

REGULAR MEETING OF CITY COUNCIL REVISED AGENDA

Monday, February 8, 2016

4:30 p.m.

Council Chambers

Civic Centre

	Pages
1. ADOPTION OF MINUTES	11 - 26
Mover Councillor S. Myers Secunder Councillor F. Fata	
Resolved that the Minutes of the Regular Council Meeting of 2016 01 25 be approved.	
2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA	
3. DECLARATION OF PECUNIARY INTEREST	
4. APPROVE AGENDA AS PRESENTED	
Mover Councillor S. Myers Secunder Councillor M. Bruni	
Resolved that the Agenda for 2016 02 08 City Council Meeting as presented be approved.	
5. PROCLAMATIONS/DELEGATIONS	
5.1 Declaration of Office – 2016 Municipal By-Election	
Sandra Hollingsworth, Councillor, Ward 2	
5.2 Special Olympics Week	
Len Donnelly	
5.3 National 211 Day	

Jamie Caicco, United Way Campaign Chair

5.4 Refugee 705 Committee

Megan Douglas, Committee Member

5.5 HPS Point-In-Time Homeless Count 2016

Emma Caicco, PIT Co-ordinator

5.6 *Solid Waste Management EA - Agenda Item 6.4*

Rick Talvitie, Manager - Northern Ontario, AECOM

6. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

Mover Councillor S. Myers
Seconder Councillor F. Fata

Resolved that all the items listed under date 2016 02 08 – Part One – Consent Agenda be approved as recommended.

6.1 Prioritization of Supplementary Budget Items

27 - 29

A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

Mover Councillor S. Myers
Seconder Councillor F. Fata

Resolved that the report of the Commissioner of Finance and Treasurer dated 2016 02 08 concerning Prioritization of Supplementary Budget Items be received as information.

6.2 Pinty's Grand Slam Of Curling – 2016 and 2017

30 - 34

A report of the Commissioner of Community Services is attached for the consideration of Council.

The relevant By-law 2016-22 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.3 Roberta Bondar Marina Capital Requirements

35 - 38

A report of the Manager of Recreation and Culture is attached for the consideration of Council.

Mover Councillor S. Myers
Seconder Councillor F. Fata

Resolved that the report of the Manager of Recreation and Culture dated 2016 02 08 concerning Roberta Bondar Marina's 2016 Capital from Current Requests be received as information.

- 6.4 Solid Waste Management Environmental Assessment 39 - 52**
- A report of the Landfill and Environmental Engineer is attached for the consideration of Council.
- Mover Councillor S. Myers
Seconder Councillor M. Bruni
- Resolved that the report of the Landfill and Environmental Engineer dated 2016 02 08 concerning the Solid Waste Management Environmental Assessment be received as information.
- 6.5 Carbon Monoxide By-law (Housekeeping) 53 - 54**
- A report of the Assistant City Solicitor is attached for the consideration of Council.
- The relevant By-law 2016-19 is listed under item 11 of the Agenda and will be read with all by-laws under that item.
- 6.6 Lane Closing Application – Browns Subdivision 55 - 57**
- A report of the Assistant City Solicitor is attached for the consideration of Council.
- The relevant By-laws 2016-20 and 2016-21 are listed under item 11 of the Agenda and will be read with all by-laws under that item.
- 6.7 Telecommunications Tower Policy (2) 58 - 78**
- A report of the Planner is attached for the consideration of Council.
- Mover Councillor S. Myers
Seconder Councillor F. Fata
- Resolved that the report of the Planner dated 2016 02 08 concerning Telecommunications Tower Policy (2) be received as information.
- 6.8 Sourcewater Protection – Risk Management Inspector Appointment 79 - 80**
- A report of the Planner is attached for the consideration of Council.
- Mover Councillor S. Myers
Seconder Councillor M. Bruni
- Resolved that the report of the Planner dated 2016 02 08 concerning Sourcewater Protection – Risk Management Inspector Appointment be received and that Council appoint Marlene McKinnon as the Risk Management Inspector subject to completing the necessary training programs.
- 6.9 Rental Housing Incentive Program – 4 81 - 86**
- A report of the Planning Director is attached for the consideration of Council.
- Mover Councillor S. Myers

Seconder Councillor M. Bruni

Resolved that the report of the Planning Director dated 2016 02 08 be received and that Council authorize a four-year incremental tax rebate program (including incentive) for 309 East Balfour Street subject to:

- municipal rebate shall apply only to the increase in assessment resulting from new construction, and
- after the rebate program is completed, the full municipal taxes will apply.

6.10 Municipal Law Enforcement Officers (Parking) 87 - 91

A report of the Manager of Parking and Transit is attached for the consideration of Council.

The relevant By-law 2016-02 is listed under item 11 of the Agenda and will be read with all by-laws under that item.

6.11 Allocation of Accessibility Reserve Funds for Raised Toilet Fixtures at Seniors Centres 92 - 93

A report of the Accessibility Co-ordinator is attached for the consideration of Council.

Mover Councillor S. Myers
Seconder Councillor M. Bruni

Resolved that the report of the Accessibility Co-ordinator dated 2016 02 08 concerning Allocation of Accessibility Reserve Funds for Raised Toilet Fixtures at Senior Centres be received and that Council approve approximately \$8,000 for the installation of a total of thirteen (13) raised toilet fixtures at the Seniors Centres to be allocated from accessibility reserves.

7. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

7.1 ADMINISTRATION

7.2 COMMUNITY SERVICES DEPARTMENT

7.2.1 Recognition of Ron Francis 94 - 99

A report of the Commissioner of Community Services is attached for the consideration of Council.

Mover Councillor S. Myers
Seconder Councillor M. Bruni

Resolved that the report of the Commissioner of Community Services dated 2016 02 08 concerning the recognition of Ron Francis be received and that Council provide direction regarding how Council wishes to proceed on this matter.

7.3 ENGINEERING

- 7.4 FIRE**
- 7.5 LEGAL**
- 7.6 PLANNING**
- 7.6.1 A-2-16-Z – 57 Market Street** 100 - 111
- A report of the Planner is attached for the consideration of Council.
- Mover Councillor S. Myers
Seconder Councillor M. Bruni
- Resolved that the report of the Planner dated 2016 02 08 concerning A-2-16-Z – 57 Market Street be received and that Council approve rezoning of the subject property from Single Detached Residential Zone (R2) to Single Detached Residential Zone (R2.S) with a Special Exception to permit a duplex dwelling, in addition to the uses permitted in an R2 Zone, subject to the following special provisions:
1. That one required parking space be permitted to project into the required front yard of the subject property.
 2. That stacked parking be permitted.
- and that the Legal Department be directed to prepare the necessary by-law to effect this approval.
- 7.6.1.1 Correspondence** 112 - 112
- 7.6.2 A-3-16-Z.OP – 445 Sherbourne Street** 113 - 127
- A report of the Planner is attached for the consideration of Council.
- Mover Councillor S. Myers
Seconder Councillor F. Fata
- Resolved that the report of the Planning Division dated 2016 02 08 concerning A-3-16-Z – 445 Sherbourne Street be received and that Council approve the following:
1. That City Council approves Official Plan Amendment No. 216, re-designating the property, by way of a special exception, to permit a limited number of commercial and light industrial uses, as stipulated in the associated Zoning By-law;
 2. That City Council amend Special Exception 86 (747), adding repair and maintenance as a permitted use;
 3. That repair and maintenance be permitted, subject to the following:
 - a. That a 3 metre (10') by 18 metre (59') landscape strip be provided along the frontage, beginning at the southerly property line;
 - b. That a minimum of four (4) trees (a minimum of 1.82 metres (6') in

- height) be planted and maintained
- c. That no garbage bins are permitted to be stored within 3 metres (10') from the southerly property line;
- d. That no outdoor storage be permitted, excluding vehicles awaiting repair; and
- e. That all repair and maintenance be conducted entirely within the existing building.

and that the Legal Department be directed to prepare the necessary by-laws to effect this approval.

7.6.2.1 *Correspondence* 128 - 130

7.7 **PUBLIC WORKS AND TRANSPORTATION**

7.8 **BOARDS AND COMMITTEES**

7.9 **PRELIMINARY 2016 BUDGET** 131 - 176

Mover Councillor S. Myers
 Seconder Councillor M. Bruni

Resolved that the preliminary 2016 budget be received as information.

Mover Councillor S. Myers
 Seconder Councillor F. Fata

Resolved that the report of the Commissioner of Finance and Treasurer dated 2016 02 08 be received and that the recommended budget deliberations meeting schedule be approved.

7.9.1 **Mayor and Council** 177 - 180

7.9.2 **Chief Administrative Officer** 181 - 184

7.9.3 **Human Resources Department** 185 - 196

7.9.4 **Finance Department** 197 - 207

7.9.5 **City Clerk's Department** 208 - 216

7.9.6 **Legal Department** 217 - 223

7.9.7 **Fire Services** 224 - 236

7.9.8 **Engineering and Planning Department** 237 - 249

7.9.9 **Public Works and Transportation Department** 250 - 267

7.9.10	Community Services Department	268 - 295
7.9.11	Social Services Department	296 - 305
7.9.12	Outside Agencies and Grants	306 - 307
7.9.13	Corporate Financials	308 - 309

**8. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

8.1 Fire/Emergency Medical Services Realignment

Mover Councillor J. Hupponen
Seconder Councillor M. Shoemaker

Whereas City Council approved the Fire/Emergency Medical Services realignment plan October 26, 2015; and

Whereas Senior Management Team has begun implementing said plan since October 26, 2015; and

Whereas it has recently been suggested publicly that the Ontario Fire Marshal can be retained to do a 'comprehensive risk assessment' in Sault Ste. Marie at the request of City Council; and

Whereas City Council should receive an update on the Fire/Emergency Medical Services realignment plan from staff; and

Whereas City Council should receive a report from staff about what a comprehensive risk assessments is and how and when it would recommend one is undertaken;

Now Therefore Be It Resolved that the Chief Administrative Officer be requested to report back to City Council providing City Council with the following information outlining:

1. A 90-day update of how the Fire/Emergency Medical Services realignment is proceeding; and
2. An explanation, outline and update on Fire/Emergency Medical Services ongoing risk assessment; and
3. An explanation of what a 'comprehensive risk assessment' is and when one should be undertaken by a municipality; and
4. A recommendation on whether City Council should direct that a comprehensive risk assessment is undertaken; and
5. If so recommended, recommendations on when and how the comprehensive risk assessment should be undertaken.

8.2 Graffiti

Mover Councillor S. Myers
Seconder Councillor S. Butland

Whereas City Council is desirous of projecting the best possible image of

Sault Ste. Marie to our residents and visitors; and

Whereas the City Council Community Committee on Graffiti has met over the last couple of years and has membership from a number of community organizations; and

Whereas the committee adopted a two-pronged approach around the issue of graffiti including support for positive initiatives such as the Nordik Institute Graffiti Reframed and enforcement initiatives such as Police Services Downtown targeted cleanup; and

Whereas the presence of illegal graffiti detracts from our property standards; and

Whereas many other communities are also dealing with the issue and most recently the Town of Orillia introduced a plan to proactively enforce the removal of graffiti; and

Whereas in Sault Ste. Marie we want to curb the presence of graffiti and make it less enticing for vandals to tag areas within our naturally gifted city

Now Therefore Be It Resolved that the appropriate staff report back to City Council by early May with recommendations including the following:

- suggestions around possible standards of enforcement that would address illegal graffiti
- tips for the public on how to remove graffiti and any other public education ideas.

8.3

Shadows of the Mind

Mover Councillor R. Niro

Seconder Councillor L. Turco

Whereas the Shadows of the Mind Film Festival runs from Monday, February 22 to Sunday, February 28, 2016; and

Whereas the Shadows of the Mind Film Festival “is a film festival that showcases films and other art forms for two purposes: to entertain and to educate. By attracting audiences through the entertainment value of film, the film festival uses select films and events to increase awareness and education on mental health and addiction issues as well as other prevalent social topics as decided each year”; and

Whereas the Shadows of The Mind Film Festival is a not-for-profit organization; and

Whereas the primary venue for the film festival is the Grand Theatre; and

Whereas on some days during the week, the film festival will have films and panel discussions from 9:00 a.m. to midnight; and

Whereas many patrons of the film festival attend in the morning and stay for the entire day, having lunch and dinner in the downtown area;

Now Therefore Be It Resolved that the 2 hour daily parking limit be waived at

the Brock Albert Parking Lot to permit full free parking on Tuesday, February 23, 2016, Thursday, February 25, 2016, and Friday, February 26, 2016, all during the week of the Shadows of the Mind Film Festival.

9. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION

10. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

11. CONSIDERATION AND PASSING OF BY- LAWS

Mover Councillor S. Myers
Seconder Councillor M. Bruni

Resolved that all By-laws under item 11 of the Agenda under date 2016 02 08 be approved.

11.1 By-laws before Council TO BE PASSED which do not require more than a simple majority

11.1.1 By-law 2016-2 (Parking) Municipal Law Enforcement Officers 310 - 312

A report from the Manager of Transit is on the Agenda.

Mover Councillor S. Myers
Seconder Councillor F. Fata

Resolved that By-law 2016-2 being a by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305 be passed in open Council on the 8th day of February, 2016.

11.1.2 By-law 2016-13 (Streets) Amend Streets By-law 2008-131 313 - 314

Council Report was passed by Council resolution on January 25, 2016.

Mover Councillor S. Myers
Seconder Councillor F. Fata

Resolved that By-law 2016-13 being a by-law to amend Streets By-law 2008-131 be passed in open Council this 8th day of February, 2016.

11.1.3 By-law 2016-19 (Regulations) Repeal By-law 2009-167 315 - 315

A report from the Assistant City Solicitor/Senior Litigation Counsel & Acting City Solicitor is on the Agenda.

Mover Councillor S. Myers
Seconder Councillor F. Fata

Resolved that By-law 2016-19 being a by-law to repeal By-law 2009-167 (a by-law amending previously repealed Carbon Monoxide By-law 2009-82) be passed in open Council this 8th day of February, 2016.

- 11.1.4 By-law 2016-20 (Lane Assumption) Browns Subdivision Plan 453 316 - 317**
Mover Councillor S. Myers
Seconder Councillor F. Fata
Resolved that By-law 2016-20 being a by-law to assume for public use and establish as a public lane, a lane in the Browns Subdivision, Plan 453 be passed in open Council on the 8th day of February, 2016.
- 11.1.5 By-law 2016-22 (Agreement) Grand Slam of Curling 318 - 335**
A report from the Commissioner of Community Services is on the Agenda.
Mover Councillor S. Myers
Seconder Councillor F. Fata
Resolved that By-law 2016-22 being a by-law to authorize the execution of an agreement between the Essar Centre and Rogers Media Inc. to co-promote the 2016 and 2017 Nationals, part of the Pinty's Grand Slam of Curling Series be passed in open Council on the 8th day of February, 2016.
- 11.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**
- 11.2.1 By-law 2016-21 (Lane Closing) Browns Subdivision Plan 453 336 - 338**
A report from the Assistant City Solicitor/Senior Litigation Counsel & Acting City Solicitor is on the Agenda.
Mover Councillor S. Myers
Seconder Councillor F. Fata
Resolved that By-law 2016-21 being a by-law to stop up, close and authorize the conveyance of a lane in the Browns Subdivision, Plan 453 be passed in open Council on the 8th day of February, 2016.
- 11.3 By-laws before Council for THIRD reading which do not require more than a simple majority**
- 12. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**
- 13. CLOSED SESSION**
- 14. ADJOURNMENT**
Mover Councillor S. Myers
Seconder Councillor F. Fata
Resolved that this Council now adjourn.



REGULAR MEETING OF CITY COUNCIL MINUTES

Monday, January 25, 2016

4:30 p.m.

Council Chambers

Civic Centre

Present: Mayor C. Provenzano, Councillor S. Butland, Councillor P. Christian, Councillor S. Myers, Councillor J. Hupponen, Councillor M. Shoemaker, Councillor L. Turco, Councillor R. Niro, Councillor M. Bruni, Councillor F. Fata, Councillor J. Krmpotich, Councillor R. Romano

Officials: A. Horsman, M. White, M. Borowicz-Sibenik, N. Apostle, S. Schell, L. Girardi, P. Niro, J. Dolcetti, D. McConnell, S. Hamilton Beach, D. Scott, F. Pozzebon, T. Dodds, F. Coccimiglio

1. ADOPTION OF MINUTES

Moved by: Councillor S. Butland

Seconded by: Councillor J. Krmpotich

Resolved that the Minutes of the Regular Council Meeting of 2016 01 11 be approved.

Carried

2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA

3. DECLARATION OF PECUNIARY INTEREST

3.1 Councillor J. Krmpotich – Essar Steel Algoma

Employed by Essar Steel Algoma.

3.2 Councillor R. Niro – Notice of Motion – Fire/Emergency Medical Services Realignment

Brother employed by Fire Services.

Councillor Niro also declared a pecuniary interest regarding January 25, 2016 closed session Agenda item 4 – Verbal Update Regarding Fire Interest Arbitration – brother employed by Fire Services.

3.3 Councillor J. Hupponen – Building Permit Fee Increase for 2016

Some local developers are clients of travel firm.

3.4 Councillor M. Shoemaker – Travel Request for Wawa Provincial Offences Court

One of the individuals travelling is employed by legal firm.

3.5 Councillor J. Hupponen – By-law 2016-17 (Building) Amend Schedule A to By-law 2008-148

Some local developers are clients of travel firm.

3.6 Councillor J. Hupponen - Proposed Amendment

Some local developers are clients of travel firm.

4. APPROVE AGENDA AS PRESENTED

Moved by: Councillor P. Christian

Seconded by: Councillor J. Krmpotich

Resolved that the Agenda for 2016 01 25 City Council Meeting as presented be approved.

Carried

5. PROCLAMATIONS/DELEGATIONS

5.1 Black History Month

Jane Omollo, President, African Caribbean Canadian Association of Northern Ontario was in attendance.

5.2 Ontario Winter Carnival Bon Soo

Brett Lund, President was in attendance.

6. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

Moved by: Councillor S. Butland

Seconded by: Councillor J. Krmpotich

Resolved that all the items listed under date 2016 01 25 – Part One – Consent Agenda and the Addendum be approved as recommended.

Carried

6.1 Council Travel

Moved by: Councillor P. Christian

Seconded by: Councillor J. Krmpotich

Resolved that Councillor Shoemaker be authorized to travel to Toronto for 3 days in February to attend the Ontario Good Roads Association & Rural Ontario Municipal Association Conference at an estimated cost to the City of \$1,200 and Councillor Turco be authorized to travel to Toronto for 2 days in January to attend the Association of Municipalities of Ontario Board Meeting at an estimated cost to the City of \$300.

Carried

6.2 Outstanding Resolutions List

A copy of the Outstanding Council Resolutions list was received by Council.

6.3 2016 User Fees – By-law 2016-03

The report of the Commissioner of Finance and Treasurer was received by Council.

The relevant By-law 2016-03 is listed under item 11 of the Minutes.

6.4 2016 Corporate Membership Fees

The report of the Deputy City Clerk and Manager of Quality Improvement was received by Council.

Moved by: Councillor S. Butland

Seconded by: Councillor J. Krmpotich

Resolved that the report of the Deputy City Clerk and Manager of Quality Improvement dated 2016 01 25 concerning 2016 corporate membership fees be received as information and that payment of 2016 memberships be approved.

Carried

6.5 Retirement Home Voting Hours – Ward 2 By-Election

The report of the City Clerk is attached for the consideration of Council.

The relevant By-law 2016-16 is listed under item 11 of the Minutes.

6.6 Vacancy Review/Management Policy

The report of the Commissioner of Human Resources was received by Council.

Moved by: Councillor S. Butland

Seconded by: Councillor R. Romano

Resolved that the report of the Commissioner of Human Resources dated 2016 01 25 concerning Vacancy Review/Management Policy be received and that Council approve the continued implementation of the Vacancy Review Policy.

Carried

6.7 Reallocation of Funds to the Mayor's Committee on Celebrate Canada 150

The report of the Manager of Recreation and Culture is attached for the consideration of Council.

Moved by: Councillor P. Christian

Seconded by: Councillor J. Krmpotich

Resolved that the report of the Manager of Recreation and Culture on behalf of the Mayor's Committee on Celebrate Canada 150 regarding Reallocation of Funds be received and that: \$5,000 be reallocated from the Community Development Fund in each of 2016 and 2017 and \$20,000 be reallocated from the Community Development Reserve Fund to the Mayor's Committee on Celebrate Canada 150.

Carried

6.8 2016 Canadian Open-Pinty's Grand Slam of Curling

The report of the Commissioner of Community Services was received by Council.

Moved by: Councillor S. Butland

Seconded by: Councillor R. Romano

Resolved that the report of the Commissioner of Community Services regarding the Pinty's Grand Slam of Curling Event – 2016 Canadian Open be received; further that Council authorize staff to enter into an agreement with Rogers Media Inc. to co-promote the 2016 Canadian Open; and further that any financial shortfall be funded from the Essar Centre operations.

Carried

6.9 Recognition of Ron Francis

The report of the Commissioner of Community Services was received by Council.

Moved by: Councillor P. Christian

Seconded by: Councillor R. Romano

Resolved that the report of the Commissioner of Community Services dated 2016 01 25 concerning Recognition of Ron Francis be received as information; further that should Council authorize proceeding with any of the naming opportunities that the associated estimated cost be referred to the 2016 Budget process.

Carried

6.10 Pumptrack at Esposito Park Update and Engineering Services for Hub Trail Extension at Etienne Brulé Site

The report of the Commissioner of Community Services was received by Council.

Moved by: Councillor P. Christian

Seconded by: Councillor J. Krmpotich

Resolved that the report of the Commissioner of Community Services dated 2016 01 25 concerning the Pumptrack at Esposito Park Update and Engineering Services for Hub Trail Extension at Etienne Brulé site be received and that Council authorize staff to enter into an agreement with Kresin Engineering Corporation for engineering services for the Hub Trail Etienne Brulé site. A By-law will be brought to Council at a later date.

Carried

6.11 Cultural Advisory Board Report on Arts Council of Sault Ste. Marie and District Funding Request

The report of the Manager of Recreation and Culture was received by Council.

Moved by: Councillor S. Butland

Seconded by: Councillor R. Romano

Resolved that the report of the Manager of Recreation and Culture on behalf of the Cultural Advisory Board dated 2016 01 25 concerning the Arts Council of Sault Ste. Marie and District request for funding be received as information and further that the Arts Council's request be referred to the 2016 Budget process.

Carried

6.12 Port of Algoma – Second Amendment to Agreement for Consulting Services

The report of the Commissioner of Engineering and Planning was received by Council.

The relevant By-law 2016-15 is listed under item 11 of the Minutes.

6.13 Travel Request for Wawa Provincial Offences Court

Councillor M. Shoemaker declared a conflict on this item. (One of the individuals travelling is employed by legal firm.)

The report of the Assistant City Solicitor was received by Council.

Moved by: Councillor S. Butland

Seconded by: Councillor R. Romano

Resolved that the report of the Assistant City Solicitor dated 2016 01 25 concerning Travel Request for Wawa Provincial Offences Court be received and that the Solicitor/Prosecutor's and Court Administration Enforcement Clerk/Court Reporter's travel to Wawa for Provincial Offences Court, including related travel expenses for 2016 (estimated to be \$6,600) be approved.

Carried

6.14 Funding Specialized Transit (Parabus)

The report of the Manager of Transit and Parking was received by Council.

Moved by: Councillor S. Butland

Seconded by: Councillor R. Romano

Resolved that the report of the Manager of Transit and Parking dated 2016 01 25 concerning the transfer of funding from the Transit Services Division conventional transit cost centre to the specialized transit (Parabus) cost centre be approved allowing staff to provide more specialized transit for the disabled in Sault Ste. Marie.

Carried

6.15 Use of Traffic Warrants

The report of the Deputy Commissioner of Public Works and Transportation was received by Council.

Moved by: Councillor P. Christian

Seconded by: Councillor R. Romano

Resolved that the report of the Deputy Commissioner dated 2016 01 25 concerning Use of Traffic Warrants be received as information.

Carried

6.16 Memorandum of Settlement 2015-2019 – CUPE Local 67 Day Care

Moved by: Councillor P. Christian

Seconded by: Councillor R. Romano

Resolved that the report of the Commissioner of Human Resources dated 2016 01 25 concerning the Memorandum of Settlement 2015-2019 – CUPE Local 67 Day Care be received and that City Council ratify the Memorandum of Settlement be approved.

Carried

7. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

7.1 ADMINISTRATION

7.1.1 Citizen Appointments – Municipal Heritage Committee, Cultural Advisory Board

The report of the City Clerk was received by Council.

The following individuals were nominated to the Municipal Heritage Committee:

Deane Greenwood

Frank O'Connor

Elizabeth Filice

Following two simultaneous recorded votes, Deane Greenwood was the successful applicant to the Municipal Heritage Committee.

The following individuals were nominated to the Cultural Advisory Board:

Wayne Greco

Dave Mornix

Elizabeth Filice

Following two simultaneous recorded votes, Wayne Greco was the successful applicant to the Cultural Advisory Board.

Moved by: Councillor S. Butland

Seconded by: Councillor J. Krmpotich

Resolved that the report of the City Clerk dated 2016 01 25 concerning Citizen Appointments – Municipal Heritage Committee, Cultural Advisory Board be accepted as information.

Carried

Moved by: Councillor S. Butland

Seconded by: Councillor J. Krmpotich

Resolved that citizen Deane Greenwood be appointed to the Municipal Heritage Committee and citizen Wayne Greco be appointed to the Cultural Advisory Board.

Carried

7.1.2 Municipal Flag

The report of the Chair, Municipal Flag Committee was received by Council.

Moved by: Councillor S. Myers

Seconded by: Councillor J. Hupponen

Resolved that the report of the Chair, Municipal Flag Committee dated 2015 01 25 be received as information;

Be it further resolved that the recommended flag design be approved by Council as the flag of Sault Ste. Marie;

And further, that Council encourage all Saultites to fly the flag of Sault Ste. Marie with pride within our community and beyond.

Carried

7.2 COMMUNITY SERVICES DEPARTMENT

7.3 ENGINEERING

7.3.1 Building Permit Fee Increase for 2016

Councillor J. Hupponen declared a conflict on this item. (Some local developers are clients of travel firm.)

The report of the Chief Building Official was received by Council.

The relevant By-law 2016-17 is listed under item 11 of the Minutes.

7.3.1.1 Proposed Amendment

Councillor J. Hupponen declared a conflict on this item. (Some local developers are clients of travel firm.)

Moved by: Councillor M. Shoemaker

Seconded by: Councillor R. Romano

Whereas in 2010, facing a growing reserve the Building Division had accumulated, the City began charging rent to the Building Division to recuperate some of that reserve; and

Whereas since 2010, local economic conditions have deteriorated and the Building Division reserve is nearly entirely depleted; and

Whereas it is being proposed that building permit fees be increased by 28% to make up for lost revenue and increasing costs; and

Whereas removing the rent as a cost item for the Building Division would reduce the increase in permit fees;

Now Therefore Be it Resolved that for the 2016 budget year, the rent charge be removed from the Building Division costs and the savings from such action be allocated to reducing the increase in permit fees.

Recorded	For	Against
Mayor C. Provenzano		X
Councillor S. Butland		X
Councillor P. Christian		X
Councillor S. Myers		X
Councillor M. Shoemaker	X	
Councillor L. Turco		X
Councillor R. Niro	X	
Councillor M. Bruni		X
Councillor F. Fata		X
Councillor J. Krmpotich		X
Councillor R. Romano		X
Results	2	9
Defeated		

For Councillor M. Shoemaker and Councillor R. Niro
Against Mayor C. Provenzano, Councillor S. Butland, Councillor P. Christian, Councillor S. Myers, Councillor L. Turco, Councillor M. Bruni, Councillor F. Fata, Councillor J. Krmpotich and Councillor R. Romano

Defeated

7.4 FIRE

7.5 LEGAL

7.6 PLANNING

7.7 PUBLIC WORKS AND TRANSPORTATION

7.8 BOARDS AND COMMITTEES

8. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL

8.1 Flashing Lights at Intersections

Moved by: Councillor S. Butland

Seconded by: Councillor R. Romano

Resolved that Council reconsider item 7.7.1 – Flashing Lights at Intersections passed as amended at the 2015 12 07 Council meeting. (text below)*Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2015 12 07 concerning the practice of late night flashing lights at intersections be received as information; further that PWT staff be authorized to remove all aboveground traffic signals infrastructure at Wallace Terrace and Goulais Avenue; and that a one-year pilot project utilizing flashing lights between 11 p.m. and 6 a.m. at the intersections of Wellington Street West and*

Lyons Avenue, Lyons Avenue and Patrick Street, Wallace Terrace and Korah Road be undertaken; and that the Legal Department be authorized to prepare any necessary amendments to the Traffic By-law.

Recorded	For	Against
Mayor C. Provenzano		X
Councillor S. Butland	X	
Councillor P. Christian	X	
Councillor S. Myers	X	
Councillor J. Hupponen		X
Councillor M. Shoemaker		X
Councillor L. Turco	X	
Councillor R. Niro	X	
Councillor M. Bruni	X	
Councillor F. Fata	X	
Councillor J. Krmpotich	X	
Councillor R. Romano	X	
Results	9	3
Carried		

For Councillor S. Butland, Councillor P. Christian, Councillor S. Myers, Councillor L. Turco, Councillor R. Niro, Councillor M. Bruni, Councillor F. Fata, Councillor J. Krmpotich and Councillor R. Romano

Against Mayor C. Provenzano, Councillor J. Hupponen and Councillor M. Shoemaker

Carried

Moved by: Councillor R. Niro

Seconded by: Councillor P. Christian

Resolved that the motion to be reconsidered be severed into two parts:

1. Traffic signal at Wallace Terrace and Goulais Avenue
2. Flashing lights on Wallace Terrace

Carried

Moved by: Councillor M. Shoemaker

Seconded by: Councillor S. Myers

Resolved that PWT staff be authorized to remove all above ground traffic signals infrastructure at Wallace Terrace and Goulais Avenue.

Recorded	For	Against
Mayor C. Provenzano	X	
Councillor S. Butland		X
Councillor P. Christian		X
Councillor S. Myers	X	
Councillor J. Hupponen	X	
Councillor M. Shoemaker	X	
Councillor L. Turco		X
Councillor R. Niro	X	
Councillor M. Bruni		X
Councillor F. Fata		X
Councillor J. Krmpotich		X
Councillor R. Romano		X
Results	5	7
Defeated		

For Mayor C. Provenzano, Councillor S. Myers, Councillor J. Hupponen, Councillor M. Shoemaker and Councillor R. Niro

Against Councillor S. Butland, Councillor P. Christian, Councillor L. Turco, Councillor M. Bruni, Councillor F. Fata, Councillor J. Krmpotich and Councillor R. Romano

Defeated

Moved by: Councillor M. Shoemaker

Seconded by: Councillor S. Butland

Resolved that a one-year pilot project utilizing flashing lights between 11 p.m. and 6 a.m. at the intersections of Wellington Street West and Lyons Avenue, Lyons Avenue and Patrick Street, Wallace Terrace and Korah Road be undertaken.

Recorded	For	Against
Mayor C. Provenzano	X	
Councillor S. Butland		X
Councillor P. Christian		X
Councillor S. Myers		X
Councillor J. Hupponen	X	
Councillor M. Shoemaker	X	
Councillor L. Turco		X
Councillor R. Niro		X
Councillor M. Bruni		X
Councillor F. Fata		X

Councillor J. Krmpotich		X
Councillor R. Romano	X	
Results	4	8
Defeated		

For Mayor C. Provenzano, Councillor J. Hupponen, Councillor M. Shoemaker and Councillor R. Romano

Against Councillor S. Butland, Councillor P. Christian, Councillor S. Myers, Councillor L. Turco, Councillor R. Niro, Councillor M. Bruni, Councillor F. Fata and Councillor J. Krmpotich

Defeated

Moved by: Councillor M. Shoemaker

Seconded by: Councillor S. Myers

Resolved that agenda item 8.1 - resolution #4 be amended by adding the following text after Korah Road ' and Wallace Terrace and Goulais Avenue '.

Carried

8.2 Notice of Motion – Fire/Emergency Medical Services Realignment

Councillor R. Niro declared a conflict on this item. (Brother employed by Fire Services. Councillor Niro also declared a pecuniary interest regarding January 25, 2016 closed session Agenda item 4 – Verbal Update Regarding Fire Interest Arbitration – brother employed by Fire Services.)

Moved by: Mayor C. Provenzano

Whereas City Council approved the Fire/Emergency Medical Services realignment plan October 26, 2015; and

Whereas Senior Management Team has begun implementing said plan since October 26, 2015; and

Whereas it has recently been suggested publicly that the Ontario Fire Marshal can be retained to do a 'comprehensive risk assessment' in Sault Ste. Marie at the request of City Council; and

Whereas City Council should receive an update on the Fire/Emergency Medical Services realignment plan from staff; and

Whereas City Council should receive a report from staff about what a comprehensive risk assessments is and how and when it would recommend one is undertaken;

Now Therefore Be It Resolved that the Chief Administrative Officer be requested to report back to City Council providing City Council with the following information outlining:

1. A 90-day update of how the Fire/Emergency Medical Services realignment is proceeding; and

2. An explanation, outline and update on Fire/Emergency Medical Services ongoing risk assessment; and
3. An explanation of what a 'comprehensive risk assessment' is and when one should be undertaken by a municipality; and
4. A recommendation on whether City Council should direct that a comprehensive risk assessment is undertaken; and
5. If so recommended, recommendations on when and how the comprehensive risk assessment should be undertaken.

8.3 Essar Steel Algoma

Councillor J. Krmpotich declared a conflict on this item. (Employed by Essar Steel Algoma.)

Moved by: Councillor P. Christian

Seconded by: Councillor S. Butland

Whereas Essar Steel Algoma Inc. (ESAI), the City of Sault Ste. Marie's largest private sector employer, is currently under *Company Creditors Arrangement Act* (CCAA) court protection, and its capacity to exist as an integrated steel manufacturer is uncertain due to a number of key operational, financial, economic, and market factors; and

Whereas Statistics Canada 2015 Census data indicates, Sault Ste. Marie had the lowest labour force and employment levels as well as the lowest employment participation rates in 20 years; and

Whereas the weak national and global economy, the low value of the Canadian dollar, significant Tenaris–Algoma Tubes layoffs (approx. 500 out of 700) and significant impacts to affected local ESAI unsecured creditor companies are all exacerbating an already difficult economic situation for the community; and

Whereas the impacts of this situation are only now starting to be realized;

Now Therefore Be it Resolved that Council direct the Sault Ste. Marie Economic Development Corporation to report back to Council no later than February 22, 2016 with a suggested course of action and recommendations for its consideration and support.

Carried as Amended

Moved by: Councillor P. Christian

Seconded by: Councillor S. Butland

Resolved that agenda item 8.3 be amended by adding the following text after Economic Development Corporation 'and the CAO '.

Carried

9. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION

10. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

11. CONSIDERATION AND PASSING OF BY- LAWS

Moved by: Councillor S. Butland

Seconded by: Councillor J. Krmpotich

Resolved that all By-laws under Item 11 of the Agenda under date 2016 01 25 be approved, save and except 2016-17 and 2016-18.

Carried

11.1 By-laws before Council TO BE PASSED which do not require more than a simple majority

11.1.1 By-law 2016-3 (Finance) User Fees and Service Charges

Moved by: Councillor P. Christian

Seconded by: Councillor J. Krmpotich

Resolved that By-law 2016-3 being a by-law to establish user fees and service charges be passed in open Council this 25th day of January, 2016.

Carried

11.1.2 By-law 2016-14 (Zoning) 104 Hugill Street (Smith)

Moved by: Councillor P. Christian

Seconded by: Councillor J. Krmpotich

Resolved that By-law 2016-14 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 104 Hugill Street (Smith) be passed in open Council this 25th day of January, 2016.

Carried

11.1.3 By-law 2016-15 (Agreement) Port of Algoma Second Amending Agreement

Moved by: Councillor S. Butland

Seconded by: Councillor R. Romano

Resolved that By-law 2016-15 being a by-law to authorize the execution of a Second Amending Agreement between the City, KPMG LLP and AECOM Canada Ltd. for consulting services for the Port of Algoma Project be passed in open Council on the 25th day of January, 2016.

Carried

11.1.4 By-law 2016-16 (Elections) Reduced Voting Hours

Moved by: Councillor S. Butland

Seconded by: Councillor R. Romano

Resolved that By-law 2016-16 being a by-law to provide for reduced hours of voting in institutions and retirement residences with regard to the 2016 Municipal By-Election be passed in open Council on the 25th day of January, 2016.

Carried

11.1.5 By-law 2016-17 (Building) Amend Schedule A to By-law 2008-148

Councillor J. Hupponen declared a conflict on this item. (Some local developers are clients of travel firm.)

Moved by: Councillor S. Butland

Seconded by: Councillor R. Romano

Resolved that By-law 2016-17 being a by-law to amend Schedule "A" to By-law 2008-148 (a by-law respecting construction, demolition and change of use permits, inspections and related matters for the City of Sault Ste. Marie) and to repeal By-law 2015-219 be passed in open Council on the 25th day of January, 2016.

Recorded	For	Against
Mayor C. Provenzano	X	
Councillor S. Butland	X	
Councillor P. Christian	X	
Councillor S. Myers	X	
Councillor M. Shoemaker		X
Councillor L. Turco	X	
Councillor R. Niro	X	
Councillor M. Bruni	X	
Councillor F. Fata	X	
Councillor J. Krmpotich	X	
Councillor R. Romano	X	
Results	10	1
Carried		

For Mayor C. Provenzano, Councillor S. Butland, Councillor P. Christian, Councillor S. Myers, Councillor L. Turco, Councillor R. Niro, Councillor M. Bruni, Councillor, F. Fata, Councillor J. Krmpotich and Councillor R. Romano

Against Councillor M. Shoemaker

Carried

11.1.6 By-law 2016-18 (Traffic) Amend Schedules "F" and "G"

Moved by: Councillor P. Christian

Seconded by: Councillor J. Krmpotich

Resolved that By-law 2016-18 being a by-law to amend Schedules "F" and "G" of Traffic By-law 77-200 be passed in open Council this 25th day of January, 2016.

Officially Read and Not Dealt With

11.2 By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority

11.3 By-laws before Council for THIRD reading which do not require more than a simple majority

12. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA

13. CLOSED SESSION

Moved by: Councillor S. Butland

Seconded by: Councillor J. Krmpotich

14. ADJOURNMENT

Moved by: Councillor P. Christian

Seconded by: Councillor R. Romano

Resolved that this Council now adjourn.

Carried

Mayor

City Clerk



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Shelley J. Schell, CPA, CA, Commissioner of Finance and Treasurer

DEPARTMENT: Finance Department

RE: Prioritization of Supplementary Budget Items

PURPOSE

To provide Council the recommendation of the Finance Committee in regards to Prioritization of Supplementary Budget Items.

BACKGROUND

Council passed the following resolution on March 23, 2015

Moved By: Councillor P. Christian
Seconded By: Councillor M. Shoemaker

Whereas each year City Council must review a list of supplementary expenditures as part of its annual budget deliberations and;

Whereas the cost to implement these items, if approved, is added to the year's levy and;

Whereas Sault Ste. Marie taxpayers expect an increased level of transparency and accountability with all Council decisions and;

Whereas currently there is no system in place which Council uses to assign priorities to supplementary spending items and;

Whereas systems that are designed to prioritize competing organizational projects and expenditures are commonly used in a wide variety of organizational settings and;

Whereas the City's Finance Committee recognizes the need to prioritize supplementary spending items;

Now Therefore Be It Resolved that Council request the Finance Committee to work with senior staff to develop a criteria-based priority system to assist Council in its supplementary spending deliberations.

ANALYSIS

The Finance Committee met on January 14, 2016 to discuss the resolution regarding prioritizing the supplementary budget items. It was determined by the Committee that each Councillor has their individual method of prioritizing and that providing a formal score and ranking process would not address each Councillor's methodology. The decision was to propose some general criteria, which would not be scored and rank.

The criteria are based upon the premise that items should provide the greatest benefit to the greatest number of people. It is presented as a suggestion only and does not preclude Councillors from using their own methodology.

- 1) Does it impact the majority of citizens or a specific user group?
- 2) Is it an essential service?
- 3) What is the impact on the City's overall budget and subsequently, the tax levy?
- 4) Does it complement an existing service or is it a new service?
- 5) Is it included in the Corporate Strategic Plan?
- 6) Is the impact for one year or ongoing?

The reason this report does not provide a "grid" as was initially suggested by the author of the resolution is because the Committee agreed that providing a grid and assigning scores to the criteria for supplementary spending requests would risk changing the nature of discussions at Council from the merits of a funding request, to why any Councillor assigned a particular score to a particular criteria. While such a system would work for some supplementary spending requests, it would not work universally.

Therefore, the Committee agreed that providing some general criteria on which Councillors might rely when decision-making may help them come to a decision more quickly, and a decision that, in each Councillor's view, is in the best interests of the Community.

Other changes, such as changes to the way the budget process is done in 2016 (as discussed in the report of the Commissioner of Finance and Treasurer found elsewhere in your agenda) have made the need for such a "grid" obsolete.

IMPACT

Not applicable.

STRATEGIC PLAN

Not applicable.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Commissioner of Finance and Treasurer dated 2016 02 08 concerning Prioritization of Supplementary Budget Items be received as information.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Shelley Schell".

Shelley J. Schell, CPA, CA
Commissioner of Finance & Treasurer

SJS/kl



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Nicholas J. Apostle, Commissioner Community Services
DEPARTMENT: Community Services Department
RE: Pinty's Grand Slam Of Curling – 2016 and 2017

PURPOSE

This report is in response to the following resolution:

“Resolved that the report of the Commissioner of Community Services regarding the Pinty's Grand Slam of Curling Event – 2016 Canadian Open be received; further that Council authorize staff to enter into an agreement with Rogers Media Inc. to co-promote the 2016 Canadian Open; and further that any financial shortfall be funded from the Essar Centre operations.”

Staff is recommending that Council approve entering into an agreement with Rogers Media Inc. to co-promote the **2016 and 2017 Nationals, part of the Pinty's Grand Slam of Curling Series**.

BACKGROUND

At the January 25, 2016 Council meeting, information was provided which detailed the requirements for co-promoting the 2016 Canadian Open, part of the Pinty's Grand Slam of Curling Series. A copy of the report is attached.

Since the January 25, 2016 report, discussions with Rogers Media Inc. have resulted in an offer to host both the 2016 and 2017 Nationals. The Nationals is a more significant event than the Canadian Open (the event that was originally reported on). The enhanced offer is mainly due to the notoriety and prestige of Team Jacobs, the fan support of the local curling fans, and the volunteer assistance from the local curling rinks.

ANALYSIS

The hosting requirements for both events, including monetary obligations, are the same. There have been no changes from what was reported on January 25, 2016.

It is expected that the event will generate a profit, similar to when the event was hosted in 2014. The agreement is being recommended for approval with any financial shortfall being funded from the Essar Centre operations.

IMPACT

The details of the financial impact are contained in the attached report.

STRATEGIC PLAN

This matter is not specifically addressed in the Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Commissioner of Community Services dated February 8, 2016 regarding the **2016 and 2017 Nationals part of the Pinty's Grand Slam of Curling Series**, be received as information.

By-Law **2016-22** appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,



Nicholas J. Apostle
Commissioner of Community Services

Attachment



COUNCIL REPORT

January 25, 2016

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Nicholas J. Apostle, Commissioner of Community Services
DEPARTMENT: Community Services Department
RE: 2016 Canadian Open-Pinty's Grand Slam of Curling

PURPOSE

It is recommended that Council approve entering into an agreement with Rogers Media Inc. to co-promote the 2016 Canadian Open - Pinty's Grand Slam of Curling.

BACKGROUND

The Canadian Open is part of the Pinty's Grand Slam of Curling Series. This event is owned and operated by SPORTSNET, a Rogers Media Inc. company. The best curlers from across Canada compete at this event. It features 16 men's and 16 women's teams with a triple knockout format. Fifteen teams from each men's and women's division are invited based on the World Curling Tour's order of merit total rankings (The hosting package is attached). It is being held from December 3, 2016 to December 11, 2016.

In November 2014, the ESSAR Centre hosted the National - Grand Slam of Curling event. This was a Men's Division only event. Council, at that time, authorized the co-promotion of the event with any losses coming from the Essar Centre operations. The event generated a small profit.

ANALYSIS

As noted in the hosting package:

- Total reach for this event has grown by 12% season over season.
- The Grand Slam Series was seen by almost 5.9 million viewers in 2014-2015

The 2014 National event was successful; the following is a summary of the settlement for the event:

- Net ticket sales of \$141,626.
- A small profit was realized.
- F&B Sales for the event were approximately \$60,000.

Team Jacobs will be a participant in the 2016 event.

Expectations are that ticket sales are to remain strong given the International notoriety and accomplishments of Team Jacobs.

After reviewing the hosting agreement and based upon previous experience with similar events, with this promoter, staff recommends that Council authorize entering into an agreement with Rogers Media Inc. to co-promote the Grand Slam of Curling Event – 2016 Canadian Open.

IMPACT

The major items in the Grand Slam of Curling - 2016 Canadian Open agreement are:

1. Hosting Fee \$150,000. The City would pay the event organizer \$150,000 for the event at completion of the event.
2. The City would get the first \$100K of ticket revenues and 50% of ticket revenues over \$100K.
3. City to retain 90% of concession sales (event to receive 10% of revenues generated during event)
4. City to retain 40 % of local Sponsorship sales
5. Host is required to spend \$10,000 in marketing to promote the event within their community (The Essar Centre plans to apply to the City's Major Sports and Conventions Fund for financial assistance with this event.)
6. Up to 80 volunteers will be required. The Soo Curlers Association has been approached and is agreeable to getting the volunteers. They assisted with the 2011 & 2014 event as well. (The Club would get the profits from the 50\50 ticket sales during the event.)
7. The Event will pay \$25,000 for the rental of the facility

In addition, there will be over 18 hours of national broadcasting on SPORTSNET. The National and local marketing campaign is estimated to be worth \$500,000 and the economic impact is estimated to be in excess of \$1 million.

It is expected that, similar to the 2014 event, a small profit will be realized.

STRATEGIC PLAN

This matter is not specifically identified in the Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

That the report of the Commissioner of Community Services regarding the Pinty's Grand Slam of Curling Event – 2016 CANADIAN OPEN be received and further that Council authorize staff to enter into an agreement with Rogers Media Inc. to co-promote the 2016 Canadian Open and further that any financial shortfall be funded from the Essar Centre operations, be approved.

An agreement and by-law will be brought to Council at a later date.

Respectfully submitted,



Nicholas J. Apostle,
Commissioner, Community Services Department

CC: S. Schell, Commissioner of Finance



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Virginia McLeod, Manager Recreation and Culture

DEPARTMENT: Community Services Department

RE: Roberta Bondar Marina Capital Requirements

PURPOSE

The purpose of this report is to provide information to support the 2016 Capital from Current requests regarding the dock repairs and the fuel system upgrades required at Roberta Bondar Marina. This report is being provided as information to Council.

BACKGROUND

The pontoons supporting the docks at Bondar Marina are original and approximately 35 years old. A number of the pontoons have become pitted and are taking on water. Attempts have been made to try to repair the existing pontoons but they have reached the end of their useful life.

Furthermore, Technical Standards Safety Authority (TSSA) completed an inspection of Roberta Bondar Marina Fuel system and the City is required to install a continuous leak monitoring system for the underground tanks and piping by June 21, 2016.

The marinas were not included in the Asset Management Facility Condition Assessment for City Properties which was conducted by Morrison Hershfield Limited.

ANALYSIS

There are three items at Roberta Bondar Marina which need to be replaced:

1. The fuel dock replacement is estimated to be \$120,000 to replace 135 linear feet of dock. The project can be completed in 2 stages. One half of the dock could be replaced in 2016 at a cost of \$60,000. The remaining section of dock would be replaced in 2017.

2. The section of dock which supports the ramp providing access to B, C and D dock has taken on water which has caused the dock to drop and is now a health a safety concern. This section of dock is the only point of entry B, C and D docks and is estimated at \$27,500 to replace. A diagram of the marina is attached and highlights the dock sections which need replacement.
3. TSSA completed an inspection of Roberta Bondar Marina Fuel system and we are required to install a continuous leak monitoring system for the underground tanks and piping (Liquid Fuels Handling Code 2007. 7.3.1). This system must be installed in the spring of 2016 and the project completed by the TSSA deadline of June 21, 2016. If the monitoring system is not installed in the spring of 2016, Bondar Marina will not be able to sell fuel at this location. The cost to purchase and install the new system is estimated at \$55,000.

A full replacement plan should be developed to address the aging infrastructure. A request for funding is included in the 2016 Budget.

Below is the excerpt from the TSSA inspection:

“Every storage tank, piping system, and sump shall be tested and monitored for leaks in accordance with Tables 3 to 7, which specify the minimum requirements for the frequency and methods for:

- (a) commissioning testing;*
- (b) subsequent in-service monitoring; and*
- (c) testing when a leak is suspected.*

At the time of inspection it was determined that underground double wall piping does not have an acceptable form of continuous monitoring leak detection in place. You are hereby ordered to comply with clause 7.3.1(b) of the Liquid Fuels Code 2007. Secondary containment monitoring must be in accordance with Table 4 of the Liquid Fuels Code 2007. Electronic line leak detection and a leak tight sump electronic liquid detector are two acceptable means of continuous secondary containment monitoring of the underground piping.”

Bellevue Marina has a fuel dock however water depths in the channel to the marina do not allow for access by larger boats.

Roberta Bondar Marina is used by mainly transient boaters. Not providing a fuel dock could negatively impact transient boater tourism.

IMPACT

The estimated cost to complete the infrastructure upgrades which include; stage1 of fuel dock, the dock supporting the ramp to B, C and D dock and installation of a continuous leak monitoring system for the underground tanks and piping is approximately \$142,500. The infrastructure upgrades have been submitted to Finance as part of the 2016 Capital from Current requests.

Roberta Bondar Marina will not be able to sell fuel until the TSSA requirements are met.

STRATEGIC PLAN

The Corporate Strategic Plan references this matter - Strategic Direction 3: Enhancing Quality of Life Objective 3A – Recreational/Cultural Infrastructure.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Manager of Recreation and Culture dated February 8, 2016 concerning Roberta Bondar Marina's 2016 Capital from Current Requests be received as information.

Respectfully submitted,

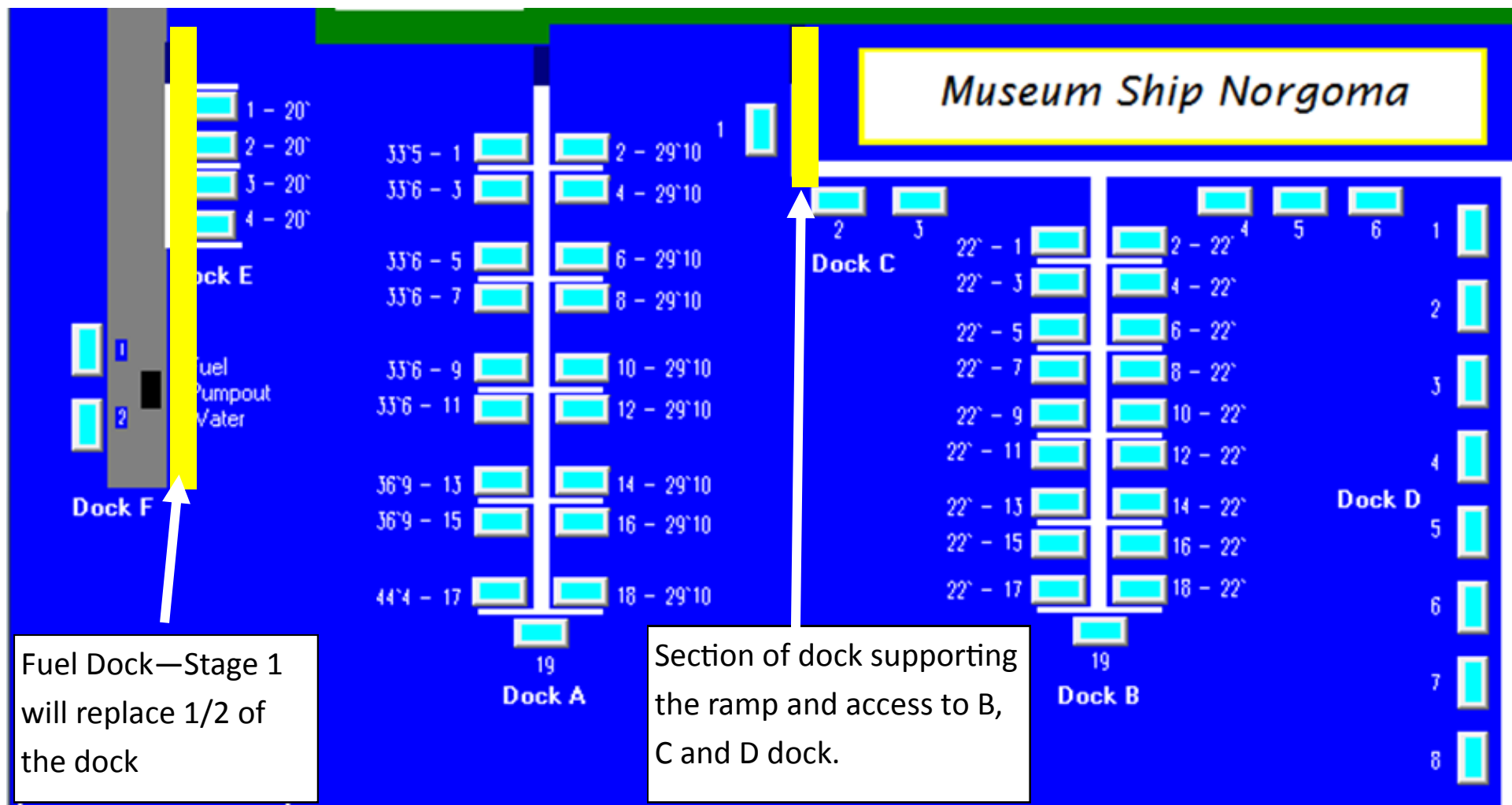
Recommended for approval



Virginia McLeod
Manager, Recreation & Culture

Nicholas J. Apostle
Commissioner Community Services

Roberta Bondar Marina



Sections currently that need to be replaced



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Catherine Taddo, P. Eng., Land Development and Environmental Engineer

DEPARTMENT: Engineering and Planning Department

RE: Solid Waste Management Environmental Assessment

PURPOSE

The purpose of the report is to provide Council with an update regarding the Solid Waste Management Environmental Assessment, and to advise of the upcoming Public Information Centre scheduled for February 9, 2016, from 3:30 p.m. to 7:30 p.m. at the Civic Centre.

BACKGROUND

In 2005 the City obtained Ministry of Environment approval for the Solid Waste Management Environmental Assessment (EA) Terms of Reference. The EA commenced in 2006, with a review of different ways to manage waste including increased waste diversion, incineration/high heat processes, landfill, export waste outside of the service area and the do-nothing alternative. The evaluation and response from consultation concluded that increased waste diversion through reduction, re-use and recycling and landfilling of residual waste was the preferred long term approach to managing waste.

The next phase of the EA process was step 1 of the alternative methods evaluation addressing landfill expansion versus development of a new site. In the summer of 2011 it was determined that the direction would focus on expanding the existing landfill. The process proceeded to step 2.

During the alternative methods (step 2) identification and comparison of expansion options, the preliminary preferred approach was identified as a moderate vertical expansion and a north and west expansion of the existing disposal footprint. This option also includes landfill mining in the western portion of the existing disposal footprint to enhance groundwater protection. All mined and expansion areas will have a liner installed in order to direct leachate to the sewage treatment facility.

The last step in Phase 2 includes assessing potential impacts of the conceptual design and operations and developing effective mitigating measures. The disciplines assessed are as follows:

- Natural Environment (biology, geology/hydrogeology, surface water);
- Socio-Cultural Environment (archaeology and heritage, social, planned land use, visual, atmospheric), and;
- Economic (businesses, transportation)

Input from Government agencies, stakeholders, First Nation communities and the general public is being sought February 9, 2016 at the Public Information Centre. The City's consulting engineer for the Environmental Assessment is in attendance this evening for a brief presentation, and to answer questions of Council. The PowerPoint presentation and a newsletter are attached.

IMPACT

The estimated per tonne cost for full lifecycle cost recovery is \$95 to \$100/tonne. The Business and Implementation Plan for the landfill is currently being updated, and will include an analysis of impact on tipping fees.

STRATEGIC PLAN

The report is linked to Strategic Direction 1: Developing Solid Infrastructure, Objection 1A – Environmental Leadership and the EA for solid waste disposal activity.

RECOMMENDATION

It is therefore recommended that Council take the following action:

It is recommended that the report of the Landfill and Environmental Engineer dated 2016 02 08 concerning the Solid Waste Management Environmental Assessment be received as information.

Respectfully submitted,



Catherine Taddo, P. Eng.
Landfill and Environmental
Engineer

Recommended for approval



Jerry Dolcetti, RPP
Commissioner of Engineering and
Planning

Attach.



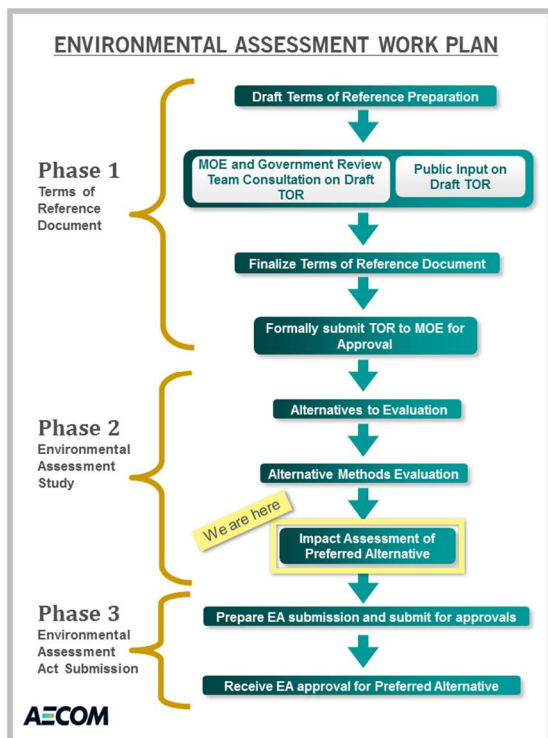
THE CITY OF SAULT STE. MARIE

JANUARY, 2016 NEWSLETTER

SOLID WASTE MANAGEMENT ENVIRONMENTAL ASSESSMENT

ENVIRONMENTAL ASSESSMENT (EA) PROCESS

The City of Sault Ste. Marie is undertaking an Environmental Assessment (EA) Study to determine the preferred method for managing its municipal solid waste. The EA Process is a transparent decision-making process used to promote good environmental planning by assessing potential effects of certain activities or projects on the natural and human environment. There are several phases and tasks involved in completing an EA as outlined in the graphic below.



The City is finalizing Phase 2 of the EA Process and is currently preparing the EA submission. **We are interested in obtaining your input related to the current activities.**

BACKGROUND

Phase 1 of the EA process included public consultation and culminated with the Ministry of Environment and Climate Change's (MOECC) approval of the project Terms of Reference (ToR) in 2005. The ToR provides a framework or roadmap for completing the EA and summarizes the tasks and activities to be undertaken by the proponent.

Workshops and an Open House were held in the late spring of 2007 to present the waste management alternatives being considered. The input received was incorporated into the evaluation and **the preferred waste management alternative was identified as increased waste diversion through reduction, reuse and recycling (i.e. 3Rs) and landfilling of the residual waste.** The preferred alternative was presented at an Open House in June, 2010.

The study noted that landfills can be designed and operated to comply with regulations and policies, landfill gas can be collected and flared or recovered to generate electricity, landfills can manage the residual waste stream, landfills are flexible to changes in waste quality and quantities and landfilling is cost effective.

The City remains committed to investigating, implementing and supporting programs to increase waste diversion through 3Rs initiatives. Since the implementation of 3Rs initiatives does not require EA Act approval, the EA study turned its focus to alternative methods of landfilling residual waste. The key objective of this phase of the study is to find an environmentally suitable location for the development of additional landfill capacity.

The first step in this phase consisted of completing a non-site specific evaluation of developing a new landfill versus expanding an existing landfill. To identify a preferred approach to landfilling waste, the alternatives were compared using the following seven criteria groups:

- | | |
|--------------------------------|--|
| 1. Natural environment | 5. Capability of managing waste quality and quantity |
| 2. Social-cultural environment | 6. Proven technical capacity |
| 3. Economic environment | 7. Cost |
| 4. Flexibility of the system | |

A Public Input Session was held in April, 2011 to present the landfill alternatives being considered. **The evaluation and response from consultation concluded that an expansion of an existing landfill is generally preferred over construction of a new site.**

The study noted that an expansion requires less land, displaces fewer people and/or social/natural features, disrupts fewer people (i.e., one site versus two sites creating nuisance impacts), costs less, typically encounters fewer challenges in gaining technical approvals, and reduces the number of facilities the City must manage.

The second step in the Alternative Methods task focused on the best approach to expand the City's existing landfill site at 402 Fifth Line East by identifying and comparatively evaluating site expansion alternatives. Options considered included horizontal expansion (expand the extent of the disposal footprint), vertical expansion (increase the height of the disposal footprint), landfill mining (excavate previously disposed waste and cover material, recover earthen material or "fines" and return the waste to the disposal footprint) or a combination of these methodologies. A Public Input Session was held March, 2012 to obtain feedback on the evaluation criteria and the preliminary findings.

The evaluation and response from consultation concluded the preferred site expansion alternative consists of a modest increase in the height of the waste, an expansion of the disposal footprint to the west and north and mining a portion of the existing waste to enhance groundwater quality. All mined and expansion areas will include the



THE CITY OF SAULT STE. MARIE

JANUARY, 2016 NEWSLETTER

SOLID WASTE MANAGEMENT ENVIRONMENTAL ASSESSMENT

construction of a liner beneath the waste to collect leachate (precipitation contaminated as it filters through waste) and ultimately direct it to the City's sewage treatment plant for treatment.

Current Activities

The last part of Phase 2 involves assessing the potential impacts of the conceptual design and planned operation of the preferred site expansion alternative and identification of suitable mitigating measures. Multiple disciplines were involved to assess the various potential impacts of the expansion on site, off site, in the vicinity and along the access route. The access route was considered to be along Fifth Line from Highway 17 to the site (which is the same route used today). Measures to reduce or eliminate potential effects on the environment were recommended.

The disciplines that were involved include:

Natural Environment

- Biology
- Geology / hydrogeology
- Surface water

Socio-Cultural Environment

- Cultural (archaeology and heritage)
- Social
- Planned land use
- Visual
- Atmospheric (dust, noise, air quality)

Economic

- Businesses
- Transportation

HOW CAN I PROVIDE INPUT?

We will be hosting a Public Open House where you will learn about the results of the impact assessment work and we will ask for your feedback. If you are interested in discussing the project, we encourage you to attend the upcoming public open house!

YOU'RE INVITED!

Date: Tuesday, February 9, 2016
Location: Civic Centre – 99 Foster Drive
Russ Ramsay Room
Time: 3:30 pm to 7:30 pm
Refreshments to be provided.

We will provide you with background information and discuss, with you, the preferred site expansion option and the results from the impact assessment work.

If you are unable to attend the Public Input Session there are other opportunities to provide input. Please visit the City's website at the address noted below to obtain further information, and / or access a comment sheet.

Project webpage address: saultstemarie.ca/SolidWasteEA

CONTACT US

You may also contact the Consultant Project Manager or the City's Land Development and Environmental Engineer by email, mail or telephone if you have questions or would like additional information.

Mr. Rick Talvitie, P.Eng.

Project Manager
AECOM
523 Wellington Street East,
Sault Ste. Marie, ON, P6A 2M4

Phone: 705-942-2612

Email: rick.talvitie@aecom.com

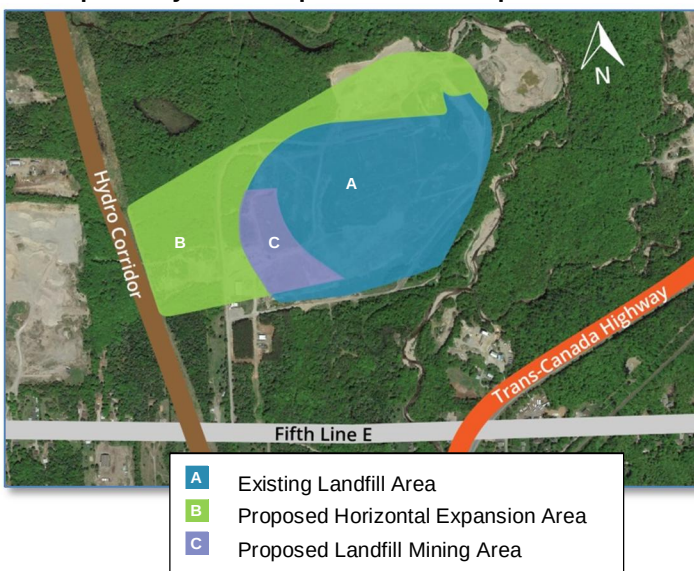
Ms. Catherine Taddo, P.Eng.

Land Development and Environmental Engineer
City of Sault Ste. Marie
P.O. Box 580, 99 Foster Drive,
Sault Ste. Marie, ON, P6A 5N1

Phone: (705) 759-5380

Email: c.taddo@cityssm.on.ca

Conceptual Layout of Proposed Landfill Expansion Area







Solid Waste Management Environmental Assessment

Project Progress Update for Council




February, 2016





Introductions

- AECOM has been involved in the City's waste management planning activities since 2000 and Dillon has been involved with the design, development and operation of the City's Fifth Line landfill since the late 80's.
- AECOM and Dillon have teamed to deliver the waste management Environmental Assessment.
- Rick Talvitie, P.Eng. (AECOM) is the overall Project Manager and Karla Kolli (Dillon) is managing Dillon's work streams.









Objectives of the Update

- Review project need;
- Overview of EA process;
- Historical overview of the waste management Environmental Assessment tasks and activities completed to date;
- Present the conclusions and recommendations from the most recent work stream - Impact Assessment for the preferred landfill expansion option;
- Summarize next steps; and
- Answer questions.









Project Need

- The estimated remaining service life of the existing landfill is 6.8 years (at the end of 2014). The estimated site life may be impacted by future population changes, in-situ subsidence and waste generation, diversion and disposal rates.**
- Despite significant success in enhancing waste diversion, additional disposal capacity is required.



AECOM
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What is an EA?

Purpose = *"to protect the environment and quality of life of the people of the province; and facilitate the wise management of the natural resources of the province".*

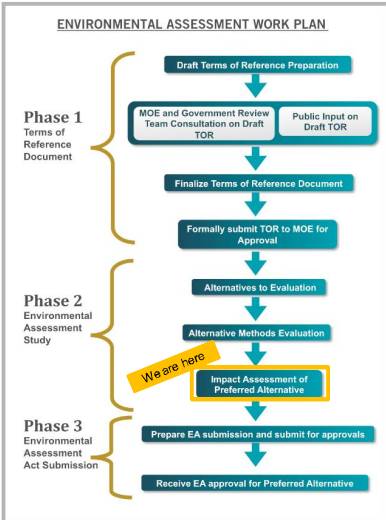
- The EA Process is a transparent decision-making process used to promote good environmental planning by assessing potential effects of certain activities or projects on the natural and human environment. The EA process serves several important purposes:
 - Allowing projects to receive input from a wide variety of sources, including the federal, provincial and municipal levels of government, First Nations, stakeholders and the public.
 - Identifying potential problems prior to construction
 - Promoting good environmental planning practices
 - Improving community acceptance
 - Better protecting the environment



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The EA Process

ENVIRONMENTAL ASSESSMENT WORK PLAN



Phase 1
Terms of Reference Document

- Draft Terms of Reference Preparation
- MOE and Government Review Team Consultation on Draft TOR
- Public Input on Draft TOR
- Finalize Terms of Reference Document
- Formally submit TOR to MOE for Approval

Phase 2
Environmental Assessment Study

- Alternatives to Evaluation
- Alternative Methods Evaluation
- We are here** → Impact Assessment of Preferred Alternative

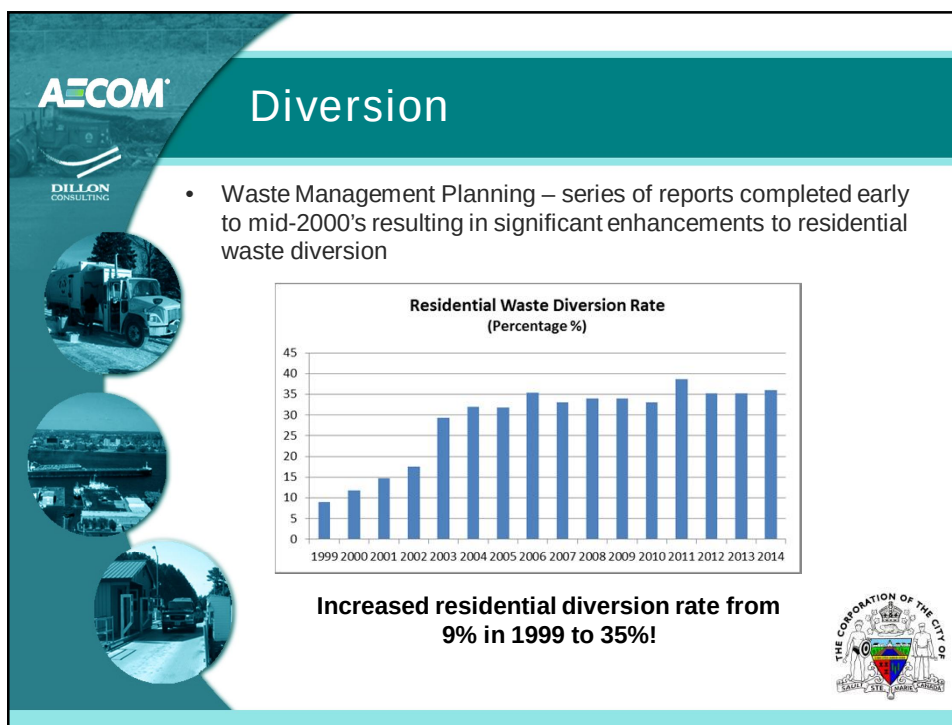
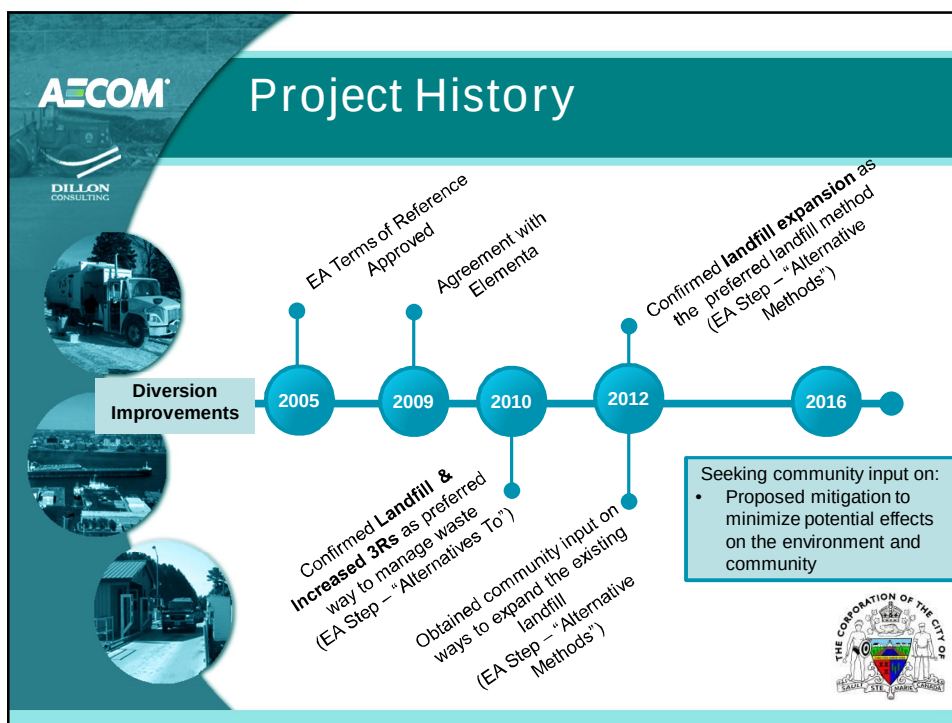
Phase 3
Environmental Assessment Act Submission

- Prepare EA submission and submit for approvals
- Receive EA approval for Preferred Alternative

Consultation to date has included:

- Newsletters
- Public Input Sessions and meetings with First Nations and other stakeholders in the summer/fall of 2007
- Public Information Center and meetings with First Nations and other stakeholders in the summer of 2010
- Public Input Session and correspondence with First Nations and other stakeholders in April 2011
- Public Input Session and correspondence with First Nations and other stakeholders in March 2012









Landfill & Increased 3Rs - Rationale

EA Step – “Alternatives to” Conclusion

Based on the results of the evaluation and input received the preferred long-term approach to managing waste in SSM is:

- Increased 3Rs (Reduce/Reuse/Recycle); and
- Landfilling residual waste.

Why?

- Can comply with regulations and policies.
- City is experienced with these waste management initiatives.
- Flexible to changes in the waste stream (e.g. population, waste generation, diversion).
- Can accept non-hazardous residual waste from a Waste-to-Energy facility.
- Cost efficient.







Landfill Expansion - Rationale

EA Step – “Alternative Methods” Conclusion

Based on the results of the evaluation and input received the preferred method of landfilling waste = expansion of an existing site.

Why?

- Likely less potential for displacement and disruption.
- Only one landfill site to manage and maintain.
- Cost effective.
- Community adaptation.
- Likely fewer challenges in gaining approvals.









North and West Expansion with Mining – Rationale

EA Step – “Alternative Methods” Conclusion

Based on the results of the evaluation and input received, the preferred expansion option = Option 3 - North and West Expansion B with Landfill Mining.

Why?

- Site development (i.e. geometry and storm water management) enhanced relative to Options 2 and 4.
- Reduced average excavation depth in west expansion area (i.e.11m).
- Includes a liner beneath the waste within the western portion of the existing disposal footprint enhancing long term ground water quality.
- Includes a liner over existing waste in areas of overlap to further enhance ground water quality.
- Meets target capacity at current estimated waste densities.









Preferred Option



A	Existing Landfill Area
B	Proposed Horizontal Expansion Area
C	Proposed Landfill Mining Area







Preferred Option

- Fully engineered site with a liner installed in expansion areas, mined areas, and interfaces between new and existing waste.
- Horizontal collector at west edge of new footprint.
- Staged expansion of the landfill gas management system.
- Construction of a biosolids processing facility.







Impact Assessment

What is it?

- Focused investigation and analysis to identify potential impacts to the environment resulting from the construction or changes in the operation of the expanded landfill.
- Also includes consideration of potential opportunities for enhanced mitigation that otherwise would not likely be implemented in the absence of the proposed expansion.







Impact Assessment

- The detailed impact assessment required expertise in the following disciplines:
 - ✓ Biology (terrestrial and aquatic);
 - ✓ Geotechnical;
 - ✓ Groundwater;
 - ✓ Atmospheric (acoustic and air quality);
 - ✓ Surface water;
 - ✓ Socio-economic;
 - ✓ Visual;
 - ✓ Traffic;
 - ✓ Archaeological/cultural; and
 - ✓ Planned land use.







Impact Assessment – Natural Environment Mitigation Strategies

- Site design to mitigate potential for impact to groundwater. Also allows opportunity to address existing groundwater issues.
- Erosion and sediment controls to be implemented during construction (e.g. use silt fences to reduce risk of soil washing into watercourses).
- Woodland edge management (e.g. avoid using heavy machinery over roots of edge trees).
- Wildlife impact management during construction (e.g. avoiding bird nesting seasons when clearing).
- Apply a vegetative cap on final landform.
- Reforestation following closure to compensate for removal.
- Manage storm water to remove sediment and ensure no increase in peak flows in adjacent watercourses.









Impact Assessment – Social Environment Mitigation Strategies

- Dust management to include hard surface perimeter road and dust mitigation as necessary.
- Sound attenuation berm adjacent to south-west corner of compost pad.
- Implementation of a vermin and wildlife management plan.
- Landfill gas management to minimize green house gas emissions.
- Permanent and/or portable odour neutralizing spray system.
- Development of an odour management plan for landfill mining to include consideration of meteorological conditions, periphery odour misting, area of exposed waste, frequent application of cover, bypass screening of odourous waste; use of chemical and biological neutralizers, etc.
- Complete technical review of Highway 17/Fifth Line intersection and sight distance improvements.
- Rezone south-west portion of the property.
- Manage future development in the vicinity of the site.









Impact Assessment –Communication, Monitoring and Reporting

- Undertake a comprehensive ground and surface water monitoring program and report the results annually.
- Review the site development and operations annually, identify areas for improvement and report the results.
- Complete National Pollutant Release Inventory (NPRI) and landfill gas management reporting annually.
- Monitor future traffic volumes and Hwy 17/Fifth Line intersection operations.
- Monitor onsite and offsite odours and proactively manage mining operations.
- Monitor stormwater quality discharge from onsite ponds.
- Maintain regular communication with local residents
- Maintain a formal complaint recording and response procedure.





Next Steps

- Conduct Public Open House – Tuesday February 9, 2016.
- Review all input received and modify impact mitigation as needed.
- Prepare the Design and Operation Report for the site.
- Prepare Environmental Assessment Document.
- Issue the EA Report including the D&O report to the MOECC.





COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Melanie Borowicz-Sibenik, Assistant City Solicitor/Senior Litigation Counsel & Acting City Solicitor

DEPARTMENT: Legal Department

RE: Carbon Monoxide By-law (Housekeeping)

PURPOSE

The purpose of this report is to recommend that City Council repeal By-law 2009-167 which amends the City's repealed Carbon Monoxide By-law 2009-82.

BACKGROUND

On March 23, 2015, City Council passed By-law 2015-57, which repealed the City's Carbon Monoxide By-law 2009-82. A further review determined that By-law 2009-167 which amended By-law 2009-82 remains in force.

ANALYSIS

With the repeal of By-law 2009-82, By-law 2009-167 should be repealed for accuracy.

IMPACT

Not applicable.

STRATEGIC PLAN

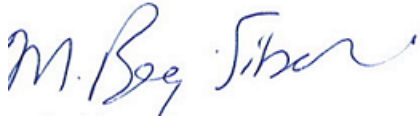
Not applicable.

RECOMMENDATION

It is therefore recommended that Council take the following action:

That By-law 2016-19, being a by-law to repeal By-law 2009-167, be passed in open Council this 8th day of February, 2016.

Respectfully Submitted,



Melanie Borowicz-Sibenik
Assistant City Solicitor/Senior Litigation
Counsel & Acting City Solicitor

MBS/da

LEGAL\STAFF\COUNCIL REPORTS\2016\CARBON MONOXIDE BY-LAW HOUSEKEEPING.DOCX



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Melanie Borowicz-Sibenik, Assistant City Solicitor/Senior Litigation Counsel & Acting City Solicitor

DEPARTMENT: Legal Department

RE: Lane Closing Application – Browns Subdivision

PURPOSE

The purpose of this report is to seek Council's approval to close and convey a lane in the Browns Subdivision, Plan 453.

BACKGROUND

The Legal Department received a petition to close and convey part of the public lane described as:

PIN 31574-0063 LANES PL 453 KORAH LYING W OF LT 110 –
115 PL 453; SAULT STE. MARIE.

The request was circulated to various City departments for their comments.

There were no objections received.

ATTACHMENT

Attached as Schedule "A" is a copy of a portion of Map 40, showing the lane as "Subject Property".

ANALYSIS

Not Applicable.

IMPACT

There is no significant financial impact associated with this matter.

STRATEGIC PLAN

Not Applicable

RECOMMENDATION

It is therefore recommended that Council take the following action:

By-law 2016-20 being a by-law to assume the lane for public use and establish it as a public lane and By-law 2016-21 being a by-law to stop up, close and authorize the conveyance of the lane have been prepared for your consideration and appear elsewhere on the Agenda. These by-laws are recommended for your approval. By-law 2016-21 is before Council for the first and second reading this evening.

Respectfully Submitted,



Melanie Borowicz-Sibenik
Assistant City Solicitor/Senior
Litigation Counsel &
Acting City Solicitor

MBS/md
Attachment

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2F SF	SF	2F	SF	SF	SF
SF	2F SF	SF	SF	SF	SF
431	435	439	443	447	451
486					

422	SF				
440	SF				
444	SF	SF	SF	SF	SF
448	SF	SF	SF	SF	SF
452	SF	SF	SF	SF	SF
456	SF				

424	428	427
48	428	427
428	428	427
428	428	427
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SF	SF	SF	SF	SF	SF
SF	SF	SF	SF	SF	SF
383	385	389	391	393	403
411	415	419			

384	2F SF	387	383		
388	SF	391	395	405	407
392	SF	399	409	413	417
396	SF	403	411	415	419
400	SF	407	411	415	419
404	SF	411	415	419	423

384	SF	387	383		
388	SF	391	395	405	407
392	SF	399	409	413	417
396	SF	403	411	415	419
400	SF	407	411	415	419
404	SF	411	415	419	423

42	SF				
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336	SF	337			
342	SF	341			
346	SF	345			
352	SF	353			
356	SF	357			
360	SF	363			
366	SF	368			
368	SF	367			
374	SF	371			

336	SF	337			
342	SF	341			
346	SF	345			
352	SF	353			
356	SF	357			
360	SF	363			
366	SF	368			
368	SF	367			
374	SF	371			

308	3F	310	3F	316	COM	320	COM	324	2F
98	SF	90	COM	86	2F	82	SF	78	SF
86	2F	82	SF	78	SF	74	SF	70	SF
74	SF	70	SF	66	SF	62	SF	58	SF
62	SF	58	SF	54	SF	50	SF	46	SF
50	SF	46	SF	42	SF	38	SF	34	SF
42	SF	38	SF	34	SF	30	SF	26	SF
30	SF	26	SF	22	SF	18	SF	14	SF
22	SF	18	SF	14	SF	10	SF	6	SF
10	SF	6	SF	2	SF				

323	SF	327	SF	333	SF	337	SF	341	SF	345	SF	349	SF
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The map shows the intersection of **ST. ANDREWS TERR** and **WEST STREET**. A **Railway** line runs diagonally across the map. **PARKING** areas are marked near the intersection and along the railway. **EDINBURGH** is labeled in the bottom right corner.

West Street lots (from top to bottom):

- 125 SF
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Subject Property

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COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Peter Tonazzo, MCIP, RPP, Planner

DEPARTMENT: Engineering and Planning Department

RE: Telecommunications Tower Policy (2)

PURPOSE

On February 23, 2015 Council passed the following Resolution:

Moved by: Councillor Christian

Seconded by: Councillor Butland

Whereas many cities in Ontario have adopted Communication Tower location policies for their communities; and

Whereas Sault Ste. Marie does not currently have such a policy; and

Whereas such a policy is needed to establish and articulate clear objectives for the location of communications towers in Sault Ste. Marie; and

Whereas there are currently 14 communications towers in Sault Ste. Marie with additional towers likely to be placed in the future; and

Whereas Industry Canada requires a Letter of Concurrence from the Municipality as part of their approval process;

Now Therefore Be It Resolved that City Council ask the Planning Advisory Committee to prepare a draft Communication Tower location policy for Council's consideration.

BACKGROUND

On September 8, 2014 Council adopted a Telecommunications Towers Public Consultation Policy. This policy outlined the required consultation procedures to be undertaken when siting a new telecommunications tower.

Over the past several years, Bell Canada has been attempting to site a tower in the Dacey/River Road area. A number of area residents are against the placement of the tower at this location, which prompted Council to request the creation of a more comprehensive policy that includes locational design criteria.

ANALYSIS

Under the *Radiocommunication Act*, the Federal Minister of Industry has the sole jurisdiction over inter-provincial and international communication facilities. The final decision to approve and licence Antenna Systems (including telecommunications towers) is made by Industry Canada.

Industry Canada's *Radiocommunication and Broadcasting Antenna Systems Client Procedures Circular (CPC-2-0-03)* outlines the process that must be followed by proponents seeking to install or modify antenna systems. Under this regulation, proponents are required to notify and consult with the Municipality (Land Use Authority) and local landowners/tenants within a prescribed distance from the proposed antenna.

The result is a process whereby Industry Canada is the sole approval authority; however proponents are required to consult with the local authority and residents.

Role of the Municipality

The ultimate role of the Municipality is to issue a '*Statement of Concurrence or Non-concurrence*' to the proponent and Industry Canada. The statement considers land use compatibility, responses from affected residents and the proponent's adherence to the Municipality's Telecommunication Tower Policy, where one exists.

The Municipality also guides and facilitates the siting process by:

- Communicating to proponents the particular amenities, sensitivities, planning priorities and other relevant characteristics of the area.
- Developing preferred design and locational guidelines for antenna systems
- Establishing a community consultation process.

Role of the Proponent

Proponents must strategically locate telecommunications towers to satisfy technical criteria and operational requirements in response to public demand. Throughout the siting process, proponents must adhere to Industry Canada's siting guidelines, which are generally mirrored in local policies, including:

- Co-location – Investigating, sharing or using existing infrastructure before proposing new antenna structures.
- Contact the Municipality – To determine local requirements, including design guidelines, locational criteria and consultation protocols.
- Undertake public notification and consultation, and record all 'reasonable and relevant concerns', which are then submitted to the Land Use Authority and Industry Canada.

In addition, proposed telecommunications towers must adhere to the following Federal Regulations:

- *Health Canada's Safety Code 6* – Limits of Human Exposure to Radiofrequency Electromagnetic Fields.
- *The Canadian Environmental Assessment Act*
- NAV Canada and Transport Canada's painting and lighting requirements for aeronautical safety.

Role of Industry Canada

Industry Canada ultimately approves applications to site new telecommunications towers. Industry Canada also has a dispute resolution process in cases where proponents cannot achieve a letter of concurrence from the Municipality.

Reasonable and Relevant Concerns

Throughout Industry Canada's regulations, proponents are only required to address 'Reasonable and Relevant Concerns'.

Examples of Reasonable and Relevant Concerns:

- Why is the use of an existing antenna system or structure not possible?
- Why is an alternate site not possible?
- What is the proponent doing to ensure that the antenna system is not accessible to the general public?
- How is the proponent trying to integrate the antenna into the local surroundings?
- What options are available to satisfy aeronautical obstruction marking requirements at this site?
- What are the steps the proponent took to ensure compliance with the general requirements of the Canadian Environmental Assessment Act, Safety Code 6 and any other applicable regulations?

According to Industry Canada, concerns that are NOT relevant include:

- A dispute relating to the proponent's service, but unrelated to the antenna installation.
- Potential effects that the proposed antenna system will have on property values or municipal taxes.
- Questions whether the *Radiocommunication Act*, Safety Code 6, local by-laws, other legislation, procedures or processes are valid or should be reformed in some manner.

Municipal Review of Existing Telecommunication Tower Policies

The following telecommunication tower policies were reviewed:

1. Sarnia
2. Hamilton

3. Milton
4. Barrie
5. Sault Ste. Marie
6. Thunder Bay
7. Timmins
8. North Bay
9. Sudbury

Most policies were consistent with Industry Canada's default consultation protocol, especially as it relates to the public consultation process. There also exists consistency among most local policies in terms of process, locational criteria and design guidelines.

The following matters are addressed in each of the policies reviewed:

Public Consultation Process

The public consultation and timing provisions of the policies reviewed were much the same, and largely based upon Industry Canada's default consultation protocol.

Exemptions

Most policies contained exemptions whereby certain installations/maintenance are not required to undertake the consultation process or adhere to any other provisions of a particular policy. More specifically:

1. Height – Most municipalities exempt towers proposed to be less than 15m tall.
2. Locational – Some municipalities exempt towers proposed to be located within certain zones/areas (i.e. Industrial) so long as they are at least 120m from a residential zone boundary or other sensitive use.
3. Repair and Maintenance – Most municipalities reviewed do not regulate repair and maintenance activities, provided the tower height is not increased. Others allow towers to be increased by not more than 25% without consultation.
4. Temporary installations – of less than 3 months were generally exempt.
5. Sudbury and Thunder Bay utilize a different approach, whereby certain installations are determined to be 'insignificant structures' while others are 'significant structures'. This determination is based upon the tower's height and location. The consultation process for insignificant structures is less onerous than for significant structures.

Complete Application Requirements

Most municipalities contained complete application requirements, more specifically:

1. Pre-consultation – Required by most municipalities prior to initiating the siting process.

2. Site Selection and Justification Report – Outlining the rationale and purpose of the facility, description of the tower and potential alternative locations and co-locations.
3. Site Plan, Key Map and Elevation Drawings
4. Colour Photographs – depicting current site conditions and proposed superimposed tower.

Locational and Design Criteria

Of the municipal policies reviewed, all but Thunder Bay, Timmins and Sault Ste. Marie (existing) contained specific location and design policies. Municipalities do not have the authority to directly regulate the placement and design of Federally controlled telecommunication towers. This is evident in the wording utilized to communicate locational/design criteria. Phrases such as ‘it is the Municipalities preference’, ‘should’ and ‘encourage’ are utilized.

Specific Locational and Design Criteria include:

1. Encourage co-location and the use of existing structures and buildings, in an attempt to minimize the number of towers.
2. Discourage towers from locating in residential areas, or within 120m of a residential zone boundary.
3. Avoid significant views and vistas.
4. Discourage towers from locating in areas within or adjacent to Natural Heritage Features or Areas, or upon lands with significant constraints or hazards.
5. The design of towers and accessory buildings should be such that the scale and visual impact is reduced.
6. Towers should be sited in a manner that maximizes setbacks from property lines.

As previously mentioned, there exists a great deal of consistency among local telecommunication tower policies. This is likely due in part to the fact that such facilities are federally regulated, and the municipality does not hold the ultimate approval authority. The attached telecommunications tower policy recommended for adoption, is largely consistent with other local policies, as well as Industry Canada’s default protocol, which is utilized in areas without a local policy.

CONSULTATION

As previously mentioned, a proposed tower in the Dacey/River Road area precipitated Council’s request to produce a comprehensive telecommunications tower policy. As such, Planning staff has been communicating on an ongoing basis with several concerned neighbours, as well as representatives from Bell Canada and Industry Canada.

The Planning Advisory Committee (PAC) was instrumental in developing the proposed telecommunications policy.

Public Open House

On October 28, 2015, the Planning Advisory Committee hosted a public open house to discuss the proposed policy. Public notice was given in accordance with Planning's normal procedures. Stakeholders were sent notice, and an ad was placed in the Sault Star and on the City's website 20-days prior to the open house.

Nine people attended the meeting, including one Ward Councillor, 6 residents in the Dacey/River Road area, and 2 individuals seeking to locate telecommunication towers on properties they own.

The following is a summary of the comments that were received as a result of the open house.

General Comments/Questions

- There appears to be reliable scientific research questioning whether enough is known to categorically state there are no long term health effects to those residing in close proximity to a Cell Tower.
 - According to Industry Canada, questions related to health impacts are not 'reasonable or relevant', and are beyond the scope of the telecommunications tower siting process and should be directed to Health Canada.
- Clarification that Telecommunication Towers are Federally regulated.
 - Although federal regulations require proponents to consult with municipalities, towers are not approved at the local level. Municipalities simply provide a letter of 'concurrence' or 'non-concurrence' to the proponent who then proceeds to Industry Canada for approval. If the proponent receives a letter of non-concurrence, the matter goes through Industry Canada's Dispute Resolution Process. Neither the Municipality nor concerned residents are directly involved in this process.

Specific Suggestions

3.0 Definitions – Reasonable and Relevant Concerns

- The definition of Reasonable and Relevant Concerns should clearly indicate that Safety Code 6 relates to health concerns.
 - This section has been amended as recommended.

Appendix A - Application Fee \$500

- Suggestion that this fee is too low.
 - Planning staff is of the opinion that the application fee of \$500 is commensurate with financial and resource costs associated with assessing the overwhelming majority of applications to site a tower.

The fees will be reviewed annually as part of the User Fee By-Law review. If warranted, the fee can be increased at that time.

4.1.6A&C – Process Overview – Municipal Decision

- Under the draft policy it is the Planning Director's decision to issue a letter of concurrence or to request a decision of Council, based upon whether or not there remain 'reasonable and relevant' concerns. It is suggested that Council make all decisions.
 - The Planning Advisory Committee discussed the merits of requiring a Council decision on all telecommunication tower proposals, but felt that it is appropriate maintain the currently proposed process. The vast majority of local tower proposals have proceeded with no objections.

7.3 Concluding the Public Consultation

- Upon completion of the public consultation process, the proponent is required to provide the city with complete records of minutes, open house attendees, comments received and responses given. It is suggested that there should be a minimum timeframe for which the proponent must supply this information to the City.
 - A minimum timeframe to provide the City with required information is appropriate. Technically, without a timing provision, the proponent could delay for months or even years, then approach the City for a letter of concurrence. The policy has been amended to require the proponent to supply the City with the required materials not later than 60-days after the public consultation has been concluded.

8.1.2 Locational Criteria – Peer Review of Site Justification

- The burden of proof is on the proponent to provide a detailed rationale as to why a tower must be located within, or in close proximity to a residential zone. The City does not have the expertise (such as an RF Engineer) to adequately assess some of the technical rationale required. Could a clause be included that allows the municipality to hire a peer reviewer, at the cost of the proponent?
 - After much discussion, the Planning Advisory Committee and Staff felt that requiring a peer review would not be appropriate in this instance. Proponent justifications will include recommendations made by Professional (RF) Engineers who are required by their professional association to maintain high ethical standards. In addition, to the proponent's technical and land use criteria utilized to identified preferred locations, identifying a willing land owner to site the tower is equally important.

Public notice was also provided in advance of Council's meeting to consider adopting the attached policy. Up to the drafting of this report, no comments or objections have been received.

SUMMARY

Given the widespread use of cellular phones, one could argue that telecommunications towers have become an essential service or utility, much like electrical, water or sewer infrastructure.

According to the cellular industry, new towers in urban environments are generally required to increase capacity and alleviate coverage issues, rather than introduce coverage to an area. The industry has indicated that a sharp increase in cellular data use in residential areas has created the need to site towers within or close to residential areas, in order to alleviate coverage issues and increase capacity.

Consequently, the need for a comprehensive policy which outlines the Municipality's locational and design preferences is timely. Although some stakeholders would prefer an outright ban on any towers in residential areas, this is not feasible, or even possible, given the federal jurisdiction of telecommunication towers.

It is Planning Staff's opinion that the attached policy clearly outlines a comprehensive public engagement protocol. The locational and design preferences are intended to balance the need to protect the aesthetics of sensitive areas such as residential neighbourhoods, while at the same time recognizing that in some cases locating a tower outside of a residential area may not be possible. In such cases a detailed justification is required, along with site specific design features aimed at mitigating the overall impact of the tower, which is generally one of aesthetics. Finally, where there remain outstanding concerns or Council is not satisfied that the proponent has adhered to the consultation, locational or design criteria of the policy, a letter of non-concurrence can be issued.

The Planning Advisory Committee supports the Planning Director's recommendation to adopt the proposed Telecommunications Tower Policy.

IMPACT

Approval of the proposed telecommunications tower policy will not directly impact municipal finances. It is anticipated that for the majority of applications, the \$500 application fee will cover staff time required to process the application.

STRATEGIC PLAN

Approval of the proposed policy is not directly linked to any specific policies contained within the Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the Report of the Planner dated 2016 02 08 be accepted as information and that Council approve the attached Telecommunications Tower Policy.

Respectfully submitted,



Peter Tonazzo, MCIP, RPP
Planner

Recommended for approval,



Donald B. McConnell, MCIP, RPP
Planning Director

Recommended for approval,



Jerry Dolcetti, RPP
Commissioner Engineering & Planning

PT:ps

Attachment(s)



Subject: DRAFT TELECOMMUNICATION POLICY

Department/Division: Engineering and Planning – Planning Division

Source: Planning Director – Planning Division

Date: 2015 07 22

Page: 1 of 12

1.0 PURPOSE

This policy establishes a standardized application, consultation and review process to be followed when siting new *telecommunications tower facilities* within the City of Sault Ste. Marie.

2.0 JURISDICTION

New *telecommunication tower facilities* are regulated by Industry Canada and follow Federal protocol and procedures. Industry Canada holds administrative authority and final approval for the proposed tower location and design criteria. All telecommunication towers are exempt from municipal zoning by-laws; however the *proponent* must consult with the 'Local Land Use Authority' (City of Sault Ste. Marie) and area residents prior to siting a tower.

3.0 DEFINITIONS

CO-LOCATION: Where antennas and equipment owned by different proponents share the same tower or structure.

CONSTRAINTS & HAZARDS: Includes natural or built limitations upon a site that could make development unsafe, such as flooding, erosion, dynamic beach movement, unsuitable soils and mine hazards.

LETTER OF CONCURRENCE: A formal letter from the Municipality supporting the proposed tower instalment.

NATURAL HERITAGE FEATURE OR AREA: Features and areas, including wetlands, fish habitat, habitat of endangered or threatened species, significant wildlife habitat and areas of natural and scientific interest, which are important for their environmental and social values as a legacy of the natural landscapes of an area.

PROPONENT: A company or organization proposing to site an antenna system (including contractors) for the purpose of providing commercial or private telecommunication services.

REASONABLE AND RELEVANT CONCERNS: According to Industry Canada, the factors that will determine whether a concern



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is reasonable or relevant are those which relate to the particular amenities or important characteristics of the area surrounding the proposed antenna.

Examples of reasonable and relevant concerns include:

- Why is the use of an existing antenna system or structure not possible?
- Why is an alternate site not possible?
- What is the proponent doing to ensure that the antenna system is not accessible to the general public?
- How is the proponent trying to integrate the antenna into the local surroundings?
- What options are available to satisfy aeronautical obstruction marking requirements at this site?
- What are the steps the proponent took to ensure compliance with the general requirements of the Canadian Environmental Assessment Act, Safety Code 6 and any other applicable regulations?

According to Industry Canada, concerns that are NOT relevant include:

- Disputes' relating to the proponent's service, but unrelated to antenna installations.
- Potential effects that the proposed antenna system will have on property values or municipal taxes.
- Questions whether the Radiocommunication Act, Safety Code 6 (health/safety concerns), local by-laws, other legislation, procedures or processes are valid or should be reformed in some manner.

RESIDENTIAL ZONE: Lands zoned R1, R2, R3, R4, R5 and R6, in Zoning By-law 2005-150, as amended.

TELECOMMUNICATION TOWER FACILITY: Materials and equipment including cellular and other point-to-point wireless



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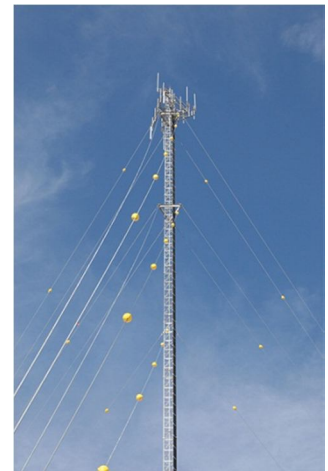
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communication facilities such as radio and TV broadcasters, using a variety of technologies.

TYPES OF TOWER FACILITIES:

Guyed towers are stabilized by pre-stretched steel guyed ropes tethered by masts in a lattice, triangular, square, tapered or straight form.



Self-supported towers are free standing lattice structures with the following features;

- (i) Triangular or square structure
- (ii) Tube legs, angle legs, lattice legs or solid round legs
- (iii) Sections in steel angle or steel tubes
- (iv) Steel angle cross bracing





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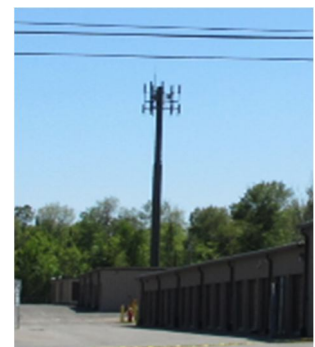
Roof mount towers are masts or towers that are mounted directly to the exterior of a building and can be self-supported or guyed.



Stealth Design Towers are designed and constructed to be integrated into the surroundings in a manner that it appears to be part of that building or structure and not a telecommunication tower or antenna. Examples include, but are not limited to, camouflaging antenna as trees, or within buildings, church steeples, clock towers or flag poles.



Monopole Towers are single pole self-supported towers without guyed wired or supportive lattice.





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4.0 PROCESS OVERVIEW

1. **Preliminary consultation** — the *proponent* must pre-consult with the City prior to making a formal application to erect a *telecommunication tower facility*. During the pre-consultation period, appropriate city staff will be circulated for comments and any additional information requirements will be determined at this time.
2. **Formal application and required fees** — if the proposed installation is not exempt, as outlined in Section 5.0 of this policy, the *proponent* must submit a formal application to the City, as required in Section 6.0 of this policy. Once a formal application has been received and deemed complete by the Planning Director, the information within the application will be available to the public.
3. **Public consultation** — if the proposed installation is not exempt, as outlined in Section 5.0 of this policy, the *proponent* must provide public notice, hold a public meeting, and respond to all written comments in accordance to Section 7.0 of this Policy.
4. **Public comment period** — the *proponent* is required to acknowledge and record all public comments and concerns received during the public comment period, including any comments received from the City. The *proponent* is also required to respond to any *reasonable and relevant concerns*, and keep a record of such responses.
5. **Proposal amendments and resubmission** — where possible, the *proponent* is encouraged to amend the proposal in a manner that appropriately addresses all *reasonable and relevant concerns*.
6. **Municipal decision: Issuance of a letter of concurrence**
 - a) Where no objections have been raised or the *proponent* has addressed all *reasonable and relevant concerns* to



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the satisfaction the Planning Director, the Planning Director shall issue a *letter of concurrence* to the *proponent*.

- b) Where the procedures related to the complete application and/or public notifications have not been followed, to the satisfaction of the Planning Director, a *letter of concurrence* will not be issued to the *proponent*. Alternatively, the *proponent* may restart the process.
- c) If in the opinion of the Planning Director, there remain significant *reasonable and relevant concerns*, a decision of City Council will be required. In these cases, the Planning Director will issue a report to Council, acknowledging whether or not the *proponent* adhered to the complete application requirements outlined in this policy. The Planning Director will also comment upon the degree to which the *proponent* has adhered to the Locational and Design Criteria outlined in Section 8.0 of this policy.

- 7. **Municipal decision: No letter of concurrence** — where a *letter of concurrence* is not issued by the City, the *proponent* may engage in Industry Canada's Arbitration Protocol.

5.0 EXEMPTIONS

The following are exempt from the requirement to consult with the City of Sault Ste. Marie:

- a) *Telecommunication tower facilities* less than 15m above grade
- b) *Co-location* facilities
- c) *Telecommunication tower facilities* located upon buildings or structures provided the height of the tower is not more than 20% of the total height of the building.
- d) and maintenance of existing *telecommunication tower facilities* provided the overall height of the tower, as



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originally constructed, is not increased by greater than 25%, and the tower has existed for at least 12 months.

- e) Temporary installations of less than 3 months for special events or emergency reasons.

6.0 COMPLETE APPLICATION REQUIREMENTS

Unless exempted by the provisions of Section 5.0 of this policy, all proposals for new *telecommunication tower facilities* or modifications to existing towers are required to adhere to the following complete application requirements:

1. Pre-consultation — *proponents* are required to consult with the City prior to making a formal submissions and beginning the public consultation process.
2. Application Fee — as outlined in Schedule A, attached to this policy.
3. Complete application form — Schedule B, attached to this policy.
4. Site selection and justification report — a written statement of the steps taken by the *proponent* to investigate all non-tower and *co-location* options, the rational for eliminating these sites as the preferred location and the rational for the proposed tower location and height.
5. Site plan and map — showing the proposed tower and any accessory structures situated on the site, including setbacks from lot lines, tower height and type, accessory building size and setback, site grading, location of existing buildings, fences, access, parking and existing and proposed landscaping.
6. Elevation drawings — of the proposed tower and accessory structures.



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7. Visual renderings or photographs — of the current site conditions and superimposed tower.
8. Key map — indicating the horizontal distance between the proposed tower installation and the nearest *residential zone*.
9. Description of lighting scheme — a description of the proposed lighting scheme required to adhere to Transport Canada requirements, with special regard for minimizing light pollution and other impacts such as glare or flashing.
10. Attestation of compliance — with Health Canada's Safety Code 6 and Transport Canada's Aeronautical lighting scheme and obstruction marking requirements.
11. Site specific studies — as determined by the municipality during the pre-consultation exercise.

7.0 PUBLIC CONSULTATION

7.1 Public Notice Requirements

The *proponent* shall circulate notice by newspaper advertisement, and regular mail to surrounding property owners within a radius of 120 meters from the property boundaries of the lot in which the tower is located. Ward Councillors and Industry Canada shall also be notified. Notices must be mailed at least 21 days prior to the meeting.

The City will supply the *proponent* with a mailing list of property owners within the required radius.

The notice shall include:

- a) Time, date and location of the public meeting.
- b) Site plan and address of the proposed tower.



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- c) Description of tower height, size, type, material, colour, landscaping and any other proposed changes to the property.
- d) Images of existing conditions and superimposed tower.
- e) Clearly outlined timelines related to public submissions, response and feedback periods as outlined in Section 7.2 of this policy.
- f) Contact information of *proponent*, City staff and Industry Canada.

7.2 Public Consultation: Requirements & Timing

Where public consultation is required, the following timelines will apply:

- a) Notification of public meeting — At least 21 days prior to public meeting.
- b) Written public comments — To be sent to the proponent up to 30 days after the public meeting.
- c) Written response — the *proponent* must acknowledge the receipt of all public comments and provide a written response to all *reasonable and relevant concerns* within 30 days of receiving public comments.
- d) Feedback — the public has an additional 21 days to respond back to the *proponent*.

7.3 Concluding the Public Consultation

Upon completion of the public consultation process, the *proponent* shall provide the City with the following items no later than 60 days after the final feedback date as outlined in Section 7.2d of this Policy:

- a) Record of names, addresses and phone numbers of public meeting attendees.
- b) Minutes of the public meeting identifying issues and concerns discussed at the meeting.
- c) Copies of all written comments received, and the written responses.



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8.0 LOCATION AND DESIGN CRITERIA

8.1 Locational Criteria

In determining an appropriate site for a new *telecommunication tower facility*, the *proponent* should consider the following principles:

1. Sites should be selected to minimize the total number of telecommunication towers required. *Co-location* and locations on existing structures or buildings are strongly encouraged.
2. New towers are strongly discouraged within 120 meters of any *residential zone* boundary. Where a tower is proposed within these locations, a detailed rationale is required.
3. The preferred location of new *telecommunication tower facilities* is in industrial areas, rural areas and utility corridors, whenever possible and technically feasible.
4. New towers are strongly discouraged from locating within or adjacent to *natural heritage features* or areas or upon lands with *significant constraints or hazards*, as identified in Sault Ste. Marie's Official Plan as amended.
5. New *telecommunication tower facilities* are discouraged from locating in areas of topographic prominence or in a manner that would impact a significant view or vista.

8.2 Design Criteria

The following guidelines should be taken into consideration when designing new *telecommunication tower facilities*.

1. The design of the tower and accessory structures should be sympathetic to the surrounding architecture and attempt to



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reduce the scale and visual impact of the *telecommunication tower facility*.

2. The natural landscape of a site should be protected at all times. The planting of trees and shrubs at the tower site is encouraged to enhance the surrounding character.
3. Stealth design techniques and streamlined structures should be used in the design of a new telecommunication tower. Monopole or stealth design techniques are the preferred option for any new *telecommunication tower facility* which must be located within 120 meters of a residential zone.
4. Tower lighting should be designed in a manner that minimizes its impact to surrounding properties.
5. Wherever feasible, towers should be sited in a manner that maximizes setbacks from the property lines of the lot in which the tower is situated. It is the Municipality's preference that at a minimum, towers be setback from the property lines a distance that is equal to or greater than the overall height of the tower.

9.0 GENERAL INFORMATION

General question or enquiries about the policy shall be directed to:

Sault Ste. Marie Planning Division
99 Foster Drive, Level 5
Sault Ste. Marie, ON
P6A 5X6
Ph: 705-759-5368
Fax: 705-541-7165



INFORMATION MANUAL

E-III-10

Subject: DRAFT TELECOMMUNICATION POLICY

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Schedule A

Application Fee: \$500



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Peter Tonazzo, MCIP, RPP, Planner

DEPARTMENT: Engineering and Planning Department

RE: Sourcewater Protection - Risk Management Inspector Appointment

PURPOSE

This Report is seeking Councils approval to appoint Marlene McKinnon as the Risk Management Inspector under the Clean Water Act, 2006, upon completion of the necessary training programs.

BACKGROUND

Under the Clean Water Act, 2006, the Municipality is required to fulfill a number of responsibilities in implementing the Sault Ste. Marie Region Source Protection Plan, which was approved by the Minister of the Environment and Climate Change in March 2015.

On December 2, 2013, Council passed the following Resolution:

Resolved that the report of the Planning Director dated 2013 12 02 concerning the Clean Water Act and Sourcewater Protection be accepted and the following recommendations be approved:

1. That the Planning Division be assigned the role of local Source Water Protection Risk Management Office; and
2. That Council confirm its intention to appoint Peter Tonazzo as the Risk Management Official and Anjum Amin as the Risk Management Inspector once they have completed the necessary training programs; and
3. That Council authorize staff to negotiate with PUC Inc. to enter into a partnership with the City to cover the ongoing costs associated with the Risk Management Inspector position."

ANALYSIS

The Planning Division has been functioning as the Risk Management Office, with Peter Tonazzo acting as Risk Management Official.

As the result of a staffing and workload review, the Sault Ste. Marie Conservation Authority has requested that Council appoint Marlene McKinnon as Risk Management Inspector.

IMPACT

The Sault Ste. Marie Region Conservation Authority will cover all training costs.

STRATEGIC PLAN

Approval of this recommendation is not directly linked to any specific policies contained within the Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

That Council appoint Marlene McKinnon as the Risk Management Inspector subject to completing the necessary training programs.

Respectfully submitted,



Peter Tonazzo, MCIP, RPP
Planner

Recommended for approval,



Donald B. McConnell, MCIP, RPP
Planning Director

Recommended for approval,



Jerry Dolcetti, RPP
Commissioner Engineering & Planning

PT:ps



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Donald B. McConnell RPP, Planning Director

DEPARTMENT: Engineering and Planning Department

RE: Rental Housing Incentive Program - 4

PURPOSE

This report recommends a project for a municipal tax increment rebate under the City's Rental Housing Community Improvement Plan to create a total of 18 new rental units. The subject property is the former St. Veronica's Catholic School at 309 E. Balfour Street.

BACKGROUND

In 2013, City Council approved a Rental Housing Community Improvement Plan under Section 28 of the Planning Act and Section 365.1 of the Municipal Act. This legislation allows municipalities to provide property tax assistance for qualified projects.

The development of additional rental units is important to provide for a range of housing types to match residents' needs; to ensure that the overall supply of affordable housing is maintained; and to provide good short-term housing options for persons wishing to move to Sault Ste. Marie.

The Rental Housing Community Improvement Plan provides for tax rebates on a declining basis over a three-year period (75%, 50%, 25%) with an additional incentive for facilities which support assisted-living programs or where additional barrier free units are constructed.

City Council has previously approved eight projects to create a total of 194 new rental units under this program.

ANALYSIS

An application has been received from Northern Advancement Capital Inc. for the redevelopment of the former St. Veronica's Catholic School building into 18 rental units, each with direct access to the outside.

Seven 1-bedroom and eleven 2-bedroom units will be created. Six of the 2-bedroom units will be two stories in height as shown on the attached floor plans. The remaining portions of the existing building will be demolished.

When this program was put in place, the Ontario Building Code required that 10% of all units be barrier free. To encourage additional barrier free units, the City included an additional incentive for projects which exceed the minimum number required under the OBC. This incentive allows for one additional 75% tax rebate year.

In 2015, the Ontario Building Code was amended to require 15% of all new units to be barrier free.

The applicants are proposing that 6 of the 18 units or 30% be constructed to meet the barrier free requirements of the Ontario Building Code. As such, staff is recommending that the additional incentive be approved for this project.

This application has been reviewed by a City staff committee with representation from Building, Finance and Planning and is recommended for approval.

IMPACT

There is no direct cost to the municipality associated with this approval aside from the deferral of a portion of the taxes during the first four years after project completion. The City will benefit from the increased assessment in future years

STRATEGIC PLAN

This recommendation is not linked to any specific policies contained within the Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Planning Director dated 2016 02 08 be accepted as information and that City Council authorize a four-year incremental tax rebate program (including incentive) for 309 E. Balfour Street subject to:

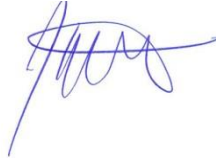
- 1) that the municipal rebate apply only to the increase in assessment resulting from new construction, and
- 2) after the rebate program is completed, the full municipal taxes will apply.

Recommended for approval,

A handwritten signature in blue ink that reads "D.B. McConnell".

Donald B. McConnell, MCIP, RPP
Planning Director

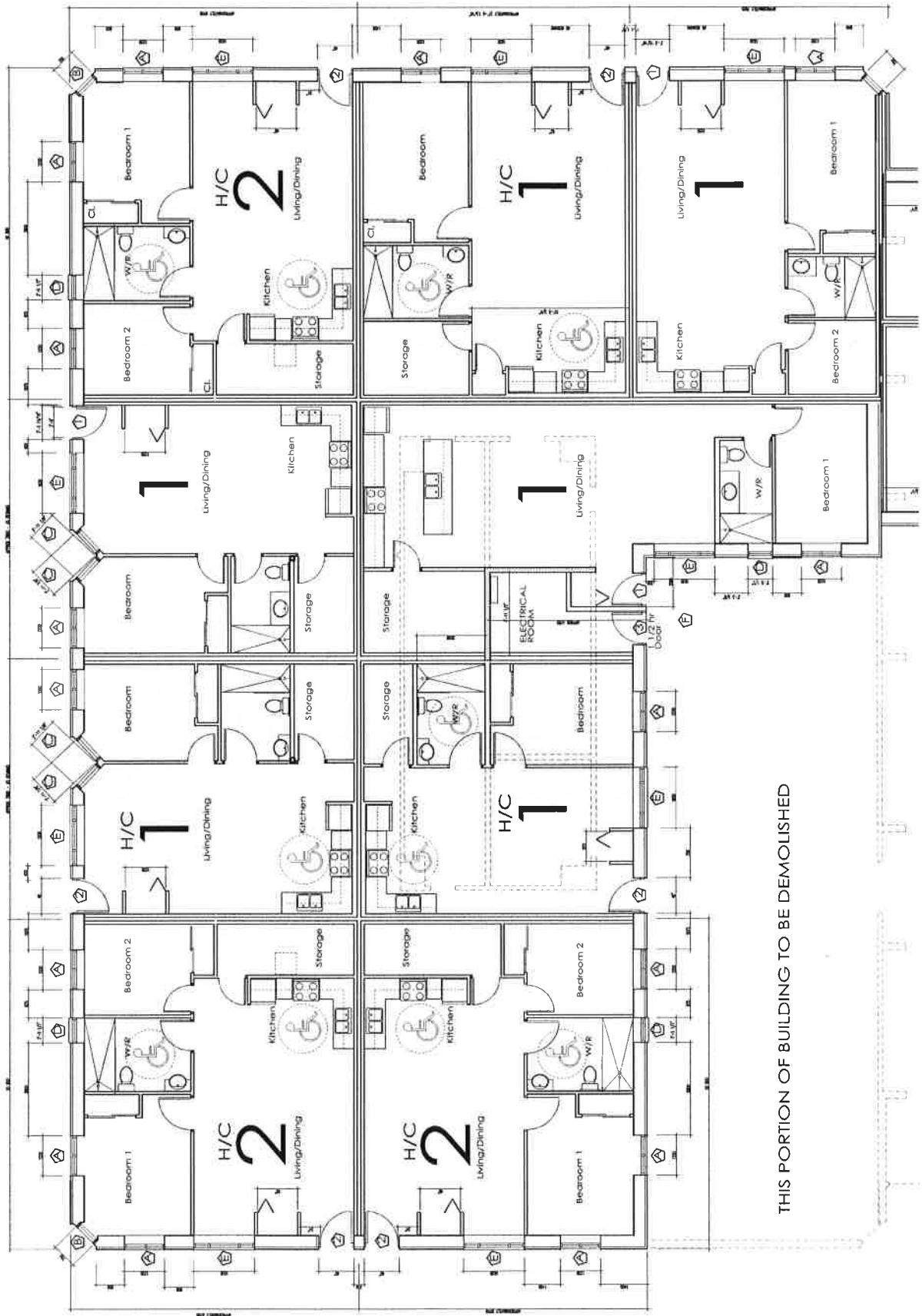
Recommended for approval,

A handwritten signature in blue ink that appears to read "Jerry Dolcetti".

Jerry Dolcetti, RP:P:
Commissioner Engineering & Planning

DBM:ps

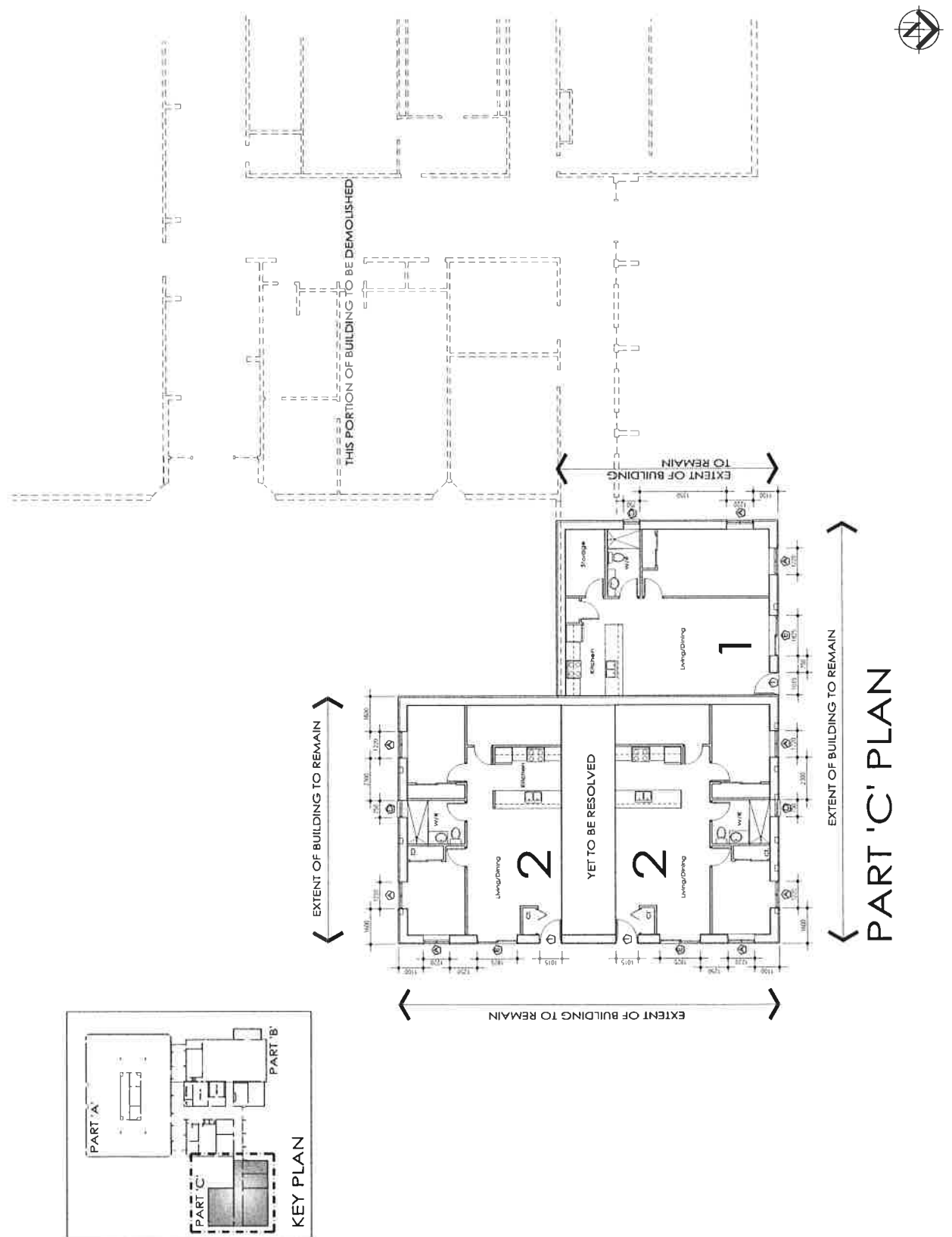
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COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Don Scott, Manager of Transit and Parking
DEPARTMENT: Public Works and Transportation Department
RE: February 2016 Amendment to By-Law 90-305

PURPOSE

The purpose of this report is to update By-law 90-305, which appoints municipal law enforcement officers.

BACKGROUND

By-law 90-305 is a By-law appointing special constables and is amended from time to time.

ANALYSIS (if applicable)

Not applicable.

IMPACT

There is no budgetary impact.

STRATEGIC PLAN

This is an operational activity, not articulated in the strategic plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

By-law 2016-2 appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,

Recommended for approval



Don Scott
Manager of Transit and Parking

Larry Girardi
Commissioner of Public Works
and Transportation



Mr. Don Scott
Manager of
Transit and Parking

Public Works and Transportation
Department
Transit / Parking Division
111 Huron St.,
Sault Ste. Marie, ON P6A 5P9
Tel: (705) 759-5320
Fax: (705) 759-5834

2015 12 01

Nuala Kenny, City Solicitor
Legal Department
Civic Centre

RE: MUNICIPAL LAW ENFORCEMENT OFFICERS

On January 24, 1996 City Council approved By-law 96-15, which amended Schedule "A" to By-law 90-305, being a by-law to appoint Municipal Law Enforcement officers for the issuing of parking infractions on private property.

Schedule "A" of this by-law lists all officers that are eligible to issue tickets. The following individuals have applied to be a Municipal Law Enforcement Officers in regards to parking and have been approved by the Police Services and the Parking Section for this position.

<u>NO.</u>	<u>NAME</u>	<u>EMPLOYER</u>	<u>PROP. LOCATION</u>
653	Biocchi, Christopher	Airport	1-475 Airport Rd.
654	Pavoni, Jake	Nor Pro Security	Regent Pro/Davey Home/GHC/ Huron St. Property/Elgin Tower/AHP/John Rhodes Strathclair Park & dog area/QE Sports Complex
655	Lundrigan, Jordan	G4S Secure	Sault Airport/Hospital

Would you please amend By-law 96-15 with the new attached Schedule "A".

Thank you.

Yours truly,

Don Scott
Manager of Transit and Parking

SCHEDULE "A"

<u>BADGE</u>	<u>SPECIAL CONSTABLE</u>	<u>EMPLOYER</u>	<u>PROPERTY LOCATION</u>
26	MCLEOD, ROD	FLEMING & SMITH	378 QUEEN ST E. & APARTMENTS & 27 KING ST.
30	RENDELL, VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
109	SEBECIC, JOHN	DENTAL BUILDING	946 & 216 QUEEN ST E
138	CAIN, JOSEPH	CITY OF SAULT STE MARIE	BELLUVUE MARINA & BONDAR MARINE & PARK
151	PARR, DEREK	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
153	TASSONE, VITO	TASSONE CHIROPRACTIC	673 QUEEN ST E
163	BUMBACCO, PHILIP	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
178	D'AGOSTINI, ROSEMARY DR.	RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
196	MCGRAYNE, LAURA LEE	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
241	COGHILL, ROBIN	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
248	CHAN, GILBERT	DR. RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
249	CHO, LINDA	DR. RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
253	TRAVSON, TERRANCE	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
267	CORBIERE, JOHN (TED)	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
276	SMITH, DENNIS, ROBERT	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
321	LORENZO, COREY	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
334	MILLER, BRADLEY	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
335	GROSSO, DONALD	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
344	HARPE, KEN	HOLIDAY INN.	320 BAY ST.
346	HAZLETON, MARGARET	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE.SPORTS COMPLEX
366	TROINOW, VICTORIA	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
369	CARMICHAEL, MARY	ONT.FINNISH HOME ASS.	725 NORTH ST.
370	HANSEN, LOUIS	ONT.FINNISH HOME ASS.	725 NORTH ST.
372	BENOIT, ALAIN	ONT.FINNISH HOME ASS.	725 NORTH ST.
374	TAAVEL, ANDRE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
376	FINN, ROBERT	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
391	MCLEOD, HEATHER	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
397	LAFRAMBOISE, YVON	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
400	JOHNSON, MICHAEL	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
410	POYNER, HAROLD	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
411	MOORE, ROBERT	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR/JOHN RHODES/QE SPORTS COMPLEX
420	FABIANO, ANTONIO	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
430	RUSCIO, DOMINIC	MAJOR.CONTRACTING LTD	DAYS INN HOTEL
435	TRAMBLE, GEORGE	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
441	WILSON, DAVID	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
442	MACLENNAN, MATTHEW	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
443	MARCIL, MARK	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
446	HALLIDAY, DANA	SAULT COLLEGE	443 NORTHERN AVE
456	CONYBEARE, KEVIN	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
459	SLEEMAN, RAY	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
460	BOUGIE, DAN	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
463	MORIN, ALEX	CORPS OF COMM.	
464	DITOMMASO, RYAN	2220917 ONT. INC	489 BAY ST/535 QUEEN ST E
465	DELAVALLE, DON	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
470	WOOLEY, NATHANIEL	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
480	TELFORD, JASON	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
481	FORD, BRIAN	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
484	MCLEOD, VIRGINIA	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE.SPORTS COMPLEX
486	LONGO, NADIA	GT.NORTHERN RETIREMEN	760 NORTHERN RD.
487	ROUGEAU, MARISA	GT.NORTHERN RETIREMEN	760 NORTHERN RD.
488	LEFLEUR, MARILYN	GT.NORTHERN RETIREMEN	760 NORTHERN RD.
489	MCQUEEN, WANDA	GT.NORTHERN RETIREMEN	760 NORTHERN RD.
490	LUXTON, JEFF	GT.NORTHERN RETIREMEN	760 NORTHERN RD.
493	BROWN, FRASER	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
501	QUARRELL, ROBERT	PANORMIC PROPERTIES	621,627,631 MACDONALD AVE
502	HAMEL, CHRIS	PANORMIC PROPERTIES	621,627,631 MACDONALD AVE
503	HAMEL, MELANIE	PANORMIC PROPERTIES	621,627,631 MACDONALD AVE
511	ADAIR, BRENDAN	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
512	DIMMA, JUSTIN	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
516	GAY, JAMES	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
517	ROY, BRENDA	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
522	MCDONALD, STEVEN	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
523	MCBRIDE, GUY	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST. PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
526	JOHNSTON, CORY	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
537	GRAWBARGER, KYLE	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
541	DIMMA, WILLIAM	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER

542	RALPH,NANCY	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
547	LIEPA,MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
548	CARON,ROGER	CITY OF SAULT STE MARIE	99 FOSTER DR. (CIVC CENTRE)
552	SENEGAL,DANIEL	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
556	ARCAND,SCOTT	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
562	DEARING,SCOTT	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
565	LISCUMB,GERALD	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
566	SWEET,WILLARD	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
568	PICK,DENNY	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
569	ZEPPIA,JACOB	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
573	RHODES,LILIAN	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
574	BOUCHARD,DARYL	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
580	CHARETTE,ROBERT	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
581	PAVONI,JORDAN	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
582	MAITLAND,DARLA	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
583	MADIGAN,LORRI-ANNE	PANORMIC PROPERTIES	621,627,631 MACDONALD AVE
587	GIULETTI,MATTHEW	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
589	TWENTYMAN,DANIEL	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR/JOHN RHODES/QE SPORTS COMPLEX
594	PELOSO,MATT	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
596	WAGNER,TODD	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
599	BUMBACCO,CARL	CB HOME INSTALTIONS	321 JOHN ST /342,346 ST GEORGE'S AVE.
601	HART,JASON	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
602	GREENWOOD,LESLIE	GREENWOOD HARDWARD	41 ALBERT ST W
603	LAMMING,DAVE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
604	WAGNER,MATTHEW	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
606	SHEWFELT,CHERYL	PANORMIC PROPERTIES	621,627,631 MACDONALD AVE
607	FROST,CHRISTIAN	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
608	ALISAT,THOMAS	ALISATS RUST PROOFING	24 QUEEN ST W
609	ROBINSON,SHAWN	ALISATS RUST PROOFING	24 QUEEN ST W
610	GREGANITI,BARETT	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
611	MIZZI,PRESTON	WENDY'S	1 QUEEN ST W
613	SULLIVAN,SHAWN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
617	SAVAGE,SAMUEL	G4S SECURITY	SAULT AIRPORT / HOSPITAL
618	DEWING,SANDRA	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
619	BERTO,DEBORAH	GATEVIEW REALTY INC.	304-310 ALBERT ST/420A&B MCNABB/715 DOUGLAS/67 ELGIN/47 PRINCESS
620	FERA,NORMAN	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCMEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
622	PROULX,PATRICK	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCMEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
623	AYTON,BENJAMIN	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCMEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
624	MIHAILIUK,JASON	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCMEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
626	CHARRON,ROBERT	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
627	BAKER,WILLIAM	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E
628	DEWAR,JEFFREY	G4S SECURITY	SAULT AIRPORT / HOSPITAL
630	LAFRAMBOISE,CORY	G4S SECURITY	SAULT AIRPORT / HOSPITAL
631	MACMILLER,TYLER	G4S SECURITY	SAULT AIRPORT / HOSPITAL
632	SAVAGE,MATT	G4S SECURITY	SAULT AIRPORT / HOSPITAL
633	HILL,MICHAEL	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
634	TIBBLES,COLLEEN	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E
635	BROUILLARD,BERNARD	EMBE SECURITY	
636	KLYM,TIMOTHY	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
637	TOMASONE,LUIGI	LOU'S AUTOMOTIVE	317 ALBERT ST E
638	SICOLY,TERESA	AIRPORT	1-475 AIRPORT RD.
640	BRUNI,MICHAEL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
641	WILHEM,CHARLES	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
642	COULTER,BRANT	CITY OF SAULT STE MARIE	BELLUVUE MARINA &PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE.SPORTS COMPLEX
643	SHAW,KEVIN	CITY OF SAULT STE MARIE	BELLUVUE MARINA &PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE.SPORTS COMPLEX
644	SANTA MARIE,ROBERT	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCMEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
645	RANDALL,JOSEPH	G4S SECURITY	SAULT AIRPORT / HOSPITAL
646	GOERTZ,ABBY	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCMEKKEN CENTRE/NORTHERN COMMUNITY CENTRE
647	DAFOE,TRUDY	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
648	ELWGREN,STEPHEN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
649	GRAHAM,STEVEN	FENGATE PROPERTY	248 NORTHERN AVE
650	LANG,RICHARD	G4S SECURITY	SAULT AIRPORT / HOSPITAL
651	HUTCHINSON, HILLARY	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES/ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
652	MANGONE,MATTHEW	G4S SECURITY	SAULT AIRPORT / HOSPITAL
653	BIOCCHI,CHRISTOPHER	AIRPORT	1-475 AIRPORT RD.
654	PAVONI,JAKE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHLCAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
655	LUNDRIGAN,JORDAN	G4S SECURITY	SAULT AIRPORT / HOSPITAL



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Nancie Scott, Accessibility Coordinator

DEPARTMENT: Social Services Department

RE: Allocation of Accessibility Reserve Funds for Raised Toilet Fixtures at Seniors Centres

PURPOSE

To obtain council approval for the reallocation of accessibility reserve funds, in the amount of approximately \$8,000, for the purpose of installing eight (8) raised toilet fixtures at the Seniors Drop-in Centre and five (5) raised toilet fixtures at the Steelton Seniors Centre

BACKGROUND

The current *Corporation of the City of Sault Ste. Marie Joint Accessibility Plan 2011–2016* commits to the allocation of barrier removal reserve funds, as required, to the Community Services Department-Seniors Centre for upgrades to remove barriers within the Centres. Users of the seniors Centres have identified this as a barrier within these facilities

ANALYSIS

Statistics Canada reported that 33.2% of Canadian seniors, those aged 65 or older, have a disability. Restrooms prove often to be the biggest barrier to those with mobility disabilities, keeping some people from participation in events that would benefit their overall health. Removing barriers at the Seniors Centres reduces the incidence of social isolation that is so prevalent within the community.

IMPACT

There is no impact as there is currently \$40,493.57 available in Accessibility reserves

STRATEGIC PLAN

RECOMMENDATION

It is therefore recommended that Council take the following action:

That approximately \$8000 be allocated from accessibility reserves and be used for the installation of a total of thirteen (13) raised toilet fixtures at the Seniors Centres

Respectfully submitted,

Recommended for approval



Nancie Scott
Accessibility Coordinator

Mike Nadeau
Commissioner of Social Services



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Nicholas J. Apostle, Commissioner Community Services
DEPARTMENT: Community Services Department
RE: Recognition of Ron Francis

PURPOSE

The purpose of this report is to follow-up on the January 25, 2016 report on this matter and specifically to request Council's direction with regards to recognizing Ron Francis.

BACKGROUND

A report was provided to Council on January 25, 2016 regarding options for recognizing Ron Francis. A copy of the report is attached.

ANALYSIS

Upon review of Council's discussion on this matter, at the January 25, 2016 meeting, staff believes that Council was possibly looking to proceed with one of the two following options:

1. Rename the southerly portion of Bruce Street (from Queen St. to Bay St.) Ron Francis Way. In addition, erect a recognition plaque at the street level. And further, to dedicate some of the banners on the east side of the Essar Centre to Ron's achievements.
2. Rename the Corporate Suite at the Essar Centre.

In the absence of a resolution, staff is requesting direction from Council so that funding may be considered for the 2016 Budget.

IMPACT

Renaming of Lower Bruce Street:

- a) An outdoor commemorative area consisting of a plaque mounted on a decorative boulder and situated in an interlocking brick area is estimated to cost \$7000 to \$8000.

- b) Changing four of the exterior banners on the east side of the Essar Centre is estimated to cost approximately \$5,600 to \$7,200 (\$1,400 to \$1,800 each).
- c) There are no homes or businesses on the lower part of Bruce St., therefore an address change process would not need to be implemented.

Essar Centre Corporate Suite:

The estimated cost for this item depends on the details of the recognition items. Between \$5,000 and \$10,000 should be allowed for suitable naming identification on the exterior of the suite as well as a plaque on the interior of the suite.

STRATEGIC PLAN

This matter is not specifically addressed in the Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Commissioner of Community Services dated February 8, 2016 concerning the recognition of Ron Francis be received and further that Council provide direction regarding how Council wishes to proceed on this matter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "N. Apostle", written in a cursive style.

Nicholas J. Apostle, Commissioner,
Community Services Department



COUNCIL REPORT

January 25, 2016

TO: Mayor Christian Provenzano and Members of City Council
AUTHOR: Nicholas J. Apostle, Commission of Community Services
DEPARTMENT: Community Services Department
RE: Appendix - Feb 8 - Recognition of Ron Francis.docx

PURPOSE

This report is in response to the following Council resolution:

“Whereas Ron Francis was born and raised in Sault Ste. Marie; and Whereas Ron Francis played his minor hockey in Sault Ste. Marie; and Whereas Ron played two seasons with the Soo Greyhounds before being drafted fourth overall in the 1981 NHL entry draft; and Whereas Ron Francis had an outstanding 23-year NHL career, playing for such teams as the Hartford Whalers, Carolina Hurricanes, and the Pittsburgh Penguins; and Whereas Ron ended his playing career by announcing his retirement in 2005. During his career Ron won three Lady Byng Trophies, one Frank J. Selke trophy, one King Clancy trophy and two Stanley Cups; and Whereas in addition to the these awards, Ron reached other major milestones which include having played in 1,731 games – 3rd all-time behind Gordie Howe and Mark Messier, 2nd all-time in assists (1,294) behind only Wayne Gretzky, and fourth all-time in total points(1,798); and Whereas Ron Francis was formally inducted into the Hockey Hall of Fame in 2007, being recognized as a gentleman, sportsman, and quiet superstar; and Whereas Ron is recognized for his community involvement as a volunteer with the Special Olympics, as a philanthropist, and as a business person; Now Therefore Be It Resolved that Council request appropriate staff to consider and recommend a suitable naming opportunity in honour of Ron Francis in recognition of his professional achievements, and as a person who exemplifies what it means to be a truly outstanding citizen of our community.”

This report is provided to Council as information.

BACKGROUND

The resolution was forwarded to both the Parks and Recreation Advisory Committee (PRAC) and the Sault Ste. Marie Hockey Hall of Fame Committee for their consideration and input.

Also, Ron Francis' family was consulted.

In addition, Community Services Department staff met and discussed possible opportunities.

ANALYSIS

The existing arena facilities are already named, either after an individual or through a naming rights process.

The SSM Hockey Hall of Fame provided the following suggestion - Rename the southerly portion of Bruce Street (from Queen St. to Bay St.) Ron Francis Way. In addition, erect a recognition plaque at the street level. Also, install photos depicting Ron during various stages of his playing career, on the main easterly window area of the Essar Centre, similar to what is on the west side of the Essar Centre (see attached photo). Furthermore, the banners on the east side of the Essar Centre could be changed and dedicated to Ron's achievements.

The following suggestions were received from PRAC members:

- Create a "Park of Champions" where athletes, such as Ron Francis, would have a statute erected in their likeness. Bellevue Park might be a suitable location.
- Rename the Corporate Suite at the Essar Centre.
- Name the seat sections at the Essar Centre in recognition of individuals such as Ron Francis.

Ron Francis' family was consulted. They did not have any specific suggestions regarding naming opportunities. However, they are very honoured that the City is looking into naming opportunities to recognize Ron.

Another suggestion received, proposes creating a scholarship fund in Ron Francis' name. Ron was known for excelling in academics while being a high caliber athlete; something that is not easily achieved.

IMPACT

Renaming of Lower Bruce St

- a) Recent municipal outdoor commemorative areas consist of a plaque mounted on a decorative boulder, situated in an interlocking brick area. The cost estimate for this is \$7000 to \$8000.

- b) The exterior banners on the east side of the Essar Centre could be changed to recognize Ron Francis' achievements. The cost to produce and install four new banners is approximately \$1,400 to \$1,800.
- c) Photos of Ron Francis during various stages of his playing career could be installed on the central exterior window area of the Essar Centre. The estimated cost to supply and install this feature is between \$12,000 and \$15,000.
- d) There are no homes or businesses on the lower part of Bruce St., therefore an address change process would not need to be implemented.

Park of Champions

- a) It is estimate that **one** statue would cost between \$7000 - \$10,000.
- b) An outdoor commemorative area would be an additional \$7000 to \$8000

Essar Centre Corporate Suite

The estimated cost for this item depends on the details of the recognition items. Between \$5,000 and \$10,000 should be allowed for suitable naming identification on the exterior of the suite as well as a plaque on the interior of the suite.

Naming the Seat Sections at the Essar Centre

This item is difficult to provide a cost for as it depends on the details of the recognition. Between \$5,000 and \$10,000 should be budgeted if it is decided to go with this option.

Scholarship Fund

While there are no minimum scholarship fund amounts, should Council decide on this type of recognition then they may want to consider an amount of \$1000. This amount could be split between Algoma University and Sault College. It is proposed that the scholarship fund be awarded annually to one student at each academic institution. Criteria for the scholarship fund would need to be established.

Funding for any of the above options would need to be referred to the 2016 budget.

STRATEGIC PLAN

This matter is not specifically identified in the Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Commissioner of Community Services dated January 25, 2016 concerning recognition opportunities for Ron Francis be received as information and further that should Council authorize proceeding with any of the naming opportunities that the associated estimated cost be referred to the 2016 Budget process.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "N. Apostle", is positioned above the printed name.

Nicholas J. Apostle,
Commissioner, Community Services Department



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Peter Tonazzo, MCIP, RPP, Planner

DEPARTMENT: Engineering and Planning Department

RE: A-2-16-Z – 57 Market Street

PURPOSE

The applicant is seeking Council's approval to permit a basement apartment within the existing single detached dwelling.

PROPOSED CHANGE

The applicant is seeking Council's approval to rezone the subject property from "R2" (Single Detached Residential Zone) to "R2.S" (Single Detached Residential Zone with a Special Exception) to permit a duplex dwelling on the subject property. Furthermore, the applicant is seeking Council's approval to permit required parking to be permitted within the required front yard of the subject property.

Subject Property:

- Location – Located on the south side of Market Street, approximately 38m west of its intersection with Centre Street, civic no. 57 Market Street
- Size – Approximately 19.8m (65') frontage by 61m (200') depth, totalling 1208m² (13,001sq.ft.)
- Present Use – Illegal Duplex

BACKGROUND

There have been no previous applications upon the subject property.

ANALYSIS

Conformity with the Official Plan

The subject property is designated 'Residential' on Land Use Schedule 'C' of the Official Plan (OP).

The following Residential Policies within the Official Plan support this application:

- R.3 Medium density residential dwellings may be integrated into low density areas subject to a rezoning.*
- R.4 Small scale intensification may be permitted in all residential areas unless adequate supporting infrastructure is not available or significant physical constraints exist.*
- R.5 Small scale intensification may include, but not be limited to, rooming, boarding and lodging houses, apartments in houses, infill development and redevelopment.*

The applicant's proposal to permit a basement dwelling unit within the existing home represents a small scale, infill, residential intensification project. Based on discussions with Engineering and PUC staff, the existing infrastructure (sewer, water, electric) can support the additional dwelling unit, and no significant physical constraints exist. Consequently, the proposed application conforms to the Residential policies contained within the Official Plan.

The overall intent of the aforementioned policies is to encourage a mixture of housing types throughout the community. Historically, differing housing types were grouped together or segregated. The result was large blocks of semi's or townhouses with a much higher potential to become marginalized from surrounding areas. Mixing a variety of housing types throughout the community helps to integrate different people at different stages in their lives together, and therefore reduces the potential for a particular area to be marginalized.

Given the relatively limited investment required, it is also recognized that converted single detached dwellings often result in the provision of affordable housing units.

Comments

The applicant is seeking Council's approval to rezone the subject property from "R2" (Single Detached Residential Zone) to "R2.S" (Single Detached Residential Zone with a Special Exception) to permit a duplex dwelling on the subject property. Furthermore, the applicant is seeking Council's approval to permit required parking to be permitted within the required front yard of the subject property.

The applicant has indicated that the main floor unit, in which he resides, contains 2 bedrooms, and the basement unit consists of 1 bedroom. The applicant also wishes to note that the finished basement and 'in-law suite' existed when he purchased the home.

In reviewing applications of this nature, staff generally focuses on the following land use questions:

- Can the required on-site parking be supported?
- Can the site support an appropriate outdoor amenity area?
- Are there any significant physical constraints such as lack of supporting infrastructure?
- Is buffering required?

Referring to the applicant's site plan attached, the home currently has an attached garage with a carport, and a double driveway. The required 2 parking spaces can be accommodated; however a small portion of the required parking space will project into the required front yard. Given the relatively wide boulevard, this projection will not impact the overall character of the area. The required spaces will also be stacked. Stacking of parking spaces is appropriate for duplex dwellings and logistics can be easily managed by the occupants.

With 19.8m (65') frontage and 61m (200') depth, the subject property is a relatively large single detached parcel. There is ample rear yard outdoor amenity space to support the duplex use.

There are no significant physical constraints upon the subject property and existing trunk sewer and water infrastructure is capable of supporting the proposed use.

In this particular case, buffering, such as a fence, is not required. The parking arrangement will remain relatively unchanged, with vehicles parking in the driveway in a manner that is identical to that of surrounding single detached homes.

Consultation

The following departments/agencies commented on the application as part of the consultation process:

- See attached letters – Building Division, Fire Services
- No objections/comments – Engineering, PWT, Municipal Heritage Committee, PUC Services, EDC, Conservation Authority, Accessibility Advisory Committee

The attached comments from Building Division and Fire Services note that it appears the basement was finished, and the basement apartment was created without the benefit of a building permit. Consequently, a number of upgrades may be required, in order to ensure compliance with the Ontario Building Code. This will likely require the applicant to hire a qualified design professional.

Up to the drafting of this report, Planning staff has received one letter of objection which simply states that they do not wish to have the zoning on the subject property changed.

IMPACT

Approval of this application will not impact Municipal finances.

STRATEGIC PLAN

Approval of this application is not linked to any specific policies contained within the Corporate Strategic Plan.

SUMMARY

Provincial and Official Plan land use policies generally support 'residential growth from within' which is referred to as infill development or residential intensification. It is also recognized that basement apartments within existing homes are often affordable units.

The subject property is large enough to support the required on-site parking and adequate outdoor amenity areas for occupants. There are no significant physical constraints on the subject property that would preclude its use as a duplex.

RECOMMENDATION

Resolved that Council accept the report of the Planner dated 2016 02 08 and rezone the subject property from "R2" (Single Detached Residential Zone) to "R2.S" (Single Detached Residential Zone with a Special Exception) to permit, in addition to the uses permitted in an R2 Zone, a duplex dwelling, subject to the following special provisions:

1. That one required parking space be permitted to project into the required front yard of the subject property.
2. That stacked parking be permitted.

Respectfully submitted,



Peter Tonazzo, MCIP, RPP
Planner

Recommended for approval,



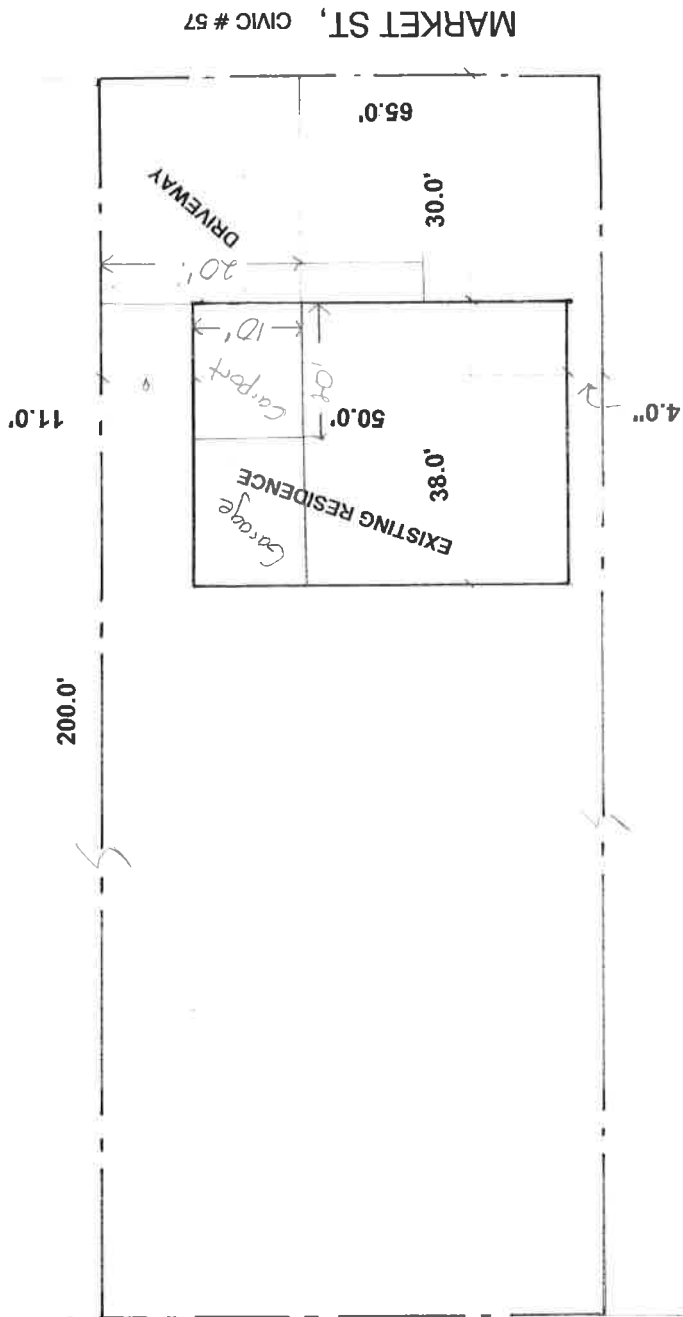
Donald B. McConnell, MCIP, RPP
Planning Director

Recommended for approval,



Jerry Dolcetti, RPP
Commissioner Engineering & Planning

PT:ps
Attachment(s)



PLOT PLAN

SCALE: 1"= 20.0'

DATE: FEB. 2, 2015

DRAWN: RALPH MEDAGLIA



Jerry D. Dolcetti, RPP
Commissioner

Freddie P. Pozzebon, CBCO
Chief Building Official



ENGINEERING & PLANNING
DEPARTMENT

Building Division

2016 01 07

File No. 6593

Memo To: Don McConnell
Planning Director

Memo From: Glen Irwin
Building Inspector

**Re: Application No. A-2-16-Z
57 Market Street**



Please be advised that our office has no record of any inspections being done at the above noted address. The only comment that we have in the Building Division file is that a building permit would have to be taken out for either a finished basement and or duplex, with a stamped letter from a qualified Professional Engineer indicating that all required inspections have passed and meet the Ontario Building Code.

Sincerely,

Glen Irwin
Building Inspector

GI/ds

Mike Figliola
Fire Chief

Paul Milosevich
Deputy Fire Chief
Fire Prevention & Education



**SAULT STE. MARIE
FIRE SERVICES**

December 31, 2015

To: Donald B. McConnell, MCIP, RPP
Planning Director

Re: Rezoning Application – No. A-2-16-Z
57 Market Street

On February 2, 2015, Fire Services was made aware of an existing basement apartment referred to in the above noted application. As a result of inspecting the property, Fire Services provided the owner written direction to establish through the Building Division the approval of two dwelling units and further to ensure the building was compliant with all regulatory codes pertaining to a multi-unit occupancy. Fire Services order further stated that any exposed combustible insulation shall be protected (covered) and/or removed as per Ontario Fire Code Article - 2.11.1.2.

As a result, the owner stated that he initiated the process to get the proper approval for the basement apartment with the Building Division. Further, On March 19, 2015 the owner discloses to Fire Services that he has corrected the issues concerning exposed insulation. On March 23, 2015, the Building Division reports to Fire Services that the owner has contacted them and will follow-up on the legitimacy of the lower level apartment and take corrective action.

Depending on Building Divisions course of action, there may be application of Ontario Fire Code, Section 9.8 – **Two Unit Residential Occupancies**. Currently, Fire Services has left the issue with Building Division to establish a time frame regarding when the second unit was created and further, if zoning approval will permit a second unit. Fire Services is awaiting a response from Building Division.

If you have any further questions, please contact me at 705-949-3377 extension # 233.

Yours truly,

Paul Milosevich – Deputy Fire Chief – Fire Prevention
Sault Ste. Marie Fire Services

PM/ks

Peter Tonazzo

From: [REDACTED]
Sent: Tuesday, January 19, 2016 10:39 AM
To: Peter Tonazzo
Subject: Application A-2-16-Z
Attachments: butterfly_top.gif; butterfly_bottom.gif

This is Nicky Boreham of 25 Market St.
I am to keep the same zoning R2
I do not wish to change the zoning to R2S for Jason Chiilelli (Application A-2-16-Z)

Thanks

Nicky Boreham
25 Market st



FREE Animations for your email

[Click Here!](#)



2012 ORTHO PHOTO

57 MARKET STREET

Planning Application: A-2-16-Z

Legend



Subject Property = 57 Market Street



METRIC SCALE
1 : 2300

ROLL NUMBER
010-046-059-00

MAP NUMBERS
32 & 1-35

MAIL LABEL ID
A-2-16-Z



EXISTING ZONING MAP

57 MARKET STREET

Planning Application: A-2-16-Z

Legend

 Subject Property = 57 Market Street

 R2 - Single Detached Residential Zone; R2hp

 R4 - Medium Density Residential Zone

 PR - Parks and Recreation Zone



METRIC SCALE
1 : 2300

ROLL NUMBER
010-046-059-00

MAP NUMBERS
32 & 1-35

MAIL LABEL ID
A-2-16-Z

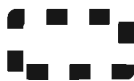


SUBJECT PROPERTY MAP

57 MARKET STREET

Planning Application: A-2-16-Z

Legend



Subject Property = 57 Market Street



METRIC SCALE
1 : 2300

ROLL NUMBER
010-046-059-00

MAP NUMBERS
32 & 1-35

MAIL LABEL ID
A-2-16-Z

Malcolm White

From: Peter Tonazzo
Sent: Friday, February 05, 2016 1:57 PM
To: Malcolm White
Subject: FW: App.# A-2-16-Z

From: gordsharp@shaw.ca [<mailto:gordsharp@shaw.ca>]
Sent: Friday, February 05, 2016 12:57 PM
To: Peter Tonazzo
Subject: Fw: App.# A-2-16-Z

-----Original Message-----

From: inasharp@shaw.ca
Date: 2/5/2016 12:49:48 PM
To: [Peter Tonazzo](#); [gord](#)
Subject: App.# A-2-16-Z

I do not want to change the zone R2 (Single Detached Residential Zone) to R2.S (Single Detached Residential Zone with a Special Exception).

It would only be a short time before they decide to remove the roof and add another level for apartments.

Also sending to my husband for his signature.

Ina Caple Sharp
93 Market St.
S.S. Marie, Ont.
P6A 4T4

Phone 705-759-6058

Gordon Sharp I do not want to change the zone R2 to R2.S



COUNCIL REPORT

February 8, 2016

TO: Mayor Christian Provenzano and Members of City Council

AUTHOR: Steve Turco, MCIP, RPP, Planner

DEPARTMENT: Engineering and Planning Department

RE: A-3-16-Z.OP – 445 Sherbourne Street

PURPOSE

The applicant is seeking Council's approval to permit the repair and maintenance of automobiles and light trucks but excluding heavy equipment sales, repair and maintenance.

PROPOSED CHANGE

To facilitate the request, the applicant, Environmental Services Inc. requires an amendment to the City's Zoning By-law and Official Plan. The subject property is designated 'Residential' in the Official Plan. To operate a repair and maintenance services establishment on the subject property, the Official Plan needs to be re-designated by way of a notwithstanding clause to the Residential Policies. The property also requires a change to the existing zoning, from "R3.S" (Low Density Residential Zone with a Special Exception) to "R3.S" (Low Density Residential Zone with an amended Special Exception) adding repair and maintenance services as an additional permitted use.

Subject Property:

- Location – Plan 402 B4, Lot 37 and Lot 38 of the Kehoe and Cozen Subdivision, located on the west side of Sherbourne Street, Civic No. 445 Sherbourne Street.
- Size – Approximately 25 metres (82') Frontage, 39.5 metres (129.7') Depth; Area: 0.09ha (0.24 acres)
- Present Use – Engine (large & small) repair and radiator repair
- Owner – Soo Environmental Services Inc.

BACKGROUND

The building at 455 Sherbourne has been used historically for commercial and light industrial uses. Over the years, the building was used for a property

restoration business, a courier service, and previous to those, an auto body repair shop.

In recent years, the property was purchased by the applicant, and the building was utilized for the repair and maintenance of engine and radiators, vehicles, small engines, as well as the sale, repair and maintenance of heavy equipment (i.e. industrial type vehicles).

The property currently enjoys a special exception zoning, which allows a variety of commercial uses, including auto body repair (within the building only). However, the repair and maintenance of vehicles is not permitted. For this reason, the applicant is seeking Council's approval to operate a repair and maintenance operation only (the applicant is not seeking any approval associated with the sale, repair or maintenance of heavy equipment).

ANALYSIS

Conformity with the Official Plan

The subject property is designated Residential on Schedule "C" of the City's Official Plan. The policies of the Official Plan indicates that residential lands should be used primarily for dwellings, and other uses associated or accessory to residential uses that contribute to the neighbourhood but do not depreciate or affect the residential character.

The plan goes on to state that "small scale commercial users, which are compatible with the residential nature of the area, such as convenience stores, day care centres, home occupations and bed and breakfast establishments" are permitted within lands designated residential.

The applicant is proposing to utilize the property for an automobile repair and maintenance operation, which is typically found in commercial or light industrial areas of the community. For this reason, an amendment to the Residential policies of the Official Plan is required.

Comments

The building is located within a predominantly residential area, and customers needing to get to this location will have to drive through the neighbourhood to get to the site (Sherbourne Street does not have direct access onto Wallace Terrace). It should be noted that there is an existing contractor's yard located approximately 50 metres (164') south of the subject property.

Although the proposed use is not consistent with the Residential policies of the Official Plan, the building has been used historically for commercial and light industrial purposes. Since at least 1975, to approximately 2005, the building was used as an auto body repair shop (conducted within the building only). This use is very comparable in scope to a repair and maintenance service.

Given the historical use of this property for similar functions, Planning staff is recommending approval of this application. However, approval should be conditional on site improvements and provisions to better integrate the operation within the residential area.

If this type of operation were located in a general commercial zone, the property owner would have to provide 3 meters (10') of landscaping along the frontage. From a visual standpoint, Planning staff is recommending a similar 3 meter (10') strip of landscaping along the frontage, from the southerly property line to a distance of 18 meters (59'). It is also recommended that the applicant provide and maintain minimum of 4 trees within this landscaped area. These can be of the developers choice, but should be a minimum height of 1.82 metres (6') at time of planting.

As well, consistent with all commercial developments, it will be the applicant's responsibility to landscape the area between the front property line and the City sidewalk. Attached to this report is a proposed general landscaping layout, prepared by Planning staff, demonstrating the landscaping provisions recommended.

This landscape strip is consistent with the landscape area provided by the two residential properties across the street, and the neighbouring residential units to the south of the subject property. The remaining portion (as well as the City owned laneway) can be used for access and egress. Together, this provides an approximate 11.3 metre (37') access point.

In addition, Planning staff is recommending that no outdoor storage be permitted, except for vehicles awaiting repair, and that all repairs be conducted entirely within the building. A site visit by Planning staff revealed that the applicant is currently utilizing outdoor storage, specifically a C-Can building, as well as a utility trailer in the rear laneway. These will need to be removed as part of the outdoor storage prohibition.

Staff also identified a garbage bin located in the front yard, located within close proximity to the southerly neighbour. As part of new commercial developments, a 3 metre (10') buffer is typically required when a commercial use abuts a residential use. For this reason, staff is recommending that the garbage bin can be located no closer than 3 metres (10") from the southerly property line.

These requirements are recommended to ensure that the operation of the repair and maintenance business is conducted in a manner that is compatible with the residential neighbourhood. Typically, these provisions are regulated through the use of Site Plan Control. However, because this situation is utilizing an existing building, Site Plan Control will not be triggered, and as such, staff is

recommending that these conditions be included in the proposed special exception zoning.

To facilitate the re-use of this building for a repair and maintenance operation, the existing Special Exception zoning for this property needs to be amended. Planning staff are recommending adding repair and maintenance to this special exception, and including the provisions outlined above.

At the time of writing, staff did not receive any neighbour complaints. However, should Council be concerned about the nature of this use operating in a residential area, Council could approve the use on a temporary basis to determine if the activities associated with this operation cause any negative impacts for the neighbourhood.

Consultation

The following departments/agencies commented on the application as part of the consultation process:

- See attached letters – Building Division
- No objections/comments – Municipal Heritage Committee, PUC Services, Fire Services, EDC, Engineering Dept., Accessibility Advisory Committee

Building Division did receive an anonymous complaint about the operation that the building was not zoned for its current use. This complaint precipitated the need for the rezoning, although it should be noted that the applicant was of the understanding that the use was permitted given the building's historical use as an auto body repair shop. No other comments or concerns were received at time of writing this report.

IMPACT

Approval of this application will not impact municipal finances.

STRATEGIC PLAN

Approval of this application is not linked to any specific policies contained with the Corporate Strategic Plan.

SUMMARY

The applicant is seeking to repurpose the existing building at 445 Sherbourne Street for a repair and maintenance operation. This use will include the repair and maintenance of automotive vehicles, but will not include the sale, repair or maintenance of heavy equipment.

Planning staff is recommending both an Official Plan amendment, as well as an amendment to the existing Special Exception zoning, adding repair and maintenance as a permitted use. As well, Planning staff are recommending that

a 3 metre by 18 metre strip of landscaping be provided along the frontage, starting at the southerly property line. This landscape area will require a minimum of 4 trees to be planted and maintained by the applicant.

In addition, staff is recommending that no outdoor storage be permitted (except for cars awaiting repairs), and that all repairs be conducted entirely within the existing building.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Planning Division, dated February 8, 2016 be accepted, and that City Council approve the following:

1. That City Council approves Official Plan Amendment No. 216, re-designating the property, by way of a special exception, to permit a limited number of commercial and light industrial uses, as stipulated in the associated Zoning By-law;
2. That City Council amend Special Exception 86 (747), adding repair and maintenance as a permitted use;
3. That repair and maintenance be permitted, subject to the following:
 - a. That a 3 metre (10') by 18 metre (59') landscape strip be provided along the frontage, beginning at the southerly property line;
 - b. That a minimum of four (4) trees (a minimum of 1.82 metres (6') in height) be planted and maintained
 - c. That no garbage bins are permitted to be stored within 3 metres (10') from the southerly property line;
 - d. That no outdoor storage be permitted, excluding vehicles awaiting repair; and
 - e. That all repair and maintenance be conducted entirely within the existing building.

Respectfully submitted,



Steve Turco, MCIP, RPP
Planner

Recommended for approval,



Donald B. McConnell, MCIP, RPP
Planning Director
Recommended for approval,



Jerry Dolcetti, RPP
Commissioner Engineering & Planning

A-3-16-Z.OP
2016 02 08
Page 6.

ST:ps

Attachment(s)



2012 ORTHO PHOTO

445 SHERBOURNE STREET

Planning Application: A-3-16-Z-OP



METRIC SCALE
1 : 2000

ROLL NUMBER
050-001-088-00

MAP NUMBERS
39 & 1-58

MAIL LABEL ID
A-3-16-Z

Legend



Subject Property = 445 Sherbourne Street



SUBJECT PROPERTY MAP

445 SHERBOURNE STREET

Planning Application: A-3-16-Z-OP



METRIC SCALE
1 : 2000

ROLL NUMBER
050-001-088-00

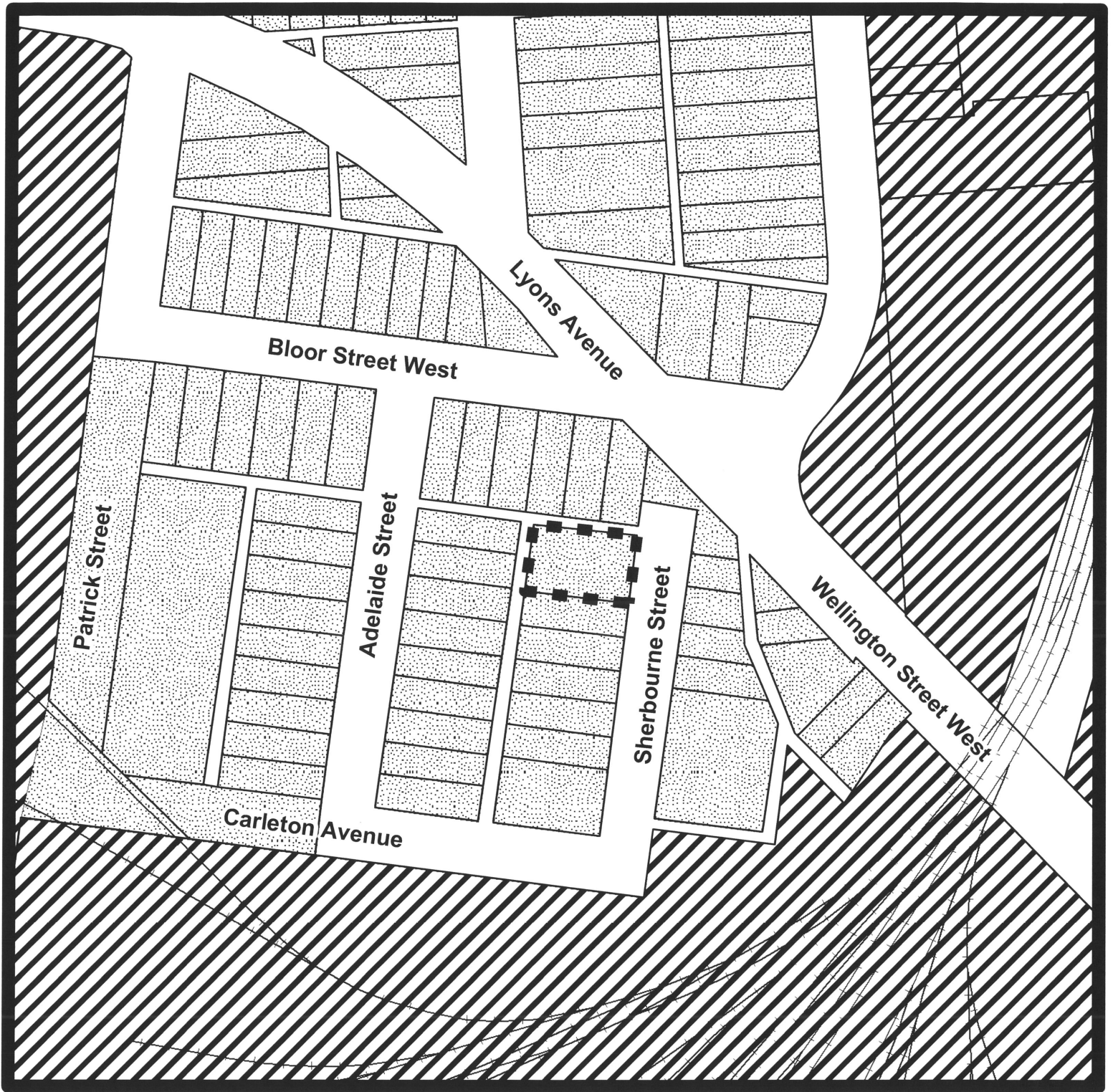
MAP NUMBERS
39 & 1-58

MAIL LABEL ID
A-3-16-Z

Legend



Subject Property = 445 Sherbourne Street



OFFICIAL PLAN LAND USE (Schedule "C")

445 SHERBOURNE STREET

Planning Application: A-3-16-Z-OP

MAIL LABEL ID
A-3-16-Z

MAP NUMBERS
39 & 1-58

 Subject Property = 445 Sherbourne Street

OP LAND USE DESIGNATION

 Residential

 Industrial

ROLL NUMBER
050-001-088-00



METRIC SCALE
1 : 2000

OFFICIAL PLAN
AMENDMENT
NUMBER

**AMENDMENT NO. 216
TO THE
SAULT STE. MARIE OFFICIAL PLAN**

PURPOSE

This Amendment is an amendment to the Text of the Official Plan as it relates to the Residential policies.

LOCATION

Plan 402 B4, Lot 37 and Lot 38 of the Kehoe and Cozen Subdivision, located on the west side of Sherbourne Street, Civic No. 445 Sherbourne.

BASIS

This Amendment is necessary in view to permit a repair and maintenance operation within a Residential area.

The proposal does not conform to Residential Policies set out in the Official Plan.

Council now considers it desirable to amend the Official Plan.

DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO

The Official Plan for the City of Sault Ste. Marie is hereby amended by adding the following paragraph to the Special Exceptions Section:

“Special Exceptions”

144. Notwithstanding the Residential policies of the Official Plan, lands described as Plan 402 B4, Lot 37 and Lot 38 of the Kehoe and Cozen Subdivision, located on the west side of Sherbourne Street, Civic No. 445 Sherbourne may be used for a limited number of commercial and light industrial uses, as stipulated in the associated Zoning By-law.

INTERPRETATION

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.



EXISTING ZONING MAP

445 SHERBOURNE STREET

Planning Application: A-3-16-Z-OP

Legend

- | | | | |
|--|--|---|-----------------------------------|
|  | Subject Property = 445 Sherbourne Street |  | M2 - Medium Industrial Zone; M2hp |
|  | R3 - Low Density Residential Zone |  | M3 - Heavy Industrial Zone |
|  | R4 - Medium Density Residential Zone |  | PR - Parks and Recreation Zone |
| | |  | S-# = Special Exception Zoning |



METRIC SCALE
1 : 2000

ROLL NUMBER
050-001-088-00

MAP NUMBERS
39 & 1-58

MAIL LABEL ID
A-3-16-Z

Pat Schinners

From: Don McConnell
Sent: Wednesday, January 13, 2016 5:22 PM
To: Pat Schinners
Subject: FW: A-3-16-Z.OP - 445 Sherbourne Street

From: Frankie Bumbaco
Sent: Wednesday, January 13, 2016 9:15 AM
To: Don McConnell
Subject: A-3-16-Z.OP - 445 Sherbourne Street

The building division has no objections to the proposed rezoning at 445 Sherbourne Street, however our office did receive an anonymous complaint that the building was not zoned for its current use.

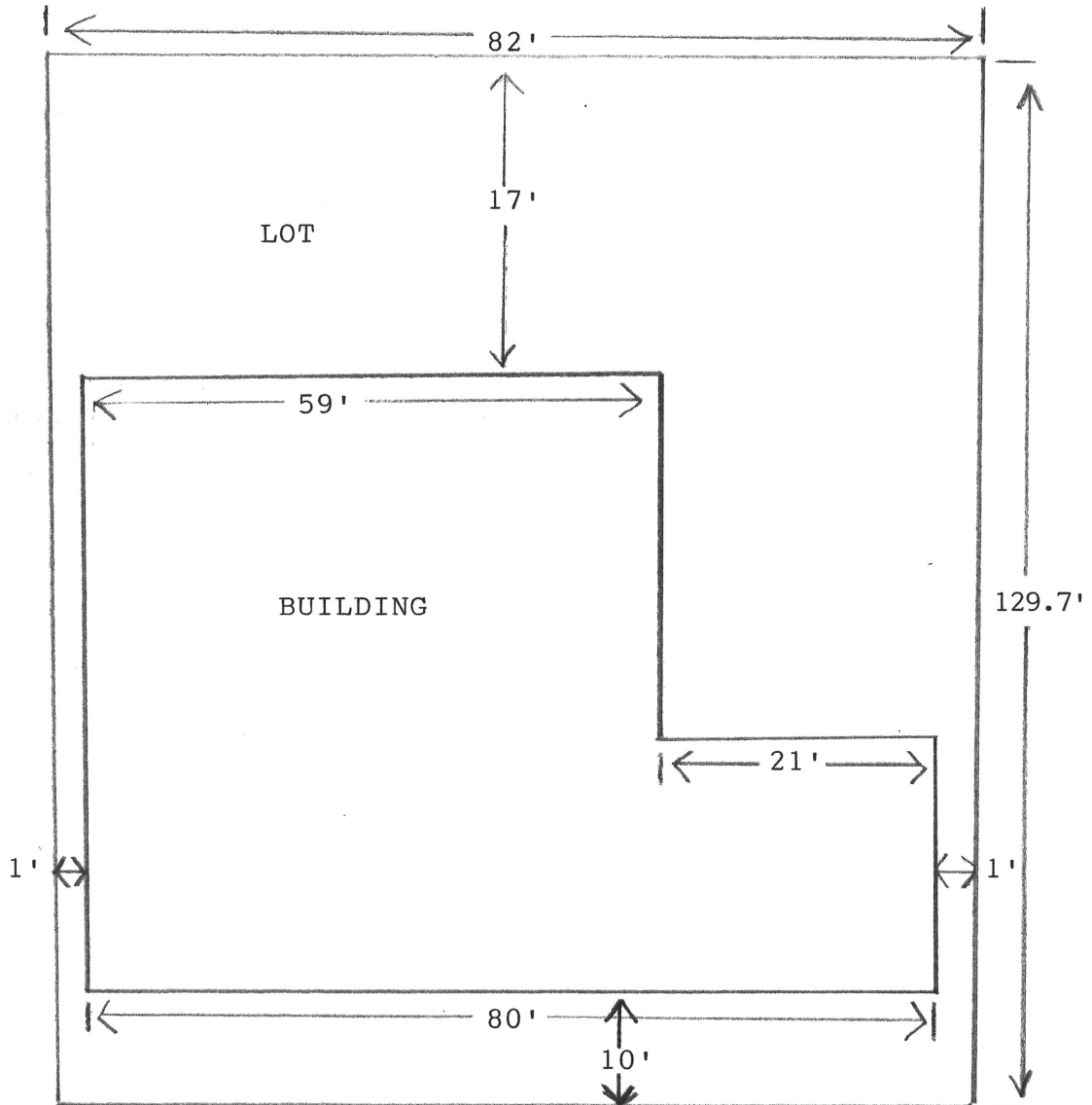
Sincerely,

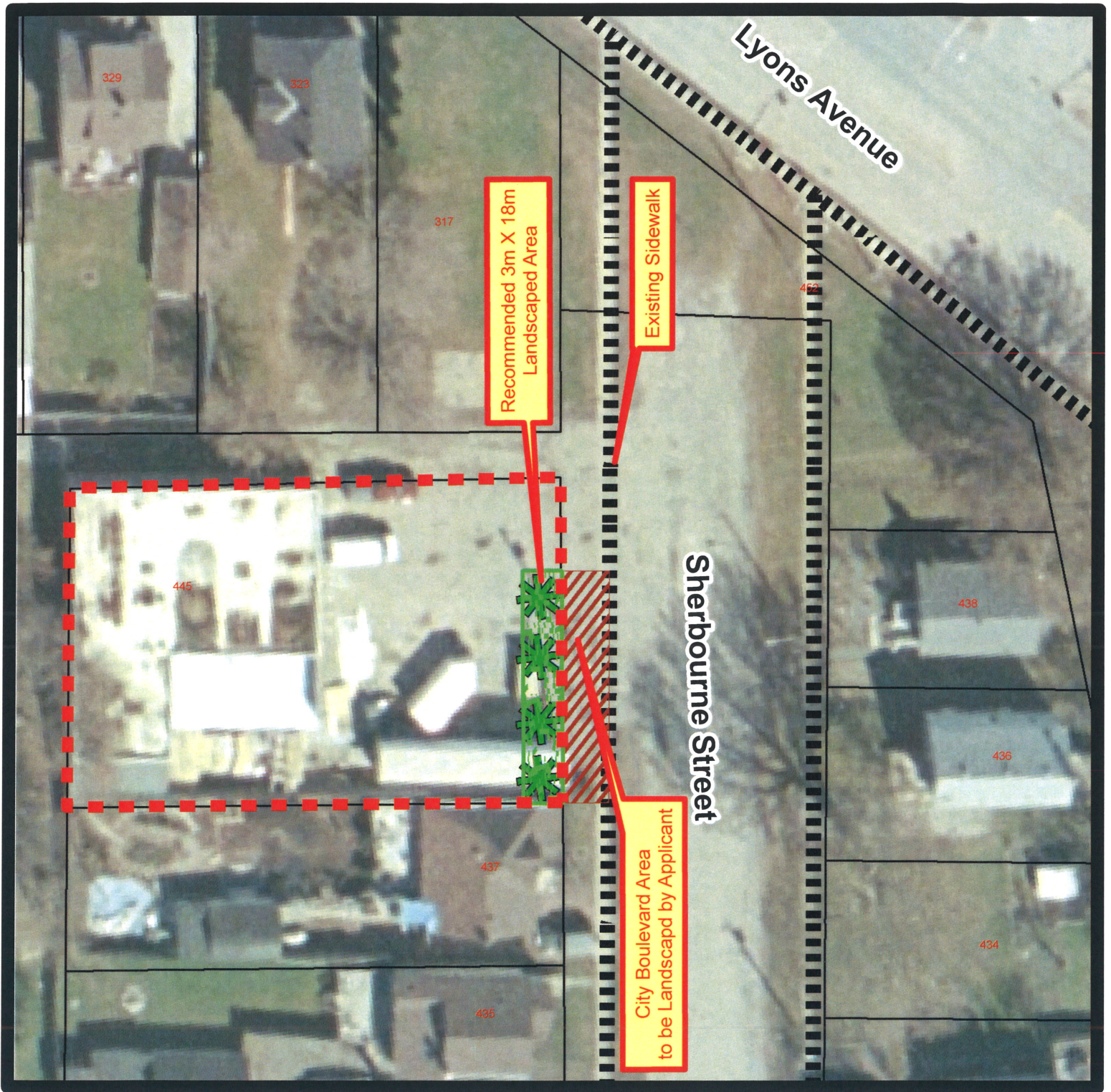


Frankie Bumbaco

BUILDING INSPECTOR ~ BY-LAW ENFORCEMENT OFFICER
BUILDING DIVISION
THE CORPORATION OF THE CITY OF SAULT STE. MARIE
CIVIC CENTRE • 99 FOSTER DRIVE • SAULT STE. MARIE, ON, P6A 5X6
TEL: (705) 759-5399 CELL: (705) 542-5010 FAX: (705) 541-7165
EMAIL: f.bumbaco@cityssm.on.ca

SITE PLAN / DIAGRAM





LANDSCAPE PROPOSAL PLAN

Legend

-  Subject Property = 445 Sherbourne Street
-  Proposed 3m X 18m Landscaped Area
-  City Land to be Landscaped
-  Proposed Tree
-  Existing City Sidewalk

**445
SHERBOURNE STREET**

Planning Application
Page 126 of 338
A-3-16-Z-OP



METRIC SCALE
1 : 420

ROLL NUMBER
050-001-088-00

MAP NUMBERS
39 & 1-58

MAIL LABEL ID
A-3-16-Z



CITY OF SAULT STE MARIE FEB 04-2016
CIVIC CENTRE COUNCIL CHAMBERS
99 FOSTER DRIVE
PLANNING APPLICATION A-3-16-Z-0P
MR. DON MCCONNELL STEVE TURCO
PLANNING DIRECTOR PLANNER

I "EUGENE J. POIRIER"
72 ADELAIDE STREET
SAULT STE MARIE ONTARIO
P6C 3Y6
705-254-6348

DO HEREBY OBJECT TO THIS APPLICATION
CHANGE AMENDMENT AND ZONING BYLAW
AS SPECIAL EXCEPTION TO REPAIR AND
MAINTENANCE SERVICE AS A ADDITIONAL
PERMITTED USE.

PREVIOUSLY I "EUGENE J. POIRIER" DID
MEET WITH CITY COUNCIL IN THE EARLY '70'S
TO CHANGE THE BY-LAW WHICH WAS MY HEAVY
INDUSTRIAL HOLDING FROM ALGOMA STEEL
POSSIBLE EXPANSION
THROUGH CITY COUNCIL "MAYOR" THEN WAS
REQUESTED TO CHANGE THROUGH A PETITION
BY RESIDENCE AT THAT TIME TO CHANGE
TO A BY-LAW "R-" "B" SINGLE FAMILY DWELLING

SINCE THEN MANY OTHER ESTABLISHMENTS
HAVE CREATED ITAVOC WITH MUCH MORE AND
ADDITIONAL UNNECESSARY TRAFFIC TO AND FROM
THEIR ESTABLISHMENTS THROUGHOUT THE DAYS FROM
7 AM TO 930 PM DAILY
PLEASE CONSIDER THIS TO BE A RESIDENTIAL AREA

Eugene Poirier

To: Steve Turco, Malcolm White

Cc: Marchy Bruni, Frank Fata, Tova Arbus

Date: February 8, 2016

Re: Planning Application A-3-16-Z.OP, from Environmental Services inc.

Concerning a zoning by-law change application, subject property located in Plan 402B4, Lot 37 and Lot 38 of the Kehoe and Cozen Subdivision, 445 Sherborne St.

I am the property owner of the adjacent residential property at 323 Bloor St. Currently the occupant is my daughter Tova Arbus and her baby son. In respect of this matter, Tova may act as my spokesperson if I am not available.

I have reviewed the application and generally the improvements and conditions for approval that are stated have my agreement. Additionally, I have a couple of concerns that need consideration:

1. The review from Planning did not consider air quality. The exhaust from autos and light trucks has to be piped somewhere. Due to the state of disrepair that brings some vehicles into a shop, that exhaust is frequently black, containing toxic particulate that would have to be filtered if it were discharged from industrial operations. While it is necessary to run an engine while in the process of diagnosis and repair, the impact of the discharge – especially during a repair process- needs to be managed. Normally that discharge is piped out...that is to say, a tube or pipe is attached to the auto/light truck exhaust pipe, and that tube is run outside the shop building, usually at or close to ground level, and without filtration. Certainly the aim of the repair shop is to get the engine working efficiently so that harmful particulate is at manufacturer's and government's specifications. But during that process, air quality needs to be considered. I have seen operations that flow the exhaust up a stack. I'm also aware that there are filtration devices that can be obtained and used to reduce the discharge of toxins, especially at the start of the repair process when the engine is likely to be at its worst. I ask that Council direct the owner to implement some kind of accepted practice to manage this issue.
2. There is a lane that runs from Adelaide St. to Sherborne, behind several residential properties including mine, and adjacent to the Subject Property. That lane is designated one-way. However, cars and trucks frequently travel down the lane the opposite, prohibited way. This poses a danger to those pedestrians who use the lane, including children, parents with young families, and seniors...who use it legally and responsibly. Additionally, when cars or trucks travelling the wrong way do emerge onto Adelaide, their vision of the road and sidewalk is blocked completely by bushes and hedges which are on private property. Traffic is likely to increase on that lane, with the approval of this application. I'm not suggesting closing the lane. I am asking that the property owner commit to signage and to verbal instructions when necessary, to inform shop staff, shop customers, and business suppliers to not travel the wrong way down that lane. That will not eliminate all misuse, but it will reduce misuse. It will also indicate good faith from the property owner. The alternative is for the property owner to install a fence on the west side of the Subject Property, alongside the lane as it emerges onto Sherborne St. This would limit access to the

property from the lane, and would not do much to limit misuse of the lane. The first option is preferred.

In conclusion, this has been a good neighbour. I'm not opposed to a temporary re-zoning including the recommendations/conditions made by Planning, with additional conditions attached to address the two issues I've raised.

Yours sincerely,

Jeff Arbus

Jeff_arbus@hotmail.com

705-255-0751

City of Sault Ste. Marie

2016 Operating Budget Summary

Budget Process Overview

The budget process began in mid-August, 2015 with the updating of the approved employee complement along with salary and benefit calculations. Worksheets were provided to the departments, incorporating the salary and benefit update, in September, 2015. City departments were asked to provide their budgets based upon maintaining the 2015 levels for operating expenses as well as updating the levels for revenue generating operations if applicable. Service level enhancement requests are submitted and summarized for Council review and approval during budget deliberations. Department submissions are used to produce the draft budget, which is then reviewed and adjusted by Finance as required for such items as contracted, legislated and regulatory changes, as well as Council resolutions. An analysis of trends is also done to ensure that budgets are at appropriate levels based on historical net expenditures and projected estimates. The Preliminary Budget is being presented to Council February 8, 2016.

Budget input is being gathered with a deadline of February 12, 2016. A new online tool is available which allows the taxpayer to indicate the areas where they would like to see their tax dollars utilized. Taxpayers are also able to provide input by email at budgetinput@cityssm.on.ca. Budget input sessions are scheduled as follows:

Wednesday, February 17 - 7 p.m. to 9 p.m.

Civic Centre - Russ Ramsay Board Room, Level 3

Saturday, February 20 - 2 p.m. to 4 p.m.

Civic Centre - Russ Ramsay Board Room, Level 3

All input received will be summarized and provided to Council for their consideration during the budget deliberations sessions.

The 2016 budget process brings with it a change from past practices with the addition of budget deliberation meetings. Presentations will be made by each department to review their budget changes, constraints and service level recommendations. A separate schedule is appended to the Operating Budget Summary setting out the suggested timetable for Council's consideration.

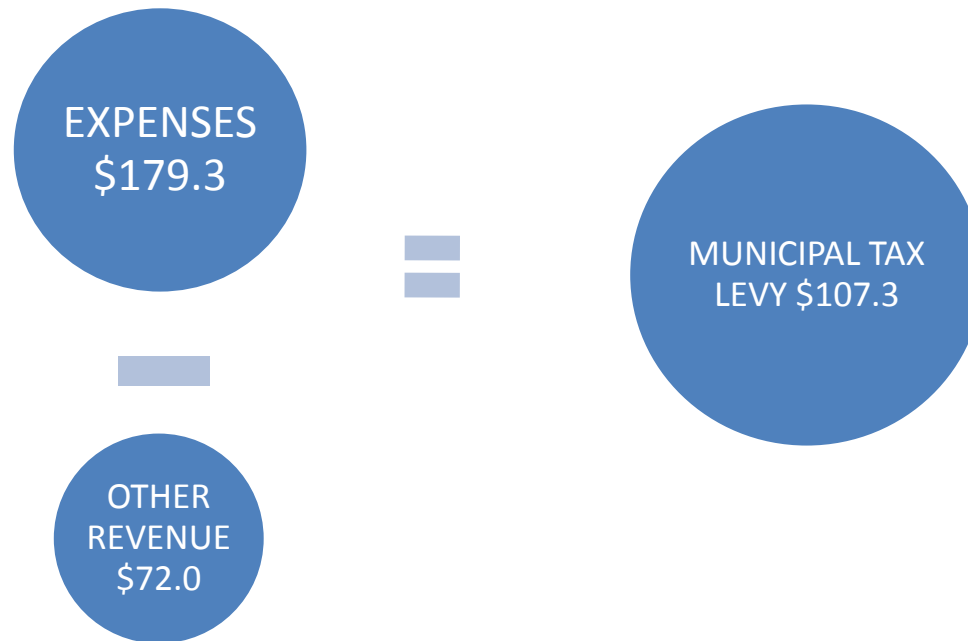
Next Steps

Once the Preliminary budget is presented, the budget deliberation process will begin. During budget deliberations, Council will be able to review each department's budget and service level options. The results of the deliberations will then be incorporated into the Final Budget 2016, which will be presented to Council in April, 2016 for its consideration and final approval along with the recommended tax policy and tax rates for 2016.

Executive Summary

The City of Sault Ste. Marie provides a vast array of municipal services to approximately 75,000 citizens and 34,590 households based on the latest census data. These services are overseen by the various departments of the City and range from recreational services to construction and maintenance of the City's roadways. The Preliminary 2016 Budget as presented represents maintaining these services at the same level as the previous year.

The property tax levy is the difference between the City's total expenses required to provide municipal services and non-tax revenues, such as user fees and government grants.



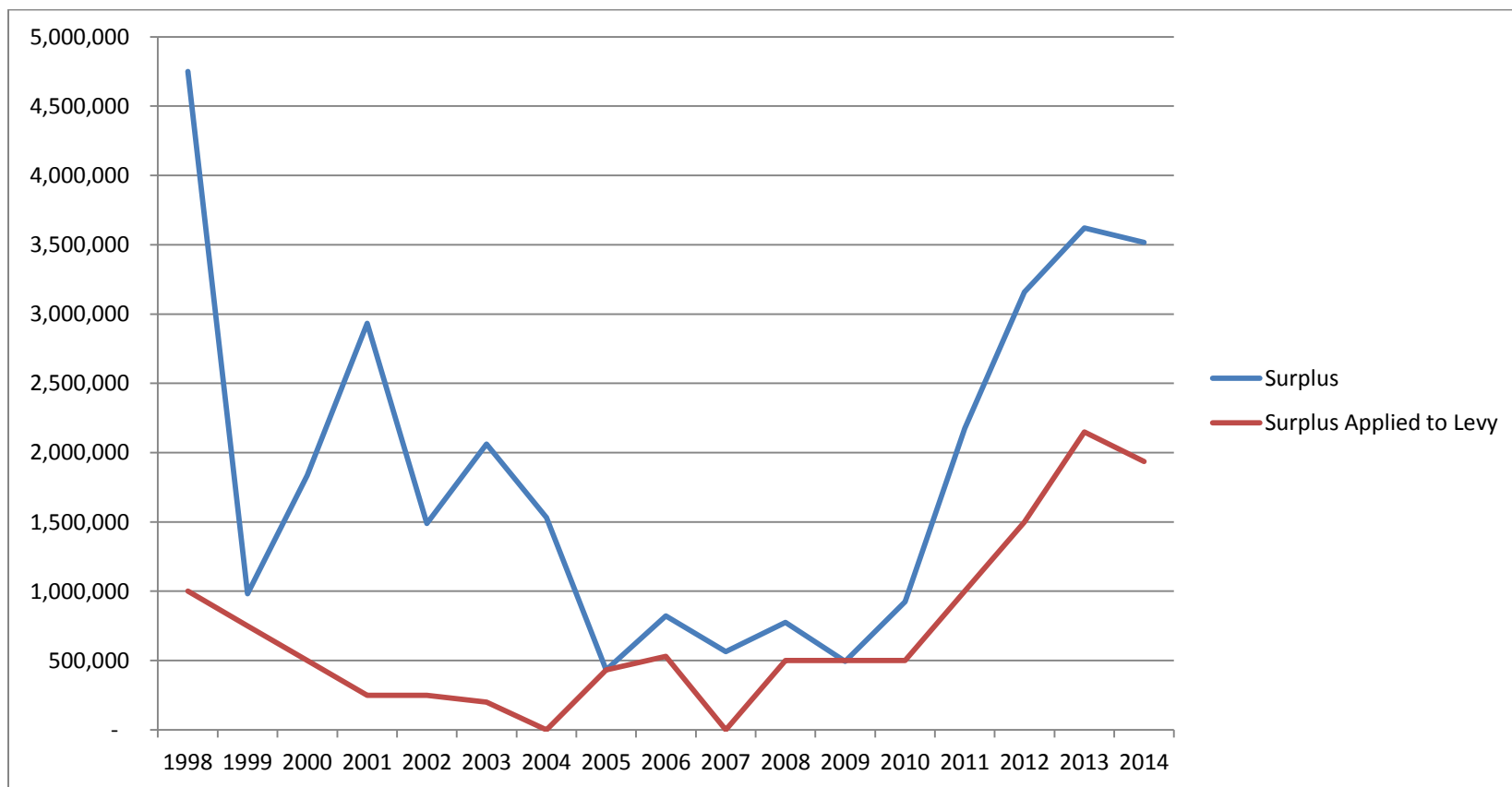
The Preliminary 2016 Operating budget identifies a 5.23% tax levy increase, of which 2% is due to surplus and reserves used in 2015 for levy reduction. This represents the net requirement to provide the same level of service in 2016 as maintained in 2015. Included are revenue adjustments for user fee increases as estimated based upon the proposed User Fee Bylaw presented to Council for approval on January 25, 2016. Expenditures have been adjusted for contracted changes in compensation, efficiencies identified by departments and various contracted increases as approved by Council.

For the average residential property assessed at \$175,500 in 2016, this is approximately equal to a \$124 (5.3%) increase.

The tax levy impact summary is shown in the following chart.

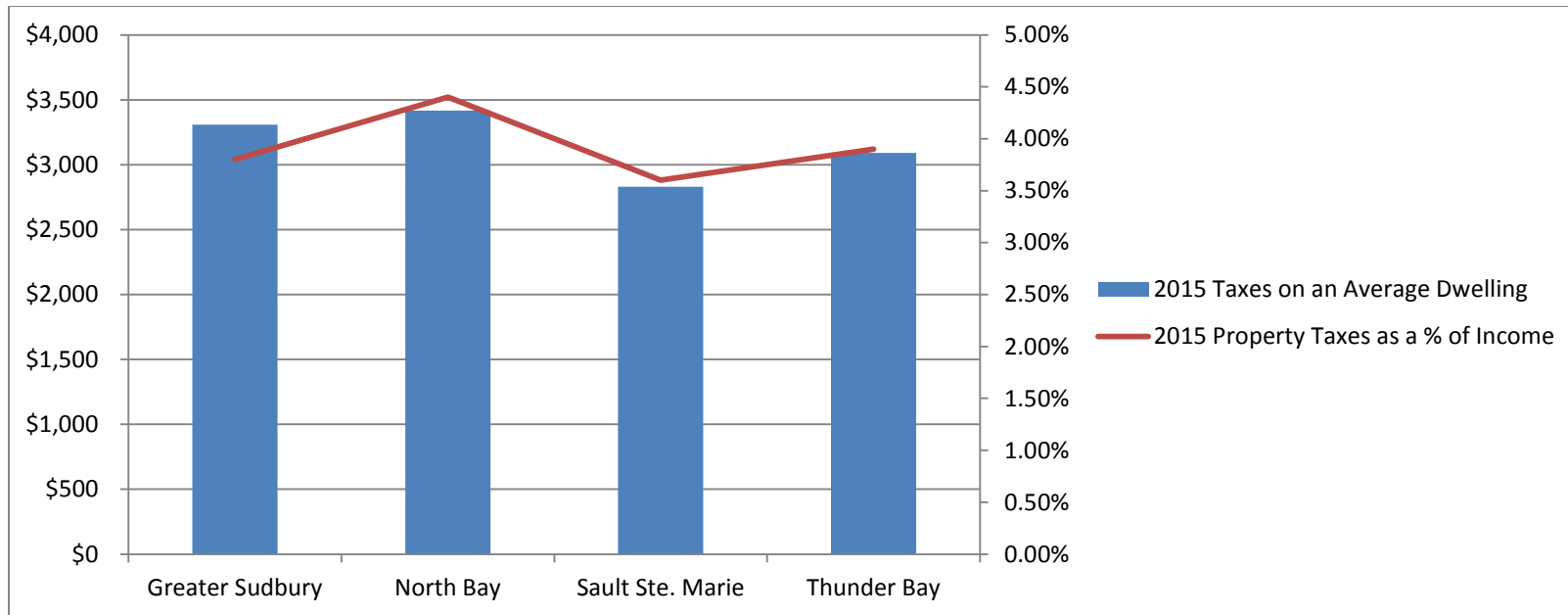
	Change 2015 to 2016	Tax Levy Impact
City Departments-Maintaining Services	2.54%	1.80%
Levy Boards and Outside Agencies	2.62%	0.54%
Ontario Municipal Partnership Grant Reduction	5.6%	0.89%
INCREASE BEFORE LEVY REDUCTION FROM PRIOR YEAR		3.23%
Surplus for Levy Reduction		1.90%
Reserves for Levy Reduction		0.10%
Overall Tax Impact		5.23%

As noted, of the 5.23% levy increase, 2% relates to surplus and reserves used in the prior year for levy reduction, leaving a 3.23% increase to the levy year over year. Use of surplus for levy reduction has increased significantly since 2010 as larger surpluses were experienced. The increase in the level of surplus was due to several unique circumstances and staff project that these levels will not be seen in the future. As such an increase to the levy will be experienced due to the change. Staff continues to recommend that surplus not be used for levy reduction and rather be applied to one-time items in order to maintain a stabilized levy.



Municipal Burden as % of Household Income

The 2016 BMA study shows the taxes on an average dwelling for the City of Sault Ste. Marie as lowest among our Northern Ontario comparators. We are also the lowest when property taxes are considered as a percentage of the median income of each municipality.



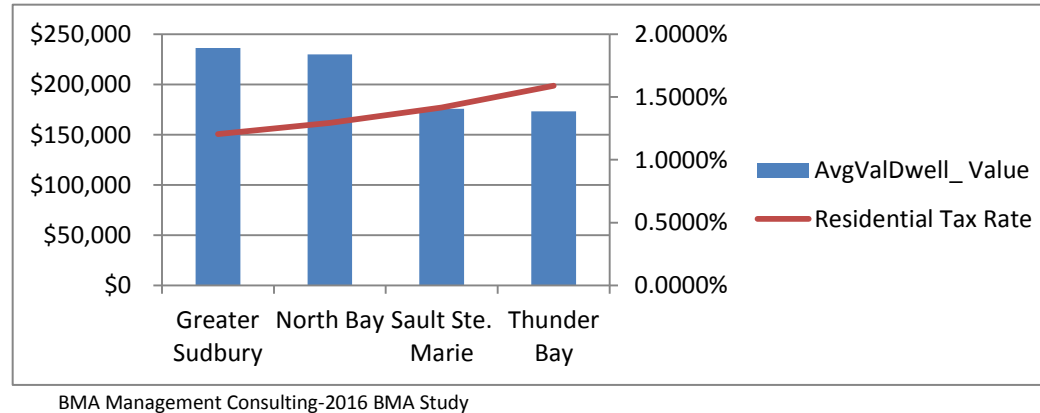
BMA Management Consulting-2016 BMA Study

Tax rates are basically calculated by dividing the levy requirement into the total assessment. For example, If Municipality A has an assessment of \$10,000 and Municipality B has an assessment of \$15,000 and both have a tax levy of \$1,000, the rates would be the following:

	Municipality A	Municipality B
Levy	\$1,000	\$1,000
Assessment	\$10,000	\$15,000
Tax Rate	0.10	.067

The tax burden is exactly the same for both municipalities but the one with the higher assessment will reflect a lower tax rate to raise that same amount. Although tax rates can be used as a measure of the municipal tax burden, they should not be viewed on their own as the effect of market assessment values present a scenario that is not true. Multiple indicators should be reviewed when ranking and comparing with other municipalities.

From a tax rate standpoint Sault Ste. Marie is higher than both Sudbury and North Bay, but less than Thunder Bay. As seen below, Sudbury and North Bay have a much greater average assessment value than Sault Ste. Marie and Sudbury, thus their tax rate reflects lower.



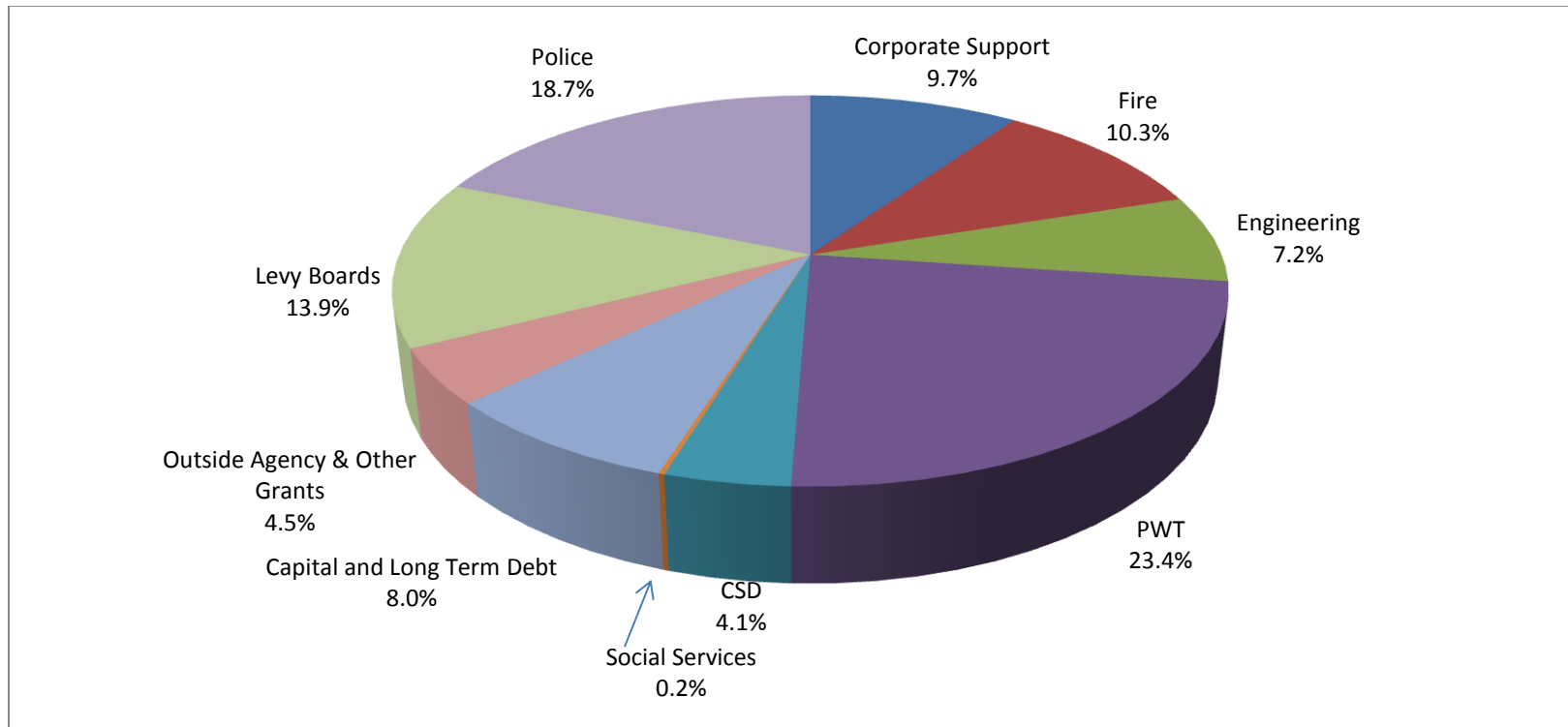
By viewing only the tax rates, a false impression is given that Sault Ste. Marie taxes are among the highest when in fact property taxes as a percentage of a taxpayer's income, which is a recognized benchmark used to compare municipalities, are the lowest.

Council will be making a decision for items regarding expansions and reductions which will be incorporated in the Final Budget. Options will be presented to Council during the department presentations at the budget deliberation meetings. Council may also decide to debate and lower the tax levy beyond the 5.23% Preliminary Budget and the 2016 Recommended Budget. Included in the options presented will be staff recommendations on whether these should be included or not. The preliminary budget therefore will be adjusted at the time of presenting to Council a staff recommended 2016 Tax Supported Budget.

Highlights

The preliminary tax levy for 2016 is \$107,274,312. The levy by key area is shown below. Of the total levy approximately 33% is comprised of costs that the City cannot control, these include Levy Boards and Police Services. An additional 4.5% relates to outside agencies and boards that City Council has approved for ongoing funding.(Tab H) and 8% towards capital and financing requirements. The remaining 54.5% is directed to City services and accounts for 1.8% of the total 5.23% levy increase.

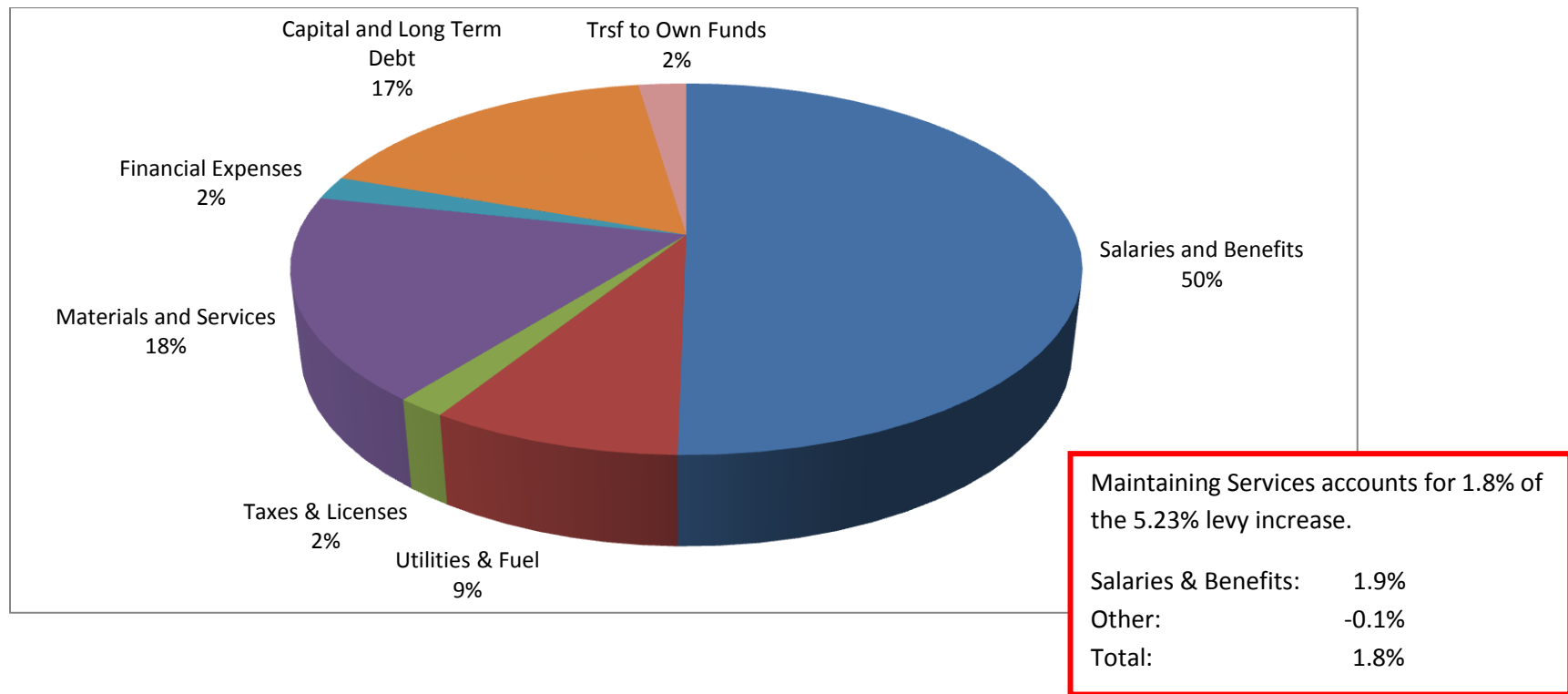
Departmental information related to the 2016 Preliminary Budget is included (Tabs A-O)



Maintaining City Services equates to 1.8% of the 5.23% levy increase. Of this 1.9% is related to salaries and benefits and is offset by a reduction of 0.1% in other net costs. Core inflation, which excludes volatile elements of CPI such as fuel and food, is estimated at just below 2% and CPI at 1.5% based upon review of various forecasts.

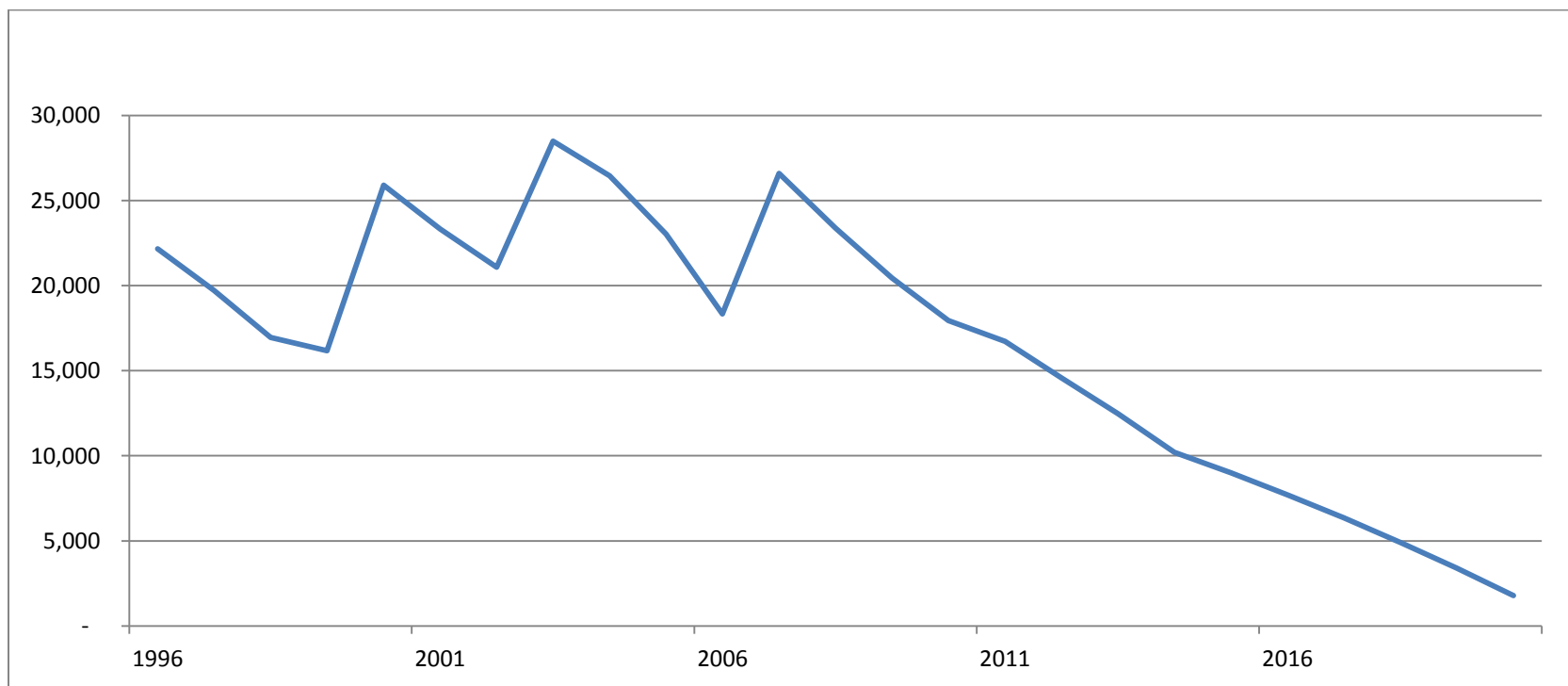
The City Services budget reflects 50% for salaries and benefits. As a service organization staff compensation comprises almost one half of the City Services portion of the budget. Compensation is governed by contractual agreements and thus rates of pay are not controllable by the departments. Contracted salary increases range from 1.48% to 1.85%. Note that Fires Services contracts are expired and have not been yet negotiated. The budget levels reflect rates in effect for the last contract. Manning levels are based upon the current service level requirements.

Departments will present during budget deliberations details of their uncontrollable costs due to legislated, regulated or contract obligations.



Capital and Long Term Debt

The Operating Budget includes \$2.2 million for annual debt servicing costs. The long term debt balance as of December 31, 2015 is \$9.0 million. No additions to long term debt are projected for 2016 at this time. Council will be presented with options during budget deliberations to accelerate capital projects utilizing long term debt financing.



Capital Budget

Annual allocations included in the operating budget for capital include:

Capital Road Works and Miscellaneous Construction	\$7.5 million
Asset Management Plan, including fleet and Capital from Current	\$5.4 million
Sanitary Sewer Capital	\$5.4 million

The 2016 Capital Road Works budget was approved by Council June 22, 2015 for \$11.8 million with funding of

Annual Operating Budget allocation	\$6.2 million
Federal Gas Tax	\$4.6 million
Sanitary Sewer Charge	\$1.0 million

An additional \$435,000 in formula based funding under the Ontario Community Infrastructure Fund (OCIF) was announced subsequent to the approval above.

Approved Capital Road projects for 2016 include:

- Francis Street: from Wellington Street East to Railroad Avenue
- Second Avenue: from Wallace Terrace to Second Line West
- Coulson Avenue: from Queen Street to Manor Road
- Black Road Widening: from Second Line to McNabb (Phase One of Two)
- Fort Creek Aqueduct Project (2nd year of 5 year funding)
- Various road resurfacing

Other funding outstanding and not included in budget:

The 2015 Capital Road Works budget deferred the Bay Street improvement (\$2.5 million) due to a funding shortfall of other projects tendered and the EA completion wasn't anticipated for 2015 construction season. OCIF Funding Intake II was applied for but not granted. Currently there is \$1.7 million committed to this project with additional funding of \$0.8 to \$1.3 million required.

The City received a grant from the NOHFC for upgrading streetscape, of which \$600,000 is to be applied to Gore Street between Queen and Wellington. Road reconstruction, although not included in the Capital Road Works Five Year Plan, should be completed in conjunction with the streetscape upgrades.

Both these items will be reviewed in conjunction with the 2015 Capital Road Works Budget and final costs with the intention that any surplus budget will be applied to their funding.

The Asset Management Plan recommendations for 2016 and the Capital from Current recommendations will be presented during budget deliberations. An annual allocation of \$2.3 million for infrastructure and various other capital reserve transfers for equipment are included in the operating budget. The annual allocation for Capital from Current in the operating budget is \$1.1 million. Projects include smaller dollar requirements that are not part of the Capital Road Works or Asset Management Plan assets. Departments submit their requests and they are prioritized by staff. The recommended projects for each will be provided during the budget deliberations.

Sanitary Sewer Capital is funded from the Sanitary Sewer revenue. The by-law setting the rate for the user fee in 2016 was passed by Council on January 11, 2016. Aside from Capital Road Works requirements noted previously, the major projects being funded over the next 5 years include the addition of a Biosolids Management Facility for \$16.8 million and West End Plant and miscellaneous pump station upgrades for over \$40 million.

Maintaining Services

The Operating Budget as presented assumes the same level of service as in the previous year. Adjustments have been made for compensation agreements, approved contracted services and supplies or regulatory requirements. The increase over 2015 is 2.2%. Departmental budget deliberations will discuss efficiencies, uncontrollable increases and revenue changes in detail.

Contracted compensation increases range from 1.48% to 1.85% for 2016. Emergency Services contracts have not yet been settled, with Police Services last contract expired in 2014 and Fire Services in 2013. The overall net change, which includes approved complement changes and contracted increases and contingencies but excludes DSSAB contracted services and by-election costs, equates to \$1.96 million, or 3.4% year over year.

Departmental revenues:

Corporate

- \$115,000 increase in supplementary taxes based upon historical trends
- \$119,505 estimated increase in Payment In Lieu
- \$50,000 increase in Lottery and Gaming revenue
-

Community Services Department

- \$269,110 decrease projected based upon actual trend for daycare space utilization.
- \$7,645 decrease in athletic field fees due to addition of other facilities in the community, such as high schools, which compete with same user groups
- \$26,800 increase for John Rhodes Community Centre restaurant lease
- \$45,140 increase for user fees and usage in some facilities

Public Works and Transportation

- \$109,000 decrease in transit ridership
- \$31,090 increase in Provincial Gas Tax funding
- \$105,820 decrease in cemetery fees, mainly for cremation services. Offset by a decrease to the reserve fund transfer for future cemetery requirements.

Fire Services

- \$39,000 decrease due to the elimination of fire alarm monitoring

Finance

- \$9,000 decrease in lottery license revenue

Uncontrollable cost increases incorporated into the budget include:

- \$48,550 Ward 2 by-election
- \$66,000 Provincial Offences Act Office for Wawa courtroom rental and Ministry increase for adjudication cost recovery
- \$149,745 Contracted increases for hydrants, sewage plant operations and streetlights
- \$34,155 increase for diesel fuel price change from 2015 budget estimates
- \$39,000 increase for utilities

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 Proposed Budget Deliberation Schedule

FEBRUARY 29, 2016

- Fire Services
- Community Services
- Social Services

MARCH 1, 2016

- Engineering & Planning
- Public Works and Transportation

MARCH 7, 2016 (regular Council meeting)

- Mayor & Council
- CAO
- Human Resources
- Clerks
- Finance
- Legal

MARCH 8, 2016

- Local Boards and Grants to Outside Agencies, as requested and may include:
 - Library
 - Police
 - Art Gallery of Algoma
 - Sault Ste Marie Museum
 - Bushplane Museum
 - Agencies requesting grants

March 22, 2016

- Capital and Long Term Debt
- Reserves and Reserve Fund Transfer
- Corporate Financials
- Accountability Agreements
 - Economic Development Corporation
 - Innovation Centre
- Levy Boards (invitation extended)
 - Algoma Public Health
 - DSSAB
 - Conservation Authority

City of Sault Ste Marie
CURRENT FUND
Budget Summary

	2015	2016	\$	%
	BUDGET	BUDGET	Change	Change
			(2015 to 2016)	(2015 to 2016)
REVENUE				
Taxation (excluding levy)	2,538,400	2,627,500	89,100	3.51%
Payment in Lieu of taxes	4,325,515	4,445,020	119,505	2.76%
Fees and user charges	48,236,912	39,247,430	(8,989,482)	-18.23%
Government grants (including OMPF)	19,774,255	19,399,650	(374,605)	-1.89%
Investment income	4,305,000	4,305,000	0	
Contribution from own funds	830,824	524,890	(305,934)	-36.82%
Other income	1,455,705	1,503,090	47,385	3.26%
Prior year surplus	3,516,847	0	(3,516,847)	-100.00%
	84,983,458	72,052,580	(12,930,878)	-15.22%

EXPENDITURES				
Salaries	71,029,841	70,194,333	(835,508)	-1.18%
Benefits	18,999,284	18,553,507	(445,777)	-2.35%
	90,029,125	88,747,840	(1,281,285)	-1.42%
Travel and training	873,495	834,805	(38,690)	-4.43%
Election	0	2,500	2,500	
Vehicle allowance, maintenance and repairs	3,747,808	3,821,384	73,576	1.96%
Utilities and Fuel	10,664,934	10,820,940	156,006	1.46%
Materials and supplies	6,917,573	6,815,452	(102,121)	-1.48%
Maintenance and repairs	2,472,665	2,472,395	(270)	-0.01%
Program expenses	121,200	121,200	0	0.00%
Goods for resale	637,375	628,525	(8,850)	-1.39%
Rents and leases	499,386	458,225	(41,161)	-8.24%
Taxes and licenses	2,277,820	2,184,510	(93,310)	-4.10%
Financial expenses	2,612,815	2,443,440	(169,375)	-6.48%
Purchased and contracted services	9,366,340	9,322,665	(43,675)	-0.47%
Grants to others	25,100,841	25,697,655	596,814	2.38%
Long term debt	2,230,331	2,230,330	(1)	0.00%
Transfer to own funds	28,776,037	21,879,664	(6,896,373)	-23.97%
Capital expense	815,810	1,065,492	249,682	30.61%
Less: recoverable costs	(220,130)	(220,130)	0	
	96,894,300	90,579,052	(6,315,248)	-6.52%
	186,923,425	179,326,892	(7,596,533)	-4.06%
	101,939,967	107,274,312	5,334,345	5.23%

Maintaining Services:					Levy Increase
Mayor & Council	734,155	729,020	(5,135)	(0.70%)	
Chief Administrative Officer	384,620	390,785	6,165	1.60%	
Human Resources	1,567,020	1,614,527	47,507	3.03%	
Clerks	1,019,070	1,138,060	118,990	11.68%	
Finance	7,069,690	6,903,555	(166,135)	(2.35%)	
Legal	1,204,680	1,465,670	260,990	21.66%	
Fire	13,065,155	12,965,550	(99,605)	(0.76%)	Union contracts expired
Engineering & Planning	14,429,340	14,716,909	287,569	1.99%	
Public Works and Transportation	32,667,955	33,291,292	623,337	1.91%	
Community Services	5,116,770	5,503,145	386,375	7.55%	
Social Service (excludes DSSAB)	276,395	260,360	(16,035)	(5.80%)	
Corporate Financials/Capital/Long Term Debt	(5,386,000)	(4,997,969)	388,031	(7.20%)	Excludes OMPF and surplus/reserves for levy reduction
	72,148,850	73,980,904	1,832,054	2.54%	1.80%
Levy Boards	18,315,891	18,679,055	363,164	1.98%	0.36%
Outside Agencies	29,760,450	29,949,353	188,903	.63%	0.19%
OMPF	(16,244,600)	(15,335,000)	909,600	5.60%	0.89%
Surplus for levy reduction	(1,935,050)		1,935,050	100.00%	1.90%
Reserves for levy reduction	(105,585)		105,585	100.00%	0.10%
	101,939,956	107,274,312	5,334,356		5.23%

THE CORPORATION OF THE CITY OF SAULT STE MARIE
2016 OPERATING BUDGET
SUMMARY

	2016			2016 Net Tax Levy	% of 2016 levy	2015	% change from 2015
	Salary/Benefits	Other Expense	Revenue			Net Tax Levy	
MAYORS OFFICE	560,505	143,515	0	704,020		709,155	
COUNCIL SPECIAL FUNDS		25,000		25,000		25,000	
TOTAL MAYOR & COUNCIL	560,505	168,515	0	729,020	0.7%	734,155	-0.7%
ADMINISTRATION	363,775	24,510		388,285		382,120	
COMMUNITY PROJECTS		2,500		2,500		2,500	
TOTAL CAO	363,775	27,010		390,785	0.4%	384,620	1.6%
ADMINISTRATION	651,395	126,155		777,550		761,633	
HEALTH AND SAFETY	119,580	14,965		134,545		122,595	
DISABILITY MANAGEMENT	120,030	81,890		201,920		187,280	
CORPORATE RECRUITMENT & TRAINING		47,150		47,150		42,150	
LEADERSHIP PERFORMANCE		25,000		25,000		26,000	
RETIREE BENEFITS	303,800			303,800		303,800	
EMPLOYEE ASSISTANCE PROGRAM		41,000		41,000		41,000	
HEALTH AND SAFETY COMMITTEE		30,000		30,000		29,000	
DISABLED PREMIUMS	3,565			3,565		3,565	
ASBESTOS PROGRAM		50,000		50,000		50,000	
TOTAL HUMAN RESOURCES	1,198,370	416,160	0	1,614,530	1.5%	1,567,023	3.0%
ADMINISTRATION	684,830	107,895	51,800	740,925		663,105	
OFFICE SERVICES	136,160	83,175		219,335		216,715	
QUALITY MANAGEMENT		28,250		28,250		38,250	
ELECTION EXPENSE	31,400	77,150		108,550		60,000	
COUNCIL MEETINGS		10,000		10,000		10,000	
CULTURAL GRANT - WALK OF FAME		2,000		2,000		2,000	
RECEPTIONS		29,000		29,000		29,000	
TOTAL CLERKS	852,390	337,470	51,800	1,138,060	1.1%	1,019,070	11.7%
ACCOUNTING	1,044,570	34,535	45,820	1,033,285		973,820	
TAX	459,680	33,820	132,050	361,450		353,765	
INFORMATION TECHNOLOGY	1,107,875	950,935	183,625	1,875,185		1,857,660	
PURCHASING	328,540	14,385		342,925		340,830	
ADMINISTRATION	738,805	64,405		803,210		887,495	
FINANCIAL EXPENSE - BANKING		65,000		65,000		65,000	

	2016			2016 Net Tax Levy	% of 2016 levy	2015	% change from 2015
	Salary/Benefits	Other Expense	Revenue			Net Tax Levy	
FINANCIAL FEES		68,000		68,000		68,000	
FINANCIAL EXPENSE - PROPERTY TAX		2,354,500		2,354,500		2,523,120	
TOTAL FINANCE	3,679,470	3,585,580	361,495	6,903,555	6.4%	7,069,690	-2.3%
ADMINISTRATION	720,660	213,770	828,765	105,665		(18,950)	
CITY OWNED LAND		19,000		19,000		19,000	
INSURANCE		1,745,000		1,745,000		1,745,000	
POA	534,395	411,610	1,350,000	(403,995)		(540,370)	
TOTAL LEGAL	1,255,055	2,389,380	2,178,765	1,465,670	1.4%	1,204,680	21.7%
ADMINISTRATION	716,445	782,497	179,500	1,319,442		1,065,590	
SUPPRESSION	10,252,795	71,600		10,324,395		10,552,863	
PREVENTION	699,850			699,850		755,334	
SUPPORT SERVICES	363,425	131,501		494,926		500,306	
TRAINING				0		47,245	
COMMUNICATIONS				0		18,100	
MUNICIPAL EMERGENCY PLANNING	89,745	13,535		103,280		102,060	
SUMMER CAREER	23,655			23,655		23,655	
	12,145,915	999,133	179,500	12,965,548		13,065,153	-0.8%
DSSAB CONTRACTED SERVICES							
EMS-CITY	2,586,795	336,230	2,923,025	0		-	
EMS-GARDEN RIVER	809,045	156,285	965,330	0		-	
	3,395,840	492,515	3,888,355	0		0	0.0%
TOTAL FIRE	15,541,755	1,491,648	4,067,855	12,965,548	12.1%	13,065,153	-0.8%
ENGINEERING DESIGN	1,673,350	200,720		1,874,070		1,856,610	
ENVIRONMENTAL INITIATIVE	109,015	73,485		182,500		180,674	
ADMINISTRATION	368,205	42,340	49,815	360,730		339,890	
BUILDING SERVICES	634,220	761,700		1,395,920		1,384,446	
BUILDING INSPECTION	878,160	253,584	1,174,125	(42,381)		(117,150)	
BY-LAW ENFORCEMENT	161,135	10,555		171,690		169,370	
PLANNING	664,990	59,585	113,540	611,035		601,900	
HYDRANTS		998,000		998,000		902,600	
STREET LIGHTING		2,900,000		2,900,000		2,855,000	
SEWAGE DISPOSAL SYSTEM		4,965,345		4,965,345		4,956,000	
MISCELLANEOUS CONSTRUCTION		1,300,000		1,300,000		1,300,000	
TOTAL ENGINEERING AND PLANNING	4,489,075	11,565,314	1,337,480	14,716,909	13.7%	14,429,340	2.0%
WORKS: ADMIN/SUPVERVISION/OVERHEAD	2,933,560	85,000		3,018,560		3,070,440	
ROADWAYS	1,195,490	1,726,660		2,922,150		2,982,205	

	2016			2016		2015	% change from 2015
	Salary/Benefits	Other Expense	Revenue	Net Tax Levy	% of 2016 levy	Net Tax Levy	
SIDEWALKS (INCLUDING WINTER CONTROL)	456,325	419,152		875,477		867,535	
WINTER CONTROL ROADWAYS	2,330,275	3,751,643	67,965	6,013,953		5,872,928	
SANITARY SEWERS	906,470	948,660	17,500	1,837,630		1,531,100	
STORM SEWERS	289,313	247,250		536,563		542,525	
TRAFFIC & COMMUNICATIONS	1,097,205	617,490		1,714,695		1,696,775	
CARPENTRY	785,540	(95,630)		689,910		681,030	
ADMINISTRATION	1,558,430	147,910		1,706,340		1,689,990	
BUILDINGS & EQUIPMENT	2,434,400	(451,542)		1,982,858		1,958,454	
WASTE MANAGEMENT	1,780,040	3,978,511	3,274,000	2,484,551		2,448,706	
PARKS OPERATIONS	2,278,850	740,590		3,019,440		2,935,890	
SCHOOL GUARDS	267,685	14,105		281,790		281,790	
TRANSIT	6,761,890	2,892,760	3,647,695	6,006,955		5,912,304	
CEMETERY OPERATIONS	811,765	280,315	1,092,080	0		-	
PARKING	189,435	400,605	389,620	200,420		196,285	
TOTAL PUBLIC WORKS AND TRANSPORTATION	26,076,673	15,703,479	8,488,860	33,291,292	31.0%	32,667,957	1.9%
SPORTS ADMINISTRATION	7,830	6,435		14,265		14,265	
RECREATION & CULTURE ADMINISTRATION	449,940	18,585	52,425	416,100		389,784	
CANADA DAY		20,000	10,000	10,000		10,000	
MAYORS YOUTH ADVISORY		27,500		27,500		18,500	
MISCELLANEOUS PROGRAMS	3,765	17,210		20,975		20,715	
PARKS & REC ADVISORY COMMITTEE		2,465		2,465		2,465	
SPORT FISHING		1,000		1,000		1,000	
ROBERTA BONDAR PARK	71,116	110,620	26,710	155,026		155,335	
BELLEVUE PARK MARINA	34,810	124,805	174,195	(14,580)		(12,158)	
BONDAR MARINA	34,810	77,120	73,060	38,870		46,309	
LOCKS OPERATIONS	98,900	(61,305)		37,595		36,792	
SENIORS DROP IN CENTRE	266,905	94,835	59,500	302,240		299,915	
STEELTON SENIORS CENTRE	168,695	40,515	42,700	166,510		164,525	
HISTORIC SITES BOARD - OLD STONE HOUSE	286,430	97,440	84,580	299,290		304,790	
JOHN RHODES COMMUNITY CENTRE	1,321,790	1,140,005	1,136,380	1,325,415		1,359,020	
FACILITY ADMINISTRATION	978,515	73,125	24,000	1,027,640		916,570	
FACILITIES-SUMMER STUDENTS	39,155			39,155		39,155	
GRECO POOL	31,575	13,685		45,260		45,050	
MANZO POOL	11,255	9,915		21,170		21,015	
MCMECKEN CENTRE	143,555	130,365	133,855	140,065		141,560	
ESSAR CENTRE	835,590	1,389,095	1,632,605	592,080		530,790	
NORTHERN COMMUNITY CENTRE	39,630	137,050	247,500	(70,820)		(67,200)	
MISCELLANEOUS CONCESSIONS	90,730	51,820	142,550	0		6,150	
DAY CARE CENTRES	1,374,645	212,945	1,118,140	469,450		177,067	
CSD CENTRAL ADMINISTRATION	399,910	36,570		436,480		495,360	
TOTAL COMMUNITY SERVICES DEPARTMENT	6,689,551	3,771,800	4,958,200	5,503,151	5.1%	5,116,774	7.6%

	2016			2016		2015	% change from 2015
	Salary/Benefits	Other Expense	Revenue	Net Tax Levy	% of 2016 levy	Net Tax Levy	
EMERGENCY FUND		5,000		5,000		5,000	
ISAP-IMMIGRATION PROGRAM	226,585	49,500	276,085	0		-	
HEALTHY KIDS CHALLENGE		225,000	175,000	50,000		50,000	
ACCESSIBILITY	124,660	98,700		223,360		221,395	
HOMELESSNESS PARTNERING		122,000	136,000	(14,000)		-	
HOMELESSNESS INFORMATION		12,000	16,000	(4,000)		-	
DSSAB CONTRACTED SERVICES	5,844,025	619,040	6,463,065	0		-	
TOTAL SOCIAL SERVICES	6,195,270	1,131,240	7,066,150	260,360	0.2%	276,395	-5.8%
PUBLIC HEALTH OPERATIONS		2,405,045		2,405,045		2,301,477	
DSSAB LEVY		16,361,434	562,500	15,798,934		15,684,491	
CONSERVATION AUTHORITY		475,065		475,065		329,925	
TOTAL LEVY BOARDS	0	19,241,544	562,500	18,679,044	17.4%	18,315,893	2.0%
POLICE SERVICES BOARD	21,825,951	3,940,172	1,913,970	23,852,153		23,716,705	
LIBRARY BOARD		2,977,015		2,977,015		2,920,770	
ART GALLERY OF ALGOMA		180,785		180,785		175,925	
SSM MUSEUM		177,540		177,540		175,140	
BUSH PLANE MUSEUM		110,000		110,000		110,000	
CULTURAL RECOGNITION		1,500		1,500		1,500	
SAFE COMMUNITIES		40,000		40,000		40,000	
MISC GRANT - ALGOMA UNIVERSITY		40,000		40,000		40,000	
MISC GRANT - MEMORIAL EXEMPT		17,000		17,000		17,000	
MISC GRANT - PEE WEE ARENA		12,750		12,750		21,000	
MISC GRANT - OTHER SPORTS		10,000		10,000		10,000	
RED CROSS GRANT		50,000		50,000		50,000	
MISC GRANT-YOUTH PARTNERSHIP		0		0		9,000	
CULTURAL GRANTS		53,900		53,900		53,900	
ECONOMIC DEVELOPMENT CORPORATION		1,204,165		1,204,165		1,196,965	
DESTINY SSM		30,000		30,000		30,000	
DEVELOPMENT SSM		246,000		246,000		246,000	
INNOVATION CENTRE		277,890		277,890		277,890	
TOURIST PROMOTION		168,656		168,656		168,655	
EDF BUDGET		500,000		500,000		500,000	
PHYSICIAN RECRUITMENT		300,000	300,000	0			
TOTAL OUTSIDE AGENCIES & GRANTS TO OTHERS	21,825,951	10,337,373	2,213,970	29,949,354	27.9%	29,760,450	0.6%
TAXATION & CORPORATE FINANCIALS	20,000	11,928,645	40,404,520	(28,455,875)		(31,820,844)	

	2016			2016		2015	% change from 2015
	Salary/Benefits	Other Expense	Revenue	Net Tax Levy	% of 2016 levy	Net Tax Levy	
CAPITAL LEVY AND LONG TERM DEBT		8,472,909	350,000	8,122,909		8,149,611	
TOTAL CORPORATE FINANCIALS	20,000	20,401,554	40,754,520	(20,332,966)	-19.0%	(23,671,233)	-14.1%
TOTAL MUNICIPAL LEVY	88,747,840	90,568,067	72,041,595	107,274,312		101,939,967	5.2%
Surplus used for levy reduction						1,935,050	
Reserves used for levy reduction						105,585	
Levy before reduction						103,980,602	3.2%



City of Sault Ste. Marie

**2016 PRELIMINARY BUDGET
PRESENTATION TO COUNCIL
FEBRUARY 8, 2016**

2016 OPERATING BUDGET PROCESS

	DATE
EMPLOYEE COMPLEMENT VERIFIED BY DEPARTMENTS. SALARY/BENEFIT BUDGET ESTABLISHED BY FINANCE.	AUGUST, 2015
DEPARTMENT BUDGET FOR NON-SALARY ITEMS AND REVENUES, CAPITAL FROM CURRENT AND OPERATING INCREASE REQUESTS SUBMITTED	MID-OCTOBER, 2015
FINANCE DEPARTMENT REVIEW AND ADJUSTMENTS / PREPARATION OF BUDGET DOCUMENTATION	COMPLETION JANUARY, 2016
PRELIMINARY BUDGET PRESENTED TO COUNCIL	FEBRUARY 8, 2016

BUDGET INPUT

- New for 2016: Online Budget Input Tool
 - Released January 12, 2016
- E-mail submissions
 - budgetinput@cityssm.on.ca
- Public Open Houses: Civic Centre Russ Ramsay Room
 - Wednesday, February 17, 2016 7pm-9pm
 - Saturday, February 20, 2016 2pm-4pm

TAX LEVY (millions)

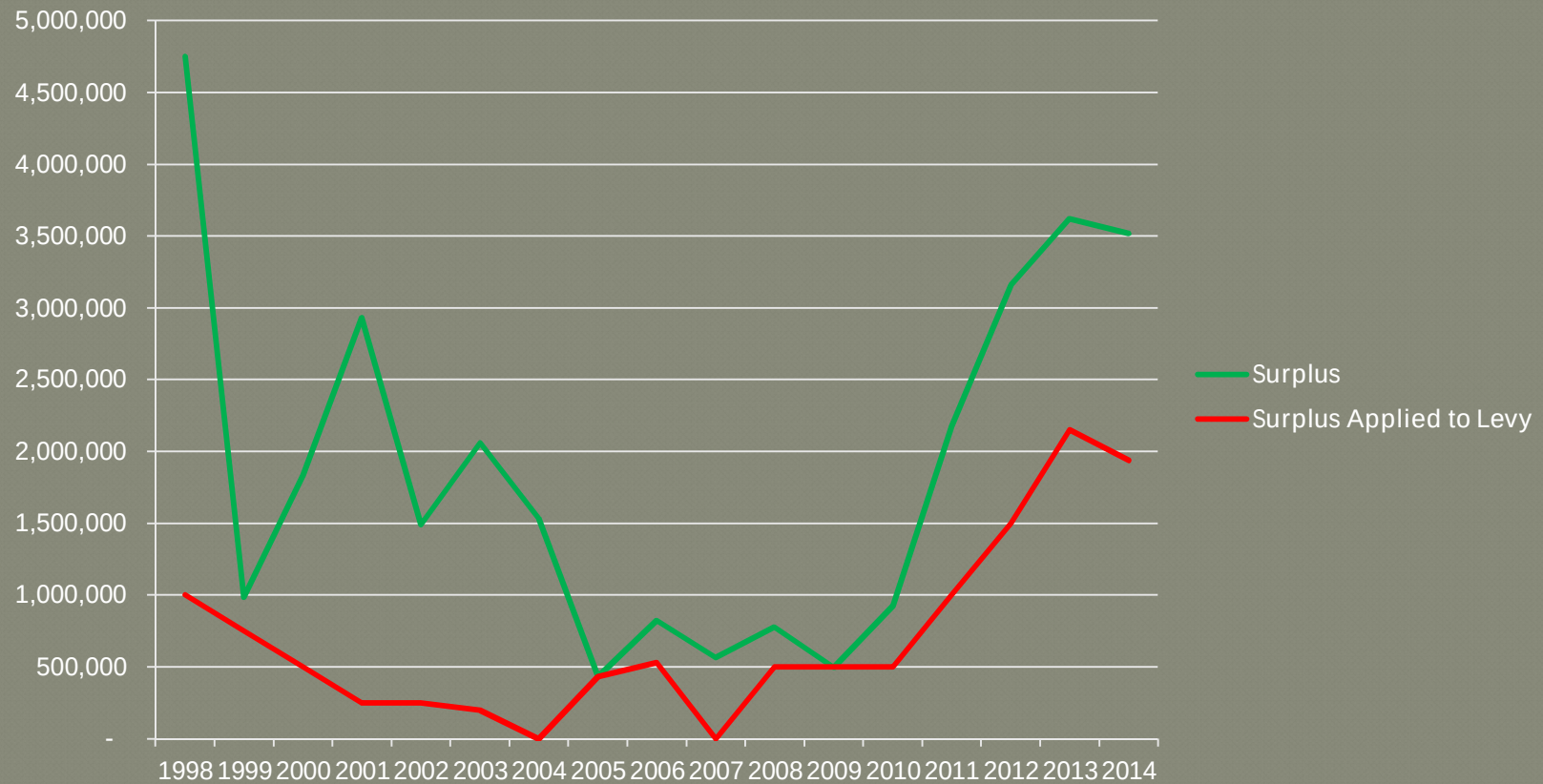


Preliminary 2016 Levy Increase

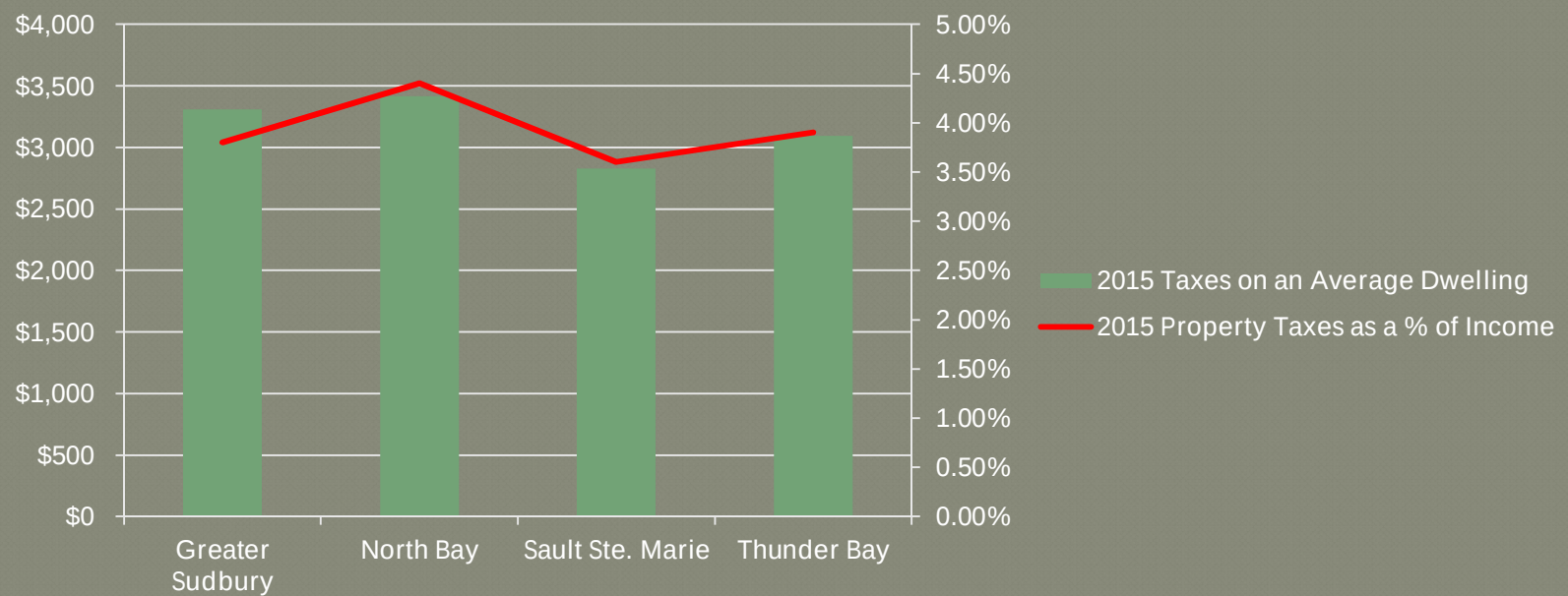
5.23%

	Change 2015 to 2016	Tax Levy Impact
City Departments-Maintaining Services	2.54%	1.80%
Levy Boards and Outside Agencies	2.62%	0.54%
Ontario Municipal Partnership Grant Reduction	5.6%	0.89%
INCREASE BEFORE LEVY REDUCTION FROM PRIOR YEAR		3.23%
Surplus for Levy Reduction		1.90%
Reserves for Levy Reduction		0.10%
Overall Tax Impact		5.23%

LEVY REDUCTION FROM SURPLUS

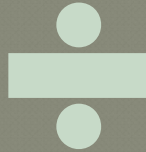


MUNICIPAL TAX BURDEN



RESIDENTIAL TAX RATES

Levy Requirement



Assessment



Residential Tax
Rate

\$1,000

\$10,000



1.10%

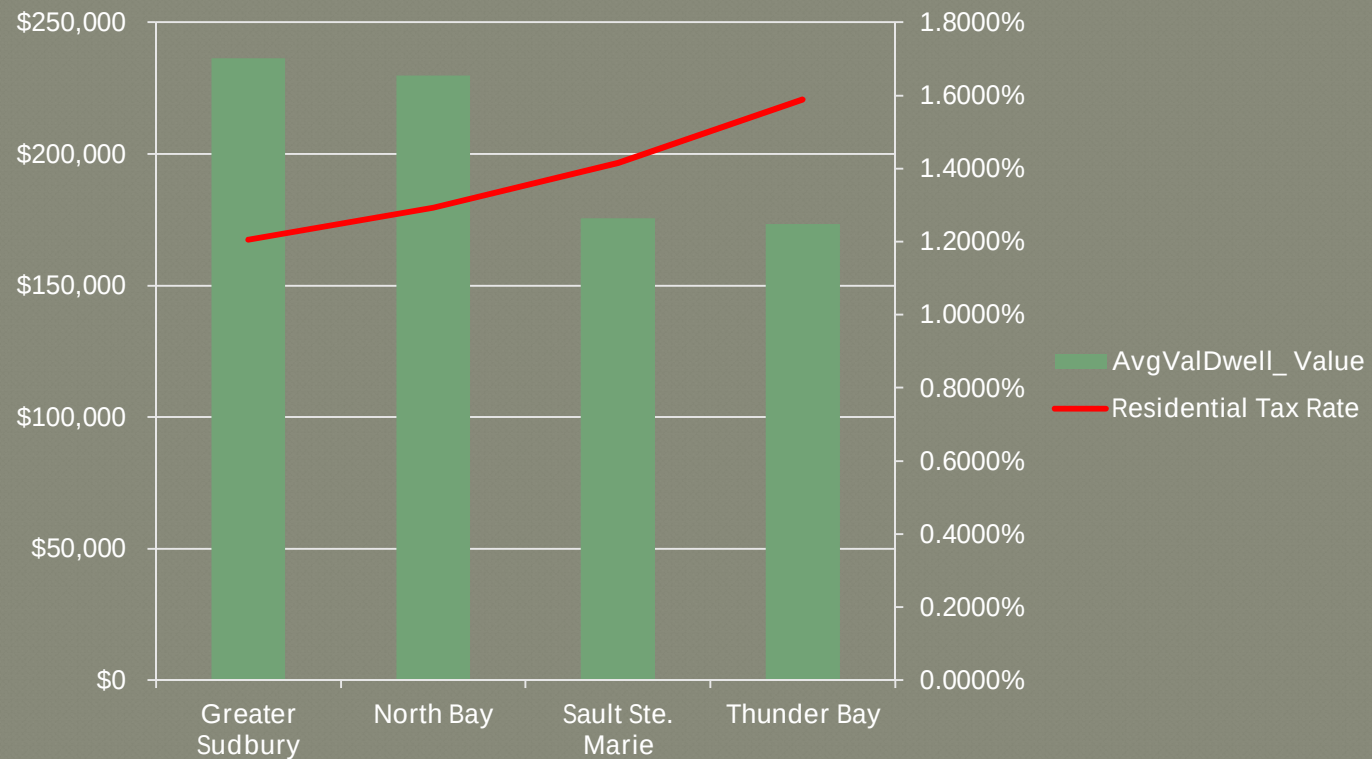
\$15,000



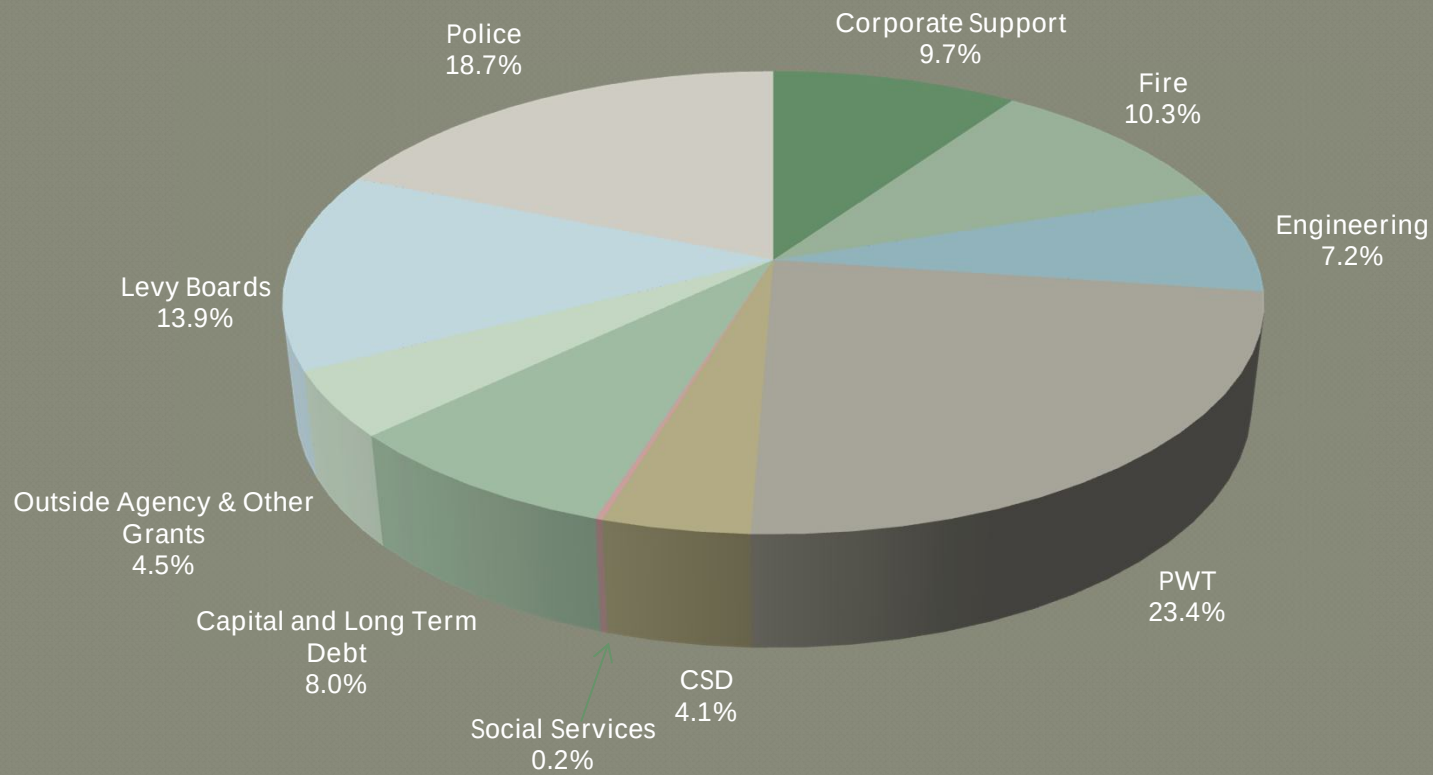
0.67%

As the denominator (assessment) becomes smaller, the residential tax rate for an equal levy requirement increases

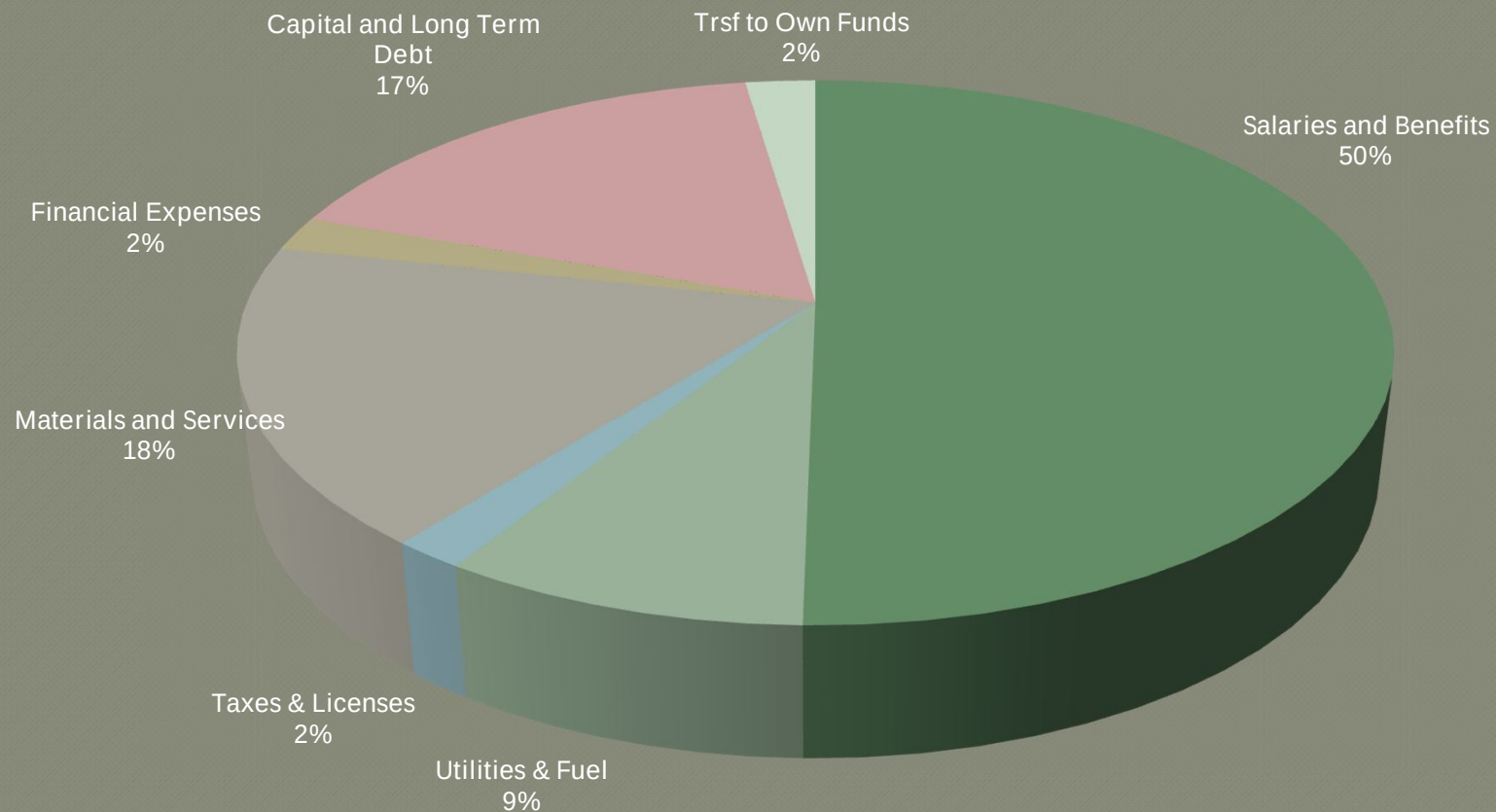
RESIDENTIAL TAX RATES



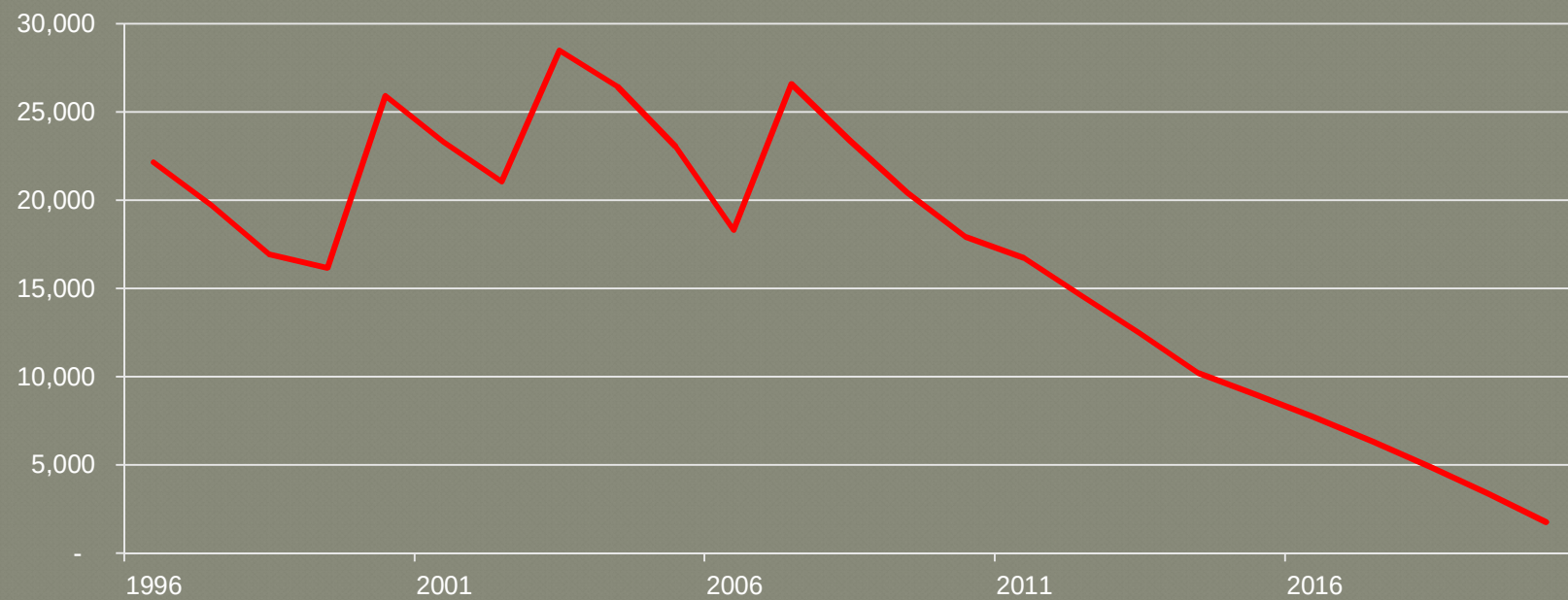
LEVY BY KEY AREAS



MAINTAINING CITY SERVICES 1.8% OF 5.23% LEVY INCREASE



LONG TERM DEBT



CAPITAL BUDGET

- Annual allocations

- Capital Roads & Misc Construction \$7.5 million
- Asset Management Plan \$5.4 million
- Sanitary Sewer Capital \$5.4 million

- 2016 Capital Road Works as approved by Council June 22, 2015 \$11.8 million

- Annual Operating Budget \$6.2 million
- Federal Gas Tax \$4.6 million
- Sanitary Sewer Charge \$1.0 million

APPROVED CAPITAL ROAD PROJECTS

- Francis Street: from Wellington Street East to Railroad Avenue
- Second Avenue: from Wallace Terrace to Second Line West
- Coulson Avenue: from Queen Street to Manor Road
- Black Road Widening: from Second Line to McNabb
- Fort Creek Aqueduct Project
- Various road resurfacing

ASSET MANAGEMENT PLAN

- Recommendation for 2016 and Capital from Current to be presented during budget deliberations
- Capital from Current allocation in operating budget remains at \$1.1 million

SANITARY SEWER CAPITAL

- Funded from Sanitary Sewer revenue
- By-law setting the user fee rate for 2016 was passed by Council on January 11, 2016
 - Aside from Capital Road Works, major projects over the next 5 years include the addition of a Biosolids Management Facility and West End Plant and pump station upgrades

MAINTAINING SERVICES

CORPORATE REVENUES	
Increase in estimate for supplementary taxes	\$115,000
Increase in estimated Payment in Lieu	\$119,505
Increase in Lottery and Gaming revenue	\$50,000

MAINTAINING SERVICES

COMMUNITY SERVICES DEPARTMENT REVENUE	
Decrease in daycare revenue projections based upon actual trend for space utilization	\$269,110
Decrease in athletic field fees due to addition of other community facilities	\$7,645
Increase in John Rhodes Community Centre restaurant lease	\$26,800
Increase in user fees and usage in some facilities	\$45,140

MAINTAINING SERVICES

PUBLIC WORKS AND TRANSPORTATION REVENUE	
Decrease in transit ridership	\$109,000
Increase in Provincial Gas Tax funding	\$31,090
Decrease in cemetery fees, mainly from cremation services.	\$105,820

MAINTAINING SERVICES

OTHER REVENUE	
Fire Services: elimination of fire alarm monitoring	\$39,000
Finance: decrease in lottery licenses	\$9,000

MAINTAINING SERVICES

UNCONTROLLABLE COSTS	
Ward 2 By-Election	\$48,550
POA Wawa courtroom and Ministry cost recovery for adjudication	\$66,000
Contracted increases for hydrants, sewage plant operations and streetlights	\$149,745
Diesel fuel price increase from 2015 budget estimate	\$34,155
Utilities	\$39,000

OUTSTANDING ITEMS

- District Social Services Board of Sault Ste. Marie annual levy
 - Budget at 2015 level
 - DSSAB board approval scheduled for March 17, 2016
- Final streetlight capital budget from PUC
- Supplementary Items
 - Summary to be presented for discussion during budget deliberation
- 2015 Final Surplus
 - Audit currently underway

NEXT STEPS

- Budget deliberation meetings
 - Recommended schedule to be approved by Council
- Preliminary 2016 Budget to be adjusted based upon Council recommendations approved during budget deliberations
- Final Budget meeting mid-April
 - Tax rates based upon final adjusted budget and tax policy to be presented
 - 2015 surplus, if any, and allocation to be approved

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

MAYOR AND COUNCIL

The Office of the Mayor consists of two full-time employees, the Assistant to the Mayor and the Communications and Policy Advisor. A summer student may be hired for summer vacation coverage.

Key factors in the operation of the Mayor's Office are:

- fostering excellent public relations
- assisting the public, businesses and agencies in accessing city staff and services
- providing efficient and timely customer service
- continue to serve the Mayor, City Council, staff and the community with courteous and professional service

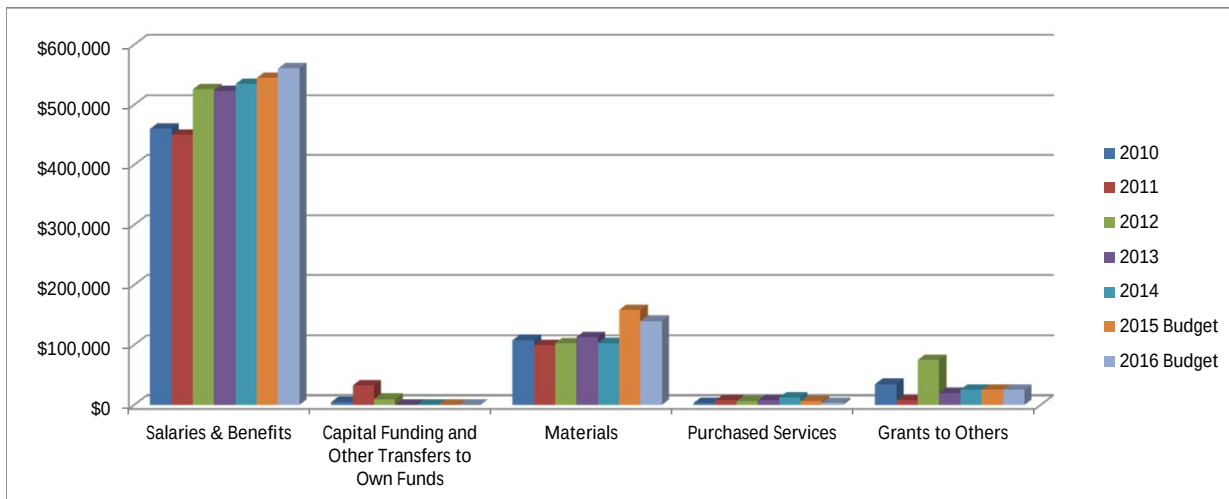
The Mayor and Council will continue to uphold and promote the purposes of the City.

- promote public involvement in the City's activities
- act as the representative of the City both within and outside the City, and promote the City locally, nationally and internationally; and
- participate in and foster activities that enhance the economic, social and environmental wellbeing of the City and its residents

City of Sault Ste Marie
MAYOR & COUNCIL
Budget Summary

	2015	2016	\$	%
	BUDGET	BUDGET	Change	Change
			(2015 to 2016)	(2015 to 2016)
REVENUE				
=====				
EXPENDITURES				
Salaries	481,345	495,315	13,970	2.90%
Benefits	63,380	65,190	1,810	2.86%
	544,725	560,505	15,780	2.90%
Travel and training	68,710	53,500	(15,210)	-22.14%
Vehicle allowance, maintenance and repairs	36,030	36,030	0	
Materials and supplies	53,340	50,385	(2,955)	-5.54%
Maintenance and repairs	250	0	(250)	-100.00%
Purchased and contracted services	6,100	3,600	(2,500)	-40.98%
Grants to others	25,000	25,000	0	
	189,430	168,515	(20,915)	-11.04%
	734,155	729,020	(5,135)	-0.70%
=====				
TAX LEVY	734,155	729,020	(5,135)	-0.70%

FIVE YEAR EXPENDITURE TREND:



MAYOR & COUNCIL: MAYOR'S OFFICE

2016 OPERATING
BUDGET

Cost Centre

100-1000

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	481,345	495,315	13,970	2.90%
Benefits	63,380	65,190	1,810	2.86%
	544,725	560,505	15,780	2.90%
Travel and training	68,710	53,500	(15,210)	-22.14%
Vehicle allowance, maintenance and repairs	36,030	36,030	0	
Materials and supplies	53,340	50,385	(2,955)	-5.54%
Maintenance and repairs	250	0	(250)	-100.00%
Purchased and contracted services	6,100	3,600	(2,500)	-40.98%
	164,430	143,515	(20,915)	-12.72%
	709,155	704,020	(5,135)	-0.72%
TAX LEVY	709,155	704,020	(5,135)	-0.72%

Full Time Positions	2.0	2.0	-
Part Time Hours	610.0	610.0	-

MAYOR & COUNCIL: COUNCIL SPECIAL FUNDS

2016 OPERATING
BUDGET

Cost Centre

105-1010

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Grants to others	25,000	25,000	0	
	25,000	25,000	0	
	25,000	25,000	0	
TAX LEVY	25,000	25,000	0	

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

CHIEF ADMINISTRATIVE OFFICER

The Office of the Chief Administrative Officer consists of 2 employees, the Chief Administrative Officer and the Assistant. A temporary employee/student is required for summer and vacation coverage throughout the year. Benefit budgets were adjusted in 2014 by Finance to reflect actual costs.

Responsibilities include recommending policy and proposals to Council, coordination of all City Department activities, coordination of submissions of all reports and information to Council, ensure policies, decisions and directives of City Council are carried out, provide liaison with various Boards and Committees.

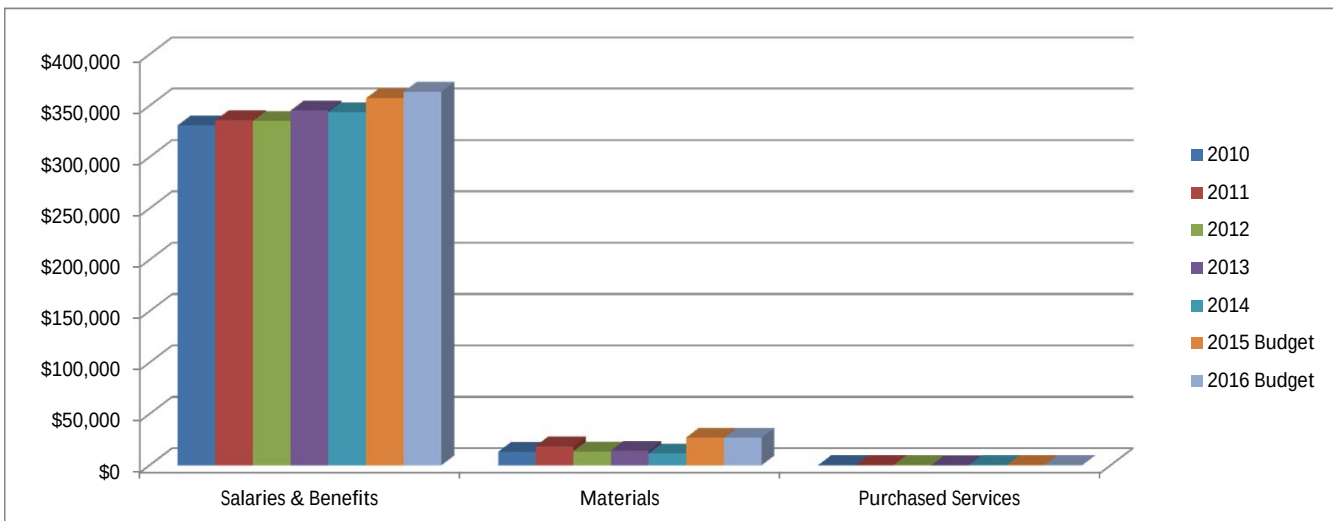
2015 Objectives:

- Achieve 2015 budget level set by Council
- Develop and implement the Corporate Strategic Plan in conjunction with the Clerk's Department
- Continue to review and monitor all City operations, programs and services including identifying all corporate savings, providing more efficient and productive delivery of services

City of Sault Ste Marie
CHIEF ADMIN OFFICER
Budget Summary

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
=====				
EXPENDITURES				
Salaries	290,435	295,775	5,340	1.84%
Benefits	66,925	68,000	1,075	1.61%
	357,360	363,775	6,415	1.80%
Travel and training	9,215	9,215	0	
Vehicle allowance, maintenance and repairs	4,480	4,480	0	
Materials and supplies	13,065	12,815	(250)	-1.91%
Maintenance and repairs	150	150	0	
Purchased and contracted services	150	150	0	
Capital expense	200	200	0	
	27,260	27,010	(250)	-0.92%
	384,620	390,785	6,165	1.60%
=====				
TAX LEVY	384,620	390,785	6,165	1.60%

FIVE YEAR EXPENDITURE TREND:



CHIEF ADMINISTRATIVE OFFICER: ADMINISTRATION

2016 OPERATING BUDGET

Cost Centres:

110-1100

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	290,435	295,775	5,340	1.84%
Benefits	66,925	68,000	1,075	1.61%
	357,360	363,775	6,415	1.80%
Travel and training	9,215	9,215	0	
Vehicle allowance, maintenance and repairs	4,480	4,480	0	
Materials and supplies	10,565	10,315	(250)	-2.37%
Maintenance and repairs	150	150	0	
Purchased and contracted services	150	150	0	
Capital expense	200	200	0	
	24,760	24,510	(250)	-1.01%
	382,120	388,285	6,165	1.61%
TAX LEVY	382,120	388,285	6,165	1.61%

Full Time Positions	2.0	2.0	-
Part Time Hours	860.0	860.0	-

CHIEF ADMINISTRATIVE OFFICER: COMMUNITY PROJECTS

2016 OPERATING BUDGET

Cost Centres: 115-1150

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Materials and supplies	2,500	2,500	0	
	2,500	2,500	0	
	2,500	2,500	0	
TAX LEVY	2,500	2,500	0	

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

HUMAN RESOURCES

HR Department

Through various team members conducts negotiations and administers eight (8) collective agreements. Develop policy and ensure compliance for non-union groups.

Administration

Assistance for various HR functions is also provided to various levy boards (Police and Library) as required. Ensures the appropriate team member carry out labour relations, job postings, corporate training programs and seniority administration. Maintain employee HR files. Manage Job Evaluation process.

Administer various legislated changes (ESA, OHSA, OLRA, Human Rights) and associated costs of Arbitrations etc.

Pension/Benefit Administration costs

Health and Safety

Preparation of policies, reports, recommendations

Monitoring of policies and safety training programs

Review developments in Health & Safety Law and current practices

Focus upon accident prevention policies & practices

General Health and Safety

A contingency fund for emergency Health and Safety issues such as Ministry orders.

Asbestos

Identify and remove as required

Return to Work Management

Liaison with W.S.I.B., Non Occupational Provider and disability insurance providers

Develop & implement corporate "Return to Work" programs, policies and procedures

Monitor & Administer W.S.I.B. Control Program and develop with department input, accommodation/r.t.w., plans

Recruitment and Training

Corporate training focuses on training needs common across departments. Recruitment costs associated with various Department recruitment processes

Leadership

Senior Staff development initiatives related to the Corporate Strategic Plan

Contracted Services

Account for EAP, Acclaim and SBCI

Retirees

This cost centre is for the payment of benefits of retirees

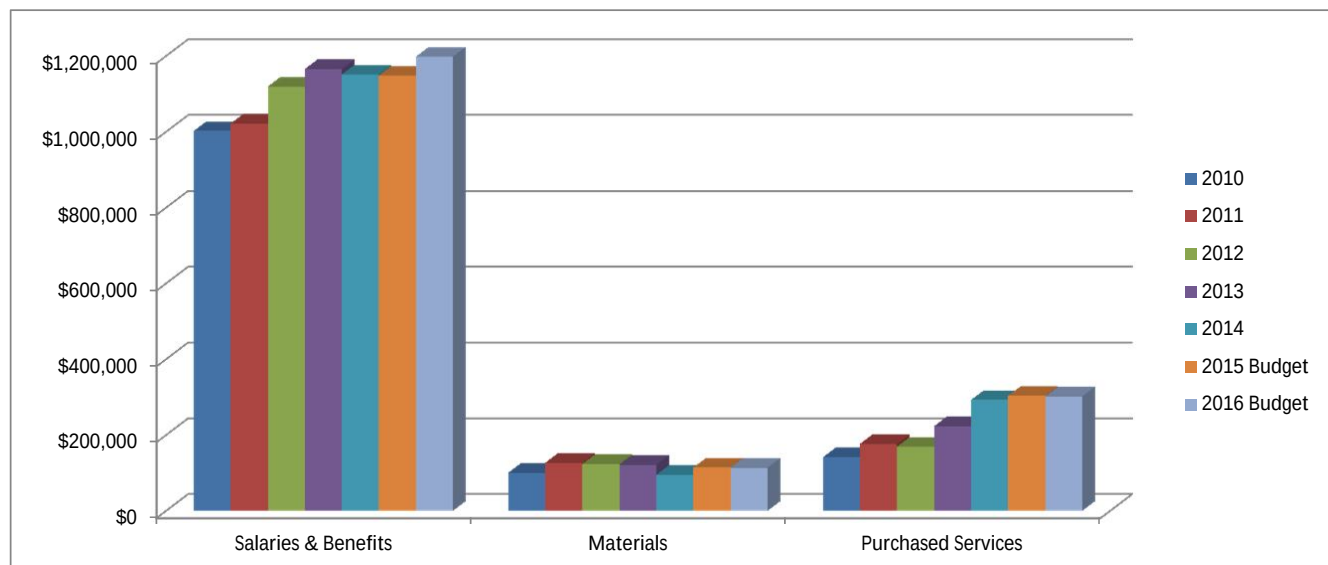
Disabled Premiums

For employees receiving a Disability Waiver of Group Life Insurance premium, the City pays for this benefit. The City undertook to pay directly for employees thereby avoiding administrative costs through the insurer.

City of Sault Ste Marie
HUMAN RESOURCES DEPARTMENT
Budget Summary

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	663,250	704,555	41,305	6.23%
Benefits	485,368	493,815	8,447	1.74%
	1,148,618	1,198,370	49,752	4.33%
Travel and training	58,800	55,800	(3,000)	-5.10%
Vehicle allowance, maintenance and repairs	500	0	(500)	-100.00%
Materials and supplies	39,045	42,185	3,140	8.04%
Maintenance and repairs	4,500	3,300	(1,200)	-26.67%
Purchased and contracted services	303,775	302,090	(1,685)	-0.55%
Capital expense	11,785	12,785	1,000	8.49%
	418,405	416,160	(2,245)	-0.54%
	1,567,023	1,614,530	47,507	3.03%
TAX LEVY	1,567,023	1,614,530	47,507	3.03%

FIVE YEAR EXPENDITURE TREND:



HUMAN RESOURCES: ADMINISTRATION

2016 OPERATING BUDGET

Cost Centre

120-1200

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	499,715	513,335	13,620	2.73%
Benefits	135,303	138,060	2,757	2.04%
	635,018	651,395	16,377	2.58%
Travel and training	15,715	19,800	4,085	25.99%
Materials and supplies	25,430	28,570	3,140	12.35%
Maintenance and repairs	1,000	0	(1,000)	-100.00%
Purchased and contracted services	81,685	75,000	(6,685)	-8.18%
Capital expense	2,785	2,785	0	
	126,615	126,155	(460)	-0.36%
	761,633	777,550	15,917	2.09%
TAX LEVY	761,633	777,550	15,917	2.09%

Full Time Positions	6.0	6.0	-
Part Time Hours	1,220.0	1,220.0	-

HUMAN RESOURCES: HEALTH & SAFETY

2016 OPERATING BUDGET

Cost Centre

120-1210

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	84,935	95,385	10,450	12.30%
Benefits	21,995	24,195	2,200	10.00%
	106,930	119,580	12,650	11.83%
Travel and training	11,000	11,000	0	
Vehicle allowance, maintenance and repairs	500	0	(500)	-100.00%
Materials and supplies	665	665	0	
Maintenance and repairs	3,500	3,300	(200)	-5.71%
	15,665	14,965	(700)	-4.47%
	122,595	134,545	11,950	9.75%
TAX LEVY	122,595	134,545	11,950	9.75%

Full Time Positions	1.0	1.0	-
Part Time Hours	-	-	-

HUMAN RESOURCES: DISABILITY MANAGEMENT

2016 OPERATING BUDGET

Cost Centre

120-1215

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	78,600	95,835	17,235	21.93%
Benefits	20,705	24,195	3,490	16.86%
	99,305	120,030	20,725	20.87%
Travel and training	6,085	0	(6,085)	-100.00%
Materials and supplies	1,800	1,800	0	
Purchased and contracted services	80,090	80,090	0	
	87,975	81,890	(6,085)	-6.92%
	187,280	201,920	14,640	7.82%
TAX LEVY	187,280	201,920	14,640	7.82%

Full Time Positions	1.0	1.0	-
Part Time Hours	-	-	-

HUMAN RESOURCES: CORPORATE RECRUITMENT & TRAINING

2016 OPERATING BUDGET

Cost Centre

125-1250

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Travel and training	10,000	10,000	0	
Materials and supplies	1,150	1,150	0	
Purchased and contracted services	31,000	36,000	5,000	16.13%
	42,150	47,150	5,000	11.86%
	42,150	47,150	5,000	11.86%
TAX LEVY	42,150	47,150	5,000	11.86%

HUMAN RESOURCES: RETIREE BENEFITS

2016 OPERATING BUDGET

Cost Centre

125-1260

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Benefits	303,800	303,800	0	
	303,800	303,800	0	
	303,800	303,800	0	
TAX LEVY	303,800	303,800	0	

HUMAN RESOURCES: EMPLOYEE ASSISTANCE PROGRAM

2016 OPERATING BUDGET

Cost Centre

125-1265

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Purchased and contracted services	41,000	41,000	0	
	41,000	41,000	0	
	41,000	41,000	0	
TAX LEVY	41,000	41,000	0	

HUMAN RESOURCES: DISABLED PREMIUMS

2016 OPERATING BUDGET

Cost Centre

125-1270

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Benefits	3,565	3,565	0	
	3,565	3,565	0	
	3,565	3,565	0	
TAX LEVY	3,565	3,565	0	

HUMAN RESOURCES: LEADERSHIP PERFORMANCE

2016 OPERATING BUDGET

Cost Centre

125-1275

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Travel and training	6,000	5,000	(1,000)	-16.67%
Purchased and contracted services	20,000	20,000	0	
	26,000	25,000	(1,000)	-3.85%
	26,000	25,000	(1,000)	-3.85%
TAX LEVY	26,000	25,000	(1,000)	-3.85%

HUMAN RESOURCES: GENERAL HEALTH & SAFETY

2016 OPERATING BUDGET

Cost Centre

125-1280

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Travel and training	10,000	10,000	0	
Materials and supplies	10,000	10,000	0	
Capital expense	9,000	10,000	1,000	11.11%
	29,000	30,000	1,000	3.45%
	29,000	30,000	1,000	3.45%
TAX LEVY	29,000	30,000	1,000	3.45%

HUMAN RESOURCES: ASBESTOS PROGRAM

2016 OPERATING BUDGET

Cost Centre

125-1290

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Purchased and contracted services	50,000	50,000	0	
	50,000	50,000	0	
	50,000	50,000	0	
TAX LEVY	50,000	50,000	0	

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

FINANCE DEPARTMENT

The department is responsible for the overall implementation, maintenance and supervision of financial services and functions for the Corporation. This is accomplished through the establishment of efficient, effective and economical financial policies and procedures, and through budget control, financial analysis, cash management and internal control systems.

The department consists of the following divisions:

Administration:

- Prepares the annual Financial Statements and Financial Information Return for the Province and all other financial reports for the senior levels of government.
- Budget control
- Financial analysis and cash management
- Budget preparation and support for all departments

Accounting:

- Provides general accounting services to all City departments in the area of Payroll, General Ledger Reporting, Accounts Payable, Accounts Receivable, H.S.T. Reporting and Accounting Support Services.
- Updates and maintains control over the Tax Receivable Systems and is responsible for the Central Collection function which handles tax payments, parking tickets, local improvement payments and other general receipts.

Information Technology:

- Responsible for application maintenance and development. Includes implementation of new systems as well as the modifications required to maintain existing corporate systems, system design, programming, testing and training.
- Provides computer services for all City departments as well as EDC, Library, DSSAB. Includes:
 - o Installation and maintenance of computer hardware & software
 - o Data backup and security
 - o Network Server Administration
 - o Network Infrastructure Administration
 - o Desktop Administration, Help Desk Support
 - o Support all Corporate Communication and Technology, including mobile devices and telephone systems

Purchasing:

- The Purchasing Division is responsible for corporate purchasing services, administration of the Purchasing Policy, contract and tendering services.
- Operates under policy and procedures approved by City Council and authorized through the Chief Administrative Officer's By-law, which provides that all purchases for the City of Sault Ste. Marie with the exception of those areas under control and jurisdiction of the Police

Purchasing – cont'd.

Commission and the Library Board, shall be made through the Purchasing Division under a competitive bidding system.

- Objective of the division is to provide a high level of service to the user departments through the establishment and implementation of sound purchasing practices and to continually provide the City departments with the proper quality and quantity of requested goods and services within an acceptable time-frame and at the lowest possible ultimate cost.

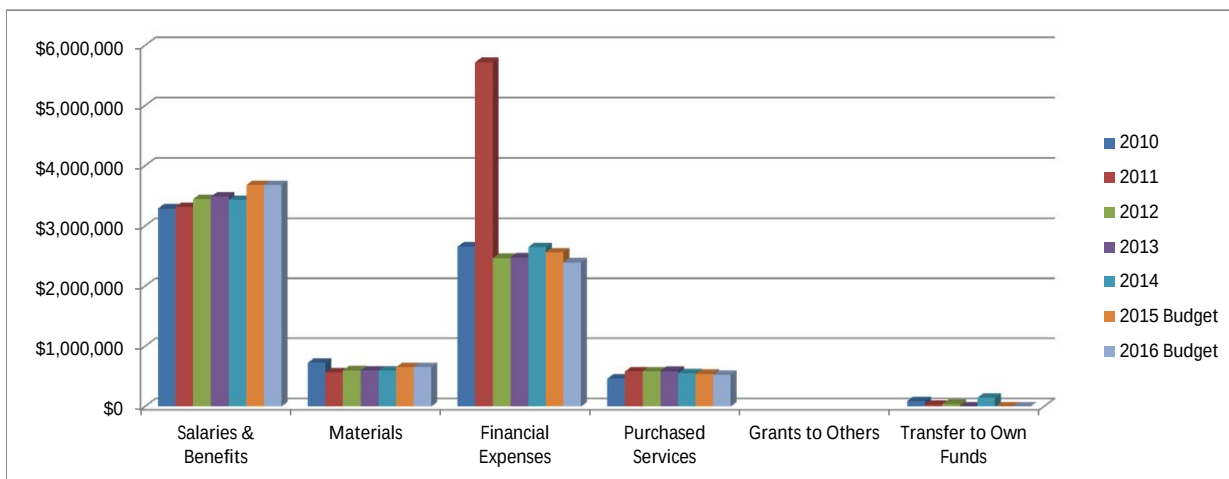
Tax:

- Responsible for the billing and collection of property taxes for approximately 29,000 properties. Collection procedures include monthly tax reminder statements, correspondence, personal contact, and the sale of tax arrears properties pursuant to the Municipal Act, 2001.
- Administers lottery & general licensing; tax assessment appeals; assessment base management; the tax certification process; commercial/industrial vacancy rebate program; tax assistance programs; the charity rebate program; mortgagee tax payment system; as well as maintaining an up-to-date tax database reflecting all assessment value and ownership changes.

City of Sault Ste Marie
FINANCE DEPARTMENT
Budget Summary

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	280,625	271,625	(9,000)	-3.21%
Other income	93,085	89,870	(3,215)	-3.45%
	373,710	361,495	(12,215)	-3.27%
EXPENDITURES				
Salaries	2,910,810	2,912,485	1,675	0.06%
Benefits	769,265	766,985	(2,280)	-0.30%
	3,680,075	3,679,470	(605)	-0.02%
Travel and training	13,800	13,800	0	
Vehicle allowance, maintenance and repairs	1,250	1,200	(50)	-4.00%
Materials and supplies	17,205	24,455	7,250	42.14%
Maintenance and repairs	492,815	491,930	(885)	-0.18%
Financial expenses	2,563,120	2,394,500	(168,620)	-6.58%
Purchased and contracted services	546,380	531,000	(15,380)	-2.81%
Capital expense	128,755	128,695	(60)	-0.05%
	3,763,325	3,585,580	(177,745)	-4.72%
	7,443,400	7,265,050	(178,350)	-2.40%
TAX LEVY	7,069,690	6,903,555	(166,135)	-2.35%

FIVE YEAR EXPENDITURE TREND:



FINANCE: ADMINISTRATION

2016 OPERATING BUDGET

Cost Centres: 140-1400

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	654,650	587,385	(67,265)	-10.27%
Benefits	168,440	151,420	(17,020)	-10.10%
	823,090	738,805	(84,285)	-10.24%
Travel and training	11,800	11,800	0	
Materials and supplies	25,215	23,915	(1,300)	-5.16%
Purchased and contracted services	18,100	19,400	1,300	7.18%
Capital expense	9,290	9,290	0	
	64,405	64,405	0	
	887,495	803,210	(84,285)	-9.50%
TAX LEVY	887,495	803,210	(84,285)	-9.50%
Full Time Positions	8.0	7.0	(1.0)	
Part Time Hours	-	-	-	

FINANCE: ACCOUNTING

2016 OPERATING BUDGET

Cost Centres:

140-1405

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	1,000	1,000	0	
Other income	48,935	44,820	(4,115)	-8.41%
	49,935	45,820	(4,115)	-8.24%
EXPENDITURES				
Salaries	781,590	826,960	45,370	5.80%
Benefits	207,630	217,610	9,980	4.81%
	989,220	1,044,570	55,350	5.60%
Materials and supplies	29,035	29,980	945	3.25%
Maintenance and repairs	1,885	1,000	(885)	-46.95%
Capital expense	3,615	3,555	(60)	-1.66%
	34,535	34,535	0	
	1,023,755	1,079,105	55,350	5.41%
TAX LEVY	973,820	1,033,285	59,465	6.11%

Full Time Positions	14.0	14.0	-
Part Time Hours	610.0	610.0	-

FINANCE: TAX

2016 OPERATING BUDGET

Cost Centres: 140-1410

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	96,000	87,000	(9,000)	-9.38%
Other income	44,150	45,050	900	2.04%
	140,150	132,050	(8,100)	-5.78%
EXPENDITURES				
Salaries	361,105	363,945	2,840	0.79%
Benefits	95,215	95,735	520	0.55%
	456,320	459,680	3,360	0.74%
Vehicle allowance, maintenance and repairs	200	200	0	
Materials and supplies	19,970	18,470	(1,500)	-7.51%
Maintenance and repairs	100	100	0	
Purchased and contracted services	14,325	12,050	(2,275)	-15.88%
Capital expense	3,000	3,000	0	
	37,595	33,820	(3,775)	-10.04%
	493,915	493,500	(415)	-0.08%
TAX LEVY	353,765	361,450	7,685	2.17%

Full Time Positions	6.0	6.0	-
Part Time Hours	-	-	-

FINANCE: PURCHASING

2016 OPERATING BUDGET

Cost Centres:

140-1420

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	256,960	260,520	3,560	1.39%
Benefits	67,135	68,020	885	1.32%
	324,095	328,540	4,445	1.37%
Vehicle allowance, maintenance and repairs	50	0	(50)	-100.00%
Materials and supplies	9,610	8,310	(1,300)	-13.53%
Purchased and contracted services	6,075	5,075	(1,000)	-16.46%
Capital expense	1,000	1,000	0	
	16,735	14,385	(2,350)	-14.04%
	340,830	342,925	2,095	0.61%
TAX LEVY	340,830	342,925	2,095	0.61%
Full Time Positions	4.0	4.0	-	
Part Time Hours	125.0	-	(125.0)	

FINANCE: INFORMATION TECHNOLOGY

2016 OPERATING BUDGET

Cost Centres: 140-1415
300-3008

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	183,625	183,625	0	
	183,625	183,625	0	
EXPENDITURES				
Salaries	856,505	873,675	17,170	2.00%
Benefits	230,845	234,200	3,355	1.45%
	1,087,350	1,107,875	20,525	1.89%
Travel and training	2,000	2,000	0	
Vehicle allowance, maintenance and repairs	1,000	1,000	0	
Materials and supplies	(91,625)	(81,220)	10,405	-11.36%
Maintenance and repairs	490,830	490,830	0	
Purchased and contracted services	439,880	426,475	(13,405)	-3.05%
Capital expense	111,850	111,850	0	
	953,935	950,935	(3,000)	-0.31%
	2,041,285	2,058,810	17,525	0.86%
TAX LEVY	1,857,660	1,875,185	17,525	0.94%

Full Time Positions	11.0	11.0	-
Part Time Hours	1,220.0	1,220	-

FINANCE: OTHER - FINANCIAL EXPENSE BANKING

2016 OPERATING BUDGET

Cost Centres: 145-1450

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
EXPENDITURES				
Financial expenses	65,000	65,000	0	
	65,000	65,000	0	
	65,000	65,000	0	
TAX LEVY	65,000	65,000	0	

FINANCE: OTHER - FINANCIAL FEES

2016 OPERATING BUDGET

Cost Centres: 145-1452

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Purchased and contracted services	68,000	68,000	0	
	68,000	68,000	0	
	68,000	68,000	0	
TAX LEVY	68,000	68,000	0	

FINANCE: OTHER - PROPERTY TAX

2016 OPERATING BUDGET

Cost Centres: 145-1454

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Materials and supplies	25,000	25,000	0	
Financial expenses	2,498,120	2,329,500	(168,620)	-6.75%
	2,523,120	2,354,500	(168,620)	-6.68%
	2,523,120	2,354,500	(168,620)	-6.68%
TAX LEVY	2,523,120	2,354,500	(168,620)	-6.68%

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

CLERKS DEPARTMENT

The Clerk's Department is an administrative department with a staff complement of 9 FT staff and up to 5 PT staff (students/contract) providing services through three broad functional areas and locations in the Civic Centre.

Administration (5 FTE, up to 4 PTE)

Staff in the administrative area provide services to Council, agencies, boards and committees, corporate staff and the public focused on the following:

- Council and committee administration
- Vital statistics (cemetery business transactions, issuing of marriage licences, registration of deaths).
- Corporate strategic plan co-ordination and quality improvement initiatives (through our association with Excellence Canada).
- Corporate records management.
- Municipal election administration.

Corporate Affairs (2 FTE)

Staff in the corporate affairs area provide services to corporate staff, committees of Council and the public focused on the following:

- Public and media relations/communications.
- Website/social media content management.
- Civic reception co-ordination.
- Corporate intranet content management.

Office Services (2 FTE, 1 PTE)

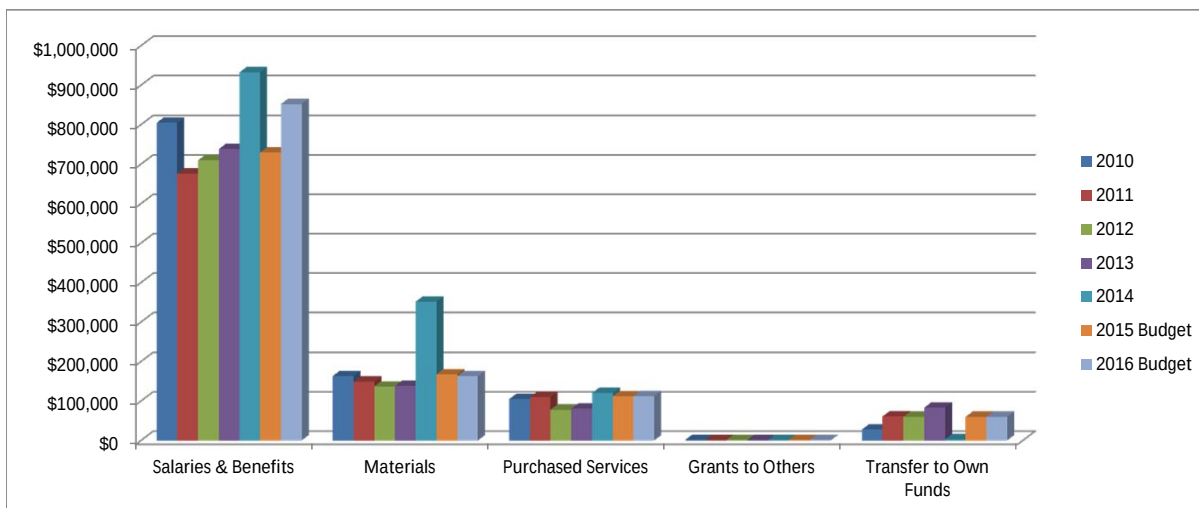
Staff in office services provide services to corporate staff and agencies, boards and committees in the areas of:

- Corporate mail services
- High volume copying and print services

City of Sault Ste Marie
CLERK'S DEPARTMENT
Budget Summary

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	50,000	50,000	0	
Other income	1,800	1,800	0	
	51,800	51,800	0	
EXPENDITURES				
Salaries	581,795	685,435	103,640	17.81%
Benefits	147,555	166,955	19,400	13.15%
	729,350	852,390	123,040	16.87%
Travel and training	6,595	6,595	0	
Election	0	2,500	2,500	
Vehicle allowance, maintenance and repairs	600	550	(50)	-8.33%
Materials and supplies	125,580	117,580	(8,000)	-6.37%
Maintenance and repairs	3,550	3,550	0	
Goods for resale	19,200	19,200	0	
Rents and leases	7,625	7,625	0	
Purchased and contracted services	111,870	112,870	1,000	0.89%
Grants to others	2,000	2,000	0	
Transfer to own funds	60,000	60,000	0	
Capital expense	4,500	5,000	500	11.11%
	341,520	337,470	(4,050)	-1.19%
	1,070,870	1,189,860	118,990	11.11%
TAX LEVY	1,019,070	1,138,060	118,990	11.68%

FIVE YEAR EXPENDITURE TREND:



CLERK'S DEPARTMENT: ADMINISTRATION

2016 OPERATING BUDGET

Cost Centres: 130-1300

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	50,000	50,000	0	
Other income	1,800	1,800	0	
	51,800	51,800	0	
EXPENDITURES				
Salaries	475,820	546,015	70,195	14.75%
Benefits	119,990	138,815	18,825	15.69%
	595,810	684,830	89,020	14.94%
Travel and training	6,595	6,595	0	
Vehicle allowance, maintenance and repairs	200	0	(200)	-100.00%
Materials and supplies	75,830	67,330	(8,500)	-11.21%
Maintenance and repairs	400	400	0	
Goods for resale	19,200	19,200	0	
Purchased and contracted services	14,870	12,370	(2,500)	-16.81%
Capital expense	2,000	2,000	0	
	119,095	107,895	(11,200)	-9.40%
	714,905	792,725	77,820	10.89%
TAX LEVY	663,105	740,925	77,820	11.74%

Full Time Positions	6.0	7.0	1.0
Part Time Hours	1,315	1,315	-

CLERK'S DEPARTMENT: OFFICE SERVICES

2016 OPERATING BUDGET

Cost Centres: 130-1310

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	105,975	108,020	2,045	1.93%
Benefits	27,565	28,140	575	2.09%
	133,540	136,160	2,620	1.96%
Vehicle allowance, maintenance and repairs	400	400	0	
Materials and supplies	1,750	1,750	0	
Maintenance and repairs	3,150	3,150	0	
Rents and leases	7,625	7,625	0	
Purchased and contracted services	67,750	67,750	0	
Capital expense	2,500	2,500	0	
	83,175	83,175	0	
	216,715	219,335	2,620	1.21%
TAX LEVY	216,715	219,335	2,620	1.21%

Full Time Positions	2.0	2.0	-
Part Time Hours	610	610	-

CLERK'S DEPARTMENT: QUALITY MANAGEMENT

2016 OPERATING

Cost Centres: 130-1320

	2015	2016	\$	%
	BUDGET	BUDGET	Change	Change
			(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Materials and supplies	9,000	4,000	(5,000)	-55.56%
Purchased and contracted services	29,250	24,250	(5,000)	-17.09%
	38,250	28,250	(10,000)	-26.14%
	38,250	28,250	(10,000)	-26.14%
TAX LEVY	38,250	28,250	(10,000)	-26.14%

CLERK'S DEPARTMENT: COUNCIL MEETINGS

2016 OPERATING BUDGET

Cost Centres: 130-1352

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Materials and supplies	10,000	10,000	0	
	10,000	10,000	0	
	10,000	10,000	0	
TAX LEVY	10,000	10,000	0	

CLERK'S DEPARTMENT: ELECTION

2016 OPERATING BUDGET

Cost Centres: 135-1360

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	0	31,400	31,400	
	0	31,400	31,400	
Election	0	2,500	2,500	
Vehicle allowance, maintenance and repairs	0	150	150	
Materials and supplies	0	5,500	5,500	
Purchased and contracted services	0	8,500	8,500	
Transfer to own funds	60,000	60,000	0	
Capital expense	0	500	500	
	60,000	77,150	17,150	28.58%
	60,000	108,550	48,550	80.92%
TAX LEVY	60,000	108,550	48,550	80.92%

CLERK'S DEPARTMENT: RECEPTIONS

2016 OPERATING

Cost Centres: 135-1350

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Materials and supplies	29,000	29,000	0	
	29,000	29,000	0	
	29,000	29,000	0	
TAX LEVY	29,000	29,000	0	

CLERK'S DEPARTMENT: WALK OF FAME

2016 OPERATING BUDGET

Cost Centres: 720-7291

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Grants to others	2,000	2,000	0	
	2,000	2,000	0	
	2,000	2,000	0	
TAX LEVY	2,000	2,000	0	

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

LEGAL DEPARTMENT

Administration

The Legal Department consists of the City Solicitor, Supervisor, Assistant City Solicitor/Senior Litigation Counsel, Solicitor/Prosecutor, Risk Manager, Articling Intern and 3 Clerical Staff.

The staff operates on regular Civic Centre hours and does not ordinarily incur overtime hours. The Legal Department provides a broad range of legal, technical and reference services to all branches of the City's operations. The service involves not only responding to immediate ongoing needs for legal services but also involves the reduction of potential liability by identifying possible problem areas and planned legislation. The Legal Department's responsibilities include the acquisition and sale of properties on behalf of the Municipality as well as preparation and management of leases, licenses of occupation, easements, encroachments, agreements and the administration of the street and lane closing policy.

The objectives of the Legal Department are:

- to provide legal assistance and advice to City Council and staff;
- to process reports/by-laws, agreements, opinions, leases, licenses of occupation, FOI requests, easements, encroachments, expropriations and real estate transactions;
- to represent the City and give advice with respect to all lawsuits which may be brought on behalf of or against the City;
- to prosecute persons charged with offences contrary to City by-laws; and

- to represent the City before various courts and tribunals including the Ontario Municipal Board and the Human Rights Tribunal.

City Owned Land

Responsible for the cost of leases, licenses of occupation, easements the City Corporation over and on private property. It also covers maintenance required on specific City owned properties as well as realty tax and local improvement charges on specific property owned by the Municipality. These charges for the most part are set and continue on an annual basis.

Insurance

Responsible for all types of insurance purchased by the City (excluding Police, EMS and the Library Board, which are expensed directly).

The following are the types of insurance:

- comprehensive liability;
- property insurance (including buildings, contents and valuable papers);
- crime insurance (protection against dishonesty, deceit and forgery);
- electronic data processing;
- boiler and machinery;
- automobile insurance (including non-owned automobiles);
- errors and omissions;
- environmental liability;
- conflict of interest; and
- excess liability.

Provincial Offences Office

Effective 2001, the City of Sault Ste. Marie assumed the responsibility for the delivery of administrative, prosecutorial and court support functions transferred from the Province of Ontario under the Provincial Offences Act. These functions have become a division of the Legal Department. The POA office is required to operate the POA courts under the guidelines and regulations of the Ministry of Attorney General.

Charges filed and processed by the POA office include matters under such statutes as the Highway Traffic Act, Compulsory Automobile Insurance Act, Liquor Licence Act, all Provincial Statutes and Municipal by-laws. The POA court administers between 15,000-18,000 charges a year the majority comprising of Traffic Offences.

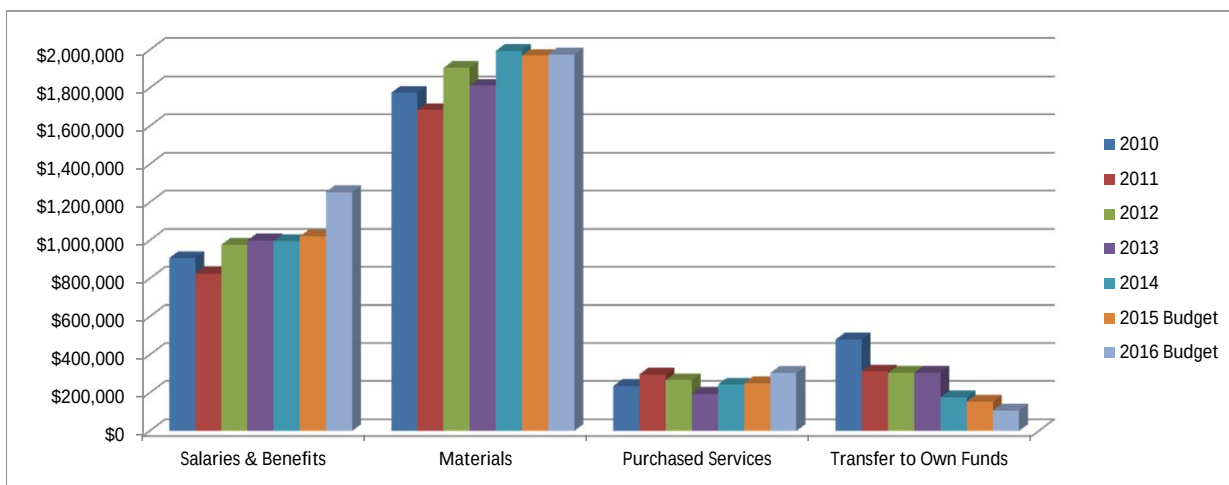
The POA Division is comprised of three Court Administrator/Cashier's, one Court Administrator Enforcement Clerk/Court Reporter and one Prosecution assistant. There is also one Court Liaison Supervisor and one Solicitor/Prosecutor.

Court sits approximately four days a week in Sault Ste. Marie with one satellite court in Wawa approximately once a month. The POA office generates an average over one million dollars in gross revenue, the net of which is distributed among our 19 municipal partners.

City of Sault Ste Marie
LEGAL DEPARTMENT
Budget Summary

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	2,192,965	2,178,765	(14,200)	-0.65%
	2,192,965	2,178,765	(14,200)	-0.65%
EXPENDITURES				
Salaries	812,570	998,480	185,910	22.88%
Benefits	209,020	256,575	47,555	22.75%
	1,021,590	1,255,055	233,465	22.85%
Travel and training	15,855	18,735	2,880	18.16%
Vehicle allowance, maintenance and repairs	250	250	0	
Materials and supplies	76,675	76,295	(380)	-0.50%
Maintenance and repairs	4,000	4,000	0	
Rents and leases	73,275	78,075	4,800	6.55%
Taxes and licenses	1,791,000	1,791,000	0	
Purchased and contracted services	252,000	305,000	53,000	21.03%
Transfer to own funds	154,000	107,025	(46,975)	-30.50%
Capital expense	9,000	9,000	0	
	2,376,055	2,389,380	13,325	0.56%
	3,397,645	3,644,435	246,790	7.26%
TAX LEVY				
	1,204,680	1,465,670	260,990	21.66%

FIVE YEAR EXPENDITURE TREND:



LEGAL DEPARTMENT: ADMINISTRATION

2016 OPERATING

Cost Centre 150-1500

	2015	2016	\$	%
	BUDGET	BUDGET	Change	Change
			(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	842,965	828,765	(14,200)	-1.68%
	842,965	828,765	(14,200)	-1.68%
EXPENDITURES				
Salaries	445,605	574,895	129,290	29.01%
Benefits	111,965	145,765	33,800	30.19%
	557,570	720,660	163,090	29.25%
Travel and training	7,600	7,600	0	
Materials and supplies	24,945	24,245	(700)	-2.81%
Taxes and licenses	45,000	45,000	0	
Purchased and contracted services	33,400	28,400	(5,000)	-14.97%
Transfer to own funds	154,000	107,025	(46,975)	-30.50%
Capital expense	1,500	1,500	0	
	266,445	213,770	(52,675)	-19.77%
	824,015	934,430	110,415	13.40%
TAX LEVY	(18,950)	105,665	124,615	-657.60%

Full Time Positions	5.3	7.0	1.7
Part Time Hours	610.0	610	-

LEGAL DEPARTMENT: CITY OWNED LAND

2016 OPERATING

Cost Centre

150-1505

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Maintenance and repairs	4,000	4,000	0	
Rents and leases	14,000	14,000	0	
Taxes and licenses	1,000	1,000	0	
	19,000	19,000	0	
	19,000	19,000	0	
TAX LEVY	19,000	19,000	0	

LEGAL DEPARTMENT: PROVINCIAL OFFENCES

2016 OPERATING

Cost Centre

155-1550
155-1552

155-1554

	2015 BUDGET	2016 BUDGET	\$	%
			Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	1,350,000	1,350,000	0	
	1,350,000	1,350,000	0	
EXPENDITURES				
Salaries	366,965	423,585	56,620	15.43%
Benefits	97,055	110,810	13,755	14.17%
	464,020	534,395	70,375	15.17%
Travel and training	8,255	11,135	2,880	34.89%
Vehicle allowance, maintenance and repairs	250	250	0	
Materials and supplies	51,730	52,050	320	0.62%
Rents and leases	59,275	64,075	4,800	8.10%
Purchased and contracted services	218,600	276,600	58,000	26.53%
Capital expense	7,500	7,500	0	
	345,610	411,610	66,000	19.10%
	809,630	946,005	136,375	16.84%
TAX LEVY	(540,370)	(403,995)	136,375	-25.24%

Full Time Positions	6.0	7.0	1.0
Part Time Hours	610.0	610	-

LEGAL DEPARTMENT: INSURANCE

2016 OPERATING BUDGET

Cost Centre

158-1580

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Taxes and licenses	1,745,000	1,745,000	0	
	1,745,000	1,745,000	0	
	1,745,000	1,745,000	0	
TAX LEVY	1,745,000	1,745,000	0	

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

FIRE SERVICES

The Fire Services Realignment Plan 2016–2018 has put in an Action Plan to reallocate resources from Fire to EMS and the requirements within Fire. This plan is based on attrition of the present complement of employees within Fire and the 50-50 funding for EMS. The transition will be complete by 2018 with potential cost savings beginning to be realized in 2017.

Presently we have two boats in service. One is no longer fit and safe for operational requirements. A capital replacement, at a cost of \$75,000-\$100,000, will not be incurred and the remaining boat will be used for operational requirements. The provision of the remaining boat will be reviewed in light of the multi-jurisdictional overlap in this area of provincial and federal agencies already responsible for and providing marine oversight.

Fire Permit fees do not presently cover the cost to provide the inspection and the permit administration. These fees will rise to better reflect the true recovery cost and will be valid for a period of four years rather than the present yearly renewal.

The Fire plan can be accelerated to achieve cost savings in the short term through staff rationalization as opposed to long term attrition.

Fire Services is reviewing the feasibility of contracting out Communications functions to Central Ambulance Communication Centre (CACC) or SSM Police with the intention to save major capital refresh costs.

FIRE SERVICES DEPARTMENT OVERVIEW

Administration

- The Administration Division staff includes the Fire Chief, Deputy Chief – Suppression, Administrative Assistant to the Fire Chief and one Clerical support personnel.
- The Fire Chief is responsible to the CAO and Council for delivery of fire protection services, set by Council, to the community and regional delivery of Emergency Medical Services.
- The Administration Division is responsible for managing Fire Services' resources safely, efficiently and within the budgetary allocation provided by Council.
- Fire Services continues to generate revenue from various leases including the Central Ambulance Communication Centre, Base Hospital and EMS Revenue streams are also generated from a number of user fees, including but not limited to open air burning, fire protection agreement with the Rankin Reserve, and fire extinguisher training.

Suppression

- The Deputy Chief – Suppression is the head of this division. This division is comprised of Platoon Chiefs, Captains, Firefighters and Communication Operators operating out of 4 fire stations.
- Areas of responsibility include:
Fire suppression & specialized rescue operations - water & land-based rescue response, hazardous materials response, locally and throughout the; develop and implement

Suppression – cont'd.

firefighter training; develop and manage all budgetary functions related to the Fire -Tiered response with Police and EMS; program development/implementation, documentation and management of all training activities in the Fire Suppression Division.

EMS

- EMS operates a fleet of eight (8) ambulances, four of which are staffed 24 hours per day, seven days per week. The level and type of patient care, supplies and equipment is mandated by Provincial Standards. EMS has established reliable and efficient supplier partnerships to sustain our level of preparedness. Some of our patient care equipment is maintained and serviced by trained Paramedics.
- There are two ambulances stationed at the Garden River base. One unit is provincially owned and the other is capital property of the DSSAB purchased with GRFN funds. Both units are funded 100% for insurance, operation and maintenance costs.

Prevention

- The Deputy Chief – Prevention heads this division. This division is comprised of four Fire Prevention Officers and one clerk. Areas of responsibility include: enforce Fire Protection and Prevention Act 1997, enforce Ontario Fire Code Regulations, Carbon Monoxide By-Law; delivery of fire safety education programs: review plans, Committee of Adjustment, rezoning applications; Fire Investigation: liaise with Police Service during Arson Investigations, inspect upon request and/or complaint, issue burn permits, inspect residential smoke alarms; provide evidence in Provincial Offences court for all Ontario – issue part one Provincial Offences tickets

- Fire Code contraventions - assist Building Division Inspectors during final inspection: liaise with Building Division on plans examination; review and approve Fire Safety Plans

Support Services

- The Deputy Chief – Support Services heads this division. This division consists of two mechanics responsible for mechanical operations and communications support.
- Areas of responsibility include: repair, maintenance and inspection of Fire, EMS and Police – 24-hour on-call coverage by Support Services staff; service apparatus, firefighting equipment, tools, communication and fire stations equipment; documentation and maintain records of maintenance; technical operations in communications room – dispatch emergency calls to Prince Township Fire Department: maintain 24 hour coverage for all emergency calls; maintain EOC/RESC telephone/radio systems.

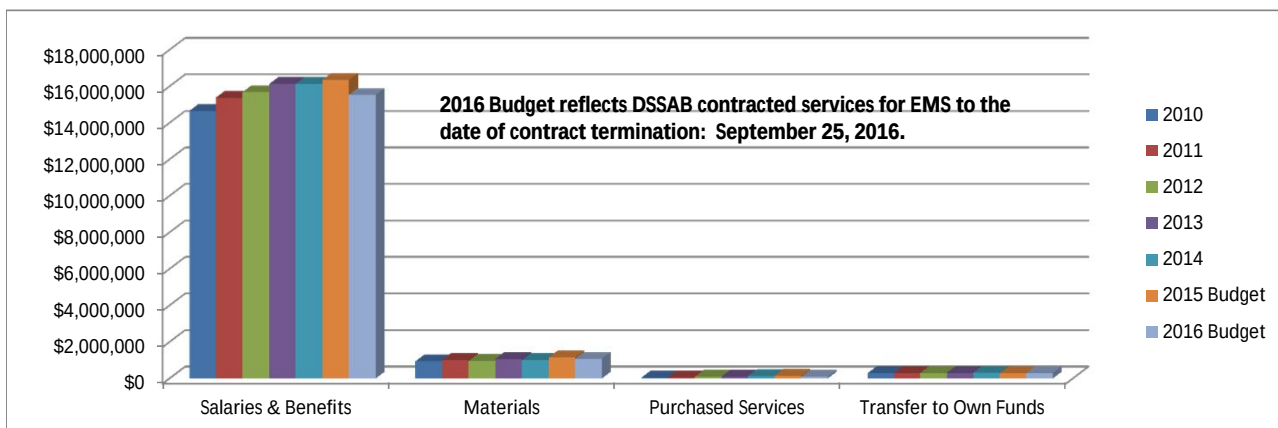
CEMC

- The Community Emergency Management Division consists of one Coordinator.
- Areas of responsibility include: develop and maintain plans procedures and policies; facilitate public education and outreach events; facilitate training opportunities for all stakeholders; act as a subject matter expert on the topic of emergency; design and conduct exercises to test elements of emergency management and provide input to stakeholders plans and procedures; be available to respond to emergency situations.

City of Sault Ste Marie
FIRE SERVICES
Budget Summary

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	4,913,480	4,067,855	(845,625)	-17.21%
	4,913,480	4,067,855	(845,625)	-17.21%
EXPENDITURES				
Salaries	13,022,215	12,397,940	(624,275)	-4.79%
Benefits	3,336,645	3,143,815	(192,830)	-5.78%
	16,358,860	15,541,755	(817,105)	-4.99%
Travel and training	53,230	55,730	2,500	4.70%
Vehicle allowance, maintenance and repairs	180,531	148,751	(31,780)	-17.60%
Utilities and Fuel	318,030	287,575	(30,455)	-9.58%
Materials and supplies	352,812	311,307	(41,505)	-11.76%
Maintenance and repairs	158,680	204,660	45,980	28.98%
Rents and leases	2,500	1,875	(625)	-25.00%
Taxes and licenses	58,200	46,650	(11,550)	-19.85%
Financial expenses	2,500	2,500	0	
Purchased and contracted services	161,415	101,925	(59,490)	-36.86%
Transfer to own funds	303,000	303,000	0	
Capital expense	28,875	27,675	(1,200)	-4.16%
	1,619,773	1,491,648	(128,125)	-7.91%
	17,978,633	17,033,403	(945,230)	-5.26%
TAX LEVY				
	13,065,153	12,965,548	(99,605)	-0.76%

FIVE YEAR EXPENDITURE TREND:



FIRE SERVICES: ADMINISTRATION

2016 OPERATING BUDGET

Cost Centres:

200-2000

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	218,500	179,500	(39,000)	-17.85%
	218,500	179,500	(39,000)	-17.85%
EXPENDITURES				
Salaries	393,985	411,815	17,830	4.53%
Benefits	301,790	304,630	2,840	0.94%
	695,775	716,445	20,670	2.97%
Travel and training	1,000	45,245	44,245	4424.50%
Utilities and Fuel	181,930	181,930	0	
Materials and supplies	5,390	67,862	62,472	1159.04%
Maintenance and repairs	72,595	141,785	69,190	95.31%
Financial expenses	2,500	2,500	0	
Purchased and contracted services	17,900	12,500	(5,400)	-30.17%
Transfer to own funds	303,000	303,000	0	
Capital expense	4,000	27,675	23,675	591.88%
	588,315	782,497	194,182	33.01%
	1,284,090	1,498,942	214,852	16.73%
TAX LEVY	1,065,590	1,319,442	253,852	23.82%
Divisional transfers:				
From Suppression	49,363			
From Prevention	57,494			
From Support	6,280			
From Training	47,245			
From Communications	18,100			
Restated 2015 budget	1,244,072	1,319,442	75,370	6.06%

Full Time Positions	4.0	4.0	-
Part Time Hours	-	-	-

FIRE SERVICES: SUPPRESSION

2016 OPERATING

Cost Centres:

200-2005

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	8,403,475	8,269,095	(134,380)	-1.60%
Benefits	2,034,425	1,983,700	(50,725)	-2.49%
	10,437,900	10,252,795	(185,105)	-1.77%
Materials and supplies	101,413	71,600	(29,813)	-29.40%
Capital expense	13,550	0	(13,550)	-100.00%
	114,963	71,600	(43,363)	-37.72%
	10,552,863	10,324,395	(228,468)	-2.16%
TAX LEVY	10,552,863	10,324,395	(228,468)	-2.16%
Divisional transfers:				
To Administration	(49,363)			
From Support Services	6,000			
Restated 2015 budget	10,509,500	10,324,395	(185,105)	-1.76%

Full Time Positions	88.0	88.0	-
Part Time Hours	-	-	-

FIRE SERVICES: PREVENTION

2016 OPERATING BUDGET

Cost Centres:

200-2010

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	559,915	563,095	3,180	0.57%
Benefits	137,925	136,755	(1,170)	-0.85%
	697,840	699,850	2,010	0.29%
Vehicle allowance, maintenance and repairs	18,690	0	(18,690)	-100.00%
Materials and supplies	20,804	0	(20,804)	-100.00%
Purchased and contracted services	18,000	0	(18,000)	-100.00%
	57,494	0	(57,494)	-100.00%
	755,334	699,850	(55,484)	-7.35%
TAX LEVY	755,334	699,850	(55,484)	-7.35%
Divisional transfers:				
To Administration	(57,494)			
Restated 2015 budget	697,840	699,850	2,010	0.29%

Full Time Positions	6.0	6.0	-
Part Time Hours	-	-	-

FIRE SERVICES: SUPPORT

2016 OPERATING BUDGET

Cost Centres:

200-2015

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	286,145	292,155	6,010	2.10%
Benefits	70,380	71,270	890	1.26%
	356,525	363,425	6,900	1.94%
Vehicle allowance, maintenance and repairs	67,621	67,621	0	
Utilities and Fuel	53,280	53,280	0	
Materials and supplies	15,855	5,100	(10,755)	-67.83%
Maintenance and repairs	5,500	5,500	0	
Capital expense	1,525	0	(1,525)	-100.00%
	143,781	131,501	(12,280)	-8.54%
	500,306	494,926	(5,380)	-1.08%
TAX LEVY	500,306	494,926	(5,380)	-1.08%
Divisional transfers:				
To Suppression	(6,000)			
To Administration	(6,280)			
Restated 2015 budget	488,026	494,926	6,900	1.41%

Full Time Positions	3.0	3.0	-
Part Time Hours	-	-	-

FIRE SERVICES: TRAINING

2016 OPERATING BUDGET

Cost Centres:

200-2020

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Travel and training	40,545	0	(40,545)	-100.00%
Materials and supplies	3,700	0	(3,700)	-100.00%
Capital expense	3,000	0	(3,000)	-100.00%
	47,245	0	(47,245)	-100.00%
	47,245	0	(47,245)	-100.00%
TAX LEVY	47,245	0	(47,245)	-100.00%
Divisional transfers:				
To Administration	(47,245)			
Restated 2015 budget	0	0	0	0

FIRE SERVICES: COMMUNICATIONS

2016 OPERATING BUDGET

Cost Centres:

200-2025

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Materials and supplies	1,100	0	(1,100)	-100.00%
Maintenance and repairs	11,400	0	(11,400)	-100.00%
Capital expense	5,600	0	(5,600)	-100.00%
	18,100	0	(18,100)	-100.00%
	18,100	0	(18,100)	-100.00%
TAX LEVY	18,100	0	(18,100)	-100.00%
Divisional transfers:				
To Administration	(18,100)			
Restated 2015 budget	0	0	0	0

FIRE SERVICES: SUMMER CAREER

2016 OPERATING BUDGET

Cost Centre: 200-2030

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	21,600	21,600	0	
Benefits	2,055	2,055	0	
	23,655	23,655	0	
	23,655	23,655	0	
TAX LEVY	23,655	23,655	0	

Full Time Positions	-	-	-
Part Time Hours	1,830.0	1,830.0	-

FIRE SERVICES: COMMUNITY EMERGENCY MANAGEMENT

2016 OPERATING BUDGET

Cost Centre

115-1120

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	68,370	70,650	2,280	3.33%
Benefits	18,655	19,095	440	2.36%
	87,025	89,745	2,720	3.13%
Travel and training	1,200	1,500	300	25.00%
Vehicle allowance, maintenance and repairs	580	580	0	
Materials and supplies	8,255	8,600	345	4.18%
Purchased and contracted services	5,000	2,855	(2,145)	-42.90%
	15,035	13,535	(1,500)	-9.98%
	102,060	103,280	1,220	1.20%
TAX LEVY	102,060	103,280	1,220	1.20%

Full Time Positions	1.0	1.0	-
Part Time Hours	-	-	-

FIRE SERVICES: EMS-CITY

2016 OPERATING BUDGET

Cost Centre

210-2200 210-2215
210-2205 210-2220
210-2210

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	3,924,860	2,923,025	(1,001,835)	-25.53%
	3,924,860	2,923,025	(1,001,835)	-25.53%
EXPENDITURES				
Salaries	2,802,360	2,095,805	(706,555)	-25.21%
Benefits	674,160	490,990	(183,170)	-27.17%
	3,476,520	2,586,795	(889,725)	-25.59%
Travel and training	4,985	3,735	(1,250)	-25.08%
Vehicle allowance, maintenance and repairs	66,405	49,800	(16,605)	-25.01%
Utilities and Fuel	62,320	46,740	(15,580)	-25.00%
Materials and supplies	169,680	127,245	(42,435)	-25.01%
Maintenance and repairs	47,000	35,250	(11,750)	-25.00%
Rents and leases	2,500	1,875	(625)	-25.00%
Taxes and licenses	52,000	39,000	(13,000)	-25.00%
Purchased and contracted services	43,450	32,585	(10,865)	-25.01%
	448,340	336,230	(112,110)	-25.01%
	3,924,860	2,923,025	(1,001,835)	-25.53%
TAX LEVY	0	0	0	0.00%

Full Time Positions	29.3	31.0	1.7
Part Time Hours	4,127.0	4,130.0	3.0

FIRE SERVICES: EMS GARDEN RIVER

2016 OPERATING BUDGET

Cost Centre

210-2300
210-2305
210-2310

210-2315
210-2320

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	770,120	965,330	195,210	25.35%
	770,120	965,330	195,210	25.35%
EXPENDITURES				
Salaries	486,365	673,725	187,360	38.52%
Benefits	97,255	135,320	38,065	39.14%
	583,620	809,045	225,425	38.63%
Travel and training	5,500	5,250	(250)	-4.55%
Vehicle allowance, maintenance and repairs	27,235	30,750	3,515	12.91%
Utilities and Fuel	20,500	5,625	(14,875)	-72.56%
Materials and supplies	26,615	30,900	4,285	16.10%
Maintenance and repairs	22,185	22,125	(60)	-0.27%
Taxes and licenses	6,200	7,650	1,450	23.39%
Purchased and contracted services	77,065	53,985	(23,080)	-29.95%
Capital expense	1,200	0	(1,200)	-100.00%
	186,500	156,285	(30,215)	-16.20%
	770,120	965,330	195,210	25.35%
TAX LEVY	0	0	0	0.00%

Full Time Positions	4.0	8.0	4.0
Part Time Hours	3,888	6,552	2,664.0

THE CORPORATION OF THE CITY OF SAULT STE MARIE 2016 OPERATING BUDGET

ENGINEERING AND PLANNING

Administration

This cost centre includes the Commissioner of Engineering & Planning, the Office Supervisor and the Administrative Support Clerk.

Engineering Design & Construction

This cost centre includes 4 Engineers, 14 Technical Staff and up to 3 summer students. The Division is responsible to provide design and technical services for Capital and miscellaneous construction; maintain servicing records including GIS, administer the Sewage Treatment Plant Operations and Land Subdivision process; ground water monitoring, sewer flow metering and CCTV sewer inspections, utilities and engineering for the Landfill. They provide drawings, survey work and technical support to other departments; and assist developers, builders and the general public regarding municipal services.

Environmental Initiatives

This cost centre includes one full time staff and one summer student and supports initiatives to reduce the corporate carbon footprint in the areas of fleet and waste management, municipal operations, and public and employee awareness. Efforts have resulted in completion of Energy audits, retrofits, funding opportunities, staff training, and improved recycling practices across the Corporation.

Building Services

Building Services is responsible for property maintenance including HVAC systems, security, caretaking and janitorial services for the Civic Centre and Ontario Works buildings and management of the corporate telephone system.

Building Inspection

This cost centre includes the CBO, an Administrative Clerk and 8 Inspection and Plans Examination staff. The construction value for 2015 surpassed projections reaching \$125,555,860; projections for 2016 are lower, anticipating it will reach a sustainable value of \$93,000,000. Projects have been confirmed for the beginning of 2016 and the construction value is projected at \$40,000,000. Demand for inspection services remains high and exceeded 6,000 site visits for 2015 with 1,940 permits finalized. Outstanding permits requiring finalization are at 7354 of which 700 were finalized in 2015. The division continues to struggle with staff retention having lost another a fully

qualified building inspector in 2015. This position will be filled in early 2016.

Anticipated revenue for 2016 is \$ 869,117. Based on the remaining reserve of \$ 308,554, a 0.5% growth rate and a 28% increase in permit fees, we expect to meet our anticipated expenditures for 2016 and continue to operate as a self-sustaining business unit, as required by the Ontario Building Code Act.

By-law Enforcement

This cost centre has 1 full time By-law Enforcement Officer, 1 summer student and 2 shared Inspection staff. With the introduction of a new sign by-law, additional review of subdivision drainage complaints, enforcement and graffiti review will become a key issue and staff compliment will need to be addressed.

In 2015 By-law Enforcement received 1,600 new complaints resulting in over 2,000 site visits (surpassing 2014). It is anticipated that number will be similar for 2016. The Yard By-law continues to be actively enforced with all associated costs for clean-up and demolition, recoverable through municipal taxes. Tenders for 2015 totaled \$103,511, and it is anticipated that 2016 will be similar. An administrative fee of 15% will be added to all recoverable tenders issued in 2016.

By-Law Enforcement will be added to the Permit Tracking System in 2016 and system users will be able to add and track progress of each complaint with greater ease.

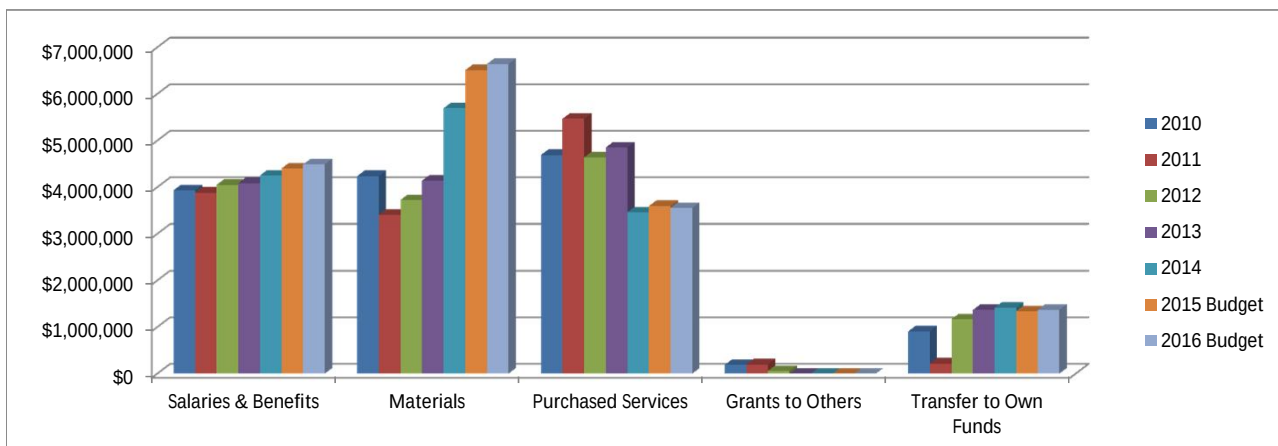
Planning

The Planning Division co-ordinates the approval process and makes recommendation to Council on Provincial legislation and development applications (Official Plan amendments, rezoning's, subdivision and condominium approvals and site plan agreements) with respect to land use planning within the City. They are responsible to review the City's Official Plan and Zoning By-law; provide administrative and technical support to the Committee of Adjustment, assist developers and investors with information, location and site design requirements and works with the SSM EDC to promote community development. The Planning Division also undertakes major community development projects such as the Downtown Development and the Canal District Neighbourhood Plan.

City of Sault Ste Marie
ENGINEERING & PLANNING
Budget Summary

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	924,215	1,058,090	133,875	14.49%
Government grants (including OMPF)	35,000	35,000	0	
Contribution from own funds	461,534	244,390	(217,144)	-47.05%
	1,420,749	1,337,480	(83,269)	-5.86%
EXPENDITURES				
Salaries	3,508,155	3,598,905	90,750	2.59%
Benefits	894,360	890,170	(4,190)	-0.47%
	4,402,515	4,489,075	86,560	1.97%
Travel and training	48,430	46,945	(1,485)	-3.07%
Vehicle allowance, maintenance and repairs	59,850	59,850	0	
Utilities and Fuel	5,712,300	5,812,700	100,400	1.76%
Materials and supplies	318,644	330,474	11,830	3.71%
Maintenance and repairs	220,000	256,760	36,760	16.71%
Rents and leases	100,000	85,000	(15,000)	-15.00%
Financial expenses	500	500	0	
Purchased and contracted services	3,597,350	3,554,945	(42,405)	-1.18%
Transfer to own funds	1,340,000	1,368,000	28,000	2.09%
Capital expense	50,500	50,140	(360)	-0.71%
	11,447,574	11,565,314	117,740	1.03%
	15,850,089	16,054,389	204,300	1.29%
TAX LEVY	14,429,340	14,716,909	287,569	1.99%

FIVE YEAR EXPENDITURE TREND:



ENGINEERING & PLANNING: ENGINEERING - ADMINISTRATION

2016 OPERATING BUDGET

Cost Centres:

300-3000

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	14,740	14,815	75	0.51%
Government grants (including OMPF)	35,000	35,000	0	
	49,740	49,815	75	0.15%
EXPENDITURES				
Salaries	268,705	287,375	18,670	6.95%
Benefits	77,060	80,830	3,770	4.89%
	345,765	368,205	22,440	6.49%
Travel and training	5,675	5,675	0	
Vehicle allowance, maintenance and repairs	200	200	0	
Materials and supplies	34,990	33,325	(1,665)	-4.76%
Purchased and contracted services	500	500	0	
Capital expense	2,500	2,640	140	5.60%
	43,865	42,340	(1,525)	-3.48%
	389,630	410,545	20,915	5.37%
TAX LEVY	339,890	360,730	20,840	6.13%

Full Time Positions	3.0	3.0	-
Part Time Hours	-	-	-

ENGINEERING & PLANNING: ENGINEERING - DESIGN

2016 OPERATING BUDGET

Cost Centres:

300-3002

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
=====				
EXPENDITURES				
Salaries	1,325,985	1,352,455	26,470	2.00%
Benefits	327,905	320,895	(7,010)	-2.14%
	1,653,890	1,673,350	19,460	1.18%
Vehicle allowance, maintenance and repairs	50,650	50,650	0	
Utilities and Fuel	30,000	30,000	0	
Materials and supplies	40,570	38,570	(2,000)	-4.93%
Transfer to own funds	40,000	40,000	0	
Capital expense	41,500	41,500	0	
	202,720	200,720	(2,000)	-0.99%
	1,856,610	1,874,070	17,460	0.94%
=====				
TAX LEVY	1,856,610	1,874,070	17,460	0.94%
=====				
Full Time Positions	22.0	22.0	-	
Part Time Hours	1,830.0	1,830	-	

ENGINEERING & PLANNING: ENGINEERING - ENVIROMENTAL INITATIVE

2016 OPERATING BUDGET

Cost Centres:

300-3010

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	85,800	87,320	1,520	1.77%
Benefits	21,389	21,695	306	1.43%
	107,189	109,015	1,826	1.70%
Travel and training	5,485	4,000	(1,485)	-27.07%
Materials and supplies	53,000	54,485	1,485	2.80%
Purchased and contracted services	15,000	15,000	0	
	73,485	73,485	0	
	180,674	182,500	1,826	1.01%
TAX LEVY	180,674	182,500	1,826	1.01%

Full Time Positions	1.0	1.0	-
Part Time Hours	610.0	610	-

ENGINEERING & PLANNING: BUILDING SERVICES

2016 OPERATING

Cost Centres:

300-3040
300-3042
300-3044
300-3048

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	492,325	505,630	13,305	2.70%
Benefits	132,421	128,590	(3,831)	-2.89%
	624,746	634,220	9,474	1.52%
Utilities and Fuel	362,400	362,400	0	
Materials and supplies	53,850	51,340	(2,510)	-4.66%
Maintenance and repairs	220,000	221,760	1,760	0.80%
Purchased and contracted services	119,450	122,700	3,250	2.72%
Capital expense	4,000	3,500	(500)	-12.50%
	759,700	761,700	2,000	0.26%
	1,384,446	1,395,920	11,474	0.83%
TAX LEVY	1,384,446	1,395,920	11,474	0.83%
Full Time Positions	9.0	9.0	-	
Part Time Hours	3,861.0	3,861.0	-	

ENGINEERING & PLANNING: BUILDING INSPECTION

2016 OPERATING BUDGET

Cost Centres:

300-3020

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	796,225	929,735	133,510	16.77%
Contribution from own funds	431,534	244,390	(187,144)	-43.37%
	1,227,759	1,174,125	(53,634)	-4.37%
EXPENDITURES				
Salaries	686,245	704,560	18,315	2.67%
Benefits	172,910	173,600	690	0.40%
	859,155	878,160	19,005	2.21%
Travel and training	23,180	23,180	0	
Vehicle allowance, maintenance and repairs	7,000	7,000	0	
Utilities and Fuel	10,000	10,000	0	
Materials and supplies	109,274	98,404	(10,870)	-9.95%
Rents and leases	100,000	85,000	(15,000)	-15.00%
Financial expenses	500	500	0	
Transfer to own funds	0	28,000	28,000	
Capital expense	1,500	1,500	0	
	251,454	253,584	2,130	0.85%
	1,110,609	1,131,744	21,135	1.90%
TAX LEVY	(117,150)	(42,381)	74,769	-63.82%
Full Time Positions	10.5	10.5	-	
Part Time Hours	1,220	1,220	-	

ENGINEERING & PLANNING: BY-LAW ENFORCEMENT

2016 OPERATING BUDGET

Cost Centres:

300-3022

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	127,120	129,570	2,450	1.93%
Benefits	31,585	31,565	(20)	-0.06%
	158,705	161,135	2,430	1.53%
Travel and training	1,700	1,700	0	
Vehicle allowance, maintenance and repairs	1,500	1,500	0	
Utilities and Fuel	2,300	2,300	0	
Materials and supplies	5,165	5,055	(110)	-2.13%
	10,665	10,555	(110)	-1.03%
	169,370	171,690	2,320	1.37%
TAX LEVY	169,370	171,690	2,320	1.37%

Full Time Positions	1.9	1.9	-
Part Time Hours	610.0	610.0	-

ENGINEERING & PLANNING: PLANNING

2016 OPERATING BUDGET

Cost Centres:

300-3030
300-3035
300-3038

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	113,250	113,540	290	0.26%
Contribution from own funds	30,000	0	(30,000)	-100.00%
	143,250	113,540	(29,710)	-20.74%
EXPENDITURES				
Salaries	521,975	531,995	10,020	1.92%
Benefits	131,090	132,995	1,905	1.45%
	653,065	664,990	11,925	1.83%
Travel and training	12,390	12,390	0	
Vehicle allowance, maintenance and repairs	500	500	0	
Materials and supplies	21,795	19,295	(2,500)	-11.47%
Purchased and contracted services	56,400	26,400	(30,000)	-53.19%
Capital expense	1,000	1,000	0	
	92,085	59,585	(32,500)	-35.29%
	745,150	724,575	(20,575)	-2.76%
TAX LEVY	601,900	611,035	9,135	1.52%
Full Time Positions	7.0	7.0	-	
Part Time Hours	1,220.0	1,220	-	

ENGINEERING & PLANNING: OTHER - FIRE HYDRANTS

2016 OPERATING

Cost Centres: 310-3100

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Utilities and Fuel	902,600	998,000	95,400	10.57%
	902,600	998,000	95,400	10.57%
	902,600	998,000	95,400	10.57%
TAX LEVY	902,600	998,000	95,400	10.57%

ENGINEERING & PLANNING: OTHER - STREETLIGHTS

2016 OPERATING BUDGET

Cost Centres: 310-3105

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Utilities and Fuel	2,855,000	2,900,000	45,000	1.58%
	2,855,000	2,900,000	45,000	1.58%
	2,855,000	2,900,000	45,000	1.58%
TAX LEVY	2,855,000	2,900,000	45,000	1.58%

ENGINEERING & PLANNING: OTHER - SEWAGE DISPOSAL SYSTEM

2016 OPERATING BUDGET

Cost Centres:

310-3110

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Utilities and Fuel	1,550,000	1,510,000	(40,000)	-2.58%
Materials and supplies	0	30,000	30,000	
Maintenance and repairs	0	35,000	35,000	
Purchased and contracted services	3,406,000	3,390,345	(15,655)	-0.46%
	4,956,000	4,965,345	9,345	0.19%
	4,956,000	4,965,345	9,345	0.19%
TAX LEVY	4,956,000	4,965,345	9,345	0.19%

ENGINEERING & PLANNING: OTHER - MISCELLANEOUS CONSTRUCTION

2016 OPERATING BUDGET

Cost Centres: 310-3214

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Transfer to own funds	1,300,000	1,300,000	0	
	1,300,000	1,300,000	0	
	1,300,000	1,300,000	0	
TAX LEVY	1,300,000	1,300,000	0	

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

PUBLIC WORKS AND TRANSPORTATION DEPARTMENT

PWT OPERATIONS

The Public Works and Transportation Department is divided into 7 Divisions. The areas of responsibility encompass 24 hour service, 7 days per week on winter control along with seasonal construction work during our summer months. It also encompasses the City Landfill, Cemetery and Transit Divisions.

Administration

- Provides administration for 327 employees including salaries, benefits along with WSIB

Works

- Maintains the roadways including sidewalks, along with sanitary sewers and stormwater management which involves the maintenance of ditches, storm sewers and stormwater retention ponds on City property

Buildings and Equipment

- Maintains \$16 million in related buildings and infrastructure
- Service and repair of \$28 million in equipment

Parks

- Provides the care and maintenance of 6 major parks, 75 neighborhood parks, forestry, and horticulture

Traffic & Communication

- Maintains 84 signalized intersections
- 350 km of line painting
- 22,000 signs
- This division also manages the carpentry team

Waste Management

- Oversees the environmentally safe disposal and recycling of approximately 70,000 tonnes of municipal waste annually
- Administers the contracts for refuse collection, recycling and household hazardous waste

Transit

- Operations of both conventional buses and para bus service, 7 days per week
- Manages 10 City parking lots and 300 parking meters, along with 10 pay and displays

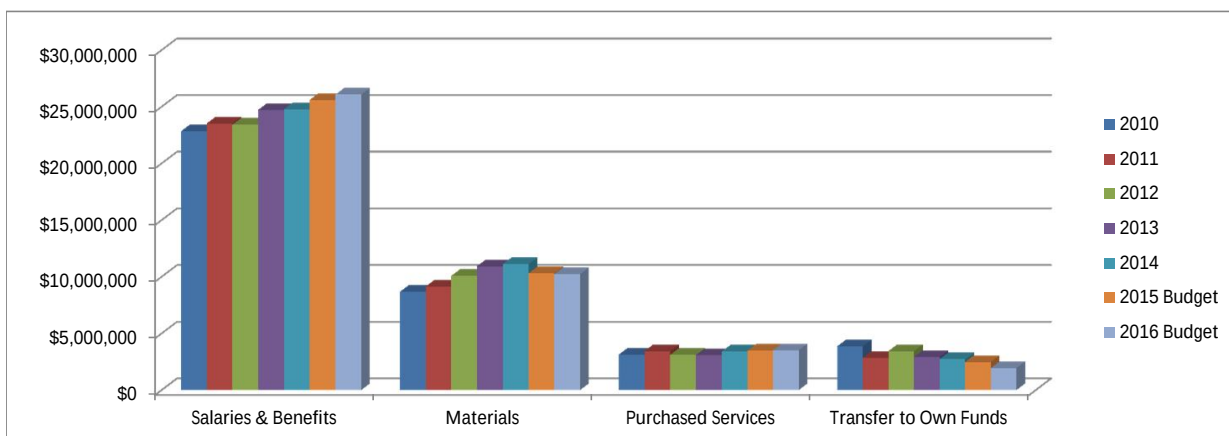
Cemeteries

- Manages 4 Cemeteries, which includes the mausoleums, columbarium and a Cremation Centre
- Encompasses over 132 acres of land requiring maintenance and care

City of Sault Ste Marie
PUBLIC WORKS & TRANSPORTATION
Budget Summary

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	7,312,646	6,541,640	(771,006)	-10.54%
Government grants (including OMPF)	1,716,130	1,747,220	31,090	1.81%
Contribution from own funds	163,705	180,500	16,795	10.26%
Other income	19,500	19,500	0	
	9,211,981	8,488,860	(723,121)	-7.85%
EXPENDITURES				
Salaries	19,723,669	20,157,900	434,231	2.20%
Benefits	5,882,576	5,918,773	36,197	0.62%
	25,606,245	26,076,673	470,428	1.84%
Travel and training	98,055	98,055	0	
Vehicle allowance, maintenance and repairs	3,015,612	3,010,363	(5,248)	-0.17%
Utilities and Fuel	2,880,515	2,934,670	54,155	1.88%
Materials and supplies	3,799,881	3,778,451	(21,430)	-0.56%
Maintenance and repairs	366,850	355,850	(11,000)	-3.00%
Taxes and licenses	339,260	255,675	(83,585)	-24.64%
Financial expenses	9,725	9,725	0	
Purchased and contracted services	3,488,190	3,527,145	38,955	1.12%
Transfer to own funds	2,480,715	1,940,655	(540,060)	-21.77%
Capital expense	15,020	13,020	(2,000)	-13.32%
Less: recoverable costs	(220,130)	(220,130)	0	
	16,273,693	15,703,479	(570,213)	-3.50%
	41,879,938	41,780,152	(99,785)	-0.24%
TAX LEVY				
	32,667,957	33,291,292	623,336	1.91%

FIVE YEAR EXPENDITURE TREND:



PUBLIC WORKS AND TRANSPORTATION: ADMINISTRATION

2016 OPERATING

Cost Centre

400-4012

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	712,205	730,210	18,005	2.53%
Benefits	824,875	828,220	3,345	0.41%
	1,537,080	1,558,430	21,350	1.39%
Travel and training	8,600	8,600	0	
Vehicle allowance, maintenance and repairs	20,300	20,300	0	
Materials and supplies	96,010	91,010	(5,000)	-5.21%
Purchased and contracted services	25,000	25,000	0	
Capital expense	3,000	3,000	0	
	152,910	147,910	(5,000)	-3.27%
	1,689,990	1,706,340	16,350	0.97%
TAX LEVY	1,689,990	1,706,340	16,350	0.97%
Full Time Positions	9.0	9.0	-	
Part Time Hours	-	-	-	

PUBLIC WORKS AND TRANSPORTATION: WORKS-SUPERVISION/OVERHEAD

2016 OPERATING

Cost Centre	400-4014			
Department	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
=====				
EXPENDITURES				
Salaries	2,382,755	2,354,050	(28,705)	-1.20%
Benefits	602,685	579,510	(23,175)	-3.85%
	2,985,440	2,933,560	(51,880)	-1.74%
Travel and training	30,000	30,000	0	
Vehicle allowance, maintenance and repairs	55,000	55,000	0	
	85,000	85,000	0	
	3,070,440	3,018,560	(51,880)	-1.69%
=====				
TAX LEVY	3,070,440	3,018,560	(51,880)	-1.69%
=====				
Full Time Positions, all Works	109.0	107.5	(1.5)	
Part Time Hours	-	6,800	6,800.0	

PUBLIC WORKS AND TRANSPORTATION: ROADWAYS

2016 OPERATING

Cost Centre

400-4000

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	953,145	950,010	(3,135)	-0.33%
Benefits	252,400	245,480	(6,920)	-2.74%
	1,205,545	1,195,490	(10,055)	-0.83%
Vehicle allowance, maintenance and repairs	925,200	875,200	(50,000)	-5.40%
Materials and supplies	844,960	844,960	0	
Purchased and contracted services	11,500	11,500	0	
Less: recoverable costs	(5,000)	(5,000)	0	
	1,776,660	1,726,660	(50,000)	-2.81%
	2,982,205	2,922,150	(60,055)	-2.01%
TAX LEVY	2,982,205	2,922,150	(60,055)	-2.01%

PUBLIC WORKS AND TRANSPORTATION: SIDEWALKS (INCLUDING WINTER CONTROL)

2016 OPERATING

Cost Centre

400-4008

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	348,600	362,625	14,025	4.02%
Benefits	92,315	93,700	1,385	1.50%
	440,915	456,325	15,410	3.50%
Vehicle allowance, maintenance and repairs	328,090	328,090	0	
Materials and supplies	97,030	89,562	(7,468)	-7.70%
Purchased and contracted services	1,500	1,500	0	
	426,620	419,152	(7,468)	-1.75%
	867,535	875,477	7,942	0.92%
TAX LEVY	867,535	875,477	7,942	0.92%

PUBLIC WORKS AND TRANSPORTATION:

WINTER CONTROL - ROADWAYS

2016 OPERATING
BUDGET

Cost Centre

400-4010

	2015 BUDGET	2016 BUDGET	\$	%
			Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	67,965	67,965	0	
	67,965	67,965	0	
EXPENDITURES				
Salaries	1,786,700	1,851,775	65,075	3.64%
Benefits	473,175	478,500	5,325	1.13%
	2,259,875	2,330,275	70,400	3.12%
Vehicle allowance, maintenance and repairs	2,559,433	2,618,405	58,972	2.30%
Materials and supplies	1,151,585	1,163,238	11,653	1.01%
Purchased and contracted services	10,000	10,000	0	
Less: recoverable costs	(40,000)	(40,000)	0	
	3,681,018	3,751,643	70,625	1.92%
	5,940,893	6,081,918	141,025	2.37%
TAX LEVY	5,872,928	6,013,953	141,025	2.40%

PUBLIC WORKS AND TRANSPORTATION: SANITARY SEWERS

2016 OPERATING BUDGET

Cost Centre

400-4020

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	17,500	17,500	0	
	17,500	17,500	0	
EXPENDITURES				
Salaries	604,275	720,335	116,060	19.21%
Benefits	160,225	186,135	25,910	16.17%
	764,500	906,470	141,970	18.57%
Vehicle allowance, maintenance and repairs	353,210	403,210	50,000	14.16%
Utilities and Fuel	25,000	40,000	15,000	60.00%
Materials and supplies	377,390	377,390	0	
Purchased and contracted services	28,500	128,060	99,560	349.33%
	784,100	948,660	164,560	20.99%
	1,548,600	1,855,130	306,530	19.79%
TAX LEVY	1,531,100	1,837,630	306,530	20.02%

PUBLIC WORKS AND TRANSPORTATION:

STORM SEWERS

2016 OPERATING
BUDGET

Cost Centre

400-4022

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	233,454	229,905	(3,549)	-1.52%
Benefits	61,821	59,408	(2,413)	-3.90%
	295,275	289,313	(5,962)	-2.02%
Vehicle allowance, maintenance and repairs	151,750	151,750	0	
Utilities and Fuel	1,000	1,000	0	
Materials and supplies	94,000	94,000	0	
Purchased and contracted services	500	500	0	
	247,250	247,250	0	
	542,525	536,563	(5,962)	-1.10%
TAX LEVY	542,525	536,563	(5,962)	-1.10%

PUBLIC WORKS AND TRANSPORTATION: TRAFFIC

2016 OPERATING BUDGET

Cost Centre

400-4004

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	862,395	879,000	16,605	1.93%
Benefits	216,890	218,205	1,315	0.61%
	1,079,285	1,097,205	17,920	1.66%
Travel and training	10,140	10,140	0	
Vehicle allowance, maintenance and repairs	109,640	109,640	0	
Utilities and Fuel	82,000	82,000	0	
Materials and supplies	174,310	174,310	0	
Purchased and contracted services	241,400	241,400	0	
	617,490	617,490	0	
	1,696,775	1,714,695	17,920	1.06%
TAX LEVY	1,696,775	1,714,695	17,920	1.06%
Full Time Positions, all Works	13.0	13.0	-	
Part Time Hours	1,830.0	1,830	-	

PUBLIC WORKS AND TRANSPORTATION: CARPENTRY

2016 OPERATING BUDGET

Cost Centre

400-4016

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	617,960	627,180	9,220	1.49%
Benefits	158,700	158,360	(340)	-0.21%
	776,660	785,540	8,880	1.14%
Travel and training	4,230	4,230	0	
Vehicle allowance, maintenance and repairs	15,490	15,490	0	
Materials and supplies	19,780	19,780	0	
Less: recoverable costs	(135,130)	(135,130)	0	
	(95,630)	(95,630)	0	
	681,030	689,910	8,880	1.30%
TAX LEVY	681,030	689,910	8,880	1.30%
Full Time Positions	9.5	9.5	-	
Part Time Hours	-	-	-	

PUBLIC WORKS AND TRANSPORTATION: BUILDINGS AND EQUIPMENT

2016 OPERATING BUDGET

Cost Centre

400-4018

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	1,907,515	1,945,375	37,860	1.98%
Benefits	492,685	489,025	(3,660)	-0.74%
	2,400,200	2,434,400	34,200	1.42%
Travel and training	12,600	12,600	0	
Vehicle allowance, maintenance and repairs	(3,251,856)	(3,310,807)	(58,950)	1.81%
Utilities and Fuel	1,164,895	1,199,050	34,155	2.93%
Materials and supplies	161,220	161,220	0	
Purchased and contracted services	136,565	151,565	15,000	10.98%
Transfer to own funds	1,334,830	1,334,830	0	
	(441,746)	(451,542)	(9,795)	2.22%
	1,958,454	1,982,858	24,405	1.25%
TAX LEVY	1,958,454	1,982,858	24,405	1.25%
Full Time Positions	31.5	31.5	-	
Part Time Hours	-	-	-	

PUBLIC WORKS AND TRANSPORTATION:

WASTE MANAGEMENT

2016 OPERATING
BUDGET

Cost Centre

400-4040

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	3,184,600	2,634,000	(550,600)	-17.29%
Government grants (including OMPF)	581,000	581,000	0	
Contribution from own funds	40,500	40,500	0	
Other income	18,500	18,500	0	
	3,824,600	3,274,000	(550,600)	-14.40%
EXPENDITURES				
Salaries	1,396,945	1,421,645	24,700	1.77%
Benefits	366,730	358,395	(8,335)	-2.27%
	1,763,675	1,780,040	16,365	0.93%
Travel and training	5,000	5,000	0	
Vehicle allowance, maintenance and repairs	802,380	802,380	0	
Utilities and Fuel	44,300	44,300	0	
Materials and supplies	106,000	76,000	(30,000)	-28.30%
Taxes and licenses	80,685	83,145	2,460	3.05%
Financial expenses	2,000	2,000	0	
Purchased and contracted services	2,586,795	2,530,695	(56,100)	-2.17%
Transfer to own funds	882,471	434,991	(447,480)	-50.71%
	4,509,631	3,978,511	(531,120)	-11.78%
	6,273,306	5,758,551	(514,755)	-8.21%
TAX LEVY	2,448,706	2,484,551	35,845	1.46%
Full Time Positions	22.0	22.0	-	
Part Time Hours	610.0	610.0	-	

PUBLIC WORKS AND TRANSPORTATION: PARKS

2016 OPERATING BUDGET

Cost Centre

400-4400

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Contribution from own funds	15,000	0	(15,000)	-100.00%
	15,000	0	(15,000)	-100.00%
EXPENDITURES				
Salaries	1,782,510	1,866,750	84,240	4.73%
Benefits	412,790	412,100	(690)	-0.17%
	2,195,300	2,278,850	83,550	3.81%
Travel and training	3,470	3,470	0	
Vehicle allowance, maintenance and repairs	302,870	302,870	0	
Utilities and Fuel	61,700	61,700	0	
Materials and supplies	257,990	257,990	0	
Purchased and contracted services	169,560	154,560	(15,000)	-8.85%
Less: recoverable costs	(40,000)	(40,000)	0	
	755,590	740,590	(15,000)	-1.99%
	2,950,890	3,019,440	68,550	2.32%
TAX LEVY	2,935,890	3,019,440	83,550	2.85%
Full Time Positions	26.0	26.0	-	
Part Time Hours	34,680.0	34,680.0	-	

PUBLIC WORKS AND TRANSPORTATION: CEMETERY

2016 OPERATING

Cost Centre

400-4300

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	1,068,885	952,080	(116,805)	-10.93%
Contribution from own funds	108,205	140,000	31,795	29.38%
	1,177,090	1,092,080	(85,010)	-7.22%
	=====	=====	=====	=====
EXPENDITURES				
Salaries	655,330	662,750	7,420	1.13%
Benefits	149,060	149,015	(45)	-0.03%
	804,390	811,765	7,375	0.92%
	-----	-----	-----	-----
Travel and training	2,000	2,000	0	
Vehicle allowance, maintenance and repairs	48,100	48,100	0	
Utilities and Fuel	100,500	100,500	0	
Materials and supplies	63,991	64,191	200	0.31%
Financial expenses	2,000	2,000	0	
Purchased and contracted services	62,695	62,690	(5)	-0.01%
Transfer to own funds	93,414	834	(92,580)	-99.11%
	372,700	280,315	(92,385)	-24.79%
	-----	-----	-----	-----
	1,177,090	1,092,080	(85,010)	-7.22%
	=====	=====	=====	=====
TAX LEVY	0	0	0	0
Full Time Positions	9.0	9.0	-	
Part Time Hours	10,980.0	10,980.0	-	

PUBLIC WORKS AND TRANSPORTATION: SCHOOL GUARDS

2016 OPERATING BUDGET

Cost Centre

400-4006

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	267,685	267,685	0	
	267,685	267,685	0	
Vehicle allowance, maintenance and repairs	2,000	2,000	0	
Materials and supplies	12,105	12,105	0	
	14,105	14,105	0	
	281,790	281,790	0	
TAX LEVY	281,790	281,790	0	

PUBLIC WORKS AND TRANSPORTATION: TRANSIT

2016 OPERATING BUDGET

Cost Centre	400-4100 400-4101 400-4105	400-4106 400-4107 400-4110	400-4120	
	2015	2016	\$	%
	BUDGET	BUDGET	Change	Change
			(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	2,583,476	2,480,475	(103,001)	-3.99%
Government grants (including OMPF)	1,135,130	1,166,220	31,090	2.74%
Other income	1,000	1,000	0	
	3,719,606	3,647,695	(71,911)	-1.93%
EXPENDITURES				
Salaries	5,065,195	5,138,910	73,715	1.46%
Benefits	1,579,280	1,622,980	43,700	2.77%
	6,644,475	6,761,890	117,415	1.77%
Travel and training	22,015	22,015	0	
Vehicle allowance, maintenance and repairs	587,370	587,370	0	
Utilities and Fuel	1,389,360	1,394,360	5,000	0.36%
Materials and supplies	331,520	333,060	1,540	0.46%
Maintenance and repairs	245,410	234,410	(11,000)	-4.48%
Taxes and licenses	220,055	134,340	(85,715)	-38.95%
Financial expenses	4,000	4,000	0	
Purchased and contracted services	49,685	45,185	(4,500)	-9.06%
Transfer to own funds	130,000	130,000	0	
Capital expense	8,020	8,020	0	
	2,987,435	2,892,760	(94,675)	-3.17%
	9,631,910	9,654,650	22,740	0.24%
TAX LEVY	5,912,304	6,006,955	94,651	1.60%

Full Time Positions	90.3	90.3	-
Part Time Hours	610.0	610.0	-

PUBLIC WORKS AND TRANSPORTATION: PARKING

2016 OPERATING BUDGET

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	390,220	389,620	(600)	-0.15%
	390,220	389,620	(600)	-0.15%
EXPENDITURES				
Salaries	147,000	149,695	2,695	1.83%
Benefits	38,945	39,740	795	2.04%
	185,945	189,435	3,490	1.88%
Vehicle allowance, maintenance and repairs	6,635	1,365	(5,270)	-79.43%
Utilities and Fuel	11,760	11,760	0	
Materials and supplies	11,990	19,635	7,645	63.76%
Maintenance and repairs	121,440	121,440	0	
Taxes and licenses	38,520	38,190	(330)	-0.86%
Financial expenses	1,725	1,725	0	
Purchased and contracted services	164,490	164,490	0	
Transfer to own funds	40,000	40,000	0	
Capital expense	4,000	2,000	(2,000)	-50.00%
	400,560	400,605	45	0.01%
	586,505	590,040	3,535	0.60%
TAX LEVY	196,285	200,420	4,135	2.11%
Full Time Positions	3.0	3.0	-	
Part Time Hours	1,220.0	1,220	-	

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

COMMUNITY SERVICES DEPARTMENT

The Community Services Department is comprised of four Divisions as well as an administrative section which includes the Civic Centre Switchboard/Reception. The department consists of approximately fifty (50) full time employees and three hundred (300) part time employees.

Day Care Division

- provides licensed child care for 100 spaces at the Jessie Irving Day Care Centre, the Maycourt Day Care Centre and the Holy Family Elementary School which hosts the Municipal “Best Start” Program. Services are for children aged 18 months to 6 years of age. Before and After School programs are also offered. The staff are qualified Early Childhood Educators. Revenues consist of Parent Fees and an allocation from DSSAB.

Essar Centre Division

- The Essar Centre is a state-of-the-art sports and entertainment centre with all of the amenities necessary to host a wide range of events including concerts, sporting events, family shows, conventions, and trade shows. As well, it is the venue for the Soo Greyhounds Hockey Club, part of the Ontario Hockey League, to operate out of.
- In addition to serving as a sports and entertainment centre, the venue is also used as a community centre. Adult hockey, youth hockey, figure skating, and a walking exercise program are some of the other uses of the centre.

- While it is important to keep the annual operating cost as low as possible, it is important to note that operating decisions take into account the broader economic impact events on the local economy. When events are held at the Essar Centre it is evident that additional retail, restaurant and lodging sales are generated in the community.

Community Centres Division

This division operates the following facilities:

1. Northern Community Centre
2. John Rhodes Community Centre - arenas and pools
3. W.J. McMeeken Centre
4. V.E. Greco Pool (no food/beverage concession)
5. Peter G. Manzo Pool (no food/beverage concession)
6. Food and beverage services at most of the above facilities and Roberta Bondar Park Tent Pavilion, Strathclair Park, Sinclair Yards, Bellevue Park, and the Bus Terminal.

Revenues are generated through user fees at the various facilities. In addition, profits generated from food and beverage services help offset other facility operating costs.

Recreation and Culture Division

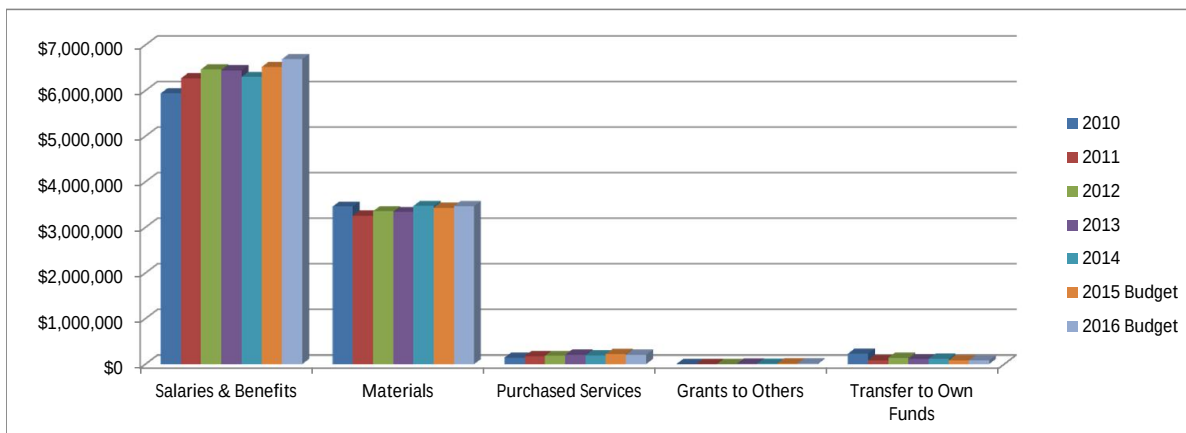
The Recreation & Culture Division includes:

1. Seniors Services including the Senior Citizens Drop-In Centre and the Steelton Seniors Centre
2. Roberta Bondar Park, Roberta Bondar Marina, Bellevue Marina, the Waterfront Walkway security
3. Ermatinger•Clergue National Historic Site and Discovery Centre; and staff liaison to the Historic Sites Board
4. Sports field and green space scheduling, Special Events coordination, and projects, including Canada Day Festivities and the Off-Leash Dog Park
5. Cruise Ship & Port Security
6. Recreational Lock Operation at the Sault Canal National Historic Site of Canada
7. Staff Liaison to: Cultural Advisory Board, Municipal Heritage Committee, Parks and Recreation Advisory Committee, Mayor's Youth Advisory Council, St. Mary's River Marine Heritage Centre, and Museum Management Board

City of Sault Ste Marie
COMMUNITY SERVICES DEPARTMENT
Budget Summary

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	5,002,228	4,812,100	(190,128)	-3.80%
Government grants (including OMPF)	104,180	104,180	0	
Other income	41,320	41,920	600	1.45%
	5,147,728	4,958,200	(189,528)	-3.68%
EXPENDITURES				
Salaries	5,457,522	5,604,662	147,140	2.70%
Benefits	1,060,745	1,084,889	24,144	2.28%
	6,518,267	6,689,551	171,284	2.63%
Travel and training	14,935	14,935	0	
Vehicle allowance, maintenance and repairs	7,835	7,335	(500)	-6.38%
Utilities and Fuel	1,340,385	1,380,400	40,015	2.99%
Materials and supplies	369,110	377,720	8,610	2.33%
Maintenance and repairs	866,445	867,480	1,035	0.12%
Program expenses	121,200	121,200	0	
Goods for resale	618,175	609,325	(8,850)	-1.43%
Rents and leases	10,250	10,250	0	
Taxes and licenses	1,360	1,360	0	
Financial expenses	36,970	36,215	(755)	-2.04%
Purchased and contracted services	220,650	207,675	(12,975)	-5.88%
Grants to others	14,000	14,000	0	
Transfer to own funds	82,715	81,735	(980)	-1.18%
Capital expense	42,205	42,170	(35)	-0.08%
	3,746,235	3,771,800	25,565	0.68%
	10,264,502	10,461,351	196,849	1.92%
TAX LEVY	5,116,774	5,503,151	386,377	7.55%

FIVE YEAR EXPENDITURE TREND:



COMMUNITY SERVICES DEPARTMENT: CENTRAL ADMINISTRATION

2016 OPERATING BUDGET

Cost Centre: 500-5000
500-5002

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	347,005	300,895	(46,110)	-13.29%
Benefits	111,685	99,015	(12,670)	-11.34%
	458,690	399,910	(58,780)	-12.81%
Travel and training	8,985	8,985	0	
Vehicle allowance, maintenance and repairs	1,500	1,500	0	
Materials and supplies	20,945	20,845	(100)	-0.48%
Maintenance and repairs	1,000	1,000	0	
Purchased and contracted services	3,500	3,500	0	
Capital expense	740	740	0	
	36,670	36,570	(100)	-0.27%
	495,360	436,480	(58,880)	-11.89%
TAX LEVY	495,360	436,480	(58,880)	-11.89%
Full Time Positions	4.0	4.0	-	
Part Time Hours	760.0	760.0	-	

COMMUNITY SERVICES DEPARTMENT: RECREATION & CULTURE - ADMINISTRATION

2016 OPERATING BUDGET

Cost Centres:

500-5010

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	61,070	52,425	(8,645)	-14.16%
	61,070	52,425	(8,645)	-14.16%
EXPENDITURES				
Salaries	355,675	375,220	19,545	5.50%
Benefits	75,744	74,720	(1,024)	-1.35%
	431,419	449,940	18,521	4.29%
Vehicle allowance, maintenance and repairs	1,250	1,150	(100)	-8.00%
Utilities and Fuel	300	400	100	33.33%
Materials and supplies	3,900	3,900	0	
Purchased and contracted services	8,135	8,135	0	
Transfer to own funds	5,850	5,000	(850)	-14.53%
	19,435	18,585	(850)	-4.37%
	450,854	468,525	17,671	3.92%
TAX LEVY	389,784	416,100	26,316	6.75%
Full Time Positions	3.0	3.0	-	
Part Time Hours	4,600.0	6,800.0	2,200.0	

COMMUNITY SERVICES DEPARMENT: RECREATION & CULTURE - SPORTS

2016 OPERATING BUDGET

Cost Centres:

500-5012

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	7,200	7,200	0	
Benefits	630	630	0	
	7,830	7,830	0	
Materials and supplies	1,860	1,860	0	
Capital expense	4,575	4,575	0	
	6,435	6,435	0	
	14,265	14,265	0	
TAX LEVY	14,265	14,265	0	
Full Time Positions	-	-	-	
Part Time Hours	610.0	610.0	-	

COMMUNITY SERVICES DEPARMENT: RECREATION & CULTURE - CANADA DAY

2016 OPERATING BUDGET

Cost Centres: 500-5017

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Other income	10,000	10,000	0	
	10,000	10,000	0	
EXPENDITURES				
Materials and supplies	20,000	20,000	0	
	20,000	20,000	0	
	20,000	20,000	0	
TAX LEVY	10,000	10,000	0	

COMMUNITY SERVICES DEPARTMENT: RECREATION & CULTURE - YOUTH ADVISORY

2016 OPERATING BUDGET

Cost Centres: 500-5018

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Materials and supplies	18,500	27,500	9,000	48.65%
	18,500	27,500	9,000	48.65%
	18,500	27,500	9,000	48.65%
TAX LEVY	18,500	27,500	9,000	48.65%

COMMUNITY SERVICES DEPARTMENT: RECREATION & CULTURE - MISCELLANEOUS PROGRAMS

2016 OPERATING BUDGET

Cost Centres: 500-5014

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	3,230	3,465	235	7.28%
Benefits	275	300	25	9.09%
	3,505	3,765	260	7.42%
Materials and supplies	3,510	3,510	0	
Purchased and contracted services	11,200	11,200	0	
Grants to others	2,000	2,000	0	
Capital expense	500	500	0	
	17,210	17,210	0	
	20,715	20,975	260	1.26%
TAX LEVY	20,715	20,975	260	1.26%
Full Time Positions	-	-	-	
Part Time Hours	225.0	225.0	-	

**COMMUNITY SERVICES DEPARTMENT: RECREATION & CULTURE -
PARKS & RECREATION ADVISORY COMMITTEE**

2016 OPERATING
BUDGET

Cost Centres: 500-5020

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Materials and supplies	2,465	2,465	0	
	2,465	2,465	0	
	2,465	2,465	0	
TAX LEVY	2,465	2,465	0	

COMMUNITY SERVICES DEPARTMENT: RECREATION & CULTURE - SPORT FISHING

2016 OPERATING BUDGET

Cost Centres: 500-5080

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Maintenance and repairs	1,000	1,000	0	
	1,000	1,000	0	
	1,000	1,000	0	
TAX LEVY	1,000	1,000	0	

COMMUNITY SERVICES DEPARTMENT: RECREATION & CULTURE - ROBERTA BONDAR PARK

2016 OPERATING BUDGET

Cost Centres:

500-5030
500-5032
500-5036

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	24,905	26,710	1,805	7.25%
	24,905	26,710	1,805	7.25%
EXPENDITURES				
Salaries	64,015	65,377	1,362	2.13%
Benefits	5,605	5,739	134	2.39%
	69,620	71,116	1,496	2.15%
Utilities and Fuel	12,425	12,425	0	
Materials and supplies	10,100	9,950	(150)	-1.49%
Goods for resale	9,000	9,000	0	
Financial expenses	100	100	0	
Purchased and contracted services	76,195	76,345	150	0.20%
Capital expense	2,800	2,800	0	
	110,620	110,620	0	
	180,240	181,736	1,496	0.83%
TAX LEVY	155,335	155,026	(309)	-0.20%
Full Time Positions	-	-	-	
Part Time Hours	5,010.0	5,010.0	-	

COMMUNITY SERVICES DEPARMENT: RECREATION & CULTURE - BELLEVUE MARINA

2016 OPERATING

Cost Centres:

500-5040

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	171,750	174,175	2,425	1.41%
Other income	20	20	0	
	171,770	174,195	2,425	1.41%
EXPENDITURES				
Salaries	32,001	32,000	(1)	0.00%
Benefits	2,806	2,810	4	0.14%
	34,807	34,810	3	0.01%
Vehicle allowance, maintenance and repairs	200	200	0	
Utilities and Fuel	12,050	12,350	300	2.49%
Materials and supplies	5,130	4,830	(300)	-5.85%
Maintenance and repairs	22,000	22,000	0	
Goods for resale	70,450	70,450	0	
Rents and leases	2,000	2,000	0	
Taxes and licenses	275	275	0	
Financial expenses	2,000	2,000	0	
Purchased and contracted services	9,200	9,200	0	
Capital expense	1,500	1,500	0	
	124,805	124,805	0	
	159,612	159,615	3	0.00%
TAX LEVY	(12,158)	(14,580)	(2,422)	19.92%
Full Time Positions	-	-	-	
Part Time Hours	3,820.0	2,720.0	(1,100.0)	

COMMUNITY SERVICES DEPARTMENT: RECREATION & CULTURE - BONDAR MARINA

2016 OPERATING BUDGET

Cost Centres: 500-5050

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	69,780	71,160	1,380	1.98%
Other income	1,300	1,900	600	46.15%
	71,080	73,060	1,980	2.79%
EXPENDITURES				
Salaries	32,001	32,000	(1)	0.00%
Benefits	2,808	2,810	2	0.07%
	34,809	34,810	1	0.00%
Utilities and Fuel	14,000	14,000	0	
Materials and supplies	3,200	3,200	0	
Maintenance and repairs	11,700	11,700	0	
Goods for resale	46,250	42,000	(4,250)	-9.19%
Taxes and licenses	265	265	0	
Financial expenses	1,965	1,965	0	
Purchased and contracted services	4,700	3,490	(1,210)	-25.74%
Capital expense	500	500	0	
	82,580	77,120	(5,460)	-6.61%
	117,389	111,930	(5,459)	-4.65%
TAX LEVY	46,309	38,870	(7,439)	-16.06%
Full Time Positions	-	-	-	
Part Time Hours	3,820.0	2,720.0	(1,100.0)	

COMMUNITY SERVICES DEPARTMENT: RECREATION & CULTURE - LOCKS OPERATIONS

2016 OPERATING BUDGET

Cost Centres: 500-5060

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	80,715	82,350	1,635	2.03%
Benefits	17,382	16,550	(832)	-4.79%
	98,097	98,900	803	0.82%
Materials and supplies	(62,305)	(62,305)	0	
Capital expense	1,000	1,000	0	
	(61,305)	(61,305)	0	
	36,792	37,595	803	2.18%
TAX LEVY	36,792	37,595	803	2.18%
Full Time Positions	1.0	1.0	-	
Part Time Hours	1,810.0	1,810.0	-	

COMMUNITY SERVICES DEPARTMENT: RECREATION & CULTURE - SENIOR CITIZEN DROP IN CENTRE

2016 OPERATING BUDGET

Cost Centres:

500-5070

	2015	2016	\$	%
	BUDGET	BUDGET	Change	Change
			(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	16,800	16,800	0	
Government grants (including OMPF)	42,700	42,700	0	
	59,500	59,500	0	
EXPENDITURES				
Salaries	220,905	225,265	4,360	1.97%
Benefits	40,175	41,640	1,465	3.65%
	261,080	266,905	5,825	2.23%
Vehicle allowance, maintenance and repairs	600	600	0	
Utilities and Fuel	28,700	28,700	0	
Materials and supplies	22,535	22,035	(500)	-2.22%
Maintenance and repairs	29,250	29,250	0	
Rents and leases	8,250	8,250	0	
Purchased and contracted services	7,000	4,000	(3,000)	-42.86%
Capital expense	2,000	2,000	0	
	98,335	94,835	(3,500)	-3.56%
	359,415	361,740	2,325	0.65%
TAX LEVY	299,915	302,240	2,325	0.78%
Full Time Positions	1.7	1.7	-	
Part Time Hours	7,150.0	7,150.0	-	

COMMUNITY SERVICES DEPARMENT: RECREATION & CULTURE - STEELTON SENIOR CENTRE

2016 OPERATING BUDGET

Cost Centres:

500-5072

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Government grants (including OMPF)	42,700	42,700	0	
	42,700	42,700	0	
EXPENDITURES				
Salaries	136,970	139,065	2,095	1.53%
Benefits	29,240	29,630	390	1.33%
	166,210	168,695	2,485	1.50%
Utilities and Fuel	18,090	18,090	0	
Materials and supplies	6,765	6,265	(500)	-7.39%
Maintenance and repairs	15,905	15,905	0	
Purchased and contracted services	255	255	0	
	41,015	40,515	(500)	-1.22%
	207,225	209,210	1,985	0.96%
TAX LEVY	164,525	166,510	1,985	1.21%
Full Time Positions	1.3	1.3	-	
Part Time Hours	3,390.0	3,390.0	-	

**COMMUNITY SERVICES DEPARTMENT:
HISTORIC SITES BOARD - ERMATINGER CLERGUE N. H. S.**

2016 OPERATING
BUDGET

Cost Centres:

550-5550 550-5555
550-5551 550-5560

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	60,300	65,800	5,500	9.12%
Government grants (including OMPF)	18,780	18,780	0	
	79,080	84,580	5,500	6.95%
EXPENDITURES				
Salaries	251,680	239,410	(12,270)	-4.88%
Benefits	47,795	47,020	(775)	-1.62%
	299,475	286,430	(13,045)	-4.36%
Travel and training	1,450	1,450	0	
Vehicle allowance, maintenance and repairs	100	100	0	
Utilities and Fuel	18,500	29,500	11,000	59.46%
Materials and supplies	24,145	24,145	0	
Maintenance and repairs	16,000	18,045	2,045	12.78%
Goods for resale	200	200	0	
Financial expenses	600	600	0	
Purchased and contracted services	11,400	11,400	0	
Grants to others	12,000	12,000	0	
	84,395	97,440	13,045	15.46%
	383,870	383,870	0	
TAX LEVY	304,790	299,290	(5,500)	-1.80%
Full Time Positions	2.0	2.0	-	
Part Time Hours	7,190.0	6,330.0	(860.0)	

COMMUNITY SERVICES DEPARTMENT: FACILITY ADMINISTRATION

2016 OPERATING BUDGET

Cost Centres: 500-5100

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	24,000	24,000	0	
	24,000	24,000	0	
EXPENDITURES				
Salaries	687,430	775,870	88,440	12.87%
Benefits	180,015	202,645	22,630	12.57%
	867,445	978,515	111,070	12.80%
Travel and training	3,000	3,000	0	
Vehicle allowance, maintenance and repairs	2,500	2,500	0	
Materials and supplies	32,625	32,625	0	
Maintenance and repairs	14,000	14,000	0	
Purchased and contracted services	6,000	6,000	0	
Transfer to own funds	15,000	15,000	0	
	73,125	73,125	0	
	940,570	1,051,640	111,070	11.81%
TAX LEVY	916,570	1,027,640	111,070	12.12%
Full Time Positions	9.0	10.0	1.0	
Part Time Hours	-	-	-	

COMMUNITY SERVICES DEPARTMENT: FACILITY SUMMER STUDENTS

2016 OPERATING BUDGET

Cost Centres:

500-5103

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	36,000	36,000	0	
Benefits	3,155	3,155	0	
	39,155	39,155	0	
	39,155	39,155	0	
TAX LEVY	39,155	39,155	0	
Full Time Positions	-	-	-	
Part Time Hours	3,050.0	3,050.0	-	

COMMUNITY SERVICES DEPARMENT: JOHN RHODES CENTRE

2016 OPERATING BUDGET

Cost Centres: 500-5104 500-5110
500-5130 500-5112
500-5132 500-5118
500-5135 500-5134

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	1,085,570	1,128,380	42,810	3.94%
Other income	8,000	8,000	0	
	1,093,570	1,136,380	42,810	3.91%
EXPENDITURES				
Salaries	1,101,905	1,137,235	35,330	3.21%
Benefits	177,280	184,555	7,275	4.10%
	1,279,185	1,321,790	42,605	3.33%
Travel and training	1,500	1,500	0	
Vehicle allowance, maintenance and repairs	445	445	0	
Utilities and Fuel	662,250	632,250	(30,000)	-4.53%
Materials and supplies	67,100	67,100	0	
Maintenance and repairs	340,510	340,510	0	
Program expenses	1,500	1,500	0	
Goods for resale	77,400	74,000	(3,400)	-4.39%
Financial expenses	9,600	9,600	0	
Purchased and contracted services	7,000	7,000	0	
Capital expense	6,100	6,100	0	
	1,173,405	1,140,005	(33,400)	-2.85%
	2,452,590	2,461,795	9,205	0.38%
TAX LEVY	1,359,020	1,325,415	(33,605)	-2.47%
Full Time Positions	7.6	8.0	0.4	
Part Time Hours	50,650.0	50,650.0	-	

COMMUNITY SERVICES DEPARTMENT: GRECO POOL

2016 OPERATING BUDGET

Cost Centres:

500-5114

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	28,865	29,030	165	0.57%
Benefits	2,500	2,545	45	1.80%
	31,365	31,575	210	0.67%
Utilities and Fuel	6,305	6,305	0	
Materials and supplies	2,755	2,755	0	
Maintenance and repairs	4,625	4,625	0	
	13,685	13,685	0	
	45,050	45,260	210	0.47%
TAX LEVY	45,050	45,260	210	0.47%
Full Time Positions	-	-	-	
Part Time Hours	2,260.0	2,260.0	-	

COMMUNITY SERVICES DEPARMENT: MANZO POOL

2016 OPERATING BUDGET

Cost Centres:

500-5116

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	10,210	10,350	140	1.37%
Benefits	890	905	15	1.69%
	11,100	11,255	155	1.40%
Utilities and Fuel	3,050	3,050	0	
Materials and supplies	1,500	1,500	0	
Maintenance and repairs	5,365	5,365	0	
	9,915	9,915	0	
	21,015	21,170	155	0.74%
TAX LEVY	21,015	21,170	155	0.74%
Full Time Positions	-	-	-	
Part Time Hours	809.0	809.0	-	

COMMUNITY SERVICES DEPARTMENT: MCMEEKEN CENTRE

2016 OPERATING

Cost Centres:

500-5120
500-5122
500-5124

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	121,470	133,855	12,385	10.20%
	121,470	133,855	12,385	10.20%
EXPENDITURES				
Salaries	121,810	123,925	2,115	1.74%
Benefits	19,855	19,630	(225)	-1.13%
	141,665	143,555	1,890	1.33%
Utilities and Fuel	64,860	73,860	9,000	13.88%
Materials and supplies	1,420	1,420	0	
Maintenance and repairs	44,385	44,385	0	
Program expenses	700	700	0	
Goods for resale	8,500	8,500	0	
Financial expenses	300	300	0	
Purchased and contracted services	1,200	1,200	0	
	121,365	130,365	9,000	7.42%
	263,030	273,920	10,890	4.14%
TAX LEVY	141,560	140,065	(1,495)	-1.06%
Full Time Positions	1.0	1.0	-	
Part Time Hours	3,508.0	3,508.0	-	

COMMUNITY SERVICES DEPARMENT: ESSAR CENTRE

2016 OPERATING BUDGET

Cost Centres:

500-5140 500-5146
500-5142 500-5148
500-5144

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	1,601,280	1,610,605	9,325	0.58%
Other income	22,000	22,000	0	
	1,623,280	1,632,605	9,325	0.57%
EXPENDITURES				
Salaries	723,755	746,065	22,310	3.08%
Benefits	86,220	89,525	3,305	3.83%
	809,975	835,590	25,615	3.16%
Utilities and Fuel	375,000	420,000	45,000	12.00%
Materials and supplies	102,100	102,100	0	
Maintenance and repairs	296,745	296,745	0	
Program expenses	119,000	119,000	0	
Goods for resale	330,000	330,000	0	
Financial expenses	19,850	19,850	0	
Purchased and contracted services	27,400	27,400	0	
Transfer to own funds	55,000	55,000	0	
Capital expense	19,000	19,000	0	
	1,344,095	1,389,095	45,000	3.35%
	2,154,070	2,224,685	70,615	3.28%
TAX LEVY	530,790	592,080	61,290	11.55%
Full Time Positions	2.4	3.0	0.6	
Part Time Hours	46,355.0	45,953.0	(402.0)	

COMMUNITY SERVICES DEPARTMENT: NORTHERN COMMUNITY CENTRE

2016 OPERATING BUDGET

Cost Centres:

500-5160
500-5162
500-5164

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	243,000	247,500	4,500	1.85%
	243,000	247,500	4,500	1.85%
EXPENDITURES				
Salaries	33,715	34,660	945	2.80%
Benefits	4,835	4,970	135	2.79%
	38,550	39,630	1,080	2.80%
Utilities and Fuel	89,350	89,350	0	
Materials and supplies	6,200	6,200	0	
Maintenance and repairs	37,000	37,000	0	
Goods for resale	1,200	1,000	(200)	-16.67%
Purchased and contracted services	3,500	3,500	0	
	137,250	137,050	(200)	-0.15%
	175,800	176,680	880	0.50%
TAX LEVY	(67,200)	(70,820)	(3,620)	5.39%
Full Time Positions	0.2	0.2	-	
Part Time Hours	1,175.0	1,175.0	-	

COMMUNITY SERVICES DEPARMENT: MISCELLANEOUS CONCESSIONS

2016 OPERATING BUDGET

Cost Centres:

500-5150 500-5154
500-5151 500-5155
500-5152

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	135,050	142,550	7,500	5.55%
	135,050	142,550	7,500	5.55%
EXPENDITURES				
Salaries	80,885	83,420	2,535	3.13%
Benefits	7,100	7,310	210	2.96%
	87,985	90,730	2,745	3.12%
Materials and supplies	(33,025)	(33,290)	(265)	0.80%
Maintenance and repairs	400	400	0	
Goods for resale	75,175	74,175	(1,000)	-1.33%
Financial expenses	800	800	0	
Purchased and contracted services	2,000	2,000	0	
Transfer to own funds	6,865	6,735	(130)	-1.89%
Capital expense	1,000	1,000	0	
	53,215	51,820	(1,395)	-2.62%
	141,200	142,550	1,350	0.96%
TAX LEVY	6,150	0	(6,150)	-100.00%
Full Time Positions	-	-	-	
Part Time Hours	6,325.0	6,325.0	-	

COMMUNITY SERVICES DEPARMENT: DAYCARE

2016 OPERATING BUDGET

Cost Centres:

500-5170
500-5171
500-5172

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Fees and user charges	1,387,253	1,118,140	(269,113)	-19.40%
	1,387,253	1,118,140	(269,113)	-19.40%
EXPENDITURES				
Salaries	1,101,550	1,125,860	24,310	2.21%
Benefits	244,750	248,785	4,035	1.65%
	1,346,300	1,374,645	28,345	2.11%
Vehicle allowance, maintenance and repairs	1,240	840	(400)	-32.26%
Utilities and Fuel	35,505	40,120	4,615	13.00%
Materials and supplies	107,685	109,110	1,425	1.32%
Maintenance and repairs	26,560	25,550	(1,010)	-3.80%
Taxes and licenses	820	820	0	
Financial expenses	1,755	1,000	(755)	-43.02%
Purchased and contracted services	41,965	33,050	(8,915)	-21.24%
Capital expense	2,490	2,455	(35)	-1.41%
	218,020	212,945	(5,075)	-2.33%
	1,564,320	1,587,590	23,270	1.49%
TAX LEVY	177,067	469,450	292,383	165.13%
Full Time Positions	13.3	13.0	(0.3)	
Part Time Hours	13,630.0	13,630.0	-	

THE CORPORATION OF THE CITY OF SAULT STE MARIE

2016 OPERATING BUDGET

SOCIAL SERVICES DEPARTMENT

The District of Sault Ste. Marie Social Services Administration Board (DSSAB) contracts with the City of Sault Ste. Marie for administrative services including Salaries and Benefits as well as general operating expenditures. The administrative services are fully reimbursed by the DSSAB. The DSSAB programs include:

- Ontario Works
- Housing Programs
- Community Childcare
- Sault Ste. Marie Housing Corporation

The DSSAB also contracts the services of the Social Services Commissioner and Finance units.

On October 7, 2015 the DSSAB Board passed a resolution as follows:

*“WHEREAS the District of Sault Ste. Marie Social Services Administration Board is mandated by provincial law to be accountable to the people of Sault Ste. Marie, Prince Township and defined unincorporated areas by assuring the provision of designated social services and emergency medical services;
AND WHEREAS the Board is responsible to ensure that these services meet specified provincial performance standards;
AND WHEREAS the Board is responsible to ensure compliance with the DSSAB and all other relevant*

*provincial and federal legislation;
AND WHEREAS every DSSMSSAB director and officer, in exercising their powers and discharging their duties, shall act honestly and in good faith with a view to the best interests of the corporation; AND exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances;
AND WHEREAS the District of Sault Ste. Marie Social Services Administration Board has been made aware of the risk, conflict of interest, governance and ineffectiveness of the current delivery model, organizational model and contracted service structure;
AND WHEREAS the District of Sault Ste. Marie Social Services Administration Board will ensure the fulfillment of it's legal, ethical, functional and fiduciary responsibilities through Board governance excellence;
THEREFORE BE IT RESOLVED THAT the District of Sault Ste. Marie Social Services Administration Board issue written notice of termination of service agreements to the City of Sault Ste. Marie without cause, effective September 25, 2016.”*

The DSSAB and the City of Sault Ste. Marie are working together to facilitate a smooth transition.

Additional programs that fall within the scope of Social Services, but outside that of the DSSAB, include:

1. Local Immigration Program

The Local Immigration Program will provide a collaborative framework to facilitate the development and implementation of sustainable solutions for the integration of newcomers to Sault Ste. Marie. The overall objective of the LIP's initiative is to identify who will coordinate and enhance local service delivery to newcomers while identifying and minimizing duplication. The goal is to develop partnerships with representatives from community organizations which provide services to or have interest in the integration of newcomers. Current deliverables of LIP are: Community Awareness Campaign, Community Immigration Forum, Progress Report, Enhanced Implementation Plan, Regional Expansion of LIP, and implementation of the recommendations as outlined in the community immigration strategy.

The program is funded 100% by the Department of Citizenship and Immigration at the Federal level.

2. Accessibility

The City is committed and guided by the four core principles of Dignity, Independence, Integration and Equality of Opportunity.

The City is committed to providing quality goods, services and facilities that are accessible to all persons we serve and in a manner that respects the dignity and independence of persons with disabilities.

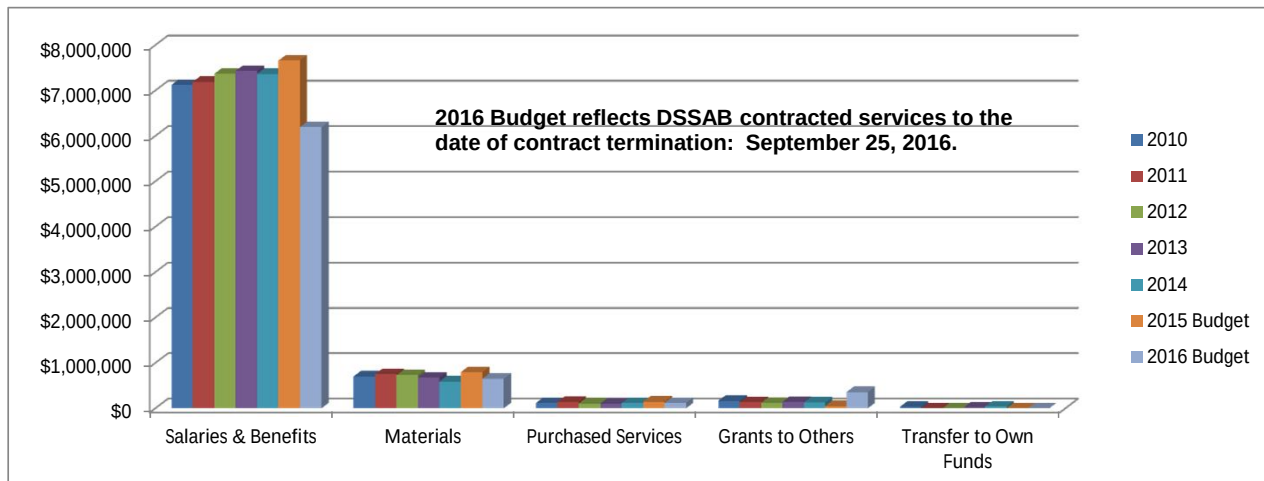
The City is committed to meeting the needs of persons with disabilities in a timely manner and shall do so by preventing and removing barriers to accessibility in customer service, information and communication, employment, the built environment and transportation.

The City is further committed to meeting the requirements of applicable legislation, including the AODA and the *Human Rights Code*.

City of Sault Ste Marie
SOCIAL SERVICES DEPARTMENT
Budget Summary

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	8,195,005	6,463,065	(1,731,940)	-21.13%
Government grants (including OMPF)	187,310	603,085	415,775	221.97%
	8,382,315	7,066,150	(1,316,165)	-15.70%
	=====	=====	=====	=====
EXPENDITURES				
Salaries	6,069,610	4,932,870	(1,136,740)	-18.73%
Benefits	1,592,850	1,262,400	(330,450)	-20.75%
	7,662,460	6,195,270	(1,467,190)	-19.15%
	-----	-----	-----	-----
Travel and training	83,850	68,225	(15,625)	-18.63%
Vehicle allowance, maintenance and repairs	18,200	12,910	(5,290)	-29.07%
Utilities and Fuel	33,364	24,795	(8,569)	-25.68%
Materials and supplies	326,360	278,395	(47,965)	-14.70%
Maintenance and repairs	18,600	13,950	(4,650)	-25.00%
Rents and leases	188,036	155,400	(32,636)	-17.36%
Purchased and contracted services	147,580	120,690	(26,890)	-18.22%
Grants to others	50,000	359,000	309,000	618.00%
Capital expense	130,260	97,875	(32,385)	-24.86%
	996,250	1,131,240	134,990	13.55%
	-----	-----	-----	-----
	8,658,710	7,326,510	(1,332,200)	-15.39%
	=====	=====	=====	=====
TAX LEVY	276,395	260,360	(16,035)	-5.80%

FIVE YEAR EXPENDITURE TREND:



SOCIAL SERVICES: EMERGENCY FUND

2016 OPERATING BUDGET

Cost Centre

600-6005

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Purchased and contracted services	5,000	5,000	0	
	5,000	5,000	0	
	5,000	5,000	0	
TAX LEVY	5,000	5,000	0	

SOCIAL SERVICES: LOCAL IMMIGRATION PROGRAM

2016 OPERATING BUDGET

Cost Centre

600-6020

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Government grants (including OMPF)	187,310	276,085	88,775	47.39%
	187,310	276,085	88,775	47.39%
EXPENDITURES				
Salaries	125,345	176,465	51,120	40.78%
Benefits	34,965	50,120	15,155	43.34%
	160,310	226,585	66,275	41.34%
Travel and training	0	2,000	2,000	
Materials and supplies	4,100	22,000	17,900	436.59%
Purchased and contracted services	22,900	25,500	2,600	11.35%
	27,000	49,500	22,500	83.33%
	187,310	276,085	88,775	47.39%
TAX LEVY	0	0	0	
Full Time Positions	2.0	3.0	1.0	
Part Time Hours	-	-	-	

SOCIAL SERVICES: HEALTHY KIDS COMMUNITY CHALLENGE

2016 OPERATING BUDGET

Cost Centre

600-6005

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Government grants (including OMPF)	0	175,000	175,000	
	0	175,000	175,000	
EXPENDITURES				
Grants to others	50,000	225,000	175,000	350.00%
	50,000	225,000	175,000	350.00%
	50,000	225,000	175,000	350.00%
TAX LEVY	50,000	50,000	0	

SOCIAL SERVICES: ACCESSIBILITY

2016 OPERATING BUDGET

Cost Centre

600-6200	600-6420
600-6205	600-6488
600-6210	600-6500

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
EXPENDITURES				
Salaries	99,335	100,975	1,640	1.65%
Benefits	23,360	23,685	325	1.39%
	122,695	124,660	1,965	1.60%
Vehicle allowance, maintenance and repairs	0	200	200	
Materials and supplies	92,700	92,100	(600)	-0.65%
Purchased and contracted services	6,000	6,400	400	6.67%
	98,700	98,700	0	
	221,395	223,360	1,965	0.89%
TAX LEVY	221,395	223,360	1,965	0.89%
Full Time Positions	1.0	1.0	-	
Part Time Hours	1,220	1,220	-	

SOCIAL SERVICES: HOMELESSNES PARTNERING

2016 OPERATING BUDGET

Cost Centre

600-6005

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Government grants (including OMPF)	0	136,000	136,000	
	0	136,000	136,000	
EXPENDITURES				
Grants to others	0	122,000	122,000	
	0	122,000	122,000	
	0	122,000	122,000	
TAX LEVY	0	(14,000)	(14,000)	

SOCIAL SERVICES: HOMELESSNES INFORMATION

2016 OPERATING BUDGET

Cost Centre

600-6005

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Government grants (including OMPF)	0	16,000	16,000	
	0	16,000	16,000	
EXPENDITURES				
Grants to others	0	12,000	12,000	
	0	12,000	12,000	
	0	12,000	12,000	
TAX LEVY	0	(4,000)	(4,000)	

SOCIAL SERVICES: DSSAB CONTRACTED SERVICES

2016 OPERATING BUDGET

Cost Centre	600-6100's 600-6400's	600-6000 600-6300's		
	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	8,195,005	6,463,065	(1,731,940)	-21.13%
	8,195,005	6,463,065	(1,731,940)	-21.13%
EXPENDITURES				
Salaries	5,844,930	4,655,430	(1,189,500)	-20.35%
Benefits	1,534,525	1,188,595	(345,930)	-22.54%
	7,379,455	5,844,025	(1,535,430)	-20.81%
Travel and training	83,850	66,225	(17,625)	-21.02%
Vehicle allowance, maintenance and repairs	18,200	12,710	(5,490)	-30.16%
Utilities and Fuel	33,364	24,795	(8,569)	-25.68%
Materials and supplies	229,560	164,295	(65,265)	-28.43%
Maintenance and repairs	18,600	13,950	(4,650)	-25.00%
Rents and leases	188,036	155,400	(32,636)	-17.36%
Purchased and contracted services	113,680	83,790	(29,890)	-26.29%
Capital expense	130,260	97,875	(32,385)	-24.86%
	815,550	619,040	(196,510)	-24.10%
	8,195,005	6,463,065	(1,731,940)	-21.13%
TAX LEVY	0	0	0	
Full Time Positions	99.0	102.0	3.0	
Part Time Hours	17,690	17,080	(610.0)	

LEVY BOARDS

2016 OPERATING BUDGET

Department	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	676,943	562,500	(114,443)	-16.91%
	676,943	562,500	(114,443)	-16.91%
EXPENDITURES				
Grants to others	18,992,836	19,241,544	248,708	1.31%
	18,992,836	19,241,544	248,708	1.31%
	18,992,836	19,241,544	248,708	1.31%
TAX LEVY	18,315,893	18,679,044	363,151	1.98%

OUTSIDE AGENCIES & GRANTS TO OTHERS

2016 OPERATING BUDGET

	2015	2016	\$	%
	BUDGET	BUDGET	Change (2015 to 2016)	Change (2015 to 2016)
REVENUE				
Fees and user charges	200,000	200,000	-	
Contribution from own funds	100,000	100,000	-	
	300,000	300,000	-	
EXPENDITURES				
Grants to others:				
POLICE SERVICES BOARD	23,716,705	23,852,153	135,448	0.57%
PHYSICIAN RECRUITMENT	300,000	300,000	-	
LIBRARY BOARD	2,920,770	2,977,015	56,245	1.93%
ART GALLERY OF ALGOMA	175,925	180,785	4,860	2.76%
SSM MUSEUM	175,140	177,540	2,400	1.37%
BUSH PLANE MUSEUM	110,000	110,000	-	
CULTURAL RECOGNITION	1,500	1,500	-	
SAFE COMMUNITIES	40,000	40,000	-	
MISC GRANT - ALGOMA UNIVERSITY	40,000	40,000	-	
MISC GRANT - MEMORIAL EXEMPT	17,000	17,000	-	
MISC GRANT - PEE WEE ARENA	21,000	12,750	(8,250)	-39.29%
MISC GRANT - OTHER SPORTS	10,000	10,000	-	
RED CROSS GRANT	50,000	50,000	-	
MISC GRANT-YOUTH PARTNERSHIP	9,000	-	(9,000)	-100.00%
CULTURAL GRANT-BUDGET	53,900	53,900	-	
ECONOMIC DEVELOPMENT CORPORATION	1,196,965	1,204,165	7,200	0.60%
DESTINY SSM	30,000	30,000	-	
DEVELOPMENT SSM	246,000	246,000	-	
INNOVATION CENTRE	277,890	277,890	-	
TOURIST PROMOTION	168,655	168,656		
EDF BUDGET	500,000	500,000		
Total Grants to others	30,060,450	30,249,354	188,903	0.63%
TAX LEVY	29,760,450	29,949,354	188,903	0.63%

CORPORATE FINANCIALS

2016 OPERATING BUDGET

	2015	2016	\$	%
			Change	Change
	BUDGET	BUDGET	(2015 to 2016)	(2015 to 2016)
REVENUE				
Taxation (excluding levy)	2,538,400	2,627,500	89,100	3.51%
Payment in Lieu of taxes	4,325,515	4,445,020	119,505	2.76%
Fees and user charges	17,800,000	12,342,000	(5,458,000)	-30.66%
Government grants (including OMPF)	16,244,600	15,335,000	(909,600)	-5.60%
Investment income	4,305,000	4,305,000	0	
Contribution from own funds	105,585	0	(105,585)	-100.00%
Other income	1,300,000	1,350,000	50,000	3.85%
Prior year surplus	3,516,847	0	(3,516,847)	-100.00%
	50,135,947	40,404,520	(9,731,427)	-19.41%
EXPENDITURES				
Benefits	20,000	20,000	0	
	20,000	20,000	0	
Materials and supplies	360,516	333,050	(27,466)	-7.62%
Purchased and contracted services	40,000	36,000	(4,000)	-10.00%
Grants to others	553,260	538,910	(14,350)	-2.59%
Transfer to own funds	17,341,327	11,020,685	(6,320,642)	-36.45%
	18,295,103	11,928,645	(6,366,458)	-34.80%
	18,315,103	11,948,645	(6,366,458)	-34.76%
TAX LEVY	(31,820,844)	(28,455,875)	3,364,969	-10.57%

CAPITAL LEVY AND LONG TERM DEBT

2016 OPERATING BUDGET

	2015 BUDGET	2016 BUDGET	\$ Change (2015 to 2016)	% Change (2015 to 2016)
REVENUE				
Fees and user charges	350,000	350,000	0	
	350,000	350,000	0	
EXPENDITURES				
Long term debt	2,230,331	2,230,330	(1)	0.00%
Transfer to own funds	6,269,280	6,242,579	(26,701)	-0.43%
	8,499,611	8,472,909	(26,702)	-0.31%
	8,499,611	8,472,909	(26,702)	-0.31%
TAX LEVY	8,149,611	8,122,909	(26,702)	-0.33%

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2016-2

PARKING: (P3.9(3)) A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule “A” to By-law 90-305.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 15 of the *Police Services Act*, R.S.O. 1990, chapter P.15 and amendments thereto, **ENACTS** as follows:

1. **SCHEDULE “A” TO BY-LAW 90-305 AMENDED**

Schedule “A” to By-law 90-305 is hereby repealed and replaced with Schedule “A” attached to this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 8th day of February, 2016.

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – MALCOLM WHITE

SCHEDULE "A"

BADGE	SPECIAL CONSTABLE	EMPLOYER	PROPERTY LOCATION
26	MCLEOD, ROD	FLEMING & SMITH	378 QUEEN ST E. & APARTMENTS & 27 KING ST.
30	RENDELL, VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
109	SEBECIC, JOHN	DENTAL BUILDING	946 & 216 QUEEN ST E
138	CAIN, JOSEPH	CITY OF SAULT STE MARIE	BELLUVUE MARINA & BONDAR MARINE & PARK
151	PARR, DEREK	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/558 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
153	TASSONE, VITO	TASSONE CHIROPRACTIC	673 QUEEN ST E
163	BUMBACCO, PHILIP	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
178	D'AGOSTINI, ROSEMARY DR.	RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
196	MCGRAYNE, LAURA LEE	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
241	COGHILL, ROBIN	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/558 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
248	CHAN, GILBERT	DR. RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
249	CHO, LINDA	DR. RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
253	TRAVSON, TERRANCE	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
267	CORBIERE, JOHN (TED)	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
276	SMITH, DENNIS, ROBERT	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
321	LORENZO, COREY	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
334	MILLER, BRADLEY	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
335	GROSSO, DONALD	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
344	HARPE, KEN	HOLIDAY INN.	320 BAY ST
346	HAZLETON, MARGARET	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
366	TROINOW, VICTORIA	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
369	CARMICHAEL, MARY	ONT. FINNISH HOME ASS.	725 NORTH ST.
370	HANSEN, LOUIS	ONT. FINNISH HOME ASS.	725 NORTH ST.
372	BENOIT, ALAIN	ONT. FINNISH HOME ASS.	725 NORTH ST.
374	TAAVEL, ANDRE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
376	FINN, ROBERT	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
391	MCLEOD, HEATHER	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
397	LAFFRAMBOISE, YVON	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
400	JOHNSON, MICHAEL	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
410	POYNER, HAROLD	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
411	MOORE, ROBERT	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/558 QUEEN ST/STRATHCLAIR/JOHN RHODES/QE SPORTS COMPLEX
420	FABIANO, ANTONIO	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
430	RUSCIO, DOMINIC	MAJOR CONTRACTING LTD	DAY'S INN HOTEL
435	TRAMBLE, GEORGE	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
441	WILSON, DAVID	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
442	MACLENNAN, MATTHEW	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
443	MARCIL, MARK	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
446	HALLIDAY, DANA	SAULT COLLEGE	443 NORTHERN AVE
456	CONEYBEARE, KEVIN	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
459	SLEEMAN, RAY	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
460	BOUGIE, DAN	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
463	MORIN, ALEX	CORPS OF COMM.	
464	DITOMMASO, RYAN	2220917 ONT. INC	489 BAY ST/535 QUEEN ST E
465	DELAVALLE, DON	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
470	WOOLEY, NATHANIEL	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
480	TELFORD, JASON	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
481	FORD, BRIAN	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
484	MCLEOD, VIRGINIA	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
486	LONGO, NADIA	GT.NORTHERN RETIREMENT	760 NORTHERN RD.
487	ROUGEAU, MARISA	GT.NORTHERN RETIREMENT	760 NORTHERN RD
488	LEFLEUR, MARILYN	GT.NORTHERN RETIREMENT	760 NORTHERN RD.
489	MCQUEEN, WANDA	GT.NORTHERN RETIREMENT	760 NORTHERN RD
490	LUXTON, JEFF	GT.NORTHERN RETIREMENT	760 NORTHERN RD.
493	BROWN, FRASER	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
501	QUARRELL, ROBERT	PANORMIC PROPERTIES	621,627,631 MACDONALD AVE
502	HAMEL, CHRIS	PANORMIC PROPERTIES	621,627, 631 MACDONALD AVE
503	HAMEL, MELANIE	PANORMIC PROPERTIES	621,627, 631 MACDONALD AVE
511	ADAIR, BRENDAN	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
512	DIMMA, JUSTIN	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
516	GAY, JAMES	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
517	ROY, BRENDA	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
522	MCDONAMA, STEVEN	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
523	MCBRIDE, GUY	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/558 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
526	JOHNSTON, CORY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
537	GRAWBARGER, KYLE	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
541	DIMMA, WILLIAM	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER

542	RALPH,NANCY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
547	LIEPA,MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
548	CARON,ROGER	CITY OF SAULT STE MARIE	99 FOSTER DR. (CIVIC CENTRE)
552	SENEGAL,DANIEL	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
556	ARCAND,SCOTT	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
562	DEARING,SCOTT	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
565	LISCUMB,GERALD	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
566	SWEET,WILLARD	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
568	PICK,DENNY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
569	ZEPPA,JACOB	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
573	RHODES,LILIAN	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
574	BOUCHARD,DARYL	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
580	CHARETTE,ROBERT	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
581	PAVONI,JORDAN	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
582	MAITLAND,DARLA	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
583	MADIGAN,LORRI-ANNE	PANORMIC PROPERTIES	621,627,631 MACDONALD AVE
587	GIULETTI,MATTHEW	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
589	TWENTYMAN,DANIEL	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
594	PELOSO,MATT	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
596	WAGNER,TODD	G4S SECURE SOLUTIONS	SAULT AIRPORT / HOSPITAL
599	BUMBACCO,CARL	CB HOME INSTALLTIONS	321 JOHN ST /342,346 ST GEORGE'S AVE.
601	HART,JASON	NORPROP SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
602	GREENWOOD,LESLIE	GREENWOOD HARDWARD	41 ALBERT ST W
603	LAMMING,DAVE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
604	WAGNER,MATTHEW	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
606	SHEWELT,CHERYL	PANORMIC PROPERTIES	621,627,631 MACDONALD AVE
607	FROST,CHRISTIAN	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREA
608	ALISAT,THOMAS	ALISATS RUST PROOFING	24 QUEEN ST W
609	ROBINSON,SHAWN	ALISATS RUST PROOFING	24 QUEEN ST W
610	GREGANITI,BARETT	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
611	MIZZI,PRESTON	WENDY'S	1 QUEEN ST W
613	SULLIVAN,SHAWN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
617	SAVAGE,SAMUEL	G4S SECURITY	SAULT AIRPORT / HOSPITAL
618	DEWING,SANDRA	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
619	BERTO,DEBORAH	GATEVIEW REALTY INC.	304-310 ALBERT ST/420A&B MCNABB/715 DOUGLAS/67 ELGIN/47 PRINCESS
620	FERA,NORMAN	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
622	PROULX,PATRICK	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
623	AYTON,BENJAMIN	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
624	MIHAILIUK,JASON	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
626	CHARRON,ROBERT	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
627	BAKER,WILLIAM	STANDARD PARKING	ONTARIO REALTY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E
628	DEWAR,JEFFREY	G4S SECURITY	SAULT AIRPORT / HOSPITAL
630	LAFRAMBOISE,CORY	G4S SECURITY	SAULT AIRPORT / HOSPITAL
631	MACMILLER,TYLER	G4S SECURITY	SAULT AIRPORT / HOSPITAL
632	SAVAGE,MATT	G4S SECURITY	SAULT AIRPORT / HOSPITAL
633	HILL,MICHAEL	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
634	TIBBLES,COLLEEN	STANDARD PARKING	ONTARIO REALTY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E
635	BROUILLARD,BERNARD	EMBE SECURITY	
636	KLYM,TIMOTHY	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
637	TOMASONE,LUIGI	LOU'S AUTOMOTIVE	317 ALBERT ST E
638	SICOLY,TERESA	AIRPORT	1-475 AIRPORT RD.
640	BRUNI,MICHAEL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
641	WILHEM,CHARLES	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
642	COULTER,BRANT	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
643	SHAW,KEVIN	CITY OF SAULT STE MARIE	BELLUVUE MARINA & PARK/ BONDAR MARINE & PARK/STRATHCLAIR DOG PARK&SPORTS COMPLEX/QE SPORTS COMPLEX
644	SANTA MARIE,ROBERT	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
645	RANDALL,JOSEPH	G4S SECURITY	SAULT AIRPORT / HOSPITAL
646	GOERTZ,ABBY	CITY OF SAULT STE MARIE	JOHN RHODES/ESSAR CENTRE/MCKEEN CENTRE/NORTHERN COMMUNITY CENTRE
647	DAFOE,TRUDY	NORTH EAST SECURITY	S COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
648	ELWGREN,STEPHEN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
649	GRAHAM,STEVEN	FENGATE PROPERTY	248 NORTHERN AVE
650	LANG,RICHARD	G4S SECURITY	SAULT AIRPORT / HOSPITAL
651	HUTCHINSON, HILLARY	NORTH EAST SECURITY	S.COLLEGE/A UNIVERSITY & RES./ESSAR CENTRE/GHC/CAMBRIAN MALL/TENARIS/JOHN RHODES/QE SPORTS COMPLEX
652	MANGONE,MATTHEW	G4S SECURITY	SAULT AIRPORT / HOSPITAL
653	BIOCCHI,CHRISTOPHER	AIRPORT	1-475 AIRPORT RD.
654	PAVONI, JAKE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/HURON ST PROPERTY/ELGIN TOWER/APH/556 QUEEN ST/STRATHCLAIR PARK&DOG AREA/JOHN RHODES/QE SPORTS COMPLEX
655	LUNDRIGAN,JORDAN	G4S SECURITY	SAULT AIRPORT / HOSPITAL

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2016-13

STREETS: (S4) A by-law to amend Streets By-law 2008-131.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. **AMENDMENTS TO BY-LAW 2008-131**

By-law 2008-131 (amended by By-law 2015-24) is amended by deleting Sections 13(7)(a), 13(7)(b) and 13(7)(c) and replacing Sections 13(7)(a), 13(7)(b) and 13(7)(c) with the following:

- (a) “for a single driveway entrance the applicant shall pay for the installation of a new culvert the sum of One Thousand Four Hundred and Five Dollars (\$1,405);
- (b) “for a single or double driveway entrance if the applicant requests or in the opinion of the Commissioner of Engineering and Planning requires a new culvert having greater length than the minimum the applicant shall pay an additional coupling charge of Seventy Dollars and for such additional length at the rate of Two Hundred Forty Dollars (\$240) per lineal meter in increments of 1 meter”; and
- (c) “for a double driveway entrance to two separate properties the Applicant shall pay for the installation of a new culvert the sum of Two Thousand Seven Hundred Thirty-Five Dollars (\$2,735)”.

2. **REPEAL BY-LAW 2015-24**

By-law 2015-24 is hereby repealed.

3. **EFFECTIVE DATE**

This by-law takes effect on February 1, 2016.

PASSED in open Council this 8th day of February, 2016.

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – MALCOLM WHITE

da LEGAL\STAFF\BYLAWS\1. 2016\2016-13 AMENDS STREETS BY-LAW 2008-131.DOC

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2016-19

REGULATIONS: (R1.32) A by-law to repeal By-law 2009-167 (a by-law amending previously repealed Carbon Monoxide By-law 2009-82).

WHEREAS on March 23, 2015, City Council passed By-law 2015-57 which repealed the Carbon Monoxide By-law 2009-82;

AND WEREAS any by-law that was passed by City Council whose purpose was to amend the aforementioned repealed by-law no longer serves any purpose;

NOW THEREFORE the Council of The Corporation of the City of Sault Ste. Marie pursuant to section 10(2) of the *Municipal Act, 2001*, S.O. 2001, c.25, **ENACTS** as follows:

1. **BY-LAW 2009-167 REPEALED**

By-law 2009-167 is hereby repealed.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 8th day of February, 2016.

MAYOR - CHRISTIAN PROVENZANO

CITY CLERK - MALCOLM WHITE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2016-20

LANE ASSUMPTION: (Map 40) A by-law to assume for public use and establish as a public lane, a lane in the Browns Subdivision, Plan 453.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, pursuant to the *Municipal Act, 2001*, S.O. 2001, **ENACTS** as follows:

1. **LANE ESTABLISHED AND ASSUMED**

The lane or parts of lane more particularly described in Schedule "A" to this by-law is hereby established as a public lane and is assumed for public use.

2. **SCHEDULE "A"**

Schedule "A" forms a part of this by-law.

3. **EFFECTIVE DATE**

The by-law takes effect on the day of its final passing.

PASSED in open Council this 8th day of February, 2016.

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – MALCOLM WHITE

2F SF	SF	2F	SF	SF	SF
SF	2F SF	SF	SF	SF	SF
431	435	439	443	447	451
486					

422	SF				
440	SF				
444	SF	SF	SF	SF	SF
448	SF	SF	SF	SF	SF
452	SF	SF	SF	SF	SF
456	SF				

424	428	427
48		
428 Morin Street	SSM	NORTH STREET

SF	SF	SF	SF	SF	SF
SF	SF	SF	SF	SF	SF
383	385	389	391	393	403
411	415	419			

384	2F SF	SF	SF	SF	SF
388	SF	SF	SF	SF	SF
392	SF	SF	SF	SF	SF
396	SF	SF	SF	SF	SF
400	SF	SF	SF	SF	SF
404	SF	SF	SF	SF	SF
406	SF	SF	SF	SF	SF
410	SF	SF	SF	SF	SF
414	SF	SF	SF	SF	SF
418	SF	SF	SF	SF	SF

384	SF	SF	SF	SF	SF
388	SF	SF	SF	SF	SF
392	SF	SF	SF	SF	SF
396	2F	SF	SF	SF	SF
398	2F	SF	SF	SF	SF
404	SF	SF	SF	SF	SF
408	SF	SF	SF	SF	SF
412	SF	SF	SF	SF	SF
416	SF	SF	SF	SF	SF
420	SF	SF	SF	SF	SF

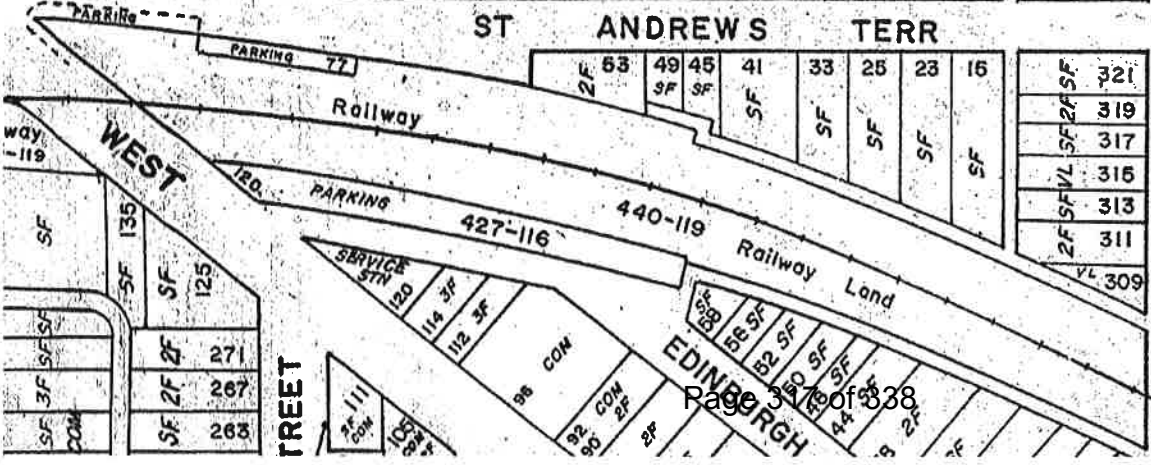
42	SF	SF	SF	SF	SF
350	SF	SF	SF	SF	SF
354	SF	SF	SF	SF	SF
356	SF	SF	SF	SF	SF
360	SF	SF	SF	SF	SF
366	SF	SF	SF	SF	SF
371	SF	SF	SF	SF	SF

338	SF	SF	SF	SF	SF
342	SF	SF	SF	SF	SF
346	2F	SF	SF	SF	SF
352	2F	SF	SF	SF	SF
356	SF	SF	SF	SF	SF
360	SF	SF	SF	SF	SF
366	SF	SF	SF	SF	SF
374	SF	SF	SF	SF	SF

336	SF	SF	SF	SF	SF
340	SF	SF	SF	SF	SF
344	SF	SF	SF	SF	SF
348	SF	SF	SF	SF	SF
352	SF	SF	SF	SF	SF
354	SF	SF	SF	SF	SF
362	SF	SF	SF	SF	SF
364	SF	SF	SF	SF	SF
366	SF	SF	SF	SF	SF
380	SF	SF	SF	SF	SF

324	COM 2F	97	93	87	88	83	81	79	76	71	69	67	66	63	49	45	43	39	38	27	23	19	18
320	COM	2F	SF	SF	SF	SF	SF	COM	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	
316	PARKING																						
310	3F	SF	COM		2F	SF	SF	SF	SF	SF	SF	SF				SF	SF	SF	SF				
308	3F	98	90	86	82	78	76	72	64	62	58	50	46	44	40	38	30	28	24	16			

323	SF	327	SF	333	SF	337	SF	341	SF	345	SF	349	SF
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Subject Property

5,155,500 N

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2016-22

AGREEMENT: (C3) A by-law to authorize the execution of an agreement between the Essar Centre and Rogers Media Inc. to co-promote the 2016 and 2017 Nationals, part of the Pinty's Grand Slam of Curling Series.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement dated January 28, 2016 between the Essar Centre and Rogers Media Inc., a copy of which is attached as Schedule "A" hereto. This agreement is to co-promote the 2016 and 2017 Nationals, part of the Pinty's Grand Slam of Curling Series.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 8th day of February, 2016.

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK - MALCOLM WHITE

**LICENSE AGREEMENT
PINTYS GRAND SLAM OF CURLING**

THIS LICENSE AGREEMENT (the "Agreement") is made and entered into this 28th day of January 2016, by and between the **ESSAR CENTRE**, (hereinafter "Licensor"), and **ROGERS MEDIA INC.**, a Ontario limited company organized under the laws of the Province of Ontario (hereinafter "Licensee").

WITNESSETH:

WHEREAS, Licensor an affiliate of the operator of a sports and entertainment facility in Sault Ste. Marie known as the **Essar Centre**; and

WHEREAS, Licensor has the power and authority to license the use thereof to others for the purpose of holding and presenting certain events; and

WHEREAS, Licensee desires to license the use of the Essar Centre and its facilities from Licensor, and Licensor desires to license the use thereof to Licensee, for the purpose of holding and presenting the **2016 National and 2017 National, part of the Pinty's Grand Slam of Curling Series** (the "Event"), all subject to the terms and conditions set forth below.

NOW, THEREFORE, in consideration of the covenants and agreements contained herein, and intending to be legally bound hereby, the parties agree as follows:

1. Grant Of License; Licensed Premises. Licensor hereby grants to the Licensee license to use, and Licensor shall make available to Licensee, that portion of the **Essar Centre** and its facilities as may be necessary for the presentation of the Event (the "Arena"), including the Arena's floor, seating facilities, access areas, public address and scoreboard, sound systems, available dressing rooms, available press rooms, corridors, stairways, walks and lavatories in or about the Arena, a space 55 feet long x 14 feet high for production truck outside the Arena and such other areas or parts of the Arena as may be necessary for the presentation of the Event, all upon the terms and conditions set forth herein. The License granted hereby does not extend to or include the non-public areas in and around the Arena, unless otherwise specifically designated by Licensor. Licensee hereby agrees to, and shall, use the Arena to hold and present the Event as contemplated by this Agreement.

2. Term.

A. Term of Use 2016. Unless this Agreement is earlier terminated pursuant to the provisions hereof, the Event shall commence on **December 3rd at 10:00 PM (or earlier)** and shall expire on **December 11th, 2016 at 11:59 PM**. The periods of use described above in this Subsection 2.A. are referred to collectively in this Agreement as the "Term."

A1. Term of Use 2017. Unless this Agreement is earlier terminated pursuant to the provisions hereof, the Event shall commence on **November 11th, 2017 at 10:00 PM (or earlier)** and shall expire on **November 19th, 2017 at 11:59 PM**. The periods of use described above in this Subsection 2.A. are referred to collectively in this Agreement as the "Term."

B. Doors Open. Licensor agrees to open the Arena to the public at least one (1) hour before each session of the Event.

3. Duties of Licensee. In connection with the presentation of the Event, Licensee shall, at Licensee's cost, provide or cause to be provided or procure the following:

A. Curlers and Staffing; Equipment and Other Items.

(1) All participants, staff required and equipment for the proper presentation of the Event, including but not limited to ice maker, curlers, event staff, and any other staff required for the proper presentation of the Event, and;

B. Licenses and Permits. In accordance with Section 10 below, all licenses and permits, including all performance licenses, required in connection with the presentation of the Event, and otherwise required in connection with the use of the Arena for the Event, all of which shall be procured by Licensee prior to commencement of the Term and presented to Licensor upon request;

C. Promotion. A national and local advertising, promotion and publicity campaign to promote the Event as well as making the top curlers available for PR and media interviews;

D. Event Delivery and Move-Out Coordination. Coordination of any and all deliveries for the Event (or each session thereof) and timely move-out following the Event.

E. Additional Requested Items and Sources. The items, personnel, and services set out under the heading Licensee (Rogers Media Inc.) Deliverables in Exhibit A;

4. Duties of Licensor. In connection with the presentation of the Event, Licensor shall provide or cause to be provided or procure the following:

A. Arena Premises. The Arena, including the general concourse area, public address systems and such other parts or areas of the Arena as may be necessary for Licensee to present and produce (if applicable) the Event (the costs of which shall be included within the Venue Rental Fee, as such term is defined in section 6(2)).

B. Catering. The Licensor shall provide, at the Licensee's expense, such catering services as are reasonably requested by the Licensee. For greater certainty, any and all costs incurred by the Licensor in providing such catering services (the "Catering Costs") to the Licensee shall be considered an expense payable to the Licensor at the time of settlement in accordance with section 7C. All proceeds of sale received from the provision of such catering services, if any, shall ensure to the Licensor.

C. Additional Requested Items and Sources. The Licensor shall provide such additional items, personnel, and services, in addition to those set forth in sections 4A or 4B above or in section 6(1) below or under the heading Licensor (Essar Centre) Deliverables in Exhibit A, at the additional expense of the Licensee, which the Licensee reasonably requests to be provided in connection with the Event and which the Licensor is reasonably able to provide, such as, by way of examples only and without limiting the generality of the foregoing, additional production requirements, contracted services (such as electricians, stagehands, rigging and lighting, additional forklifts, etc.), and sound or lighting equipment other than the current sound or lighting system in Arena. For greater certainty, the costs of any and all additional items, personnel, and services provided by the Licensor to the Licensee under this section ("Additional Production Costs") shall be considered an expense payable by the Licensee to the Licensor at the time of settlement in accordance with section 7C.

5. Event Marketing and Sponsorships.

A. Marketing Campaign.

(1) Licensee, at its expense, shall provide the necessary personnel to, and shall use its reasonable best efforts to, market and promote the Event on a national and local level as stated in 3 C. above.

(2) Licensor, at a minimum of \$10,000 at its expense, use its reasonable best efforts to, market and promote the Event on a local level.

(3) All advertising of creative material prepared for the Event shall be developed by Licensee (including, but not limited to, all advertising publicity of creative material, promotions of creative material, press releases and posters of creative material) and shall be produced at the sole cost and expense of Licensee.

B. National and Local Sponsorships.

(1) Licensee shall have the right to sell national sponsorship for the Event. All revenues generated from the sale by Licensee of such national sponsorship shall be retained by Licensee.

(2) Licensor hereby retains the right to sell local sponsorships for the Event (in addition to Licensee), for which Licensor shall receive a commission of 40% percent on gross sales revenues from such sales (these sales are exclusive of any governmental grant or tourism funding mechanism should hard costs and labour hours be required by the event). All remaining revenues shall be paid to Licensee at the time of settlement in accordance with Subsection 7C. All sponsorship sales and contra deals by the Licensor must be pre-approved in writing by the Licensee. All sponsorship agreement contracts will be provided by the Licensee and billed by Rogers Media Inc.

6. Base License Fee and Venue Rental Fee.

(1) In consideration of the license granted hereby and Licensor's agreement to provide the items set forth in Article 4 hereof, Licensee shall pay Licensor a flat fee of Twenty Five Thousand Dollars (\$25,000) + HST (the "Base License Fee"), and in consideration thereof the Licensor shall provide those items set out in Exhibit A next to the heading "Base License Fee".

(2) In consideration of the license granted hereby and Licensor's agreement to provide the items set forth in Article 4 hereof, Licensor shall waive the venue rental fee.

7. Event Hosting Fee.

A. Event Hosting Fee. A hosting fee to present the event shall be provided by the Licensor to the Licensee as follows:

(1) 2016 National:

(a) A fee of \$150,000.00 CAD + HST for the Event, to be payable to the Licensee in accordance with the provisions next to the heading "Event Hosting Fee" in Exhibit A. This fee will be paid in one lump sum + HST one week after the completion of the event as of December 19, 2016

(b) Essar Centre to receive the first \$100,000 CDN sales from ticket revenues (net any additional facility fees, services fees and taxes)

(c) Revenues greater than \$100,000.00 CAD (net box office receipts after agreed upon deductions, fees and taxes), will be split 50/50 between the Licensor and the Licensee

(1A) 2017 National:

(a) A fee of \$150,000.00 CAD + HST for the Event, to be payable to the Licensee in accordance with the provisions next to the heading "Event Hosting Fee" in Exhibit A. This fee will be paid in one lump sum + HST one week after the completion of the event as of November 26, 2017

(b) Essar Centre to receive the first \$100,000 CDN sales from ticket revenues (net any additional facility fees, services fees and taxes)

(c) Revenues greater than \$100,000.00 CAD (net box office receipts after agreed upon deductions, fees and taxes), will be split 50/50 between the Licensor and the Licensee

B. Left blank intentionally

C. Settlement. Upon conclusion of the Event, Licensor and Licensee shall conduct a settlement respecting all items of income and expense which are the subject of this Agreement. At the time of such settlement, Licensor and Licensee shall each account to the other for all items of income and expense which are the subject of this Agreement, and shall each make payment to the other (if applicable) of any and all sums due to the other in accordance with this Article 7, subject to the provisions next to the heading "Base Ticket Revenue Guarantee" in Exhibit A. Any amounts due shall be payable within five (5) days after the conclusion of the Event.

8. Media Services

A. Rogers will provide Media Services to a maximum of Fifty Thousand Dollars (\$50,000) in value to Licensor

- (1) In-Ice Logos– Licensor and its venue will receive in-ice logos in two sheets (2 home, 2 away) above the hog line December 6 – 11, 2016 November 14 - 19, 2017
- (2) In Venue Signage – Licensor and / or venue receives branding on the following: one Hack sign to be shown during 25% of the broadcasts, one Rink board signage to be present 100% of the event
- (3) Sportsnet – Licensor shall receive one 0:30 advertisement per telecast (average 8 broadcasts draws). Costs of producing the advertisement are the responsibility of the Licensor.
- (4) These assets cannot be sold through to a third party

9. Concessions; Merchandising; Programs.

A. Concessions Reserved to Licensor. Licensor specifically reserves to itself, and to its assigned or designated concessionaires and agents, the right to sell, and proceeds from the sale of, food, refreshments and beverages, and all other concessions at the Event (except as otherwise provided in subsection 9B below). Licensee shall not sell or distribute, whether or not on a complimentary basis, any food or beverage and shall have no right to operate a food or beverage concession during the Event, without obtaining Licensor's prior written approval.

B. Souvenir and Merchandise Concessions. With respect to souvenir and merchandise concessions, including programs the Licensor agrees to waive all merchandise fees. All persons designated to sell merchandise and all costs associated therewith will be the responsibility of the Licensee. Licensee shall insure against and bear the risk of damage, theft or other loss of such merchandise and souvenirs, whether or not such items are in the possession or control of Licensor at the time of such loss, and shall be responsible for all freight and transportation of such merchandise to and from the Arena.

10. Ticket Sales.

A. Generally.

(1) Licensee has no right by virtue of this Agreement to sell or distribute tickets to the Event, it being understood that Licensor retains the sole right to control the means and manner of sale and distribution of tickets. Licensee acknowledges the exclusive nature of the contract between Licensor and its ticket sales company for the sale and distribution of all tickets for events at the Arena, including without limitation, the Event. Licensor shall be solely responsible for paying and remitting to any ticketing company all charges imposed by the ticketing company upon the Licensor. The base ticket price for tickets, inclusive of applicable sales taxes, to the Event shall be determined by mutual agreement between the parties. All ticketing fees that the Licensor chooses to charge, in its sole discretion, shall be in addition to the base ticket price. The Licensor must operate a fully functional ticketing office which can accommodate all event passes, weekend passes, individual tickets and promotional codes. The ticket office must be accessible on line, by phone and in person prior to the event and during the event period.

(2) Licensor shall not permit tickets or passes in excess of the seating capacity of the Arena to be sold or distributed. Licensor agrees that any seat with limited or impaired vision shall not be placed on sale unless written approval is received from Licensee and, if permission is granted, such tickets shall be clearly marked accordingly as "OBSTRUCTED".

(3) During the Term hereof, all admittance into the Arena shall be by ticket only or official event accreditations as produced by the Licensee. Event accreditations will cover the following areas; Event Management, Sportsnet, Media, Volunteers, VIP and Players/Coaches. The Arena will be reserved seating, unless otherwise agreed by Licensee in writing, and all registrants will be registered to a designated seating level based upon available seating after all production seating holds (if applicable) have been determined. The form and content of the tickets shall be in accordance with any and all Licensor rules and regulations.

(4) Licensee shall have the right to review the seat allocation for all reporters and other working press personnel which have been made by Licensor. Licensor shall provide functioning press space or spaces which, in total, is reasonably sufficient to accommodate up to ten (10) reporters. The Licensor shall provide high speed internet access and bandwidth to the Licensee's specification (the Grand Slam of Curling production office and statisticians area requires a hard line).

B. Promotion. Licensor shall undertake all local advertising, promotion and publicity campaigns to promote the Event and drive ticket sales. Advertising campaigns must be approved by the Licensee in

writing, such approval not to be unreasonably withheld, delayed, or conditioned;

C. Box Office Services.

(1) Licensors shall provide fully functional box office services at the Arena box office location for the Event. Ticket pricing strategies will be approved by both Licensor and Licensee prior to tickets going on sale. The box office shall have the capability of providing all event passes, weekend passes and promotional codes.

(2) Any and all credit card, debit, bank or merchant fees on tickets to the Event shall be added to base ticket price agreed upon by the parties under section 9A(1).

D. Complimentary Tickets. Licensor, at no cost or expense to Licensor, will be provided with 20 complimentary tickets for each session of the Event, with locations of seats to be in the highest priced category available for sale to the general public, and, at seated events, Licensor's tickets shall consist of multiples of four (4) contiguous seats. The Licensor will provide the Licensee, at no cost or expenses to the Licensee, up to two hundred (200) complimentary tickets to each session of the event for the use of sponsors players and VIPs. If there are tickets unused, the Licensee will return them to the Licensor for general public sale.

E. Application of Receipts and Licensor's Privilege to Withhold Funds. Licensor shall act as the custodian of all box office receipts.

11. Permits and Licenses.

A. Governmental Permits. Licensee shall secure in advance, prior to commencement of the Term, all licenses, permits and approvals that may be required in connection with the use of the Arena for the Event, including, without limitation, those required by ordinances, rules, regulations of governmental authorities. In the event that any minor or foreign national is scheduled to appear in the Event which is the subject of this Agreement, Licensee shall, in advance of such Event, obtain all necessary Employment Certificates and other permits and authorizations as may be required by any governmental authority.

12. Broadcasting and Recording.

A. Licensee may film, videotape, broadcast or transmit the Event in any and all media from the Arena (the "Media Rights"), but excluding the use of the image of the Arena, the Arena's name or logo or Licensor's name or logo, unless expressly approved by Licensor in writing. The Licensee will be responsible for all costs associated with the broadcast of the event, including but not limited to, staff required for in house video.

B. The Licensee shall televise, on a national scale, a minimum of twenty (20) hours of live footage of the Event.

13. Indemnification

A. Terms. The Licensee shall indemnify, defend and hold harmless the Licensor, its officers, servants, employees, agents, contractors, sub-contractors and elected officials from and against any and all claims, damages, actions, causes of action, suits, judgments, costs (including solicitor and client costs) and expenses whatsoever brought against, suffered or incurred by them as a direct or indirect result of:

- (1) the performance or non-performance of any covenant, condition or term of this Agreement by the Licensee, its officers, servants, employees or agents, including but not limited to the failure of the Licensee, its officers, servants, employees or agents to pay in full any premium or deductible payable by the Licensee in respect of the insurance required under Article 14 below;
- (2) any damage to any property whatsoever occasioned by the Licensee's occupancy or use of the Essar Centre or by reason of any matter or thing done, permitted or omitted to be done by the Licensee, its officers, servants, employees or agents;
- (3) any injury to any person or persons whatsoever, including death occurring on or about the Essar Centre occasioned by the Licensee's occupancy or use of the Essar Centre or by reason of any matter or thing done, permitted or omitted to be done by the Licensee, its officers, servants, employees or agents;
- (4) any and all environmental contamination, pollution or any other environmental liabilities occasioned by the Licensee's use and occupation of the Essar Centre, including but not limited to any liability for clean-up of any hazardous substance in, on, over or under the Essar Centre or to the surrounding environment, discovered during or after the expiration or termination of this Agreement. For the purposes of this Agreement, the term "hazardous substances" includes but is not limited to petroleum products and by-products, any contaminants, pollutants, dangerous substances, hauled liquid wastes, toxic substances, industrial wastes, hazardous wastes, hazardous materials or hazardous substances as defined in or pursuant to any federal, provincial or municipal law, bylaw, regulation or order; or
- (5) any damage to property belonging to the Licensee, or to employees, servants, agents, patrons or invitees of the Licensee, or any injury to or death of any employee, servant, agent, patron or invitee of the Licensee while such property or persons is upon or about the Essar Centre, save and except to the extent only that such liabilities, costs, damages, claims, suits, or actions arise from the gross negligence or willful act of the Licensor, its officers, servants, employees, agents or contractors.

B. This article 13 shall survive the termination or expiry of this Agreement.

14. Insurance.

A. CGL Coverage. Licensee shall obtain, at its own cost and expense, commercial general liability insurance in the name of Licensee that names Licensor as a named insured, and which insures all operations of Licensee (including the operations of Licensee contemplated by this Agreement), and Licensee's contractual undertaking of the liability of another and Licensee's assumption of liability, as set forth in this Agreement. Such insurance shall be written with a limit of at least Five Million Dollars (\$5,000,000.00) combined single limit for bodily injury, property damage and personal injury. Licensee shall cause such insurance to be endorsed with an endorsement that the insurance issued to Licensee shall be primary to and not contributory with any insurance coverage or self-insured program of Licensor or any of the other additional named insureds listed below, and that such insurance shall be excess to any insurance issued to Licensee.

B. Workers' Compensation Coverage. Licensee shall also maintain, at its own cost and expense, workers' compensation insurance in respect of all employees to whom compensation may be payable by Licensee, and shall further ensure that any and all subcontractors engaged by Licensee maintain, at no expense to Licensor, workers' compensation insurance in respect of each of their employees to whom compensation may be payable by such subcontractors.

C. Certificates of Insurance. Licensee, at least thirty (30) days prior to the commencement of the Term (or immediately upon execution hereof, if less, then thirty (30) days remain before the Term's commencement), shall provide to Licensors evidence of the insurance required pursuant to Subsections 14.A. above. The policies shall also provide, and the certificate shall so note, that the coverages may not be canceled or that a major change in coverage may not be implemented without at least thirty (30) days' prior written notice given to Licensors.

D. Coverage by Licensors. In the event that Licensee fails to procure and present the aforesaid insurance, Licensors shall have the right, but not the obligation, to do so on Licensee's behalf and at Licensee's expense and shall be entitled to reimbursement for the costs thereof as part of the License Fee due and payable hereunder.

15. Default; Remedies Upon Breach.

A. Default by Licensee. The following events shall constitute a "Default" by Licensee under this Agreement:

(1) breach by Licensee of any material representation, warranty, covenant, condition or obligation set forth in this Agreement and not otherwise specifically addressed in subsections 15.A(2) through 15.A(7) below, which breach is not cured within ten (10) days following written notice to Licensee of such breach;

(2) material violation of the Arena's rules and regulations;

(3) any misrepresentation by Licensee to Licensors regarding the subject matter of the Event or materials used in connection with the Event;

(4) partial or total abandonment by Licensee of the Arena, or failure of Licensee to use the Arena on an event day as contemplated herein;

(5) failure of Licensee to obtain the insurance or any license or permit required hereunder;

(6) cessation by Licensee of its business as a going concern, or the insolvency or bankruptcy of Licensee or the initiation of any bankruptcy or other insolvency proceedings by or against Licensee, or the appointment of a receiver or trustee for Licensee or Licensee's property; or

(7) any attempt by Licensee to assign this Agreement in violation of Subsection 20.D. below.

In the event of a Default by Licensee, Licensors may terminate this Agreement upon notice to Licensee, and all monies held hereunder may be applied by Licensors for the payment of the Base License Fee due and payable to Licensors at the date of the Default.

B. Default by Licensors. In the event that Licensors fails to perform or observe any of the covenants, conditions or obligations in this Agreement, Licensee shall provide Licensors with written notice specifying the failure with particularity, and Licensors shall have at least 48 hours from its receipt of such written notice to cure such failure. If such failure is not cured within such 48 hour period, Licensee's may seek an action for actual damages including special, incidental, consequential, punitive, or exemplary damages or lost profits together with reasonable attorney's fees and court costs, or withdraw the event from the venue.

16. Compliance With Laws and Arena Rules.

A. Legal Compliance. Licensee shall fully abide by, conform to and comply with, and shall cause every person under its direction or control who is connected with the event of any aspect of this Agreement to fully abide by, conform to and comply with all applicable laws, rules, regulations and ordinances of Canada, the Province of Ontario, Sault Ste. Marie and their respective agencies, as well as all rules and regulations of Licensor for the use, occupancy and operation of the Arena.

B. Morals Clause. Licensee shall not use or attempt to use any part of the Arena for any use or proposed use which would be contrary to law, common decency or good morals or otherwise improper or detrimental to the reputation of Licensor.

17. Use of Premises.

A. Return of Premises. Licensee agrees not to do any act or suffer any act to be done during the Term of this Agreement which shall mar, deface or injure any part of the Arena. Upon expiration of the Term, Licensee shall deliver up to Licensor the premises in as good condition and repair and in the condition received at the beginning of the Term, excepting usual wear and tear.

B. No Vehicles or Live Animals. No gasoline motor driven vehicles will be permitted to enter into the building, and no live animals will be permitted to enter or remain in the Arena (other than a properly and safely muzzled "seeing eye" dog accompanying a blind person), except at Licensor's discretion.

C. Duty of Care. Licensee shall use the Arena in a safe and careful manner.

D. Licensor Access.

(1) Licensor and its authorized representatives shall have the right at all times to enter upon and have access to the Arena.

(2) A duly authorized representative of Licensee shall be in attendance at the Arena when the doors are opened and throughout the Event scheduled hereunder. Licensee shall provide all of its representatives and working personnel to be admitted to any part of the Arena with distinctive, visual identification which shall be approved by Licensor prior to the commencement of the Term.

E. Licensor Control. In licensing the use of the Arena to Licensee, it is understood that Licensor does not relinquish the right to control the management thereof and to enforce all necessary rules and regulations. The decision of Licensor's representative as to the number of persons that can safely and freely move about in the Arena shall be final.

F. Entrances, Etc. All portions of the sidewalks, entries, doors, passages, vestibules, halls, corridors, stairways, passageways and all ways of access to public utilities of the Arena shall be kept unobstructed by Licensee and not used for any other purpose other than ingress or egress.

G. Disorderly Persons. Licensor reserves the right at all times to control any and all employees, agents and contractors of Licensee, and Licensee hereby appoints Licensor, or any servant, employee or agent of Licensor, Licensee's agent to refuse admission to or to cause to be removed from the Arena any disorderly or undesirable person, including Licensee's employees, agents and contractors.

H. Safety Precautions. Licensee acknowledges and agrees that Licensor shall have the power to extinguish all utilities and order the evacuation of all or any portion of the Arena, or cause to be removed therefrom any person or group of persons, any materials, equipment or other items, without liability or

compensation to the Licensee if, in the Licensor's sole judgment, danger is imminent or dangerous circumstances have already occurred and such action is necessary to secure the safety and welfare of persons or property.

18. Arena Marketing. Licensee shall cause each curler appearing at the Event to grant to Licensor and the Arena, and their respective successors and assigns (collectively, "Arena Marketing Entities") the right and permission to use or appropriate the curler's name, likeness, signature and photographic image, for the purpose of (i) providing information about events at the Arena, (ii) to advertise and promote the performance of curler at the Arena, and to sell, solicit or promote the purchase of tickets for the event, and (iii) general promotion of the Arena Marketing Entities, such as in providing information about past, as well as future, performances at the Arena.

19. Loss of Use of Arena; Force Majeure.

A. Casualty Loss or Force Majeure Affecting the Arena or Licensor. Should the Arena or any material part thereof be destroyed or damaged by fire or by any other cause, or if any Event of Force Majeure (defined below) shall render the fulfillment of this Agreement by Licensor impracticable, this Agreement shall cease and terminate and Licensor shall not be liable or responsible to Licensee for any damage or loss caused thereby.

B. Force Majeure Affecting Licensee. Should the Licensee be unable to take possession of the Licensed Premises or present the Event due to an Event of Force Majeure, without limiting the terms of Section 18.A above, neither Licensor nor Licensee shall have any liability under the Agreement.

C. Definition of Event of Force Majeure. The term "Event of Force Majeure" shall mean any and all acts of God, strikes, lock-outs, other industrial disturbances, acts of the public enemy, laws, rules and regulations of governmental or quasi-governmental entities, wars or warlike action (whether actual, impending, or expected and whether de jure or de facto), arrest or other restraint of government (civil or military), blockades, insurrections, riots, vandalism, terrorism, epidemics, lightning, earthquakes, hurricanes, storms, floods, washouts, fire or other casualty, civil disturbances, explosions, breakage or accidents to equipment or machinery, threats of bombs or similar interruptions, confiscation or seizure by any government or public authority, nuclear reaction, radioactive contamination, accidents, or any other causes, whether of the kind herein enumerated or otherwise that are not reasonably within the control or caused by the party claiming the right to delay the performance on account of such occurrence; provided, however, in no circumstances shall the monetary inability of a party to perform any covenant, agreement or other obligation contained in this Agreement be construed to be an Event of Force Majeure. Upon removal or cessation of the Event of Force Majeure, the parties' respective rights and obligations hereunder shall be reinstated for any and all subsequent sessions of the Event remaining in the Term (if any).

20. Miscellaneous.

A. Entire Agreement. Any and all exhibits hereto are incorporated into this Agreement by reference and are deemed to be a part hereof. This Agreement (including any and all exhibits hereto) reflects the entire agreement between the parties respecting the subject matter hereof and supersedes any and all prior agreements, understandings or commitments, written or oral, between the parties hereto. No representation, inducements or agreements, oral or otherwise, between the parties not contained, expressly incorporated or embodied herein shall be of any force and affect. In the event of a conflict between the terms of this Agreement and the terms set forth in any exhibits, the terms of the exhibits shall govern. This Agreement may only be modified or amended by a subsequent written agreement signed by both parties hereto.

B. Notices. Notices by Licensors and Licensees to each other shall be deemed duly given if (i) delivered personally with a signed receipt evidencing such delivery, (ii) transmitted by telecopier with confirmation of transmission, (iii) mailed by certified mail, return receipt requested, postage prepaid, or (iv) delivered by duly recognized air courier service to the following addresses:

Licensee:

Rogers Media Inc.
One Mount Pleasant Road
Toronto, ON, M4Y 2Y5
Attn: Kristi Petrushchak, Sr. Manager Grand Slam of Curling
Phone: 416-764-6529

Licensor:

Essar Centre
269 Queen Street East
Sault Sainte Marie, ON P6A 1Y9
Attention: Robert Santa Maria, Manager, Essar Centre

C. Assignment. This Agreement shall not be assigned nor shall Licensee's right to use the Arena be sublicensed by Licensee without the prior written consent of Licensor in each instance. Any attempt by Licensee to assign this Agreement or sublicense its right to use the Arena without the prior written consent of Licensor shall be null and void and shall constitute a Default by Licensee under this Agreement. In the event that Licensor permits such an assignment or sublicense, Licensee shall cause the assignee or sublicensee to enter into an agreement, acceptable to Licensor, whereby such assignee or sublicensee agrees to abide by all the terms, obligations and conditions of this Agreement. The term "assignment" or "sublicense" as used in this Agreement shall include any and all transfers of Licensee's interest in this Agreement, whether voluntary or involuntary. Licensor may assign this Agreement at any time to any party including, without limitation, any successor owner or operator of the Arena.

D. No Agency. The relationship between Licensor and Licensee is that of independent contractors and not agents or employees. Under no circumstances shall this license be considered a contract of partnership or joint venture. Neither party shall be liable for any of the debts, accounts, obligations or other liabilities of the other party, its agents or employees, and neither party shall have any authority to obligate or bind the other party in any manner except as may be expressly provided herein. Further, no agent, servant or employee of Licensee or any of its subcontractors shall under any circumstances be deemed an agent, servant or employee of Licensor.

E. Governing Law and Choice of Forum. This Agreement is entered into in the Province of Ontario and, in the event of any controversy or litigation, shall be governed by and construed in accordance with the laws of Canada and the Province of Ontario as applicable thereto, without regard to its principles of conflicts of laws. Any action arising out of or in connection with this Agreement or the conduct, acts or activities of the parties hereunder shall be brought in the provincial courts located in Sault Ste. Marie, and the parties hereby submit to the exclusive jurisdiction of those courts and consent to venue in those courts for any such actions or proceedings.

F. Waivers. No waiver shall be effective unless in writing and executed by the party to be charged with such waiver. No waiver shall be deemed a continuing waiver in respect of any subsequent breach or default, whether similar or dissimilar nature, unless expressly so stated in writing.

G. Severability. The invalidity or unenforceability of any particular provision of this Agreement

shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

H. Headings. Any headings preceding the text of the several sections, paragraphs or subparagraphs hereof are inserted solely for convenience of reference and shall not constitute a part of this Agreement, nor shall they affect its meaning, construction or effect.

I. No Third Party Beneficiaries. Any agreement to pay an amount and any assumption of liability herein contained, expressed or implied, shall be only for the benefit of the undersigned parties and their respective successors and permitted assigns (as herein expressly permitted), and such agreements and assumptions shall not inure to the benefit of the obligee or any other party whomsoever (except for the Indemnitees), it being the intention of the undersigned that (except with respect to the Indemnitees), no other party shall be or be deemed to be a third party beneficiary of this Agreement.

J. Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original but together shall constitute one and the same instrument.

K. Power and Authority. Licensee represents and warrants to Licensor that it has the full right, power and authority to enter into and perform this Agreement, and that the person whose signature appears below is duly authorized to execute and deliver this Agreement on behalf of Licensee.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement the day and year first above written.

Licensee:

ROGERS MEDIA INC.

By: _____

Name: Kristi Petrushchak

Title: Sr. Manager, Grand Slam of Curling

Licensee:

ROGERS MEDIA INC.

By: _____

Name: Imran Khan

Title: Director, Finance Sportsnet & Affiliates, Media Division

Licensor:

THE CITY OF SAULT STE MARIE

By: _____

Name: Christian Provenzano

Title: Mayor

By: _____
Name: Malcolm White
Title: City Clerk

EXHIBIT A

**NAME/ADDRESS
OF LICENSEE:**

Rogers Media Inc.
One Mount Pleasant Road
Toronto, ON, M4Y 3A1
Attn: Kristi Petrushchak, Sr. Manager Grand Slam of Curling
Phone: 416-764-6529

**NAME/ADDRESS
OF LICENSOR:**

Essar Centre
269 Queen Street East
Sault Sainte Marie, ON P6A 1Y9
Attention: Robert Santa Maria, Manager, Essar Centre
Phone: (705)-759-5327

LICENSED SPACE:

Essar Centre

PURPOSE OF RENTAL:

2016 and 2017 National, part of the Grand Slam of Curling Series.

The Grand Slam of Curling Series is comprised of seven annual international curling events held: (1) Tour Challenge; (2) Masters; (3) National; (4) Canadian Open (5) Elite 10; (6) Players' Championship and (7) Champions Cup. Teams must qualify based on the international Order of Merit ranking system. There are no other events in the world that feature the top international men's and women's teams.

The Series is owned and operated by Rogers Media Inc.

PERIOD OF USE:

<u>DAY</u>	<u>DATE</u>	<u>START TIME</u>	<u>END TIME</u>
Saturday	December 3, 2016	10:00 PM	
Sunday	December 11, 2016		11:59 PM

<u>DAY</u>	<u>DATE</u>	<u>START TIME</u>	<u>END TIME</u>
Saturday	November 11, 2017	10:00 PM	
Sunday	November 19, 2017		11:59 PM

BASE LICENSE FEE:

Twenty Five Thousand (\$25,000) + HST. In consideration thereof, the Licensor shall provide the following items during the Event: venue staff [ushers, ticket takers, security personnel], venue conversion, removal of all glass and poles, venue cleaning, and emergency medical personnel.

EVENT HOSTING

FEE:

1. Pursuant to section 7(A)(1), the Licensor will pay a fee of \$150,000 + HST (all of which shall enure to the Licensor) for the 2016 National and \$150,000 + HST for the 2017 National. All additional costs incurred by the Licensee, shall be invoiced by the Licensor at the time of settlement under section 7(C):
 - (a) the Catering Costs under section 4B;
 - (b) the Additional Production Costs under section 4C;
 - (c) the Base License Fee under section 6(1);
 - (d) any other expenses that are reasonably requested by the Licensor and pre-approved by the Licensee, such pre-approval not to be unreasonably withheld, delayed, or conditioned.
2. The event hosting fee of \$150,000 + HST and \$150,000 + HST to be paid in one lump sum at five (5) days after the closing of the event.

SPONSORSHIP, MERCHANDISE, AND OTHER FEES:

1. The Licensor and the Licensee shall share any and all local sponsorship or advertising or appearance revenues received by Licensor on a 60/40 basis (Licensee/Licensor). All sponsorship sales and contra deals by the Licensor must be pre-approved by the Licensee, such pre-approval not to be unreasonably withheld, delayed, or conditioned.
 - (a) Local sponsorship sales and revenues can be sold and retained by the SOO Curlers Association.
2. The Licensor agrees to waive any merchandise commissions for the Event's national curling equipment sponsor (Goldline).
3. A local organizing committee (LOC) is permitted to operate a 50/50 Draw and a Social House beer garden at an agreed upon location as a means of fundraising. All revenues received therefrom and associated costs, including licensing fees, will be the responsibility of and belong to the SOO Curlers Association.
4. The Licensee will produce the event programs for the LOC to sell during the Event and the local curling clubs may retain \$1.00 per program sold as a means of fundraising.
5. The Pinty's Pub and Grill on ice experience, where the event will have the ability to bring in spirit, wine or beer partners. All potential beer partners must be approved by both the Licensor and the Licensee. Revenue from the Pinty's Pub and Grill will belong to the Licensor, but if an agreeable beer partner is secured by the Licensee, revenue splits will be discussed

LICENSEE (ROGERS MEDIA INC.) DELIVERABLES: Pursuant to section 3E, the Licensee shall provide or cause to be provided or procure:

- (1) Fifteen (15) of the top ranked men's and women's teams in the world based on winning top tier events throughout the 2016/2017 and 2017/2018 season
- (2) Professional event production team, consisting of: an Operations Director, Operations Managers, Head Ice Technician and Assistant Ice Technician, Head Official, Head Statistician;
- (3) All production equipment: Ice carpet, rink board drape, venue signage, rink boards, in-ice logos, scoreboards, music, ice making equipment specific to the installation and maintenance of curling ice, etc.,
- (4) National and local advertising, marketing and promotional support via the the grandslamofcurling.com website, commercial spots, curling publications, etc.
- (5) Communication Manager to prepare and circulate all press releases/media stories and coordinate athlete media requests;
- (6) Volunteer clothing and refreshment/light snacks;
- (7) All accreditation;
- (8) Advertising and promotional creative development (poster, print, TV and radio ad creative featuring the top players);
- (9) Manage all event logistics, operations and final settlement which have been mutually agreed upon;
- (10) The top Grand Slam of Curling teams will participate in PR interviews for the local press to promote ticket sales.
- (11) Insurance coverage (\$5,000,000 general liability);
- (12) Is solely responsible for all Catering Costs under section 4B; and
- (13) Is solely responsible for any costs associated with the broadcast, in house feed and any media requirements.

LICENSOR (ESSAR CENTRE) DELIVERABLES: Pursuant to section 4C, the Licensor shall provide or cause to be provided or procure:

- (1) An advertising, promotional and marketing campaign for the event in the local marketplace at their expense at a minimum of \$10,000.
- (2) All available dressing rooms, referee rooms, production offices;
- (3) House sound system, two portable microphones;
- (4) Internet access and hard wire with standard bandwidth to the production office and press box;
- (5) Tables, chairs, linens and garbage cans for backstage dressing rooms, event offices and designated meal areas;
- (6) Backstage storage for all production equipment;
- (7) Allow event to advertise in the venue and community;
- (8) Player vehicle drop off area;
- (9) a reasonable number of volunteers to assist with the Event;
- (10) Thirty (30) parking spaces for Event staff;
- (11) Two-hundred (200) tickets per draw for national sponsors, media, players;
- (12) Area for media and statisticians;
- (13) An area for the Grand Slam Social House beer garden: as well as tables, chairs, staffing, and entertainment for the beer garden;
- (14) National Anthem singer/group for Opening Ceremonies;
- (15) Concourse or lobby space for the Grand Slam of Curling's national and local sponsors.
- (16) Any special event permits required to sell liquor in the arena
- (17) Fully functional ticketing office to sell tickets to the event as per 10 A(1)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO 2016-21

LANE CLOSING: (Map 40) A by-law to stop up, close and authorize the conveyance of a lane in the Browns Subdivision, Plan 453.

WHEREAS the lane more particularly hereinafter described was established as a public lane and assumed for public use by By-law 2016-20;

NOW THEREFORE the Council of The Corporation of the City of Sault Ste. Marie, pursuant to *the Municipal Act, 2001*, S.O. 2001, **ENACTS** as follows:

1. **LANE CLOSED**

The lane more particularly described in Schedule "A" to this by-law, having been assumed by the Corporation for public use, is hereby stopped up and closed.

2. **LANE DECLARED SURPLUS**

The lane more particularly described in Schedule "A" to this by-law is surplus to the requirements of the municipality.

3. **EXECUTION OF DOCUMENTS**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to all documents required to give effect to this by-law.

4. **EASEMENTS TO BE RETAINED**

The lane is subject to the retention of easements if required. The Corporation shall stop up, close and authorize the conveyance of the lane more particularly described in Schedule "A" to this by-law.

5. **SCHEDULE "A"**

Schedule "A" forms a part of this by-law.

6. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

READ the **FIRST** and **SECOND** time this 8th day of February, 2016.

MAYOR – CHRISTIAN PROVENZANO

CITY CLERK – MALCOLM WHITE

md \\citydata\\LegalDept\\Legal\\Staff\\BYLAWS\\1. 2016\\2016-21 Browns Subdivision Lane Stop Up Close Sell.doc

2F SF	SF	2F	SF	SF	SF
SF	2F SF	SF	SF	SF	SF
431	435	439	443	447	451
486					

422	SF				
440	SF				
444	SF	SF	SF	SF	SF
448	SF	SF	SF	SF	SF
452	SF	SF	SF	SF	SF
456	SF				

424	428	427
48		
428 Morin Street	SSM	NORTH STREET

SF	SF	SF	SF	SF	SF
SF	SF	SF	SF	SF	SF
383	385	389	391	393	403
411	415	419			

384	2F SF	387	388	392	396	400	404	406	410	414	418
SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF
383	383	387	388	391	395	399	405	407	409	413	417

384	SF	388	392	396	398	404	408	412	416	420
SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF
383	383	387	391	395	399	405	407	409	413	417

42	SF	351	357	365	367	371
SF	SF	SF	SF	SF	SF	SF
CHURCH	CITY	CHURCH				

338	SF	341	345	349	353	357	363	368	371
SF	SF	SF	SF	SF	SF	SF	SF	SF	SF
337	341	345	349	353	357	363	368	371	

44	SF	40	SF	36	SF	32	SF	30	SF	26	SF
SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF
363	365	369	371	373	377	381	383	387	389		

308	3F	310	3F	316	COM	320	COM	324	2F
SF	SF	SF	SF	SF	SF	SF	SF	SF	SF
98	90	86	82	78	76	72	68	64	62
SF	SF	SF	SF	SF	SF	SF	SF	SF	SF
323	327	333	337	341	345	349			

Subject Property

125	SF	135	SF	145	SF	155	SF	165	SF	175	SF
SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF	SF
268	271	287									
268	271	287									

NORTH

S. 155° 50' N