Clergue Park Skating Trail

Parks & Forestry

- 78 Parks
- 69 CSA Approved Playgrounds
- 245 Floral Beds
- 114 Floral Planters
- 229 Hanging Planters
- 805 acres of City owned parkland

2015-2019 ACCOMPLISHMENTS



PUMP TRACK



OUTDOOR FITNESS CENTRE



ROTARY ADVENTURE & SENSORY PLAYGROUND



**SAULT
STE. MARIE**

Strathclair Park

Lighting Slo-pitch Field “A” and installation of player shelters at 5 ball diamonds. Development of accessible pathways to all slowpitch and soccer fields and increase parking capacity development.





McMeeken Arena Feasibility Study Completed



Bellevue Park Splash Pad



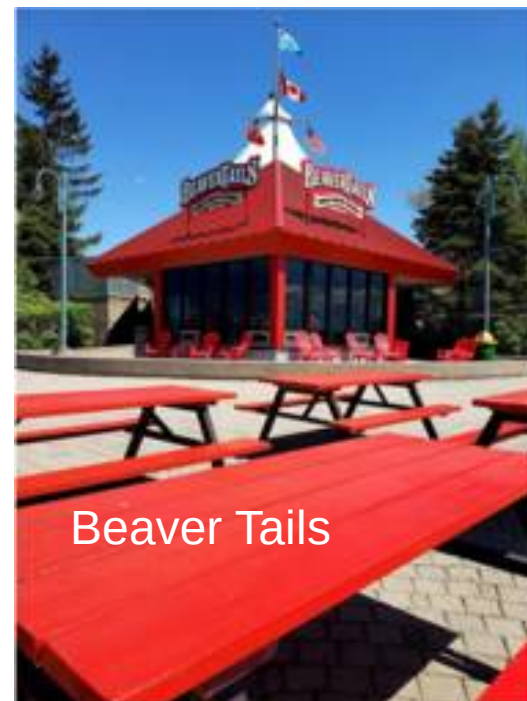
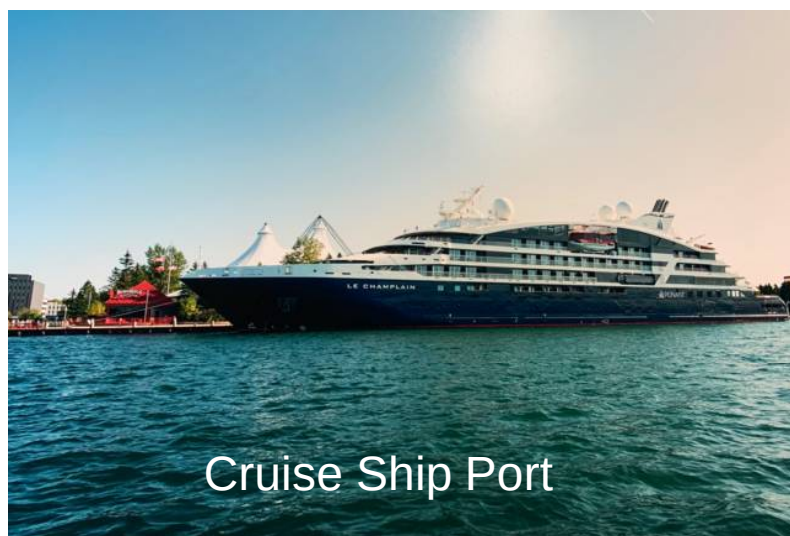
Parks Analysis

- ✓ Develop a comprehensive G.I.S. inventory of City parks and playground equipment with aging report,
- ✓ Prepare an analysis of each park using demographic data, walking distance, age of equipment, parks in close proximity to understand needs and prioritize future capital investment.
- ✓ Develop playground replacement plan and implementation guidelines to ensure accessibility standards are met.



- ✓ Arena glass replacement
- ✓ New ice resurfacer
- ✓ Memorial Tower: Replace glass light enclosure
Repair Stucco Finish and Exterior Painting
- ✓ Suite Expansion Review

Roberta Bondar Marina



- Bike Rentals – photo to be added
- New Marina Management Software



SAULT
STE. MARIE

Bellevue Marina



Replacement of Docks B & E

- New Marina Management software
- New pump out system
- New Gate Locking Hardware





Moving Forward

HIGH LEVEL PRIORITIES 2020 TO 2025



Infrastructure

- Phase 3 of the Northern Community Centre development, replacement of the McMeeken Centre ice pad
- Implement a Park Revitalization Program
- Develop a Downtown Plaza



Service Delivery

- Utilize technology to improve communication and service delivery of municipal parks & recreation opportunities.



Quality of Life

- Infrastructure development on the John Rowsell Hub Trail.

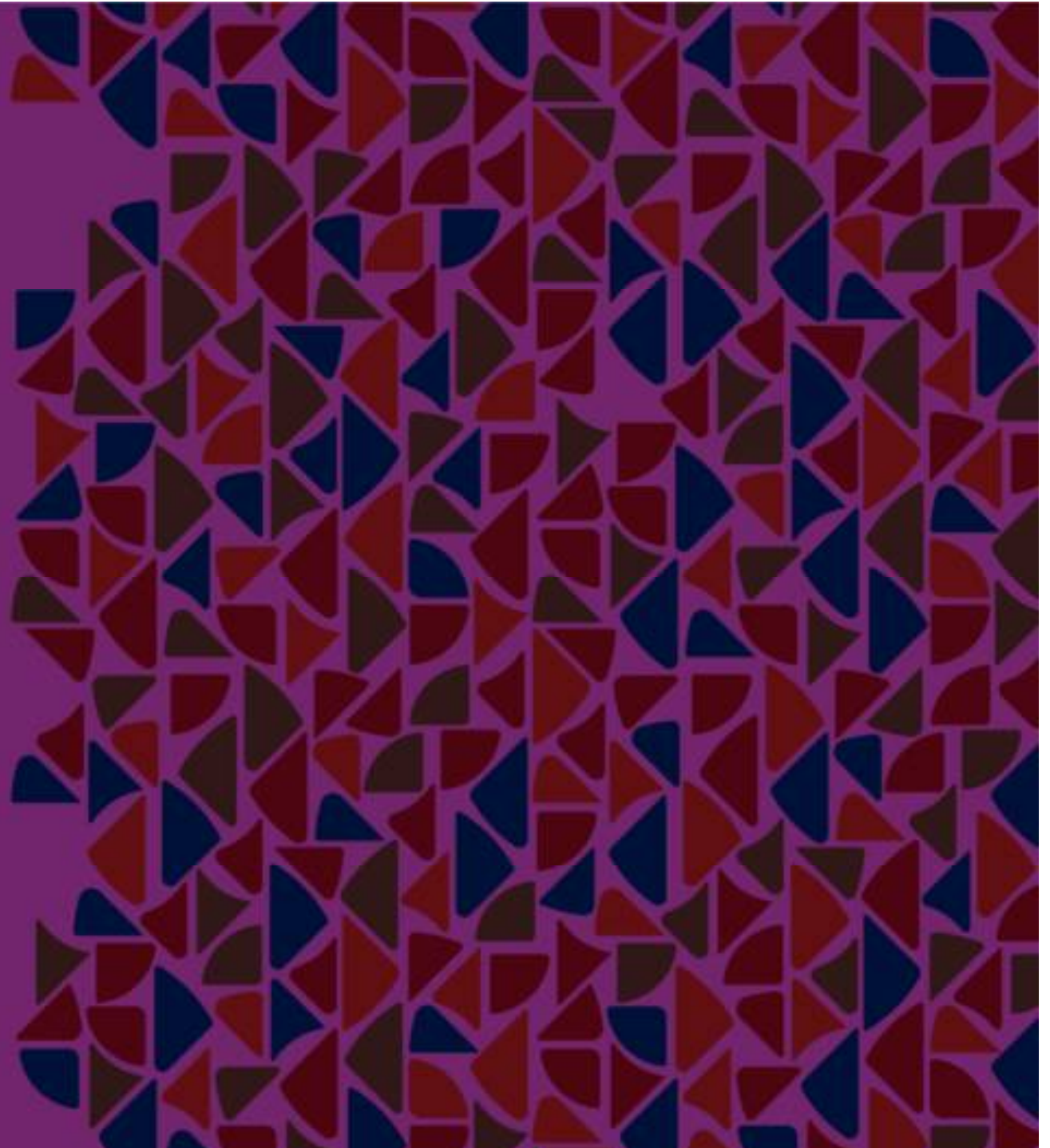


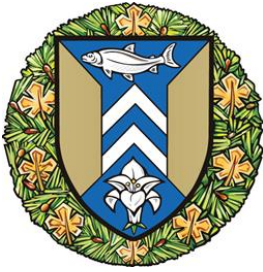
SUMMARY

- ▶ Operating and staffing costs to maintain facilities is an ongoing challenge and will continue to be assessed.
- ▶ Funding of items identified in the Parks and Recreation Master Plan will be accomplished through the annual budgeting process. This process will define and prioritize capital projects and future developments.
- ▶ It is not the City's intent to duplicate recreational facilities or services that exist within our community.
- ▶ The City of Sault Ste. Marie will continue to evaluate requests from community organizations for municipal participation in capital projects.
- ▶ The analysis has indicated that the City of Sault Ste. Marie will need to consider projects in the Parks and Recreation Master Plan that address services and responsible facility asset management.



**SAULT
STE. MARIE**





**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Tim Gowans, Manager of Purchasing

DEPARTMENT: Finance Department

RE: RFP – Architectural & Engineering Services – Twin Pad Expansion – Northern Community Centre

PURPOSE

This report has been prepared for your information and consideration, on behalf of the Evaluation Committee, concerning Proposals received for the provision of architectural and engineering services associated with the planning, design, tendering and contract administration of the Twin Pad Expansion to be located at the Northern Community Centre, 616 Goulais Avenue as required by Community Development and Enterprise Services (CDES). Staff is seeking Council approval of the Evaluation Committee's recommendation. Staff is further seeking Council approval of the authorization for the Finance Department to internally fund in the short term these services (2019 and 2020) up to \$1,350,000 to advance the Project.

BACKGROUND

On September 9, 2019, Council approved the recommendation in a Report of the Deputy CAO – Community Development and Enterprise Services requesting authorization to issue an RFP for the provision of architectural services to advance the construction of the Twin Pad Expansion to the Northern Community Centre.

The Recommendation in a Report of the Director of Community Services was approved by Council at its March 18, 2019 Meeting "authorizing the Finance Department to internally fund in the short term the architectural and engineering design services up to \$1.1 million in 2019 to advance the project."

A Request for Proposal for the provision of architectural and engineering services associated with the planning, design, tendering and contract administration of the Twin Pad Expansion for the Northern Community Centre was publicly advertised and RFP documents forwarded to all firms on our bidders list. Proposals were required to be submitted for consideration no later than 4:00 p.m. on October 17, 2019.

ANALYSIS

Proposals from five (5) proponents were received prior to the closing date:

Architecture49 Inc./David Ellis Architect Inc./WSP Canada
Frontop Engineering Limited/Architects
Idea Inc./N45 Architecture Inc./STEM Engineering
J.L. Richards & Associates Limited/Brisbin Brook Beynon Architects
ZAS Architects Inc./MGP Architects Engineer Inc./Tulloch Engineering

The Proposals received were evaluated by a committee comprised of the DCAO-CDES, and staff - from Community Development and Enterprise Services; from Engineering Services - Public Works & Engineering Services, and from Purchasing - Corporate Services.

It is the consensus of the Evaluation Committee that the Proponent scoring highest in the evaluation process is IDEA Inc. and its proposed team. Evaluation included use of predefined Evaluation Matrix.

IDEA Inc. has proposed fees of approximately \$1,247,500 including non-rebatable HST plus disbursements for provision of the required professional services (the Project). The fees proposed represent approximately 5.33% of the Construction Budget for the Project.

FINANCIAL IMPLICATIONS

Council has approved authorizing the Finance Department to internally fund in the short term the architectural and engineering design services up to \$1.1 million in 2019 to advance the project.” Staff is requesting that the authorization be increased to a total of up to \$1,310,000 in 2019 and 2020. The fees proposed by IDEA Inc. for the planning, design, tendering and contract administration of the Twin Pad Expansion for the Northern Community Centre can be accommodated within this amount.

STRATEGIC PLAN / POLICY IMPACT

The Twin Pad Expansion is linked to Delivery of New Infrastructure as listed in the Infrastructure Focus area of the Corporate Strategic Plan.

RECOMMENDATION

Resolved that the report of the Manager of Purchasing dated 2019 11 04 be received and the recommendation that the proposal submitted by Idea Inc. of Sault Ste. Marie, ON for the provision of architectural and engineering services associated with the planning, design, tendering and contract administration of the Twin Pad Expansion to be located at the Northern Community Centre, 616 Goulais Avenue, be approved.

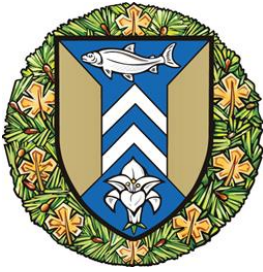
A by-law authorizing signature of an agreement for this project will appear on a future Council Agenda.

It is further resolved that the Finance Department be authorized to internally fund in the short term (2019 and 2020) up to \$1,310,000 to advance the project.

Respectfully submitted,



Tim Gowans
Manager of Purchasing
705.759.5298
t.gowans@cityssm.on.ca



**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Tim Gowans, Manager of Purchasing

DEPARTMENT: Finance Department

RE: Tender for HVAC Upgrades – James L. McIntyre Centennial Library

PURPOSE

Attached hereto for your information and consideration is a summary of the tenders received for HVAC Upgrades at the James L. McIntyre Centennial Library, as required by Public Works & Engineering Services. Staff is seeking Council approval of the tender recommendation.

BACKGROUND

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders was held October 22, 2019 with the Deputy City Clerk in attendance.

ANALYSIS

The tenders received have been thoroughly evaluated and reviewed with the City's Consultant for the project, NOR MECH Engineering Inc. (David Barban), and the Director of Engineering Services. Mr. Barban's report concerning the tenders received is attached for your reference.

FINANCIAL IMPLICATIONS

The low tendered price, meeting specifications, as recommended by the City's Consultant is \$206,979.84 including non-rebatable HST.

Funding in the amount of \$250,000.00 was approved during 2019 Budget deliberations by City Council. This tendered amount and estimated Engineering fees can be accommodated from within this allocation.

STRATEGIC PLAN / POLICY IMPACT

Maintenance of Existing Infrastructure is included in the Infrastructure focus area of the Corporate Strategic Plan.

RECOMMENDATION

Resolved that the report of the Manager of Purchasing dated 2019 11 04 be received and the recommendation that the tender for HVAC Upgrades at the James L. McIntyre Centennial Library be awarded to S & T Electrical Contractors Limited, at their low tendered price, meeting specifications, of \$203,400.00 plus HST, be approved.

By-law 2019-214 authorizing signature of the Contract for this project appears elsewhere on the Council Agenda.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Gowans', with a stylized flourish at the end.

Tim Gowans
Manager of Purchasing
705.759.5298
t.gowans@cityssm.on.ca

NOR MECH ENGINEERING INC.

Mechanical & Electrical Consulting Engineering

1141 Old Garden River Road, Sault Ste. Marie, Ont. P6A 6J8

Phone: (705) 942-0114

Fax: (705) 942-0181

Email: normech@shaw.ca

Date: October 23, 2019

Page 1 of: 2

To: The Corp. of the City of Sault Ste. Marie.

Attn: Mr. Tim Gowans

CC: Sault Ste. Marie Public Library.

Attn: Mr. Matthew MacDonald

Project#: P1174

From: David Barban, P.Eng.

Re: HVAC Upgrades at James L. McIntyre Centennial Library

LETTER OF RECOMMENDATION:

The following project had significant contractor interest during the Tendering Phase. On October 22, 2019 at 12:00:00 local time, the project ended up receiving a total of four sealed bids. The sealed bids were publically opened in the Civic Centre - Thompson Room at 3pm that same day. *Please see attached Tender Results Summary Sheet.*

Our office has since reviewed each of the received bids, and did not find any issues or problems with any of the bids. It is our opinion that all the pricing received is fair and acceptable for the scope of work contained within this project.

The lowest Bid was received from S&T Group, and their bid amount (which includes a project contingency allowance, and both separate prices) is slightly below the revised project budget that was approved back on September 9, 2019. The lowest bid Contractor has been consulted, and they confirmed that they are satisfied with their bid amount.

It is our consulting engineering firm's opinion, that the City of Sault Ste. Marie should accept the lowest price Bid from S&T Group, for the amount of: **\$ 203,400.00 + HST.**

S&T Group is a very competent and high quality contractor, that has previous successful experience working at the SSM Library on several past projects. We look forward to hearing back from the City of SSM, on whether or not they wish to proceed

If you have any questions or concerns, please do not hesitate to contact myself.

Regards,



David Barban, P.Eng.
Consulting Engineer

NOR MECH ENGINEERING INC.

Mechanical & Electrical Consulting Engineering

1141 Old Garden River Road, Sault Ste. Marie, Ont. P6A 6J8

Phone: (705) 942-0114

Fax: (705) 942-0181

Email: normech@shaw.ca

Tender Opening Results:

Project #P1174 ~ HVAC Upgrades at James L. McIntyre Centennial Library

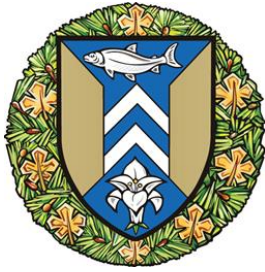
Firm	Stipulated Price	Addendum	Bid Security	Ranking	Comments / Separate Prices
Sal Dan Contractors	\$ 243,300.00 + HST	YES	\$25K security Agreement to Bond	3	Separate Price#1: \$ 10,950.00 Separate Price#2: \$ 10,500.00
S&T Group	\$ 203,400.00 + HST	YES	\$25K security Agreement to Bond	1	Separate Price#1: \$ 10,950.00 Separate Price#2: \$ 10,500.00
George Stone & Sons Construction	\$ 232,760.00 + HST	YES	\$25K security Agreement to Bond	2	Separate Price#1: \$ 10,950.00 Separate Price#2: \$ 10,550.00
Jobst Bros. Construction	\$ 253,249.00 + HST	YES	\$25K security Agreement to Bond	4	Separate Price#1: \$ 6,886.00 Separate Price#2: \$ 8,731.80

Present at Tender Opening:

Kristine, Madison, & Nancy ~ City of SSM.

David Barban ~ Nor Mech Engineering Inc. (Prime Consultant).

Randy Stone & Nick Jobst ~ two of the Bidders.



**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Tim Gowans, Manager of Purchasing

DEPARTMENT: Finance Department

RE: Tender for Line Painting – City of Sault Ste. Marie – Traffic Division

PURPOSE

Attached hereto for your information and consideration is a summary of the tender received for the provision of Line Painting for City streets as required by the Traffic Division of Public Works – Public Works & Engineering Services for the 2020, 2021 and 2022 Seasons. Staff is seeking Council approval of the tender recommendation.

BACKGROUND

The tender was publicly advertised and tender documents mailed to all firms on our bidders list. A public opening of the tenders received was held October 15, 2019 with the Deputy City Clerk in attendance.

ANALYSIS

The tender received has been thoroughly evaluated and reviewed with the Manager of Traffic & Communications – Public Works; and the low tendered price, meeting specifications, has been identified on the attached summary.

This tender covers a three (3) year period commencing with the 2020 Season; with service to commence on or before June 1st each year with the option to extend on an annual basis for up to two (2) additional years. Cost for service for the second and subsequent years will be adjusted in accordance with the escalation clause contained within the tender specifications, which is based on changes to material costs, CPI and fuel adjustment.

FINANCIAL IMPLICATIONS

The low tendered price, meeting specifications, for year 1 is \$207,005.28 including the non-rebatable HST.

Funding for the provision of this service will result in a 2020 Operating Budget contractual increase of \$70,600.

STRATEGIC PLAN / POLICY IMPACT

This is an operational matter not articulated in the Corporate Strategic Plan.

RECOMMENDATION

Resolved that the report of the Manager of Purchasing dated 2019 11 04 be received and the recommendation that the tender submitted by 2228977 Ontario Inc. (o/a RanN Maintenance) to provide Line Painting services for City streets, as required by the Traffic Division of Public Works the Traffic Division of PWT, at their low tendered prices, subject to annual adjustment, for the 2020, 2021 and 2022 Seasons and extension option, be approved.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Gowans', with a stylized flourish at the end.

Tim Gowans
Manager of Purchasing
705.759.5298
t.gowans@cityssm.on.ca

FINANCE DEPARTMENT
PURCHASING DIVISION

Received: October 15, 2019
File: 2019PWE-PWT-42-T

SUMMARY OF TENDERS
LINE PAINTING - TRAFFIC DIVISION

<u>Firm</u>		<u>Total Tendered Price</u> <u>(HST extra)</u> <u>for Year 1</u>	<u>Remarks</u>
2228977 Ontario Inc. (o/a RanN Maintenance) Guelph, ON	Waterbase Paint	\$203,425.00	Meets Specifications Work completion - by July 31, 2020 Ennis Paint and Potters Canada Beads

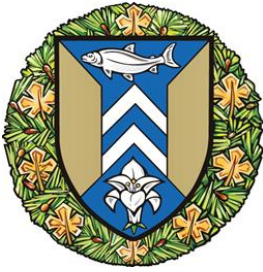
Note: The low tendered price, meeting specifications, is boxed above.

Although only one tender was received, it is deemed to be fair and equitable.

The total cost to the City will be \$207,005.28 including the non-refundable portion of the HST

It is my recommendation that the tendered price, submitted by 2228977 Ontario Inc. (o/a RanN Maintenance), be accepted.

Tim Gowans
Manager of Purchasing



**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Jacob Bruzas, Manager of Audits and Capital Planning

DEPARTMENT: Corporate Services

RE: Third Quarter Financial Report – September 30, 2019

PURPOSE

The purpose of this report is to provide a Nine Month Financial Report to September 30, 2019.

BACKGROUND

The Finance Committee reviewed the 2019 Third Quarter Financial Report on October 23, 2019.

ANALYSIS

Most departments are trending on budget as of September 30, 2019 except for the following material variances:

- In Q3 2019, the City received a transition payment of approximately \$482,900 to offset the tax loss resulting from the Province's decision in 2016 to make non-profit long term care homes tax exempt. The Province noted that 2017 would be the last year we received the transition payment and thus the City did not include it in the 2019 budget. However, this is now the fourth year that the "one-time" payment has been received;
- Cost-saving gapping measures implemented throughout the organization could result in an overall savings of up to \$750,000 to year-end;
- Active Employee Healthcare Benefits are trending under budget corporate wide with an anticipated positive variance of \$400,000 to year-end. The 2020 budget for benefits will be reduced accordingly;
- Retiree Healthcare Benefits are trending over budget. These benefits are self-insured and are difficult to budget for. A shortage of \$200,000 is predicted for this area to year-end 2019. The 2020 budget for this area will be increased to reflect the trend;

- Police Services has seen a decrease of approximately \$400,000 in revenue in 2019. This reduction will be reflected in their 2020 budget; and
- Small positive budget variances throughout the rest of the Corporation total to approximately \$500,000.

The Public Works and Engineering department is trending over budget for Winter Control costs due to the significant winter events that the City experienced in the first quarter of the year. It is expected that with a “typical” early winter season (November and December 2019) the 2019 Winter Control will be over budget by approximately \$1.3 million. However, it is expected that the overage can be accommodated through the positive budget variances experienced in other areas corporate wide as noted above.

Assessment growth to September 30, 2019 was +0.13% (see “Appendix A”) compared to +0.26% to Q3 2018. There is very little additional assessment predicted for the remainder of the year.

The estimates noted are based upon the trends continuing through the remainder of the year. If the trends as identified in this report continue, and the City endures a “normal early winter,” the City will be in a surplus position of up to \$500,000 to year-end (or 0.27% of the total approved 2019 budget).

As per the Surplus Management Policy, any surplus at year end will be distributed as follows:

- Tax Stabilization Reserve 40%
- Capital Reserves 30%
- Long Term Debt 30%

Further, “Appendix B” provides an update on the status of the capital projects approved in the 2019 Budget. Of note:

- Construction on the new West End Sanitary Treatment Plant has yet to begin, accounting for the large balance remaining for Sanitary Sewer projects. Construction is expected in 2020; and
- The Federal Government has yet to sign off on the ICIP funding agreement for the 2019 Transit capital projects. The procurement process will begin as soon as the agreement is finalized.

FINANCIAL IMPLICATIONS

Based upon the financial analysis at the end of the third quarter 2019, a surplus of up to \$500,000 is predicted to the end of the year.

Staff will continue to monitor trends and present to Council at a later meeting the year end December 2019 financial report.

STRATEGIC PLAN / POLICY IMPACT

This is not an activity directly related to the Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

That the report of the Manager of Audits and Capital Planning dated November 4, 2019 concerning the Third Quarter Financial Report to September 30, 2019 be received as information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jacob Bruzas', with a stylized flourish at the end.

Jacob Bruzas
Manager of Audits and Capital Planning
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Appendix A

Net Assessment Growth to September 30, 2019

	2019 Total Assessment Based on Returned Roll	2019 Total Assessment to September 30, 2019	Difference Between Returned Roll and Year End	
Class	CVA	CVA	\$	%
Taxable				
Residential	5,347,934,863	5,360,148,977	12,214,114	0.23%
Multi-residential	396,594,893	396,359,417	-235,476	-0.06%
Com. Occupied	680,653,683	678,072,003	-2,581,680	-0.38%
Com. Exc. Land	6,356,753	6,297,634	-59,119	-0.93%
Shopping Occ.	154,150,224	153,148,269	-1,001,955	-0.65%
Office Occupied	16,512,461	16,512,461	0	0.00%
Parking/Vac. Land	25,159,788	25,892,182	732,394	2.91%
Ind. Occupied	42,927,209	42,751,684	-175,525	-0.41%
Ind. Exc. Land	790,942	790,942	0	0.00%
Ind. Vac. Land	6,730,879	6,406,879	-324,000	-4.81%
Large Ind. Occ.	57,941,511	58,495,623	554,112	0.96%
Large Ind. Exc.	1,752,660	1,436,556	-316,104	-18.04%
Pipelines	25,602,494	25,689,569	87,075	0.34%
Farm	2,204,921	2,248,646	43,725	1.98%
Managed Forests	2,323,606	2,323,606	0	0.00%
Commercial Total Taxable	882,832,909	879,922,549	-2,910,360	-0.33%
Industrial Total Taxable	110,143,201	109,881,684	-261,517	-0.24%
Total Taxable	6,767,636,887	6,776,574,448	8,937,561	0.13%

Appendix B

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2019 CAPITAL BUDGET

SUMMARY OF PROJECTS

As at September 30, 2019

	2019 Approved Capital Budget	Council Approved/ Costs Incurred to Date	Remaining
Roads/Bridges/Storm Sewers	\$ 25,725,000	\$ 22,945,348	\$ 2,779,652
Sanitary Sewer	\$ 21,372,000	\$ 1,827,411	\$ 19,544,589
Transit Fleet & Equipment	\$ 4,050,000	\$ -	\$ 4,050,000
Building Capital Maintenance	\$ 1,918,000	\$ 374,416	\$ 1,543,584
Public Works Fleet & Equipment	\$ 1,134,650	\$ 1,054,263	\$ 80,387
Misc Fleet & Equipment	\$ 1,071,900	\$ -	\$ 1,071,900
Bondar Marina Dock Replacement	\$ 800,000	\$ 796,176	\$ 3,824
Growth Projects	\$ 616,107	\$ 28,790	\$ 587,317
Phase One - New Fire Hall	\$ 450,000	\$ -	\$ 450,000
Landfill Upgrades	\$ 352,000	\$ 14,915	\$ 337,085
TOTAL	\$ 57,489,657	\$ 27,041,320	\$ 30,448,337

CITY OF SAULT STE MARIE

2019 - THIRD QUARTER ENDED SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage	2018	2018	Budget	Percentage
	Actual	2019		Budget-Rem	Actual To:	Actual	2018	Budget-Rem
FISCAL YEAR REMAINING% :				25%	September	Year End		YTD 2018
REVENUE								
Taxation	(\$117,187,357.68)	(\$117,173,658.00)	\$13,699.68	(0.01%)	(\$113,413,262.57)	(\$113,693,255.17)	(\$113,241,817.65)	(0.15%)
Payment in Lieu of taxes	(\$2,867,184.83)	(\$4,366,415.00)	(\$1,499,230.17)	34.34%	(\$2,532,219.85)	(\$4,366,620.12)	(\$4,160,860.00)	39.14%
Fees and user charges	(\$25,983,369.03)	(\$36,392,032.00)	(\$10,408,662.97)	28.60%	(\$27,085,516.90)	(\$35,395,302.73)	(\$35,456,868.12)	23.61%
Government grants	(\$13,457,964.63)	(\$18,293,944.00)	(\$4,835,979.37)	26.43%	(\$13,271,442.22)	(\$18,698,501.54)	(\$17,909,149.54)	25.90%
Interest and Investment income	(\$2,836,959.19)	(\$4,320,000.00)	(\$1,483,040.81)	34.33%	(\$4,496,313.63)	(\$7,110,245.98)	(\$4,305,000.00)	(4.44%)
Contribution from own funds		(\$165,500.00)	(\$165,500.00)	100.00%	(\$65,234.83)	(\$1,388,218.35)	(\$375,500.00)	82.63%
Other income	(\$1,897,231.76)	(\$2,930,000.00)	(\$1,032,768.24)	35.25%	(\$1,194,814.37)	(\$2,099,249.00)	(\$1,595,350.00)	25.11%
Change in future employee benefits			\$0.00	0.00%		(\$220,275.58)		0.00%
	(\$164,230,067.12)	(\$183,641,549.00)	(\$19,411,481.88)	10.57%	(\$162,058,804.37)	(\$182,971,668.47)	(\$177,044,545.31)	8.46%
EXPENDITURES								
Salaries	\$37,209,323.59	\$51,758,745.00	\$14,549,421.41	28.11%	\$36,240,178.69	\$49,606,029.50	\$50,708,534.18	28.53%
Benefits	\$10,530,703.59	\$15,183,606.00	\$4,652,902.41	30.64%	\$10,713,266.14	\$13,897,326.12	\$14,109,448.64	24.07%
TOTAL SALARIES/BENEFITS	\$47,740,027.18	\$66,942,351.00	\$19,202,323.82	28.68%	\$46,953,444.83	\$63,503,355.62	\$64,817,982.82	27.56%
Travel and training	\$197,482.82	\$482,144.00	\$284,661.18	59.04%	\$194,714.05	\$321,242.81	\$442,575.00	56.00%
Vehicle allowance, maintenance and repairs	\$4,284,854.70	\$3,510,789.00	(\$774,065.70)	(22.05%)	\$3,242,907.12	\$4,571,596.43	\$3,310,780.00	2.05%
Utilities and Fuel	\$6,108,743.99	\$10,284,220.00	\$4,175,476.01	40.60%	\$6,717,997.89	\$10,294,740.03	\$10,094,322.00	33.45%
Materials and supplies	\$4,205,195.47	\$5,592,481.00	\$1,387,285.53	24.81%	\$4,233,151.44	\$6,496,826.50	\$5,838,625.72	27.50%
Maintenance and repairs	\$1,706,870.01	\$2,248,663.00	\$541,792.99	24.09%	\$1,522,202.39	\$2,063,783.69	\$2,269,596.00	32.93%
Program expenses	\$670,631.23	\$922,725.00	\$252,093.77	27.32%	\$174,850.29	\$215,839.06	\$182,372.00	4.12%
Goods for resale	\$441,095.24	\$600,690.00	\$159,594.76	26.57%	\$537,973.63	\$666,064.93	\$623,925.00	13.78%
Rents and leases	\$68,636.49	\$99,645.00	\$31,008.51	31.12%	\$67,657.11	\$114,799.22	\$107,645.00	37.15%
Taxes and licenses	\$1,306,520.74	\$1,824,384.00	\$517,863.26	28.39%	\$1,432,303.03	\$1,813,126.45	\$2,109,220.00	32.09%
Financial expenses	\$1,897,261.75	\$2,647,601.00	\$750,339.25	28.34%	\$1,630,816.84	\$4,223,008.27	\$2,649,460.46	38.45%
Purchased and contracted services	\$6,944,586.56	\$9,894,773.00	\$2,950,186.44	29.82%	\$6,334,985.88	\$9,659,394.10	\$9,834,306.00	35.58%
Grants to others	\$39,673,399.68	\$52,168,036.00	\$12,494,636.32	23.95%	\$39,265,414.88	\$52,681,247.02	\$51,069,719.31	23.11%
Long term debt	\$1,706,941.33	\$2,875,685.00	\$1,168,743.67	40.64%	\$1,706,941.33	\$3,243,871.52	\$3,252,490.00	47.52%
Transfer to own funds	\$851,121.00	\$23,476,782.00	\$22,625,661.00	96.37%	\$1,461,202.00	\$24,210,298.01	\$20,356,448.00	92.82%
Capital expense	\$141,131.51	\$290,710.00	\$149,578.49	51.45%	\$169,983.77	\$255,813.02	\$305,208.00	44.31%
Depreciation			\$0.00	0.00%		\$15,926,020.49		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%		(\$159,913.86)		0.00%
Clearing accounts	\$95.00		(\$95.00)	0.00%				0.00%
Less: recoverable costs	(\$278,613.60)	(\$220,130.00)	\$58,483.60	(26.57%)	(\$198,149.96)	(\$640,618.75)	(\$220,130.00)	9.99%
TOTAL OTHER EXPENSES	\$69,925,953.92	\$116,699,198.00	\$46,773,244.08	40.08%	\$68,494,951.69	\$135,957,138.94	\$112,226,562.49	38.97%
	\$117,665,981.10	\$183,641,549.00	\$65,975,567.90	35.93%	\$115,448,396.52	\$199,460,494.56	\$177,044,545.31	34.79%
NET (REVENUE)/EXPENDITURE	(\$46,564,086.02)	\$0.00	\$46,564,086.02		(\$46,610,407.85)	\$16,488,826.09	\$0.00	
Mayor and Council	\$467,517.38	\$700,562.00	\$233,044.62					
Chief Administrative Officer	\$318,974.79	\$383,003.00	\$64,028.21					
Corporate Services	\$6,872,994.34	\$10,492,367.00	\$3,619,372.66					
Legal	\$660,193.09	\$1,103,843.00	\$443,649.91					
Fire Services	\$9,529,071.69	\$13,513,073.00	\$3,984,001.31					
Public Works and Engineering	\$29,277,241.91	\$42,869,503.00	\$13,592,261.09					
Community Development and Enterprise Services	\$9,419,152.83	\$13,828,597.00	\$4,409,444.17					
Levy Board	\$15,760,224.57	\$21,257,110.00	\$5,496,885.43					
Outside Agencies	\$22,631,509.96	\$29,247,005.00	\$6,615,495.04					
Outside Agencies - Other	\$1,172,654.65	\$1,492,056.00	\$319,401.35					
Economic Diversification	\$113,835.04	\$500,000.00	\$386,164.96					
Corporate	(\$144,261,756.91)	(\$144,155,384.00)	\$106,372.91					
Capital and Debt	\$1,474,300.64	\$8,768,265.00	\$7,293,964.36					
	(\$46,564,086.02)	\$0.00	\$46,564,086.02					

MAYOR AND COUNCIL

2019 - THIRD QUARTER ENDED SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage Budget-Rem	2018 Actual To: September	2018 Actual Year End	Budget 2018	Percentage Budget-Rem YTD 2018
FISCAL YEAR REMAINING% :	Actual	2019		25%				
REVENUE								
Contribution from own funds			\$0.00	0.00%		(\$4,260.65)		0.00%
	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	(\$4,260.65)	\$0.00	0.00%
EXPENDITURES								
Salaries	\$322,677.52	\$453,967.00	\$131,289.48	28.92%	\$358,854.67	\$486,803.59	\$493,280.00	27.25%
Benefits	\$46,803.41	\$55,817.00	\$9,013.59	16.15%	\$39,152.86	\$51,766.22	\$71,371.49	45.14%
TOTAL SALARIES/BENEFITS	\$369,480.93	\$509,784.00	\$140,303.07	27.52%	\$398,007.53	\$538,569.81	\$564,651.49	29.51%
Travel and training	\$5,806.11	\$53,500.00	\$47,693.89	89.15%	\$15,059.10	\$19,028.38	\$53,500.00	71.85%
Vehicle allowance, maintenance and repairs	\$23,316.43	\$35,675.00	\$12,358.57	34.64%	\$26,839.17	\$32,284.25	\$36,030.00	25.51%
Materials and supplies	\$55,564.59	\$63,503.00	\$7,938.41	12.50%	\$52,304.20	\$62,598.28	\$63,835.00	18.06%
Purchased and contracted services	\$2,599.31	\$3,100.00	\$500.69	16.15%	\$335.18	\$2,436.73	\$3,100.00	89.19%
Grants to others	\$10,750.01	\$35,000.00	\$24,249.99	69.29%		\$6,410.29	\$25,000.00	100.00%
Transfer to own funds			\$0.00	0.00%		\$17,173.36		0.00%
Depreciation			\$0.00	0.00%		\$1,798.83		0.00%
TOTAL OTHER EXPENSES	\$98,036.45	\$190,778.00	\$92,741.55	48.61%	\$94,537.65	\$141,730.12	\$181,465.00	47.90%
	\$467,517.38	\$700,562.00	\$233,044.62	33.27%	\$492,545.18	\$680,299.93	\$746,116.49	33.99%
NET (REVENUE)/EXPENDITURE	\$467,517.38	\$700,562.00	\$233,044.62	33.27%	\$492,545.18	\$676,039.28	\$746,116.49	33.99%

CAO'S OFFICE

2019 - THIRD QUARTER ENDED
SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage	2018	2018	Budget	Percentage
FISCAL YEAR REMAINING% :	Actual	2019		Budget-Rem	Actual To:	Actual	2018	Budget-Rem
				25%	September	Year End		YTD 2018
REVENUE								
EXPENDITURES								
Salaries	\$241,693.03	\$288,555.00	\$46,861.97	16.24%	\$202,089.58	\$268,757.88	\$288,597.14	29.98%
Benefits	\$61,044.37	\$70,999.00	\$9,954.63	14.02%	\$52,837.34	\$68,929.65	\$68,892.62	23.30%
TOTAL SALARIES/BENEFITS	\$302,737.40	\$359,554.00	\$56,816.60	15.80%	\$254,926.92	\$337,687.53	\$357,489.76	28.69%
Travel and training	\$2,987.20	\$9,215.00	\$6,227.80	67.58%	\$1,842.08	\$2,972.85	\$9,215.00	80.01%
Vehicle allowance, maintenance and repairs	\$5,058.14	\$4,480.00	(\$578.14)	(12.90%)	\$3,559.16	\$4,285.02	\$4,480.00	20.55%
Materials and supplies	\$8,192.05	\$9,364.00	\$1,171.95	12.52%	\$39,478.46	\$44,152.39	\$9,815.00	(302.23%)
Maintenance and repairs		\$150.00	\$150.00	100.00%			\$150.00	100.00%
Purchased and contracted services		\$90.00	\$90.00	100.00%	\$113,651.50		\$90.00	(126,179.44%)
Capital expense		\$150.00	\$150.00	100.00%			\$150.00	100.00%
Depreciation		\$0.00	\$0.00	0.00%		\$908.08		0.00%
TOTAL OTHER EXPENSES	\$16,237.39	\$23,449.00	\$7,211.61	30.75%	\$158,531.20	\$52,318.34	\$23,900.00	(563.31%)
	\$318,974.79	\$383,003.00	\$64,028.21	16.72%	\$413,458.12	\$390,005.87	\$381,389.76	(8.41%)
NET (REVENUE)/EXPENDITURE	\$318,974.79	\$383,003.00	\$64,028.21	16.72%	\$413,458.12	\$390,005.87	\$381,389.76	(8.41%)

CORPORATE SERVICES

2019 - THIRD QUARTER ENDED SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage	2018	2018	Budget	Percentage
FISCAL YEAR REMAINING% :	Actual	2019		Budget-Rem	Actual To:	Actual	2018	Budget-Rem
				25%	September	Year End		YTD 2018
REVENUE								
Fees and user charges	(\$116,235.42)	(\$194,402.00)	(\$78,166.58)	40.21%	(\$110,807.74)	(\$143,768.03)	(\$159,840.00)	30.68%
Government grants	(\$482,848.69)	(\$1,540.00)	\$481,308.69	(31,253.81%)	(\$482,848.69)	(\$489,554.69)	(\$1,540.00)	(31,253.81%)
Contribution from own funds			\$0.00	0.00%		(\$180,515.26)	(\$180,000.00)	100.00%
Other income	(\$110,749.50)	(\$116,400.00)	(\$5,650.50)	4.85%	(\$100,434.37)	(\$178,533.04)	(\$123,850.00)	18.91%
	(\$709,833.61)	(\$312,342.00)	\$397,491.61	(127.26%)	(\$694,090.80)	(\$992,371.02)	(\$465,230.00)	(49.19%)
EXPENDITURES								
Salaries	\$2,964,047.41	\$4,277,751.00	\$1,313,703.59	30.71%	\$3,044,520.51	\$4,352,753.39	\$4,336,280.18	29.79%
Benefits	\$1,493,894.28	\$1,841,206.00	\$347,311.72	18.86%	\$1,388,072.63	\$1,784,634.98	\$1,621,123.23	14.38%
TOTAL SALARIES/BENEFITS	\$4,457,941.69	\$6,118,957.00	\$1,661,015.31	27.15%	\$4,432,593.14	\$6,137,388.37	\$5,957,403.41	25.60%
Travel and training	\$30,213.76	\$88,445.00	\$58,231.24	65.84%	\$32,072.49	\$82,949.66	\$85,945.00	62.68%
Vehicle allowance, maintenance and repairs	\$566.42	\$1,700.00	\$1,133.58	66.68%	\$432.76	\$1,106.96	\$2,500.00	82.69%
Materials and supplies	(\$45,759.01)	\$95,569.00	\$141,328.01	147.88%	\$27,192.87	\$86,481.74	\$169,275.00	83.94%
Maintenance and repairs	\$533,839.06	\$658,123.00	\$124,283.94	18.88%	\$449,953.58	\$516,005.20	\$641,413.00	29.85%
Goods for resale	\$9,600.00	\$19,200.00	\$9,600.00	50.00%	\$9,600.00	\$19,200.00	\$19,200.00	50.00%
Rents and leases	\$9,333.24	\$7,625.00	(\$1,708.24)	(22.40%)	\$5,694.06	\$37,305.16	\$15,625.00	63.56%
Financial expenses	\$1,708,614.36	\$2,546,855.00	\$838,240.64	32.91%	\$1,518,735.02	\$3,862,101.43	\$2,580,191.00	41.14%
Purchased and contracted services	\$799,103.42	\$1,073,348.00	\$274,244.58	25.55%	\$718,657.47	\$1,138,107.58	\$1,024,830.00	29.88%
Grants to others	\$583.39	\$2,000.00	\$1,416.61	70.83%	\$11,844.72	\$959.90	\$2,000.00	(492.24%)
Transfer to own funds		\$75,000.00	\$75,000.00	100.00%		\$96,631.58		0.00%
Capital expense	\$78,791.62	\$117,887.00	\$39,095.38	33.16%	\$84,608.17	\$98,096.19	\$124,347.00	31.96%
Depreciation			\$0.00	0.00%		\$359,393.79		0.00%
TOTAL OTHER EXPENSES	\$3,124,886.26	\$4,685,752.00	\$1,560,865.74	33.31%	\$2,858,791.14	\$6,298,339.19	\$4,665,326.00	38.72%
	\$7,582,827.95	\$10,804,709.00	\$3,221,881.05	29.82%	\$7,291,384.28	\$12,435,727.56	\$10,622,729.41	31.36%
NET (REVENUE)/EXPENDITURE	\$6,872,994.34	\$10,492,367.00	\$3,619,372.66	34.50%	\$6,597,293.48	\$11,443,356.54	\$10,157,499.41	35.05%
HR	1,682,128.08	1,954,756.00	272,627.92	13.95%				
IT	1,567,107.59	2,321,470.00	754,362.41	32.50%				
Clerks	667,550.27	1,044,307.00	376,756.73	36.08%				
Finance	2,956,208.40	5,171,834.00	2,215,625.60	42.84%				
	6,872,994.34	10,492,367.00	3,619,372.66					

LEGAL

2019 - THIRD QUARTER ENDED SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage Budget-Rem	2018 Actual To:	2018 Actual	Budget	Percentage Budget-Rem
FISCAL YEAR REMAINING% :	Actual	2019		25%	September	Year End	2018	YTD 2018
REVENUE								
Fees and user charges	(\$1,706,273.56)	(\$2,261,698.00)	(\$555,424.44)	24.56%	(\$1,817,496.53)	(\$2,282,300.65)	(\$2,149,651.00)	15.45%
Government grants			\$0.00	0.00%	(\$47,228.24)	(\$48,810.24)		0.00%
Interest and Investment income	(\$8,973.72)		\$8,973.72	0.00%	(\$5,210.19)	(\$12,452.18)		0.00%
	(\$1,715,247.28)	(\$2,261,698.00)	(\$546,450.72)	24.16%	(\$1,869,934.96)	(\$2,343,563.07)	(\$2,149,651.00)	13.01%
EXPENDITURES								
Salaries	\$752,440.39	\$1,040,668.00	\$288,227.61	27.70%	\$757,872.37	\$988,496.26	\$1,043,156.71	27.35%
Benefits	\$203,699.16	\$289,740.00	\$86,040.84	29.70%	\$199,830.36	\$252,760.18	\$276,896.13	27.83%
TOTAL SALARIES/BENEFITS	\$956,139.55	\$1,330,408.00	\$374,268.45	28.13%	\$957,702.73	\$1,241,256.44	\$1,320,052.84	27.45%
Travel and training	\$16,907.98	\$21,285.00	\$4,377.02	20.56%	\$14,054.34	\$21,079.08	\$18,735.00	24.98%
Materials and supplies	\$55,085.46	\$75,837.00	\$20,751.54	27.36%	\$51,591.26	\$80,897.13	\$78,815.00	34.54%
Maintenance and repairs	\$30,072.14	\$4,000.00	(\$26,072.14)	(651.80%)		\$1,427.00	\$4,000.00	100.00%
Rents and leases	\$59,303.25	\$78,075.00	\$18,771.75	24.04%	\$51,877.41	\$67,408.42	\$78,075.00	33.55%
Taxes and licenses	\$1,017,709.69	\$1,441,736.00	\$424,026.31	29.41%	\$1,160,264.54	\$1,515,742.71	\$1,797,955.00	35.47%
Purchased and contracted services	\$239,252.79	\$302,000.00	\$62,747.21	20.78%	\$178,789.51	\$374,808.82	\$292,000.00	38.77%
Transfer to own funds		\$102,200.00	\$102,200.00	100.00%		\$171,585.63	\$102,200.00	100.00%
Capital expense	\$969.51	\$10,000.00	\$9,030.49	90.30%	\$2,488.54	\$2,528.32	\$10,000.00	75.11%
Depreciation			\$0.00	0.00%		\$1,749.61		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%		(\$253,260.53)		0.00%
TOTAL OTHER EXPENSES	\$1,419,300.82	\$2,035,133.00	\$615,832.18	30.26%	\$1,459,065.60	\$1,983,966.19	\$2,381,780.00	38.74%
	\$2,375,440.37	\$3,365,541.00	\$990,100.63	29.42%	\$2,416,768.33	\$3,225,222.63	\$3,701,832.84	34.71%
NET (REVENUE)/EXPENDITURE	\$660,193.09	\$1,103,843.00	\$443,649.91	40.19%	\$546,833.37	\$881,659.56	\$1,552,181.84	64.77%

FIRE SERVICES

2019 - THIRD QUARTER ENDED
SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage	2018	2018	Budget	Percentage
FISCAL YEAR REMAINING% :	Actual	2019		Budget-Rem	Actual To:	Actual	2018	Budget-Rem
				25%	September	Year End		YTD 2018
REVENUE								
Fees and user charges	(\$5,183,307.19)	(\$7,661,155.00)	(\$2,477,847.81)	32.34%	(\$6,111,980.29)	(\$7,356,190.65)	(\$7,767,189.10)	21.31%
Government grants			\$0.00	0.00%		(\$1,680.00)		0.00%
Other income	(\$1,573.87)	(\$6,000.00)	(\$4,426.13)	73.77%	(\$3,173.15)	(\$3,688.77)	(\$6,000.00)	47.11%
	(\$5,184,881.06)	(\$7,667,155.00)	(\$2,482,273.94)	32.38%	(\$6,115,153.44)	(\$7,361,559.42)	(\$7,773,189.10)	21.33%
EXPENDITURES								
Salaries	\$10,868,069.87	\$15,392,343.00	\$4,524,273.13	29.39%	\$10,714,477.21	\$14,812,236.81	\$15,139,126.87	29.23%
Benefits	\$3,080,456.17	\$4,373,637.00	\$1,293,180.83	29.57%	\$3,259,273.77	\$4,296,440.07	\$4,061,562.19	19.75%
TOTAL SALARIES/BENEFITS	\$13,948,526.04	\$19,765,980.00	\$5,817,453.96	29.43%	\$13,973,750.98	\$19,108,676.88	\$19,200,689.06	27.22%
Travel and training	\$50,670.39	\$132,320.00	\$81,649.61	61.71%	\$43,258.13	\$60,831.78	\$120,820.00	64.20%
Vehicle allowance, maintenance and repairs	\$188,644.33	\$110,735.00	(\$77,909.33)	(70.36%)	\$145,113.68	\$296,737.83	\$207,580.00	30.09%
Utilities and Fuel	\$169,795.42	\$259,752.00	\$89,956.58	34.63%	\$231,742.56	\$323,323.50	\$323,260.00	28.31%
Materials and supplies	\$109,982.09	\$308,523.00	\$198,540.91	64.35%	\$268,183.93	\$353,993.52	\$412,812.00	35.03%
Maintenance and repairs	\$154,044.26	\$120,640.00	(\$33,404.26)	(27.69%)	\$145,334.54	\$223,790.58	\$196,965.00	26.21%
Rents and leases		\$3,695.00	\$3,695.00	100.00%			\$3,695.00	100.00%
Taxes and licenses	\$54,791.00	\$84,183.00	\$29,392.00	34.91%	\$56,775.00	\$56,775.00	\$57,800.00	1.77%
Financial expenses	\$2,214.91	\$2,500.00	\$285.09	11.40%	\$1,947.06	\$2,556.79	\$2,500.00	22.12%
Purchased and contracted services	\$18,170.19	\$28,334.00	\$10,163.81	35.87%	\$28,100.18	\$213,646.27	\$122,446.00	77.05%
Transfer to own funds		\$303,000.00	\$303,000.00	100.00%		\$317,434.80	\$303,000.00	100.00%
Capital expense	\$17,114.12	\$60,566.00	\$43,451.88	71.74%	\$6,959.82	\$15,609.42	\$69,176.00	89.94%
Depreciation			\$0.00	0.00%		\$441,510.70		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%		\$23,470.92		0.00%
TOTAL OTHER EXPENSES	\$765,426.71	\$1,414,248.00	\$648,821.29	45.88%	\$927,414.90	\$2,329,681.11	\$1,820,054.00	49.04%
	\$14,713,952.75	\$21,180,228.00	\$6,466,275.25	30.53%	\$14,901,165.88	\$21,438,357.99	\$21,020,743.06	29.11%
NET (REVENUE)/EXPENDITURE	\$9,529,071.69	\$13,513,073.00	\$3,984,001.31	29.48%	\$8,786,012.44	\$14,076,798.57	\$13,247,553.96	33.68%

PUBLIC WORKS AND ENGINEERING

2019 - THIRD QUARTER ENDED
SEPTEMBER 30, 2019

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2018	2018	Budget	Percentage
	Actual	2019		Budget-Rem	Actual To:	Actual	2018	Budget-Rem
				25%	September	Year End		YTD 2018
REVENUE								
Fees and user charges	(\$2,677,497.53)	(\$3,102,230.00)	(\$424,732.47)	13.69%	(\$2,539,349.78)	(\$3,409,258.04)	(\$3,433,317.90)	26.04%
Government grants	(\$392,274.21)	(\$689,013.00)	(\$296,738.79)	43.07%	(\$390,919.43)	(\$737,680.95)	(\$757,000.00)	48.36%
Contribution from own funds		(\$10,500.00)	(\$10,500.00)	100.00%		(\$87,185.63)	(\$40,500.00)	100.00%
Other income	(\$85,088.65)	(\$18,500.00)	\$66,588.65	(359.94%)	(\$109,558.92)	(\$170,694.51)	(\$18,500.00)	(492.21%)
	(\$3,154,860.39)	(\$3,820,243.00)	(\$665,382.61)	17.42%	(\$3,039,828.13)	(\$4,404,819.13)	(\$4,249,317.90)	28.46%
EXPENDITURES								
Salaries	\$13,083,537.05	\$17,724,110.00	\$4,640,572.95	26.18%	\$12,570,578.22	\$16,939,668.27	\$17,588,592.97	28.53%
Benefits	\$3,477,212.20	\$5,261,474.00	\$1,784,261.80	33.91%	\$3,587,522.64	\$4,580,360.55	\$5,145,652.70	30.28%
TOTAL SALARIES/BENEFITS	\$16,560,749.25	\$22,985,584.00	\$6,424,834.75	27.95%	\$16,158,100.86	\$21,520,028.82	\$22,734,245.67	28.93%
Travel and training	\$47,074.94	\$105,509.00	\$58,434.06	55.38%	\$64,003.44	\$95,988.12	\$103,240.00	38.01%
Vehicle allowance, maintenance and repairs	\$3,246,347.50	\$2,475,237.00	(\$771,110.50)	(31.15%)	\$2,275,328.11	\$3,146,636.20	\$2,415,230.00	5.79%
Utilities and Fuel	\$3,897,970.34	\$6,887,326.00	\$2,989,355.66	43.40%	\$4,221,175.99	\$6,822,219.40	\$6,805,607.00	37.98%
Materials and supplies	\$2,980,085.01	\$3,757,415.00	\$777,329.99	20.69%	\$2,649,223.99	\$3,905,156.68	\$3,756,239.00	29.47%
Maintenance and repairs	\$194,095.06	\$260,000.00	\$65,904.94	25.35%	\$191,948.13	\$240,832.54	\$264,500.00	27.43%
Taxes and licenses	\$72,255.92	\$127,715.00	\$55,459.08	43.42%	\$56,461.56	\$56,461.56	\$82,715.00	31.74%
Financial expenses	\$4,749.28	\$2,507.00	(\$2,242.28)	(89.44%)	\$4,312.00	\$11,790.87	\$2,500.00	(72.48%)
Purchased and contracted services	\$4,848,846.93	\$7,015,823.00	\$2,166,976.07	30.89%	\$4,891,187.77	\$6,774,553.01	\$6,923,914.00	29.36%
Transfer to own funds	\$851,121.00	\$3,241,738.00	\$2,390,617.00	73.74%	\$851,122.00	\$2,602,329.23	\$2,919,567.00	70.85%
Capital expense	\$7,420.67	\$51,022.00	\$43,601.33	85.46%	\$30,381.16	\$34,046.85	\$51,500.00	41.01%
Depreciation			\$0.00	0.00%		\$13,376,557.05		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%		(\$50,318.25)		0.00%
Less: recoverable costs	(\$278,613.60)	(\$220,130.00)	\$58,483.60	(26.57%)	(\$198,149.96)	(\$640,618.75)	(\$220,130.00)	9.99%
TOTAL OTHER EXPENSES	\$15,871,353.05	\$23,704,162.00	\$7,832,808.95	33.04%	\$15,036,994.19	\$36,375,634.51	\$23,104,882.00	34.92%
	\$32,432,102.30	\$46,689,746.00	\$14,257,643.70	30.54%	\$31,195,095.05	\$57,895,663.33	\$45,839,127.67	31.95%
NET (REVENUE)/EXPENDITURE	\$29,277,241.91	\$42,869,503.00	\$13,592,261.09	31.71%	\$28,155,266.92	\$53,490,844.20	\$41,589,809.77	32.30%
Public Works	21,799,419.70	29,232,742.00	7,433,322.30	25.43%				
Engineering	7,477,822.21	13,636,761.00	6,158,938.79	45.16%				
	29,277,241.91	42,869,503.00	13,592,261.09					

PUBLIC WORKS

2019 - THIRD QUARTER ENDED SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage	2018	2018	Budget	Percentage
	Actual	2019		Budget-Rem	Actual To:	Actual	2018	Budget-Rem
				25%	September	Year End		YTD 2018
FISCAL YEAR REMAINING% :								
REVENUE								
Fees and user charges	(\$1,902,370.22)	(\$1,902,604.00)	(\$233.78)	0.01%	(\$1,717,947.47)	(\$2,378,267.09)	(\$2,248,048.00)	23.58%
Government grants	(\$332,191.15)	(\$659,013.00)	(\$326,821.85)	49.59%	(\$360,942.59)	(\$702,664.11)	(\$717,000.00)	49.66%
Contribution from own funds		(\$10,500.00)	(\$10,500.00)	100.00%		(\$4,881.40)	(\$40,500.00)	100.00%
Other income	(\$84,972.99)	(\$18,500.00)	\$66,472.99	(359.31%)	(\$109,558.92)	(\$170,548.29)	(\$18,500.00)	(492.21%)
	<u>(\$2,319,534.36)</u>	<u>(\$2,590,617.00)</u>	<u>(\$271,082.64)</u>	<u>10.46%</u>	<u>(\$2,188,448.98)</u>	<u>(\$3,256,360.89)</u>	<u>(\$3,024,048.00)</u>	<u>27.63%</u>
EXPENDITURES								
Salaries	\$11,046,889.07	\$14,732,971.00	\$3,686,081.93	25.02%	\$10,487,999.14	\$14,153,420.90	\$14,650,804.87	28.41%
Benefits	\$2,951,651.14	\$4,452,457.00	\$1,500,805.86	33.71%	\$3,059,635.84	\$3,896,661.77	\$4,401,975.30	30.49%
TOTAL SALARIES/BENEFITS	\$13,998,540.21	\$19,185,428.00	\$5,186,887.79	27.04%	\$13,547,634.98	\$18,050,082.67	\$19,052,780.17	28.89%
Travel and training	\$41,075.16	\$78,040.00	\$36,964.84	47.37%	\$50,985.89	\$77,098.14	\$78,040.00	34.67%
Vehicle allowance, maintenance and repairs	\$3,233,613.53	\$2,449,933.00	(\$783,680.53)	(31.99%)	\$2,259,707.59	\$3,121,980.21	\$2,391,530.00	5.51%
Utilities and Fuel	\$1,217,930.93	\$1,561,574.00	\$343,643.07	22.01%	\$1,202,127.47	\$1,639,771.28	\$1,614,627.00	25.55%
Materials and supplies	\$2,818,372.43	\$3,513,292.00	\$694,919.57	19.78%	\$2,490,548.01	\$3,704,114.49	\$3,504,270.00	28.93%
Taxes and licenses	\$72,255.92	\$127,715.00	\$55,459.08	43.42%	\$56,461.56	\$56,461.56	\$82,715.00	31.74%
Financial expenses	\$4,106.82	\$2,000.00	(\$2,106.82)	(105.34%)	\$3,745.30	\$11,096.72	\$2,000.00	(87.27%)
Purchased and contracted services	\$2,160,551.66	\$3,292,995.00	\$1,132,443.34	34.39%	\$2,221,755.43	\$3,202,611.64	\$3,284,694.00	32.36%
Transfer to own funds	\$851,121.00	\$1,829,512.00	\$978,391.00	53.48%	\$851,122.00	\$1,248,855.63	\$1,526,745.00	44.25%
Capital expense		\$3,000.00	\$3,000.00	100.00%	\$4,836.87	\$4,836.87	\$3,000.00	(61.23%)
Depreciation			\$0.00	0.00%		\$2,480,641.61		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%		(\$50,666.74)		0.00%
Less: recoverable costs	(\$278,613.60)	(\$220,130.00)	\$58,483.60	(26.57%)	(\$198,149.96)	(\$640,618.75)	(\$220,130.00)	9.99%
TOTAL OTHER EXPENSES	\$10,120,413.85	\$12,637,931.00	\$2,517,517.15	19.92%	\$8,943,140.16	\$14,856,182.66	\$12,267,491.00	27.10%
	<u>\$24,118,954.06</u>	<u>\$31,823,359.00</u>	<u>\$7,704,404.94</u>	<u>24.21%</u>	<u>\$22,490,775.14</u>	<u>\$32,906,265.33</u>	<u>\$31,320,271.17</u>	<u>28.19%</u>
NET (REVENUE)/EXPENDITURE	\$21,799,419.70	\$29,232,742.00	\$7,433,322.30	25.43%	\$20,302,326.16	\$29,649,904.44	\$28,296,223.17	28.25%
Operations								
Winter Control: Roadways and Sidewalk	6,962,546.92	7,477,805.00	515,258.08	6.89%				
Sanitary Sewers	1,317,039.01	1,958,532.00	641,492.99	32.75%				
Storm Sewers	328,654.69	614,941.00	286,286.31	46.56%				
Roadways and Sidewalks	2,688,307.67	3,619,178.00	930,870.33	25.72%				
Supervision and Overhead	2,349,340.72	3,219,719.00	870,378.28	27.03%				
Traffic & Communications	1,119,023.67	1,531,739.00	412,715.33	26.94%				
Carpentry	578,932.22	624,239.00	45,306.78	7.26%				
Administration	1,268,251.42	1,621,178.00	352,926.58	21.77%				
Buildings & Equipment	1,029,059.37	2,068,839.00	1,039,779.63	50.26%				
Waste Management	1,551,045.52	3,211,453.00	1,660,407.48	51.70%				
Parks	2,607,218.49	3,285,119.00	677,900.51	20.64%				
	<u>21,799,419.70</u>	<u>29,232,742.00</u>	<u>7,433,322.30</u>					

ENGINEERING

2019 - THIRD QUARTER ENDED SEPTEMBER 30, 2019

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2018	2018	Budget	Percentage
	Actual	2019		Budget-Rem	Actual To:	Actual	2018	YTD 2018
				25%	September	Year End		
REVENUE								
Fees and user charges	(\$775,127.31)	(\$1,199,626.00)	(\$424,498.69)	35.39%	(\$821,402.31)	(\$1,030,990.95)	(\$1,185,269.90)	30.70%
Government grants	(\$60,083.06)	(\$30,000.00)	\$30,083.06	(100.28%)	(\$29,976.84)	(\$35,016.84)	(\$40,000.00)	25.06%
Contribution from own funds			\$0.00	0.00%		(\$82,304.23)		0.00%
Other income	(\$115.66)		\$115.66	0.00%		(\$146.22)		0.00%
	(\$835,326.03)	(\$1,229,626.00)	(\$394,299.97)	32.07%	(\$851,379.15)	(\$1,148,458.24)	(\$1,225,269.90)	30.51%
EXPENDITURES								
Salaries	\$2,036,647.98	\$2,991,139.00	\$954,491.02	31.91%	\$2,082,579.08	\$2,786,247.37	\$2,937,788.10	29.11%
Benefits	\$525,561.06	\$809,017.00	\$283,455.94	35.04%	\$527,886.80	\$683,698.78	\$743,677.40	29.02%
TOTAL SALARIES/BENEFITS	\$2,562,209.04	\$3,800,156.00	\$1,237,946.96	32.58%	\$2,610,465.88	\$3,469,946.15	\$3,681,465.50	29.09%
Travel and training	\$5,999.78	\$27,469.00	\$21,469.22	78.16%	\$13,017.55	\$18,889.98	\$25,200.00	48.34%
Vehicle allowance, maintenance and repairs	\$12,733.97	\$25,304.00	\$12,570.03	49.68%	\$15,620.52	\$24,655.99	\$23,700.00	34.09%
Utilities and Fuel	\$2,680,039.41	\$5,325,752.00	\$2,645,712.59	49.68%	\$3,019,048.52	\$5,182,448.12	\$5,190,980.00	41.84%
Materials and supplies	\$161,712.58	\$244,123.00	\$82,410.42	33.76%	\$158,675.98	\$201,042.19	\$251,969.00	37.03%
Maintenance and repairs	\$194,095.06	\$260,000.00	\$65,904.94	25.35%	\$191,948.13	\$240,832.54	\$264,500.00	27.43%
Financial expenses	\$642.46	\$507.00	(\$135.46)	(26.72%)	\$566.70	\$694.15	\$500.00	(13.34%)
Purchased and contracted services	\$2,688,295.27	\$3,722,828.00	\$1,034,532.73	27.79%	\$2,669,432.34	\$3,571,941.37	\$3,639,220.00	26.65%
Transfer to own funds		\$1,412,226.00	\$1,412,226.00	100.00%		\$1,353,473.60	\$1,392,822.00	100.00%
Capital expense	\$7,420.67	\$48,022.00	\$40,601.33	84.55%	\$25,544.29	\$29,209.98	\$48,500.00	47.33%
Depreciation			\$0.00	0.00%		\$10,895,915.44		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%		\$348.49		0.00%
TOTAL OTHER EXPENSES	\$5,750,939.20	\$11,066,231.00	\$5,315,291.80	48.03%	\$6,093,854.03	\$21,519,451.85	\$10,837,391.00	43.77%
	\$8,313,148.24	\$14,866,387.00	\$6,553,238.76	44.08%	\$8,704,319.91	\$24,989,398.00	\$14,518,856.50	40.05%
NET (REVENUE)/EXPENDITURE	\$7,477,822.21	\$13,636,761.00	\$6,158,938.79	45.16%	\$7,852,940.76	\$23,840,939.76	\$13,293,586.60	40.93%

COMMUNITY DEVELOPMENT & ENTERPRISE SERVICES

2019 - THIRD QUARTER ENDED
SEPTEMBER 30, 2019

FISCAL YEAR REMAINING% :	YTD	Budget	Variance	Percentage	2018	2018	Budget	Percentage
	Actual	2019		Budget-Rem	Actual To:	Actual	2018	Budget-Rem
				25%	September	Year End		YTD 2018
REVENUE								
Fees and user charges	(\$6,364,217.64)	(\$8,165,217.00)	(\$1,800,999.36)	22.06%	(\$6,490,496.60)	(\$8,735,276.33)	(\$7,869,890.12)	17.53%
Government grants	(\$872,707.28)	(\$1,859,805.00)	(\$987,097.72)	53.08%	(\$681,289.36)	(\$1,822,940.61)	(\$1,695,409.54)	59.82%
Contribution from own funds		(\$75,000.00)	(\$75,000.00)	100.00%	\$58,540.17	(\$178,508.69)	(\$75,000.00)	178.05%
Other income	(\$136,958.84)	(\$141,600.00)	(\$4,641.16)	3.28%	(\$156,835.66)	(\$203,124.92)	(\$47,000.00)	(233.69%)
	(\$7,373,883.76)	(\$10,241,622.00)	(\$2,867,738.24)	28.00%	(\$7,270,081.45)	(\$10,939,850.55)	(\$9,687,299.66)	24.95%
EXPENDITURES								
Salaries	\$8,976,379.54	\$12,581,351.00	\$3,604,971.46	28.65%	\$8,561,656.03	\$11,726,867.03	\$11,819,500.31	27.56%
Benefits	\$2,155,594.00	\$3,270,733.00	\$1,115,139.00	34.09%	\$2,170,576.54	\$2,840,434.47	\$2,843,950.28	23.68%
TOTAL SALARIES/BENEFITS	\$11,131,973.54	\$15,852,084.00	\$4,720,110.46	29.78%	\$10,732,232.57	\$14,567,301.50	\$14,663,450.59	26.81%
Travel and training	\$43,822.44	\$71,870.00	\$28,047.56	39.03%	\$24,424.47	\$38,392.94	\$51,120.00	52.22%
Vehicle allowance, maintenance and repairs	\$820,921.88	\$882,962.00	\$62,040.12	7.03%	\$791,634.24	\$1,090,546.17	\$644,960.00	(22.74%)
Utilities and Fuel	\$2,040,978.23	\$3,137,142.00	\$1,096,163.77	34.94%	\$2,265,079.34	\$3,149,197.13	\$2,965,455.00	23.62%
Materials and supplies	\$505,445.46	\$773,343.00	\$267,897.54	34.64%	\$454,198.34	\$750,854.45	\$845,904.72	46.31%
Maintenance and repairs	\$794,819.49	\$1,205,750.00	\$410,930.51	34.08%	\$734,966.14	\$1,081,728.37	\$1,162,568.00	36.78%
Program expenses	\$121,112.23	\$162,725.00	\$41,612.77	25.57%	\$174,850.29	\$215,839.06	\$182,372.00	4.12%
Goods for resale	\$431,495.24	\$581,490.00	\$149,994.76	25.79%	\$528,373.63	\$646,864.93	\$604,725.00	12.63%
Rents and leases		\$10,250.00	\$10,250.00	100.00%	\$10,085.64	\$10,085.64	\$10,250.00	1.60%
Taxes and licenses	\$161,764.13	\$170,750.00	\$8,985.87	5.26%	\$158,801.93	\$184,147.18	\$170,750.00	7.00%
Financial expenses	\$87,034.62	\$83,264.00	(\$3,770.62)	(4.53%)	\$105,822.76	\$181,649.02	\$64,269.46	(64.65%)
Purchased and contracted services	\$595,120.26	\$877,299.00	\$282,178.74	32.16%	\$388,266.92	\$637,234.30	\$982,466.00	60.48%
Grants to others	\$21,713.48	\$14,000.00	(\$7,713.48)	(55.10%)	\$94,451.09	\$155,873.89	\$239,000.00	60.48%
Transfer to own funds		\$196,205.00	\$196,205.00	100.00%		\$1,027,563.99	\$221,509.00	100.00%
Capital expense	\$36,835.59	\$51,085.00	\$14,249.41	27.89%	\$45,546.08	\$105,532.24	\$50,035.00	8.97%
Depreciation			\$0.00	0.00%		\$1,744,102.43		0.00%
Gain/Loss on Disposal of Capital Assets			\$0.00	0.00%		\$120,194.00		0.00%
TOTAL OTHER EXPENSES	\$5,661,063.05	\$8,218,135.00	\$2,557,071.95	31.11%	\$5,776,500.87	\$11,139,805.74	\$8,195,384.18	29.52%
	\$16,793,036.59	\$24,070,219.00	\$7,277,182.41	30.23%	\$16,508,733.44	\$25,707,107.24	\$22,858,834.77	27.78%
NET (REVENUE)/EXPENDITURE	\$9,419,152.83	\$13,828,597.00	\$4,409,444.17	31.89%	\$9,238,651.99	\$14,767,256.69	\$13,171,535.11	29.86%
Planning	630,468.06	984,605.00	354,136.94	35.97%				
LIP	121,962.42	(437.00)	(122,399.42)	na				
Recreation & Culture	998,673.01	1,493,782.00	495,108.99	33.14%				
Community Centres								
John Rhodes Community Centre	811,014.91	1,570,902.00	759,887.09	48.37%				
McMeeken Centre	70,742.60	218,842.00	148,099.40	67.67%				
Northern Community Centre	(15,687.28)	(12,719.00)	2,968.28	(23.34%)				
Outdoor Pools/ Misc Concessions	133,638.76	118,943.00	(14,695.76)	(12.36%)				
Administration	575,725.34	917,589.00	341,863.66	37.26%				
GFL Memorial Gardens	234,764.57	681,435.00	446,670.43	65.55%				
Locks	24,629.48	45,191.00	20,561.52	45.50%				
Cemetery	148,357.44	(4,286.00)	(152,643.44)	na				
Transit	4,720,312.46	6,371,139.00	1,650,826.54	25.91%				
School Guards	187,552.67	271,410.00	83,857.33	30.90%				
FutureSSM	244,786.95	444,656.00	199,869.05	44.95%				
Parking	13,879.64	60,577.00	46,697.36	77.09%				
Administration	518,331.80	666,968.00	148,636.20	22.29%				
	9,419,152.83	13,828,597.00	4,409,444.17					

LEVY BOARDS

2019 - THIRD QUARTER ENDED
SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage Budget-Rem	2018 Actual To: September	2018 Actual Year End	Budget 2018	Percentage Budget-Rem YTD 2018
FISCAL YEAR REMAINING%	Actual	2019		25%				
REVENUE								
EXPENDITURES								
Grants to others	\$15,760,224.57	\$21,257,110.00	\$5,496,885.43	25.86%	\$15,529,891.25	\$20,823,472.00	\$20,824,139.00	25.42%
TOTAL OTHER EXPENSES	\$15,760,224.57	\$21,257,110.00	\$5,496,885.43	25.86%	\$15,529,891.25	\$20,823,472.00	\$20,824,139.00	25.42%
	\$15,760,224.57	\$21,257,110.00	\$5,496,885.43	25.86%	\$15,529,891.25	\$20,823,472.00	\$20,824,139.00	25.42%
NET (REVENUE)/EXPENDITURE	\$15,760,224.57	\$21,257,110.00	\$5,496,885.43	25.86%	\$15,529,891.25	\$20,823,472.00	\$20,824,139.00	25.42%

OUTSIDE AGENCIES - MAIN

2019 - THIRD QUARTER ENDED
SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage Budget-Rem	2018 Actual To: September	2018 Actual Year End	Budget 2018	Percentage Budget-Rem YTD 2018
FISCAL YEAR REMAINING%	Actual	2019		25%				
REVENUE								
Fees and user charges			\$0.00	0.00%	(\$2,334.00)			0.00%
Government grants	(\$59,345.45)	(\$200,000.00)	(\$140,654.55)	70.33%	(\$77,756.50)	(\$142,635.05)		0.00%
	(\$59,345.45)	(\$200,000.00)	(\$140,654.55)	70.33%	(\$80,090.50)	(\$142,635.05)	\$0.00	0.00%
EXPENDITURES								
Grants to others	\$2,914,535.28	\$3,840,156.00	\$925,620.72	24.10%	\$2,880,470.59	\$3,524,293.71	\$3,400,885.00	15.30%
Transfer to own funds		\$80,000.00	\$80,000.00	100.00%		\$80,000.00	\$80,000.00	100.00%
TOTAL OTHER EXPENSES	\$2,914,535.28	\$3,920,156.00	\$1,005,620.72	25.65%	\$2,880,470.59	\$3,604,293.71	\$3,480,885.00	17.25%
	\$2,914,535.28	\$3,920,156.00	\$1,005,620.72	25.65%	\$2,880,470.59	\$3,604,293.71	\$3,480,885.00	17.25%
NET (REVENUE)/EXPENDITURE	\$2,855,189.83	\$3,720,156.00	\$864,966.17	23.25%	\$2,800,380.09	\$3,461,658.66	\$3,480,885.00	19.55%

OUTSIDE AGENCIES - OTHER

2019 - THIRD QUARTER ENDED
SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage	2018	2018	Budget	Percentage
	Actual	2019		Budget-Rem	Actual To:	Actual	2018	Budget-Rem
ISCAL YEAR REMAINING%				25%	September	Year End		YTD 2018
REVENUE								
Fees and user charges	(\$132,894.12)	(\$120,000.00)	\$12,894.12	(10.75%)	(\$65,272.32)	(\$121,128.20)	(\$120,000.00)	45.61%
Contribution from own funds		(\$80,000.00)	(\$80,000.00)	100.00%	(\$123,775.00)	(\$204,527.14)	(\$80,000.00)	(54.72%)
	(\$132,894.12)	(\$200,000.00)	(\$67,105.88)	33.55%	(\$189,047.32)	(\$325,655.34)	(\$200,000.00)	5.48%
EXPENDITURES								
Materials and supplies	\$117,034.30	\$200,000.00	\$82,965.70	41.48%	\$128,521.67	\$201,880.34	\$200,000.00	35.74%
Grants to others	\$1,188,514.47	\$1,492,056.00	\$303,541.53	20.34%	\$1,304,789.50	\$1,605,831.00	\$1,482,056.00	11.96%
TOTAL OTHER EXPENSES	\$1,305,548.77	\$1,692,056.00	\$386,507.23	22.84%	\$1,433,311.17	\$1,807,711.34	\$1,682,056.00	14.79%
	\$1,305,548.77	\$1,692,056.00	\$386,507.23	22.84%	\$1,433,311.17	\$1,807,711.34	\$1,682,056.00	14.79%
NET (REVENUE)/EXPENDITURE	\$1,172,654.65	\$1,492,056.00	\$319,401.35	21.41%	\$1,244,263.85	\$1,482,056.00	\$1,482,056.00	16.04%

EDF

2019 - THIRD QUARTER ENDED
SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage Budget-Rem	2018 Actual To: September	2018 Actual Year End	Budget 2018	Percentage Budget-Rem YTD 2018
FISCAL YEAR REMAINING%	Actual	2019		25%				
REVENUE								
Contribution from own funds			\$0.00	0.00%		(\$730,220.98)		0.00%
	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	(\$730,220.98)	\$0.00	0.00%
EXPENDITURES								
Materials and supplies	\$113,835.04		(\$113,835.04)	0.00%	\$303,460.32	\$730,220.98		0.00%
Transfer to own funds		\$500,000.00	\$500,000.00	100.00%		\$500,000.00	\$500,000.00	100.00%
TOTAL OTHER EXPENSES	\$113,835.04	\$500,000.00	\$386,164.96	77.23%	\$303,460.32	\$1,230,220.98	\$500,000.00	39.31%
	\$113,835.04	\$500,000.00	\$386,164.96	77.23%	\$303,460.32	\$1,230,220.98	\$500,000.00	39.31%
NET (REVENUE)/EXPENDITURE	\$113,835.04	\$500,000.00	\$386,164.96	77.23%	\$303,460.32	\$500,000.00	\$500,000.00	39.31%

CORPORATE FINANCIALS

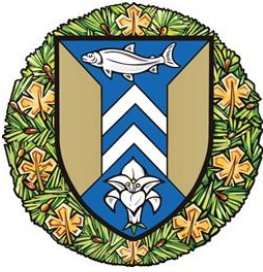
2019 - THIRD QUARTER ENDED SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage	2018	2018	Budget	Percentage
	Actual	2019		Budget-Rem	Actual To:	Actual	2018	Budget-Rem
				25%	September	Year End		YTD 2018
FISCAL YEAR REMAINING%								
REVENUE								
Taxation	(\$117,187,357.68)	(\$117,173,658.00)	\$13,699.68	(0.01%)	(\$113,413,262.57)	(\$113,693,255.17)	(\$113,241,817.65)	(0.15%)
Payment in Lieu of taxes	(\$2,867,184.83)	(\$4,366,415.00)	(\$1,499,230.17)	34.34%	(\$2,532,219.85)	(\$4,366,620.12)	(\$4,160,860.00)	39.14%
Fees and user charges	(\$9,570,302.88)	(\$14,537,330.00)	(\$4,967,027.12)	34.17%	(\$9,716,272.66)	(\$13,026,639.59)	(\$13,606,980.00)	28.59%
Government grants	(\$11,650,789.00)	(\$15,543,586.00)	(\$3,892,797.00)	25.04%	(\$11,591,400.00)	(\$15,455,200.00)	(\$15,455,200.00)	25.00%
Interest and Investment income	(\$2,827,985.47)	(\$4,320,000.00)	(\$1,492,014.53)	34.54%	(\$4,491,103.44)	(\$7,097,793.80)	(\$4,305,000.00)	(4.32%)
Contribution from own funds			\$0.00	0.00%		(\$3,000.00)		0.00%
Other income	(\$1,562,860.90)	(\$2,647,500.00)	(\$1,084,639.10)	40.97%	(\$824,812.27)	(\$1,543,207.76)	(\$1,400,000.00)	41.08%
Change in future employee benefits			\$0.00	0.00%		(\$220,275.58)		0.00%
	(\$145,666,480.76)	(\$158,588,489.00)	(\$12,922,008.24)	8.15%	(\$142,569,070.79)	(\$155,405,992.02)	(\$152,169,857.65)	6.31%
EXPENDITURES								
Salaries	\$478.78		(\$478.78)	0.00%		\$316.17		0.00%
Benefits	\$12,000.00	\$20,000.00	\$8,000.00	40.00%	\$16,000.00	\$22,000.00	\$20,000.00	20.00%
TOTAL SALARIES/BENEFITS	\$12,478.78	\$20,000.00	\$7,521.22	37.61%	\$16,000.00	\$22,316.17	\$20,000.00	20.00%
Materials and supplies	\$305,720.11	\$308,927.00	\$3,206.89	1.04%	\$259,067.62	\$280,662.21	\$301,930.00	14.20%
Program expenses	\$549,519.00	\$760,000.00	\$210,481.00	27.69%				0.00%
Financial expenses	\$94,648.58	\$12,475.00	(\$82,173.58)	(658.71%)		\$164,910.16		0.00%
Purchased and contracted services	\$441,493.66	\$594,779.00	\$153,285.34	25.77%	\$15,997.35	\$518,607.39	\$485,460.00	96.70%
Grants to others	\$863.72	\$865.00	\$1.28	0.15%	\$377,821.25	\$863.72		0.00%
Transfer to own funds		\$12,736,059.00	\$12,736,059.00	100.00%	\$610,080.00	\$13,156,845.42	\$9,987,592.00	93.89%
TOTAL OTHER EXPENSES	\$1,392,245.07	\$14,413,105.00	\$13,020,859.93	90.34%	\$1,262,966.22	\$14,121,888.90	\$10,774,982.00	88.28%
	\$1,404,723.85	\$14,433,105.00	\$13,028,381.15	90.27%	\$1,278,966.22	\$14,144,205.07	\$10,794,982.00	88.15%
NET (REVENUE)/EXPENDITURE	(\$144,261,756.91)	(\$144,155,384.00)	\$106,372.91	(0.07%)	(\$141,290,104.57)	(\$141,261,786.95)	(\$141,374,875.65)	0.06%

CAPITAL LEVY & DEBT

2019 - THIRD QUARTER ENDED
SEPTEMBER 30, 2019

	YTD	Budget	Variance	Percentage Budget-Rem	2018 Actual To: September	2018 Actual Year End	Budget 2018	Percentage Budget-Rem YTD 2018
FISCAL YEAR REMAINING%	Actual	2019		25%				
REVENUE								
Fees and user charges	(\$232,640.69)	(\$350,000.00)	(\$117,359.31)	33.53%	(\$231,506.98)	(\$320,741.24)	(\$350,000.00)	33.86%
	(\$232,640.69)	(\$350,000.00)	(\$117,359.31)	33.53%	(\$231,506.98)	(\$320,741.24)	(\$350,000.00)	33.86%
EXPENDITURES								
Long term debt	\$1,706,941.33	\$2,875,685.00	\$1,168,743.67	40.64%	\$1,706,941.33	\$3,243,871.52	\$3,252,490.00	47.52%
Transfer to own funds		\$6,242,580.00	\$6,242,580.00	100.00%		\$6,240,734.00	\$6,242,580.00	100.00%
TOTAL OTHER EXPENSES	\$1,706,941.33	\$9,118,265.00	\$7,411,323.67	81.28%	\$1,706,941.33	\$9,484,605.52	\$9,495,070.00	82.02%
	\$1,706,941.33	\$9,118,265.00	\$7,411,323.67	81.28%	\$1,706,941.33	\$9,484,605.52	\$9,495,070.00	82.02%
NET (REVENUE)/EXPENDITURE	\$1,474,300.64	\$8,768,265.00	\$7,293,964.36	83.19%	\$1,475,434.35	\$9,163,864.28	\$9,145,070.00	83.87%



**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Shelley J Schell, CPA, CA Chief Financial Officer & Treasurer

DEPARTMENT: Corporate Services

RE: Delegation of Duties for the Collection of Taxes

PURPOSE

The purpose of this report is to seek Council approval of the updated by-law for the delegation of the Treasurer's duties for the collection of taxes.

BACKGROUND

The Municipal Act, 2001 section 286(5) allows for the delegation of any or all of the powers and duties of the Treasurer with respect to the collection of taxes.

ANALYSIS

Due to a recent restructuring in Finance, the powers and duties for the collection of taxes under Part X are reassigned to the Manager of Taxation. The previous by-law 2017-50 will be repealed. The updated by-law is listed elsewhere on the Agenda for approval.

FINANCIAL IMPLICATIONS

There is no financial impact related to the delegation of the powers and duties for the collection of taxes.

STRATEGIC PLAN / POLICY IMPACT

This is an operational matter not articulated in the Strategic Plan.

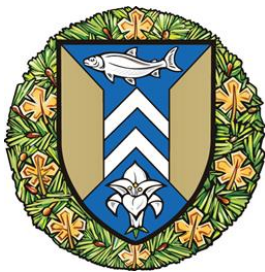
RECOMMENDATION

It is therefore recommended that Council take the following action:
The relevant by-law, 2019-220 is listed elsewhere on the agenda and recommended for approval. By-law 2017-50 is approved to be repealed.

Respectfully submitted,

A handwritten signature in cursive script, reading "Shelley Schell".

Shelley J. Schell, CPA, CA
Chief Financial Officer/Treasurer
705.759.5355



The Corporation of the City of Sault Ste. Marie

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Tom Vair, Deputy CAO - Community Development and Enterprise Services

DEPARTMENT: Community Development and Enterprise Services

RE: ICIP Community, Culture and Recreation Fund Application

PURPOSE

The purpose of the report is to pass a resolution in support of an application to the Investing in Canada Infrastructure Program – Community, Culture & Recreation stream for the twin pad arena project.

BACKGROUND

On March 14, 2018, Ontario and the federal government signed an agreement for \$11.8 billion in federal funding under the Investing in Canada Infrastructure Program (ICIP) across four streams:

- Transit
- Green
- Rural and Northern
- Community, Culture and Recreation

The Community, Culture and Recreation (CCR) program intake opened on September 3, and closes on November 12, 2019. The CCR stream is an application-based program and the intake is a competitive process for which the Province is anticipating high demand for limited funding. Projects must be community-oriented, non-commercial, and open to the public. Municipalities, public sector, not-for-profit organizations and First Nations and other Indigenous communities/organizations are eligible to apply. Projects must be substantially completed by March 31, 2027.

For municipal projects, projects must be consistent with municipal asset management plans, and municipalities are required to submit their updated asset management plans upon project approval.

The Province will prioritize projects based on the following policy objectives:

- Meets community and user needs
- Promotes good asset management

- Represents good value for money
- Improves accessibility

Applicant Type	Federal Cost Share (Max %)	Provincial Cost Share (Max %)	Applicant Cost Share (Min %)
Municipality	40%	33.33%	26.67%

Projects will be grouped into two different categories:

- Rehab and Renovation Projects (project cap of \$5 million)
 - Small-scale renovations and rehabilitations that mainly address functionality, condition and use of existing facilities, including small accessibility improvements.
 - Small-scale new build will be considered in this stream.
- Large Scale Multi-Purpose Facilities (flexible project cap of \$50 million)
 - Focus on integrated service delivery to address service-level gaps
 - New build or larger-scale renovation and expansion of existing facilities to provide a variety of services.

On March 18, 2019 City Council approved the following resolution:

Resolved that the report of the Deputy CAO Community Development and Enterprise Services dated 2019 03 18 concerning ice capacity expansion be accepted and that Council:

- Approve the establishment of a steering committee responsible for driving the process and reporting back to Council to provide updates on significant matters.
- Proceed in a request for proposal process for “Construction Management Services” and “Architectural and Engineering Services” for a new twin pad arena to be located at 616 Goulais Avenue with a guaranteed maximum price of \$25 million.
- Approve City Staff to apply for Infrastructure Funding when available in support of the project.
- Authorize the Finance Department to internally fund in the short term the architectural and engineering design services up to \$1.1 million in 2019 to advance the project.
- Authorize staff to investigate options and costs to decommission the W.J. McMeeken arena and report back to Council.

This resolution was modified slightly on September 9, 2019 to reflect that the City would not proceed with a Construction Management approach and revert to a request for proposal process for “Architectural and Engineering Design and Contract Administration Services”.

On July 15, 2019, City Council passed the following resolution:

WHEREAS in June 2018 Canada and Ontario signed a Bilateral Agreement for the Investing in Canada Infrastructure Program (ICIP); and

WHEREAS the ICIP sees \$10.37 billion earmarked for projects in Ontario including funding streams for Public Transit; Green Infrastructure; Community, Cultural and Recreation Infrastructure; and Rural and Northern Communities Infrastructure; and

WHEREAS the application process for the earmarked funding sees a municipality declare a project as a priority, then provides that declaration to the Province, who reviews the application and, if agreeable to it, recommends the project for funding to the Federal Government which then considers the project and approves or denies the funding; and

WHEREAS the ICIP requires the Province to open the application process before the Federal government can determine whether to fund a project; and

WHEREAS the Province has not yet opened the application process for the Community, Cultural and Recreational Infrastructure or Green Infrastructure funding streams; and

WHEREAS the development of a twin-pad ice rink at the Northern Community Centre is the City's top recreational infrastructure priority; and

WHEREAS the City of Sault Ste. Marie intends to apply for funding through the Community, Cultural and Recreational Infrastructure stream for the development of the twin-pad ice rink at the Northern Community Centre when the application process is opened by the Province;

NOW THEREFORE BE IT RESOLVED THAT the City urges the Province of Ontario to open the Community Cultural and Recreation Infrastructure funding stream under the ICIP for the benefit of municipalities all across Ontario;

BE IT FURTHER RESOLVED THAT Mayor Christian Provenzano be requested to forward a copy of this resolution to the Premier of Ontario, the Minister of Infrastructure and Sault Ste. Marie MPP Ross Romano.

ANALYSIS

As indicated above, Council has previously approved the advancement of the twin-pad arena project and authorized staff to apply for Infrastructure funding when available. In addition, City Council has previously passed a resolution indicating the development of a twin-pad ice rink at the Northern Community Centre is the City's top recreational infrastructure priority.

The purpose of this report is to have Council approve an updated resolution that can be included in the application package indicating the development of a twin-pad ice rink at

the Northern Community Centre is the City's top infrastructure priority for the ICIP CCR program.

FINANCIAL IMPLICATIONS

The cost share for the \$25M twin pad expansion would see the City contribute \$6,667,500 towards the facility.

In the March 18, 2019 Council report, it was identified that staff were hopeful the timing of the twin pad project would align with the Provincial and Federal infrastructure program and that the ideal funding option would be a combination of long term debt with Provincial and Federal infrastructure funding.

It was identified the amount expended on architectural and engineering services would be rolled into the long term debt portion of the financial plan to replenish the internal funds used in the short term.

As of December 31, 2018 the City has \$5.0 M in external long term debt outstanding. Two previous arena projects retire in the near future making available \$1,653,646 in annual debt servicing costs, as noted below, without impacting the operating budget.

- John Rhodes Community Centre: \$3,300,000 borrowed in 2000. Annual debt servicing cost (principal & interest) \$489,884. Last payment - 2020.
- GFL Memorial Gardens: \$11,220,000 borrowed in 2007. Annual debt servicing cost (principal & interest) \$1,163,762. Last payment - 2021.

Once the final cost for the project is determined, staff will provide a financing plan which will include debt servicing costs as well as operational budget impacts. The City has an excellent Credit Rating of AA- (stable) which should enable the Corporation to secure the funds required.

It should be noted, if the project does not proceed, the amount expended on architectural and engineering services would need to be funded to replace the short term internal financing. In this scenario, financing is recommended to come from long term debt servicing availability in 2021/2022 when the John Rhodes & GFL Memorial Gardens are fully paid.

STRATEGIC PLAN / POLICY IMPACT

The project links directly to the Infrastructure Focus Area of the Corporate Strategic Plan – "New infrastructure is essential to the City's growth, economic development, citizen safety and quality of life."

Further the project ties in to the Service Delivery Focus Area – "Providing outstanding service to citizens benefits the resilience of our community and our collective future as a society."

Finally, the project aligns with the Quality of Life Focus Area – "The City of Sault Ste. Marie is distinctly poised to provide and promote a superior quality of life."

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Deputy CAO Community Development and Enterprise Services dated 2019 11 04 concerning ICIP – Community, Culture and Recreation Fund Application be received and that Council:

- Designate the development of a twin-pad ice rink at the Northern Community Centre as the City's top infrastructure priority and direct staff to submit the twin pad project to the Investing in Canada Infrastructure Program – Community, Culture & Recreation Stream

Respectfully submitted,

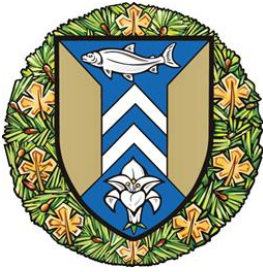


Tom Vair

Deputy CAO, Community Development & Enterprise Services

(705)759-5264

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**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Brent Lamming, Director of Community Services

DEPARTMENT: Community Development and Enterprise Services

RE: Transit Pass Partnership with the District of Sault Ste. Marie
Social Services Administration Board

PURPOSE

This report has been prepared to seek Council's approval to extend the existing lease agreement with the District of Sault Ste. Marie Social Services Administration Board (Social Services) for an additional four (4) years for flat fee service.

BACKGROUND

At the Council meeting dated January 28, 2019 a report to enter into a one (1) year pilot with a four (4) year extension was received by Council supported by the following By-law:

By-law 2019-15 (Agreement) Transit Pass Partnership

Resolved that By-law 2019-15 being a by-law to authorize the execution of the Agreement between the City and The Sault Ste. Marie District Social Services Administration Board for a one (1) year pilot for a "flat fee for service" for transit services be passed in open Council this 28th day of January, 2019.

Carried

Social Services has had a relationship with the City to provide Transit service for over twenty (20) years. Under the previous model, Social Services determined on a case-by-case basis who qualified for a Transit pass, provided funds directly to program recipients, who then in turn purchased a pass from the Transit Department. This approach posed a risk for Social Services and diverted potential revenue from the Transit Department. The previous process of issuing clients' funds to purchase their own passes involved a great deal of administrative work for both Transit and Social Services. Social Services has historically expensed approximately \$500,000 annually on public

transportation for people who have employment and/or medical related transportation needs. This translated to approximately 7,500 passes annually or 625 people each month. There were approximately 2,500 people receiving Social Assistance that did not have their own vehicle and require public transportation. In addition the previous process did not guarantee all funding provided by Social Services was being received by the Transit department as revenue.

Under the new model, the process is easier to administer for staff at Social Services and Transit, while allowing Social Services to provide quick and efficient client services to the Ontario Works recipients when they present in the Social Services office and ensures payment flows to the City.

A 92-day bus pass has been created which is procured by Transit Services and supplied to the Social Services to administer on a case-by-case process. Procurement costs will be covered in full by the Social Services as part of the arrangement.

Current Process:

1. 92-day passes are provided by Transit Services to Social Services for Administration.
2. Client presents at front desk of Social Services requesting a bus pass.
3. Social Services staff (Case Aides) reviews client file to ensure they are actively participating in employment related activities and the Outcome Plan is current and up to date.
4. Case Aide reviews bus pass tracking spreadsheet to ensure that bus pass has not already been received within the last 92 days.
5. Case Aide provides Client with 92 day pass and is advised at this time that they will not replace lost or stolen bus passes. Client advised that on occasion the bus pass may no longer scan (if this is the case they can obtain sticker from Case Aides to place on pass to continue usage for the 92 days).

ANALYSIS

The pilot with Social Services has been very successful and has been approved for extension by the Social Services at their Board meeting held Thursday Oct. 17, 2019 (Appendix A - Social Services Resolution).

Highlights of the partnership:

1. The no-show rates for people not showing for their scheduled appointments with Ontario Works have decreased from 51% prior to 39% (as of September stats). This stat shows that Ontario Works recipients rely on these bus passes as a way of transportation.

2. Ridership of 1,361,743 versus 1,131,910 year to date ending September 30, 2019. That is an increase of 229,833 year over year. Of that, at least 30,000 can be attributed to the Social Services partnership.
3. Decrease in administration work for both Social Services and Transit Services.
4. There has been a decrease in the annual costs for Social Services in relation to costs associated with issuing of bus passes.

Social Services has conducted two (2) surveys since the pilot has been implemented and the results are very favourable.

Survey Results:

Question		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Total
Has the bus pass you received helped you get around the City better?	Survey #1 - May 2019	5%	0%	0%	5%	90%	100%
	Survey #2 - August	3%	0%	3%	13%	80%	99%

Question	Percentage of Utilization	Percentage of Utilization
Has the bus pass helped you improve any of the following?	Survey #1 - May 2019	Survey #2 - August 2019
Going to appointments?	95%	90%
Going to/from work?	63%	50%
Going to/from school?	26%	37%
Attending Employment Service Agencies?	63%	37%
Getting my children to school/daycare?	16%	20%
Attending job interviews?	58%	47%
Getting to/from training programs?	42%	43%
Has the bus pass helped you access any of the following?	Survey #1 - May 2019	Survey #2 - August 2019
Community events?	63%	63%
Recreational activities?	74%	57%
Shopping (groceries, clothing, other essentials)?	95%	90%
Local services?	68%	67%
Visit family or friends?	90%	83%
Without a bus pass, how would you get around?	Survey #1 - May 2019	Survey #2 - August 2019
Walk	82%	93%
Bike	16%	23%
Get a ride	37%	30%
Other (pay bus themselves, cab, hire ride)	16%	3%
Does having a bus pass improve accomplishing daily tasks/responsibilities?	Survey #1 - May 2019	Survey #2 - August 2019
Yes	100%	100%
No	0%	0%

The results demonstrate that Ontario Works recipients are benefitting from receiving passes through this partnership.

Moving forward Social Services would like to provide the City \$400,000 annually for a four (4) year extension, which is permitted under the existing agreement. The extension would be effective January 1, 2020 until December 31, 2023. In addition a new ninety (90) day termination clause will be placed into the agreement should either party want to terminate the agreement with proper notice being provided.

Social Services has had a cut to funding and has indicated they can contribute \$400,000 annually. Recognizing this is a decrease from the proposed \$500,000, City staff are continuing to support the partnership and are recommending to extend the agreement with the Social Services. Transportation barriers pose a significant issue for those living with limited income and this partnership provides a barrier free design for these purposes. The partnership guarantees a significant revenue stream to the Municipality while providing access to individuals who require the service. In addition, Transit ridership has grown which will contribute to the Municipality sharing in additional funds from Gas Tax Funding.

Social Services will continue to track how many passes are issued ongoing and advise City staff on a quarterly basis for reconciling purposes.

FINANCIAL IMPLICATIONS

The new agreement will see the City enter into a four (4) year extension of the existing agreement, which will generate \$1,600,000 in revenue for Transit Services.

The agreement will be effective January 1, 2020 and will have the following payment schedule:

1. SOCIAL SERVICES agrees to pay to the City \$400,000 in exchange for the Transit passes with the following payment schedule:
 - a. February 1, 2020 \$400,000.00;
 - b. February 1, 2021 \$400,000.00;
 - c. February 1, 2022 \$400,000.00.
 - d. February 1, 2023 \$400,000.00;
2. The City will procure and provide passes to Social Services to administer.

Social Services has confirmed that they will distribute the passes and will cover all costs of new cards, based on actual costs incurred by the City. The 2019 Operating Budget did not include additional revenue for the pilot as it was approved subsequent to budget approval. Incremental revenue of approximately \$300,000 (DSSMSSAB, International student growth) will be added to the 2020 Operating Budget based on trending year to date.

STRATEGIC PLAN / POLICY IMPACT

The recommendation supports the focus area of the Community Strategic Plan for 2016-2020 in a number of ways.

- Within the Service Delivery focus area, it continues to assist in delivering excellent customer service to citizens. Specifically, in fostering a positive avenue for individuals who are currently working by in receipt of social assistance or who are in search of employment and require access to public transportation.
- It supports the Community Development and Partnership focus of Maximizing Economic Development & Investment with the commitment to maintain financial viability.
- Furthermore, it exemplifies communication and stakeholder consultation to create an environment that encourages engagement and the exploration of mutual goals to grow our community. Collaboration with community partners and stakeholders is essential to our success.
- Supports the Future SSM Social Equity pillar where Sault Ste. Marie will be a welcoming and inclusive community where everyone is valued and respected, has access to an acceptable standard of living, can fully engage and participate in all aspects of community life and is able to realize their full potential.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Director, Community Services – Community Development & Enterprise Services dated 2019 11 04 be approved.

An agreement and by-law 2019-218 authorizing signature of the agreement appears elsewhere on the Council agenda for approval.

Respectfully submitted,



Brent Lamming, PFP, CPA, CMA
Director, Community Services
Community Development & Enterprise Services
(705)759-5314
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Social Services

District of Sault Ste. Marie Social Services Administration Board

Conseil d'Administration des Services du District Sault Ste. Marie
Zhawenimi-Anokiitaagewin



RESOLUTION – AGENDA ITEM 6.2

Moved by: P. Christian Date: October 17, 2019

Seconded by: R. Niro Resolution #: 19-115

WHEREAS the flat fee Bus Pass Pilot project, in conjunction with the City of Sault Ste. Marie Transit Division, has proven to be a successful and cost effective way of meeting the transportation needs of Ontario Works clients;

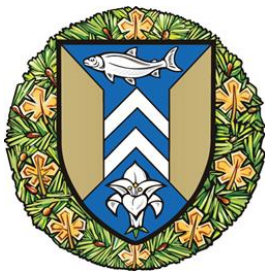
THEREFORE BE IT RESOLVED THAT DSSMSSAB accept the October 17, 2019 report of Jocette Lamming, Ontario Works Unit Manager and continue to annually partner with the City of Sault Ste. Marie Transit Division to provide bus passes on a flat fee basis, subject to the availability of funding."
up to a maximum of \$400,000

Signature of Chair (Acting Chair)

CARRIED ☒ DEFEATED ☐ DEFERRED ☐ TABLED ☐

<u>SUPPORT (in favour)</u>	<u>OPPOSED (against)</u>	<u>ABSENT</u>
☒ Prince Township	☐ Prince Township	☐ Prince Township
☒ TWOMO	☐ TWOMO	☐ TWOMO
☒ TWOMO	☐ TWOMO	☐ TWOMO
☒ City SSM	☐ City SSM	☐ City SSM
☒ City SSM	☐ City SSM	☐ City SSM
☒ City SSM	☐ City SSM	☐ City SSM
☒ City SSM	☐ City SSM	☐ City SSM
☐ City SSM	☐ City SSM	☒ City SSM

☐ All Board Members	☐ Dir Early Years	☐ MOHLTC	☐ Other DSSABs/CMSMs
☐ CAO	☐ HR Coordinator	☐ MMAH	☐ Corp City of SSM
☐ Dir Corporate Services	☐ Fire Chief	☐ MED	☐ Prince Township
☐ Dir Housing Services	☐ Mgr EMS	☐	☐
☐ Dir Income/Emp Sup	☐	☐	☐



The Corporation of the City of Sault Ste. Marie

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Brent Lamming, Director of Community Services

DEPARTMENT: Community Development and Enterprise Services

RE: Transit Single Use Passes – Local Agencies

PURPOSE

The purpose of this report is to provide Council information on the Transit Single Use Passes – Local Agencies pilot and seek approval on the recommendation to extend this program for 2020.

BACKGROUND

At the Council meeting dated January 28, 2019 the following resolution was passed to allocate single-ride transit passes to the Neighbourhood Resource Centre, The Soup Kitchen, St. Vincent's Place and Pauline's Place to be distributed to senior clients who do not qualify for transit pass support from any other sources for medical appointment access.

Transit Single Use Passes – Local Agencies

Whereas according to the Statistics Canada 2016 census, over 12% of citizens living in Sault Ste. Marie aged 65 years or older live on low incomes; and

Whereas economic status should not influence access to health care; and
Whereas many seniors do not qualify for transit assistance from other programs or services; and

Whereas local agencies, such as soup kitchens and shelters provide much needed support for low income children, youth, adults and seniors; and

Whereas the aforementioned agencies do not have the means or programs to provide transportation for essential medical appointments; and
Whereas senior citizens should have the ability to attend to doctors' appointments or other medically necessary appointments to ensure their health and well-being;

Now Therefore Be It Resolved that Transit services allocate single-ride transit passes to the Neighbourhood Resource Centre, The Soup Kitchen, St. Vincent's Place and Pauline's Place (a maximum of 50 passes for one calendar year to each agency) with passes to be distributed by the agency director and/or manager will to senior clients who do not qualify for transit pass support from any other sources for medical appointment access, with each agency to track passes that are distributed and report back by or before December 1, 2019.

Carried

ANALYSIS

Staff have reached out to the Neighbourhood Resource Centre, The Soup Kitchen, St. Vincent's Place and Pauline's Place and provided each agency with 50 Single Use Transit Passes in February of 2019. Staff discussed the use of the passes with the agencies and requested the tracking of the usage.

Staff then reached out to the same agencies in October 2019 to discuss the outcomes of the project. Specifically Transit looked to see if the passes were distributed; to how many clients; purpose of trips; overall feedback and success of the project. The response has been very positive and full details from each agency are detailed below.

Agency	How many passes were distributed?	How many clients received passes?	What were the passes utilized for?	Please provide any feedback. Was it a success?	Position of Respondent
The Neighbourhood Resource Centre	50	Unknown	Mental health appointments, to access food.	These passes were used up quite quickly, therefore there were clients who were unable to access transportation due to the quick usage of the passes.	Officer based out of the Neighbourhood Resource Centre
The Soup Kitchen	46	27	Medical appointments, hospital visits to ill relatives	This was a great success as we were able to help some of our guests who would have had to cancel their medical appointments without these passes.	General Manager
St. Vincent's Place	42	25	Providing to clients who have appointments, or to get the Ontario Northland Bus depot, apartment viewing.	Great for the clients as they do not have the funds for the bus, so are able to use the bus instead of walking.	General Manager
Pauline's Place	50	40	Youth to get to their appointments, school or hospital visits. Also distributed to women and families to get anywhere they needed to go and to appointments.	It was amazing, helpful and much appreciated as finding rides for clients is very difficult.	Supervisor

Staff are recommending to extend the program for another year based on the results and commentary provided.

FINANCIAL IMPLICATIONS

This project distributed a total of 200 Single Use passes, valued at \$2.90 each. This is a total value of \$580. The value of these passes may not reflect actual loss of revenue, as there is no guarantee the individuals utilizing these passes would have purchased a pass in place of the pass provided to them by the specific agency participating in this initiative.

STRATEGIC PLAN / POLICY IMPACT

The recommendation supports the focus area of the Community Strategic Plan for 2016-2020 in a number of ways.

- Within the Service Delivery focus area, it continues to assist in delivering excellent customer service to all citizens. Specifically, to citizens living in Sault Ste. Marie on low incomes and for seniors who do not qualify for transit assistance from other programs or services.
- Furthermore, it exemplifies communication and stakeholder consultation to create an environment that encourages engagement and the exploration of mutual goals to grow our community. Collaboration with community partners and stakeholders is essential to our success.

RECOMMENDATION

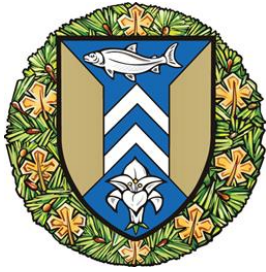
It is therefore recommended that Council take the following action:

Resolved that the report of the Director, Community Services – Community Development & Enterprise Services dated 2019 11 04 be accepted and the recommendation to extend the program for another year be approved. Furthermore, if the program continues to be successful based on feedback that the Director, Community Services be authorized to continue to extend the pass distribution on an annual basis.

Respectfully submitted,



Brent Lamming, PFP, CPA, CMA
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**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Karen Fields, City Solicitor

DEPARTMENT: Legal Department

RE: Municipal Capital Facilities Exemption Request – Mill Market Sault Ste. Marie, Huron Street

PURPOSE

The purpose of this report is to recommend that Council authorize a Municipal Capital Facilities Agreement between the City and the Mill Market Sault Ste. Marie. The report also seeks Council's authorization of a by-law exempting the Mill Market Sault Ste. Marie from taxation for Municipal and school purposes. Finally, the report requests Council's approval for a declaration pursuant to sections 110(1) and (6(c)) of the *Municipal Act, 2001* that is, that this property is "used or intended to be used for a service or function that may be provided by a municipality" and section 6(1)(b) of Ontario Regulation 603/06, namely that the Mill Market Sault Ste. Marie located at Huron Street is "for the purposes of the municipality and are for public use".

SCHEDULE "A"

Attached as Schedule "A" is a drawing showing the Subject Property.

BACKGROUND

The City entered into an Agreement with Mill Market Sault Ste. Marie to facilitate the continuation and improvement of an existing Farmers' Public Market by leasing the Premises to Mill Market Sault Ste. Marie.

The City agreed to lease the premises including associated ancillary parking and any City owned freezer equipment therein to Mill Market Sault Ste. Marie for a period of Five (5) years, commencing July 15, 2019.

Section 110 of the *Municipal Act, 2001* authorizes a municipality to enter into a Municipal Capital Facilities Agreement which in turn will exempt a Municipal Capital Facility from taxes levied for municipal and school purposes.

ANALYSIS

The City owns the lands and premises located at Huron Street. Further, the City entered into a lease agreement with the Mill Market Sault Ste. Marie for a Farmers' Market along with associated parking on the Subject Site and related uses. Designating the property as a

municipal capital facility and providing an exemption from taxes will assist in attracting tourists to the waterfront as well as increasing tourism opportunities for the numerous cruise ships which dock in this area. An agreement between the City and the Mill Market Sault Ste. Marie is necessary to declare the lands and premises a Municipal Capital Facility for the Mill Market Sault Ste. Marie to enjoy the tax exemption status provided under section 110 of the *Municipal Act, 2001*.

Further, a resolution by Council is required, declaring that the Mill Market property is for the purposes of the municipality and is for public use in order to finalize the exemption process pursuant to section 6(1)(b) of Ontario Regulation 603/06.

FINANCIAL IMPLICATIONS

The property located at 00 Huron Street is owned by the City and is being leased to Mill Market Sault Ste. Marie. Although properties owned by the City are typically exempt from taxation, Mill Market Sault Ste. Marie is a taxable tenant and therefore subject to taxation. The annual property taxes are estimated at \$25,660 (municipal \$18,770, education \$6,890).

Providing a property tax exemption will result in forgoing approximately \$18,770 in municipal property tax revenue. The education portion will no longer be required to be remitted once the exemption takes effect and will have no impact to the City.

STRATEGIC PLAN / POLICY IMPACT

This is an operational matter not articulated in the Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

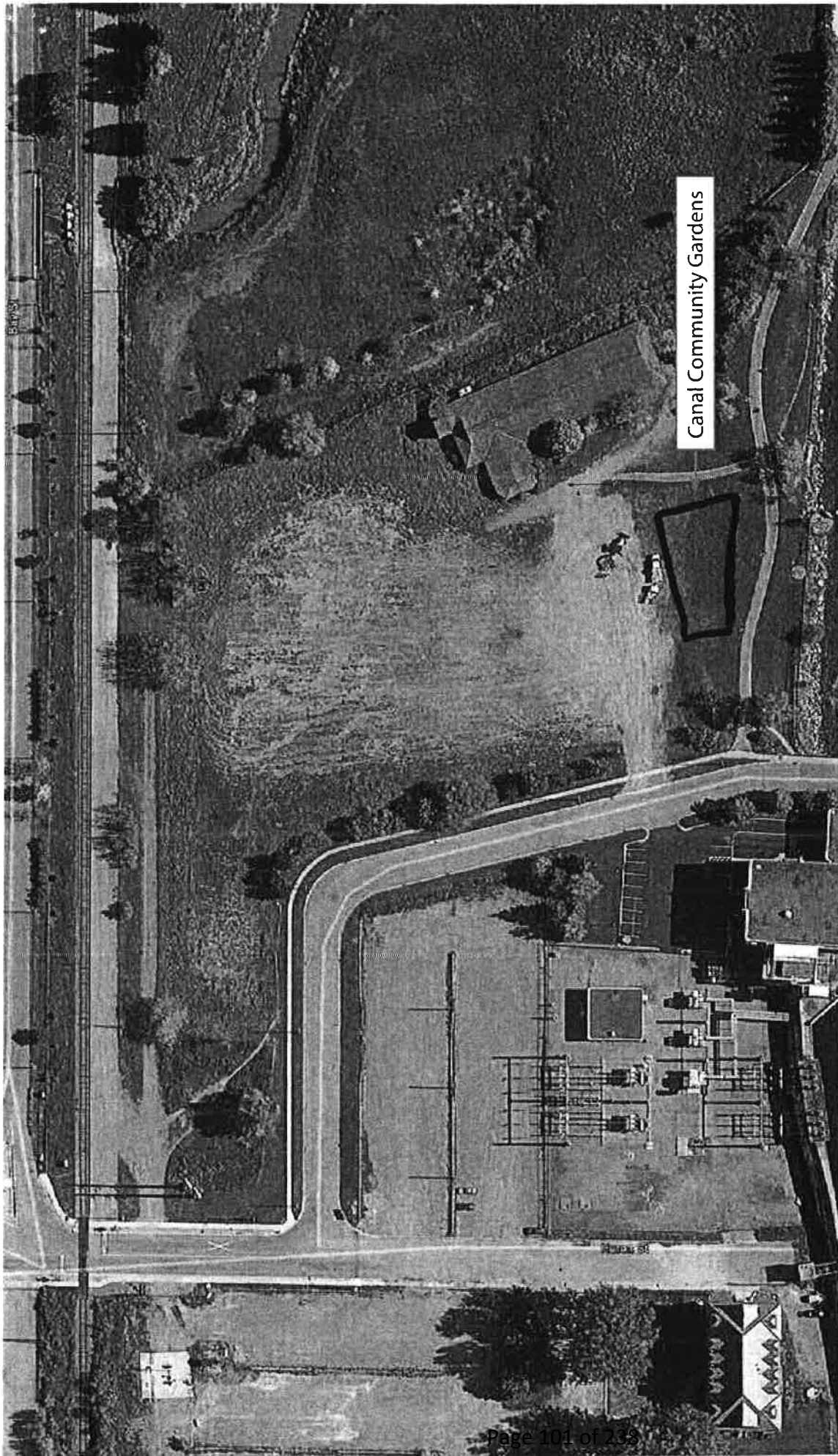
The relevant By-law 2019-211 authorizing an agreement between the City and the Mill Market Sault Ste. Marie for the provision of a Municipal Capital Facility at the Mill Market, Huron Street appears under Agenda item 11 and will be read with all by-laws under that item. The relevant By-law 2019-212 providing for taxation exemption for the Mill Market Sault Ste. Marie as a Municipal Capital Facility appears under Agenda item 11 and will be read with all by-laws under that item.

Respectfully submitted,

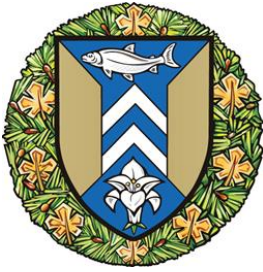


Karen Fields
City Solicitor

KF/da



Schedule "A"



**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Melanie Borowicz-Sibenik, Assistant City Solicitor/Senior Litigation Counsel

DEPARTMENT: Legal Department

RE: Amending Agreement between City and Bell Mobility Inc. – 57 Des Chenes Drive

PURPOSE

The purpose of this report is to request Council's authorization of an Amending Agreement between the City and Bell Mobility Inc. to incorporate an amended insurance provision into the existing Lease Agreement.

BACKGROUND

The City of Sault Ste. Marie has a Lease Agreement ("Agreement") with Bell Mobility Inc. to erect a tower, equipment shelter and all necessary cabling and equipment attachments on a piece of property located 57 Des Chenes Drive. The Agreement was entered into on March 1, 2014 and remains in force.

ANALYSIS

Since this Agreement was entered into, the City has made changes to its insurance requirements for a Licence or Lease of City Property. The Legal Department prepared an Amending Agreement in order to incorporate an insurance provision into the existing Agreement which requires Bell Mobility Inc. to submit an insurance certificate showing coverage in the amount of Five Million (\$5,000,000.00) Dollars and naming the City as an "Additional Insured". Bell Mobility is agreeable and has executed the Amending Agreement.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC PLAN / POLICY IMPACT

Not applicable

Amending Agreement between City and Bell Mobility Inc. – 57 Des Chenes Drive

2019 11 04

Page 2.

RECOMMENDATION

It is therefore recommended that Council take the following action:

By-law 2019-217 authorizing the execution of an Amending Agreement between the City and Bell Mobility Inc. appears elsewhere on the Agenda and is recommended for approval.

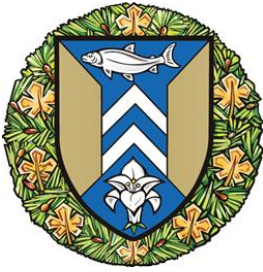
Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'M. Borowicz-Sibenik'.

Melanie Borowicz-Sibenik
Assistant City Solicitor/Senior Litigation
Counsel
705.759.5403
m.borowiczsibenik@cityssm.on.ca

MBS/da

LEGAL\STAFF\COUNCIL\REPORTS\2019\OPEN AG131 AMENDING AGREEMENT BELL MOBILITY INC. 57 DES CHENES DRIVE.DOCX



**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Melanie Borowicz-Sibenik, Assistant City Solicitor/Senior Litigation Counsel

DEPARTMENT: Legal Department

RE: Amending Agreement between City and Bell Mobility Inc. – 105 West Street

PURPOSE

The purpose of this report is to request Council's authorization of an Amending Agreement between the City and Bell Mobility Inc. to incorporate an amended insurance provision into the existing Lease Agreement.

BACKGROUND

The City of Sault Ste. Marie has a Lease Agreement ("Agreement") with Bell Mobility Inc. to erect a tower, equipment shelter and all necessary cabling and equipment attachments on a piece of property located at Cathcart & West Street, specifically 105 West Street. The Agreement was entered into on January 7, 2007 and remains in force.

ANALYSIS

Since this Agreement was entered into, the City has made changes to its insurance requirements for a Licence or Lease of City Property. The Legal Department prepared an Amending Agreement in order to incorporate an insurance provision into the existing Agreement which requires Bell Mobility Inc. to submit an insurance certificate showing coverage in the amount of Five Million (\$5,000,000.00) Dollars and naming the City as an "Additional Insured". Bell Mobility is agreeable and has executed the Amending Agreement.

FINANCIAL IMPLICATIONS

Not applicable.

STRATEGIC PLAN / POLICY IMPACT

Not applicable.

Amending Agreement between City and Bell Mobility Inc. – 105 West Street

2019 11 04

Page 2.

RECOMMENDATION

It is therefore recommended that Council take the following action:

By-law 2019-216 authorizing the execution of an Amending Agreement between the City and Bell Mobility Inc. appears elsewhere on the Agenda and is recommended for approval.

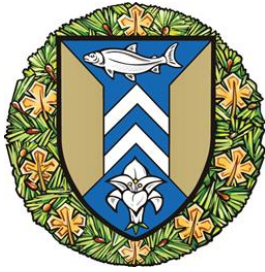
Respectfully submitted,



Melanie Borowicz-Sibenik
Assistant City Solicitor/Senior Litigation
Counsel
705.759.5403
m.borowiczsibenik@cityssm.on.ca

MBS/da

LEGAL\STAFF\COUNCIL\REPORTS\2019\OPEN AG67 AMENDING AGREEMENT BELL MOBILITY INC. 105 WEST STREET.DOCX



**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Melanie Borowicz-Sibenik, Assistant City Solicitor/Senior Litigation Counsel

DEPARTMENT: Legal Department

RE: Black Road Connecting Link Project – Offer to Purchase

PURPOSE

The purpose of this report is to update Council on the status of the Black Road Connecting Link Project Phase I (the “Project”) property acquisitions and to request Council’s authorization to acquire part of 498 Black Road owned by Roy Graham Trucking Ltd. to complete the Project for the amount outlined below.

BACKGROUND

On February 8, 2016, Council directed staff to proceed to acquire eight properties at a total cost not to exceed \$200,000.00. One of the eight properties was already owned by the City. The City has completed the acquisition of six properties, leaving one property, part of 498 Black Road owned by Roy Graham Trucking Ltd. (“Subject Property”) to be acquired.

ANALYSIS

For each property to be acquired, the Legal Department requisitioned an appraisal and a reference plan to facilitate the transfers. With respect to the Subject Property, a portion of same was incorrectly in the name of another entity thereby necessitating a Vesting Order to correct the issue. The Subject Property has been appraised at \$17,000.00 and Roy Graham Trucking Ltd. is content to proceed on this basis on the condition that the City re-pave the entrance to the property after construction. Engineering has confirmed that this is satisfactory.

FINANCIAL IMPLICATIONS

The total cost to the City to acquire the subject property is estimated at \$25,000 (inclusive of the purchase price, Vesting Order and legal fees of the owner) and can be accommodated within the approved budget for the 2020 Reconstruction of Black Road. If Council authorizes the Legal Department to proceed as recommended, the total costs of the seven property acquisitions would be \$135,000, well below the \$200,000 originally authorized by Council.

STRATEGIC PLAN / POLICY IMPACT

Not applicable.

RECOMMENDATION

It is therefore recommended that Council take the following action:

That City Council authorize the Legal Department to negotiate the purchase of Part of 498 Black Road from Roy Graham Trucking Ltd. for the sum of \$17,000.00 along with payment of all necessary expenditures related to the acquisition of the aforesaid property.

By-law 2019-215 authorizing same appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,

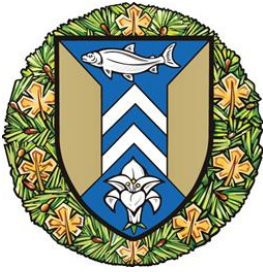


Melanie Borowicz-Sibenik

Assistant City Solicitor/Senior Litigation Counsel

705.759.54096

m.borowiczsibenik@cityssm.on.ca



**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Karen Fields, City Solicitor

DEPARTMENT: Legal Department

RE: Amendments to By-Law 2011-161

PURPOSE

To amend the By-Law on regulating Vehicles for Hire 2011-161.

BACKGROUND and ANALYSIS

In reviewing the Rideshare by-law, the Sault Ste. Marie Police Services ("Police Services") reviewed their processes with respect to all Vehicles for Hire. Two of the recommended amendments arise from that review. One of the three recommended amendments to the Rideshare By-law arises from working with the current rideshare operator. In total, three amendments are being recommended to the Vehicle for Hire By-law 2011-161:

- 1) In Part II, of By-law 2011-161, under the requirements for issuing a licence, we currently require, pursuant to section 6.6, Police Services to administer a written examination in order for a licence to be provided for all vehicles of hire. As the Ministry of Transportation already tests drivers and provides them with a valid licence, this step is not required, and should be removed from the by-law;
- 2) Section 7.0 (x) of that by-law also requires that Police Services perform a safety inspection of the vehicle. As drivers who apply for a licence are required to produce a safety standards certificate, there is no need for the additional inspection by Police Services; and
- 3) Thirdly in Schedule "B" (the rideshare section) to that By-law in section 34(1)(b) it requires that the vehicle being licenced be no more than five (5) years old. The vehicle must have safety documentation, and most applicants in northern Ontario have vehicles between 7 and 10 years old. Other Cities limit the age of the vehicle to 10 years, or to a certain kilometer reading. It is recommended that to be a rideshare vehicle it must be less than 10 years old and have less than 300,000 kilometers on the vehicle.

FINANCIAL IMPLICATIONS

There is a fee of \$15.00 for each written test that would no longer be collected, however, removing the obligation on Police Services from administering tests and conduction inspections will assist in alleviating this time requirement.

STRATEGIC PLAN / POLICY IMPACT

This is an operational matter not articulated in the Corporate Strategic Plan but would result in an amendment to the Vehicles for Hire by-law.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the City Solicitor dated 2019 11 4 be received and the recommended changes to the By-law be approved. The relevant By-Law 2019-221 is found in section 11 of the Agenda and is recommended for approval.

Respectfully submitted,

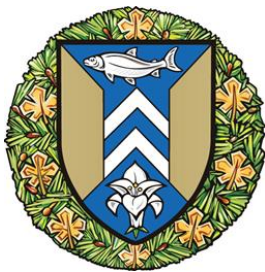


Karen Fields

City Solicitor

705.759.5407

k.fields@cityssm.on.ca



The Corporation of the
City of Sault Ste. Marie
COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Nicole Maione, Manager of Transit & Parking
DEPARTMENT: Community Development and Enterprise Services
RE: Municipal Law Enforcement Officers

PURPOSE

The purpose of this report is to update By-law 90-305, which appoints municipal law enforcement officers.

BACKGROUND

By-Law 90-305 is a By-law appointing municipal law enforcement officers and is amended from time to time.

ANALYSIS

Not applicable.

FINANCIAL IMPLICATIONS

There is no budgetary impact.

STRATEGIC PLAN / POLICY IMPACT

This is an operational activity not articulated in the strategic plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

By-law 2019-219 appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Maione'.

Nicole Maione
Manager of Transit and Parking
705.759.5848
n.maione@cityssm.on.ca



2019 10 21

Karen Fields, City Solicitor
Legal Department
Civic Centre

RE: MUNICIPAL -LAW ENFORCEMENT OFFICERS

In November 1990 City Council approved By-law 90-305. Please amended Schedule "A" to By-law 90-305, being a by-law to appoint Municipal Law Enforcement officers for the issuing of parking infractions on private property.

Schedule "A" of this by-law lists all officers that are eligible to issue tickets. The following individuals have applied to be a Municipal Law Enforcement Officers in regards to parking and have been approved by the Police Services and the Parking Section for this position.

We request that Schedule "A" be amended to include:

NO.	NAME	EMPLOYER	PROP. LOCATION
753	Disano, Ronald	Northeast Security	S. College/Algoma University/Tenaris/GFL Memorial Gardens/ Group Health Centre
754	Davies, Rhonda	Northeast Security	S. College/Algoma University/Tenaris/GFL Memorial Gardens/ Group Health Centre
755	Heidt, Terry	Norpro Security	Davey Home/Queenscentre/556 Queen St/Strathclair/ Queen E Sports Complex/726 Queen St

And that the following be deleted:

NO.	NAME	EMPLOYER	PROP. LOCATION
241	Coghill, Robin	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
321	Lorenzo, Corey	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
435	Tramble, George	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
441	Wilson, David	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
442	MacClennan, Matt	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
523	McBride, Guy	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
639	Panittila, Kim	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes

**The Corporation of the
City of Sault Ste. Marie**



**Community Development and
Enterprise Services**
Nicole Maione
Manager of
Transit & Parking

648	Elwgren, Stephen	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
682	Halford, Kevin	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
692	Rheaume, Daniel	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
693	O'Shaughnessy, C	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
716	Mallinger, Frances	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes
730	Thompson, Josiah	Norpro Security	Davey Home/Queenscentre/556 & 726Queen St/ Strathclair/ Queen E Sports Complexes

Would you please amend By-law 90-305 with the new attached Schedule "A."

Thank you.

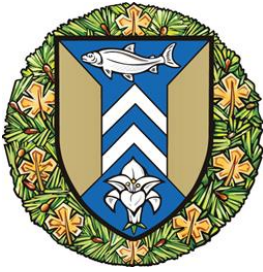
Yours truly,

A handwritten signature in blue ink, appearing to read 'Nicole Maione'.

Nicole Maione
Manager of Transit and Parking

<u>BADGE</u>	<u>SPECIAL CONSTABLE</u>	<u>EMPLOYER</u>	<u>PROPERTY LOCATION</u>
SCHEDULE "A"			
26	MCLEOD, ROD	FLEMING & SMITH	378 QUEEN ST E & APARTMENTS & 27 KING ST.
30	RENDELL, VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
151	PARR, DEREK	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
153	TASSONE, VITO	TASSONE CHIROPRACTIC	673 QUEEN ST E
163	BUMBACCO, PHILIP	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
196	MCGRAYNE, LAURA LEE	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
253	TRAVSON, TERRANCE	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
267	CORBIERE, JOHN(TED)	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
276	SMITH, DENNIS, ROBERT	G4S SECURE SOLUTIONS	SAULT HOSPITAL
334	MILLER, BRADLEY	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
344	HARPE, KEN	HOLIDAY INN	320 BAY ST.
346	HAZLETON, MARGARET	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
366	TROINOW, VICTORIA	G4S SECURE SOLUTIONS	SAULT HOSPITAL
370	HANSEN, LOUIS	ONT FINNISH HOME ASS.	725 NORTH ST.
372	BENOIT, ALAIN	ONT FINNISH HOME ASS.	725 NORTH ST.
374	TAAVEL, ANDRE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
391	MCLEOD, HEATHER	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
397	LAFRAMBOISE, YVON	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
410	POYNER, HAROLD	G4S SECURE SOLUTIONS	SAULT HOSPITAL
411	MOORE, ROBERT	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
420	FABIANO, ANTONIO	G4S SECURE SOLUTIONS	SAULT HOSPITAL
443	MARCIL, MARK	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
446	HALLIDAY, DANA	SAULT COLLEGE	443 NORTHERN AVE
456	CONYBEARE, KEVIN	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
459	SLEEMAN, RAY	G4S SECURE SOLUTIONS	SAULT HOSPITAL
460	BOUGIE, DAN	G4S SECURE SOLUTIONS	SAULT HOSPITAL
463	MORIN, ALEX	CORPS. OF COMM.	
464	DITOMMASO, RYAN	2220917 ONT. INC.	489 BAY ST/535 QUEEN ST E
465	DELAVALLE, DON	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
484	MCLEOD VIRGINIA	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
486	LONGO, NADIA	GT NORTH RETIREMENT	760 NORTHERN RD
487	ROUGEAU, MARISA	GT NORTH RETIREMENT	760 NORTHERN RD.
488	LEFLEUR, MARILYN	GT NORTH RETIREMENT	760 NORTHERN RD
489	MCQUEEN, WANDA	GT NORTH RETIREMENT	760 NORTHERN RD.
490	LUXTON, JEFF	GT NORTH RETIREMENT	760 NORTHERN RD.
493	BROWN, FRASER	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
516	GAY, JAMES	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
517	ROY, BRENDA	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
526	JOHNSTON, CORY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
537	GRAVBARGER, KYLE	G4S SECURE SOLUTIONS	SAULT HOSPITAL
541	DIMMA, WILLIAM	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
547	LIEPA, MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
548	CARON, ROGER	CITY OF SAULT STE MARIE	99 FOSTER DR. (CIVIC CENTRE)
565	LISCUMB, GERALD	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
566	SWEET, WILLARD	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
568	PICK, DENNY	CORPS OF COMM	SAULT AIRPORT
574	BOUCHARD, DARYL	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
587	GIULETTI, MATTHEW	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
599	BUMBACCO, CARL	CB HOME INSTALLTIONS	321 JOHN ST /342.346 ST GEORGE'S AVE.
601	HART, JASON	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
602	GREENWOOD, LESLIE	GREENWOOD HARDWARD	41 ALBERT ST W
603	LAMMING, DAVE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
607	FROST, CHRISTIAN	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
608	ALISAT, THOMAS	ALISATS RUST PROOFING	24 QUEEN ST W
609	ROBINSON, SHAWN	ALISATS RUST PROOFING	24 QUEEN ST W
611	MIZZI, PRESTON	WENDY'S	1 QUEEN ST W
617	SAVAGE, SAMUEL	G4S SECURITY	SAULT HOSPITAL
619	BERTO, DEBORAH	GATEVIEW REALTY INC.	304-310 ALBERT ST/420A&B MCNABB/715 DOUGLAS/67 ELGIN/47 PRINCESS/18 FERGUSON
622	PROULX, PATRICK	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
623	AYTON, BENJAMIN	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
624	MIHAILIUK, JASON	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
626	CHARRON, ROBERT	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
627	BAKER, WILLIAM	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E/BREWERY BLOCK
632	SAVAGE, MATT	G4S SECURITY	SAULT HOSPITAL
633	HILL, MICHAEL	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
634	TIBBLES, COLLEEN	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E/BREWERY BLOCK
637	TOMASONE, LUIGI	LOU'S AUTOMOTIVE	317 ALBERT ST E
638	SICOLY, TERESA	AIRPORT	1-475 AIRPORT RD.
643	SHAW, KEVIN	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
644	SANTA MARIE, ROBERT	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
646	BOOTH, ABBY	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
647	DAFOE, TRUDY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
649	GRAHAM, STEVEN	FENGATE PROPERTY	248 NORTHERN AVE
650	LANG, RICHARD	G4S SECURITY	SAULT HOSPITAL
651	HUTCHINSON, HILLARY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
653	BIOCCHI, CHRISTOPHER	AIRPORT	1-475 AIRPORT RD.
659	MARCIL, BONNIE	STRICTLY CONFIDENTIAL INC	RJ'S MARKET
664	HAMMERSTEDT, ERIC	STRICTLY CONFIDENTIAL INC	RJ'S MARKET
665	MATTHEWS, SUANNE	NORTHLAND ANIMAL HOSP	695 TRUNK RD.
666	AITKEN, ANDREW	G4S SECURITY	SAULT HOSPITAL
669	BOREAN, RICK	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
670	MCGUIRE, STEVE	REGENT PROPERTY	402/302 BAY ST/390 BAY/RIVERWALK CONDOS
671	MCGUIRE, PATRICK	REGENT PROPERTY	402/302 BAY ST/390 BAY/RIVERWALK CONDOS
674	DERASP, RICHARD	CORPS OF COMM	SAULT AIRPORT
675	KELLY, MATTHEW	G4S SECURITY	SAULT HOSPITAL

676	THOMPSON,JOHN	CORPS OF COMM	SAULT AIRPORT
677	MACMILLAN, TYLER	CORPS OF COMM	SAULT AIRPORT
678	PERRON,JENNIFER	CORPS OF COMM	SAULT AIRPORT
679	CHATEAUNEUF,YVON	CORPS OF COMM	SAULT AIRPORT
681	SCHMIDT,KEATON	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
683	SEMENYEI, ADAM	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
686	ASH,KEITH	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
687	POSSAMA,MIKE	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
688	KING,MICHAEL	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
689	SUBRAMANIAM,DASA	DAYS INN	332 BAY ST
694	LIPPE, ANDREW	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
695	LAURICELLA, DIEGO	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
696	CLARIDA, JEFF	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
697	OLAR, GREG	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
698	DEPLONTY, HERBERT	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
700	FORD, BRIAN	G4S SECURITY	SAULT HOSPITAL
701	CHIMFWEMBE, CHILUFYA	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
703	DIAS, CODY	G4S SECURITY	SAULT HOSPITAL
704	GLOVER, LAURA	G4S SECURITY	SAULT HOSPITAL
705	DEGILIO, JOEY	G4S SECURITY	SAULT HOSPITAL
706	GAGNON, JACQUES	G4S SECURITY	SAULT HOSPITAL
708	POWLEY, CHAD	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
710	HOTCHKISS, ROBERT	Riversedge Developments	503 BAY ST
711	MASON, STEPHEN	Riversedge Developments	503 BAY ST
712	KOOSTACHIN, ANDREW	Ontario Finnish ResHome	725 North St.
713	Cho, Linda	Jennex Cho Enterprises	129 Second Line West
714	DESANDO, ALEXANDER	G4S SECURITY	SAULT HOSPITAL
715	MITCHELL, SPENCER	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
717	GUY, AMY	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
718	SCOTLAND, KEVIN	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
719	JENKINSON, MICHAEL	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
720	LORENZO, COREY	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
721	MACNEIL, ALICIA	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
722	MACTYRE, ANDREW	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
723	ROCCA, ANTHONY	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST
724	ROULEAU, MICHAEL	CORPS OF COMM	SAULT AIRPORT
725	PAAT, EMMA LEE	AIRPORT	SAULT AIRPORT
726	DIVECHA, HARRISON	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
727	CLARK, DYLAN	G4S SECURITY	SAULT AREA HOSPITAL
729	DOUCHAMIE, CHELSEY	G4S SECURITY	SAULT AREA HOSPITAL
731	NOTT, REGINALD	CORPS OF COMM	SAULT AIRPORT
732	MAKI, BRANDON	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
733	GREGORCHUK, CATHERIN	REAL ESTATE STOP INC	2 QUEEN STREET WEST
734	RICHARD, MARK	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
735	KEMP, ROBERT	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
736	BLAIR, BRENT	PROPERTY ONE	421 BAY ST
737	MARTONE, DONATO	PROPERTY ONE	421 BAY ST/COMMUNITY FIRST CREDIT UNION
738	MARTELLA, JOSEPH	PEAK INVESTMENT SERVICE	68 MARCH ST, 485 QUEEN ST E (REAR)
739	GOWAN, MAICIE	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
740	VERMA, ABBISHEK	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
741	DEGASPARRO, SHERRI	AIRPORT	SAULT AIRPORT
742	VOWELS-WING, LAURIE	NORTH 44 PROPERTY MGT	844 & 860 QUEEN ST E, 524,524A,536, & 536A GOULAIS AVE
743	MILNE, GEORGE	CROATIAN VILLAGE	80 SACKVILLE RD
744	MCLEAN, JEFF	SKYLINE LIVING	SKYLINE PROPERTIES/621 MACDONALD AVE
745	QUESNELLE, TIMOTHY	PROPERTY ONE	421 BAY ST/COMMUNITY FIRST CREDIT UNION
746	BELANGER, CARL	PERZIA GROUP	70 EAST ST/ 700 BAY ST
747	SCOTT, RYAN	YMCA	235 MCNABB STREET
748	GRAHAM, TIMOTHY	PINE/ALLARD APTS	751/769 PINE STREET/171 WILLOW AVE/94/108 ALLARD STREET
749	CORBETT, THOMAS	G4S SECURITY	SAULT AREA HOSPITAL
750	NEVEAU, ERIC	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
751	BRETON, JULIEN	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
752	HARTEN, ARYANNA	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
753	DISANO, RONALD	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
754	DAVIES, RHONDA	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
755	HEIDT, TERRY	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERTIES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE. ECOMPLEX/JOHN RHODES/726 QUEEN ST



The Corporation of the
City of Sault Ste. Marie
COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Peter Johnson, Fire Chief
DEPARTMENT: Fire Services
RE: Fire Services Cost Recovery Report

PURPOSE

The purpose of this report is to respond to the following Council resolution related to "Cost Recovery for Fire Services":

"Ontario cities that have cost-recovery fire services by-laws; what services are charged for in which cities and how much each service is charged out at; analysis of percentage of calls that are chargeable calls vs. non-chargeable calls; revenue broken down by service; any limitations imposed by law on what types of services can be cost-recovered and the amounts that may be charged; estimate of potential revenue the City could expect if it imposes a cost-recovery by-law."

BACKGROUND

Contained in the resolution is a request to research Fire Services in Ontario that utilize cost recovery by-laws, their associated individual charges and rates for each.

ANALYSIS

The request made in the resolution has shown that there are further options that can be utilized for cost recovery for the Fire Service. Attached as "Appendix A", is a list of other municipalities in Ontario and what cost recoveries are being utilized. As well, there is a third party that is recovering costs for Fire Services through clauses that exist in homeowner insurance policies.

As shown in "Appendix A" the following are cost recovery fees administered by other municipalities: In the Operations Division- Motor Vehicle Collision- MVC reports, MVC's that take place on the Highway, Non Resident MVC that are attended. False Alarms- Nuisance/Accidental, Malicious. Grow-Op, Natural Gas calls without locates, Hazardous Materials, Firefighting and Fire Watch/Scene Security.

While conducting the research for this report, another option for cost recovery has presented itself. A third party has developed technology that assists in accessing monies available through insurance companies by initiating claims on behalf of municipalities.

Most insurance policies will pay for reasonable fees or charges against buildings being insured for fire protection services.

Insurance policies provide coverage for an insured property owner for a number of “insured perils” and most insurance companies include provisions for fire service expenses in varying amounts that typically range from \$1,000 to \$5,000. It should be noted, that payment to the Fire Service in no way affects the claim of the individuals who may have suffered a loss (payments are not deducted from those which are due to the policy holder). A third party will act on behalf of the Corporation to pursue claims once the necessary agreements and by-laws are finalized and enacted. Typically, a third party based on other municipalities information, provide their services on a 70/30 division of the recoverable amount (70% to the municipality, 30% to the third party). If the property owner or individual does not have insurance than no attempt would be made.

There are a number of Ontario communities that have engaged in the services of a third party, they include but are not limited to: Kitchener, Brockville, Gravenhurst, St. Thomas, Cornwall, Meaford, North Bay, Oshawa and Thunder Bay.

Annual cost recovery amounts vary. When speaking with municipalities that are engaged with third parties, their statistical analysis of incident response data conducted, suggests estimated annual recoveries in the amount of \$30,000 to \$50,000. The recovered funds stay within the Fire Service Budget as revenue or cost recovery in areas such as training and capital purchases (vehicles, apparatus and equipment). A cost recovery bylaw identifying false alarms, gas leaks and third party recoveries will be brought back to council in the near future for consideration and approval. Upon approval of a cost recovery bylaw, staff will initiate procurement for third party services as per our Corporate Policy.

FINANCIAL IMPLICATIONS

Should Council adopt a cost recovery bylaw for Fire Services, the potential cost recovery that could have been recognized is detailed in “Appendix A”.

It should be noted that the potential estimated recoveries listed in “Appendix A” will see a variance. The goals and objectives of cost recovery are to be a deterrent to repeat offenders, hence, an accurate estimate for cost recovery for the 2020 Budget is difficult to predict until a trend has been established.

Further, User Fees have also been reviewed and as a result, additional fees such as ACGO Approvals, Firework Approvals and Report Requests, will be included in the updated 2020 User Fee Bylaw.

STRATEGIC PLAN / POLICY IMPACT

N/A

RECOMMENDATION

It is therefore recommended that Council take the following actions:

That the report from the Fire Chief concerning the resolution on cost recovery for Fire Services be received; and the recommendation to bring a cost recovery by-law to Council for consideration at a future meeting for approval, as outlined in this report.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Peter Johnson', with a stylized flourish at the end.

Peter Johnson

Fire Chief

705.759.5273

p.johnson@cityssm.on.ca

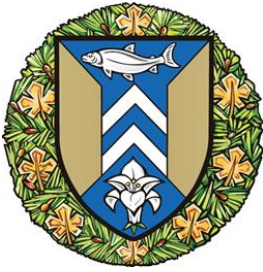
SAULT STE. MARIE FIRE SERVICES COMPARATIVE MUNICIPAL FIRE SERVICE ANALYSIS

Comparative Ontario Municipalities										
	Motor Vehicle Collisions		FALSE ALARMS							
Municipality	located on King's Highway	Non-Resident (Out of Town)	Malfunction	Working on System Not Notified	Malicious	Grow-Op/ Clandestine Lab	Natural Gas Leaks - no locate	Hazmat	Firefighting	Fire Watch/Scene Security
Ministry of Transportation Ontario (MTO)	Current MTO Rate is \$477 per apparatus per hour, subject to CPI adjustment. MTO rates are established by the Ministry of Transportation and updated by the Province. The Ontario Association of Fire Chiefs works with the MTO to set industry rates(hourly) for responses to motor vehicle collisions(MVC)on the King's Highway									
Brant Co.	MTO	MTO	\$450 - 1st hour/veh. \$225 - add. 1/2	\$450 - 1st hour/veh. \$225 - add. 1/2	\$450 - 1st hour/veh. \$225 - add. 1/2	Actual Costs	\$450 - 1st hour/veh. \$225 - add. 1/2			
Waterloo		\$410	\$163/hr./FF	\$163/hr./FF	\$163/hr./FF			\$193/hr./FF		
New Market	MTO		\$465/veh - 2nd+	\$465/veh - 2nd+	\$465/veh - 2nd+			\$465/veh - 1st hr \$233/veh 1/2 hr		
Markham	MTO		\$300 - 1st hr \$120 - 1/2 hr \$600 max	\$300 - 1st hr \$120 - 1/2 hr \$600 max	\$300 - 1st hr \$120 - 1/2 hr \$600 max					
Leamington			\$410 - 1st \$820 - 2nd \$1230 - 3rd \$1640 - 4th \$2050 - 5th	\$410 - 1st \$820 - 2nd \$1230 - 3rd \$1640 - 4th \$2050 - 5th	\$410 - 1st \$820 - 2nd \$1230 - 3rd \$1640 - 4th \$2050 - 5th					
Innisfil	MTO		\$0 - 1st \$312/hr/veh \$130/1/2 hr/veh	\$0 - 1st \$312/hr/veh \$130/1/2 hr/veh	\$0 - 1st \$312/hr/veh \$130/1/2 hr/veh			\$130/hr/veh	\$520	
Guelph	MTO		MTO	MTO	MTO					
Thunder Bay		MTO	preventable 1st \$0, 2nd \$1525.50			\$400				\$450
Milton			\$572.31 +HST	\$572.31 +HST	\$572.31 +HST			\$572.31 +HST per hr	100% of costs	100% of costs
Sudbury	MTO	MTO	MTO - 1st Doubles for each subsequent alarm	MTO - 1st Doubles for each subsequent alarm	MTO - 1st Doubles for each subsequent alarm					
Ajax		MVC 401 \$475 per vehicle (cost recovery through MTO)					\$475, each additional half hour \$240	\$475, each additional half hour \$240		
London	MTO			\$700				\$700 per hour		
North Bay	MTO (Fire Marque)	MTO (Fire Marque)	1st - \$0.00 2nd - MTO (1 apparatus) 3rd - MTO (actual # of Apparatus)	1st - \$0.00 2nd - MTO (1 apparatus) 3rd - MTO (actual # of Apparatus)	1st - \$0.00 2nd - MTO (1 apparatus) 3rd - MTO (actual # of Apparatus)					Actual Costs + 25% Administration Fee

As per the resolution and based on SSM Fire Services past data of 2018, 2017, 2016, below are the recoveries that might have been recognized if a cost recovery bylaw was in place

SSM FIRE SERVICES

Sault Ste. Marie Fire Services	MTO rate	not recommended	1st call - \$0.00 2nd call - \$477 MTO 3rd call - 2x MTO	1st call - \$0.00 2nd call-\$477MTO 3rd call - 2x MTO	1st call - \$0.00 2nd call -\$477 MTO 3rd call - 2x MTO	MTO rate + Upstaffing + Equip Damage + Admin Fee	\$477 MTO rate per truck on scene	recommending Third Party Recovery	recommending Third Party Recovery	recommending Third Party Recovery
FALSE ALARMS										
YEAR			Malfunction	Working on System Not Notified	Malicious	Grow-Op/ Clandestine Lab	Natural Gas Leaks - no locate			
2018			59 incidents x \$477 MTO rate \$28,143		8 incidents x \$477 MTO rate \$3,816	NA	5 incidents x \$477 MTO rate \$2,385			
2017			50 incidents x \$477 MTO rate \$23,850		5 incidents x \$477 MTO rate \$2,385	NA	8 incidents x \$477 MTO rate \$3,816			
2016			69 incidents x \$477 MTO rate \$32,913		2 incidents x \$477 MTO rate \$954	NA	6 incidents x \$477 MTO rate \$2,862			



**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

October 22, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Virginia McLeod, Manager of Recreation and Culture

DEPARTMENT: Community Development and Enterprise Services

RE: Parks and Recreation Master Plan Update 2020-2025

PURPOSE

The purpose of this report is to seek Council's approval of the update to the Parks and Recreation Master Plan to move forward with the implementation of action items identified for 2020-2025.

BACKGROUND

City Staff, as directed by Council were asked to prepare a Parks and Recreation Master Plan. The Parks and Recreation Master Plan was developed by Community Services Department staff in partnership with City Council, City staff, the Parks and Recreation Advisory Committee (PRAC), community organizations, agencies and citizens at large. Staff followed an inclusive and transparent five-phase process that began in 2014.

In Phase 1 the Framework for the Plan was developed. Staff reviewed background information, identified goals and objectives for the project, examined demographic data, and considered trends and best practices in the parks and recreation industry.

Phase 2 involved conducting public consultations and collecting information from the community through stakeholder meetings, open houses and surveys. This included engagement sessions and surveys along with interviews with seniors, youth and the community at large.

During Phase 3 utilization reports were reviewed and a complete inventory and of parks and recreational facilities. The principles and guidelines of governing associations in the area of parks and recreation such as Canadian Parks and

Recreation Association, Parks and Recreation Ontario, and Ontario Recreation Facilities Association were also reviewed.

The draft Parks and Recreation Master Plan was prepared in Phase 4 and in Phase 5 the Plan was finalized.

The Parks and Recreation Advisory Committee, upon their review of the Master Plan at their January 12, 2016 meeting, passed the following resolution:

Moved by: B. Lindsay

Seconded by: S. Milne

“Resolved that the Parks and Recreation Advisory Committee have reviewed and unanimously recommend the Parks and Recreation Master Plan be presented to City Council.”

CARRIED

In August of 2016, the Parks and Recreation Master Plan was presented to City Council. The Parks & Recreation Master Plan provides a framework to guide the development and management of parks and recreation facilities, resources, programs, infrastructure and investment over a 10-year period from 2015 - 2025. Over the past 3 years a number of major projects have been completed to include; the Esposito pump track, Strathclair pathways and lighting of Slo-Pitch field ‘A’, and are Rotary Adventure and Sensory Playground at Bellevue Park, Bellevue Park Splash Pad, Kiwanis Club of Lakeshore Shelter and the Kiwanis Club of Lakeshore disc golf course. In addition, a parks analysis has been completed which will be used to help determine parks or greenspaces that require investment.

The Parks and Recreation Master Plan was intended to be a living document that adapts to changing needs of residents. Through annual reviews, new opportunities arise and appropriate projects identified that will support the corporate mission and vision and be consistent with the corporate strategic focus areas. City staff have continued to refine the plan and attached is the updated Parks and Recreation Master Plan, which will provide direction over the next 5 years, 2020 – 2025.

ANALYSIS

The Parks and Recreation Master Plan is mirrors the Corporate Strategic Plans four focus areas. The Official Plan provides policy directions for parks, recreation

and open spaces. The Parks & Recreation Master Plan provides overall direction for the parks and recreation services.

The Parks and Recreation Master Plan includes:

1. Parks and Recreation Master Plan 2015-2025 – which includes an overview of the process, feedback, industry trends, benefits of parks and recreation and strategic priorities.
2. The Action Plan 2020-2025 – provides an updated and detailed outline of projects for the next 5 years as well as those action items accomplished during the first 5 years of the Plan.
3. Appendices – includes details on community feedback process undertaken during the development of the initial plan.
4. Parks and Recreation Facilities by Ward

The Plan identifies strategic, operational and existing infrastructure priorities for the short, medium and long term that will assist in program planning, infrastructure maintenance, funding applications and development of the annual budgets. There are a number of key takeaways:

1. Parks are important to neighbourhoods.
2. It is important to think long-term, neighbourhoods go through life cycles the demographics change or a school may close reducing options for play.
3. Staff believe existing parks (actual parks) should stay.
4. A number of plots of land not used as parks have been identified and a report identifying the lots will be coming to City Council in the future.
5. Staff have conducted analysis on all parks using a set of criteria to prioritize the revitalization of parks and greenspaces (provided in the Parks Analysis report as a separate agenda item).
6. A capital request will be coming in 2021 to refurbish three parks in 2022 with the goal of an ongoing park refurbishment schedule.

FINANCIAL IMPLICATIONS

There are no immediate financial implications – staff will return to Council with different initiatives and requests to implement the Parks and Recreation Master Plan 2020-2025. Funding for various projects and initiatives utilizes operating budgets, asset management funding, grant applications and partnerships or presented within future budget deliberations.

STRATEGIC PLAN / POLICY IMPACT

The Parks and Recreation Master Plan is linked to all four focus areas: Infrastructure, Service Delivery, Quality of Life and Community Development and Partnerships.

RECOMMENDATION

It is therefore recommended that Council take the following action:

“Resolved that the report of the Manager of Recreation and Culture dated 2019 10 07 be received, and,

Further that Council approve the adoption of the Sault Ste. Marie Parks and Recreation Master Plan Update 2020-2025 in principle, and,

Further that staff be directed to work to achieve the goals and actions outlined in the Plan, with any municipal monetary requests referred to future budgets.”

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'V McLeod', written in a cursive style.

Virginia McLeod
Manager of Recreation and Culture
705.759.5311
v.mcleod@cityssm.on.ca

Parks and Recreation Master Plan

2015–2025

Prepared by the Community Services Department
Updated September 2019



**SAULT
STE. MARIE**

Acknowledgments

The Community Services Department would like to thank the members of the community, staff, organizations, agencies and over 2,000 citizens who responded to surveys and provided feedback, resources and information in support of the City of Sault Ste. Marie Parks and Recreation Master Plan.

City Project Team

Community Development and Enterprise Services Staff

We would also like to acknowledge the contribution of:

Parks and Recreation Advisory Committee, Corporate Services and Public Works and Engineering Departments

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VISION

To be the leading innovative, dynamic and efficient municipal corporation in the Province of Ontario.

MISSION

To promote, encourage and lead economic and social growth within our community through the effective provision of municipal services and development of community partnerships.

CORPORATE VALUES

Accountability and Transparency

We will be accountable to our citizens and transparent in our decision-making process.

Integrity and Honesty

We will demonstrate honesty, sincerity and fairness in carrying out our responsibilities.

Commitment to Citizens and the Community

We will work together to provide inclusive and accessible services to our diverse community. We will strive to promote a safe and healthy community.

Innovation and Productivity

We will embrace innovative solutions to improve productivity and achieve excellence in customer service.

Fiscal Responsibility

We will manage municipal finances in a responsible and prudent manner. We will implement best practices to ensure best value in service delivery.

Respect, Engage and Value Employees

We will foster a respectful workplace where employees are treated with dignity and can excel as members of the corporate team.

Environmental Stewardship

We will use resources wisely to maintain and create a sustainable city for future generations.



MESSAGE FROM MAYOR CHRISTIAN PROVENZANO

A day spent with children at a playground, a game of pick-up hockey on an outdoor rink, a walk along the Hub Trail—these activities and many more like them are sources of everyday enjoyment in our lives. For many of us, they also form the basis of some of our fondest memories.

To keep creating such memories, a vibrant and modern city needs a vibrant parks and recreation system—one that can meet varying needs and accommodate a range of uses by its citizens. This system needs to be flexible, adaptable and able to respond to future changes in our community.

This plan sets forth the priorities for the City of Sault Ste. Marie's parks and recreation services and facilities over the next 10-year period. It will ensure that decisions about our parks and recreation offerings are in harmony with other City priorities.

Completing the Parks and Recreation Master Plan has been a big undertaking. I'd like to thank the project team, the Parks and Recreation Advisory Committee and the more than 2,000 citizens who took the time to offer their input.

Looking ahead, with the guidance provided by this plan, I'm confident that our parks and recreation system will continue to evolve to be more sustainable, accessible and inclusive. Our parks, community centres and programs are well-positioned to encourage all residents to partake in active lifestyles. Most certainly, they will continue to be sources of enjoyment and positive memories for many years to come.

Sincerely,

A handwritten signature in black ink, appearing to read "Christian Provenzano". The signature is fluid and cursive, written over a light blue rectangular background.

EXECUTIVE SUMMARY

The Plan is intended as a guide for the Corporation of the City of Sault Ste. Marie in planning strategies to enhance and improve the delivery of municipal parks and recreation services and determining long-term budgets based on the priorities identified.

By providing a clear picture of our community today, and where we should be in 5 to 10 years, we can strive to ensure that municipal parks & recreation facilities and services are in place to meet future needs. It is important to make sure tax dollars are spent wisely, that partnerships are being maximized, and that service gaps are being addressed in an efficient and effective manner.

The Corporation's Asset Management Facility Condition report guides the characteristics and condition of existing infrastructure assets. The asset management plan will assist to develop strategies to implement the planned actions.

It is important to remember that the City of Sault Ste. Marie Parks and Recreation Master Plan cannot be all things to all people. Community groups often bring capacity, passion, technical skills, and different funding capabilities. In addition, it is not the City's intent to duplicate recreational facilities or services that exists within the community.

Decisions with respect to parks and recreation facilities and services have taken into consideration a balance between quality of life and financial sustainability. The City of Sault Ste. Marie will be fiscally responsible through the cost-effective and cost-efficient management of resources and the appropriate and reasonable application of user fees and community resources.

INTRODUCTION

The Community Development and Enterprise Services of the City of Sault Ste. Marie consists of Recreation & Culture, GFL Centre and Arenas, Planning and Enterprise Services. Parks is a division of the Public Works & Engineering Services Department. Together these areas are responsible for recreational facilities, parks & recreation services. The revised Parks & Recreation Master Plan provides a framework to guide the development and management of parks and recreation facilities, resources, programs, infrastructure and investment over the next 5 year period from 2020 - 2025. Bellevue Park is a unique park and as such is governed by the Bellevue Park Master Plan. The cultural aspects of the department are addressed in the Sault Ste. Marie Community Cultural Plan 2019-2014.

The intent is to look at what has been done in the past and build upon existing patterns of service provision. It is recognized that Sault Ste. Marie has changed and our community continues to evolve. The Plan is aimed at guiding the overall actions of the City of Sault Ste. Marie's municipal parks & recreation long-term budgets and improving the delivery of parks & recreation services. Through a blend of research, input and strategy this Plan will separate the "needs" from the "wants" and help to make justified choices and meet legislated playground standards.

The Official Plan provides policy directions for parks, recreation and open spaces. The Parks & Recreation Master Plan provides overall direction for the parks and recreation services. The detailed planning is the responsibility of the staff. The Plan identifies strategic, operational and existing infrastructure priorities for the short, medium and long term that will assist in program planning, infrastructure maintenance, funding applications and development of the annual budgets.

In preparing this plan staff consulted with the community (general public, stakeholders, staff and council) and received over 2000 responses to form an accurate understanding of what the needs are for parks and recreation. The Plan was developed in partnership with City Council, City staff, the Parks and Recreation Advisory Committee (PRAC), community organizations, agencies and citizens at large. An inclusive and transparent process was followed to assess the needs of the current and anticipated future needs of the community.

The Master Plan is intended to be a living document that adapts to changing needs of residents. Through annual reviews new opportunities will be explored and appropriate projects identified that will support the corporate vision and mission and be consistent with the corporate strategic focus areas: Infrastructure; Service Delivery; Quality of Life; Community Development and Partnerships.

The following sections describe the planning process, the results, the priorities, financial implications, future considerations and the monitoring and evaluating the Plan. A detailed Action Plan and Appendices follow the main document.

Parks and Recreation Master Plan

Municipal Indoor Recreational Facilities

GFL Memorial Gardens
Northern Community Centre
John Rhodes Community
Centre
W.J. McMeeken
55+ Active Living Centres
(Seniors Drop In Centre and NCC
locations)

Municipal Outdoor Recreational Facilities

Strathclair Sports Complex
Queen Elizabeth Sports Complex
Elliot Sports Complex
Esposito Pump Track
North Street Park
Bellevue Marina
Roberta Bondar Park & Marina
Peter G. Manzo Pool
V. E. Greco Pool

Parks and Trails

78 Parks
Including Regional Parks:
Bellevue Park
Point des Chenes
John Rowsell Hub Trail
Waterfront Boardwalk
Outdoor Rinks
Horticulture & Forestry

PLANNING PROCESS

The Parks and Recreation Master Plan was developed by Community Services Department staff in partnership with City Council, City staff, the Parks and Recreation Advisory Committee (PRAC), community organizations, agencies and citizens at large. Staff followed an inclusive and transparent five-phase process that began in December 2014.

In **Phase 1** the Framework for the Plan was developed. Staff reviewed background information, identified goals and objectives for the project, examined demographic data describing the community and considered trends and best practices in the parks and recreation industry. Other relevant studies and reports were reviewed.

Phase 2 involved conducting public consultations and collecting information from the community through stakeholder meetings, open houses and surveys. This included engagement sessions and surveys along with interviews with seniors, youth and the community at large. Surveys were available in hard copy as well as on-line. City Council, City staff, the Parks and Recreation Advisory Committee, community organizations, agencies and citizens at large participated in the planning.

During **Phase 3** additional data was collected that included an inventory of parks and recreational facilities and utilization reports were gathered in order to identify what was working well and how services could be improved. The principles and guidelines of governing associations in the area of parks and recreation such as Canadian Parks and Recreation Association, Parks and Recreation Ontario, and Ontario Recreation Facilities Association were also reviewed.

The draft Parks and Recreation Master Plan was prepared in **Phase 4** and in **Phase 5** the Plan was presented and implementation began. (See Action Plan for Appendix for a thorough update on Operational & Maintenance items identified supporting the objectives).

The Plan describes the results and analysis that will guide the planning and implementation of Municipal programs, services and facilities to meet the recreation needs of residents of Sault Ste. Marie.

BENEFITS OF PARKS & RECREATION IN OUR CITY

Recreation fosters the wellbeing of individuals and communities, and our built and natural environments. Recreation remains a fundamental human need in all ages and stages of life. Individuals, households, and entire communities benefit greatly from access to leisure services. The Canadian Parks and Recreation Association and Ontario Ministry of Tourism, Culture and Sport produced summary documents that highlight research reports that describe the many benefits of providing parks and recreations services. The Recreation and Culture Division of the Community Services Department of Sault Ste. Marie is committed to providing leisure services that enhance the city as a place to live and provide opportunities for residents to enjoy health and wellbeing. This is in alignment with the Corporate Strategic Plan in a number specifically to Quality of Life and Service Delivery by providing opportunities to be engaged and outstanding service to citizens benefitting the resiliency of our community and our collective future as a society.

Benefits of Recreation

The Canadian Parks and Recreation Association published “A Framework for Recreation in Canada 2015 – Pathways to Wellbeing”. The document outlines the five benefits of recreation which are outlined below:

1. Enhance mental of physical wellbeing - Public recreation and parks services have an important role in enhancing physical activity, which in turn, is a critical factor in improved physical and mental health. Increased physical activity levels are associated with the presence of trails for walking, hiking and cycling, and organized events, including sport competitions and other attractions. For children, the presence of a playground within a nearby park is significantly associated with enhanced levels of physical activity. Among all ages, recreational experiences involving physical activity facilitate the maintenance of healthy weights, and thus a reduction in health care costs.

Participants in recreation report improvements in mental wellbeing, including increased self-esteem and life satisfaction. Recreation provides opportunities for personal growth and development for people of all abilities and can be especially helpful to people living with disabilities.¹

2. Enhance social wellbeing - Participation in recreational experiences is shown to enhance social wellbeing. For both children and adults, recreation can facilitate and support social relationships– through clubs, social

organizations participating on a team or making a new friend. Among youth, recreation can help decrease anti-social behaviours.¹

3. Help build families and communities - Recreation can be an important vehicle for promoting family cohesion, adaptability and resilience. Culture and recreation help build social capital in the form of arts, recreation and parks programs, and community celebrations, such as festivals, parades and block parties. Community events help keep neighbours in touch with each other and reinforce relationships that make neighbourhoods strong. Participation in cultural and artistic programs has been shown to promote social connectedness and social cohesion, and positively influence civic behaviour, mutual caring and voluntarism. Recreational activities can help build welcoming communities for people and families from diverse cultures.¹
4. Help people connect with nature - Enhancing opportunities to connect people with nature can result in both environmental and human benefits. Natural playgrounds (which incorporate natural elements like logs, flowers and trees) stimulate physically active and imaginative play and help children connect with nature. Studies have shown that exposure to the natural environment and green spaces have an independent, positive effect on health and health-related behaviours. From lowering blood pressure, to reducing stress levels, to supporting children's cognitive development, nature has a profound ability to support both physical and mental health. Nature-based recreation fosters a better understanding and appreciation for all aspects of nature. This may be especially important in Aboriginal communities, where fishing, hunting and nature conservation are traditional activities.¹
5. Provide economic benefits by investing in recreation - Provide economic benefits by investing in recreation. Recreation is an important contributor to community economic development and cost reductions in other areas. Spending on recreation creates jobs, fosters tourism, and makes communities more attractive places in which to live, learn, work, play and visit. "Upstream" investments in recreation can lead to improvements in individual and community wellbeing, which helps to reduce costs in health care, social services and justice.¹

TRENDS IN RECREATION

Five common trends:

1. **Sustainable environments** – increasing people's nature-based recreation allows them to develop an understanding and appreciation for nature. Facilities that minimize ecological footprints while meeting the needs of the community are vital to the success of parks and recreation. Indoor and outdoor facilities must balance both the needs of users and natural ecosystems.
2. **Healthy active living communities** – Evidence shows that parks and recreation services contribute to increased physical activity, which in turn improves both physical and mental health. Large events such as Canada Day celebrations allow for socialization among community members and increase the strength of the community, which positively affects individuals and creates a healthy living environment for all those involved.
3. **Aging Population** – the number of seniors aged 65+ will continue to grow over the next several years and the City will need to recognize their needs and support their continued participation in recreational activities. Continued and increased physical activity leads to healthy living and improved quality of life for seniors.
4. **Accessibility** – In Ontario, approximately 15% of the population has disabilities. Given this statistic and the increasing number of seniors expected in the community, plans must address the need to address physical and financial barriers.
5. **Inclusion** – in planning and delivering recreation and parks facilities it is important to ensure accessibility to all economic groups, Aboriginal peoples, new immigrants, all abilities, all genders, and sexual orientations.

MUNICIPAL PARKS & RECREATION STRATEGIC PRIORITIES

The municipality's operational and infrastructure action items are detailed in the *Action Plan*. These represent the results to be achieved by the Plan, by year, and the activities are specific actions required to reach the goals. The corporate vision and mission, along with the priorities and activities, provide direction for the municipality and the Parks and Recreation staff. The updated plan will provide direction over the next 5 years.

In keeping with the corporate strategic focus areas, the priorities of the Parks and Recreation Master Plan are:



INFRASTRUCTURE

- Asset management
- Maintaining Existing Infrastructure
- New Infrastructure



SERVICE DELIVERY

- Delivering Excellent Customer Service
- Eliminating Barriers to Business and Streamlining Processes
- Developing Employees



QUALITY OF LIFE

- Promote Quality of Life Advantages
- Promote and Support Arts and Culture
- Welcome and Seek out Immigration
- Vibrant Downtown Areas



COMMUNITY DEVELOPMENT AND PARTNERSHIPS

- Create Social and Economic Activity
- Develop Partnerships with Key Stakeholders
- Maximize Economic Development and Investment

Sault Ste. Marie Demographic Profile

The population of Sault Ste. Marie has been stable for several years. Research conducted through the Official Plan review projects that the population will increase by almost 10,000 people by 2040. The demographic data has been updated using the 2016 census data.

- Children aged 0 to 14 represent 14.3% of the population – 2.1% lower than the provincial average. It is expected to decrease slightly to 13.4% by 2041.⁵
- According to census Canada, 22.4% of the people living in Sault Ste. Marie are aged 65+. This is an increase of 1.97% over the 2011 census data, and 5.7% higher than the provincial average. The national average is expected to increase to 25% by 2036 and in Northeastern Ontario it is expected to reach 31.5%.⁵
- The median after-tax income for all families is \$65,356 (2016) compared to the provincial average of \$79,531. The lower income suggests a need for lower cost programs that allow for inclusion.⁵
- Changing residential demographics – occur as new neighborhoods are developed and older ones evolve.
- Sault Ste. Marie has seen an increase in cultural community diversity.

2014 Community Feedback

Understanding the characteristics, interests, preferences, and participation patterns of current and future residents is critical to establishing an effective Parks and Recreation Master Plan. Through the planning process, approximately **2,000 community responses were received**. Appendix C includes a description of the groups, the formats and number of respondents to the types of surveys.

The intent of this phase was to look at what has been done in the past and build upon existing patterns of service provision and to hear from user groups and citizens about what they like and their suggestions for improvements. Staff analyzed information gathered through recreation trends, surveys of stakeholders and organizations, the community at large, senior citizens and youth, open houses, interviews, facility inventories and G.I.S. analysis. Four themes were identified in the data gathered: social factors, general service provision, outdoor facilities and indoor facilities.

Highlights of Senior's Input

Among seniors surveyed (n=193), more than 50% agreed, or somewhat agreed, that they are satisfied with services, the learning programs, recreational programs, and the access to affordable programs. Two-thirds of participants reported that they have used the Senior Citizen Drop-In Centre. Suggestions for future activities included: tennis, exercise, and technology programs. Suggested Hub Trail amenities were: additional parking, an increase in public restrooms, and seating/benches along the trail.

Highlights of Community Surveys

The community members responding (n=899) on the survey indicated that they use the following recreational services most often:

- Walking and hiking trails - 81%
- Cycling and mountain biking - 54%
- Swimming - 53%
- Aerobics, fitness, weight training – 48%

The three most common reasons for not participating in recreational activities were lack of personal time, lack of money, and unaware of opportunities.

Recreation activities available to children aged 6-12 was rated as satisfactory and those available to youth aged 13-19 and people with disabilities were the least satisfactory.

The most common preferred methods of communication between the City of Sault Ste. Marie and the community were reported as through electronic media, City website, social media and newspaper.

Participants also identified the need for restroom facilities and garbage disposal along the Hub Trail, repair and cleanup of soccer fields and parks, and low-cost family programs.

Among the sports groups the suggestions for future facilities included: 400-metre refrigerated outdoor oval and a covered oval; cricket oval and practice batting cages; cross country skiing clubhouse; new gym facilities and a 50-metre pool complex.

The Official Plan

An Official Plan is a legal document approved by Council that contains the community's vision and goals for the city. The Official Plan serves as a guide for the current and future growth of our built environment and will provide policy directions for parks, recreation and open spaces. The document will outline and define public parks hierarchy; regional parks, neighbourhood parks, parkettes and squares and trails. In addition, criteria for disposing of public parks and criteria to evaluate park space usage requests will be outlined. As per the Planning Act S. 42 the Official Plan will define parkland dedication requirements required for developments.

Other Reports

Algoma Public Health Unit completed a comprehensive study of the utilization of the John Rowswell Hub Trail and concluded that the trail system is being widely used by the residents of the city and that users reported increased levels of physical activity since the trail was completed. The respondents reported that the Hub Trail is an asset to the community and they had a number of suggestions for improvements including: improving awareness, developing a map, promoting trail etiquette and trail risks, and increased lighting.

The report of participation at events and activities at City facilities indicates that the numbers have remained steady over the past few years.

Age-Friendly Sault Ste. Marie began its work in 2012 under the leadership of then Mayor Debbie Amaroso. The Age-Friendly Communities Initiative is a program of the World Health Organization (WHO). A specific Age-Friendly survey was conducted and the results show that the transportation criteria were rated as accurate or somewhat accurate, with the exception of the following:

- A voluntary transport service is available where public transportation is too limited
- Taxis are accessible and affordable and drivers are courteous and helpful
- Roads are well maintained with covered drains and good lighting
- Traffic flow is well regulated
- Priority parking and drop-off spots for people with special needs are available and respected

Among the criteria related to outdoor spaces and building the highest ratings for all items were “somewhat accurate”.

Parks and Recreation Facilities

Following a survey of other municipalities regarding playground equipment it was determined that a playground replacement and development policy is needed and equipment that is 18-20 years old must be updated to meet current standards. A funded municipal cost centre for playground development would allow for growth and changes in neighbourhood needs and children's interests.

The City of Sault Ste. Marie has 78 park locations, 63 of which contain playground apparatus. Bellevue Park is the City's main passive park with new and expanded play structures (including accessible and inclusive play apparatus), formal walkways, floral beds and structural improvements. The City's Horticulture crew have had a significant positive impact throughout the City with their creation and care of 245 floral beds, over 114 floral planters and 229 hanging floral baskets.

New neighbourhoods are developing and the City's residents continue to seek spaces and places where they can engage in meaningful activities that enrich the quality of life.

It is anticipated that the population will increase by 10,000 people by 2040. Careful monitoring of the demographic composition and geographic distribution is needed to monitor needs and priorities of residents.

The Waterfront Walkway and John Rowsell Hub Trail have become highly used and are focal points in the community for walking, cycling and all-wheel options.

Municipal indoor recreation infrastructure currently includes four ice pads, an artificial turf facility, two senior citizen multi-use recreation centres, and one indoor municipal pool. Several of these City facilities are under review to ensure that the aging infrastructure is maintained; plans for preventive maintenance will ensure that future needs are met.

The City of Sault Ste. Marie has been able to keep its facilities in good repair through regular capital investments and a funded asset management plan.

Community Recreation Facilities

Quality municipal recreation facilities are essential for effective and efficient services that meet community expectations and needs. The City's new facilities include the GFL Memorial Gardens and Northern Community Centre.

Two local school boards have several elementary school developments that include indoor and outdoor recreation opportunities. The Algoma District School Board has developed the City's first outdoor artificial turf providing a much needed field option for the entire community. Sault College has undergone renovations including upgrades to its gymnasium and fitness components. Algoma University has completed a multi-million dollar upgrade to its athletic centre. The Huron-Superior Catholic District School Board has developed an outdoor natural field with score clock to complement its new high school. These community recreation developments and partnerships enhance the recreation opportunities available to residents of the City.

Sault Ste. Marie's outdoor recreation infrastructure is well utilized by residents of all ages. Sports fields, playgrounds, the skate park, two outdoor municipal pools, marinas, outdoor courts, and outdoor rinks are all in demand. As the population continues to age a need exists to plan for the introduction of new activities and age-friendly sports and programming for other interests.

STRATEGIC FOCUS & PRIORITIES

VISION

Municipal recreation facilities, services and programs will focus on enriching the lives of community members by supporting accessible and inclusive play experiences.

MISSION

Support accessible and inclusive opportunities to participate in parks and recreation activities, programs and services for residents, regardless of age gender, physical ability, ethnic origin or economic means.

City of Sault Ste. Marie Parks & Recreation Master Plan identifies and details priorities which are categorized into strategic projects, operational and existing infrastructure priorities (Strategic priorities are project based initiatives) which are also detailed in the *Action Plan*. The action plan identifies the activities that will be addressed to improve efficiencies and meet targeted operational and existing infrastructure elements. The priorities represent the long-term results to be achieved by the Plan and the activities are specific actions required to reach the goals.

In keeping with the Corporation of the City of Sault Ste. Marie's Strategic Plan, community responses and data analysis and recent feedback received through Shape the Sault, the Parks & Recreation Master Plan Strategic priority projects include:

GUIDING PRINCIPLES

1. Provide a diversity of parks, open spaces and recreation opportunities for residents of all ages and abilities.
2. Ensure all residential areas are served by recreational facilities and ensure this infrastructure is accessible by a variety of modes of transportation.
3. Identify recreational opportunities that enable and support unstructured, self-scheduled, multi-ability and low cost activities, in addition to local sports and other organized activities.
4. Support recreation events in the community that foster physical activity and enhance quality of life in the community; especially in the downtown.
5. Support inclusive, affordable, and high quality sports, recreational, arts, and cultural programs throughout the community.

STRATEGIES

1. Work closely with community organizations to support recreational programs and avoid duplication; where gaps exist, City staff will work to fill gaps by seeding the development of new programming
2. Annually evaluate usage and participation rates to respond to community need
3. Monitor and seek out funding support from different levels of government and service groups; proactively develop “shovel ready” projects and new program ideas based on community priorities to be in a position to leverage new funding opportunities
4. Encourage joint utilization of municipal and other publicly owned open space
5. Encourage subsequent development of the John Rowswell Hub Trail as a facility for recreation, leisure, and active transportation within the City.

High level priorities for 2020 to 2025 are outlined below. The “Parks and Recreation Action Plan’ provides a detailed listing of all action items including those items that have been completed to date.

1. Infrastructure
 - Phase 3 of the Northern Community Centre development, replacement of the W. J. McMeeken Centre ice pad.
 - Implement a park revitalization program
 - Develop a downtown plaza
2. Service Delivery
 - Utilize technology to improve communication and service delivery of municipal parks & recreation opportunities.
3. Quality of Life
 - Improve amenities along the John Rowswell Hub Trail.
4. Community Development and Partnerships
 - Assess and evaluate future skate park development and determine feasibility of implementation of the plan to include partnerships, funding and financial targets.

FINANCIAL IMPLICATIONS

The City of Sault Ste. Marie will endeavour to optimize external funding sources. In order to do so, allocations of municipal financial resources are required for the development of Parks & Recreation Master Plan Priority Project plans including project design. This will allow for the readiness when applying for external funding sources and grant applications.

Decisions with respect to parks and recreation facilities and services have taken into consideration a balance between quality of life and financial sustainability. The City of Sault Ste. Marie will be fiscally responsible through the cost-effective and cost-efficient management of resources and the appropriate and reasonable application of user fees and community resources.

FUTURE CONSIDERATIONS

The City of Sault Ste. Marie will continue to evaluate requests from community organizations for municipal participation in capital projects. The analysis has indicated that the City of Sault Ste. Marie will need to consider projects in the Parks and Recreation Master Plan that address service and responsible facility asset management. Funding of items identified in the Parks and Recreation Master Plan will be accomplished through the annual budgeting process. This process will define and prioritize projects and developments. Operating costs to maintain facilities is an ongoing challenge and will continue to be assessed.

MONITORING AND UPDATING THE PLAN

The City of Sault Ste. Marie's Parks and Recreation Master Plan will strategically position the City to manage parks and recreation services. The Plan is a viable and ongoing tool for the betterment of parks and recreation in our community. The Master Plan is the resource tool for the overall direction of parks and recreation. This document is considered a "living" document, and will be updated and expanded upon as initiatives are completed, funding sources become available, and our community evolves.

On an annual basis, the City of Sault Ste. Marie will reconcile the recommendations with its fiscal capacity and align requests to capital planning programs to ensure timing and scope meet the needs of the City of Sault Ste. Marie residents.

RESOURCES

1. Canadian Parks and Recreation Association (2015, January) A Framework for Recreation in Canada 2015 Pathways to Wellbeing
2. Canadian Parks/Recreation Association (1997). The Benefits Catalogue, Summarizing why recreation, sports, fitness, arts, culture and parks are essential to personal, social, and economic well-being.
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4. 2011 Census Profile - Sault Ste. Marie, *Ontario*. (2014, May 12). Retrieved from Statistics Canada.
5. 2016 Census Profile – Sault Ste. Marie, Ontario (2019, September 15) - Retrieved from Statistics Canada.
6. Monteith Brown Planning Consultants, Tucker-Reid & Associates, The JF Group, Hill Strategies Research. (2009, July). Recreation, Parks & Culture Master Plan & South End Centre Component Study. Community Services Department, Community Design and Development Services Department, Guelph, 34
7. Monteith Brown Planning Consultants, F.J. Galloway Associates Inc., IBI Group. (October 2010). The Municipality of Chatham-Kent Parks and Recreation Master Plan. Chatham-Kent, 2-2

ACTION PLAN 2020-2025

Parks and Recreation Master Plan

Municipal recreation facilities, services and programs will focus on enriching the lives of community members by supporting accessible and inclusive play



THE FOCUS AREA:

INFRASTRUCTURE



ASSET MANAGEMENT



MAINTAINING EXISTING
INFRASTRUCTURE



NEW INFRASTRUCTURE

This priority focuses on maintaining the existing indoor and outdoor recreational facilities to meet the current needs, as well as monitoring and developing new strategies to address future facility needs. It supports the corporate strategic focus of asset management, maintaining existing infrastructure and planning for new infrastructure.

Priority 1	Objective
Infrastructure	a) Develop a plan that details the status of existing indoor municipal recreational facilities, preventive maintenance, future development and redevelopment options to meet demographic/cultural requirements from 2015 - 2025. b) Develop a plan that details the status of existing outdoor municipal recreational facilities, preventive maintenance, future development and redevelopment options to meet demographic/cultural requirements from 2015 - 2025. c) Develop a plan that details the status of existing parks infrastructure, future development and redevelopment options to meet demographic/cultural requirements from 2015 - 2025.

Sault Ste. Marie Parks and Recreation 2015-2025 Action Plan

Projects in Progress 
Completed 
 R&C = Recreation & Culture Division
 PWE = Public Works & Engineering Services
 CCD = Community Centres Division

Infrastructure					
Objectives	Operational & Maintenance Actions	Time Frame			Lead
		2015-18	2019-22	2022-25	
A. Develop a plan that details the status of existing indoor municipal recreational facilities, preventive maintenance, future development and redevelopment options to meet demographic/cultural requirements from 2015 - 2025.	John Rhodes Community Centre				
	Replace fire sprinkler system		X		CCD
	Replace ice refrigeration plant compressor	X			CCD
	Repair, seal, patch and line parking lot	X			CCD
	Repair sprinkler valve & manual shut off valves (contingency)	X			CCD
	Replace starting blocks at John Rhodes Pool			X	R&C
	Develop an accessible viewing area at John Rhodes arena 2		X		CCD
	Northern Community Centre				
	Protective padding on steel columns at Northern Community Centre	X			CCD
	Assess the need for the addition of the 3 rd indoor soccer turf (Phase 4)		X		R&C
	W.J. McMeeken Arena				
	Complete feasibility study to determine next steps for the rehabilitation or replacement of the McMeeken Arena to include a recommendation on the number of ice surfaces required		X		CSD
	Replace the McMeeken Arena with a new twin pad facility			X	CD&ES
	New departmental ice re-surfacer			X	CCD
	GFL Memorial Gardens				
	Upgrade main heating system-install Glycol feed system reservoir tank	X			CCD
	Glass replacement at GFL Memorial Gardens	X			CCD
	Obtain new ice re-surfacer	X			CCD
	Repair and replace glass light enclosure on Memorial Tower	X			CCD/R&C
	Repair interior stucco finish and exterior painting of the Memorial Tower		X		CCD
	GFL Suite Expansion – conversion of boardroom and office into a private lounge		X		CCD
	Seniors Drop In Centre				
	Replace sealants at window perimeters	X			R&C

	Operational & Maintenance Actions	2015-18	2019-22	2022-25	LEAD
	Replace Lennox forced air furnaces & cooling units	X			R&C
	Upgrade walkway/ramp from south parking lot	X			R&C
	Resurface Seniors Drop In Centre Parking lot and install drainage.		X		R&C
	Replace lobby roof -Steelton	X			R&C
	Replace lobby fan coil unit & 4 older rooftop units at main wing-SDC & develop accessible route at Senior Drop in Centre	X			R&C
	Replace Boiler at Steelton	X			R&C
	Marinas (Bellevue and Bondar)				
B. Develop a plan that details the status of existing outdoor municipal recreational facilities and sports complexes, preventive maintenance, future development and redevelopment options to meet demographic/cultural requirements from 2015 - 2025.	Resurface Shore Drive	X			R&C/PWE
	Resurface from Shore Drive to Ticket Dispenser		X		R&C
	Replace roof on Bellevue Marina building	X			R&C/PWE
	Develop asset replacement plan for dock infrastructure	X			R&C
	Replace E and B Dock at Bellevue Marina	X			R&C
	Replace D Dock at Bellevue Marina	X	X		R&C
	Replace A Dock at Bellevue Marina		X		R&C
	Replace G Dock at Bellevue Marina			X	R&C
	Replace F Dock at Bellevue Marina			X	R&C
	Complete reconfiguration and replace Bondar Marina dock system to include electrical service upgrades and low profile dock for canoes and kayaks	X	X		R&C
	Replace Bondar Marina Siding		X		R&C
	Upgrade Bondar Dock/Port fender system for cruise ships		X		R&C
	Installation of a Fuel Leak Detection System RB Marina	X			R&C
	Roberta Bondar Park				
	Replace main service building roof at south office Roberta Bondar Park (RBP)		X		R&C
	Touch up galvanized coating on tent cables and anchors - RBP		X		R&C
	Outdoor Pools				
	Replace pool filtration System at Greco Pool		X		R&C/CCD
	Sandblast and gel coat outdoor pool basin at Greco Pool		X		R&C/CCD

	Operational & Maintenance Actions	2015-18	2019-22	2022-25	LEAD
	Sandblast and gel coat outdoor pool basin at Manzo Pool		X		R&C/CCD
	Outdoor Sports Complexes				
	Install lights at Strathclair 'A' field, funded through grants, and support from Sault Ste. Marie Slo-pitch league	X			R&C/PWE
	Install parking lot lighting at the Strathclair sports complex			X	R&C/PWE
	Expand parking area at Strathclair Sports Complex to meet demand and improve accessibility through grants and partnerships	X			R&C/PWE
	Widen exit onto Black Road from Strathclair to include a turning lane.		X		PWE
	Install netting slo-pitch field 'A' at Strathclair			X	PWE
	Installation of sprinkler system on Tom Tipton field to improve overall turf quality		X		PWE
	Install a new score clock at Tom Tipton soccer field, funding in partnership with SASA/SYSC		X		R&C/PWE
	Review and assess Jo Foreman Track surfacing to determine costs and future needs		X		R&C/PWE
	Assess bleachers at Rocky DiPietro Field and implement recommendations		X		PWE
	Replace field lighting at the Rocky DiPietro field			X	R&C/PWE
C. Develop a plan that details the status of existing parks infrastructure future development and redevelopment options to meet demographic/cultural requirements from 2015 - 2025.	Review and update the master plan for Bellevue Park			X	R&C
	Develop a comprehensive G.I.S. inventory of City parks including amenities and equipment with aging report	X			R&C/Planning
	Complete an analysis of city owned parks using demographic data within 500 m walk, in addition to current playground equipment, amenities and aging	X	X		R&C
	Develop a multi-year plan, which prioritizes neighbourhood parks to determine needs and those which may require investment in parks infrastructure and or services to improve quality of life and to ensure accessibility standards are met		X		R&C/PWE
	Construct an inclusive, user-friendly all-wheels pump track at Esposito Park	X			R&C
	Develop barrier-free playground model - 1st at Bellevue Park, followed by other playgrounds	X			PWE/R&C
	Replace the rink shack at Esposito Park with new building to include a multi-functional space to support summer and winter programming requirements, washrooms, water fountain and outdoor sheltered area		X		R&C/PWE

	Operational & Maintenance Actions	2015-18	2019-22	2022-25	LEAD
	Evaluate municipal inventory and utilization of public tennis courts. Develop a plan for resurfacing and lining	X			R&C/PWE
	Investigate the possible expansion of Anna Marinelli Park and the conversion of unused green space in the area for recreational use		X		Planning/ PWE/CSD
	Installation of 2 new tennis/pickleball courts at William Merrifield	X			PWE
	Identify a solution for addressing the poor circulation in the Bellevue Park Duck Pond as Per the Bellevue Park Pond Alternative Solutions Report	X			PWE
	Monitor Bellevue Park Duck Pond circulation to determine is circulation needs to be addressed in the future – current high water levels have improve circulation			X	PWE
	Review present Skate park, equipment & opportunities for Phase 2 expansion, based on funding		X		R&C
	Replace Picnic Shelter at Pointe Des Chenes day park		X		PWE
	Develop a disc golf course at Penhorwood park in partnership with Sault Ultimate Players Association and the Kiwanis Club of Lakeshore	X			R&C/PWE
	Complete official size cricket pitch at Queen E Park, with storage shed and batting cage in shared field model	X			PWE/R&C
	Research the feasibility of creating two additional dog parks, on east end preferably Bellevue Park and the other in the west end		X		R&C
	Install outdoor fitness equipment at Clergue Park	X			R&C/PWE
	Manage environmental tree issues with plan for replacement (ex Dutch Elm disease)	X			PWE
	Review parking options at Rosedale park to support ultimate frisbee		X		R&C/PWE



THE FOCUS AREA:

SERVICE DELIVERY



DELIVERING EXCELLENT
CUSTOMER SERVICE



ELIMINATING BARRIERS
TO BUSINESS &
STREAMLINING
PROCESSES



DEVELOPING
EMPLOYEES

Service Delivery is a priority for the City of Sault Ste. Marie. Local government is viewed as the 'frontline' service provider with a vision that is forward thinking, transparent, responsive to community needs, and makes a difference in addressing community issues.

The City's recreation service areas must be flexible and respond not only to the ongoing strategic and operational requirements of their respective mandates but be able to free up limited resources to address pressing and emerging issues.³ This priority supports the corporate strategic focus area of Service Delivery and the strategic directions of: Delivering excellent customer service; Eliminating Barriers to Business and Streamlining Processes and Developing Employees.

Priority 2	Objective
Service Delivery	a) Review internal processes and identify ways to improve efficiencies in the management of resources and provide better customer service b) Review policies, procedures and by-laws to ensure relevance and to define roles and responsibilities of key City departments in the delivery and administration of parks and recreation services. c) Support recreational opportunities that enable unstructured, self-scheduled, multi-ability and low cost activities in parks and recreation activities, programs and services for all residents, regardless of age, gender, physical ability, ethnic origin, and economic means.

Projects in Progress	
Completed	
R&C =	Recreation & Culture Division
PWE =	Public Works & Engineering Services
CCD =	Community Centres Division

Service Delivery					
Objectives	Operational & Maintenance Actions	Time Frame			Lead
		2015-18	2019-22	2022-25	
A. Review internal processes and identify ways to improve efficiencies in the management of resources and to improve customer service	Improve information on City website regarding park amenities and options for user to search features (Ex. Pickleball)	X			R&C/I.T.
	Investigate and implement a new program registration and facility booking system	X			R&C/CCD I.T.
	Conduct staff training in customer service to include orientation on new computer facility booking system	X			R&C/CCD
	Provide option for customers to view and book ice/fields online to improve efficiencies and customer service	X			R&C/CCD I.T.
	Improve the City's communication with community members, groups and partners in terms of all leisure opportunities available to them		X		R&C/CCD I.T.
	Provide access and training on 'Activenet' facility scheduling system to appropriate parks staff		X		R&C/PWE
	Investigate and implement a new marina registration system		X		R&C
	Develop a consistent design for recreation and culture activity guides and booking packages		X		R&C/CCD
	Implement a consistent communication policy in the area of electronic communication with the part-time and area specific staff (schedules, facility news, etc.)		X		R&C/CCD
	Develop a comprehensive event planning guide online to provide necessary information in one location on the city website to assist individuals/organizations planning events at city parks/recreational facilities		X		R&C
	Ensure that policies regarding staff use of technology align with the communication preferences of youth		X		R&C/CCD
	Provide information and opportunities for youth focused use of municipal parks and recreation services		X		Mayor's Office/R&C
	Review procedures to ensure long-term financial sustainability through the fiscally responsible and efficient management of resources		X		CSD
	Investigate opportunity and cost to implement a program whereby users can purchase insurance for events which ties directly to City Policy		X		R&C/Risk Manager
	Improve layout of Sault Ste. Marie Sports Hall of Fame located at the John Rhodes Community Centre		X		R&C

Objectives	Operational & Maintenance Actions	2015-18	2019-22	2022-25	LEAD
B. Review policies, procedures and by-laws to ensure relevance and define roles and responsibilities of key City departments in the delivery and administration of parks and recreation services.	Develop a donation policy to guide the acceptance and administration of monetary and in-kind donations made to the Corporation of the City of Sault Ste. Marie in support of Parks and Recreation	X			R&C
	Develop a policy to address permitting and fee structure for the showcase floral beds		X		R&C/PWE
	Update Commemorative Bench program to expand locations		X		R&C
	Develop a memorial tree program		X		R&C
	Develop a policy and process to provide guidelines for sidewalk artists/buskers on municipal property and parks		X		R&C
	Update Alcohol Policy to develop a streamlined guide which for individuals hosting alcohol events at city recreational facilities and park locations		X		R&C/Risk Manager
	Ongoing review & updates will occur	X	X	X	ALL
C. Support recreational opportunities to participate that enable unstructured, self-scheduled, multi-ability and low cost activities in parks and recreation activities, programs and services for all residents, regardless of age, gender, physical ability, ethnic origin, and economic means.	Determine feasibility of converting outdoor ice rinks to plant operated multi season & multi-sport facilities and implement the design when funding and financial targets are met		X		R&C/PWE
	Enroll in Easter Seals 'Access 2' program to provide support workers free access to open swims and public skating		X		R&C
	Develop a plan to address the changing needs of residents 55 years of age and over through increased variety in programming		X		R&C
	Assess basketball courts located in city parks and develop a plan to refurbish the spaces to include resurfacing, net replacement, lining of court and other activities (Ex 4 square)		X		R&C/PWE



THE FOCUS AREA: QUALITY OF LIFE



PROMOTE
QUALITY
OF LIFE
ADVANTAGES



PROMOTE &
SUPPORT
ARTS &
CULTURE



WELCOME &
SEEK OUT
IMMIGRATION



VIBRANT
DOWNTOWN
AREAS

Community health and wellness is an important value that is enhanced by participation in recreation activities. This priority supports the corporate strategic focus area: Quality of Life.

Priority 3	Objective
Quality of Life	a) Enhance or curtail programs and services to address gaps and meet the changing needs of the community. b) Implement proactive strategies that accommodate the unique and growing parks and recreation needs with an emphasis on 'walkability' and improved accessibility. c) Implement strategies for providing amenities that enhance and enrich the lives of community members.

Projects in Progress	
Completed	
R&C =	Recreation & Culture Division
PWE =	Public Works & Engineering Services
CCD =	Community Centres Division

Quality of Life					
Objectives	Operational & Maintenance Actions	Time Frame			Lead
		2015-18	2019-22	2022-25	
A. Enhance or curtail programs and services to address gaps and meet the changing needs of the community.	Investigate options for the replacement of the slide at John Rhodes Pool		X		R&C
	Increase recreation opportunities through the installation of a climbing wall at the John Rhodes Community Centre Pool		X		CCD
	Purchase a portable flooring system for the Northern Community Centre to support conventions/tradeshows			X	R&C
	Implementation of the Cycling Master Plan	X	X	X	Planning
	Assess the direct and indirect costs of a 3km mountain bike trail and skills at the Finn Hill section of the hub trail and report back to Council on said costs, project feasibility and any recommendations		X		Planning
	Develop programming at the skating trail during the winter months		X		R&C
	Provide drop in family programming at the NCC to include sensitive play times during March Break and Christmas Breaks	X			R&C
	Expand drop in programming to provide additional times on PD Days at the NCC		X		R&C
	Develop guidelines, improve processes and create a lending program to support neighbourhood block parties		X		R&C
	Implement a Bike Rental program at the Roberta Bondar Tent Pavilion		X		R&C
	Expand programming on the waterfront (Bondar Park and Clergue Park) areas		X		R&C
	Review and expand active living opportunities at the 55+ Active Living Centre	X	X		R&C
	Expand opportunities for individuals to obtain certification in First Aid, CPR, Babysitting Course, Bronze Cross, Bronze Medallion, NL and NL Waterfront.		X		R&C
	Investigate the addition of a winter fat bike trail at the Bellevue Park location		X		R&C/PWE
	Continue to provide a range and expand the range of events offered at City Facilities and explore partnerships to deliver these events (Ex Canada Day, MYAC Movies in Park, Summer Concert Series, Go Skate Day)	X	X	X	R&C

Objectives	Operational & Maintenance Actions	2015-18	2019-22	2022-25	LEAD
B. Implement proactive strategies that accommodate the unique and growing parks and recreation needs with an emphasis on 'walkability' and improved accessibility to parks, recreation programs and services.	Develop a range of workout programs designed for a variety of target groups (beginners, intermediate, seniors and accessible options) available on City website	X			R&C
	Installation of additional accessible playground components at City of Sault Ste. Marie playgrounds	X			PWE/R&C
	Install additional adaptive swing seats in various neighbourhood parks		X		PWE
	Improve accessibility features at the NCC to include foot contact actuator and handrails at the NCC	X			R&C/ Accessibility
	Install handrails along buildings south entrance at the Seniors Drop In Centre	X			
	Installation of an additional accessible swing for children with limited mobility at Bellevue Park	X			PWE
	Develop an accessible community splash park		X		R&C/PWE
	Develop a paved pathway from bus stop on Queen Street to the Splash pad to improve accessibility		X		PWE
	Develop a skating trail at Clergue Park		X		R&C/PWE
	Support the development of community gardens in city owned park spaces (Ex Forest Heights Community Garden)	X	X	X	R&C
	Develop an equipment loan program to improve access to pickleball and disc golf equipment	X			R&C
	Purchase disc golf sets to be loaned out at public library locations to improve access		X		R&C
	Expand network of paved pathways at Strathclair Sports Complex to improve accessibility to soccer fields and slo-pitch fields	X			R&C
	Install dugouts at slo-pitch diamonds in partnership with Sault Ste. Marie Slo-Pitch League		X		R&C/PWE
	Expand network of accessibly asphalt pathways through Bellevue Park		X		PWE
	Expand network of accessibly asphalt pathways through Elliot Sports Complex		X		PWE
	Expand network of accessibly asphalt pathways through Point des Chenes Day park			X	PWE
	Add an additional washroom facility and water bottle filling station at the Strathclair soccer complex to improve accessibility			X	R&C/PWE
	Enhance Bellevue Park playground components through community partnerships	X			R&C/PWE

Objectives	Operational & Maintenance Actions	2015-18	2019-22	2022-25	LEAD
C. Implement strategies for providing amenities that enhance and enrich the lives of community members	Development of a community dog park in partnership with the L.O.L. Dog Group	X			R&C/PWE
	Improve amenities at the Bellevue Park band shell to provide enhanced sound services for those utilizing the band shell	X			MYAC/R&C
	Enhance site services to include lighting particularly in the band shelter area and parking lots at Bellevue Park		X		PWE
	Install an additional picnic shelter with a common architectural theme near the parking lots off Shore Drive at Bellevue Park		X		R&C/PWE
	Installation of shaded seating areas at Manzo and Greco Pool locations		X		MYAC/R&C
	Installation of shaded seating area at Skate Park location		X		MYAC/R&C
	Add lighting at the Esposito Pump Track		X		PWE
	Improve lighting at the skating trail to include a seasonal lighting display		X		R&C/PWE
	Redesign layout of Anna McCrea outdoor ice rink to improve efficiencies	X			PWE
	Review rink shacks and services supporting use of park area (i.e.: water fountains, washrooms, storage)		X		PWE
	Review amenities at Clergue park to support special events and community usage (ex. Access to power)		X		R&C
	Horticulture – Focus on positive environmental planting to include a yearly tree planting program, creatively provide a diverse variety of floral displays, shrub beds, tree trimming and planting. Keeping pace with the diversity of species through the growing and producing of all plants used in the displays at the show houses at Bellevue Park and City Hall	X			PWE
	Design and build a “Centennial” hedge maze at Bellevue Park	X			PWE
	Create and expand naturalized forest floral displays at various locations	X	X	X	PWE
	Develop a community garden at the Seniors Drop In Centre	X			R&C
	Install shaded benches throughout Strathclair			X	R&C/PWE
	Engage with neighborhood residents to develop a implementation plan on a park by park basis	X	X	X	R&C
	Improve seating areas in the lobby of the NCC	X			R&C
	Improve layout and seating in pool viewing –lobby area JRCC		X		R&C
	Improve layout and seating options in lobby of pool entrance at JRCC		X		R&C
	Review the need for additional amenities at outdoor recreational areas such as; washrooms, shelters, benches and water fountains at outdoor recreation locations		X	X	R&C/PWE



THE FOCUS AREA:

COMMUNITY DEVELOPMENT & PARTNERSHIPS



CREATE SOCIAL &
ECONOMIC ACTIVITY



DEVELOP
PARTNERSHIPS WITH
KEY STAKEHOLDERS



MAXIMIZE ECONOMIC
DEVELOPMENT &
INVESTMENT

Everyone has a stake in local recreation and parks. Strengthening relationships with user groups, community organizations, and public partners with the intent of enhancing community cooperation and partnerships will ensure tax dollars are spent wisely, that partnerships are being maximized, and that service gaps are being addressed in an efficient and effective manner.

Priority 4	Objective
Community Development & Partnerships	a) Explore partnerships with other recreation providers and community partners to provide quality and affordable programs and assist with infrastructure development.

Projects in Progress 
Completed 
 R&C = Recreation & Culture Division
 PWE = Public Works & Engineering Services
 CCD = Community Centres Division

Community Development and Partnerships					
Objectives	Operational & Maintenance Actions	Time Frame			Lead
		2015-18	2019-22	2022-25	
A. Explore partnerships with other recreation providers and community partners to provide quality and affordable programs and assist with infrastructure development.	Review programs and services on a divisional basis to ensure effective and efficient delivery	X			R&C/CCD
	Provide outdoor play spaces that provide options for affordable free play such as ball hockey, refrigerated outdoor ice rinks and amenities		X		R&C/PWE
	Partner with Sault Ultimate Players' Association to investigate developing a disc golf course and work with Kiwanis Club of Lakeshore to secure financial support	X			R & C
	Partner with Tourism Sault Ste. Marie to improve infrastructure at the Roberta Bondar Port to support increase in cruise ship visits		X		R&C/ Tourism
	Implement a plan to enhance the visitor experience for Cruises Ship through markets, activations, staff welcome through a partnership with the Downtown Association and other potential partners		X	X	R&C
	In partnership with community organizations develop one set of 6-8 outdoor recreational pickleball courts at the Elliot Sports Complex		X		R&C/PWE
	Investigate partnerships to assist with restoration of bocce courts at Downey Park and Elliot Sports Complex		X		R&C/PWE
	Advocate for the development of a Sault Ste. Marie grass roots sport tourism support network which would provide guidance, support and collaboration with volunteer sporting organizations in pursuit of tournaments and special events		X		CCD
	Prepare a plan to regularly engage and consult the community regarding parks and recreation services, through surveys and open houses	X	X	X	R&C
	Promote successes in engaging youth and identify any gaps in the provision/enabling of youth services, as a recognized "Youth Friendly Community" by the Parks and Recreation Ontario Play Works program	X			R&C
	Recreation and Culture in partnership with the Mayor's Office develop and administer the Mayor's Youth Advisory Council	X			Mayor's Office/R&C
	Develop a pricing strategy for participation in programs, as well as a financial assistance program for those who cannot afford to participate in programs and services through partnerships		X		R&C
	In partnership with Rotary Club of SSM – plant 75 trees along the Hub Trail (Carmen's Way section)	X			PWE/R&C
	Review and prepare updated agreement with parks Canada for the operation of the recreational lock		X		R&C

APPENDICES

Parks and Recreation Master Plan 2015-2025

List of Appendices

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APPENDIX A – Summary of Community Feedback

Social Factors	▪ Youth showed interests in sports and physical activity, special events, leadership training and facility development focusing on youth interests ▪ Increased need for youth engagement ▪ Aging population & the “New Seniors age 55+” ▪ Increased need for affordable recreation opportunities ▪ Focus on user-friendly designs and options ▪ Growing interest in self-serve options
General Provision of Services	▪ Informed citizens with greater expectations ▪ Funding challenges ▪ Emphasis on community partnerships and resource sharing ▪ Growing emphasis on accommodating people with disabilities ▪ Volunteer groups require additional support services such as training opportunities, nurturing partnerships to improve facilities and programs ▪ Over half of the sporting groups surveyed believe that there will be an increase in participation in the future ▪ Most sporting leagues and organizations are volunteer driven
Outdoor Facilities	▪ Aging infrastructure ▪ Active seniors growing interest in physical activity opportunities ▪ Need for support amenities such as benches and washrooms (i.e. along the John Rowsell Hub Trail) ▪ Environmental awareness ▪ Emerging new activities (cricket, skatepark, hiking, pickleball) ▪ Usage of facilities is increasing and users require more services ▪ Citizens are interested in neighbourhood-based play options and recreational opportunities
Indoor Facilities	▪ Aging infrastructures ▪ Usage of facilities is increasing and require more services ▪ Facilities/infrastructure require continued investment ▪ Increase in special events and multi-use options ▪ Citizens are interested in neighbourhood based play options and recreational opportunities

APPENDIX B – Data Collection: Sporting Groups

19 surveys were completed.

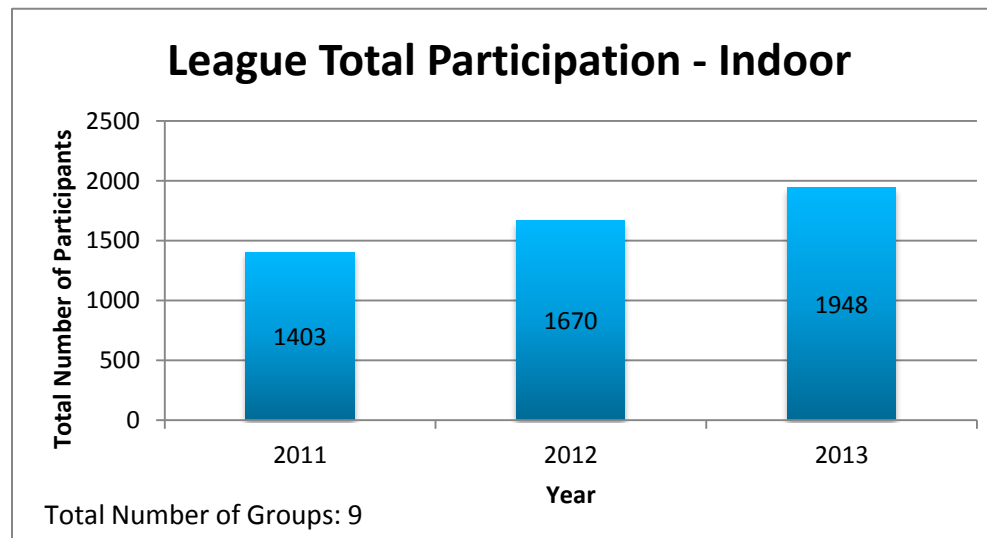
Satisfaction with Current Facilities:

- Scale of 1 to 5 used where 1 is poor and 5 is excellent

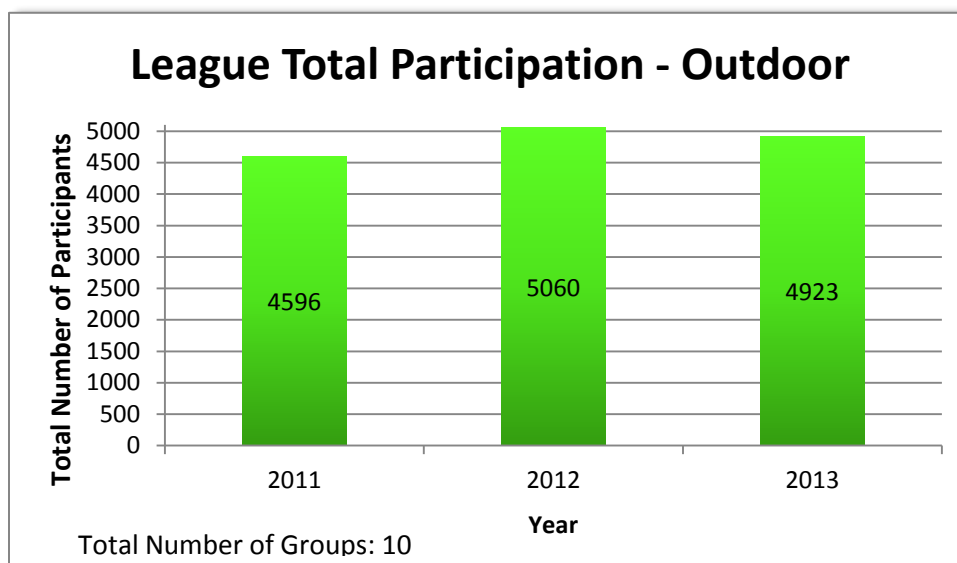
Question	Average Importance to user groups	Average Our performance
1. Facilities and equipment are kept clean and in good repair	5	3.94
2. Concerns and complaints are handled quickly and accurately	4.73	3.72
3. Leisure Services employees work hard to ensure facilities are ready to be utilized by the public	4.5	3.61
4. Leisure Services management and staff have the experience and training to handle my needs	4.65	3.91
5. Leisure Services employees recognize me as a valuable client or user group	4.73	3.73

The degree the Sporting Groups agree with the following statements:

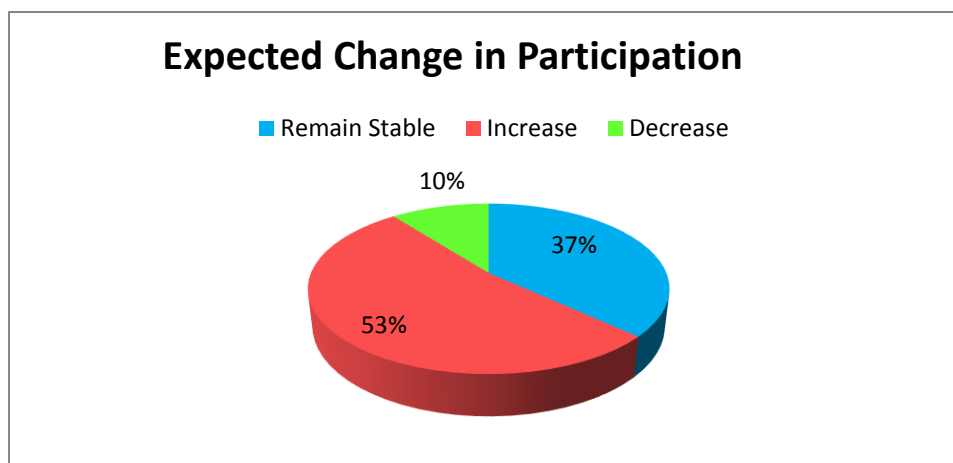
Statement	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
Your group's volunteers require additional support and resources from the City	22%	17%	33%	17%	11%
The City should explore partnerships with public and non-profit organizations to improve facilities/programs	39%	44%	11%	6%	/
The City employs a holistic view of health, wellness and active living through policies and services	10.5%	37%	47%	/	5.5%
Sport tourism is an important component toward enhancing the development of sporting programs	60%	28%	6%	6%	/
Our organization has the capacity to help facilitate and organize a sport tourism event	47%	42%	5.5%	5.5%	/



Observation:
There is an increasing trend in the total participation of indoor recreational activities



Observation:
There appears to be a plateau in the number of participants in outdoor recreational activities



Observation:
Over half of all Sporting Groups believe that there will be an increase in participation in the future

Additional comments:

- Additional ice time for hockey sporting groups
- Development of sports tourism, becoming a viable commercial industry
- Additional pool hours (John Rhodes) as well as a re-evaluation of age restriction on competitive swimming
- Creation of turf football fields
- Improvements to soccer and baseball/slo-pitch fields

APPENDIX C – Data Collection: Organizations

24 surveys were completed.

Satisfaction with Current facilities:

- Scale of 1 to 5 used where 1 is poor and 5 is excellent

Question	Average Importance to user groups	Average Our performance
1. Facilities and equipment are kept clean and in good repair	4.74	4.36
2. Concerns and complaints are handled quickly and accurately	4.66	4.46
3. Leisure Services employees work hard to ensure facilities are ready to be utilized by the public	4.71	4.58
4. Leisure Services management and staff have the experience and training to handle my needs	4.70	4.54
5. Leisure Services employees recognize me as a valuable client or user group	4.63	4.34

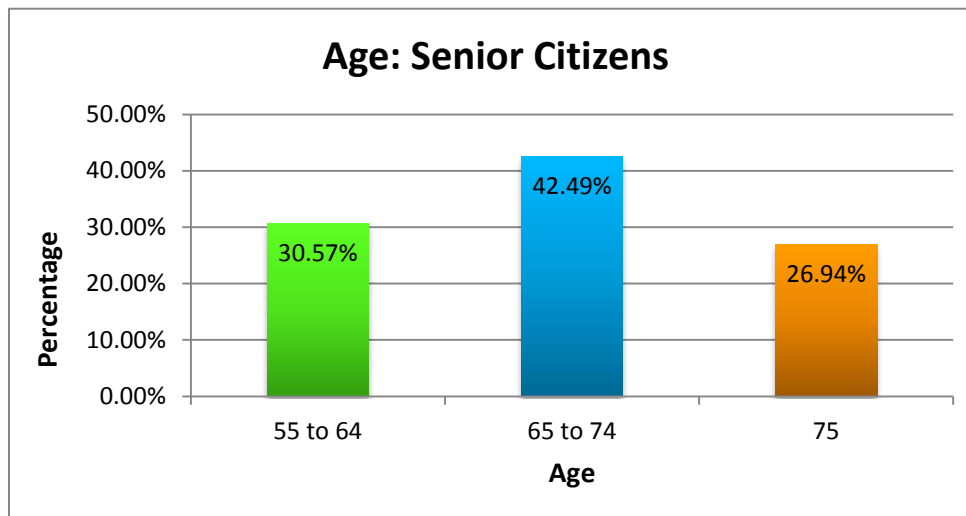
The degree the Organizations agree with the following statements:

Statement	Strongly Agree	Agree	Neither Agree nor Disagree	Disagree	Strongly Disagree
Your group's volunteers require additional support and resources from the City	9%	45.5%	27%	4.5%	14%
The City should explore partnerships with public and non-profit organizations to improve facilities/programs	23%	36%	32%	/	9%
The City employs a holistic view of health, wellness and active living through polities and services	9%	54.5%	32%	/	4.5%
Sport tourism is an important component toward enhancing the development of sporting programs	18%	45.5%	32%	/	4.5%
Our organization has the capacity to help facilitate and organize a sport tourism event	19%	29%	19%	14%	19%

APPENDIX D – Data Collection: Senior Citizens

193 surveys were completed.

Age:



Observation:

About 31% of respondents are aged 55 to 64, 42% are between the ages of 65 to 74 and 27% are 75 and over

Gender:

74.61% of respondents were female while 25.39% were male.

Residents of Sault Ste. Marie:

98.45% are residents of Sault Ste. Marie while 1.55% are non-residents.

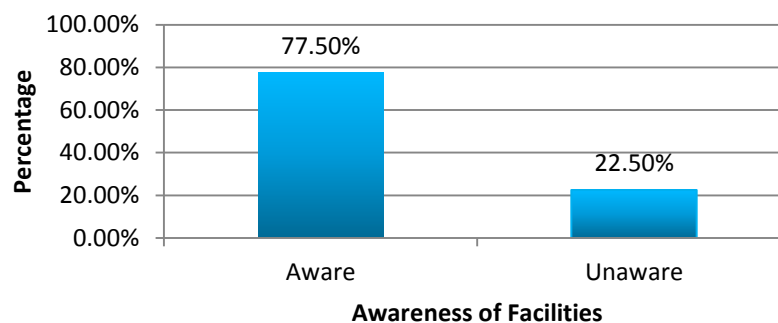
Full-time vs. seasonal residency:

95.85% of respondents were permanent residents while 4.15% were seasonal residents of Sault Ste. Marie.

Experience at City of Sault Ste. Marie facilities:

Statement	Strongly Agree	Somewhat Agree	Neutral	Somewhat Disagree	Strongly Disagree	N/A
I am satisfied with the current city of SSM recreation programs	17.62%	33.16%	24.35%	13.47%	5.70%	5.70%
The City of SSM offers adequate continued learning programs	20.21%	34.72%	25.91%	9.33%	3.63%	6.22%
The City of SSM offers recreational programs I enjoy	27.46%	23.83%	25.91%	10.88%	3.11%	8.81%
The City of SSM offers sports programs I enjoy	16.58%	21.76%	34.20%	8.81%	8.81%	9.84%
The City of SSM meets my recreational and sports needs	14.51%	27.46%	26.42%	12.44%	10.36%	8.81%
The City of SSM John Rhodes Community Centre Pool meets my recreational needs	23.83%	20.73%	36.79%	6.22%	2.59%	9.84%
The City of SSM offers adequate access to available social programs	19.69%	30.57%	31.61%	7.25%	2.07%	8.81%

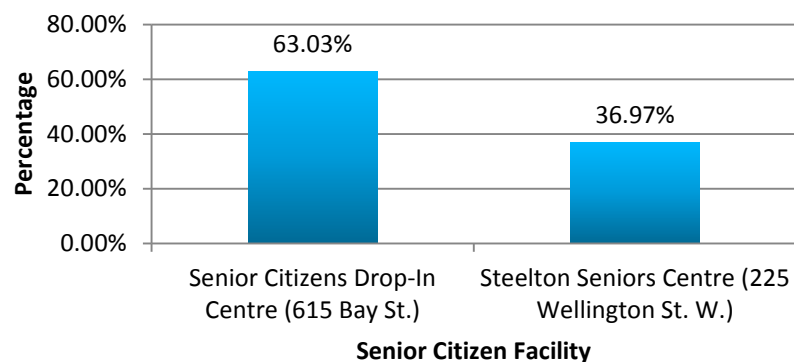
Citizens Aware of the Programs Offered by Seniors Services



Observation:

Although the majority of seniors are aware of the programs offered by Seniors Services, over 20% still need to be informed

Primary Seniors Facility Attended



Observation:

Two thirds of the surveyed seniors who have used seniors' facilities have attended the Senior Citizen Drop-In Centre; one third have visited the Steelton Seniors Centre.

Common themes: Programs that are important:

- Crafts: quilting, bunka, sewing, crocheting, etc.
- Tennis: indoor and outdoor
- Dinners (dinner dance), luncheons and teas
- Art: painting, drawing, etc.
- Walking/hiking, both the boardwalk and hub trail
- Dancing
- Card games: bridge, 500 cards, etc.
- Pool: swimming and aquabics
- Exercise: zumba, fitness classes, weight lifting, etc.
- Yoga

Common themes: Recommended future leisure activities:

- Tennis: working courts
- Exercise programs: Pilates, weight training, Tai Chi
- Technology programs
- Dog park
- Male-oriented programs

Additional comments:

- One quarter of respondents believe there is a need for additional parking at the Steelton Senior Centre
- Many respondents feel that the tennis courts in the City need to be updated to allow for safe tennis playing
- Several requested an increase in public restrooms, seating and garbage cans along the Hub Trail
- Inclusion of seniors on fixed incomes is important
- Staff and senior centre have great friendly atmosphere
- Would like to see additional activities available, including swimming, yoga and Zumba

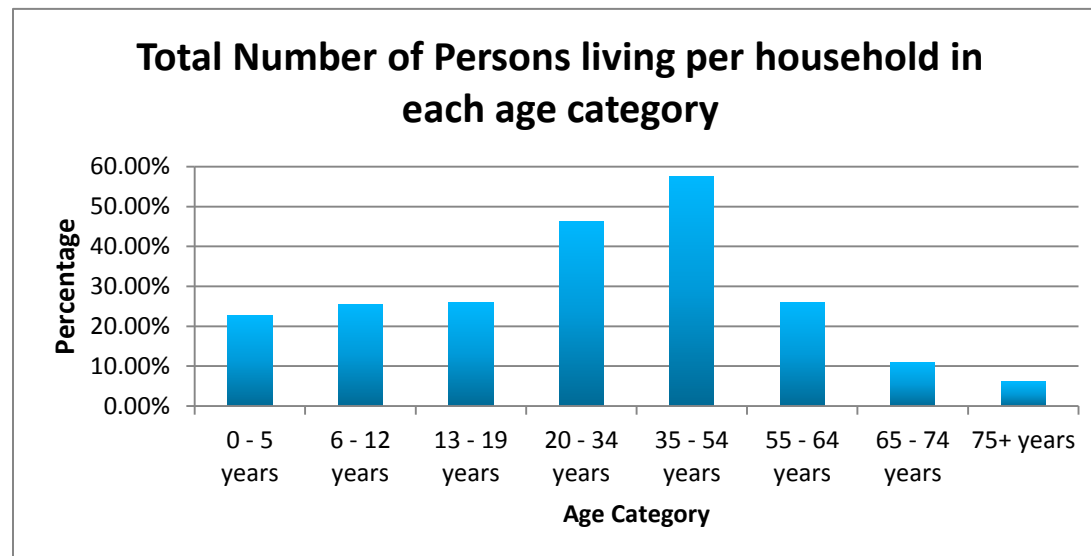
APPENDIX E – Data Collection: Community – General Public

899 surveys completed.

Average year of birth of respondents: 1960

Gender: 52.12% of respondents were male while 47.88% were female.

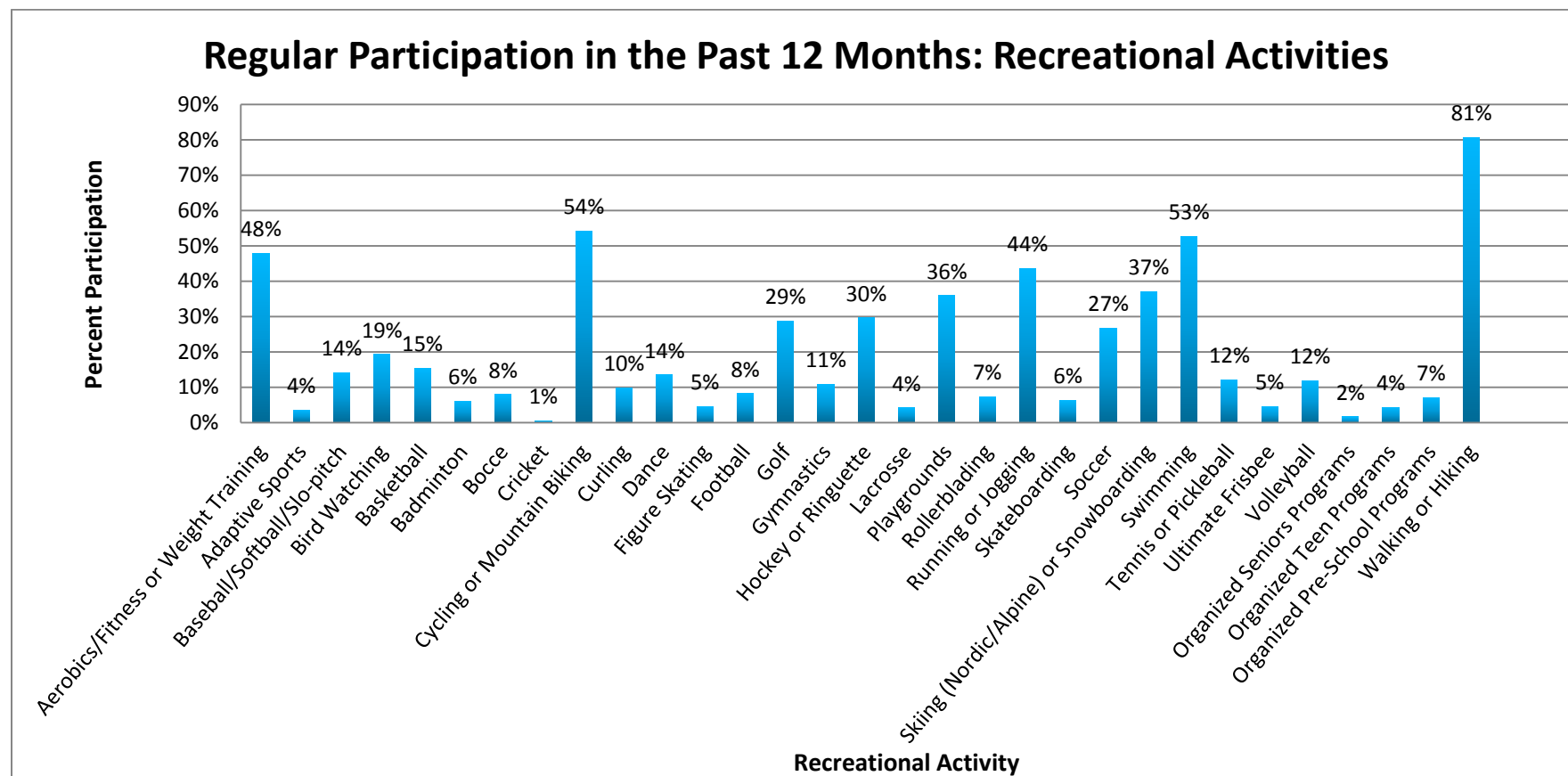
Average number of people currently living per household: 3



Observation:

The total number of persons living per household in each age category generally resembles the plot of the age categories of the whole of Sault Ste. Marie (refer to pg. 7 “City of Sault Ste. Marie Demographic Overview” for graph).

Participation in recreational activities in the past 12 months:

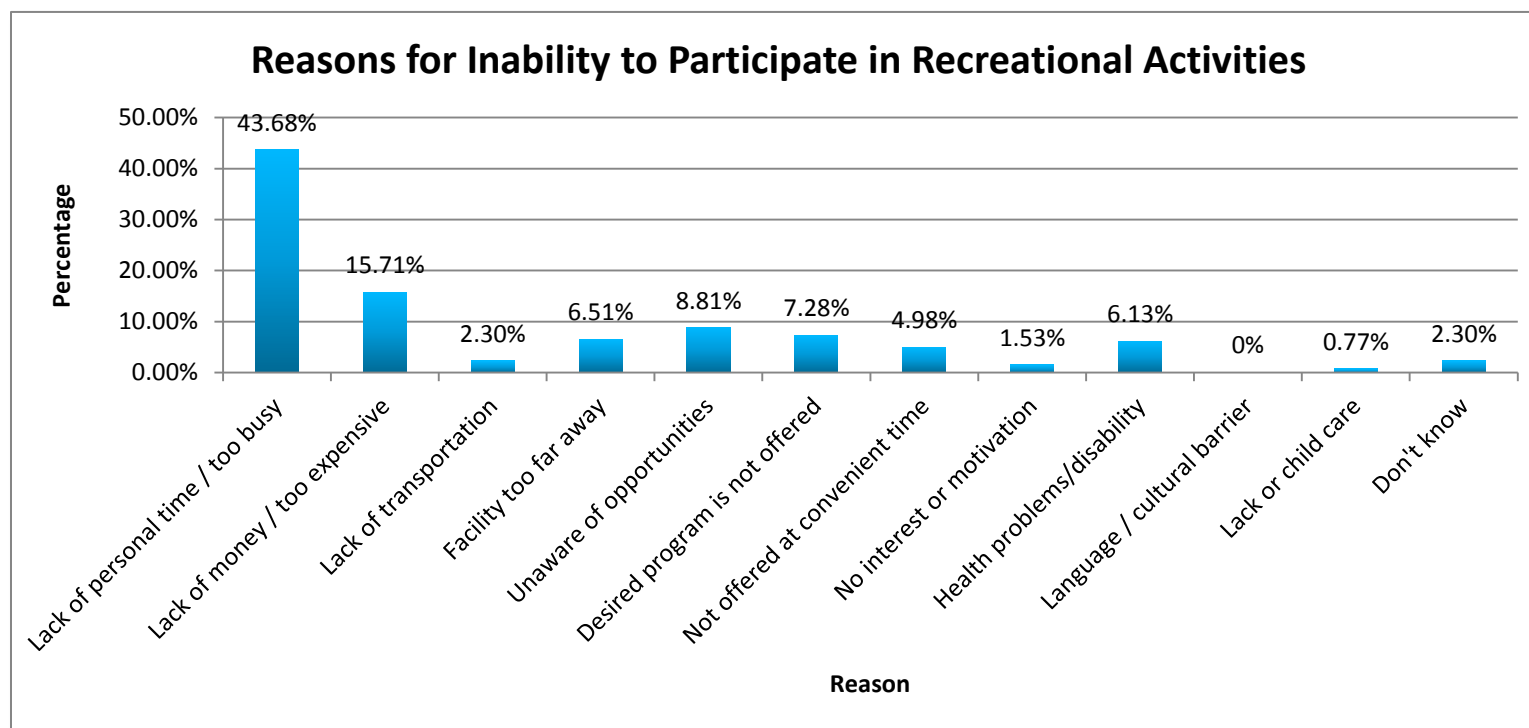


Additional activities:

- Snow Shoeing
- Skating
- Fishing/Boating/Kayaking
- Yoga
- Martial Arts

Are members of the community participating in parks and recreational activities as often as they would like:

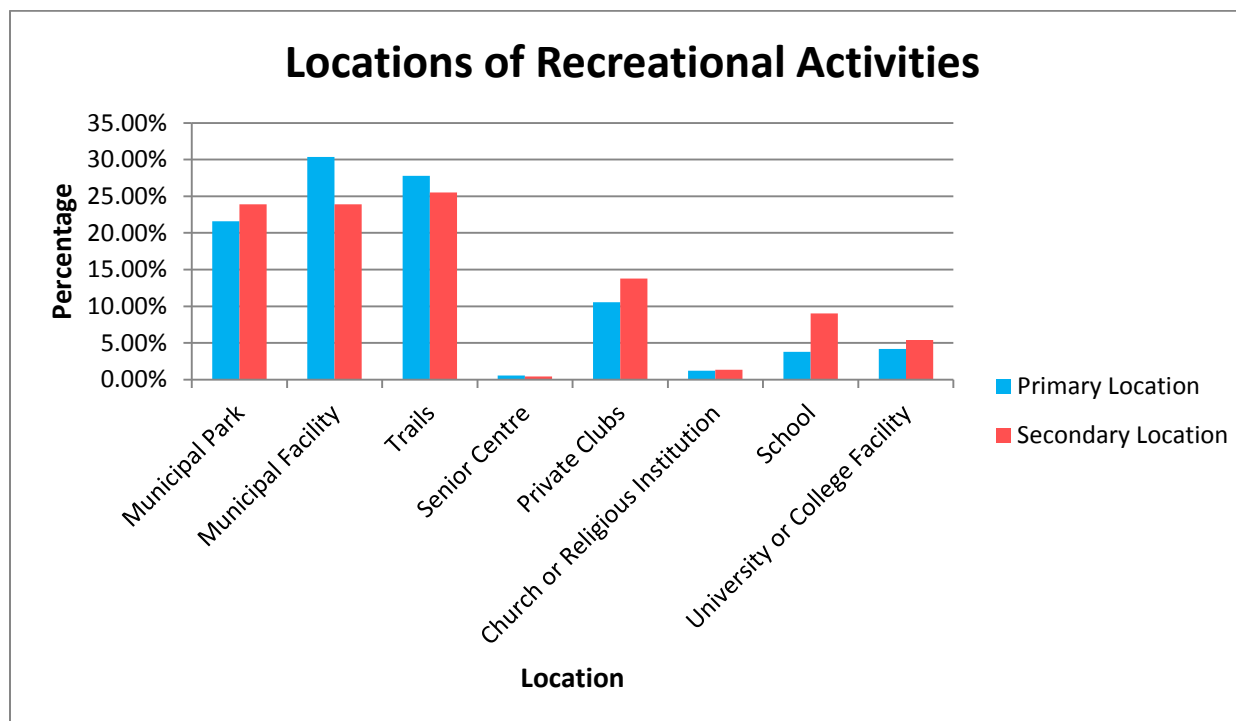
- 50.47% responded YES
- 38.86% responded NO
- 10.66% responded Don't Know



Additional reasons for inability to participate in recreational activities:

- Lack of/inadequate facilities
- Facilities in disrepair: e.g. tennis courts
- Weather
- Age limitations

Primary and secondary location of recreational activities:



Is there a need for additional facilities:

- 62.36% responded YES
- 21.47% responded NO
- 16.17% responded Don't Know

What facilities are required:

- Off leash dog park
- Water park/splash pad
- Additional parks downtown
- Further development of Hub Trails/biking trails, also maintained in winter
- Additional community pool – West End
- Updates and repairs to existing tennis courts, additional indoor tennis courts for year round use
- Ice rink facilities
- Additional/repairs soccer fields – both indoor and outdoor

Importance of City operated facilities:

	Very Important 5	4	3	2	Not at all Important 1	N/A
Indoor recreation facilities	58.74%	16.44%	12.26%	7.77%	3.59%	1.20%
Summer outdoor recreation facilities	55.52%	24.18%	10.75%	7.16%	1.94%	0.45%
Winter outdoor recreation facilities	39.88%	22.36%	20.09%	10.73%	6.34%	0.60%
Parks and playgrounds	52.03%	24.51%	15.04%	5.71%	1.65%	1.05%
Passive parks that preserve natural areas	57.47%	23.23%	12.22%	4.37%	1.51%	1.21%
Trails and pathways	70.12%	18.62%	6.31%	2.25%	2.10%	0.60%
Pools	45.98%	22.76%	14.72%	8.65%	6.22%	1.67%
Seniors Centres	22.15%	13.20%	13.35%	15.78%	19.73%	15.78%
Marinas	24.10%	14.31%	16.11%	14.16%	21.69%	9.64%

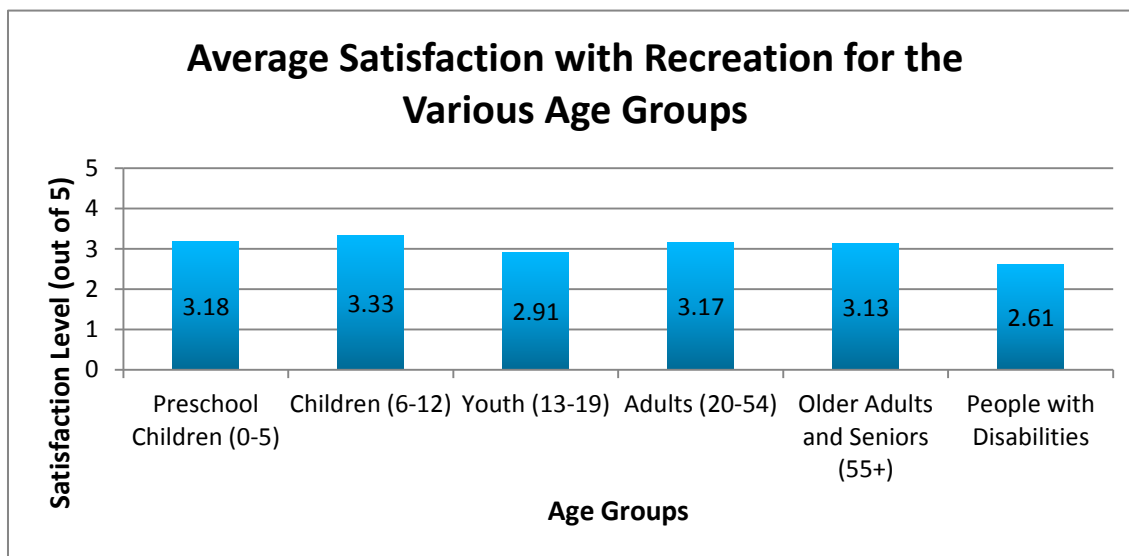
Satisfaction with the quality and condition of City operated facilities:

	Very Important 5	4	3	2	Not at all Important 1	N/A
Indoor recreation facilities	19.82%	43.82%	24.14%	5.37%	2.38%	4.47%
Summer outdoor recreation facilities	10.94%	34.18%	27.89%	10.64%	9.75%	6.60%
Winter outdoor recreation facilities	14.74%	38.35%	25.41%	5.71%	1.95%	13.83%
Parks and playgrounds	10.68%	36.39%	35.64%	9.62%	3.76%	3.91%
Passive parks that preserve natural areas	13.27%	37.20%	30.62%	11.46%	2.87%	4.68%
Trails and pathways	23.38%	41.18%	24.43%	7.39%	2.11%	1.51%
Pools	19.21%	36.13%	23.78%	5.49%	2.59%	12.80%
Seniors Centres	5.33%	12.48%	13.55%	3.81%	1.52%	63.32%
Marinas	5.30%	16.82%	21.06%	7.42%	5.15%	44.24%

Satisfaction with customer service at City operated facilities:

	Very Important 5	4	3	2	Not at all Important 1	N/A
Indoor recreation facilities	17.35%	36.65%	24.74%	6.64%	3.92%	10.71%
Summer outdoor recreation facilities	11.63%	29.15%	26.59%	9.97%	6.34%	16.31%
Winter outdoor recreation facilities	11.09%	28.42%	25.08%	7.75%	2.89%	24.77%
Parks and playgrounds	12.20%	28.51%	24.70%	9.30%	3.66%	21.65%
Pools	18.29%	28.35%	24.54%	6.10%	3.20%	19.51%
Seniors Centres	8.45%	10.29%	12.75%	1.84%	1.69%	65.98%
Marinas	7.38%	14.46%	15.54%	6.46%	4.77%	51.38%

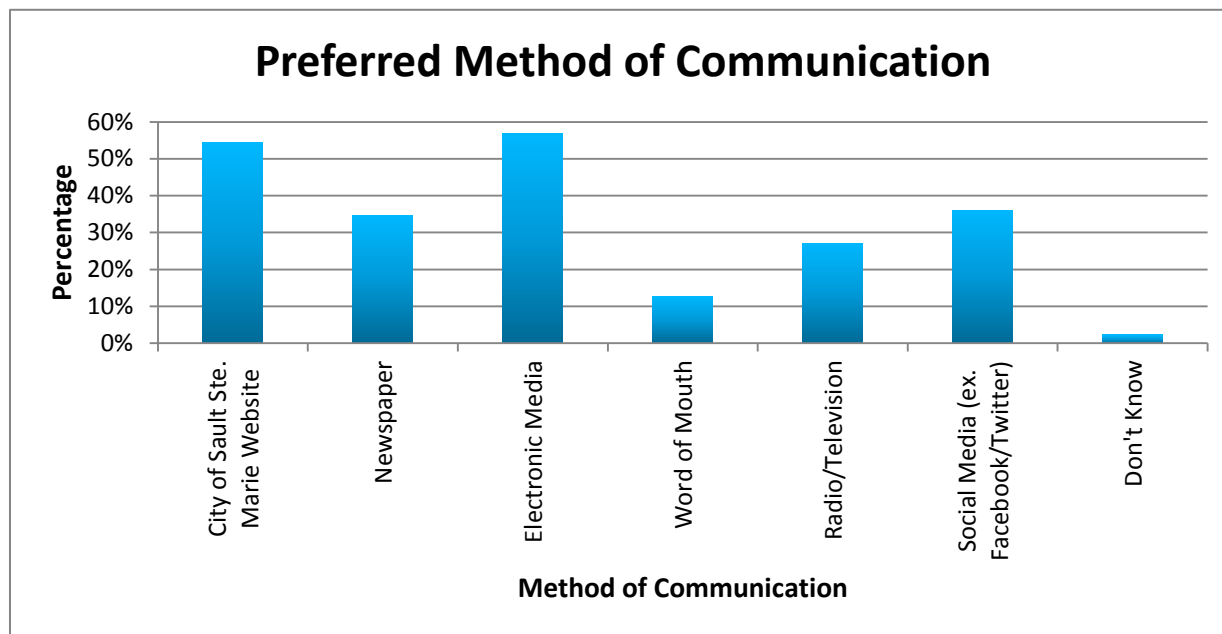
Satisfaction with parks, recreational facilities and recreational opportunities provided by the Corporation of the City of Sault Ste. Marie for the following age groups:



Observation:

It appears that both youth aged 13 – 19 and people with disabilities are the least satisfied with the recreation available to them; recreation available to children aged 6 – 12 seems to be the most satisfying.

Preferred method to obtain information regarding parks and recreation:



Observation:

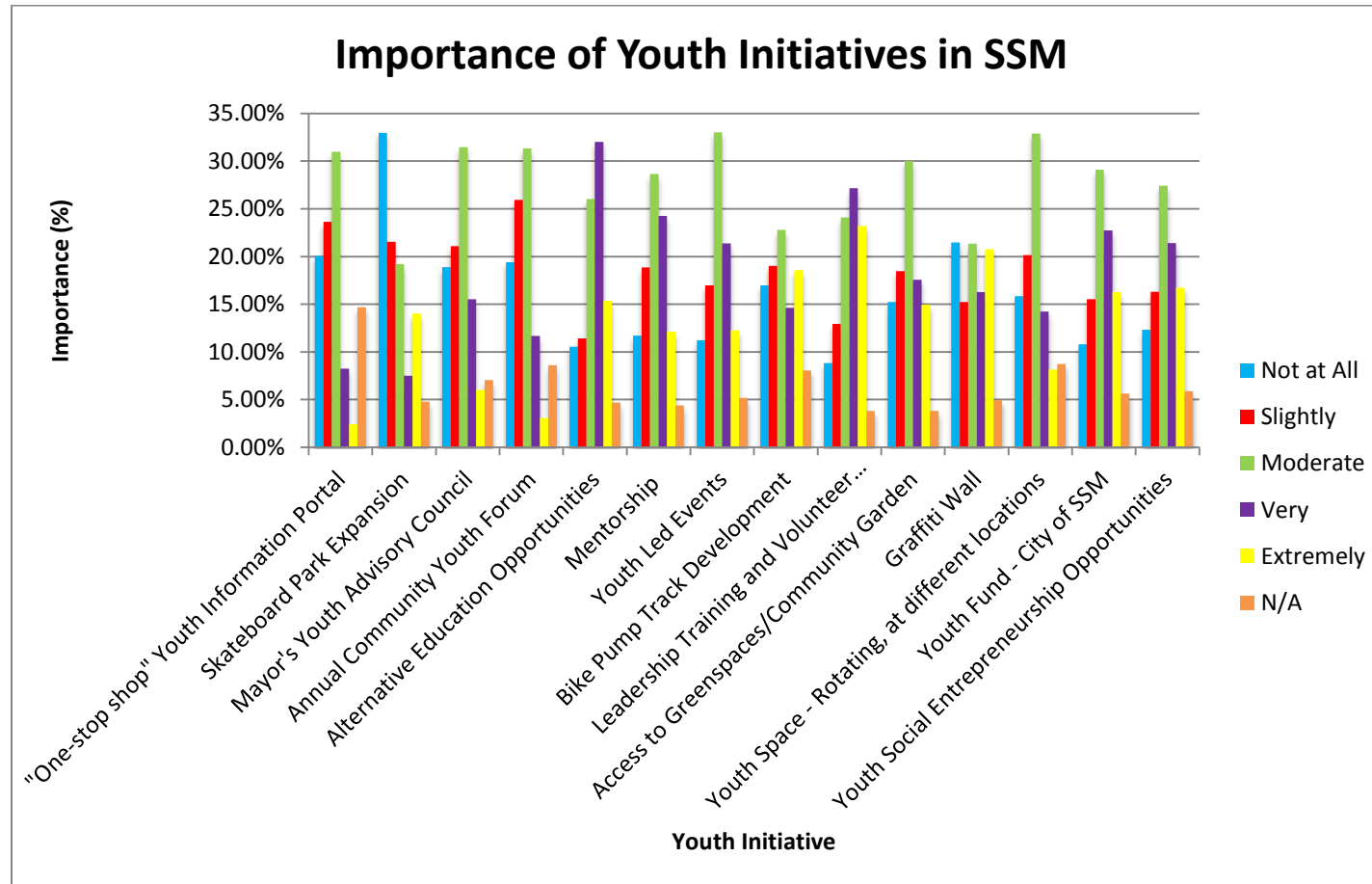
The most common preferred method of communication between The City of Sault Ste. Marie and the community is through electronic media, followed by the City website, social media, newspaper and the radio/television.

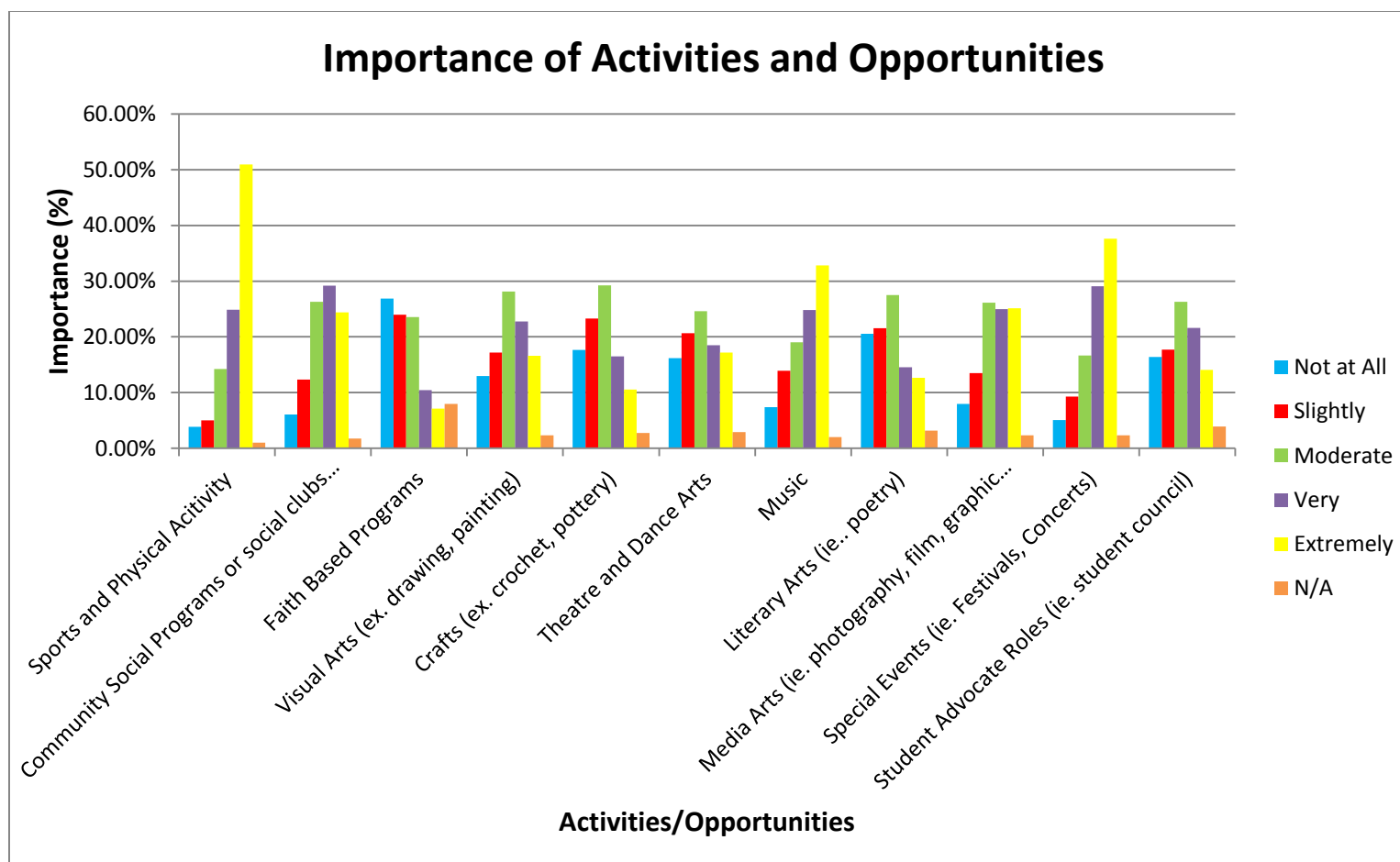
Additional comments:

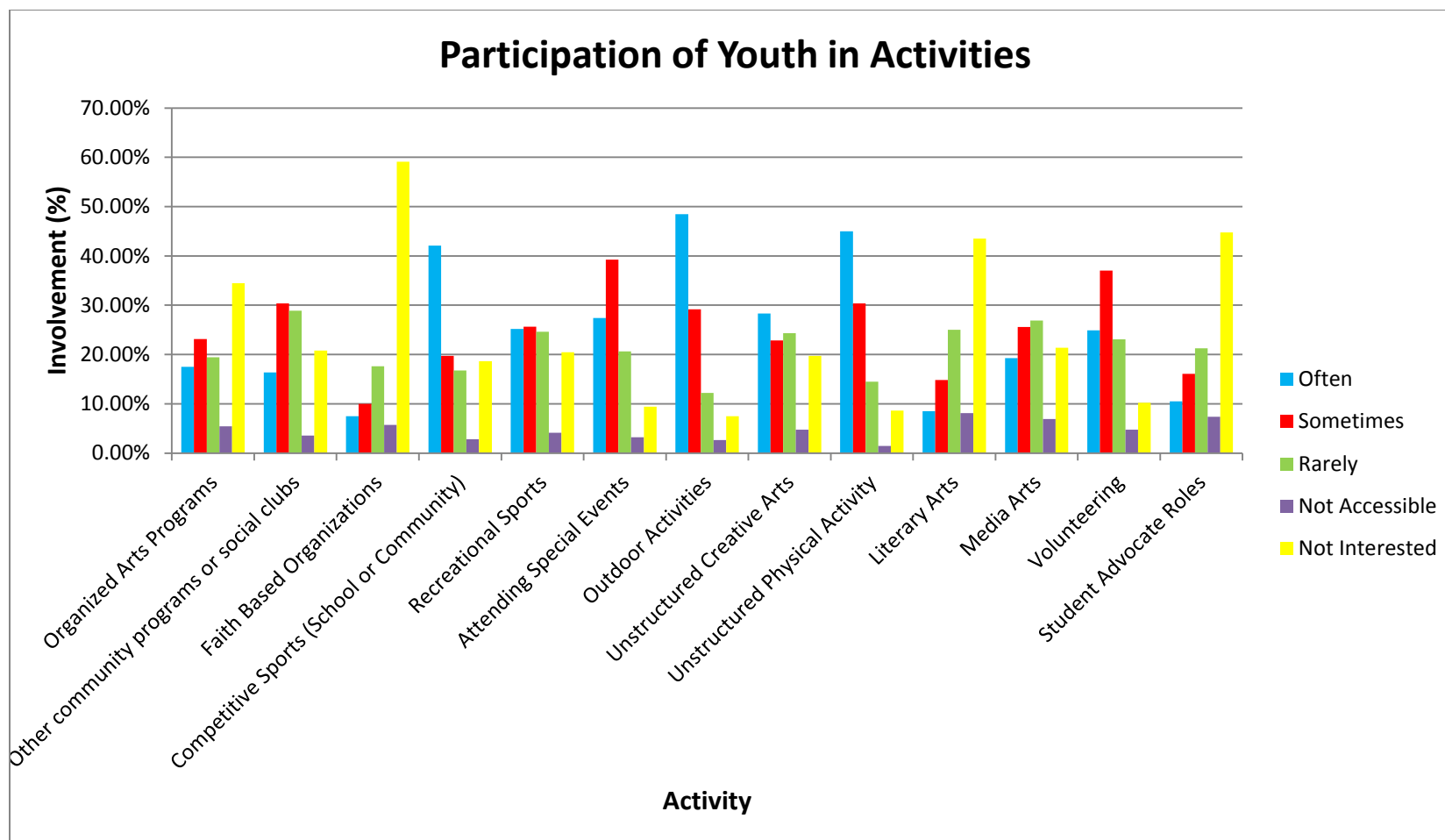
- Restroom facilities on the Hub Trail as well as additional garbage disposal needed
- Conditions of soccer fields at Strathclair need to be addressed
- Repair/clean-up of neighbourhood parks
- Low-cost programs that allow for inclusion of all families
- Additional free swim hours at the John Rhodes or new community pool facility
- Improvement of local tennis courts/addition of new indoor tennis courts
- Creation of a splash pad (Bellevue Park location) and dog park

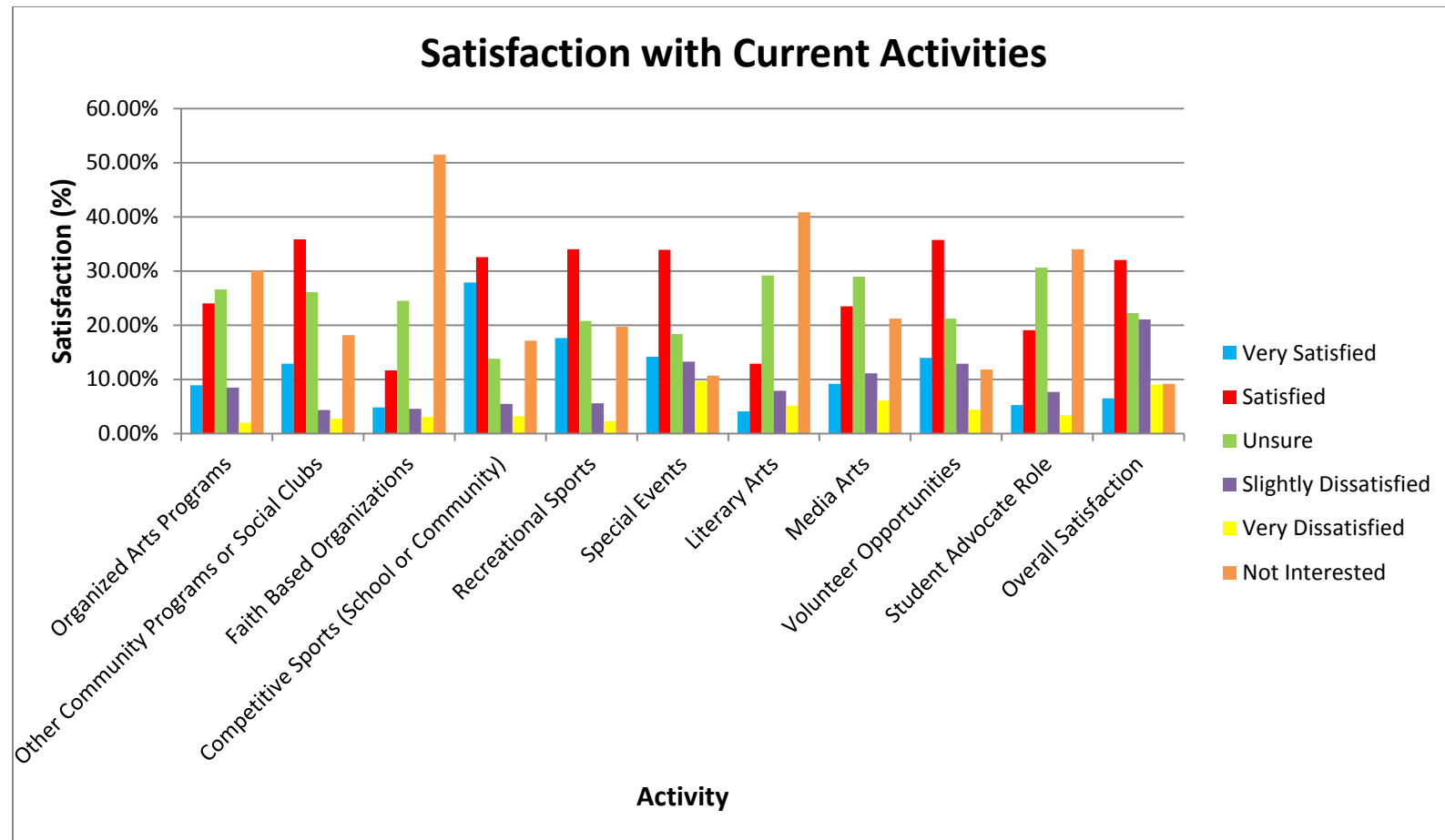
APPENDIX F – Data Collection: Youth (age 13 – 19)

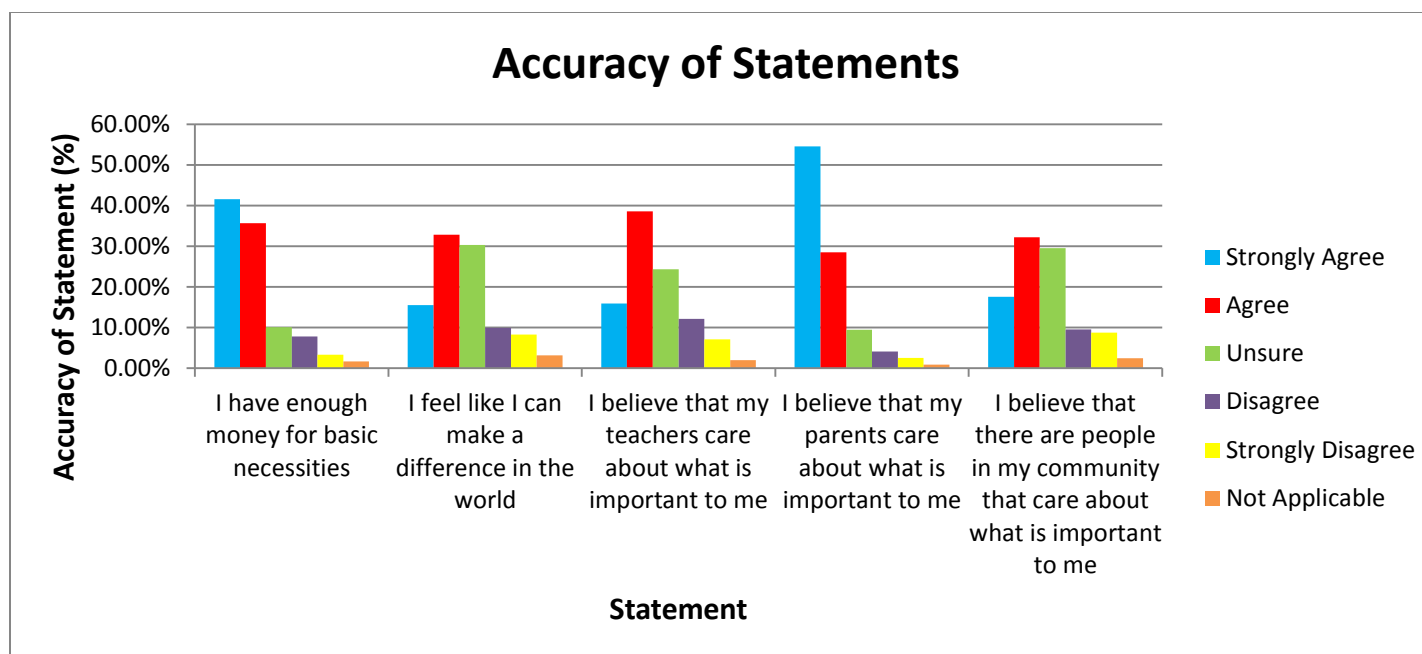
738 surveys completed.

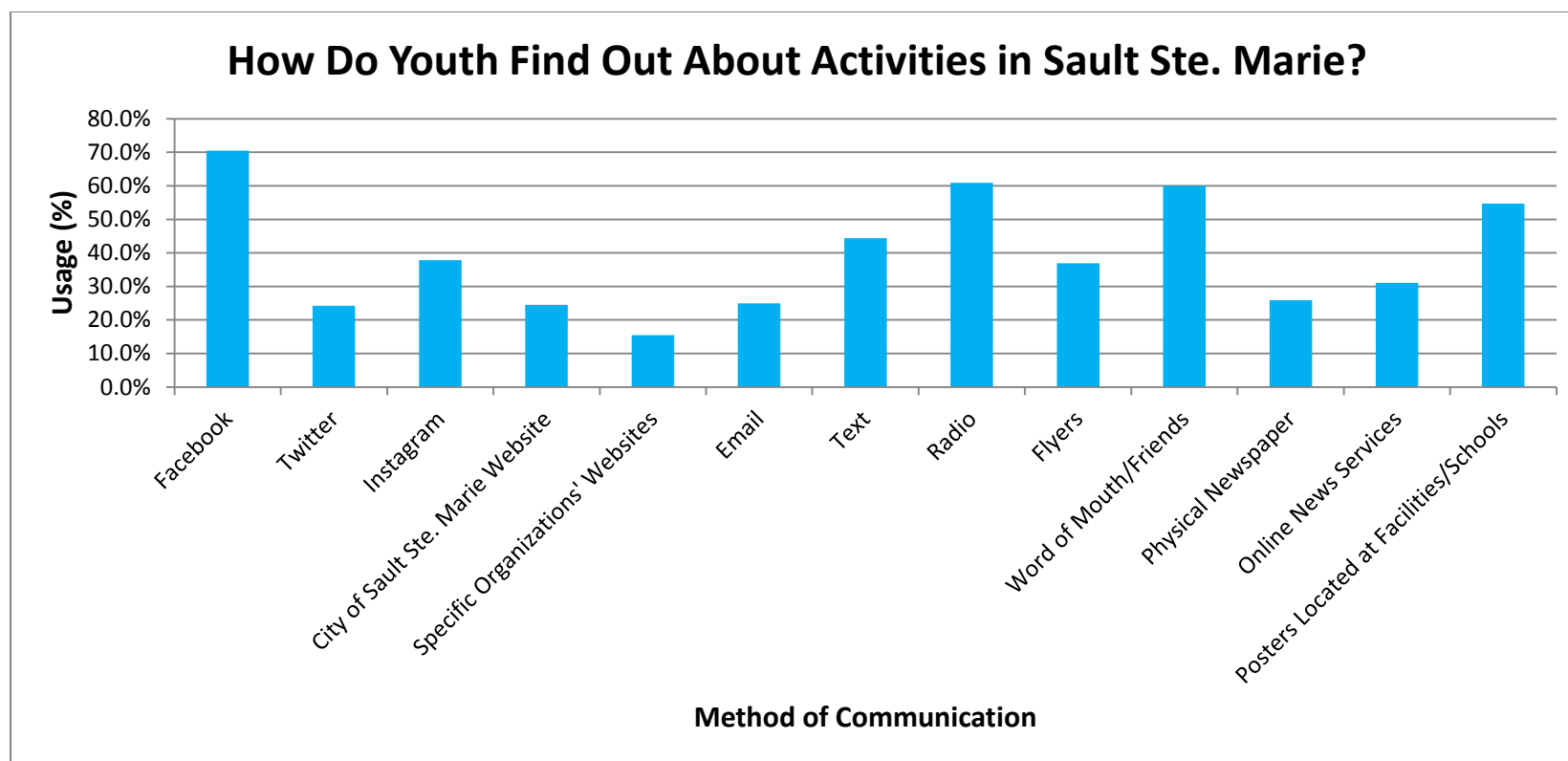




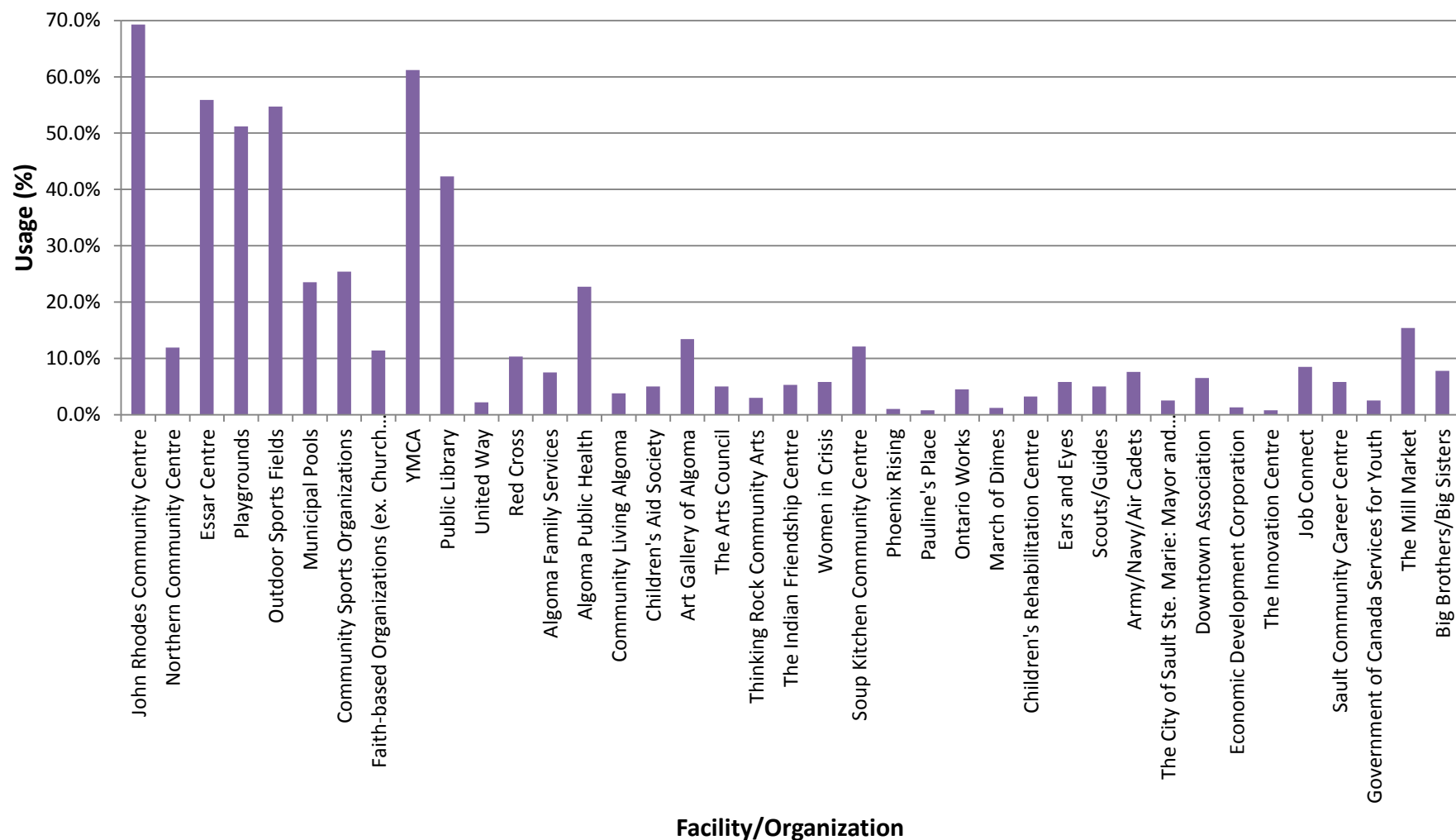


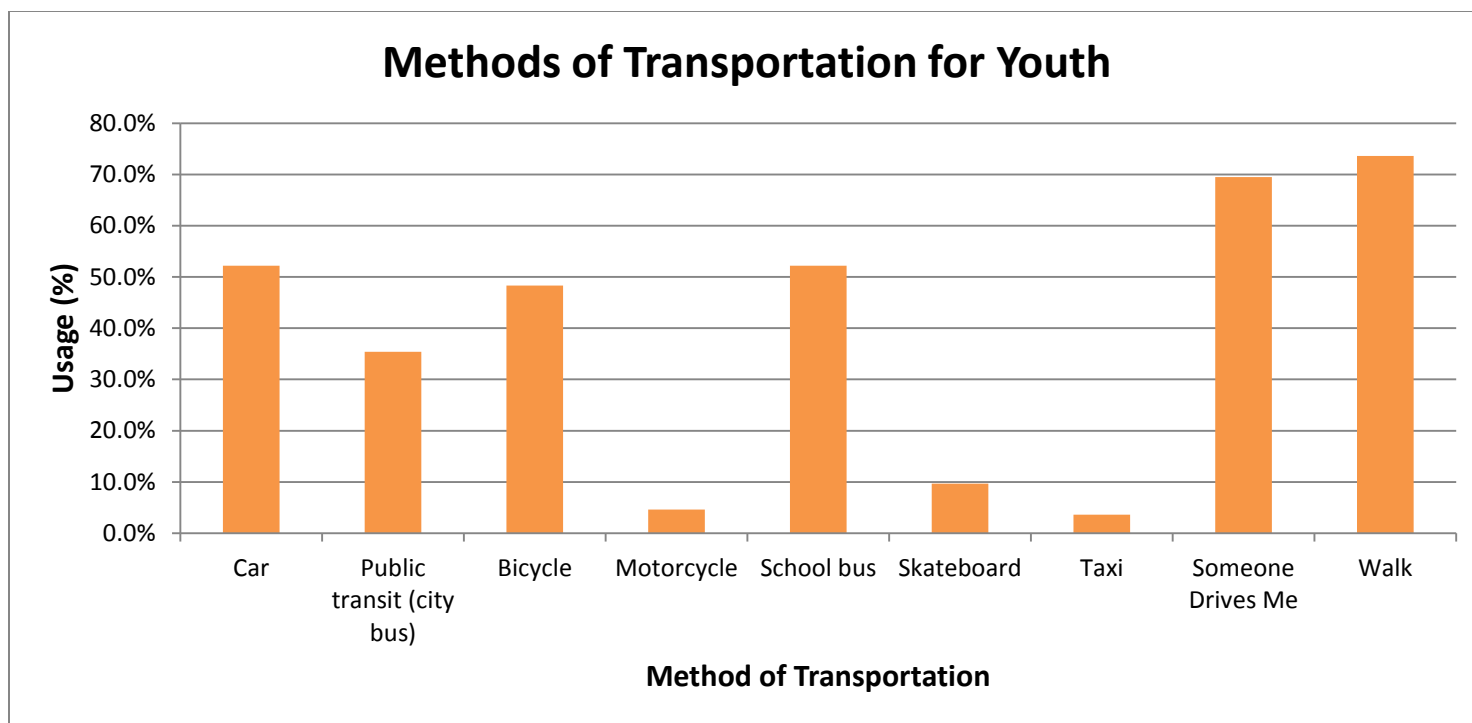


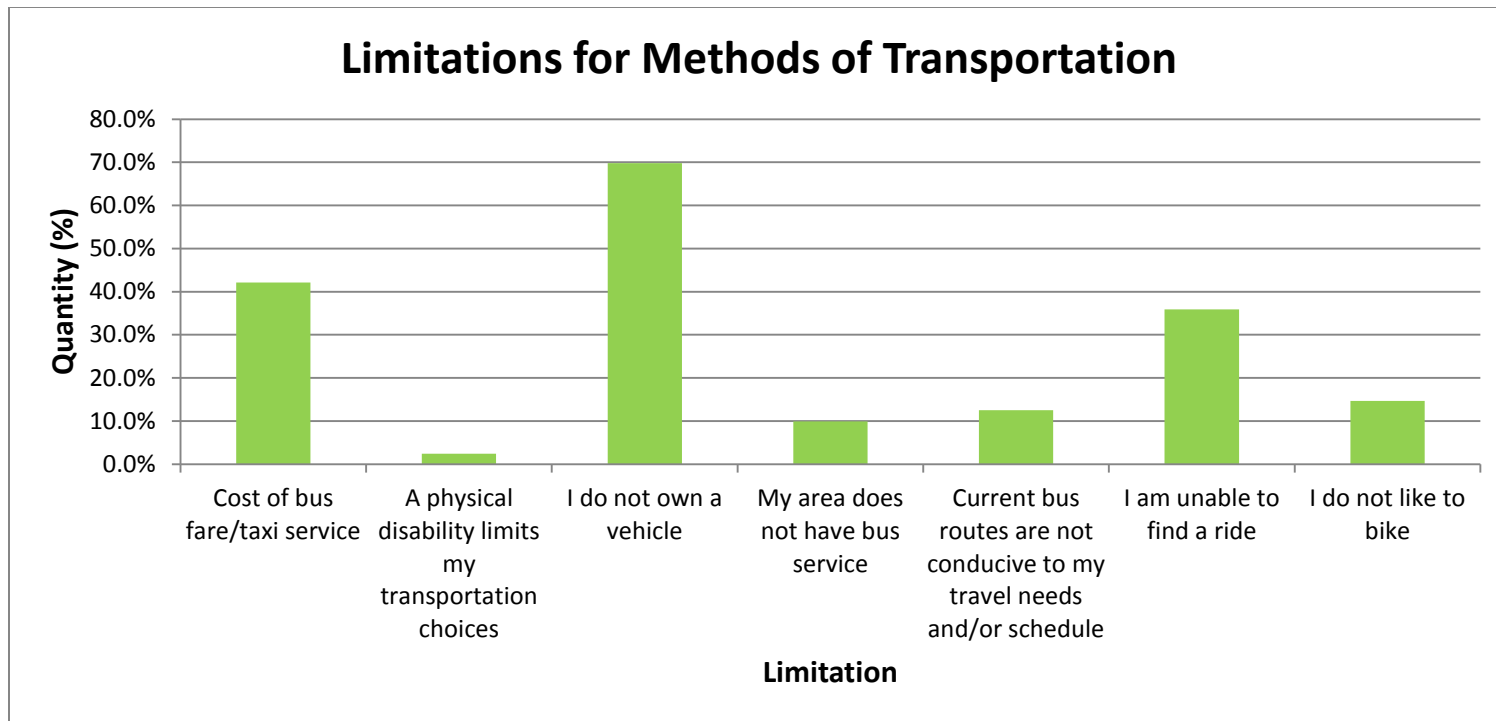




Facilities/organizations youth access to be physically active, to be creative, to volunteer, and/or to develop skills







Suggestions or recommendations to improve the current programs or opportunities available in Sault Ste. Marie:
– additional concerts
– expand skate park/construction of new skate part in the west end
– increased advertisement for events/raise youth awareness
– increased graffiti wall space

Who advocates on behalf of youth:
– Parent (more commonly Mom)
– Family member
– Friends
– Teacher

Additional Comments:
– expansion to skate park and additional lighting needed
– additional activities for youth are needed/there are few youth activities available in SSM
– help youth find out about events

APPENDIX G: Comments: Suggested Facility Operational Improvements – Sporting Groups & Organizations:

Facility	Priority	Timeframe
Art Jennings Outdoor Oval:		
Refrigerated oval, covered oval		
Clergue Park:		
Electricity and water outlets within the park		
Elliott Park:		
Increased playing time flexibility		
John Rhodes:		
- Improvements to P.A. system, clocks - Heat in Timekeeper's bench - Expanded Restaurant hours - Re-evaluation of rules for competitive swimming - Repairs to ceiling – leaks, water stains, mildew - Painting of reception area, offices, change rooms as well as washrooms		
McMeeken Arena:		
- New P.A. system, clocks - Functional microphone - Heat in Timekeeper's bench - Concession booth		
North Street Park:		
Trimmed trees and underbrush near field of play		
Northern Community Centre:		
- Increased storage 3rd field - Additional pitch for indoor games - Padding on end beams		
Queen Elizabeth Fields:		
- Improved field conditions - Maintenance of fields following fertilization and cutting guidelines - Levelling of outfields		

Rocky DiPietro Field:

- Turf field
- Practice field facility

Rosedale Field:

- Fields levelled and potholes filled

Steeltown Senior Centre:

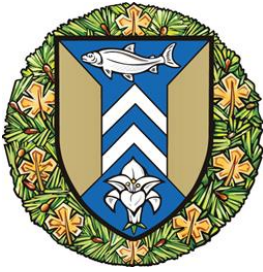
- Elevator
- Chair height toilets

Strathclair Fields:

- Fields #1 and #2 need improvements following fertilization and cutting guidelines
- Addition of lighting to all fields
- Address vehicle access issues and parking
- Additional player shelters to junior fields, benches

Recommendations for future facilities – Sporting Groups and Organizations:

Facility	Priority	Timeframe
400 metre refrigerated outdoor oval/400 metre covered indoor oval in conjunction with a twin pad rink and indoor track facility		
Cricket oval and practice batting nets		
Cross country skiing club house and homologated ski trails		
New gym facilities and 50 metre pool complex		
New hockey arena		
Senior Citizen Centre with increased accessibility for seniors with aids: elevators		
Turf field		



**The Corporation of the
City of Sault Ste. Marie**

COUNCIL REPORT

November 4, 2019

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Virginia McLeod, Manager of Recreation and Culture

DEPARTMENT: Community Development and Enterprise Services

RE: Parks Analysis

PURPOSE

This report is in response to City Council resolution to provide an update on the analysis of City owned parks and is a component of the Parks and Recreation Master Plan.

BACKGROUND

This report is in response to the following council resolution:

Moved by: M. Shoemaker

Seconded by: S. Butland

“Whereas the Parks Master Plan identifies completing a survey of all parks in the City of Sault Ste. Marie as an action item to be completed; and

Whereas such survey would provide Council with helpful information on the best uses for our parks, and whether changes are needed to their existing configuration, layout, purpose, or use; and

Whereas it would be beneficial to the entire Parks Master Plan to have usage statistics for the City of Sault Ste. Marie's parks prior to implementing other action items;

Now Therefore Be It Resolved that the Council of the City of Sault Ste. Marie request from staff a survey on the usage of all parks in the City of Sault Ste. Marie and that such information be provided in a report to Council as soon as practicable.”

At the June 26, 2017 meeting of City Council, various options were presented to council for consideration. Council directed staff to complete an analysis of all City owned parks

using demographic data for each park location, equipment aging and include a complete inventory of each parks amenities.

Parks are a tangible reflection of the quality of life in a community and provide places for families and social groups to gather and play. They are designed for individuals of all ages and economic status, regardless of their ability to pay for access. Revitalizing our neighbourhood parks can assist in improving community well-being by creating spaces that are inviting, safe, welcoming and inclusive.

Currently, Parks staff maintains 79 park locations, including 4 sports complexes: Strathclair, Queen Elizabeth, Elliott Park and North Street. Of the 79 locations, 69 of the sites include playground apparatus. There is a total of 805 acres of City owned parkland. It is the responsibility of Parks staff to inspect and maintain playground equipment in compliance with CSA Standards.

This report is a component of the City of Sault Ste. Marie Parks & Recreation Master Plan and works in parallel with the City of Sault Ste. Marie Official Plan.

The Parks and Recreation Master Plan identified the following action items which are either completed or in progress:

- a) A comprehensive GIS inventory of City parks and playground equipment with aging report,
- b) Complete an analysis of City owned parks using demographic data within a 500 metre walk, in addition to current playground equipment, amenities and aging reports and parks in close proximity to understand needs and prioritize future capital investment; and
- c) Develop a multi-year plan, which prioritizes neighbourhood parks to determine needs and those, which may require investment in parks infrastructure and/or services to improve quality of life while ensuring accessibility standards are met.

In order to assess and get a better understanding of each neighbourhood park staff reviewed several documents. The goal was to develop a complete inventory of municipally owned green spaces, parks and playground equipment in Sault Ste. Marie. Previous master plans and parks reports along with the 2013 parks inventory listing and data pulled from the GIS system were utilized to determine the age of the equipment located in each park.

To assist with the parks analysis, the City engaged the Sault Ste. Marie Innovation Centre (SSMIC) in spring of 2018. The following demographic data was examined for each park: population total, age break down, median age, median household income and low income status. Details on how the data profiles were created for each park are outlined below.

Sault Ste. Marie Innovation Centre Data Profile

Distance Analysis

The analysis uses the walking network built by the SSMIC, which encompasses streets, sidewalks, pathways and catwalks. The walking distance to a park has been measured as a service area using a distance of 500 metres from the centre of the playground equipment area. If a park has no playground equipment, the point used was the greenspace, sports field/court, or swimming pool nearest to the park entrance. If a park has no designated entrances, the centre of the greenspace has been used.

Arterial roads (as designated in the GIS by the City of SSM) have been used as barriers to the service areas. Only safe crossings of arterial roads have been allowed (ie. intersections with traffic lights).

The distance analysis methodology has been developed by the City of Sault Ste. Marie.

Demographic Information

To obtain the demographic information for each park, its corresponding 500 metre service area was imported into PCensus Analyst. This software uses the 2016 Census of Canada database to retrieve demographic profiles for standard census and postal areas as well as custom study areas such as circles, drive-time polygons, user-defined shapes or neighborhoods.

Demographic Data Limitations

The demographic information available through PCensus is based on Dissemination Block (DB) data. Many of the service areas contain portions of DB's. If the majority of the geographic area of the DB falls within the park service area, its corresponding demographic information is included in the demographic profile of the park. If only a small portion of the DB falls within the park service area, its corresponding demographic information is excluded in the demographic profile of the park.

Neighbouring Parks

Parks that fall within a 1 kilometre walk of each other have been noted and are outlined on each park datasheet.

Demographic Data Source: Statistics Canada, 2016 Censuses of Canada. Ottawa, Ont.: Statistics Canada [producer]; Vancouver, B.C.: Tetrad Computer Applications [distributor], 2018. accessed 14 June 2018.

Once all the information was compiled a data sheet for each park was created and compiled into the “City of Sault Ste. Marie Parks, Playgrounds and Greenspace Report 2019.” (Sample data sheet is attached – Appendix A) The report provides a listing of parks by ward, ward maps and detailed information sheets for each park.

ANALYSIS

In order to score each park a rating scale has been developed. Factors considered included: size of park, range of equipment and amenities, age of equipment, total population within 500 metre, median household income, walkability to another park with 1 kilometre, percentage of low income households. A scale of 1 to 5 (1 is low need and 5 is high need) was used for each criteria. Parks scoring the highest total scores are locations that show evidence of consideration for revitalization (Appendix B – Parks Analysis Form). An additional aspect that needs to be taken into consideration is the need for annual maintenance due to movement of structures caused by frost.

For life cycle replacement, Parks staff rank and prioritize playgrounds by structural condition and Canadian Playground Safety (CSA) Standards, with a life span of typically 20-25 years before a playground is replaced.

Several parks have equipment dating back to the late 1960’s and early 1970’s. In the 1990’s all wooden play structures were removed and replaced with a creative climbing structure which included slides and monkey bars which are designed for children 5-12 years of age. This revitalization was the last major playground equipment replacement.

All neighbourhoods change as they go through a typical lifecycle process. Neighbourhood populations shrink as household size declines for a period or they may be growing as young families settle in a neighbourhood. As a neighbourhood moves through the lifecycle the needs can change as the demographics change. It is important that neighbourhoods have the right mix of park amenities to provide quality spaces that enhance the quality of life.

Summary of the number of parks per ward

Ward	1	2	3	4	5
Number of Parks	18	17	16	17	11

Attached is a map of each ward showing the location of City owned parks and greenspaces (Appendix C).

The Official Plan – Defines Parks Policies

The update to Sault Ste. Marie's Official Plan is underway, referred to as 'Shape the Sault', and has been led by the Planning Division. The Official Plan is a policy document and contains a section that addresses Parks, Recreation and Open Space and provides policy directions including:

- outlines the public parks hierarchy (regional, neighbourhood, parkette)
- criteria to evaluate park space usage requests
- parkland dedication requirements (S. 42 Planning Act)
- applying parks and open space designations
- criteria for disposing of public parks
- repurposing of former school sites

Next Steps

A Neighborhood Parks and Greenspaces Multi-Year Plan will be implemented starting 2020. Moving forward, 2021 and beyond; the Neighborhood Parks and Greenspaces Multi-Year Plan will entail targeting 3 park locations for regeneration annually.

As a result of the parks priority analysis that has been completed, Anna Marinelli Park will be the first playground redevelopment focus in 2020. This park area rated the highest in the priority rankings. Additional community funding and support has already been secured. City Parks Division will perform installation of playground components.

Public Works & Engineering Services and Community Development and Enterprise Services will map a multi-year plan for neighbourhood parks and greenspaces, based on rankings, current park maintenance and accessibility requirements. The development of the multi-year plan will include feedback from the Accessibility Advisory Committee. In addition, members of the Parks & Recreation Advisory Committee will be invited to participate in the working group.

Prior to finalizing individual park initiatives community and neighborhood engagement will be a key component of the process in addition to securing funding partnerships. Staff recognizes that neighbourhood needs may vary and community engagement process will help identify what types of equipment and amenities residents would like to see in each park. The multi-year plan will assess properties and review options for installation of parks infrastructure.

A report will be forthcoming from the Legal Department which will identify excess underutilized city owned green space/properties recommended for sale. Revenue from this sale of properties could provide the financial resources to fund the Neighborhood Parks and Greenspaces Multi-Year Plan.

FINANCIAL IMPLICATIONS

Currently, Public Works and Engineering Services (PWES) annual budget allocation is for maintenance and repair of playgrounds and playground equipment only. Playgrounds are inspected and maintained meeting the Canadian Safety Playground (CSA) standards.

An annual financial allotment will be required for the revitalization of playgrounds based upon the multi-year plan and will be included as a capital request in 2021. In addition; in 2021 a service level staffing increase equivalent to one full time staff person will be submitted by PWES to support, implement and oversee the Neighborhood Parks and Greenspaces Multi-Year Plan.

The Soup Kitchen received funding to support the revitalization Anna Marinelli playground and surrounding area through Sault Ste. Marie District Social Services that will support a portion of the redevelopment. The balance of funding can be accommodated through the Public Works Parks operation budget in 2020.

STRATEGIC PLAN / POLICY IMPACT

This item relates to the focus area: Quality of Life and to the Parks and Recreation Master Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

“Resolved that the report of the Manager of Recreation and Culture dated 2019 11 04 concerning the parks analysis be received, and,

1. Further that City Staff be directed to work with community partners to revitalize Anna Marinelli Park in 2020. Public Works and Engineering Services will perform the installation of the playground components.
2. Staff will develop a multi-year Plan that targets revitalizing three (3) Neighborhood Parks and Greenspaces, beginning in 2021 which assess properties, review operational staffing and capital requirements and report back to Council to be approved.”

Respectfully submitted,



Virginia McLeod
Manager of Recreation and Culture
705.759.5311

Parks Analysis

2019 11 04

Page 7.

v.mcleod@cityssm.on.ca

Eric Nystedt Memorial Park (Previously Cedar Heights Park)**Location/Description**

Long narrow park adjacent to a wooded area. Park Area: 0.61 ha. Ward: 3
 Corner of Eastwood Drive and Northwood Street

**Playground Equipment Details****Established:**

Structure	Est. Year Acquired	Comments
4 JN & 4SN Swing	1993	
1 - Geodesic	1970	
1- Senior Slide	1970	
Scott Pack Play Structure	2000	

(2016 Statistics Canada Data. Numbers based on a 500 meter measurement from the center of the Playground)

Demographic Data

Population total: 335

Median Age: 53.5

By Age: 0-9= 7.5% 10-14= 4.5% 15-19=3.5% 20-39= 20.5% 40-64= 33.5% 65-85+=30.5%

Private Household by Income: Median Income: \$ \$83,750

Neighborhood Details & Walkability

Nearby Park: (1 km distance)

Tarentorus	School	226.5 m
Windsor Farms	City (No Playground)	716.9 m

Low Income Status: 1 % of the population in private households are households to whom low income concepts apply.

PARK ANALYSIS FORM

Park analysis is a review of each municipally owned developed, undeveloped and naturalized park in parallel with the neighborhood it services.

Each park area will be scored on a 1 to 5 scale using the measurables as identified below. (1 is low need and 5 is high need).

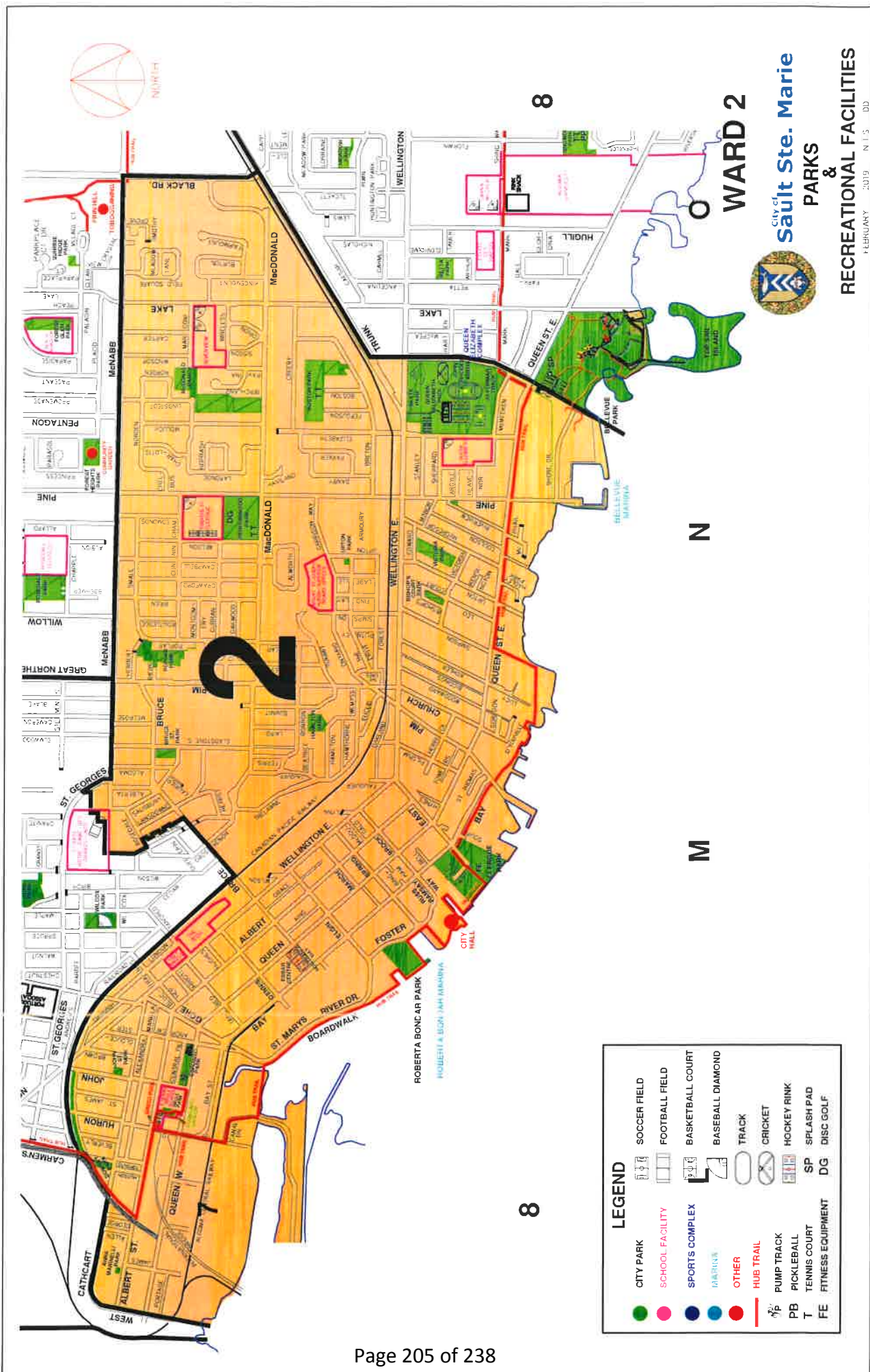
Park Name:

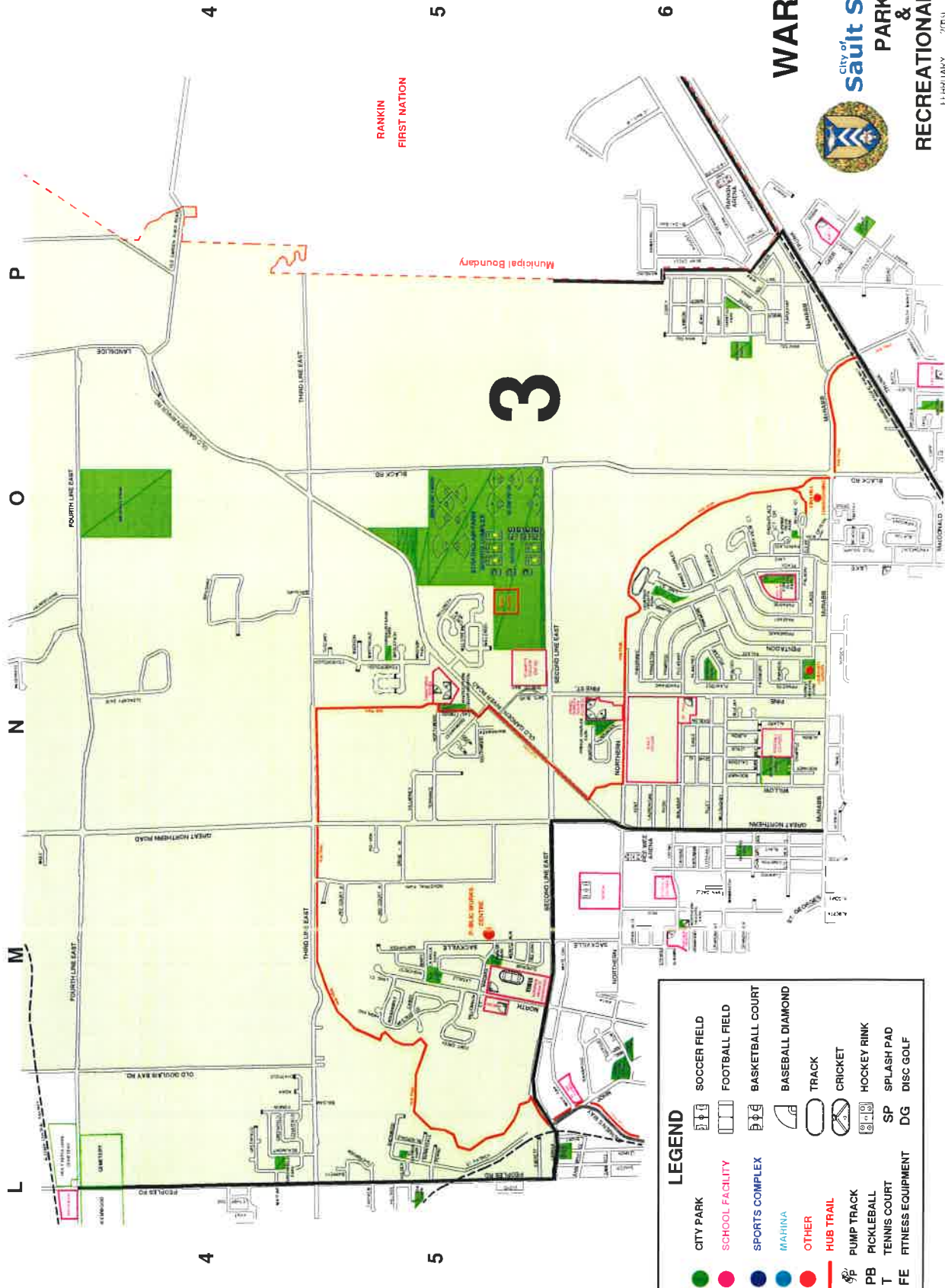
Ward:

Criteria	5	4	3	2	1
Size (area)	Under 1 ha	up to 2 ha	to 3 ha	to 4ha	above 5ha
Playground Equipment/or Amenities (benches/paths or other features) & Age	open green space (no equipment/benches)	3 play pieces Equipment age prior to 1990's	2 play pieces Equipment age between Year 1990 & 2000	Scott creative + swings Equipment age between 2000 -2005	5=5 play components Equipment age after 2005
Total Population (500 meter of park)	Over 1000 people	750 to 1000 people	750 to 500 people	250 to 500 people	Under 250 people
Household Median Income	Under \$35,000	\$35,000 to \$55,00	\$55,000 to \$75,000	\$75,000 to \$100,000	Over \$100,000
Neighborhood Walkability 1km- To another park	1 other location	2 locations	3 locations	4 locations	Over 4 location
Low Income Household Status %	Above 50%	Above 40%	Above 30%	Above20%	Above 10%
Total					

Considerations:

- ❖ In 1990's all wooden play structures were removed and replaced with Scott Packs. This revitalization was the last major playground equipment replacement.
- ❖ *Parks with the highest total scores (Maximum 30) are locations that show evidence of consideration for revitalization.*





RANKIN
FIRST NATION

3

WARD 3

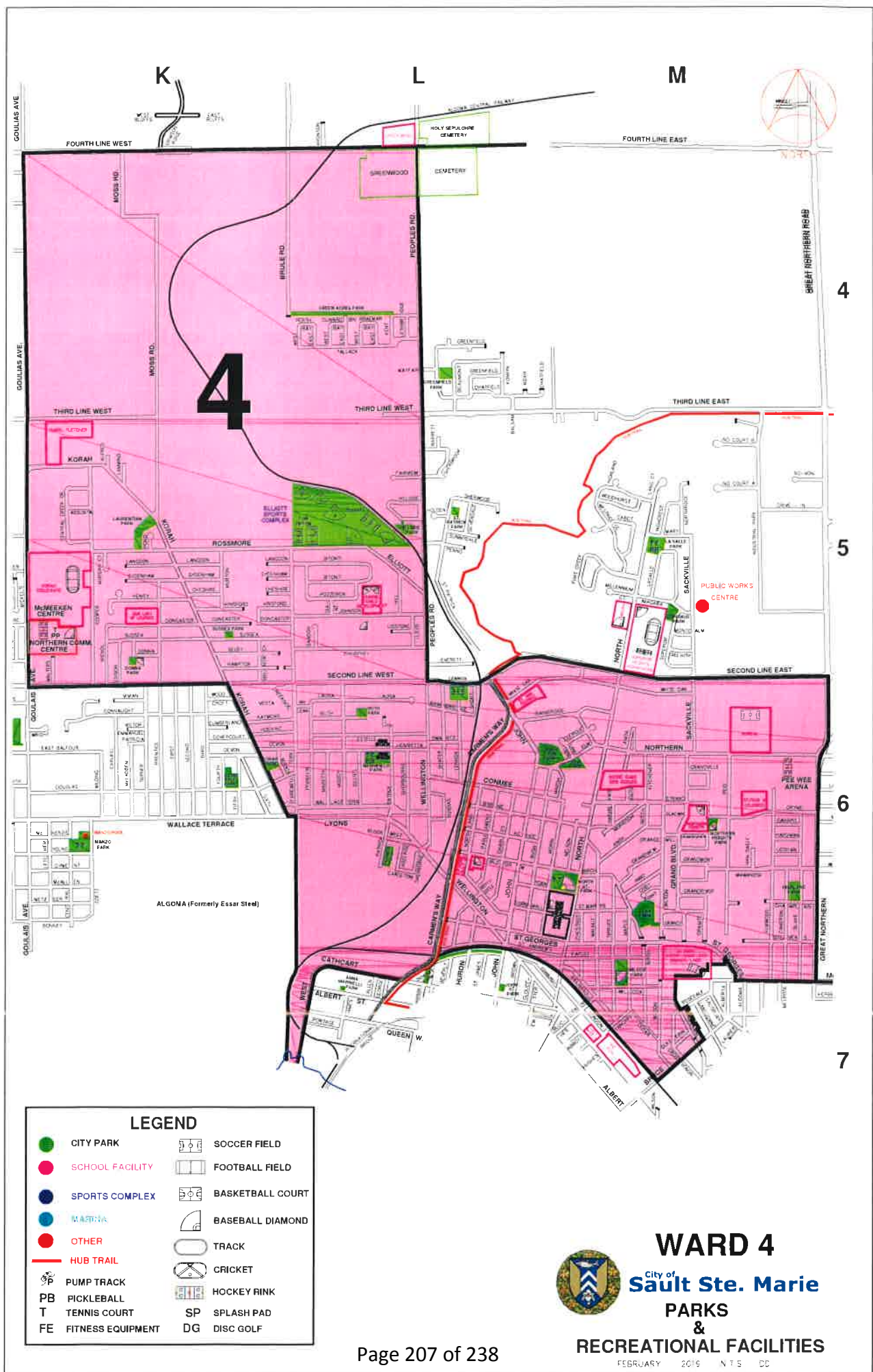


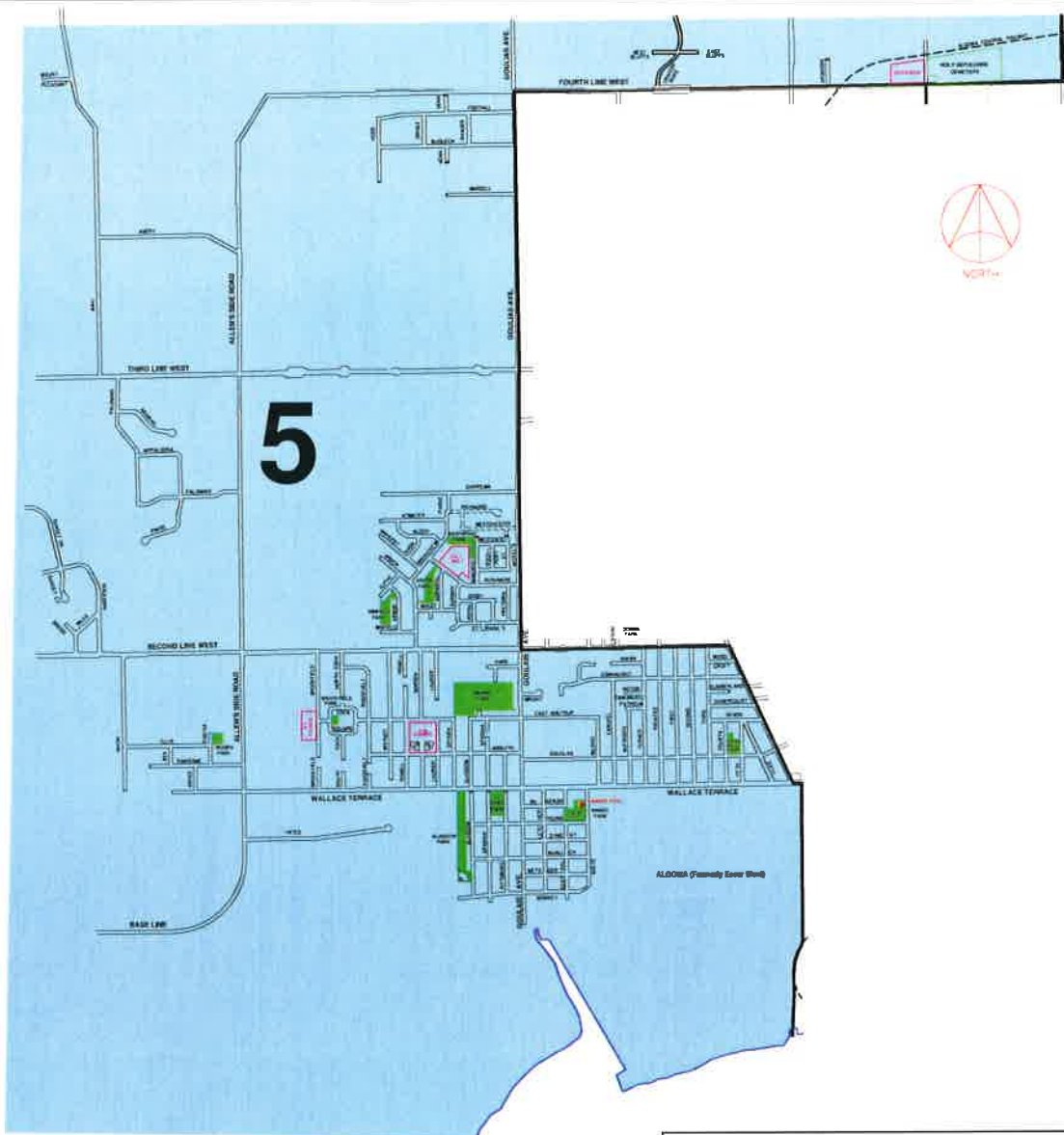
City of
Sault Ste. Marie
PARKS &

RECREATIONAL FACILITIES

FEBRUARY 2019 N T S DO

LEGEND	
	CITY PARK
	SCHOOL FACILITY
	SPORTS COMPLEX
	MAHINA
	OTHER
	HUB TRAIL
	SOCCER FIELD
	FOOTBALL FIELD
	BASKETBALL COURT
	BASEBALL DIAMOND
	TRACK
	CRICKET
	HOCKEY RINK
	PUMP TRACK
	PICKLEBALL
	TENNIS COURT
	FITNESS EQUIPMENT
	SPLASH PAD
	DISC GOLF





LEGEND			
	CITY PARK		SOCCER FIELD
	SCHOOL FACILITY		FOOTBALL FIELD
	SPORTS COMPLEX		BASKETBALL COURT
	MARINA		BASEBALL DIAMOND
	OTHER		TRACK
	HUB TRAIL		CRICKET
	PUMP TRACK		HOCKEY RINK
	PICKLEBALL		SPLASH PAD
	TENNIS COURT		DISC GOLF
	FITNESS EQUIPMENT		

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2019-211

AGREEMENT: (C3.66) A by-law to authorize an agreement between the City and the Mill Market Sault Ste. Marie for the provision of a Municipal Capital Facility at the Mill Market, Huron Street.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a Municipal Capital Facility Agreement for the Mill Market, dated November 4, 2019, between the City and the Mill Market Sault Ste. Marie attached as Schedule "A" hereto.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 4th day of November, 2019.

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

Schedule "A"

THIS AGREEMENT made this 4th day of November, 2019.

BETWEEN:

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

(hereinafter called the "City")

- and -

MILL MARKET SAULT STE. MARIE

(hereinafter called the "Mill Market")

WHEREAS the City is the owner of the lands in the City of Sault Ste. Marie known as the Mill Market at Huron Street, Parts 1, 2, 3, 4, 10, 11, 12 IR5809 PCL 11121 AWS identified as assessment roll number 57-61-040-031-104-01-0000-00 and operates an existing Farmers' Public Market along with associated parking on the Subject Site thereon which services the residents of the City;

AND WHEREAS subsection 110(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended (hereinafter called "the Act") provides that the Council of a municipality may enter into agreements for the provision of "municipal capital facilities" by any person and Ontario Regulation 603/06 provides that such an agreement can be entered into for a municipal capital facility used for the provision of cultural, recreational or tourist purposes (s.2, para. 16 of O.Reg. 603/06);

AND WHEREAS the City and the Mill Market have been cooperating and working together to continue to provide a local cultural, recreational or tourist attraction in order to encourage community cohesiveness;

NOW THEREFORE the parties hereto agree as follows:

1. This is an agreement for the provision of a municipal capital facility by the City under s.110(1) of the *Act*;
2. The municipal capital facility is a cultural, recreational and tourist centre, known as the Mill Market, serving cultural, recreational and tourism purposes for the public;
3. The City shall cause its Clerk to give the necessary notice of the by-law permitting the City to enter into this agreement to the Minister of Finance as provided for in s.110(5) of the *Act*;

4. Upon the signing of this Agreement, the City shall pass a by-law under s.110(6) of the *Act* and s.6(1)(b) of O.Reg.603/06 exempting the Mill Market from taxation for municipal and school purposes for the lands and the municipal capital facilities thereon, with the sole exception of the business, retain and operating offices shown:
 - a. on the attached map which is marked as Schedule "A" hereto;
5. The City shall, upon the passing of the tax exemption by-law referred to above, cause its Clerk to give written notice of the contents of the by-law to the entities, as required under s. 110(8) of the *Act*;
6. If the lands are no longer used for the provision of cultural, recreational or tourist purposes for the benefit of the public, the City may at its discretion determine to remove the tax exemption status implemented pursuant to paragraph 4 herein. If the Mill Market terminates or allows the expiry of the lease agreement between themselves and the City for use of the Mill Market, the tax benefits of this Agreement shall no longer be in force; and
7. This Agreement shall be binding upon the parties hereto and their successors and assigns.

IN WITNESS WHEREOF the parties hereto have set their hands and seals or caused to be affixed their corporate seals under the hands of the duly authorized officers as the case may be.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

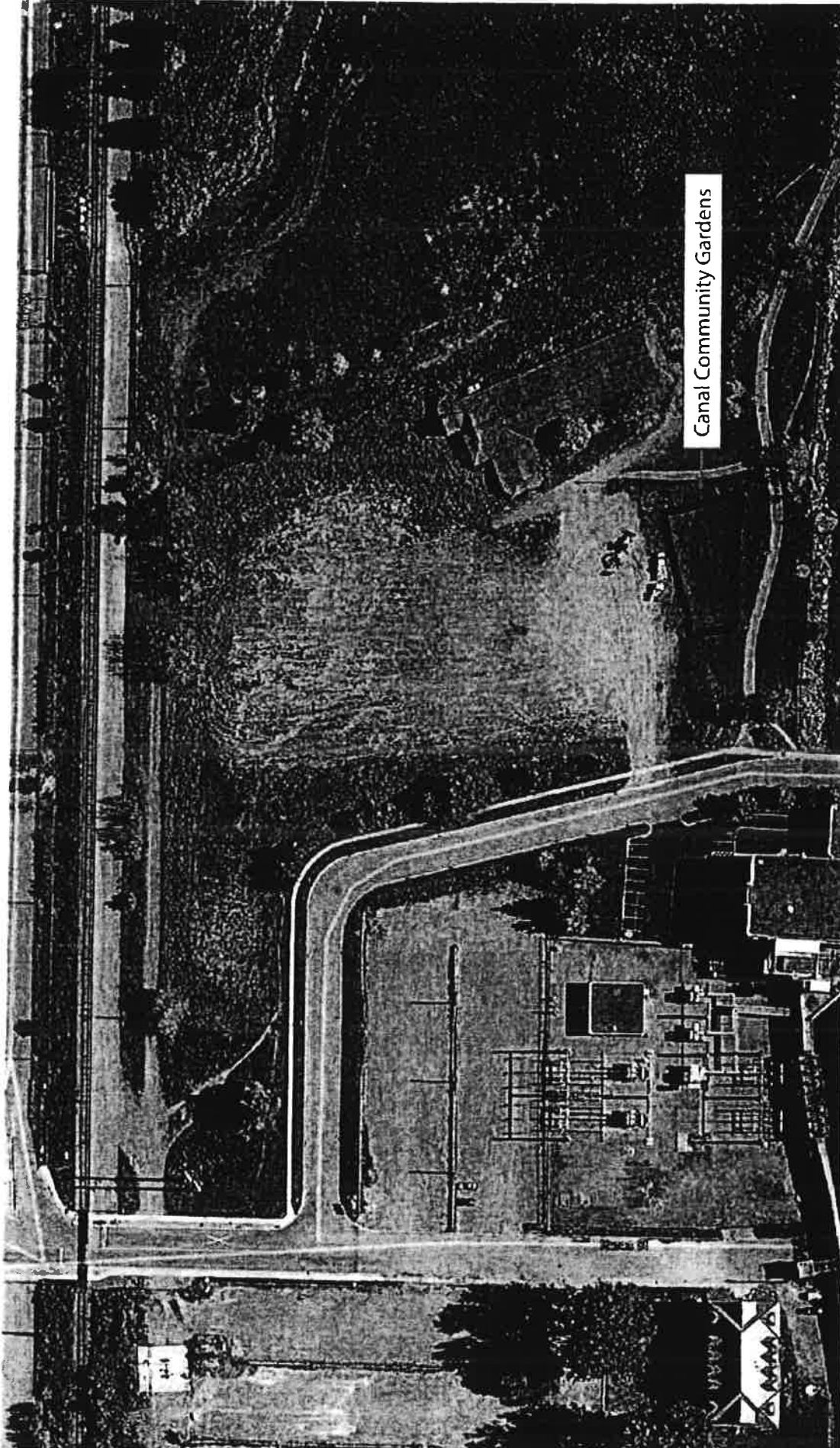
MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

MILL MARKET SAULT STE. MARIE

**BRENT LAMMING
BOARD CHAIR**

I have the authority to bind the corporation.



"A" "B" "C" "D" "E" "F" "G" "H" "I" "J" "K" "L" "M" "N" "O" "P" "Q" "R" "S" "T" "U" "V" "W" "X" "Y" "Z"

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2019-212

TAXATION EXEMPTION: (C3.66) A by-law to provide for the taxation exemption for the Mill Market Sault Ste. Marie as a Municipal Capital Facility.

WHEREAS subsection 110(1) of the *Municipal Act, 2001*, S.O. 2001, c.25 as amended, authorizes a local municipality to enter into a Municipal Capital Facilities agreement;

AND WHEREAS section 110(6) of the *Municipal Act, 2001* authorizes a municipality to exempt all or part of a Municipal Capital Facility from taxes levied for municipal and school purposes;

AND WHEREAS section 6(1)(b) of O. Reg. 603/06 authorizes the said taxation exemption for municipal capital facilities only where the municipal council declares such municipal capital facilities for public use;

AND WHEREAS the agreement between The Corporation of the City of Sault Ste. Marie and the Mill Market Sault Ste. Marie dated November 4, 2019 declared the Mill Market Inc. located at Huron Street, Parts 1, 2, 3, 4, 10, 11, 12 IR5809 PCL 11121 AWS, identified as assessment roll number 57-61-040-031-104-01-0000-00 as a Municipal Capital Facility for cultural, recreational or tourist purposes for the public;

NOW THEREFORE the Council of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. **EXEMPTION FROM TAXATION**

The lands in the City of Sault Ste. Marie known as the Mill Market Sault Ste. Marie, located at Huron Street, operating as a Farmers' Public Market along with associated parking on the Subject Site is exempted from taxation for municipal and school purposes for the lands and municipal capital facilities thereon.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 4th day of November, 2019.

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

da LEGAL\STAFF\COUNCIL\BY-LAWS\2019\2019-79 TAXATION EXEMPTION MILL MARKET INC.DOC

Schedule "A"

THIS AGREEMENT made this 4th day of November, 2019.

BETWEEN:

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

(hereinafter called the "City")

- and -

MILL MARKET SAULT STE. MARIE

(hereinafter called the "Mill Market")

WHEREAS the City is the owner of the lands in the City of Sault Ste. Marie known as the Mill Market at Huron Street, Parts 1, 2, 3, 4, 10, 11, 12 IR5809 PCL 11121 AWS identified as assessment roll number 57-61-040-031-104-01-0000-00 and operates an existing Farmers' Public Market along with associated parking on the Subject Site thereon which services the residents of the City;

AND WHEREAS subsection 110(1) of the *Municipal Act*, 2001, S.O. 2001, c.25, as amended (hereinafter called "the Act") provides that the Council of a municipality may enter into agreements for the provision of "municipal capital facilities" by any person and Ontario Regulation 603/06 provides that such an agreement can be entered into for a municipal capital facility used for the provision of cultural, recreational or tourist purposes (s.2, para. 16 of O.Reg. 603/06);

AND WHEREAS the City and the Mill Market have been cooperating and working together to continue to provide a local cultural, recreational or tourist attraction in order to encourage community cohesiveness;

NOW THEREFORE the parties hereto agree as follows:

1. This is an agreement for the provision of a municipal capital facility by the City under s.110(1) of the *Act*;
2. The municipal capital facility is a cultural, recreational and tourist centre, known as the Mill Market, serving cultural, recreational and tourism purposes for the public;
3. The City shall cause its Clerk to give the necessary notice of the by-law permitting the City to enter into this agreement to the Minister of Finance as provided for in s.110(5) of the *Act*;

4. Upon the signing of this Agreement, the City shall pass a by-law under s.110(6) of the *Act* and s.6(1)(b) of O.Reg.603/06 exempting the Mill Market from taxation for municipal and school purposes for the lands and the municipal capital facilities thereon, with the sole exception of the business, retain and operating offices shown:
 - a. on the attached map which is marked as Schedule "A" hereto;
5. The City shall, upon the passing of the tax exemption by-law referred to above, cause its Clerk to give written notice of the contents of the by-law to the entities, as required under s. 110(8) of the *Act*;
6. If the lands are no longer used for the provision of cultural, recreational or tourist purposes for the benefit of the public, the City may at its discretion determine to remove the tax exemption status implemented pursuant to paragraph 4 herein. If the Mill Market terminates or allows the expiry of the lease agreement between themselves and the City for use of the Mill Market, the tax benefits of this Agreement shall no longer be in force; and
7. This Agreement shall be binding upon the parties hereto and their successors and assigns.

IN WITNESS WHEREOF the parties hereto have set their hands and seals or caused to be affixed their corporate seals under the hands of the duly authorized officers as the case may be.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

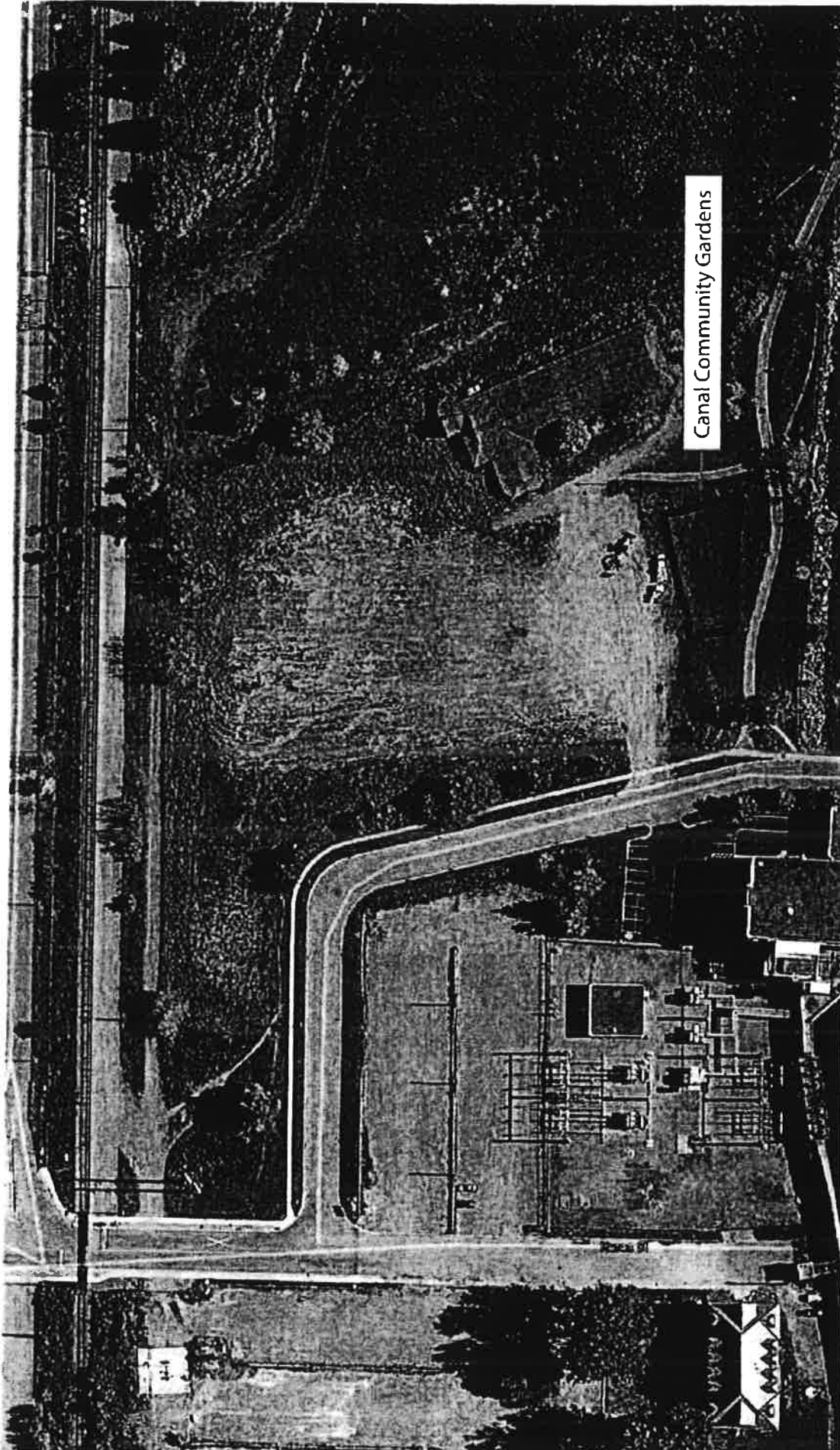
MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

MILL MARKET SAULT STE. MARIE

**BRENT LAMMING
BOARD CHAIR**

I have the authority to bind the corporation.



"N. of the" "S"

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2019-214

AGREEMENT: (P5) A by-law to authorize the execution of the Agreement between the City and S&T Electrical Contractors Limited for the HVAC upgrades to the James L. McIntyre Centennial Library.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Agreement dated November 5, 2019 between the City and S&T Electrical Contractors Limited, a copy of which is attached as Schedule "A" hereto. This Agreement is for the HVAC upgrades to the James L. McIntyre Centennial Library.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 4th day of November, 2019.

MAYOR - CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2019-215

PROPERTY ACQUISITION: (PR1.84(4)) A by-law to authorize the acquisition of property located at 498 Black Road (Roy Graham Trucking Ltd.).

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **PROPERTY ACQUISITION**

The Corporation shall acquire by purchase the absolute right in fee simple to the lands more particularly described in Schedule "A" attached hereto.

2. **EXECUTION OF DOCUMENTS**

The City Solicitor is hereby authorized by By-law 2018-55 for and in the name of the Corporation to execute and affix the seal of the Corporation to all documents required to complete the said acquisition.

3. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

4. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 4th day of November, 2019.

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

SCHEDULE "A"

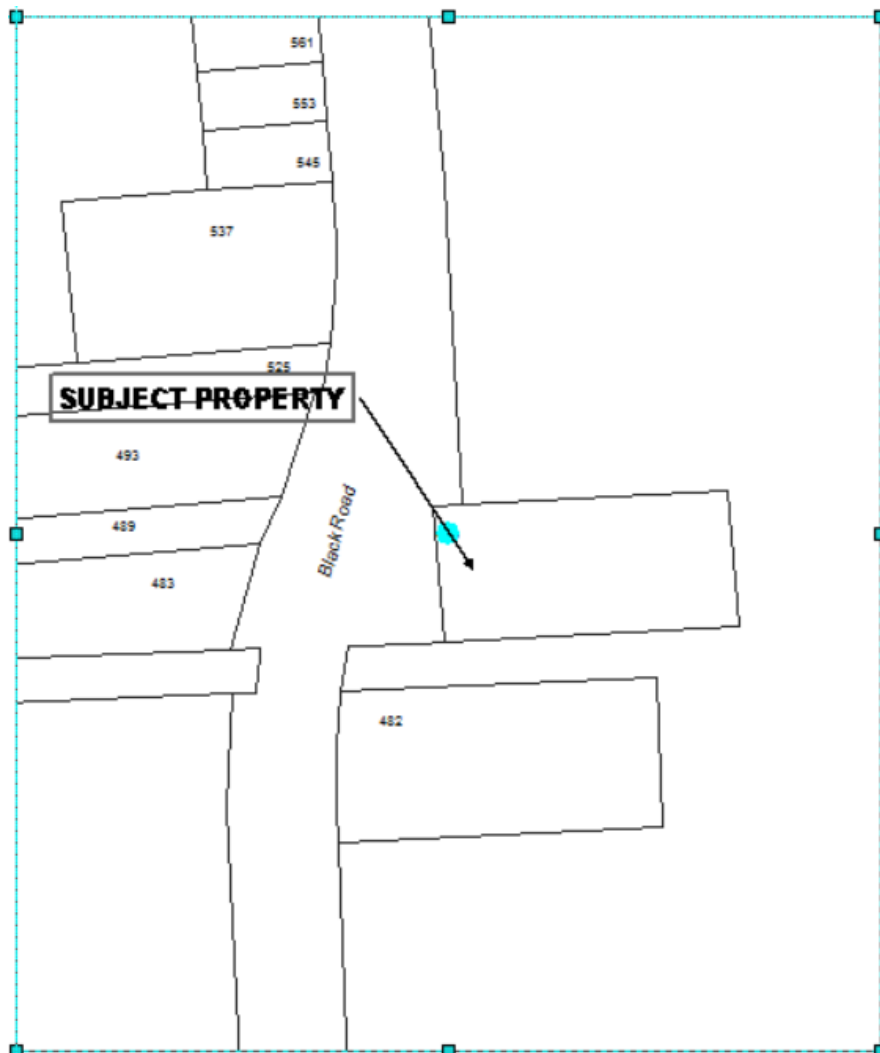
PURCHASER: The Corporation of the City of Sault Ste. Marie

VENDOR: Roy Graham Trucking Ltd.

ADDRESS: Part 498 Black Road

LEGAL DESCRIPTION: Part PIN 31504-0452 PT SECTION 33 TARENTORUS PART 2 1R13420
Part PIN 31504-0451 PT SECTION 33 TARENTORUS PART 1 1R13420S

CONSIDERATION: Seventeen Thousand (\$17,000.00) Dollars (subject to usual adjustments) along with payment of all necessary expenditures related to the acquisition of the aforesaid property.



THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2019-216

AGREEMENT: (AG67) A by-law to authorize the execution of the Amending Agreement between the City and Bell Mobility Inc. to amend the insurance requirements in the Agreement dated January 7, 2007.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Amending Agreement dated August 22, 2019 between the City and Bell Mobility Inc., a copy of which is attached as Schedule "A" hereto. This Amending Agreement is to amend the insurance requirements in the Agreement dated January 7, 2007.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 4th day of November, 2019.

MAYOR - CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

Schedule "A"

This Amending Agreement is made the 22nd day of August, 2019.

BETWEEN:

THE CORPORATION OF THE CITY OF SAULT STE. MARIE
(hereinafter the "City")

– and –

BELL MOBILITY INC.
(hereinafter the "Tenant")

WHEREAS the parties entered into a Lease Agreement dated January 7, 2007 authorized by By-law 2007-24.

AND WHEREAS the Agreement no longer meets the City's insurance standards but the parties wish to maintain the Agreement;

NOW THEREFORE the parties agree as follows:

1. That the following Section 15 of the Agreement be deleted and replaced with the following:
 15. The Tenant agrees to maintain at all times during the currency of this licence hereinbefore described, a minimum of Five Million (\$5,000,000.00) Dollars comprehensive general liability insurance in respect of personal injury, death, loss or damage of or to any person or property of third parties, with insurers licenced to conduct business in Ontario. The City shall be added as an Additional Insured to the required liability insurance policy or policies except under non-owned automobile liability and no such policy shall be cancelled during policy terms without at least thirty (30) days written notice having been given to the City. An Insurance Certificate, on the C.S.I.O. form and satisfactory to the City's Risk Manager acting reasonably shall be provided to the City upon policy renewal.

Excess or umbrella Insurance may be used to achieve the required insured limit."

IN WITNESS WHEREOF, the Parties have executed this Amending Agreement effective as of the date written above.

**THE CORPORATION OF THE CITY OF SAULT STE.
MARIE**

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

BELL MOBILITY INC.



NAME: **Brock Enderton**

TITLE: Senior Manager, Real Estate & Government Relations (R1)

I have the authority to bind the corporation.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2019-217

AGREEMENT: (AG131) A by-law to authorize the execution of the Amending Agreement between the City and Bell Mobility Inc. to amend the insurance requirements in the Agreement dated March 1, 2014.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Amending Agreement dated August 22, 2019 between the City and Bell Mobility Inc., a copy of which is attached as Schedule "A" hereto. This Amending Agreement is to amend the insurance requirements in the Agreement dated March 1, 2014.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 4th day of November, 2019.

MAYOR - CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

Schedule "A"

This Amending Agreement is made the 22nd day of August, 2019.

BETWEEN:

THE CORPORATION OF THE CITY OF SAULT STE. MARIE
(hereinafter referred to as the "City")
– and –

BELL MOBILITY INC.
(hereinafter referred to as the "Tenant")

WHEREAS the parties entered into a Lease Agreement dated March 1, 2014 authorized by By-law 2014-32.

AND WHEREAS the Agreement no longer meets the City's insurance standards but the parties wish to maintain the Agreement;

NOW THEREFORE the parties agree as follows:

1. That the first paragraph of Section 15 "Insurance & Indemnity" of the Agreement be deleted and replaced with the following Section:

15. The Tenant agrees to maintain at all times during the currency of this licence hereinbefore described, a minimum of Five Million (\$5,000,000.00) Dollars comprehensive general liability insurance in respect of personal injury, death, loss or damage of or to any person or property of third parties, with insurers licenced to conduct business in Ontario. The City shall be added as an Additional Insured to the required liability insurance policy or policies except under non-owned automobile liability and no such policy shall be cancelled during policy terms without at least thirty (30) days written notice having been given to the City. An Insurance Certificate, on the C.S.I.O. form and satisfactory to the City's Risk Manager acting reasonably shall be provided to the City upon policy renewal.

Excess or umbrella insurance may be used to achieve the required insured limit.”

IN WITNESS WHEREOF, the Parties have executed this Amending Agreement effective as of the date written above.

THE CORPORATION OF THE CITY OF SAULT STE.
MARIE

Per: MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

BELL MOBILITY INC.

Per: 
NAME: **Brock Enderton**
TITLE: Senior Manager, Real Estate & Government Relations (R1)
I have the authority to bind the corporation.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2019-218

AGREEMENT: (T3) A by-law to authorize the execution of the Agreement between the City and The Sault Ste. Marie District Social Services Administration Board to extend the existing lease agreement for a “flat fee for service” for transit services.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to the Agreement between the City and The Sault Ste. Marie District Social Services Administration Board, a copy of which is attached as Schedule “A” hereto. This Agreement is to extend the existing lease agreement for a “flat fee for service” for transit services.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 4th day of November, 2019.

MAYOR - CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

Schedule "A"

FUNDING OF TRANSIT PASSES AGREEMENT

THIS FUNDING OF TRANSIT PASSES AGREEMENT ("Agreement") is dated the 4TH day of November, 2019.

BETWEEN:

THE CORPORATION OF THE CITY OF SAULT STE. MARIE
(hereinafter called the "City")

OF THE FIRST PART;

- AND -

**THE SAULT STE. MARIE DISTRICT SOCIAL SERVICES
ADMINISTRATION BOARD**
(hereinafter called the "DSSAB")

OF THE SECOND PART;

WHEREAS the City operates Public Transit Services; and

AND WHEREAS DSSAB has had a relationship with the City to provide Transit passes on a case-by-case basis and remit the required funds to the City's Transit Department; and

AND WHEREAS it is both practical and desirable that DSSAB transfer a lump sum to the City on a trial basis to both expedite and streamline the process; and,

AND WHEREAS the effect of the lump sum transfer to the City by DSSAB will ensure funding is directly allocated to the acquisition of a transit pass to the benefit of any qualified applicant as determined by DSSAB;

AND WHEREAS the City and DSSAB entered into a Funding of Transit Passes Agreement dated the 5th day of February, 2019, whereby the parties entered into a one (1) year pilot project with an option to renew for four (4) additional years thereafter along terms mutually agreed to, a copy of which is appended as Schedule "A" to this Agreement;

AND WHEREAS the parties hereto desire to continue in essence the Funding of Transit Passes Agreement for a term of four (4) years on the basis of the terms and conditions set out herein, to which the parties have negotiated and agreed;

NOW THEREFORE in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out the parties hereto agree as follows:

1. The Funding of Transit Passes Agreement dated the 5th day of February, 2019 appended as Schedule "A" hereto shall expire at midnight on December 31, 2019.

2. The term of this Agreement shall commence January 1, 2020 and continue for a period of four (4) years, ending December 31, 2023 (the "Term"), with an option to renew for four (4) additional years thereafter along terms mutually agreed to. Either party shall provide the other party with at least sixty (60) days' written notice of its intention to renew this Agreement. If no notice is provided by the Parties to renew this Agreement, the Agreement shall renew on the same terms set out herein.
3. DSSAB agrees to pay to the City Four Hundred Thousand (\$400,000.00) Dollars per year in the Term in exchange for the Transit passes the City provides to DSSAB as set out in this Agreement. The said payment from DSSAB to the City shall be paid in accordance with the following payment schedule:
 - a. February 1, 2020 \$400,000.00;
 - b. February 1, 2021 \$400,000.00;
 - c. February 1, 2022 \$400,000.00; and
 - d. February 1, 2023 \$400,000.00.
4. The City shall procure and provide the Transit passes to the DSSAB. DSSAB shall distribute the Transit passes.
5. DSSAB covenants and agrees to pay in addition to the payment provided for in Paragraph 3, all City administration costs incurred for acquiring the Transit passes to be allocated to a qualified applicant, including reasonable costs relating to printing of transit passes.
6. The City covenants and agrees that the funds provided to it by DSSAB shall be used solely towards the acquisition of Transit passes for qualified applicants and for no other purpose.
7. Either party may terminate this Agreement by providing the other party with ninety (90) days' written notice of its intention to terminate this Agreement. Notice shall be provided to the individuals listed in Section 10 of this Agreement.
8. Neither party shall assign this Agreement without the written consent of the other party.
9. DSSAB covenants and agrees that it will always indemnify and hold harmless the City against and from all claims, demands, loss, costs, damages, actions, suits or other proceedings by whomsoever made, sustained or prosecuted in any manner based upon, related to, occasioned by or attributable to any service or funds as provided under the provisions of this Agreement. Likewise, the City covenants and agrees that it will always indemnify and hold harmless DSSAB against and from all claims, demands, loss, costs, damages, actions, suits or other proceedings by whomsoever made, sustained or prosecuted in any manner based upon, related to,

occasioned by or attributable to any Transit passes provided under the provisions of this Agreement.

10. In accordance with Sections 2 and 7 of this Agreement, if DSSAB or the City wants to renew this Agreement beyond the Term or terminate this Agreement, either party shall provide notice to the other as follows:

Notice to the City shall be provided to:

Brent Lamming
Director of Community Services
99 Foster Dr.
Sault Ste. Marie, ON
P6A 5N1

Notice to DSSAB shall be provided to:

Mike Nadeau
CAO
390 Bay St., Unit 405
Sault Ste. Marie, ON
P6A 5L8

11. This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of the parties hereto.

IN WITNESS WHEREOF the Party of the first part has hereto affixed its corporate seal attested by the hands of its duly authorized officers and the parties of the Second part have hereunto set their hands and seals.

SIGNED, SEALED and DELIVERED

**THE CORPORATION OF THE
CITY OF SAULT STE. MARIE**

MAYOR-CHRISTIAN PROVENZANO

CITY CLERK-RACHEL TYCZINSKI

**THE SAULT STE. MARIE DISTRICT
SOCIAL SERVICES ADMINISTRATION
BOARD**

CAO – MIKE NADEAU

Schedule "A"

FUNDING OF TRANSIT PASSES AGREEMENT

THIS FUNDING OF TRANSIT PASSES AGREEMENT ("Agreement") is dated the 5 day of February, 2019.

BETWEEN:

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

(hereinafter called the "City")

OF THE FIRST PART;

- AND -

**THE SAULT STE. MARIE DISTRICT SOCIAL SERVICES
ADMINISTRATION BOARD**

(hereinafter called the "DSSAB")

OF THE SECOND PART;

WHEREAS the City operates Public Transit Services; and

WHEREAS DSSAB has had a relationship with the City to provide Transit passes on a case-by-case basis and remit the required funds to the City's Transit Department; and

WHEREAS it is both practical and desirable that DSSAB transfer a lump sum to the City on a trial basis to both expedite and streamline the process; and,

WHEREAS the effect of the lump sum transfer to the City by DSSAB will ensure funding is directly allocated to the acquisition of a transit pass to the benefit of any qualified applicant as determined by DSSAB;

NOW THEREFORE in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out the parties hereto agree as follows:

1. This Agreement shall be enforced for a term of eleven (11) months commencing February 1st, 2019 up to December 31, 2019 with an option to renew for four (4) additional years thereafter along terms mutually agreed to. Either party shall provide the other party at least sixty (60) days written notice of its intention to

renew or terminate this Agreement. If no notice is provided by the Parties to terminate or renew, the Agreement will renew on the same terms set out herein.

2. DSSAB agrees to pay to the City \$450,000.00 in exchange for the Transit passes the City provides to DSSAB as set out in this Agreement. The said payment from DSSAB to the City shall be paid in accordance with the following payment schedule:
 - a. February 1, 2019 \$75,000.00;
 - b. March 1, 2019 \$75,000.00;
 - c. April 1, 2019 \$300,000.00.
2. DSSAB covenants and agrees to pay in addition to the payment provided for in Paragraph 2, all City administration costs for acquiring the Transit passes to be allocated to a qualified applicant, including reasonable costs relating to printing of transit passes as it is anticipated that there will be an upfront cost to the City of approximately \$3,000.00 to print numerous transit passes as required by DSSAB. However, this amount owing by DSSAB shall be capped at \$5,000 on an annual basis.
3. The City covenants and agrees that the funds provided to it by DSSAB shall be used solely towards the acquisition of Transit passes for qualified applicants and for no other purpose.
4. It is agreed by the parties hereto that if the City ceases to provide Transit service at any point in the future this Agreement shall terminate forthwith.
5. Neither party shall assign this Agreement without the written consent of the other party.
6. DSSAB covenants and agrees that it will always indemnify and hold harmless the City against and from all claims, demands, loss, costs, damages, actions, suits or other proceedings by whomsoever made, sustained or prosecuted in any manner based upon, related to, occasioned by or attributable to any service or funds as provided under the provisions of this Agreement. Likewise, the City covenants and agrees that it will always indemnify and hold harmless DSSAB against and from all claims, demands, loss, costs, damages, actions, suits or other proceedings by whomsoever made, sustained or prosecuted in any manner based upon, related to, occasioned by or attributable to any Transit passes provided under the provisions of this Agreement.
7. If either party wishes to terminate this Agreement, that party may do so by giving the other party at one (1) months written notice of its intention to terminate. Unless terminated earlier or in accordance with this clause or clause 3, this

Agreement shall terminate on December 31, 2019. If DSSAB or the City wants to extend this Agreement beyond the said date, either party can elect to provide notice to the other as set out in section 1 of this Agreement.

Notice to the City shall be provided to:

Brent Lamming
Director of Community Services
99 Foster Dr.
Sault Ste. Marie, ON
P6A 5N1

Notice to DSSAB shall be provided to:

Mike Nadeau
CAO
390 Bay St., Unit 405
Sault Ste. Marie, ON
P6A 5L8

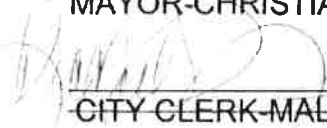
8. This Agreement shall enure to the benefit of and be binding upon the respective successors and assigns of the parties hereto.

IN WITNESS WHEREOF the Party of the first part has hereto affixed its corporate seal attested by the hands of its duly authorized officers and the parties of the Second part have hereunto set their hands and seals.

SIGNED, SEALED and DELIVERED

THE CORPORATION OF THE
CITY OF SAULT STE. MARIE


MAYOR-CHRISTIAN PROVENZANO


CITY CLERK-MALCOLM WHITE

Deputy City Clerk - Rachel Tyczinski

APPROVED BY
CITY OF SAULT STE. MARIE

BY-LAW# 2019-15

THE SAULT STE. MARIE DISTRICT
SOCIAL SERVICES
ADMINISTRATION BOARD


CAO - MIKE NADEAU

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2019-219

PARKING: (P7.3) A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule “A” to By-law 90-305.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 15 of the *Police Services Act*, R.S.O. 1990, chapter P.15 and amendments thereto, **ENACTS** as follows:

1. **SCHEDULE “A” TO BY-LAW 90-305 AMENDED**

Schedule “A” to By-law 90-305 is hereby repealed and replaced with Schedule “A” attached to this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 4th day of November, 2019.

MAYOR - CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

\\citydata\LegalDept\Legal\Staff\COUNCIL\BY-LAWS\2019\2019-219 Municipal Law Enforcement Officers.docx

<u>BADGE</u>	<u>SPECIAL CONSTABLE</u> <u>SCHEDULE "A"</u>	<u>EMPLOYER</u>	<u>PROPERTY LOCATION</u>
26	MCLEOD, ROD	FLEMING & SMITH	378 QUEEN ST E & APARTMENTS & 27 KING ST.
30	RENDELL, VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
151	PARR, DEREK	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
153	TASSONE, VITO	TASSONE CHIROPRACTIC	673 QUEEN ST E
163	BUMBACCO, PHILIP	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
196	MCGRAYNE, LAURA LEE	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
253	TRAVSON, TERRANCE	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
267	CORBIERE, JOHN (TED)	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
276	SMITH, DENNIS, ROBERT	G4S SECURE SOLUTIONS	SAULT HOSPITAL
334	MILLER, BRADLEY	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
344	HARPE, KEN	HOLIDAY INN	320 BAY ST.
346	HAZLETON, MARGARET	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
366	TROINOW, VICTORIA	G4S SECURE SOLUTIONS	SAULT HOSPITAL
370	HANSEN, LOUIS	ONT FINNISH HOME ASS.	725 NORTH ST.
372	BENOIT, ALAIN	ONT FINNISH HOME ASS.	725 NORTH ST.
374	TAAVEL, ANDRE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
391	MCLEOD, HEATHER	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
397	LAFRAMBOISE, YVON	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
410	POYNER, HAROLD	G4S SECURE SOLUTIONS	SAULT HOSPITAL
411	MOORE, ROBERT	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
420	FABIANO, ANTONIO	G4S SECURE SOLUTIONS	SAULT HOSPITAL
443	MARCIL, MARK	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
446	HALLIDAY, DANA	SAULT COLLEGE	443 NORTHERN AVE
456	CONEYBEARE, KEVIN	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
459	SLEEMAN, RAY	G4S SECURE SOLUTIONS	SAULT HOSPITAL
460	BOUGIE, DAN	G4S SECURE SOLUTIONS	SAULT HOSPITAL
463	MORIN, ALEX	CORPS OF COMM.	
464	DITOMMASO, RYAN	2220917 ONT. INC.	489 BAY ST/535 QUEEN ST E
465	DELAVALLE, DON	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
484	MCLEOD, VIRGINIA	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
486	LONGO, NADIA	GT NORTH RETIREMENT	760 NORTHERN RD
487	ROUGEAU, MARISA	GT NORTH RETIREMENT	760 NORTHERN RD
488	LEFLEUR, MARILYN	GT NORTH RETIREMENT	760 NORTHERN RD
489	MCQUEEN, WANDA	GT NORTH RETIREMENT	760 NORTHERN RD
490	LUXTON, JEFF	GT NORTH RETIREMENT	760 NORTHERN RD
493	BROWN, FRASER	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
516	GAY, JAMES	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
517	ROY, BRENDA	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
526	JOHNSTON, CORY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
537	GRAWBARGER, KYLE	G4S SECURE SOLUTIONS	SAULT HOSPITAL
541	DIMMA, WILLIAM	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
547	LIEPA, MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
548	CARON, ROGER	CITY OF SAULT STE MARIE	99 FOSTER DR (CIVIC CENTRE)
565	LISCUMB, GERALD	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
566	SWEET, WILLARD	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
568	PICK, DENNY	CORPS OF COMM	SAULT AIRPORT
574	BOUCHARD, DARYL	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
587	GIULETTI, MATTHEW	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
599	BUMBACCO, CARL	CB HOME INSTALLTIONS	321 JOHN ST /342,346 ST GEORGE'S AVE.
601	HART, JASON	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
602	GREENWOOD, LESLIE	GREENWOOD HARDWARD	41 ALBERT ST W
603	LAMMING, DAVE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
607	FROST, CHRISTIAN	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
608	ALISAT, THOMAS	ALISATS RUST PROOFING	24 QUEEN ST W
609	ROBINSON, SHAWN	ALISATS RUST PROOFING	24 QUEEN ST W
611	MIZZI, PRESTON	WENDY'S	1 QUEEN ST W
617	SAVAGE, SAMUEL	G4S SECURITY	SAULT HOSPITAL
619	BERTO, DEBORAH	GATEVIEW REALTY INC.	304-310 ALBERT ST/420A&B MCNABB/715 DOUGLAS/67 ELGIN/47 PRINCESS/18 FERGUSON
622	PROULX, PATRICK	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
623	AYTON, BENJAMIN	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
624	MIHAILUK, JASON	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
626	CHARRON, ROBERT	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
627	BAKER, WILLIAM	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E/BREWERY BLOCK
632	SAVAGE, MATT	G4S SECURITY	SAULT HOSPITAL
633	HILL, MICHAEL	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
634	TIBBLES, COLLEEN	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E/BREWERY BLOCK
637	TOMASONE, LUIGI	LOU'S AUTOMOTIVE	317 ALBERT ST E
638	SICOLY, TERESA	AIRPORT	1-475 AIRPORT RD.
643	SHAW, KEVIN	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
644	SANTA MARIE, ROBERT	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
646	BOOTH, ABBY	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
647	DAFOE, TRUDY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
649	GRAHAM, STEVEN	FENGATE PROPERTY	248 NORTHERN AVE
650	LANG, RICHARD	G4S SECURITY	SAULT HOSPITAL
651	HUTCHINSON, HILLARY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
653	BIOCCHI, CHRISTOPHER	AIRPORT	1-475 AIRPORT RD.
659	MARCIL, BONNIE	STRICTLY CONFIDENTIAL INC	RJ'S MARKET
664	HAMMERSTEDT, ERIC	STRICTLY CONFIDENTIAL INC	RJ'S MARKET
665	MATTHEWS, SUANNE	NORTHLAND ANIMAL HOSP	695 TRUNK RD.
666	AITKEN, ANDREW	G4S SECURITY	SAULT HOSPITAL
669	BOREAN, RICK	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
670	MCGUIRE, STEVE	REGENT PROPERTY	402/302 BAY ST/390 BAY/RIVERWALK CONDOS
671	MCGUIRE, PATRICK	REGENT PROPERTY	402/302 BAY ST/390 BAY/RIVERWALK CONDOS
674	DERASP, RICHARD	CORPS OF COMM	SAULT AIRPORT
675	KELLY, MATTHEW	G4S SECURITY	SAULT HOSPITAL

676	THOMPSON,JOHN	CORPS OF COMM	SAULT AIRPORT
677	MACMILLAN,TYLER	CORPS OF COMM	SAULT AIRPORT
678	PERRON,JENNIFER	CORPS OF COMM	SAULT AIRPORT
679	CHATEAUNEUF,YVON	CORPS OF COMM	SAULT AIRPORT
681	SCHMIDT,KEATON	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
683	SEMENYEI, ADAM	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
686	ASH,KEITH	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
687	POSSAMA,MIKE	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
688	KING,MICHAEL	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
689	SUBRAMANIAM,DASA	DAYS INN	332 BAY ST
694	LIPPE, ANDREW	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
695	LAURICELLA, DIEGO	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
696	CLARIDA, JEFF	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
697	CLAR, GREG	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
698	DEPLONTY, HERBERT	CITY OF SAULT STE MARIE	PUBLIC WORKS PLOWING AREAS
700	FORD, BRIAN	G4S SECURITY	SAULT HOSPITAL
701	CHIMFWEMBE, CHILUFYA	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
703	DIAS, CODY	G4S SECURITY	SAULT HOSPITAL
704	GLOVER, LAURA	G4S SECURITY	SAULT HOSPITAL
705	DEGLIO, JOEY	G4S SECURITY	SAULT HOSPITAL
706	GAGNON, JACQUES	G4S SECURITY	SAULT HOSPITAL
708	POWLEY, CHAD	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington Street West
710	HOTCHKISS, ROBERT	Riversedge Developments	503 BAY ST
711	MASON, STEPHEN	Riversedge Developments	503 BAY ST
712	KOOSTACHIN, ANDREW	Ontario Finnish Resthome	725 North St.
713	Cho, Linda	Jennex Cho Enterprises	129 Second Line West
714	DESANDO, ALEXANDER	G4S SECURITY	SAULT HOSPITAL
715	MITCHELL, SPENCER	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
717	GUY, AMY	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
718	SCOTLAND, KEVIN	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
719	JENKINSON, MICHAEL	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
720	LORENZO, COREY	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
721	MACNEIL, ALICIA	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
722	MACTYRE, ANDREW	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
723	ROCCA, ANTHONY	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST
724	ROULEAU, MICHAEL	CORPS OF COMM	SAULT AIRPORT
725	PAAT, EMMA LEE	AIRPORT	SAULT AIRPORT
726	SCOTLAND, KEVIN	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
727	CLARK, DYLAN	G4S SECURITY	SAULT AREA HOSPITAL
729	DOUCHAMIE, CHELSEY	G4S SECURITY	SAULT AREA HOSPITAL
731	NOTT, REGINALD	CORPS OF COMM	SAULT AIRPORT
732	MAKI, BRANDON	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
733	GREGORCHUK, CATHERINE	REAL ESTATE STOP INC	2 QUEEN STREET WEST
734	RICHARD, MARK	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
735	KEMP, ROBERT	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
736	BLAIR, BRENT	PROPERTY ONE	421 BAY ST
737	MARTONE, DONATO	PROPERTY ONE	421 BAY ST/COMMUNITY FIRST CREDIT UNION
738	MARTELLA, JOSEPH	PEAK INVESTMENT SERVICES	68 MARCH ST, 485 QUEEN ST E (REAR)
739	GOWAN, MAICIE	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
740	VERMA, ABBISHEK	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
741	DEGASPARRO, SHERRI	AIRPORT	SAULT AIRPORT
742	VOWELS-WING, LAURIE	NORTH 44 PROPERTY MGT	844 & 860 QUEEN ST E, 524,524A,536, & 536A GOULAIS AVE
743	MILNE, GEORGE	CROATIAN VILLAGE	80 SACKVILLE RD
744	MCLEAN, JEFF	SKYLINE LIVING	SKYLINE PROPERTIES/621 MACDONALD AVE
745	QUESNELLE, TIMOTHY	PROPERTY ONE	421 BAY ST/COMMUNITY FIRST CREDIT UNION
746	BELANGER, CARL	PERZIA GROUP	70 EAST ST/ 700 BAY ST
747	SCOTT, RYAN	YMCA	235 MCNABB STREET
748	GRAHAM, TIMOTHY	PINE/ALLARD APTS	751/769 PINE STREET/171 WILLOW AVE/94/108 ALLARD STREET
749	CORBETT, THOMAS	G4S SECURITY	SAULT AREA HOSPITAL
750	NEVEAU, ERIC	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
751	BRETON, JULIEN	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
752	HARTEN, ARYANNA	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
753	DISANO, RONALD	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
754	DAVIES, RHONDA	NORTHEAST SECURITY	S COLLEGE/A UNIVERSITY & RES /ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX/Algoma Public Health/314 Wellington St W
755	HEIDT, TERRY	NORPRO SECURITY	DAVEY HOME/QUEENSCENTRE/HURON ST. PROPERITES/ALGOMA PUBLIC HEALTH/556 QUEEN STRATHCLAIR DOG& SPORTS/QE ECOMPLEX/JOHN RHODES/726 QUEEN ST

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2019-220

DELEGATION: (T1) A by-law to delegate the powers and duties of the Treasurer under Part X of the Municipal Act, 2001 to the Manager of Taxation.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, pursuant to Section 286(5) of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **AUTHORITY OF DUTIES FOR THE COLLECTION OF TAXES DELEGATED**

City Council hereby delegates to the Manager of Taxation, the authority in the name of the Corporation the powers and duties for the collection of taxes under Part X of the Municipal Act, 2001.

2. **BY-LAW 2017-50 REPEALED**

By-law 2017-50 is hereby repealed.

3. **EFFECTIVE DATE**

This By-law becomes effective on November 4, 2019.

PASSED in Open Council this 4th day of November, 2019.

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2019-221

TAXIS: (R1.74) A by-law to amend By-law 2011-161 (Taxis).

THE COUNCIL of The Corporation of the City of Sault Ste. Marie hereby **ENACTS** as follows:

1. **BY-LAW 2011-161 AMENDED**

Schedule "A" of By-law 2011-161 is amended as follows:

A) Part II Section 6.6 delete

"Every applicant other than those applying for a renewal, or replacement for lost, stolen or destroyed licence shall submit himself/herself to a written examination. The applicant must attain a minimum of 80% (eighty) in the examination before he or she can be licensed."

B) Part III Duties of Chief of Police Section 7.0(x) delete

"cause inspections to be made of all **vehicles for hire** to ensure the vehicle meets the requirements of this by-law."

Schedule "B" of By-law 2011-161 is amended as follows:

C) 34(1)(b) delete

"the PTP vehicle is no more than 5 years old, excluding the manufactured year."

And insert

"the PTP vehicle is no more than 10 years old and have less than Three Hundred Thousand (300,000 km) kilometers on the vehicle."

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 4th day of November, 2019.

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – RACHEL TYCZINSKI

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