

5.4 Licence to Occupy City Property – Mill Market Community Garden – Agenda item 6.18

Justus Veldman, Mill Market Inc.; Dilhari Fernando, Executive Director, Invasive Species Centre; Kelly Withers, Program Manager, Invasive Species Centre

5.5 EDF Application – Destination North – Agenda item 7.8(a)

Justus Veldman, Mill Market Inc.; Dilhari Fernando, Executive Director, Invasive Species Centre; Kelly Withers, Program Manager, Invasive Species Centre; and Dan Hollingsworth, Director, Strategic Initiatives, Sault Ste. Marie EDC

5.6 *Spina Bifida and Hydrocephalus Awareness Month*

Troy and Annette Chandler will be in attendance.

6. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

Mover : Councillor J. Krmpotich
Seconder : Councillor P. Christian

Resolved that all the items listed under date 2014 06 09 – Part One – Consent Agenda be approved as recommended.

6.1 Correspondence for the Consideration of Council

- | | |
|---|---------|
| a. AMO | 38 - 41 |
| <ul style="list-style-type: none">• New Building Canada funding• 2014 Asset Management Symposium | |
| b. Ministry of the Attorney General | 42 - 43 |
| Thank you letter regarding the resolution passed by Council concerning criminal prosecutions for workplace fatalities. | |
| c. Ward 1 Councillors to PUC | 44 - 44 |
| Concerning uni-directional flushing in the east end of the City | |
| d. City of Kingston | 45 - 45 |
| Requesting that the Province of Ontario allow municipalities to prohibit corporate and union donations in municipal elections | |
| e. Minister of Transport | 46 - 46 |
| Concerning Algoma Central Railway passenger service | |
| f. <i>Algoma University</i> | 47 - 47 |

Correspondence concerning a request for representation on their Board of Directors.

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that the correspondence from Algoma University concerning a request for representation on their Board of Directors be received and referred to staff for review and report back to Council.

6.2 Street Closing Requests

48 - 59

Letters of request for temporary street closings are attached for the consideration of Council.

1. Emergency Music Festival – Saturday, June 28, 2014 – Queen Street East from East Street to Brock Street – 9:00 a.m. to 12:00 a.m.
2. Downtown Street Party – Thursday, July 17, 2014 – Queen Street East from Pim Street to Dennis Street – 5:30 p.m. to 11:00 p.m.

The relevant By-laws 2014-127 and 2014-128 are listed under item 11 of the agenda and will be read with all by-laws under that item.

6.3 Liquor Licence Extension Request

60 - 60

Correspondence requesting permission for private property liquor licence extension is attached for the consideration of Council.

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that City Council has no objection to the proposed extended licenced area as detailed in the written request for a liquor licence extension on private property for an outdoor event on the following date and time:

- Loplops Gallery~Lounge – Emergency Music Festival – Saturday, June 28, 2014 – 1:00 p.m. to 12:00 a.m. – Queen Street East – Square 1

6.4 Outstanding Council Resolution List

61 - 62

The updated outstanding Council resolution list is attached for the information of Council.

6.5 Council Travel

Mover : Councillor J. Krmpotich
Seconder : Councillor F. Fata

Resolved that Mayor Amaroso, Councillor M. Bruni, Councillor S. Butland, Councillor P. Christian, Councillor P. Mick, and Councillor L. Turco be authorized to travel to the 2014 AMO Annual Conference being held in London (3 days in August) at an estimated cost to the City of \$1,500 each.

Mover : Councillor J. Krmpotich
Seconded : Councillor S. Butland

Resolved that Mayor Amaroso be authorized to travel to the Northern Ontario Large Urban Mayors' (NOLUM) meeting being held in North Bay (3 days in July) at a cost of \$600.

Mover : Councillor J. Krmpotich
Seconded : Councillor P. Christian

Resolved that Councillor L. Turco be authorized to travel to the AMO President's Board meeting being held in Hamilton (2 days in June) at a cost of \$450.

6.6 Staff Travel 63 - 63

A report of the Chief Administrative Officer is attached for the consideration of Council.

Mover : Councillor J. Krmpotich
Seconded : Councillor S. Butland

Resolved that the report of the Chief Administrative Officer dated 2014 06 09 concerning Staff Travel be approved as requested.

6.7 Queenstown Board of Management (O/A The Downtown Association) 2013 Audit Report prepared by KMPG LLP Chartered Accountants and 2014 Budget Estimates 64 - 82

A report of the Commissioner of Finance and Treasurer is attached for the consideration of Council.

Mover : Councillor J. Krmpotich
Seconded : Councillor S. Butland

Resolved that the report of the Commissioner of Finance and Treasurer dated 2014 06 09 concerning Queenstown Board of Management (O/A The Downtown Association) Audited Financial Statements for the year 2013, as prepared by KPMG LLP Chartered Accountants be received and the recommendation that the Downtown Association Budget Estimates for the year 2014 be approved.

6.8 Sault Amateur Soccer Association Agreement – Use of the Northern Community Centre 83 - 84

A report of the Commissioner of Community Services is attached for the consideration of Council.

The relevant by-law 2014-130 is listed under item 11 of the agenda and will be read with all by-laws under that item.

6.9 Request For Financial Assistance For National / International Sports Competitions 85 - 90

A report of the Manager of Recreation and Culture is attached for the consideration of Council.

Mover : Councillor J. Krmpotich

Seconder : Councillor P. Christian

Resolved that the report of the Manager of Recreation and Culture dated 2014 06 09 concerning a financial assistance grant for John Reid, Samantha MacKenzie and Lily MacKenzie be received and that the recommendation of the Parks and Recreation Advisory Committee that City Council approve a \$400 financial assistance grant for their participation in the World Karate and Kickboxing Council's Canadian Championships in Ottawa, Ontario from May 16-18, 2014, be approved.

6.10 Queen Street Four to Three Lane Conversion – EA

91 - 92

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover : Councillor J. Krmpotich

Seconder : Councillor P. Christian

Resolved that the report of the Director of Engineering Services dated 2014 06 09 concerning the conversion of Queen Street East from four lanes to three with curb side cycling lanes be received and the recommendation that staff prepare a by-law for the closure of the cycling lanes in the winter months be approved.

6.11 Five Year Capital Road Reconstruction Plan (2015-2019)

93 - 99

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover : Councillor J. Krmpotich

Seconder : Councillor S. Butland

Resolved that the report of the Director of Engineering Services dated 2014 06 09 concerning the 2015-2019 capital road works plan be accepted as information; and that Council approve the 2015 program and the 2016-2019 programs in principle; that the remaining balance in the revoked connecting link reserve be applied to the 2015 capital budget; that the Engineering Division proceed with any local improvement notices for 2015 works; and that a separate report be brought back to Council with a recommendation for consulting engineering assignments for projects not being completed by in-house staff.

6.12 MTO Cancellation of Plans for New Route for Highway 17

100 - 102

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover : Councillor J. Krmpotich

Seconder : Councillor P. Christian

Resolved that the report of the Director of Engineering Services dated 2014 06

09 concerning the MTO cancellation of all plans for a new route for Highway 17 be received and the recommendation that a letter be sent to the Minister requesting a meeting to discuss the reinstatement of some form of annual funding for connecting links be approved.

6.13 Bridge Repairs – Base Line at West Davignon Creek and the Underpass 103 - 104

A report of the Director of Engineering Services is attached for the consideration of Council.

Mover : Councillor J. Krmpotich
Seconder : Councillor P. Christian

Resolved that the report of the Director of Engineering Services dated 2014 06 09 concerning bridge repair to Bridge No 32 on Base Line and West Davignon Creek be received and the recommendation that Tulloch Engineering be retained to complete design and contract administration services be approved.

6.14 Landfill Site – Operations and Monitoring 2013 Environmental Monitoring Committee 105 - 109

A report of the Land Development and Environmental Engineer is attached for the consideration of Council.

Mover : Councillor J. Krmpotich
Seconder : Councillor P. Christian

Resolved that the report of the Land Development and Environmental Engineer dated 2014 06 09 concerning the annual Operations and Monitoring Reports for the municipal landfill be received as information.

6.15 Elementa Lease Extension 110 - 112

A report of the Land Development and Environmental Engineer is attached for the consideration of Council.

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that the report of Land Development and Environmental Engineer concerning the Elementa Lease Extension be received and the request for a Lease extension for the period of May 31, 2014 to June 30, 2014 be approved subject to the conditions stated in the report.

6.16 Surface Treatment Contract – 2014-10E 113 - 115

A report of the Design and Construction Engineer is attached for the consideration of Council.

The relevant by-law 2014-133 is listed under item 11 of the agenda and will be read with all other by-laws under that item.

6.17 Miscellaneous Paving Contract – 2014-11E 116 - 118

A report of the Design and Construction Engineer is attached for the consideration of Council.

The relevant By-law 2014-135 is listed under item 11 of the agenda and will be read with all by-laws under that item.

6.18 Licence to Occupy City Property – Mill Market Community Garden 119 - 121

6.19 Licence to Occupy City Property Agreement for the Eat Algoma Event of June 14, 2014 122 - 124

A report of the City Solicitor is attached for the consideration of Council.

The relevant by-law 2014-132 is listed under item 11 of the agenda and will be read with all by-laws under that item.

6.20 Sault Ste. Marie Police Services Three Year Business Plan – Results Year One 125 - 147

A report of the Chief of Police is attached for the consideration of Council.

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that the report of the Chief of Police dated 2014 06 03 concerning Sault Ste. Marie Police Services Three Year Business Plan – Results Year One be received as information.

7. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

7.1 ADMINISTRATION

7.2 COMMUNITY SERVICES DEPARTMENT

7.3 ENGINEERING

7.4 FIRE

7.5 LEGAL

7.6 PLANNING

a. A-5-14-Z.OP (Second Report) – 19 Summit Avenue 148 - 181

A report of the Planning Department is attached for the consideration of Council.

Mover : Councillor P. Mick
Seconder : Councillor P. Christian

Resolved that Council accepts the report of the Planner dated 2014 06 09 as information and approves Official Plan Amendment 201 by way of a notwithstanding clause to Policy F.1, to permit development upon the subject

property even though the average slope exceeds 25%. Furthermore, that Council rezone the southern +/-35m subject property from Estate Residential Zone (R1) to Single Detached Residential Zone (R2). Finally, that Council designates the southern +/-35m as subject to site plan control.

7.7 PUBLIC WORKS AND TRANSPORTATION

7.8 BOARDS AND COMMITTEES

a. EDF Application – Destination North

182 - 196

An application from the Invasive Species Centre for funding from the Economic Diversification Fund for the "Woods and Water" element of the Destination North initiative and supporting documentation is attached for the information of Council.

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that the report of the Executive Director, Sault Ste. Marie Economic Development Corporation to the EDC Board of Directors dated May 29, 2014 and EDC resolution dated June 3, 2014 be received and that the application of the Invasive Species Centre for Economic Diversification Fund funding in the amount of \$27,939.25 for the "Water and Woods" Destination North initiative be approved.

8. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL

8.1 Mildred Brodie Appreciation

Mover : Councillor S. Myers
Seconder : Councillor P. Mick

Whereas for thirty years, Mildred Brodie has been a dedicated community member in service at the Salvation Army Community and Family Services where she has reached out to thousands of people; and

Whereas Mildred has extended "above and beyond" care and compassion while attending to the mental, emotional, spiritual and practical needs of thousands of people over these thirty years; and

Whereas Mildred is retiring from active service on June 13, 2014

Now Therefore Be It Resolved that Mayor Amaroso and members of City Council extend our most sincere gratitude for the difference Mildred has made to many lives through her service in our community and

Further be it resolved that best wishes from the Mayor and City Council be extended to Mildred Brodie for a happy, healthy and fulfilling retirement.

9. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION

10. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

11. CONSIDERATION AND PASSING OF BY- LAWS

Mover : Councillor J. Krmpotich
Seconded : Councillor S. Butland

Resolved that all by-laws under item 11 of the agenda under date 2014 06 09 be approved.

11.1 By-laws before Council TO BE PASSED which do not require more than a simple majority

a. By-law 2014-127 (Temporary Street Closing) Queen Street East 197 - 197

Mover : Councillor J. Krmpotich
Seconded : Councillor S. Butland

Resolved that By-law 2014-127 being a by-law to permit the temporary closing of Queen Street East from East Street to Brock Street to facilitate the "Emergency Music Festival" be passed in open Council this 9th day of June, 2014.

b. By-law 2014-128 (Temporary Street Closing) Queen Street East 198 - 198

Mover : Councillor J. Krmpotich
Seconded : Councillor S. Butland

Resolved that By-law 2014-128 being a by-law to permit the temporary closing of Queen Street East from Pim Street to Dennis Street to facilitate the Downtown Street Party be passed in open Council this 9th day of June, 2014.

c. By-law 2014-130 (Agreement) Sault Amateur Soccer Association (SASA) Northern Community Centre 556 Goulais Avenue 199 - 214

A report from the Commissioner Community Services is on the agenda.

Mover : Councillor J. Krmpotich
Seconded : Councillor S. Butland

Resolved that By-law 2014-130 being a by-law to authorize the execution of an agreement between the City and Sault Amateur Soccer Association for the use of the Northern Community Centre located at 556 Goulais Avenue, Sault Ste Marie, Ontario for a period of twenty (20) years commencing June 1, 2012 and ending on May 31, 2032 be passed in open Council this 9th day of June, 2014

d. By-law 2014-131 (Zoning) 189 Elgin Street and 377 Wellington Street East Joanne Kirkwood 215 - 217

Mover : Councillor J. Krmpotich
Seconded : Councillor S. Butland

Resolved that By-law 2014-131 being a by-law to amend Sault Ste. Marie

Zoning By-laws 2005-150 and 2005-151 concerning lands located at 189 Elgin Street and 377 Wellington Street East (Joanne Kirkwood) be passed in open Council this 9th day of June, 2014.

- e. **By-law 2014-132 (Agreement) Sault Ste. Marie Innovation Centre and Loplop Lounge & Gallery re Eat Algoma Event** 218 - 223

A report from the Assistant City Solicitor is on the agenda.

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that By-law 2014-132 being a by-law to authorize a Licence To Occupy City Property Agreement between the City and the Sault Ste. Marie Innovation Centre and Loplop Lounge & Gallery to permit the Licensees to occupy a section of Queen Street East from East Street to Brock Street for the Eat Algoma Event taking place on June 14, 2014 be passed in open Council this 9th day of June, 2014.

- f. **By-law 2014-133 (Agreement) Ellwood Robinson Limited Surface Treatment Various Streets** 224 - 226

A report from the Design and Construction Engineer is on the agenda.

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that By-law 2014-133 being a by-law to authorize execution of a contract between the City and Ellwood Robinson Limited for the surface treatment of streets in various locations in the City (Contract 2014-10E) be passed in open Council this 9th day of June, 2014.

- g. **By-law 2014-135 (Agreement) Contract 2014-11E Pioneer Construction Inc.** 227 - 229

A report from the Design and Construction Engineer is on the agenda.

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that By-law 2014-135 being a by-law to authorize execution of a contract between the City and Pioneer Construction Inc. for the 2014 Miscellaneous Construction/Paving Contract (Contract 2014-11E) be passed in open Council this 9th day of June, 2014.

- h. **By-law 2014-138 (Parking) Municipal Law Enforcement Officers** 230 - 233

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that By-law 2014-138 being a by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305 be passed in open Council this 9th day of June, 2014.

- i. **By-law 2014-139 (Agreement) Mill Market Inc. 36 Queen Street West** 234 - 238

A report from the Assistant City Solicitor is on the agenda.

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that By-law 2014-139 being a by-law to authorize execution of a Licence to Occupy City Property Agreement between the City and Mill Market Inc. to permit the temporary operation of the Canal District Community Garden on City property, specifically a portion of Esposito Park located at 36 Queen Street West be passed in open council this 9th day of June, 2014.

a. Schedule A 239 - 239

- j. **By-law 2014-129 (Traffic) Amend By-law 77-200 Pay and Display Machines** 240 - 241

Passed by Council Resolution of September 23, 2013.

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that By-law 2014-129 being a by-law to amend Traffic By-law 77-200 to include Pay and Display Machines be passed in open Council this 9th day of June, 2014.

- 11.2 **By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority**

- 11.3 **By-laws before Council for THIRD reading which do not require more than a simple majority**

12. **QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA**

13. **CLOSED SESSION**

Mover : Councillor J. Krmpotich
Seconder : Councillor P. Christian

Resolved that this Council shall now go into closed session to consider a labour relations matter;

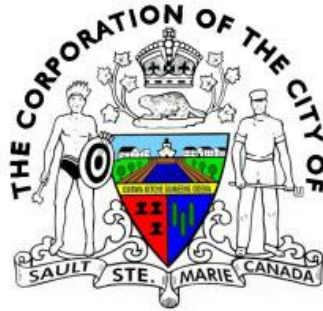
Further Be It Resolved that should the said closed session be adjourned, Council may reconvene in closed session to continue to discuss the same matter without the need for a further authorizing resolution.

(Labour relations or employee negotiations – section 239(d))

14. **ADJOURNMENT**

Mover : Councillor J. Krmpotich
Seconder : Councillor S. Butland

Resolved that this Council now adjourn.



REGULAR MEETING OF CITY COUNCIL MINUTES

Monday, May 26, 2014
4:30 p.m.
Council Chambers

Present: Mayor D. Amaroso, Councillor L. Turco, Councillor S. Butland,
Councillor S. Myers, Councillor M. Bruni, Councillor J.
Krmpotich, Councillor B. Watkins, Councillor R. Niro,
Councillor P. Christian, Councillor F. Fata, Councillor P. Mick

Absent: Councillor T. Sheehan, Councillor F. Manzo

Officials: J. Fratesi, M. White, N. Kenny, L. Girardi, N. Apostle, B.
Freiburger, J. Dolcetti, C. Rumiel, P. Tonazzo, F. Coccimiglio,

1. ADOPTION OF MINUTES

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the Minutes of the Regular Council Meeting of 2014 05 12 be approved.

Carried

2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA

3. DECLARATION OF PECUNIARY INTEREST

3.1. Councillor P. Christian – Surrender of Lease Agreement Algoma Public Health and Sault College and Offer to Purchase Agreement (294 Willow Avenue)

Member of the Sault College Board of Directors

3.2. Councillor L. Turco – By-law 2014-121 (Agreement) Community Policing Partnerships Program

Spouse is employed by Police Services

3.3. Councillor L. Turco – By-law 2014-122 (Agreement) Safer Communities – 1,000 Officers Partnership Program

Spouse is employed by Police Services

3.4. Councillor P. Christian – By-law 2014-94 (Agreement) Surrender of Lease Algoma Public Health and Sault College

Member of the Sault College Board of Directors

3.5. Councillor P. Christian – By-law 2014-95 (Agreement) Offer to Purchase Algoma Public Health 294 Willow Avenue

Member of the Sault College Board of Directors

4. APPROVE AGENDA AS PRESENTED

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the Agenda and Addendum for 2014 05 26 City Council Meeting as presented be approved.

Carried

5. PROCLAMATIONS/DELEGATIONS

5.1. Red Cross – Rescuer Awards

Diane Lajambe, District Branch Manager, Sault Ste. Marie and District Canadian Red Cross was in attendance.

5.2. Local Food Week

David Thompson, RAIN Project Co-ordinator was in attendance.

5.3. Habitat for Humanity's upcoming fundraiser, HabiCache

Amie Woods, Affiliate Administrator was in attendance.

5.4. Chamber of Commerce 125th Anniversary

Mark Barsanti, President was in attendance.

5.5. Sault Ste. Marie International Bridge

Phil Becker, General Manager was in attendance to provide an update on the New Bridge Plaza Development.

5.6. Departmental Best Practices

Engineering and Planning – Road Construction Communication

6. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that all the items listed under date 2014 05 26 - Part One - Consent Agenda and the Addendum be approved as recommended.

Carried

6.1. Extension of Absence – Councillor F. Manzo

Moved by: Councillor J. Krmpotich

Seconded by: Councillor M. Bruni

Resolved that Council, pursuant to Section 259 (1) (c) of the *Municipal Act*, authorize the absence from Council meetings of Councillor Manzo due to illness for a period in excess of three successive months and that such authorization be extended to August 11, 2014 and reviewed again at that time.

Carried

6.2. Street Closing – Eat Algoma – RAIN event

The letter of request for a temporary street closing in conjunction with "Eat Algoma – RAIN Event" was received by Council.

The relevant By-law 2014-120 is listed under item 11 of the Minutes.

6.3. Liquor Licence Extension Request

Correspondence requesting permission for private property liquor licence extension was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that City Council has no objection to the proposed extended licenced area as detailed in the written request for a liquor licence extension on private property for an outdoor

event on the following date and time:

Loplops Gallery~Lounge – Queen Street East – Square 1

- Saturday, June 14, 2014 – 2:00 p.m. to 9:00 p.m. – The Eat Algoma Festival

Carried

6.4. Council Travel

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that Mayor Amaroso be authorized to travel to the Great Lakes and St. Lawrence Cities Initiative Annual Conference being held in Thunder Bay (3 days in June) at a cost of \$1,300.

Carried

6.5. Staff Travel

The report of the Chief Administrative Officer was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the report of the Chief Administrative Officer dated 2014 05 26 concerning Staff Travel be approved as requested.

Carried

6.6. RFP for the Leasing of Space for Development of a Gift Shop – Heritage Discovery Centre (2014CL03P)

The report of the Manager of Purchasing was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the report of the Manager of Purchasing dated 2014 05 26 be received and that the proposal submitted by The Voyageurs' Lodge and Cookhouse Ltd. for Lease of Space to Operate a Gift Shop in the Heritage Discovery Centre be accepted. The agreement will commence June 16, 2014 and continue for a period of two (2) years allowing for further one (1) year extensions by mutual consent.

Carried

6.7. St. Mary's Paper Corp. Assessment Appeal 2009 – 2012

The report of the Commissioner of Finance and Treasurer was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the report of the Commissioner of Finance and Treasurer dated 2014 05 26 be received and the recommendation that City Council accept a proposed property tax assessment settlement regarding the St. Mary's Paper Corp. property at 75 Huron Street be approved.

Carried

6.8. Federal Gas Tax Funding Agreement

The report of the Commissioner of Finance and Treasurer was received by Council.
The relevant By-law 2014-106 is listed under item 11 of the Minutes.

6.9. Tall Ship "Liana's Ransom" Agreement to Host at Roberta Bondar Pavilion Dock

The report of the Supervisor of Community Services was received by Council.

The relevant By-law 2014-120 is listed under item 11 of the Minutes.

6.10. Resurfacing of Great Northern Road (Second Line East to Third Line East) – Contract 2014-9E

The report of the Design and Construction Engineer was received by Council.

The relevant By-law 2014-119 is listed under item 11 of the Minutes.

6.11. Reconstruction of March Street from Wellington St. East to Queen St. East

The report of the Design and Construction Engineer was received by Council.

The relevant By-laws 2014-116, authorizing execution of contract and 2014-117, authorizing the road closure of March Street (Wellington Street East to Queen Street East) from May 27, 2014 until October 31, 2014 appear under item 11 of the Minutes.

6.12. Huron Central Railway Agreement for Laying of Pipe Lines Over Railway Lands – Simpson Street Rail Crossing

The report of the Design and Construction Engineer was received by Council.

The relevant By-law 2014-118 is listed under item 11 of the Minutes.

6.13. Biennial Bridge Inspections – Engineering Agreement

A report of the Director of Engineering Services is attached for the consideration of Council.

The relevant By-law 2014-114 is listed under item 11 of the Minutes.

6.14. Second Line Widening Phase 2 – Contract 2014-8E

The report of the Design and Construction Engineer was received by Council.

The relevant By-law 2014-115 is listed under item 11 of the Minutes.

6.15. Surrender of Lease Agreement Algoma Public Health and Sault College and Offer to Purchase Agreement (294 Willow Avenue)

Councillor P. Christian declared a conflict on this item. (Member of the Sault College Board of Directors)

The report of the Assistant City Solicitor was received by Council.

The relevant By-laws 2014-94 and 2014-95 are listed under item 11 of the Minutes.

6.16. Lease Extension 540 Albert Street East

The report of the City Solicitor was received by Council.

The relevant By-law 2014-123 is listed under item 11 of the Minutes.

6.17. Road Closure – The Crescent from Church Street to Forest Avenue

The report of the Design and Construction Engineer was received by Council.

The relevant By-law 2014-126 is listed under item 11 of the Minutes.

6.18. Liquor Licence Extension Request

Correspondence requesting permission for private property liquor licence extension was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that City Council has no objection to the proposed extended licenced area as detailed in the written request for liquor licence extension on private property for an outdoor event on the following date and time:

- Saturday June 7, 2014 – Outback Bar & Grill, Sault College (Local Ironworkers Competition) – 443 Northern Avenue East – 11:00 a.m. to 6:00 p.m.

Carried

6.19. Sale of City Owned Property – Rear of 340 Old Garden River Road

The report of the City Solicitor was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the report of the City Solicitor dated 2014 05 26 concerning Sale of City Owned Property – Rear of 340 Old Garden River Road be received and the City sell the Subject Property to Tony Cavaliere for Forty-Three Thousand Fifty Four (\$43,054.00) Dollars plus GST and the “Daylighting Triangle” to Mr. and Mrs. Pidgen for Four Hundred and Forty-Six (\$446.00) Dollars plus GST.

Carried

6.20. Unsafe Order – 124 Andrew Street

The report of the Chief Building Official was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the report of the Chief Building Official dated 2014 05 26 concerning the Unsafe Order of 124 Andrew Street be received and the recommendation that any work deemed necessary to make the building safe, including possible demolition costing up to \$20,000 recoverable through municipal taxes, be approved.

Carried

6.21. OGRA Correspondence

Correspondence concerning litigation related to Minimum Maintenance Standards (MMS) was received by Council.

7. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

7.1. ADMINISTRATION

7.2. COMMUNITY SERVICES DEPARTMENT

7.3. ENGINEERING

7.4. FIRE

7.5. LEGAL

7.6. PLANNING

a. RA Severances – A-8-14- OP

The report of the Planning Department was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the report of the Planning Department dated 2014 05 26 be accepted as information and that staff be authorized to provide public notice of the intention to bring this matter to Council for approval at the June 23, 2014 meeting.

Carried

b. 189 Elgin Street – A-10-14-Z

The report of the Planning Department was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the report of the Planning Department dated 2014 05 26 be received and that Council approve the application and rezone the subject properties from 'Low Density Residential Zone' (R3) to 'Low Density Residential Zone' (R3.S) with a Special Exception to permit an animal shelter to be located upon the ground floor of the existing building, subject to the following conditions:

1. That the animal shelter be limited to housing cats only; and
2. That the total number of cats occupying the shelter at any one time not exceed 25.

Carried

7.7. PUBLIC WORKS AND TRANSPORTATION

7.8. BOARDS AND COMMITTEES

a. PUC Inc. and PUC Services Inc. – Annual Shareholder Meeting

The PUC Inc. (PUC Distribution Inc.) and PUC Services Inc. Annual Report to Shareholders; Financial Statements of PUC Distribution Inc. and the Draft Financial Statements of Public Utilities Commission of the City of Sault Ste. Marie, PUC Inc., PUC Services and PUC Telecom were received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that City Council is now authorized to meet in open session as the sole shareholder of PUC Inc. and PUC Services Inc.; and

Further be it resolved that City Council appoints Mayor Debbie Amaroso as Council's proxy to vote on the resolutions of the shareholder of PUC Inc. and PUC Services Inc.

Carried

b. PUC Inc. and PUC Services Inc. Quarterly Reports

The 2013 Fourth Quarter and 2014 First Quarter Shareholder reports were received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the PUC 2013 Fourth Quarter and 2014 First Quarter Shareholder Reports be received as information.

Carried

8. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS PLACED ON AGENDA BY MEMBERS OF COUNCIL

9. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION

10. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

11. CONSIDERATION AND PASSING OF BY- LAWS

Resolved that all by-laws under item 11 of the Agenda and Addendum under date 2014 05 26 be approved save and except By-laws 2014-94, 2014-95, 2014-121 and 2014-122.

11.1. By-laws before Council TO BE PASSED which do not require more than a simple majority

a. By-law 2014-94 (Agreement) Surrender of Lease Algoma Public Health and Sault College

Councillor P. Christian declared a conflict on this item. (Member of the Sault College Board of Directors)

Moved by: Councillor M. Bruni

Seconded by:

Resolved that By-law 2014-94 being a by-law to authorize execution of a Surrender of Lease Agreement between The Corporation of the City of Sault Ste. Marie and The Board of Health

for The District of Algoma Health Unit Operating as Algoma Public Health and The Sault College of Applied Arts and Technology dated May 26, 2014 be passed in open Council this 26th day of May, 2014.

Carried

b. By-law 2014-95 (Agreement) Offer to Purchase Algoma Public Health 294 Willow Avenue

Councillor P. Christian declared a conflict on this item. (Member of the Sault College Board of Directors)

Moved by: Councillor M. Bruni

Seconded by:

Resolved that By-law 2014-95 being a by-law to authorize execution of an Offer to Purchase between Algoma Public Health and The Corporation of the City of Sault Ste. Marie dated May 26, 2014 for the property at 294 Willow Avenue be passed in open Council this 26th day of May, 2014.

Carried

c. By-law 2014-101 (Zoning) 365 Maki Road – Frees Johnson

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-101 being a by-law to amend Sault Ste. Marie Zoning By-law 2005-150 concerning lands located at 365 Maki Road (Frees Johnson) be passed in open Council this 26th day of May, 2014.

Carried

d. By-law 2014-106 (Agreement) AMO Federal Gas Tax Funding

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-106 being a by-law to authorize execution of an agreement between the City and the Association of Municipalities of Ontario (AMO) in order to receive federal gas tax funding for the next ten years be passed in open Council this 26th day of May, 2014.

Carried

e. By-law 2014-112 (Street Assumption)

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Butland

Resolved that By-law 2014-112 being a by-law to assume for public use and establish as

public streets various parcels of land within the City of Sault Ste. Marie be passed in open Council this 26th day of May, 2014

Carried

f. By-law 2014-113 (Temporary Street Closing) Queen Street East

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-113 being a by-law to permit the temporary closing of Queen Street East from East Street to Brock Street to facilitate the Eat Algoma Event be passed in open Council this 26th day of May, 2014.

Carried

g. By-law 2014-114 (Agreement) Tulloch Engineering Inc. – Biennial Inspection of Bridges

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-114 being a by-law to authorize the execution of an agreement between the City and Tulloch Engineering Inc. for the biennial inspection of bridges and related structures be passed in open Council this 26th day of May, 2014.

Carried

h. By-law 2014-115 (Agreement) Avery Construction Limited – Second Line Widening

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-115 being a by-law to authorize the execution of a contract between the City and Avery Construction Limited for the Second Line East widening Phase 2 (Contract 2014-8E) be passed in open Council this 26th day of May, 2014.

Carried

i. By-law 2014-116 (Agreement) EBC Inc. – Reconstruction of March Street

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-116 being a by-law to authorize the execution of a contract between the City and EBC Inc. for the reconstruction of March Street from Wellington Street East to Queen Street East (Contract 2014-4E) be passed in open Council this 26th day of May, 2014.

Carried

j. By-law 2014-117 (Temporary Street Closing) March Street

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-117 being a by-law to permit the temporary closing of March Street (Wellington Street East to Queen Street East) from May 27, 2014 until October 31, 2014 be passed in open Council this 26th day of May, 2014.

Carried

k. By-law 2014-118 (Agreement) Huron Central Railway Company

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-118 being a by-law to authorize the execution of an agreement between the City and Huron Central Railway Company for the laying of pipe lines over railway lands at the Simpson Street Rail Crossing be passed in open Council this 26th day of May, 2014.

Carried

l. By-law 2014-119 (Agreement) Ellwood Robinson Limited – Great Northern Road Resurfacing

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-119 being a by-law to authorize execution of a contract between the City and Ellwood Robinson Limited for Great Northern Road Resurfacing Second Line East to Third Line East (Contract 2014-9E) be passed in open Council this 26th day of May, 2014.

Carried

m. By-law 2014-120 (Agreement) Ship Appearance – Schooner "Liana's Ransom"

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-120 being a by-law to authorize execution of a Ship Appearance Agreement between the City and Joseph Tilley in order to have visitation from Schooner "Liana's Ransom" for sailing excursions, public visitation and hospitality events for the period of July 18 – 20, 2014 be passed in open Council this 26th day of May, 2014.

Carried

n. By-law 2014-121 (Agreement) Community Policing Partnerships Program

Councillor L. Turco declared a conflict on this item. (Spouse is employed by Police Services)

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-121 being a by-law to authorize the execution of an agreement between the City, the Province and the Sault Ste. Marie Police Services Board to renew the Community Policing Partnerships (CPP) Program effective April 1, 2014 to March 31, 2016 be passed in open Council this 26th day of May, 2014.

Carried

o. By-law 2014-122 (Agreement) Safer Communities – 1,000 Officers Partnership Program

Councillor L. Turco declared a conflict on this item. (Spouse is employed by Police Services)

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-122 being a by-law to authorize the execution of an agreement between the City, the Province and the Sault Ste. Marie Police Services Board to renew the Safer Communities – 1,000 Officers Partnership Program effective April 1, 2014 to March 31, 2016 be passed in open Council this 26th day of May, 2014.

Carried

p. By-law 2014-123 (Agreement) Lease Extension – 540 Albert Street East

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that By-law 2014-123 being a by-law to authorize the execution of a Third Lease Extension and Amending Agreement between the City and Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure for the lease of part of 540 Albert Street East for a term commencing July 16, 2014 to July 15, 2019 be passed in open Council this 26th day of May, 2014.

Carried

q. By-law 2014-124 (Parking) Appointment of Municipal By-law Enforcement Officers

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-124 being a by-law to appoint by-law enforcement officers to enforce the by-laws of The Corporation of the City of Sault Ste. Marie be passed in open Council this 26th day of May, 2014.

Carried

r. By-law 2014-125 (Parking) Appointment of Municipal Law Enforcement Officers

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-125 being a by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305 be passed in open Council this 26th day of May, 2014.

Carried

s. By-law 2014-126 (Temporary Street Closing) The Crescent

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that By-law 2014-126 being a by-law to permit the temporary closing of The Crescent (Church Street to Forest Avenue) from May 27, 2014 to June 30, 2014 be passed in open Council this 26th day of May, 2014.

Carried

11.2. By-laws before Council for FIRST and SECOND reading which do not require more than a simple majority

11.3. By-laws before Council for THIRD reading which do not require more than a simple majority

12. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA

13. CLOSED SESSION

14. ADJOURNMENT

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that this Council now adjourn.

Carried

Mayor

City Clerk

"...teachers, individually and collectively – and the system as a whole – know what they are doing. They are doing it because it works. They are intrinsically motivated to keep on improving. They are driven not just because they care, but also because they are actually making a measurable difference that affects the lives of their students." (p. 4)

"The next phase of the reform is crucial. There are developments in the profession of teaching that might be called the 'new pedagogy' that involve fundamental shifts in the roles of teachers and students in becoming 'learning partners.'" (p. 5)

"But once the system reaches a certain level – let's call it 'greatness' – it requires strategies that mobilize the capacities of peers. They put it directly: as capacity gets higher (which is certainly the case in Ontario), peers become the main source of innovation if you are to go from greatness to excellence." (p. 5)

All excerpts from Great to Excellent:
Launching the Next Stage of Ontario's
Education Agenda by Professor Michael Fullan



MESSAGE FROM THE DIRECTOR

STUDENT ACHIEVEMENT...IMPROVEMENT PLANNING...CONTINUOUS LEARNING

CHARACTER EDUCATION

honesty, self-regulation and responsibility, perseverance, empathy for contributing to the safety and benefit of others, self-confidence, personal health and well-being, career and life skills

CITIZENSHIP

global knowledge, sensitivity to and respect for other cultures, active involvement in addressing issues of human and environmental sustainability

COMMUNICATION

communicate effectively orally, in writing and with a variety of digital tools; listening skills



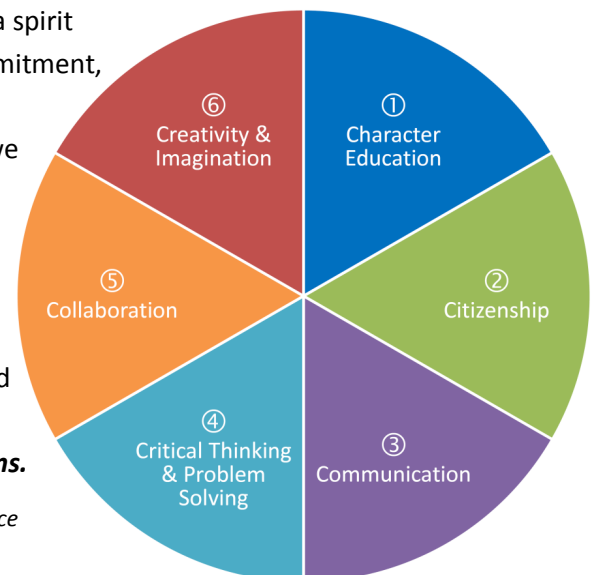
In *Great to Excellent: Launching the Next Stage of Ontario's Education Agenda*, world-renowned education researcher, Michael Fullan, acknowledges that Ontario's success in improving student achievement to date has been the result of "the deep professionalism of educators across the entire system" supported by strong partnerships. As educators and life-long learners, we celebrate the success knowing that our work is not done, and understanding that continuous improvement at this stage requires persistence and innovation.

Improvement planning that is focused and aligned, combined with strong leadership, committed staff, and dedicated time for sharing data, experiences and learning, will foster innovation and capacity-building. This plan, aligned with our Strategic Priorities, respects our schools' learning journeys thus far, and acknowledges that the most important data is that which informs us about the learning needs of the students sitting in our classrooms today. Instruction matters, and we are committed to supporting our system in defining, understanding and implementing the most current and effective instructional strategies available to make teaching and learning visible. Together, we will continue to learn and to grow. Together, our improvement actions will support the work at the school level, and will ensure we meet the learning needs of both our students and our staff.

Educating the minds and the hearts of our students is about providing them with a strong academic foundation as well as a genuine understanding of good character and citizenship, and the confidence and capacity to apply their knowledge. Michael Fullan captures this connection of student, society and well-being in his "Six Cs" (see diagram and margin) and notes that this "'new entrepreneurial spirit' - a spirit characterized by innovation, risk-taking, commitment, and skilled problem solving" is about a better future. Clearly, Michael Fullan concurs that we do not just deliver diplomas, we build better lives.

Learning really *is* a life-long journey. Our efforts and our actions to continuously improve instruction, student achievement and well-being will ultimately help us ensure that ***we build confident learners and caring citizens.***

Director Lucia Reece



“KNOW THY IMPACT.”

(John Hattie, 2011)

We exist to help all learners reach their fullest potential. Thus, our mission statement, “We build confident learners and caring citizens” reflects two underlying principles of our work:

- students become confident learners who are self-directed when instruction makes learning visible, meaning we communicate clear learning goals and success criteria, we build on students’ strengths and we provide them with timely, descriptive feedback that allows them to understand what they are expected to know and do, to understand where they are at in their learning, to know their next steps to achieve the goal, and to develop skills and understandings, while engaged in relevant learning tasks;
- through character development and safe, welcoming classroom and school environments, students develop a sense of respect and responsibility for themselves and others, thus becoming caring citizens who respect diversity, contribute to society and who actively engage in making their schools and communities safe, healthy and caring places.

To achieve our mission, school personnel analyze relevant data to determine achievement trends, school climate and student needs and then develop a school-based improvement plan. The school improvement plan identifies actions for instructional strategies that support learning and positive school climate, and is regularly monitored and adjusted to ensure the plan is meeting the identified needs and goals. It is through an inquiry process that these precise and purposeful plans ensure continuous improvement.

CRITICAL THINKING AND PROBLEM SOLVING

think critically to design and manage projects, solve problems, make effective decisions using a variety of digital tools and resources

COLLABORATION

work in teams, learn from and contribute to the learning of others, social networking skills, empathy in working with diverse others

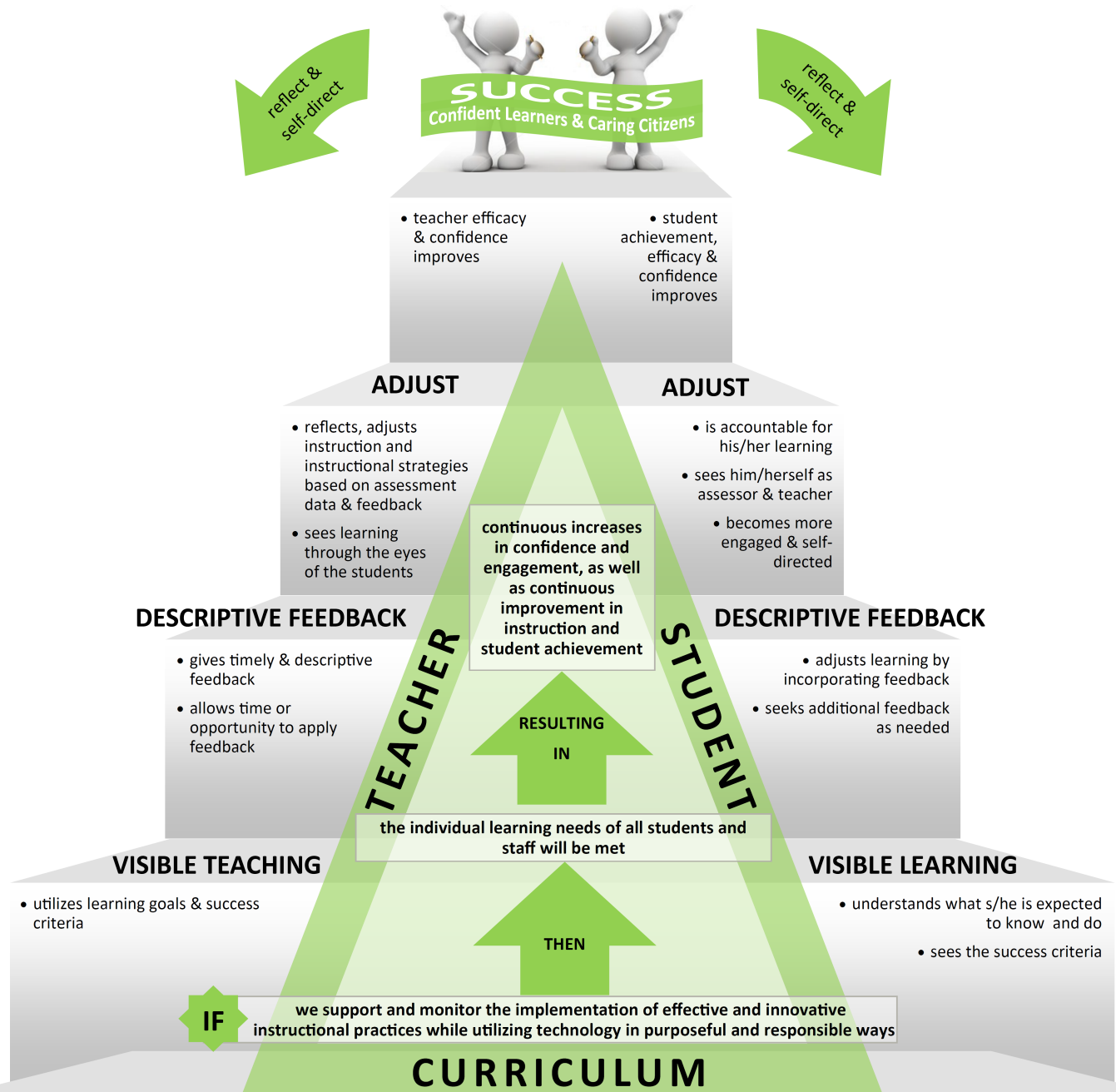
CREATIVITY AND IMAGINATION

economic and social entrepreneurialism, considering and pursuing novel ideas, and leadership for action

EQAO & GRADUATION RATE TARGETS (2014 Targets and 5 Year Targets)

		Algoma DSB			Special Education			First Nations/Métis/Inuit		
		Results	By 2014	By 2018	Results	By 2014	By 2018	Results	By 2014	By 2018
PRIMARY	Reading	58 %	65 %	75 %	23 %	33 %	43 %	47 %	57 %	67 %
	Writing	63 %	70 %	75 %	34 %	44 %	54 %	60 %	70 %	75 %
	Mathematics	62 %	69 %	75 %	23 %	33 %	43 %	48 %	58 %	68 %
JUNIOR	Reading	68 %	75 %	80 %	27 %	37 %	47 %	55 %	65 %	75 %
	Writing	62 %	69 %	75 %	24 %	34 %	44 %	56 %	66 %	76 %
	Mathematics	45 %	57 %	75 %	13 %	23 %	33 %	26 %	36 %	46 %
SECONDARY	Gr. 9 Math (AC)	75 %	80 %	85 %	67 %	49 %	59 %	70 %	75 %	80 %
	Gr. 9 Math (AP)	44 %	55 %	75 %	39 %	77 %	82 %	36 %	46 %	56 %
	OSSLT	73 %	75 %	80 %	43 %	53 %	65 %	65 %	75 %	80 %
	Graduation Rate (2013 Cohort)	85 %								

Students with Special Education Needs (Excluding Gifted) | Aboriginal self-identification as First Nation, Inuit, or Métis



The foundation of effective planning and instruction begins with understanding curriculum expectations (the big ideas) so clear learning goals can be established. Teachers then plan lessons that build on the necessary knowledge and skills that allow students to attain the learning goals through demonstrating what they know and can do.

ACTIONS

- define a balanced mathematics program, communicate it across the system, and begin implementation of “balanced math”
- assess the implementation status of Fountas & Pinnell Benchmark Assessment System and begin its implementation in Grades 9 and 10 Applied and Locally Developed English courses for students not yet at Benchmark
- implement practice EQAO assessments (literacy & numeracy) to provide feedback to staff and students; a plan for remediation will be implemented for at-risk students
- system-wide utilization of diagnostic and formative assessments to identify students’ learning needs and to adjust instruction

PROFESSIONAL LEARNING

Provide professional learning opportunities for:

- teachers of Grades 3, 6, 9 and 10, PLCs/PLTs, Departments, Principals
- technology integration (e.g. Prodigy Math, Blended Learning)
- implementation of strategies within the Adolescent Literacy Guide
- implementation of intervention support (e.g. Gap Closing, Leaps and Bounds, Ontario Comprehension Assessment, Fountas & Pinnell)
- implementation of PLCs/PLTs to support student achievement
- co-planning, co-teaching, co-debriefing, co-reflecting, and co-observing (as established through system-wide, Family of Schools and in-school resources)

Additional, timely and responsive professional learning will be provided based on identified needs as per School Improvement Plans and Family of Schools meetings with Superintendents.

MONITORING / FEEDBACK

(What evidence will we use to show students are making progress?)

At the classroom level, teachers will:

- analyze student and classroom data through PLC / PLT days
- utilize assessment data and/or students’ work (conversations, observations, products) to determine next steps in instruction
- implement assessment *for/as* learning strategies (visible teaching and learning, descriptive feedback and continuous adjustments by both teachers and students)

At the school level, administrators will:

- review and analyze demographic, student achievement and student voice data with staff
- engage in learning conversations (PLCs, department head meetings, staff meetings, divisional/department meetings) to enhance and develop instructional practices
- gather ongoing evidence to inform and adjust the school’s theory of action
- conduct regular observations of classroom instruction, student learning, and tasks

At the system level, senior administration will:

- review and analyze system and provincial-level data
- monitor the implementation of the SIPSA and BIPSA through Family of Schools (FoS) meetings and conversations with school administrators at least once per month
- provide ongoing PD for school administrators through Principal and Vice-Principal meetings to support improvement planning and increased student achievement

WELL-BEING (COMMUNITY CULTURE & CARING)

ACTIONS

- establish a diverse committee to create or adopt a consistent definition of “well-being”
- begin early implementation of *The Whole School Approach* to student well-being with all staff
- develop a system strategy to ensure every student has a caring adult in place
- implement tiered and timely interventions for all learners experiencing difficulty
- increase awareness of the Algoma Model (website portal) with community partners through two meetings and with parents, students and staff via website access and advertising
- pilot PREVNET’s BEST (Bullying Evaluation and Solution Tool) in 2 schools to determine feasibility of system-wide implementation

PROFESSIONAL LEARNING

Provide professional learning opportunities for:

- early implementation of “*Supporting Minds*” and “*Leading Mentally Healthy Schools*” with administrators and counselors, and link them with “Learning For All”
- increased Principals’ awareness of ADSB’s Mental Health Strategy and Resources through presentations at Principals’ meetings
- Year 1 Training (of a 3 year plan) to non-classroom staff at elementary and secondary schools for Safe Talk and Restorative Practices as per ADSB Mental Health

MONITORING / FEEDBACK

(What evidence will we use to show students are making progress?)

At the classroom level, teachers will:

- use Early Progress/Early I.D. Reports to identify students who may require interventions (academic, social, emotional, physical)

At the school level, administrators will:

- review school-level data (i.e. School Climate Survey, Mental Health Scan, Drug Survey, Aboriginal Data, Student Success Indicators, Special Education) to develop and implement a School Well-Being Plan

At the system level, senior administration will:

- monitor student feedback provided through the development of a Director’s Student Advisory Council
- analyze school-level data for system monitoring and determining next levels of work

ACTIONS

- implement consistent expectations regarding student transition plans for: home to elementary school, grade to grade, entrance to a 7-12 program, elementary school to secondary school, secondary school to pathway destination
- expand re-engagement strategies (e.g. personal phone calls, counseling, mid-term intervention, etc.) in all secondary schools to ensure students have a program to meet their needs (e.g. re-entry to home school, supervised alternative learning, credit recovery/rescue, alternative programs, co-operative education, dual credits, summer school, e-Learning), with an increased focus on reaching out to First Nation, Métis and Inuit students
- implement an e-Portfolio Pilot for all Kindergarten, Grade 4, Grade 7 and Grade 10 students in GLC20 in at least 4 elementary schools and 1 secondary school
- engage Student Success Teachers and Instructional Support Teachers to create student voice and engagement opportunities that invite students as partners in their educational experience (e.g. classroom tasks, student portfolios, student led conferencing, focus groups, Speak-UP)
- establish a Director's Student Advisory Council (DSAC) to provide student voice at a district level
- provide informational resources and opportunities for parents and students (e.g. Welcome to Kindergarten, Family Math Nights, Literacy/Numeracy Outside the School Day, Key Transitions)

PROFESSIONAL LEARNING

Provide professional learning opportunities for:

- implementation of myBlueprint
- implementation of e-Learning and blended learning, including the utilization of the Ontario Education Resource Bank (OERB)
- implementing transition profiles
- Principals and teachers to increase system-wide awareness of pathway programs and responsibilities
- Link Crew training for staff in 2 secondary schools as pilots in 2014-2015 (to facilitate successful transitions from grade 8 to 9 and promote peer leadership)
- implementation of best practices re: promoting student voice and parent engagement

MONITORING / FEEDBACK

(What evidence will we use to show students are making progress?)

At the classroom level, teachers will:

- utilize myBlueprint to monitor the IPP process in Grades 7-12 and provide feedback to students
- include student voice in planning authentic, purposeful, contextualized learning tasks
- participate with students in developing, implementing and reviewing transition plans
- engage students in self-assessments

At the school level, administrators will:

- ensure that all Grades 7-12 students will have developed and reviewed their Individual Pathways Plan (IPP) twice in the school year using myBlueprint
- monitor the completion of the transition profiles and their use by receiving teachers
- document the number of leavers identified and re-engaged in an appropriate secondary program
- monitor the integration of student voice (e.g. conversations in classroom visits, focus groups, Student Council meetings)
- collect feedback from parents (e.g. conversations, attendance, surveys, School Council, report card response forms) on parental supports and student engagement and achievement

At the system level, senior administration will:

- monitor the enrollment and fidelity of pathways programs
- monitor student feedback provided through the DSAC and in focus groups
- monitor graduate exit surveys at the end of grade 8 and grade 12 (e.g. transition plans, post-secondary destinations)
- increase available resources for parents on the Board website
- increase visibility and availability for supporting learning conversations with respect to the implementation of school and individual transition plans

MISSION

We build confident learners and caring citizens.

VISION

Learners in the Algoma District School Board engage in innovative experiences that maximize achievement, build confidence and develop responsible citizens.

VALUES

We value all learners and learning. We are dedicated to providing a public education system that is open, accessible and welcoming to all. Through Character Education, we practise, we teach and we model good character attributes while building confident learners and caring citizens. Our learning and working environments are safe, respectful and sensitive places to learn and to work.

ACHIEVEMENT

- Demonstrate continuous improvement in student achievement.
- Support and implement effective and innovative instructional practices that allow all students to reach their full potential.
- Utilize technology in purposeful, responsible and innovative ways to support learning and efficient work environments.

WELL-BEING

- Sustain and enhance learning and working environments that are safe and caring for all.
- Support the mental health of our children and youth through school-based resources and programs that are well coordinated and aligned within our system and with our community partners.
- Build capacity of all staff in their roles to increase skills, job satisfaction, leadership competencies and well-being.

ENGAGEMENT

- Expand the use of technology to engage our parents and school communities by providing both timely information and supportive resources to enhance the partnership for student success.
- Increase the participation of students and parents within their schools and communities to support the learning experience of our students.

ALGOMA DISTRICT SCHOOL BOARD

confident learners, caring citizens

Mission

We build confident learners and caring citizens.

Vision

Learners in the Algoma District School Board engage in innovative experiences that maximize achievement, build confidence and develop responsible citizens.

Values

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STRATEGIC PRIORITIES



ACHIEVEMENT

- Demonstrate continuous improvement in student achievement.
- Support and implement effective and innovative instructional practices that allow all students to reach their full potential.
- Utilize technology in purposeful, responsible and innovative ways to support learning and efficient work environments.

WELL-BEING

- Sustain and enhance learning and working environments that are safe and caring for all.
- Support the mental health of our children and youth through school-based resources and programs that are well coordinated and aligned within our system and with our community partners.
- Build capacity of all staff in their roles to increase skills, job satisfaction, leadership competencies and well-being.

ENGAGEMENT

- Expand the use of technology to engage our parents and school communities by providing both timely information and supportive resources to enhance the partnership for student success.
- Increase the participation of students and parents within their schools and communities to support the learning experience of our students.

confident learners, caring citizens

From: AMO Communications <communicate@amo.on.ca>
Sent: Monday, June 02, 2014 3:16 PM
To: Malcolm White
Subject: New Building Canada Fund - Member Update

TO THE IMMEDIATE ATTENTION OF THE CLERK AND COUNCIL

June 2, 2014

New Building Canada Fund – Member Update

AMO members may have questions about the status and implementation of the New Building Canada Fund (NBCF) that was launched by the federal government on March 28, 2014.

While the federal government launched the program on March 28th, it has not attained agreements with any of the provinces or territories for the Provincial/Territorial Infrastructure Component (PTIC), which includes funds for the Small Communities Fund (SCF). The agreements with Infrastructure Canada are to set out the approval and payment processes and rules and will need to include matching funding commitments.

In Ontario, AMO understands that this work was started between officials at Infrastructure Canada and the Ministry of Infrastructure; however, the provincial election has delayed concluding a Canada-Ontario arrangement. Municipal governments need to understand the steps to apply and the parameters for an application for the PTIC and Small Communities Fund. AMO will want to see this as a clear priority for post provincial election.

At present, the only federal funds that can receive applications is i) the National Infrastructure Component for national or regionally significant projects and ii) the Public-Private Partnership Fund applications as these are directed and decided solely by the federal government. Below is a reminder of the New Building Canada Plan as it relates to Ontario.

AMO, as administrator of the Canada Gas Tax Fund (GTF), is working with municipalities to finalize their GTF agreements with AMO so that these funds can flow in July. Many municipalities have adopted the necessary by-law and have executed the agreement. Please ensure that you have given it priority as it will be only one of a few sources of immediate infrastructure funding.

Overview of the New Building Canada Plan in Ontario over the next ten years:

- \$3.9 billion for municipalities under the federal Gas Tax Fund.
- \$2.7 billion for the New Building Canada Fund Provincial and Territorial Infrastructure Component (PTIC) which is available to other groups besides municipal governments however \$270 million is specifically dedicated as the Small Communities Fund (SCF) for municipal governments with fewer than 100,000 population.
- National Infrastructure Component (NIF) of \$4 billion (no allocation by province or territory) for national or regionally significant projects; however, all projects over \$100 million must be put through the federal P3 screen and, if indicated as a P3 project, federal funding is contingent on proceeding as a P3.

The NBCF web site (<http://www.infrastructure.gc.ca/plan/nbcf-nfcc-eng.html>) provides a FAQ and some other background information. AMO will inform members of any new information relevant to these funding components and when applications to the PTIC and SCF are open.

For more information please contact: Craig Reid, Senior Advisor, creid@amo.on.ca, (416) 971-9856 x334.

PLEASE NOTE AMO Breaking News will be broadcast to the member municipality's council, administrator and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.



Presentation Purchase Form

did you know

On Wednesday, March 26, 2014 LAS and MFOA presented the inaugural Asset Management Symposium. The Symposium was developed specifically for municipalities to help map out the future of asset management.

audio synced Presentations

All the presentations at the Symposium were audio synced so that we could provide the content to those unable to attend the event after the fact. You may purchase individual presentations or access the full Symposium.

the Presentations

Complimentary with any purchase are the following presentations:

- **Setting the Stage:** LAS and MFOA introduced a three-year asset management training road map that will help municipalities understand the key elements of a comprehensive asset management process, and also outlined the opportunities for future training to get your organization up-to-speed, and take the next step in asset management planning.
- **Canada's Gas Tax and Asset Management:** The permanent gas tax fund agreement continues to be an outcomes focused program with increased emphasis on the use of asset management plans in guiding municipal infrastructure investments. How will municipalities demonstrate asset management outcomes under the new agreement?
- **Asset Management in the Ontario Context:** Municipalities seeking provincial capital funding are required to have a detailed asset management plan. Hear the Province's policy on asset management planning and the relationship to infrastructure funding programs

implications of asset management will be highlighted, and a framework that links infrastructure, investment, fiscal and inter-generational equity considerations to asset management funding approaches will be presented. The presentation will conclude with examples that illustrate the impact of diverse municipal scenarios on the possible choice of fiscal strategies to fund asset rehabilitation and replacement.

4. **Water and Wastewater Asset Management:** Since 2001, many municipalities have adopted full cost recovery strategies and adjusted water rates and other charges to make their systems financially sustainable. This session will describe where we started, where we are, and the challenges and successes encountered along the way.
5. **Public Sector Digest Case Studies:** The introduction of PSAB 3150 caused a fundamental shift in how tangible capital assets were treated at the municipal level in Canada. Now, Ontario's Municipal Infrastructure Investment Initiative (MIII) requires municipal governments to complete comprehensive Asset Management Plans (AMPs) in order to be eligible for new capital funds. These sessions highlighted the challenges, successes, and lessons learned in the asset management planning process from the cities of Owen Sound and Kenora. These two unique communities faced both similar and divergent challenges in completing their AMPs - both communities managed to pull together limited resources and fragmented data sets in order to complete their AMP on time.
6. **Bright Skies Ahead - Leading By Example:** The City of Fredericton used PSAB's tangible capital asset accounting as the foundation and catalyst to create a long-term financial plan. The Finance Department saw the need and led the charge. Critical support was gained at the outset from the CAO and then the Engineering and Public Works Department towards the vision. Hear how from the initial communication meeting with Council, how they set the stage for Council to receive the Long-Term Financial Plan and adopt the infrastructure deficit funding plan. This session covers how they worked together, received Council buy-in and how the long-term financial plan and focus on infrastructure renewal helped Mayor and Council get re-elected in 2012.

The following individual sessions are available for purchase:

1. **Long Term Gain for Short Term Pain:** Now that the plan is done do you think you can move on to something else? Think again! This session will explore, from a councillor's perspective, why municipalities should embrace asset management and long term financial planning and why the work done in 2013 is only the beginning.
2. **Working Together:** The Central Elgin case study, showcased their foundational approach for the successful completion of several projects including PSAB 3150 and the transition from PSAB to Asset Management. The Engineering and Finance departments have learned to work together effectively by leveraging the expertise of the other department to provide a more comprehensive Asset Management plan that is based on degradation not depreciation.
3. **Where do I go from here? A Financial Analysis:** The presentation will offer a financial perspective on asset management. Financial



Presentation Purchase Form

PLEASE PRINT IN BLOCK LETTERS

First Name: _____ Last Name: _____

Title or Function: _____

Municipality/Organization: _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Tel: _____ Fax: _____ E-mail: _____

I WISH TO PURCHASE:

The Full Symposium Package (\$399.00 plus HST) **\$450.87**

The following individual sessions (\$69.00 plus HST each) **\$77.97**

- ☐ Long Term Gain for Short Term Pain:
- ☐ Working Together
- ☐ Where do I go from here? A Financial Analysis
- ☐ Water and Wastewater Asset Management
- ☐ Public Sector Digest Case Studies
- ☐ Bright Skies Ahead - Leading By Example

TOTAL FEES:

Full Sympososum Package: **\$450.87**

Individual Sessions:

_____ X \$77.97 = _____
OF SESSIONS

PAYMENT METHOD

☐ Please invoice me.

Cheque enclosed.
Please make cheque payable to:
Local Authority Services
200 University Avenue, Suite 801
Toronto, Ont., M5H 3C6

HST# 133946921

☐ MasterCard ☐ Visa

Please note there will be a 5% plus HST administration fee for all credit card transactions.

Card Number:

Name on Card:

Expiry Date:

Signature:

**Ministry of the
Attorney General**

Office of the
Assistant Deputy Attorney General
Criminal Law Division

McMurtry-Scott Building
720 Bay Street
6th Floor
Toronto ON M7A 2S9

Tel: 416-326-2615
Fax: 416-326-2063

**Ministère du
Procureur général**

Cabinet du
Sous-procureur général adjoint
Division du droit criminel

Édifice McMurtry-Scott
720, rue Bay
6^e étage
Toronto ON M7A 2S9

Tél.: 416-326-2615
Téléc.: 416-326-2063



Our Reference #: MC-2014-923

MAY 15 2014

Mr. Malcolm White
City Clerk
The Corporation of the City of Sault Ste. Marie
P.O. Box 580, 99 Foster Drive
Sault Ste. Marie, ON
P6A 5N1

RECEIVED CITY CLERK	
MAY 26 2014	
NO.:	52268
DIST:	Mayor

Dear Mr. White:

CAB
Agenda

Thank you for your letter regarding the resolution passed by the City of Sault Ste. Marie concerning criminal prosecutions for workplace fatalities. I have been asked to respond on behalf of the ministry.

As you are aware, the primary responsibility for workplace safety in Ontario rests with the Ministry of Labour. I am informed that there are a few hundred occupational health and safety inspectors in Ontario who carry out more than 60,000 field visits a year to ensure that workplace safety standards are being followed. These inspectors are specialized and well-trained and this includes conducting investigations that involve breaches of provincial safety standards when workplace injuries and fatalities occur. In addition, the Ministry of Labour has a team of specialized prosecutors who prosecute violations of provincial occupational health and safety offences. There is, therefore, an excellent infrastructure in place to deal with workplace fatalities and violations of provincial occupational health and safety standards. This infrastructure was well-established in Ontario in 2004 when the Bill C-45 amendments (the "Westray amendments" as described in the resolution) were passed into law.

When Bill C-45 came into force we were aware of the implications it had for the possibility of dual provincial and criminal cases and to ensure the integrity of both investigations and prosecutions efforts were made to develop protocols and training for police and Crowns as well as occupational health and safety inspectors and prosecutors. Officials from the various ministries involved worked collaboratively to develop these protocols.

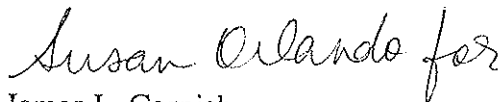
In the recent Ontario case involving Metron Construction we have both criminal and provincial prosecutions taking place. As you may be aware, this was a case where 6 constructions workers fell from a broken swing stage that was 13 floors above the ground at a construction site. Four workers died at the scene and one was seriously injured. Charges of criminal negligence causing death were laid as well as charges under the provincial *Occupational Health and Safety Act*. The company pleaded guilty to the criminal negligence charge and was fined \$750,000. At trial a \$200,000 fine was imposed, however, the Crown successfully appealed the sentence and the fine was raised to the significantly higher amount. The Owner pled guilty to charges under the *Occupational Health and Safety Act* and received a \$90,000 fine. The criminal charges against the manager are still before the courts.

Criminal investigations are taking place for workplace fatalities, and where warranted, criminal charges for violations of the "Westray amendments" are laid and prosecuted in Ontario.

I hope that this provides some information in response to your City's resolution.

Thank you again for writing.

Sincerely,

A handwritten signature in cursive script that reads "Susan Orlando for".

James L. Cornish
Assistant Deputy Attorney General
Criminal Law Division

May 30, 2014

OPEN LETTER TO P.U.C.

Dear Mr. Parrella,

During the past week the P.U.C. began its summer unidirectional flushing program in the east end of the city. As a result, many people experienced another brown water event. It is clear from the volume and tone of the complaints registered with the P.U.C., Ward Councillors, and the Mayor's office that the citizens of the east end have reached the end of their patience. It is quite understandable when families are without an acceptable quality of water for a period exceeding 24 hours.

For this reason, we as Ward Councillors are urging the cessation of unidirectional flushing in the east end for a minimum of two months. In our opinion, this action will demonstrate to the citizens of the east end of the city that the P.U.C. is aware and genuinely concerned as to the present untenable situation. We believe it will be viewed as a tangible gesture of good will.

We recognize the rationale for the flushing but given the present circumstance, its best to discontinue its practice in the short term.

We trust you will give this request serious consideration and look forward to a timely response.

Steve Butland

Paul Christian

Ward 1 Councillors



Office of the City Clerk

May 28, 2014

Malcolm White, City Clerk
City of Sault Ste. Marie
99 Foster Drive
P.O. Box 580
Sault Ste. Marie, ON P6A 5X6

**RECEIVED
CITY CLERK**

JUN 03 2014

NO.: 52278

DIST: Agenda

Dear Mr. White:

RE: KINGSTON CITY COUNCIL MEETING – NEW MOTION – MAY 20, 2014

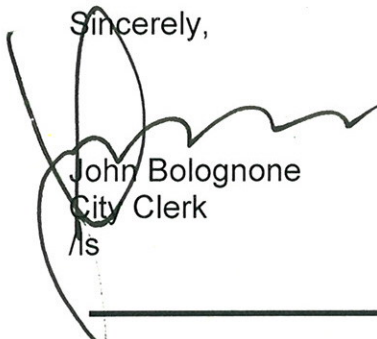
I would confirm that Kingston City Council at its regular meeting held on May 20, 2014, approved the following resolution as amended, being New Motion 4:

- 4) Moved by Deputy Mayor Neill
Seconded by Councillor Hutchison
Whereas the City of Toronto has enacted By-law #1177-2009 to prohibit all Corporate and Union donations in Toronto Municipal Elections; and
Whereas other Ontario Municipalities are not granted the same powers to so adopt such rules of election finance under the Municipal Elections Act, 2006;
Therefore Be It Resolved That the City of Kingston request that the Province of Ontario grant similar powers to all Ontario Municipalities so that future Councils have the power to enact similar restrictions, should they so choose; and
That copies of this motion be sent to AMO, all Ontario Municipalities over 40,000 residents; and after the current election, to the Ontario Premier, Leaders of all parties, Minister of Municipal Affairs, and the Municipal Affairs Critics of all Parties.

CARRIED WITH AGREED TO AMENDMENTS

Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,


John Bolognone
City Clerk

/s

The Corporation of the City of Kingston

216 Ontario Street, Kingston ON K7L 2Z3

Phone: (613) 546-4291 ext. 1247

Fax: (613) 546-5232

jbolognone@cityofkingston.ca

Minister of Transport



Ministre des Transports

MAY 22 2014

Ottawa, Canada K1A 0N5

Mr. Malcolm White
City Clerk
The Corporation of the City of Sault Ste. Marie
City Clerk's Department
PO Box 580, Civic Centre
99 Foster Drive
Sault Ste. Marie ON P6A 5N1

RECEIVED CITY CLERK	
MAY 27 2014	
NO.:	52273
DIST:	Mayor

CAO

Dear Mr. White:

Thank you for your correspondence regarding the Algoma Central Railway service. Please accept my apology for the delay in replying.

The decision to discontinue funding to the Algoma Central Railway passenger service was introduced in Budget 2013, where the focus for passenger rail funding was directed towards remote rail services providing access to areas of the country with little or no other transportation options.

On April 14, 2014, I announced the reinstatement of \$2.2 million in federal funding to the Algoma Central Railway passenger rail service until March 31, 2015. Funding that was originally set to cease as of March 31, 2014, will now be extended to March 31, 2015. I trust that this extension of funding will provide affected citizens and stakeholders more time to make arrangements for the development of a sustainable long-term solution for the rail service.

In response to Canada's commitment to extend funding for an additional year, Canadian National (CN) has communicated its intention to continue operating the Algoma Central Railway passenger rail service until March 31, 2015.

The Government of Canada has no role in operating the Algoma Central Railway. CN is a private company that makes its own decisions concerning its operations and what services and routes are offered to its customers. Any decision to terminate the Algoma Central passenger rail service between Sault Ste. Marie and Hearst will be a business decision made by CN as the owner of the Algoma Central Railway.

Thank you for expressing your concerns.

Sincerely,

The Honourable Lisa Raitt, P.C., M.P.
Minister of Transport

c.c. Mr. Bryan Hayes, M.P.



The Corporation of the City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, ON P6A 5X6

Attn: Mayor and Council

May 27, 2014

RECEIVED

JUN 06 2014

MAYOR'S OFFICE

Dear Mayor Amaroso and City Council:

I am writing to you on behalf of the Algoma University Board of Governors with a request to consider an appointment of a representative of the City of Sault Ste. Marie to the Algoma University Board.

Algoma University became an independent institution in 2009, created by a provincial charter, Bill 80. This independence had been a long standing desire of the University, and our community. As you are aware, the University has taken advantage of the flexibility the charter created as well as the opportunities that were laid out in its special mission. As a result, the school has grown its enrollment by almost 50%; increased cross cultural learning opportunities; enhanced the campus; and maintained a focus on enhancing academic programing to attract more students, from both domestic and international markets.

The University is becoming a more important and integral layer in the fabric of our community and understands the need to integrate its vision with that of the City and Region. We want to be certain that infrastructure and other plans coordinate with similar plans of the City with the idea of enhancing our community collaboratively.

One of the requirements of Bill 80 was the need to redevelop the University's bylaws which include the definition of board composition. In light of the community significance, the Board acknowledged the importance of enhancing a connection between city and university leadership. Accordingly, the approved bylaws include a city recommended board appointment for this type of connection and collaboration.

We strongly encourage the City of Sault Ste. Marie to adopt an annual motion to recommend a city councilor (or other senior official) to the board of Sault Ste. Marie's own Algoma University. I should note that other communities within Ontario and Canada who have universities within their communities have successfully adopted this practice.

I would be happy to make a formal presentation on this matter and I look forward to your reply.

Yours truly,

Tim Lavoie
Chair, Algoma University Board of Governors

TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Tasha Vapro TELEPHONE: 942 2919
ADDRESS: 496 Queen St. POSTAL CODE: P6A 1Z8

The above person hereby makes application for the closing of

Queen St.
(Name of street to be closed)

from East Street to Brook Street
(reference points - street numbers, cross streets, etc.)

on the 28 day of June, 2014 from 9:00 am/pm to 12:00 am/pm

for the purpose of "Emergency Music Festival"

APPROVALS SECTION:

1. Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East

Sgt. R. Magnan #288 MAY 21 2014

Signature of Official

2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street

Signature of Official

3. Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Sackville Road

Signature of Official

4. Transit/Parking
Telephone 759-5320
Fax 759-5834
111 Huron Street

Signature of Official

5. Central Ambulance Communication
Centre (C.A.C.C.)
Telephone 946-1227
Fax 945-6883
65 Old Garden River Road

Signature of Official

6. Downtown Association
Telephone 942-2919
Fax 942-6368
496 Queen Street East
(QUEEN STREET CLOSINGS ONLY)

Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____ (date) _____ (By-law No.)

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for the purpose of "Emergency Music Festival"

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1. Police Services, Traffic Dept.
 Telephone 949-6300 ext 348
 Fax 759-7820
 580 Second Line East

 Signature of Official

2. Fire Services/Emergency Medical Services (EMS)
 Telephone 949-3335/949-3387
 Fax 949-2341
 72 Panhard Street

 Signature of Official

3. Public Works & Transportation Dept.
 Telephone 541-7000
 Fax 541-7010
 128 Sackville Road

 Signature of Official

4. Transit/Parking
 Telephone 759-5320
 Fax 759-5834
 111 Huron Street

 Signature of Official

5. Central Ambulance Communication
 Centre (C.A.C.C.)
 Telephone 946-1227
 Fax 945-8883
 65 Old Garden River Road

 Signature of Official

6. Downtown Association
 Telephone 942-2919
 Fax 942-6368
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from East Street to Brook Street
 (reference points - street numbers, cross streets, etc.)

on the 28 day of June, 20 09:00 am/pm to 12:00 am/pm

for the purpose of "Emergency Music Festival"

APPROVALS SECTION:

1. Police Services, Traffic Dept.
 Telephone 949-6300 ext 348
 Fax 759-7820
 580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)
 Telephone 949-3335/949-3387
 Fax 949-2341
 72 Tancred Street

 Signature of Official

 Signature of Official

3. Public Works & Transportation Dept.
 Telephone 541-7000
 Fax 541-7010
 128 Sackville Road

4. Transit/Parking
 Telephone 759-5320
 Fax 759-5834
 111 Huron Street

 Signature of Official

 Signature of Official

5. Central Ambulance Communication
 Centre (C.A.C.C.)
 Telephone 946-1227
 Fax 945-6883
 65 Old Garden River Road

6. Downtown Association
 Telephone 942-2919
 Fax 942-6368
 496 Queen Street East
 (QUEEN STREET CLOSINGS ONLY)

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CITY CLERK SECTION:

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 (date) (By-law No.)

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CONTACT NAME: Tasha Varpio TELEPHONE: 942-2919
ADDRESS: 496 Queen St. POSTAL CODE: P6A 1Z8

The above person hereby makes application for the closing of

Queen St.

(Name of street to be closed)

from East Street to Brock Street
(reference points - street numbers, cross streets, etc.)

on the 28 day of June, 20 12 from 9:00 (am/pm) to 12:00 (am/pm)

for the purpose of "Emergency Music Festival"

APPROVALS SECTION:

- | | |
|---|---|
| 1. Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street |
|---|---|

Signature of Official

Signature of Official

- | | |
|--|--|
| 3. Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Sackville Road | 4. Transit/Parking
Telephone 759-5320
Fax 759-5834
111 Huron Street |
|--|--|

Signature of Official

Signature of Official

- | | |
|---|--|
| 5. Central Ambulance Communication
Centre (C.A.C.C.)
Telephone 946-1227
Fax 945-6883
65 Old Garden River Road | 6. Downtown Association
Telephone 942-2919
Fax 942-6368
496 Queen Street East
(QUEEN STREET CLOSINGS ONLY) |
|---|--|

Signature of Official

Signature of Official

CITY CLERK SECTION:

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 ADDRESS: 496 Queen St. POSTAL CODE: P6A1Z8

The above person hereby makes application for the closing of

Queen St.
 (Name of street to be closed)

from East Street to Brook Street
 (reference points - street numbers, cross streets, etc.)

on the 28 day of June 20 from 9:00 am to 12:00 pm

for the purpose of "Emergency Music Festival"

APPROVALS SECTION:

1. Police Services, Traffic Dept.
 Telephone 949-6300 ext 348
 Fax 759-7820
 580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)
 Telephone 949-3335/949-3387
 Fax 949-2341
 72 Tancred Street

 Signature of Official

 Signature of Official

3. Public Works & Transportation Dept.
 Telephone 541-7000
 Fax 541-7010
 128 Sackville Road

4. Transit/Parking
 Telephone 759-5320
 Fax 759-5834
 111 Huron Street

 Signature of Official

 Signature of Official

5. Central Ambulance Communication
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 Telephone 946-1227
 Fax 945-5883
 65 Old Garden River Road

6. Downtown Association
 Telephone 942-2919
 Fax 942-6368
 496 Queen Street East
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(Name of street to be closed)

from East Street to Brick Street
(reference points - street numbers, cross streets, etc.)

on the 28 day of June, 20 09 from 9:00 (am/pm) to 12:00 (am/pm)

for the purpose of "Emergency Music Festival"

APPROVALS SECTION:

1. Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street

Signature of Official

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3. Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Sackville Road

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Telephone 759-5320
Fax 759-5834
111 Huron Street

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Fax 945-6883
65 Old Garden River Road

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The above person hereby makes application for the closing of

Queen Street
(Name of street to be closed)

from Pim St. to Dennis Street
(reference points - street numbers, cross streets, etc.)

on the 17 day of July, 2014 from 5:30 am/pm to 11 am/pm

for the purpose of Downtown Street Party

APPROVALS SECTION:

1. * Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East

Sgt. B. Magnien #200 MAY 21 2014
Signature of Official

2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street

Signature of Official

3. * Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Sackville Road

Signature of Official

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Fax 759-5834
111 Huron Street

Signature of Official

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Fax 945-6883
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Telephone 949-3335/949-3387
Fax 949-2341
727 Trent Street

Signature of Official

3. Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Sackville Road

Signature of Official

4. Transit/Parking
Telephone 759-5320
Fax 759-5834
111 Huron Street

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 580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)
 Telephone 949-3335/949-3387
 Fax 949-2341
 72 Tancred Street

 Signature of Official

 Signature of Official

3. Public Works & Transportation Dept.
 Telephone 541-7000
 Fax 541-7010
 128 Sackville Road

4. Transit/Parking
 Telephone 759-5320
 Fax 759-5834
 111 Huron Street

 Signature of Official

 Signature of Official

5. Central Ambulance Communication
 Centre (C.A.C.C.)
 Telephone 946-1227
 Fax 945-6883
 65 Old Garden River Road

6. Downtown Association
 Telephone 942-2919
 Fax 942-6368
 496 Queen Street East
 (QUEEN STREET CLOSINGS ONLY)

 Signature of Official

 Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____ (date) _____ (By-law No.)

TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: Tasha Varpio TELEPHONE: 942-2919ADDRESS: 496 Queen St. POSTAL CODE: P6A 1Z8

The above person hereby makes application for the closing of

Queen Street
(Name of street to be closed)from Pim St. to Dennis Street
(reference points - street numbers, cross streets, etc.)on the 17 day of July, 2014 from 5:30 am/pm to 11 am/pmfor the purpose of Downtown Street Party

APPROVALS SECTION:

1. Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street_____
Signature of Official_____
Signature of Official3. Public Works & Transportation Dept.
Telephone 541-7000
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(QUEEN STREET CLOSINGS ONLY)_____
Signature of Official_____
Signature of Official

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580 Second Line East | 2. Fire Services/Emergency Medical Services (EMS)
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Fax 949-2341
72 Tancred Street |
|---|---|

 Signature of Official

 Signature of Official

- | | |
|--|--|
| 3. Public Works & Transportation Dept.
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111 Huron Street |
|--|--|

 Signature of Official

 Signature of Official

- | | |
|---|--|
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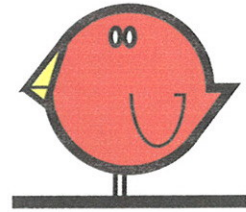
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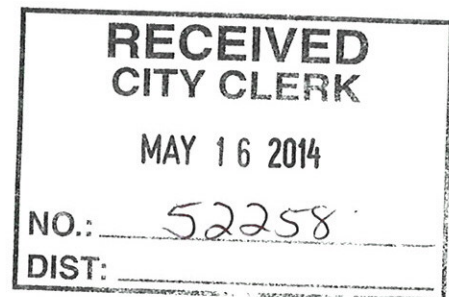
CITY CLERK SECTION:

City Council approval was received on _____ (date) _____ (By-law No.)



May 16th, 2014

Malcolm White, City Clerk
99 Foster Drive
Sault Ste Marie, On
P6A 5N1



Dear Mr. White,

This letter is to inform you that Loplops Gallery~Lounge will be requesting 2 tents along Queen Street East (Square 1) on Saturday June 28th from 1:00pm to 12:00pm for The Emergency Festival. The staff of Loplops will be working at each tent. Security will also be at each tent.

Each tent will be 20 feet x 20 feet with a licensed area of 30 feet x 30 feet which puts the capacity of each tent at 80 people.

Police, Fire, Building and Health have all been notified as well as the City of Sault Ste Marie and none have any objections to this event or licensing.

If you require any further information please do not hesitate to contact me at 945.0754.or at 705.297.2814 (text available and preferred) or email at loplops01@gmail.com

Thank you for your consideration,

Sincerely,

Stephen Alexander
Owner – Loplop Gallery Lounge

Outstanding Council Resolutions

Meeting Date	Department	Agenda Item	Assigned To	Due Date	Comments	Description
9-May-11	Police; PWT	Safety measures – Great Northern Road	Police; PWT	Dec-15	Litigation pending	Report on increasing safety measures, possibly lowering speed limit on Great Northern Road from Fifth Line into City
9-May-11	PWT	Parking requirements – Kohler & Simpson Streets, Leo, McGregor & Riverview Avenue	Larry Girardi	2015	After construction is complete	Review of parking requirements – public consultation and report back
14-May-12	Engineering	Heritage Drive	Jerry Dolcetti	Dec-14		Report on petition requesting renaming an existing street to Heritage Drive
16-Jul-12	CSD (PRAC), Legal, Police	Motorized devices on Hub Trail	Nick Apostle; Nuala Kenny; Police	Dec-14		Report on what mobility devices and other motorized vehicles should be allowed access to the Hub Trail
10-Sep-12	Planning	Cell tower protocol	Don McConnell	Sep-14		Report recommending protocol with respect to cell towers – location rationale, required permits, aesthetics, financial consideration, consultation
19-Nov-12	EDC	Film and television production	Andrew Ross	Oct-14		Report – film and television production in Sault Ste. Marie
4-Feb-13	EDC	International marketplace		Oct-14		Preliminary study on possible development of an international marketplace on or near the waterfront, in proximity to the downtown core
4-Mar-13	PWT	Traffic light at Kohler and Queen Streets	Larry Girardi	2015	After construction is complete	Report – traffic light at Kohler and Queen Streets
24-Jun-13	Planning; CSD	John Rowswell Hub Trail	Don McConnell; Nick Apostle	Jul-14		Inventory of trails and pathways; identifying trails that could be spokes to John Rowswell Hub Trail; feasibility of upgrades

Outstanding Council Resolutions

12-Aug-13	CSD	Essar Centre	Nick Apostle	Aug-14	Report – opportunities to increase revenues, decrease costs
9-Sep-13	PWT	Multi-residential recycling	Larry Girardi	Jan-15	Review of by-law 2004-68 re: increasing cut-off of 5 units or more for multi-residential recycling
23-Sep-13	CSD	Monetary and in-kind contributions for parks	Nick Apostle	Jul-14	Recommendations as to how a policy for monetary and in-kind contributions for parks could be developed
18-Nov-13	Legal	Graffiti	Nuala Kenny	Sep-14	Graffiti Committee Report on possible solutions to graffiti problems
18-Feb-14	EDC	Economic Development Corporation Staffing Models	Tom Dodds	Jan-15	Report required from EDC
24-Mar-14	PWT	Glen Avenue/Simon Avenue Intersection	Larry Girardi, Susan Hamilton Beach	Sep-14	Report to Council regarding feasibility of installing stop sign at Simon & Glen Avenues
<i>Revised 27/05/2014</i>					

Joseph M. Fratesi, B.A., J.D. (LL.B.)
Chief Administrative Officer



99 Foster Drive
P.O. Box 580, Civic Centre
Sault Ste. Marie, Ontario
Canada. P6A 5N1
(705) 759-5347
(705) 759-5952 (Fax)
E-Mail:
j.fratesi@cityssm.on.ca
b.berlingieri@cityssm.on.ca

2014 06 09

Mayor Debbie Amaroso and
Members of City Council

RE: STAFF TRAVEL REQUESTS

Dear Council:

The following staff travel requests are presented to you for approval:

1. **Stephen Turco – Engineering & Planning – Planning Division**
Transforming and Revitalizing Downtown
June 17 – June 18, 2014
Toronto, Ontario
Estimated total cost to the City - \$ 1,948.00
Estimated net cost to the City - \$ 1,948.00

2. **William Freiburger**
Municipal Finance Officers Annual Conference
September 24 – 26, 2014
Niagara Falls, Ontario
Estimated total cost to the City - \$ 2,034.04
Estimated net cost to the City - \$ 2,034.04

Yours truly,

JMF: bb

Joseph M. Fratesi
Chief Administrative Officer



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: William Freiburger, Commissioner of Finance and Treasurer

DEPARTMENT: Finance Department

RE: Queenstown Board of Management (O/A The Downtown Association) 2013 Audit Report prepared by KPMG LLP Chartered Accountants and 2014 Budget Estimates

PURPOSE

In accordance with Sections 204 – 215 of The Municipal Act, attached is a copy of the Queenstown Board of Management (O/A The Downtown Association) Audited Financial Statement for the year 2013 as prepared by KPMG LLP Chartered Accountants, together with a copy of the Downtown Association Budget Estimates for the year 2014 for your approval.

BACKGROUND

Not applicable.

ANALYSIS

The Downtown Association 2013 Annual Report is also attached for your information.

IMPACT

The 2014 estimates of the Downtown Association are not a part of the City budget estimates and the levy is charged directly against the properties within the Downtown (Queenstown) area.

STRATEGIC PLAN

Not applicable.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Commissioner of Finance and Treasurer dated 2014 06 09 concerning Queenstown Board of Management (O/A The Downtown Association) Audited Financial Statements for the year 2013, as prepared by KPMG LLP Chartered Accountants be received and the recommendation that the Downtown Association Budget Estimates for the year 2014 be approved.

Respectfully submitted,

Recommended for approval,



W. Freiburger, CPA, CMA
Commissioner of Finance & Treasurer

Joseph M. Fratesi
Chief Administrative Officer

WF/kl

attachments



Downtown Association 2013 Annual Report

The Downtown Association is committed to improving and promoting downtown Sault Ste. Marie through investment, advocacy and events to ensure the area is a great place to work, live, shop, dine and visit. In keeping with this vision, two top priorities for 2013 were to grow our events and explore partnerships within our BIA. The Downtown Association achieved much success with our partnership with the Soo Greyhounds and our focus on both the Downtown Street Party and Moonlight Magic.



Downtown Partnerships

The Essar Centre is the biggest property downtown and the Soo Greyhounds draw the biggest crowd downtown, so a partnership with this group was a natural fit. Advertising, awareness and community spirit were three goals we had for our partnership. For the 2013-14 season the Downtown Association created the "Lucky Seat Giveaway". At every home game, a lucky fan won a \$100 gift certificate to a downtown business. The giveaway was a success because more than 4000 people each game heard about the Downtown Association, a downtown business had the opportunity to advertise at the game and then the winner would come back downtown to redeem their prize.

Downtown  **Soo Greyhounds!**
listen for your seat number at every home game!

\$100 **Lucky seat draw!**
*100 gift certificate at a participating downtown merchant

 **Downtown**
Association

shop **dine** **stroll** **it's all right here!**



Through our partnership with the Soo Greyhounds, the team participate in Moonlight Magic. Many fans came out to see the players and the coach as they flipped the switch at our Tree Lighting Ceremony. They even led the crowd in Christmas carols!

When the Soo Greyhounds clinched their division and began their playoff run, we had another opportunity to partner with the organization. Together the Downtown Association and the Soo Greyhounds offered the second annual Greyhound window decorating contest. Queen Street businesses were invited to decorate their storefronts with all things Hounds and have the chance to win prizes. Not only did Queen Street look unified, there was also a feeling of community pride downtown.

Downtown Events

Downtown events play a big part in encouraging the community to come to Queen Street. Our goal for 2013 was to grow our two main events. Building on the success of the 2012 summer event, the **Downtown Street Party** offered more



programming on the street. In addition to our successful Pop Up Patios and bands on every block, the 2013 event included a square dance, a karaoke competition and photo booth

area. Also new was the kids court featuring, life-sized jenga, live art displays, hula hoop contests and much more. Even though rain threatened all day it did not deter the community from coming out to the event. Thousands of people enjoyed the event until a thunder storm cut the night short. Despite the rain it was a success. What a thrill to see Queen Street bustling!





Later in the summer the Downtown Association was involved with two more events, **Buskerfest** and a **Block Party**. In response to several suggestions from Queen Street businesses, the Downtown Association convinced the organizers



of Buskerfest to close the entire street for their event and bring a busker act to each block. Downtown Association also brought out their Pop Up Patios to each block. While the event saw a boost in their Friday night attendance and introduced many new faces to the event, having the entire street was overly ambitious. In the end, the event thrived in three blocks and

simply couldn't fill the entire street.

In late August the Downtown Association participated in an afternoon Block Party in Sqaure One. Led by Carrie Suriano of Case's Music, the block was closed to traffic and hosted a lively party. Music, food, kids activities, sidewalk sales and a pop up patio provided lots of activity and fun for participants. The lively atmosphere left the crowd wanting more. Hopefully this set the stage for many more, smaller events in 2014.



In November the holiday shopping season kicked off with the much-loved **Moonlight Magic** event. This event got a major boost by partnering with Searchmont and offering the first annual Rail Jam Snowboarding competition. It was a thrill to see a 15 foot snow boarding hill erected right on Queen Street.



The competition was a huge success and it proved to inject a whole new exciting element to the event. Having Queen Street closed to traffic from Pim Street to Dennis Street was also a first

and provided opportunities for additional programming. Warming stations (fire barrels) were located on the street in each block while carolers, a food trunk and not to forget our 1700 luminaries lining the street.

The Tree Lighting Ceremony at the court house also welcomed some fun changes as the Soo Greyhounds were on hand to flip the switch and light the tree. The crowd experienced a special treat when in addition to the Christmas tree, all the court house trees were lit in a dramatic light show.

By growing the two main events and participating in two smaller events the Downtown Association got downtown and the people of Sault Ste. Marie in the holiday spirit.



Financial Statements

**BOARD OF MANAGEMENT OF QUEENSTOWN,
THE SAULT STE. MARIE CENTRAL BUSINESS
DISTRICT IMPROVEMENT AREA**

Year ended December 31, 2013



KPMG LLP
Chartered Accountants
111 Elgin Street, PO Box 578
Sault Ste. Marie ON P6A 5M6

Telephone (705) 949-5811
Fax (705) 949-0911
Internet www.kpmg.ca

INDEPENDENT AUDITORS' REPORT

To the Members of the Board of Management
of Queenstown, The Sault Ste. Marie Central Business
District Improvement Area and Members of Council, Inhabitants
and Ratepayers of The Corporation of the City of Sault Ste. Marie

We have audited the accompanying financial statements of the Board of Management of Queenstown, The Sault Ste. Marie Central Business District Improvement Area, which comprise the statement of financial position as at December 31, 2013, and the statements of financial operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Board of Management of Queenstown, The Sault Ste. Marie Central Business District Improvement Area as at December 31, 2013, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

A handwritten signature in black ink that reads 'KPMG LLP' with a long horizontal line underneath.

Chartered Professional Accountants, Licensed Public Accountants

April 8, 2014
Sault Ste. Marie, Canada

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Statement of Financial Position

December 31, 2013, with comparative information for 2012

	2013	2012
Financial assets:		
Cash	\$ 80,335	\$ 72,411
Term deposit	26,431	26,215
Accounts receivable	5,188	5,692
Total financial assets	111,954	104,318
Financial liabilities:		
Accounts payable and accrued liabilities	8,743	7,183
Payable to City of Sault Ste Marie	—	1,207
Total financial liabilities	8,743	8,390
Net financial assets	103,211	95,928
Non-financial assets:		
Tangible capital assets (note 2)	1,705	3,155
Commitment (note 3)		
Accumulated surplus	\$ 104,916	\$ 99,083

The accompanying notes are an integral part of the financial statements.

On behalf of the Board:

_____ Director

_____ Director

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Statement of Financial Operations and Accumulated Surplus

Year ended December 31, 2013, with comparative information for 2012

	Budget	2013	2012
Revenues:			
Assessments	\$ 185,000	\$ 185,000	\$ 185,000
Membership fees	6,000	840	—
Interest	500	215	300
Total revenues	191,500	186,055	185,300
Expenses:			
Wages and benefits	80,600	82,031	62,687
Promotion and marketing	28,200	30,921	23,035
Assessments written-off and rebates	26,000	19,321	27,616
Rent	19,500	19,050	19,050
Meetings and seminars	6,100	8,365	8,243
Professional fees	4,700	5,111	4,533
Office	4,175	4,343	7,074
Telephone and internet	3,500	3,422	3,013
Insurance	3,300	3,221	3,221
On street costs	14,300	2,845	4,554
Amortization of tangible capital assets	—	1,450	1,532
Miscellaneous	100	142	94
Total expenses	190,475	180,222	164,652
Annual surplus	1,025	5,833	20,648
Accumulated surplus, beginning of year	99,083	99,083	78,435
Accumulated surplus, end of year	\$ 100,108	\$ 104,916	\$ 99,083

The accompanying notes are an integral part of the financial statements.

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Statement of Changes in Net Financial Assets

Year ended December 31, 2013, with comparative information for 2012

	Budget	2013	2012
Annual surplus	\$ 1,025	\$ 5,833	\$ 20,648
Amortization of tangible capital assets	—	1,450	1,532
Change in net financial assets	1,025	7,283	22,180
Net financial assets, beginning of year	95,928	95,928	73,748
Net financial assets, end of year	\$ 96,953	\$ 103,211	\$ 95,928

The accompanying notes are an integral part of the financial statements.

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Statement of Cash Flows

Year ended December 31, 2013, with comparative information for 2012

	2013	2012
Cash provided by (used in):		
Operations:		
Annual surplus	\$ 5,833	\$ 20,648
Item not involving cash:		
Amortization of capital assets	1,450	1,532
	7,283	22,180
Change in non-cash assets and liabilities:		
Increase in term deposit	(216)	(300)
(Increase) decrease in accounts receivable	504	(1,974)
Increase in accounts payable and accrued liabilities	1,560	2,918
Increase (decrease) in payable to City of Sault Ste Marie	(1,207)	1,207
Increase in cash	7,924	24,031
Cash, beginning of year	72,411	48,380
Cash, end of year	\$ 80,335	\$ 72,411

The accompanying notes are an integral part of the financial statements.

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Notes to Financial Statements

Year ended December 31, 2013

The Board of Management of Queenstown, The Sault Ste. Marie Central Business District Improvement Area (the "Board") was established on September 28, 1976 to foster and enhance commercial interests in the downtown business improvement area of Sault Ste. Marie, Ontario.

1. Significant accounting policies:

The financial statements of the Board are the representation of management prepared in accordance with Canadian generally accepted accounting principles for government organizations, as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(b) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value of the tangible capital assets is amortized on the following annual rates and methods:

Asset	Method used	Rate
Furniture and equipment	Declining-balance	20%
Computer equipment	Declining-balance	30%
Leasehold improvements	Straight-line	10 years

(c) Reserves:

Certain amounts, as approved by the Board, are set aside in reserves for future operating and capital purposes. Transfers to and/or from the reserves are recorded as an adjustment to the respective reserve when approved.

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Notes to Financial Statements

Year ended December 31, 2013

1. Significant accounting policies (continued):

(d) Revenue recognition:

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Assessments are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(e) Use of estimates:

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the dates of the financial statements and the reported amounts of revenues and expenses during the reporting periods. Actual results could differ from those estimates.

2. Tangible capital assets:

Cost	Balance at December 31, 2012	Additions	Disposals	Balance at December 31, 2013
Furniture and equipment	\$ 2,426	\$ —	\$ —	\$ 2,426
Computer equipment	7,606	—	—	7,606
Leasehold improvements	12,581	—	—	12,581
Total	\$ 22,613	\$ —	\$ —	\$ 22,613

BOARD OF MANAGEMENT OF QUEENSTOWN, THE SAULT STE. MARIE CENTRAL BUSINESS DISTRICT IMPROVEMENT AREA

Notes to Financial Statements

Year ended December 31, 2013

2. Tangible capital assets (continued):

Accumulated amortization	Balance at December 31, 2012	Disposals	Amortization expense	Balance at December 31, 2013
Furniture and equipment	\$ 2,426	\$ –	\$ –	\$ 2,426
Computer equipment	6,967	–	192	7,159
Leasehold improvements	10,065	–	1,258	11,323
Total	\$ 19,458	\$ –	\$ 1,450	\$ 20,908
Net book value	\$ 3,155			\$ 1,705

3. Commitment:

The Board has committed to contribute \$35,000 from reserves towards the Downtown Community Improvement Plan by the City of Sault Ste Marie, which is being proposed through funding applications with FedNor and the Northern Ontario Heritage Fund Corporation. Payment of the committed amount will be dependent on the successful funding approval of the project by FedNor and the Northern Ontario Heritage Fund Corporation.

2014 Budget

Downtown Association

REVENUE	<u>Budget 2014</u>
Assessments	185,000.00
Adjustments	(26,000.00)
Associate Membership	400.00
Grants	-
Transfer from Reserve Fund	5,000.00
Interest Income	500.00
Total Income	164,900.00

EXPENDITURES
Salaries & Benefits

Payroll	85,000.00
Subtotal	85,000.00

Office Expenses:

Rent	19,500.00
Office cleaning/maintenance	600.00
Supplies	1,000.00
Equipment Repairs & Maintenance	400.00
Internet/Telephone	2,000.00
Insurance	3,300.00
Postage & Courier	75.00
Membership/Publications	600.00
Office furniture & Equipment	500.00
Subtotal	27,975.00

Marketing & Communication

Advertising	14,000.00
Downtown Newsletters	2,500.00
Downtown Times	3,300.00
SSM Tourism/Convention	1,000.00
Subtotal	20,800.00

Events and Activities

Shadows of the Mind	1,000.00
Passport to Unity	1,000.00
Downtown Street Party	6,000.00
Walk of Fame	800.00
Moonlight Magic	2,500.00
New Initiatives	2,225.00
Subtotal	13,525.00

Meetings & Seminars:

Board Meetings	1,500.00
AGM	800.00
Conferences/Meetings staff/training	3,500.00
Subtotal	5,800.00

Professional Fees:

Accounting	3,000.00
Bookkeeping	1,700.00
Subtotal	4,700.00

On Street Costs:

Street Unity/Beautification	5,000.00
Sound System	500.00
Snow removal	900.00
Subtotal	6,400.00

Other Expenses:

Workers Compensation	600.00
Bank Service Charges	100.00
Subtotal	700.00

Total Expenses **164,900.00**
Net Income

Balanced



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Nicholas J. Apostle, Commissioner Community Services

DEPARTMENT: Community Services Department

RE: Sault Amateur Soccer Association Agreement - Use of the Northern Community Centre

PURPOSE

The purpose of this report is to provide Council with information on the agreement between the City and the Sault Amateur Soccer Association (SASA) regarding the use of the Northern Community Centre (NCC).

BACKGROUND

In the very early stages in the development of the plan to build the indoor turf facility SASA agreed in writing to a commitment on the number of hours they would use and to a twenty (20) year financial contribution.

Since the opening of the facility, SASA's use has been addressed thorough the standard User Permitting process. A formal agreement was necessary to encompass matters that cannot be addressed in the permitting process.

ANALYSIS

An agreement, signed by SASA, appears elsewhere on your agenda. Some of the highlights are:

- The yearly contributions from SASA are projected to be approximately \$40,000 or more. The contribution arrangement is for 20 years. These funds will go towards offsetting the annual operating costs of the facility.
- The general rules of use of the facility are detailed in the agreement.
- The standard legal issues are also covered in the agreement such insurance, liability, and indemnity.

IMPACT

This section does not apply to this report.

STRATEGIC PLAN

This matter is not specifically addressed in the Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

That the report of the Commissioner of Community Services regarding the agreement between the City and the Sault Amateur Soccer Association be received as information.

The Agreement and By-law 2014-130 appear elsewhere on the Agenda and are recommended for approval.

Respectfully submitted,



Nicholas J. Apostle
Commissioner Community Services

jbl/council/sasa agreement use of the ncc

cc: M. Borowicz-Sibenik, Assistant City Solicitor
B. Freiburger, Commissioner of Finance & City Treasurer



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Joseph J. Cain, Manager Recreation and Culture

DEPARTMENT: Community Services Department

RE: Request For Financial Assistance For National / International Sports Competitions

PURPOSE

This report is to seek City Council's approval of an application under the Parks and Recreation Advisory Committee's Financial Assistance Program for National / International Sports Competitions.

BACKGROUND

The Parks and Recreation Advisory Committee's Financial Assistance Program for National/ International Sports Competitions is a program endorsed by City Council to support local athletes, including teams and individuals who excel at their given sport on the national or international level. The program has a set of criteria by which applications are accessed and specific levels of financial assistance are governed. City Council gives final approval of all applications.

ANALYSIS

The attached application was received from John Reid for a financial assistance grant for a team of three athletes including Mr. Reid, Samantha and Lily MacKenzie to attend the World Karate and Kickboxing Council's Canadian Championships in Ottawa, Ontario from May 16-18, 2014. The Parks and Recreation Advisory Committee reviewed the application at their meeting on June 3, 2014 and found that it meets the criteria of the Financial Assistance Policy. The policy states that teams of 2 – 6 participants are eligible for \$400 in financial assistance. The following resolution was passed:

Moved by: S. Milne

Seconded by: M. Headrick

“Resolved that the Parks and Recreation Advisory Committee endorse the application by John Reid for three athletes; John Reid, Samantha MacKenzie and Lily MacKenzie, for financial assistance in the amount of \$400 for their participation in the World Karate and Kickboxing Council’s Canadian Championships in Ottawa, Ontario from May 16-18, 2014 and that a report be sent to City Council for their approval.” **CARRIED**

City staff have confirmed that all participants were eligible to compete in the competition.

IMPACT

Core funding for various financial assistance programs is provided in the City’s budget.

STRATEGIC PLAN

This is not included in the City’s Corporate Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

That the report of the Manager of Recreation and Culture concerning a financial assistance grant for John Reid, Samantha MacKenzie and Lily MacKenzie be received and that the recommendation of the Parks and Recreation Advisory Committee that City Council approve a \$400 financial assistance grant for their participation in the World Karate and Kickboxing Council’s Canadian Championships in Ottawa, Ontario from May 16-18, 2014, be approved.

Respectfully submitted,



Joseph J. Cain
Manager Recreation & Culture

jb/council/rfa reid june 9

attachment



COMMUNITY SERVICES DEPT.

MAY 14 2014

REQUEST FOR FINANCIAL ASSISTANCE FOR
NATIONAL/INTERNATIONAL SPORTS COMPETITIONS
APPLICATION FORM

RECEIVED

PLEASE PRINT

Name and Address of Applicant:

Correspondence will be directed to this name and address.

Name: John Reid

Address: [REDACTED]

Sault Ste. Marie, ON

Postal Code: [REDACTED]

Phone: [REDACTED] (H)

(W)

Fax: [REDACTED]

Email: [REDACTED]

Name and Address of Athlete(s): (if different from applicant)

Attach team list to application form if applicable. (athletes only)

Name: Lily & Samantha Mackenzie

/ John Reid

Address: [REDACTED]

Sault Ste. Marie, Ontario

Postal Code: [REDACTED]

Name of Team or Club (if applicable):

Name of National or International Sporting Competition:

WKC Canada National Championships

Date(s) of Competition:

May 16-18, 2014

Location of Competition:

Ottawa, Ontario

Name of Sports Governing Body:

World Karate & Kickboxing Commission

Please append correspondence (email or letter) that confirms individual or team eligibility as a Northern Ontario, Ontario or Canadian representative from the applicable sport governing body.
APPLICATIONS WILL NOT BE PROCESSED OR APPROVED WITHOUT PROOF OF ELIGIBILITY.

Total Amount of Assistance Requested:

\$ 400.00

(See Policy for application limits)

Please specify, as accurately as possible, how the financial assistance will be used if approved.

Registration Fee - \$60 per event - Each

athlete will be competing in 3 or 4 events

Have you previously requested financial assistance from the City?

No _____ Yes ☒ Amount \$ \$ 200 \$ 400

If yes, please indicate the year(s):

2002 - 2010 (\$200) 2013 (\$400)

If this application for funding is approved, the payment cheque should be payable to:

John Reid

- For recipients under the age of 18, payment will generally be provided to a parent or guardian, as circumstances dictate.
- Funding for sports teams will be payable to the coordinating group, sport association or financial representative.

I CERTIFY that to the best of my knowledge, the information provided in the Request for Financial Assistance for National/International Sports Competitions Application Form is accurate and complete and is endorsed by the individual or the not-for-profit sports team I represent.

DATE: 2014 05 13
Year Month Day

John Reid Athlete [Signature] [Redacted]
Name Title Signature Phone Number
(Applicant) (If applicable)

Melanie Robson Secretary [Signature] [Redacted]
Name Title Signature Phone Number
(Club Official)

- Two signatures are required.
- Applications submitted with only one signature will not be accepted.
- Applications received after the date of the competition will not be accepted.

PLEASE RETURN THIS FORM IN PERSON OR BY MAIL TO:

Recreation and Culture Division
Community Services Department
Civic Centre,
99 Foster Drive,
Sault Ste. Marie, ON
P6A 5X6

For additional information:

Please call 759-5310 between the hours of 8:30 a.m. to 4:30 p.m., Monday to Friday.

The information requested above is being collected pursuant to the Municipal Act and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. The information collected will be strictly used to determine eligibility for a financial assistance grant to attend a national or international sporting competition as defined in the Financial Assistance Policy. For more information or if you have any questions regarding its collection and use please contact the Recreation and Culture Division of the Community Services Department at 759-5310.

WKC CANADA

NATIONAL CHAMPIONSHIPS

INVITATION



Congratulations on qualifying for the 2014 WKC Canadian Championships. You are one of the select competitors from across Canada who is now eligible to compete at the National Championships. The WKC holds regional qualifiers in New Brunswick, Quebec, Ontario, Northern Ontario, Manitoba, Alberta and British Columbia. The winners from each of these events compete at the Canadian Championships May 16th, 17th and 18th. This year the Canadian Championships are being held in Ottawa, Ontario.

The Canadian Championships are a three day event. All forms, weapons and point sparring competitors are guaranteed two rounds of competition. All continuous competitors have two rounds of competition on Friday. The event is held over three days to give all competitors a fair chance at winning. We have two goals in running the event, one is to crown a true Canadian Champion and the other is to select a Canadian Team to compete at the World Championships. All of our top four winners in each division are eligible to attend the 2014 WKC World Championships.

2014 WKC World Championships **October 4th – 9th**

We are very proud to be hosting the 2014 World Championships. This is an excellent opportunity to challenge the best competitors from around the world in our own back yard! The world championships will be held at the City West Hotel in Dublin, Ireland.

WKC Canadian Championships **May 16th, 17th 18th.**

Where – Delta Ottawa City Centre, Ottawa, Ontario. 101 Lyon St, Ottawa, K1R 5T9. Phone 1-888-890-3222 and mention WKC Canadian Championships to reserve your room at a discounted rate.

Registration and weigh-ins – Thursday, May 15th - 7:00pm-9:00pm Friday 10:00am – 8:00pm
Saturday 9:00 – 11:00am

Cost \$60 per event for 1st three, \$30 for each additional

Spectators – Free

Judges and officials meeting – Friday -12:00-1:00

Start Times: Friday - 1:00pm round 1 forms and weapons/ 5:00pm continuous 2 rounds

Saturday - 9:00am round 2 of forms and weapons/ 1:00pm rounds 1 of point sparring

Sunday - 9:00am round 2 of point sparring.

For more information please go to our website www.wkccanada.com or call 613 234 5000.

2014 05 20

Community Services Department
Recreation and Culture Division

To Whom It May Concern:

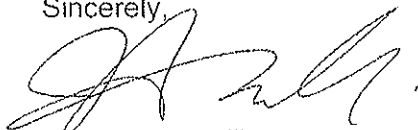
Please be advised that the following people have qualified to attend the WKC Canadian Championships in Ottawa from May 16-18, 2014:

Lily MacKenzie- top 3 finishes in 3 divisions
Samantha MacKenzie-top 3 finishes in 3 divisions
John Reid- top 4 finishes in 4 divisions

The World Karate & Kickboxing Commission issued a standard letter for those who placed first, second or third at the Regionals Karate Tournament which was held on April 26th, 2014 by me. This letter was only given to the Top 3 competitors in each division.

If you need any further information, please do not hesitate to contact me at 705-253-3899.

Sincerely,



John Gencarelli

Gencarelli's Martial Arts
224B Queen Street East
Sault Ste. Marie, Ontario



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Don Elliott, P. Eng., Director of Engineering Services

DEPARTMENT: Engineering and Planning Department

RE: Queen Street Four to Three Lane Conversion - EA

PURPOSE

The purpose of this report is to advise Council of the status of the Queen Street four to three lane conversion Environmental Assessment (EA) and obtain approval for a By-law to close the cycling lanes in the winter months.

BACKGROUND

An EA was conducted over the last two years to determine how to convert Queen Street East to a primary cycling route as approved in the Cycling Master Plan in 2007. The preferred alternative identified in the EA was the conversion of the street from four lanes to three: one lane in each direction, a centre left turn lane, and curb side cycling lanes. The matter was addressed at the Council meeting of 2014 03 24, and the Notice of Completion was published shortly thereafter.

ANALYSIS

The requisite 30 day review period after the Notice of Completion expired on April 26th. There were no requests to the Minister of the Environment for a Part II Order. The office of the Minister of the Environment has advised that it received one letter of objection but it was after the deadline, and it did not ask for a Part II Order. This means the City can proceed with the planned conversion; however, we await the Minister's response to the objector to confirm this.

The contract for completion of final paving has been awarded, and the contractor's schedule is such that it will be complete in late August or early September. Engineering, Planning and Public Works Staff are working with the consultant to ensure lane transition painting and vehicle/bike lane signage are in place. Also, there will be public notices prepared to inform the public on the proper use of cycling lanes, cyclist actions at stopped transit and service vehicles, and right hand turns across cycling lanes, etc.

The City cannot maintain the cycling lanes in the winter months; rather the area adjacent to the curb will be occupied by snow banks for most of the winter, which is normal in our City. It is necessary to enact a By-law to officially close the cycling lanes in the winter. A By-law will be brought to Council at a future meeting for this purpose.

IMPACT

There is no additional impact to capital budgets for this lane conversion. All costs were included in the project budget.

STRATEGIC PLAN

The conversion of Queen Street from four to three lanes is linked to the Recreational/Cultural Infrastructure objective under the Enhancing Quality of Life Strategic Direction.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Engineering Services dated 2014 06 09 concerning the conversion of Queen Street East from four lanes to three, with curb side cycling lanes be received, and the recommendation that staff prepare a By-law for the closure of the cycling lanes in the winter months, be approved.

Respectfully submitted,

Recommended for approval,



Don Elliott, P. Eng.
Director of Engineering Services



Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Dept.

/bb



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Don Elliott, P. Eng., Director of Engineering Services

DEPARTMENT: Engineering and Planning Department

RE: Five Year Capital Road Reconstruction Plan (2015-2019)

PURPOSE

The purpose of this report is to obtain Council approval of the 2015 Capital Road Reconstruction Plan and approval in principle of the 2016-2019 plans.

BACKGROUND

Road improvements for the City of Sault Ste. Marie are carried out under a number of programs including capital road construction, infrastructure improvement programs, and miscellaneous construction. The capital road construction plan emphasizes the reconstruction of arterial and collector streets, which are critical to the city's movement of traffic while at the same time attempting to address some of the many needs of local/residential streets.

Unfortunately the cancellation of the Connecting Link Program by the Province has had a detrimental effect on capital works related to the movement of provincial traffic on our major arteries. The City should continue to exert pressure on the Province to fulfill its responsibility for heavy vehicles which pass through our City even though it is not their destination.

ANALYSIS

Roads are added to the capital program based primarily on scores tabulated in our Road Management System. All roads are evaluated and scored based on many factors, including but not limited to road surface condition, road structure, drainage, condition of water mains, sanitary and storm sewers, level of maintenance and traffic volume. An attempt is made to keep the mix between arterial/collector and local streets. It should be understood, however, that arterial/collectors are emphasized as they have the greatest need and their reconstruction benefits the most people. Major new road projects such as the extension of Sackville road to Third Line are included in the plan. They may be

recommended as candidates for potential funding programs from senior levels of government.

Bridges and Aqueducts

Considerable capital funds have necessarily been diverted to bridges and aqueducts over the past several years. The East Davignon Creek aqueduct on Farwell Terrace required major rehabilitation, and the Fort Creek aqueduct rebuild is underway. Several bridges have had to be replaced. While some of the funding was provided by grants from senior levels of government in the past, a significant allowance should be carried in the 2015-2019 capital programs for aqueducts. Asset management and capital forecasts suggest the aqueducts will require the range of \$30 million over the next 10 to 12 years; however, staff can only recommend \$2 million per year in this plan. Bridges, however, are forecasted to require less as there are no bridge replacements recommended in the next five years. The only forecasted bridge replacement within the next 10 years is Bridge number 18 on Herkimer Road.

Hub Trail and Future Spokes

In recent years, several segments of the Hub Trail have been constructed under capital roads budgets. The intention is to include the construction of trail spokes in tenders for capital projects if they are in the near vicinity of a project.

Updated 2014 Program

The following projects are either underway, or are scheduled to begin soon:

- Queen Street East - Pine to Gravelle, resurfacing
- Forest Avenue - The Crescent to Simpson
- St. Andrews Terrace - John to North
- March Street - Queen to Wellington
- Second Line Widening – 300m east of Pine to 800 m east of Pine
- Aqueducts and Bridges - Damage repairs to bridges (September 13 flooding)
- Bridge Replacement - Base Line and Town Line (4 structures)
- Resurfacing of Various Streets

While it is noted that prices have increased significantly, the overall program costs for 2014 are very close to budget, except that a \$900,000 overrun is projected in the sanitary sewer surcharge budget in 2014. There are sufficient funds to cover this overrun as we are accumulating a surplus to address future upgrades at the West End Wastewater Treatment Plant, and the Biosolids disposal problem.

Recommended 2015 Program

The attached five year plan represents the 2015-2019 plan. Approval is sought for the 2015 plan, and the 2016 to 2019 years are included for planning purposes. Council will be presented with detailed programs for each of those years in due course. The 2015 program is the same plan approved in 2011 under the 2011-2015 five year program. The list also includes a group of class B rural streets which require resurfacing. If funds permit in any given year, it is recommended that they be directed towards rehabilitating these roads using asphalt recycling techniques. Program costs are based on very preliminary estimates. Detailed road design may reveal additional expenditures or cost savings that are not possible to identify at this preliminary stage.

Bay Street - Andrew to Pim: Bay Street is due for resurfacing in 2015. An environmental assessment is underway to determine if it is a candidate for a reduced cross-section from four to fewer lanes.

Huron Street - Queen to Cathcart: Huron Street is overdue for full reconstruction. It will be reconstructed to its existing cross-section with full replacement of underground services.

McMeeken Street - Churchill to Elizabeth: This section of McMeeken Street requires full replacement of underground services and road structure.

Upton Road - Queen to Wellington: This road section requires full replacement of underground services and road structure.

Former Connecting Link Allowance: Even in the absence of the provincial Connecting Link Program funds, it is still prudent to set aside some funds for the improvements to former connecting links. These funds will be used to leverage any available grant funding that is available. The priority project in 2015 would be the third phase of the widening of Second Line to Black Road. The amount included in the budget is only the City's assumed 1/3 share.

Bridges and Aqueducts: These funds will be used for the next phase of the rehabilitation of Fort Creek and/or Central Creek aqueducts.

Various Road Resurfacing: An allowance will be set aside to assist in the resurfacing program. There are insufficient funds in the miscellaneous construction budget to keep up with the resurfacing needs of the City.

2016-2019 Programs

The 2016 through 2019 programs are shown on the attached plan based on needs identified through field evaluation and the Road Management System

scoring protocol. The final approved program will be updated for each year and brought to Council for approval.

Allowances for bridges and aqueducts included are less than those recommended in the 10 year forecasts and asset management plans. Biennial inspections may alter the forecasts and they will be reviewed annually.

Special Projects

Budget allowances are included for special projects, including the extension of Sackville Road to Third Line, storm water management improvements for flood prone areas on McNabb and MacDonald, a seawall replacement in front of 711/719 Bay Street, and for improvements to the Third Line and Black Road corridor from the hospital entrance to Second Line. These are budget allotments only and are not based on any preliminary designs. They should be recognized as priorities which should be addressed within the next five years. The environmental assessment is complete for the Sackville extension, and EA's are underway for the others.

Former Connecting Links

Allowances shown in the five year plan for former connecting links are 1/3 or less than the preliminary estimates. These funds should be used to leverage any grant money that comes available for these roads. As stated above, the City will continue to apply pressure to senior levels of government to assist the City with the cost of widening, resurfacing and maintaining the former connecting links.

IMPACT

Funding for capital reconstruction comes from the capital and urban only levies in the annual approved budget. Sanitary sewer costs are covered by the sewer surcharge budget. The capital budget has not been increased for many years. Fortunately the gas tax rebate has effectively increased the capital budget but it has plateaued for several years. Given the increased cost of construction, Council is advised that it is rapidly becoming necessary to provide additional base funding for roadworks and storm drainage. The sanitary sewer surcharge is providing sufficient funds to keep pace with reconstruction of sanitary sewers.

The sum of \$240,000 is available in a reserve from past negotiated agreements when MTO revoked connecting links. Both Huron Street and Bay Street are revoked connecting links, and both are in the 2015 plan. It is recommended that these funds be applied to the 2015 capital construction budget.

Should Council approve the plan, the Engineering Division will continue its past practice of preparing local improvement roles and pre-engineering surveys in preparation for design. A separate report will be brought to Council for the assignment of projects to consultants for those that are not done in-house.

STRATEGIC PLAN

Road reconstruction is linked to the Transportation Improvements objective under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Engineering Services dated 2014 06 09 concerning the 2015-2019 capital road works plan be accepted as information and that Council approve the 2015 program and the 2016-2019 programs in principle, that the remaining balance in the revoked connecting link reserve be applied to the 2015 capital budget, that the Engineering Division proceed with any local improvement notices for 2015 works, and that a separate report be brought back to Council with a recommendation for consulting engineering assignments for projects not to be completed by in-house staff.

Respectfully submitted,



Don Elliott, P. Eng.
Director of Engineering Services

Recommended for approval,



Jerry Dolcetti, R.P.P.
Commissioner
Engineering and Planning

2015/19 FIVE YEAR CAPITAL WORKS PROGRAM			for Open Council		
Year	Street	From	To	Cost	Comments
2015	Bay Street	Andrew Street	Pim Street		Resurface - reduce lanes EA underway
2015	Huron Street	Bridge Plaza	Cathcart		Reconstruction
2015	McMeeken Street	Churchill Boulevard	Elizabeth Street		Reconstruction
2015	Upton Road	Queen Street	Wellington Street		Reconstruction
2015	Former Connecting Lk	Second Line	bottom of hill to Black		Estimated City 1/3 share - requires provincial funding
2015	Bridges & Aqueducts				Allowance
2015	Various Roads				Road resurfacing allowance
			Subtotal	\$ 11,643,550	(\$11,667,000 estimated budget*)
2016	Francis Street	Wellington Street East	Railroad Avenue		Reconstruction
2016	Second Avenue	Wallace Terrace	Second Line West		Reconstruction
2016	Coulson Avenue	Queen Street	Manor Road		Reconstruction
2016	Manor Road	McGregor Avenue	Pine Street		Reconstruction
2016	Former Connecting Lk	Black Road widening	Second to McNabb		Estimated City 1/3 share - requires provincial funding
2016	Bridges & Aqueducts				Allowance
2016	Various Roads				Road resurfacing allowance
			Subtotal	\$ 11,776,500	(\$11,805,000 estimated budget*)
2017	McNabb/McDonald SWM - Phase 1				Prelim Budget for Stormwater Improvements - Pending EA
2017	Seawall Reconstructio	711 Bay Street	719 Bay Street		Reconstruction
2017	Franklin Street	Henrietta Avenue	Laura Street		Reconstruction
2017	Grace Street	Bruce Street	Elgin Street		Reconstruction
2017	Sackville	North Limit	Third Line		Potential candidate for funding program
2017	Former Connecting Lk	Black Road resurface	McNabb to Trunk		Estimated City 1/3 share - requires provincial funding
2017	Bridges & Aqueducts				Allowance
2017	Various Roads				Road resurfacing allowance
			Subtotal	\$ 11,405,871	(\$11,447,000 estimated budget*)
2018	McNabb/McDonald SWM Phase 2				Prelim Budget for Stormwater Improvements - Pending EA
2018	Simpson Street	Queen Street East	Wellington Street East		Reconstruction
2018	Bruce Street	Queen Street East	Wellington Street East		Reconstruction
2018	Black Road	Second Line	Third Line		Improvements - pending EA
2018	Former Connecting Lk	Second Line resurface	North St to Carmen		City Share - requires provincial funding
2018	Bridges & Aqueducts				Allowance
2018	Various Roads				Road resurfacing allowance
			Subtotal	\$ 11,464,820	(\$11,486,000 estimated budget*)

2019	Leo Avenue	Queen Street East	Victoria Avenue		Reconstruction
2019	Ruth Street	Franklin Street	East Limit		Reconstruction
2019	Third Line	Hospital entrance	Black Road		Improvements - pending EA
2019	Former Connecting Lk	Trunk Road resurface	At east City limit		City Share - requires provincial funding
2019	Bridges & Aqueducts				Allowance
2019	Various Roads				Road resurfacing allowance
			Subtotal	\$ 11,344,283	<i>(\$11,367,000 estimated budget*)</i>
Notes:					
- Estimated costs are very preliminary and could differ considerably from detailed design cost estimates, consequently the timing of some projects may have to change once accurate estimates are available.					
Class A Urban Roads Resurfacing short list					
The following roads will be resurfaced using recycled asphalt techniques. Asphalt from urban roads is donated to rural roads.					
Funding will come from the annual capital reconstruction program surplus, if any, and the miscellaneous reconstruction budget.					
	Street	From	To		Comments
	Pine Street	McNabb Street	Willoughby		Resurface
	Queen Street	Pim Street	Andrew Street		Resurface
	Northern Avenue	Reid Street	Pine Street		Resurface
	Wallace Terrace	Korah Road	Goulais Avenue		Resurface
	McNabb Street	Pim Street	Lake Street		Resurface
Class B Rural Roads Resurfacing short list					
	Street	From	To		Comments
	Fourth Line West	Allen's Side Road	Goulais Avenue		Resurface
	Allen's Side Road	Fourth Line West	Third Line West		Resurface
	Base Line Road	Carpin Beach Road	Airport Road		Resurface
	Allen's Side Road	Second Line	Base Line Road		Resurface



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council
AUTHOR: Don Elliott, P. Eng., Director of Engineering Services
DEPARTMENT: Engineering and Planning Department
RE: MTO Cancellation of Plans for New Route for Highway 17

PURPOSE

The purpose of this report is to recommend Council pass a resolution advising the Province that the City feels it should not be responsible for construction and maintenance costs related to the passage of through provincial traffic on former connecting links within the City limits.

BACKGROUND

At the 2014 05 12 meeting, Council was provided a copy of a letter from the Ministry of Transportation (MTO) stating that the Ministry has decided not to start route planning and environmental assessment studies for a new route of Highway 17 at this time, and will not be revisiting it for approximately 10 years.

In 2013, Council was advised of the complete cancellation of the connecting link funding program, which provided up to 75% of construction and resurfacing costs on arteries which served as routes for provincial traffic between the International Bridge, Highway 17 N., and Highway 17 E. Mayor Amaroso wrote a letter (2013 03 18) to the Minister requesting some form of annual funding be reinstated, given the 25 km of former connecting links within the City limits. The request came from the Minister for a list of our highest priorities, so a second letter was sent from the Mayor (2013 05 06) with these details. No formal response has been received to date.

ANALYSIS

This latest development involving the cancellation of plans for a new route for Highway 17 has the following ramifications:

1. MTO will no longer be negotiating with the Batchewana First Nation to extend Highway 17 E. to meet the east limit of Second Line at Black Road; and,

2. MTO will no longer be planning for, or initiating any environmental assessment work for a connection to Second Line or for a separate bypass to connect Highway 17 E. with Highway 17 N.

In effect, the MTO has served notice that there will be no connection at Second Line in the foreseeable future, making it essential for the city to widen the remaining portion of Second Line, and Black Road between Second Line and McNabb Street at our own cost. It has become necessary for the City to apply for Small Rural and Northern Municipal Infrastructure Fund (SRNMIF) funding for the second phase of the widening of Second Line. While we are grateful that the application was successful, staff considers it unfortunate that we need to seek funding for connecting links under this program as there are many other worthy projects.

It should not sit well with this Council that it is financially responsible for all aspects of the TransCanada Highway within the city limits, with no hope of a bypass, when cities like Thunder Bay and Sudbury have bypasses, and roads within city limits that are exclusively the responsibility of the Province.

Engineering Division staff has spoken to the Regional Director and an Assistant Deputy Minister, and both understand our predicament, but they suggest we wait until after the election to see if and how any municipal funding is provided. Our position is strengthened with the cancellation of the studies for a new route, because we now know that we are 100% responsible for the foreseeable future.

Staff recommends that another letter be sent requesting a meeting with the Minister to voice our concerns with these developments. The letter should be sent after the upcoming election.

IMPACT

With the suspension of planning for a new route for Highway 17 and the cancellation of the connecting link program, the impact to our capital works budget is in the range of a 15% reduction in funding. Further, as has been pointed out many times, the City remains 100% responsible for all maintenance, line painting, and winter control activities related to the accommodation of through provincial traffic within the City limits. This is a significant cost to Public Works and Transportation budgets.

STRATEGIC PLAN

Road construction, resurfacing and maintenance are linked to the Transportation Network Improvements objective under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Engineering Services dated 2014 06 09 concerning the MTO cancellation of all plans for a new route for Highway 17 be received, and the recommendation that a letter be sent to the Minister requesting a meeting to discuss the reinstatement of some form of annual funding for connecting links, be approved.

Respectfully submitted,



Don Elliott, P. Eng
Director of Engineering Services

Recommended for approval,



Jerry Dolcetti, R.P.P
Commissioner of Engineering
and Planning



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Don Elliott, P. Eng, Director of Engineering Services

DEPARTMENT: Engineering and Planning Department

RE: Bridge Repairs – Base Line at West Davignon Creek and the Underpass

PURPOSE

The purpose of this report is to obtain Council approval to proceed with design of repairs to two bridge structures.

BACKGROUND

Occasionally, biennial bridge inspections reveal significant deficiencies in our bridges. They can be caused by long term deterioration or vehicle impact. These repairs are unrelated to the flooding damage of the fall of 2013. The Engineering Division tries to budget a modest sum in the Miscellaneous Construction account to fund these repairs.

ANALYSIS

Bridge 32 – Base Line at West Davignon Creek: The approach slabs for this bridge need to be replaced along with the expansion joints, similar to the work done on the Wallace Terrace structure last year. Reinforced concrete structural work must be designed by a structural engineer. For this reason, it is recommended that Tulloch Engineering be retained to complete design and contract administration of the works. It is possible that this repair can be completed within the \$100,000 allowance carried in the 2014 Miscellaneous Construction budget

Bridge 30 – Wellington Street CN Railway Underpass: In the fall of 2013 a Transport lost a load of plate steel on the west approach to the underpass, and the impact damage to the parapet wall was extensive. Public Works has provided a temporary wooden railing for safety. The biennial inspections have also revealed some delamination of the concrete center span piers which may require significant repair. Under the biennial inspection assignment, Tulloch

Engineering will be providing the scope of repairs and a cost estimate in the near future.

Under the Board Order for the underpass structure, the municipality and the railway authority are each responsible for 50% of the cost of repairs. Once the estimate is known, staff will approach CN Rail for a commitment to pay its share of the cost. Staff is in the process of determining whether or not the cost of repairs from the impact can be recovered from the truck's insurance company.

IMPACT

At this time there is no additional impact to the budget beyond the \$100,000 allocated under Miscellaneous Construction. This will be confirmed when the tenders are opened. The engineering fee estimate for the Base Line Bridge is \$12,400 plus taxes. A separate report will be brought to Council regarding work on the underpass when more details are known.

STRATEGIC PLAN

Bridge repairs are linked to the Transportation Network Improvements objective under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Director of Engineering Services dated 2014 06 09 concerning bridge repair to Bridge No 32 on Base Line and West Davignon Creek be received, and the recommendation that Tulloch Engineering be retained to complete design and contract administration services be approved.

Respectfully submitted,

Recommended for approval,



Don Elliott, P. Eng.
Director of Engineering Services



Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Dept.



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Catherine Taddo, P. Eng., Land Development & Environmental Engineer

DEPARTMENT: Engineering and Planning Department

RE: Landfill Site – Operations and Monitoring 2013
Environmental Monitoring Committee

PURPOSE

This report is in response to Condition 6(b) of By-law 2004-215 which requires that an annual information report to Council be prepared following the submission of Annual Landfill Operations and Monitoring Reports to the Ministry of Environment.

BACKGROUND

At the November 29, 2004 meeting, Council approved a revised by-law for the Terms of Reference for the Environmental Monitoring Committee. This Committee is the formal contact with the public for landfill operations and a mandated requirement under our landfill's Certificate of Approval. The 2013 Committee consists of five members of the public, Councilor Butland, City (PWT/Engineering), Conservation Authority and Ministry of Environment (MOE) staff.

The revised by-law includes the requirement for an annual report to Council following submission of the annual Operations and Monitoring Reports to the MOE. This report to Council will summarize the conclusions and recommendations of the two reports for 2013, and comment briefly on other matters at the landfill. Copies of the MOE submission are available at the Engineering Department, if any Councilor wishes to review them in detail. Our annual submission is due to the MOE on April 30th of each year.

Site Development and Operations Report 2013 Municipal Landfill

Waste Quantities and Site Capacity

Approximately 69,145 tonnes of material was received at the landfill in 2013. Of this value, 81% or 56,300 tonnes was landfilled, 3% was exported for recycling or reuse (i.e. metal, wood, batteries, tires, etc.) and 16% was used as daily cover material. Last year, the remaining site life estimate was 8.9 years. This year's report indicates that based on the 5-year average disposal rate (ie. 59,951 tonnes) there is a capacity for approximately 7.5 years.

Leachate Collection System

A leachate collection system has been operating at the landfill since November, 1992. It consists of a gravity collection system along the south boundary of the landfill and a purge well system on the western boundary. As part of the Canon Creek relocation project that was completed in 2006, the leachate collector system was expanded in a northerly direction in the southeast corner of the landfill along the old creek alignment. The system is designed to intercept leachate before it leaves the site and it is pumped to the City's sanitary sewer collection system.

A system of monitoring wells is sampled regularly to determine the quality of groundwater on and off site in the vicinity of the landfill. The report for 2013 recommends a reduction in sampling frequency for some of the wells based on consistent trends and in some cases, near background conditions at these wells.

A western contaminant plume was detected several years back, which prompted increased emphasis on purge well maintenance to ensure continuous operation and additional purge well construction. A new pumping well number three (PW-3) was installed in 2013, and the two previous PW-3 locations were sealed. Monitoring well number 43 was also sealed. The purge well system continues to be effective, however, it has limitations.

At the suggestion of the MOE in 2008 and since the City of Sault Ste. Marie owns most of the property west of the landfill boundary, an application was made and approved by the MOE for the establishment of a "Contaminant Attenuation Zone (CAZ)". The establishment of the CAZ does not eliminate the need for the purge well system which continues to be maintained, operated and monitored with vigilance, but, it helps to alleviate off-site regulatory compliance concerns for the small area of impacts observed west of the site. While the CAZ does not expand the landfill footprint itself, it does move the compliance boundary further to the west.

Odour Control

Council approved the construction of 24 passive landfill gas vent flares in 2004 with an additional six (6) passive flares installed and approved in 2007. Due to a new landfill gas regulation in 2008, our landfill must actively collect its landfill gas. Throughout 2009-2010, the active system was constructed. The system was operational by December 2010 and running continuously since January, 2011 in order to comply with legislation. Over the past six (6) years we have concluded, based on our complaint records and our own observations that we have had some success with these systems. During 2013, a total of five odour complaints were received.

A second phase of the active landfill gas collection project involves potential electricity generation, in lieu of burning the gas at a central flare. A potential partnership exists with PUC, should OPA agreements for this project become available in the future.

Technology Demonstration Project – Elementa

During 2009, Elementa entered into a Waste Supply Agreement with the City of Sault Ste. Marie for a guaranteed quantity of 12,500 tonnes. The project proposes to use steam reformation to produce synthetic gas (“syngas”). The demonstration/commercial plant is proposed to be constructed off of the landfill property.

In 2013, Elementa reached an Agreement with the OPA. The City’s Waste Supply Agreement was also amended on July 15, 2013, with revised dates, and a tipping fee adjustment. The commencement date for waste supply was amended to January 1, 2016. The intended date of commencement is the spring of 2014, but no later than September 1, 2014. As a result, the first full year of production must be accomplished by 2017.

Council has approved several extensions to the lease for the energy from waste (EFW) pilot plant at the landfill for the purpose of equipment storage. The current extension expires on May 30, 2014, to provide sufficient time for relocation and removal of the equipment.

Municipal Landfill Site Monitoring Report 2013

This report is a detailed, lengthy document providing all the results of the groundwater, surface water and landfill gas monitoring program undertaken in 2013. The purpose of the monitoring program is fivefold:

- To monitor the quality of groundwater and surface water in the vicinity of the landfill site;

- Assess the ability of the engineered controls and natural environment to attenuate contamination from the landfill site;
- Establish whether concentrations of targeted chemical parameters in the groundwater and surface water exceed boundary criteria established by the MOE;
- Predict future movement of contaminants and therefore predict future compliance with MOE criteria; and
- Ensure safety within any of the buildings at the site from a landfill gas perspective.

ANALYSIS

Conclusions and Recommendations of Monitoring Report

Ground Water Quality

The results of the 2013 groundwater monitoring program indicate that the engineered controls and natural attenuation processes including dilution by infiltrating precipitation are either reducing or keeping the leachate plume stationary along the eastern and southern property boundaries of the landfill. Prior to 2001, results along the western boundary showed exceedances for several parameters in both on site and off site monitoring wells. In 2013 the water quality in most of the western wells generally improved or levelled off when compared with the water quality from recent years. The approval of the Contaminant Attenuation Zone and close attention to purge well operations and maintenance has helped to alleviate off-site regulatory compliance concerns along the western site limit.

Surface Water Quality

The relocation of Canon Creek away from the landfill in the Fall of 2006 appears to have reduced leachate impacts on Canon Creek and the Root River. There have been no exceedances of unionized ammonia since 2008. High levels of unionized ammonia can be detrimental to aquatic life forms. The benthic sampling/ analysis and fish toxicity testing was discontinued in 2011 based on favourable and consistent results.

Methane Gas

Since 2008, methane gas concentrations have been in the explosive range at one of our methane gas monitors. The monitor is located east of the Maintenance Building. A methane mitigation project was completed by S & T Electrical Contractors in 2010. It is the intention of the system to monitor, control ventilation and provide warning to those within all facilities at the landfill if there is a problem. Signage at this location is recommended as an additional mitigative measure.

IMPACT

There is no impact to the budget.

STRATEGIC PLAN

The report is linked to Objective 1A – Environmental Leadership, and the solid waste management activity.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Land Development and Environmental Engineer dated 2014 06 09 concerning the annual Operations and Monitoring Reports for the municipal landfill be received as information.

Respectfully submitted,



Catherine Taddo, P. Eng.
Land Development and
Environmental Engineer

Recommended for approval,



Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Department



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Catherine Taddo, P. Eng., Land Development & Environmental Engineer

DEPARTMENT: Engineering and Planning Department

RE: Elementa Lease Extension

PURPOSE

The purpose of the report is to advise Council of a request from Elementa Group Inc. for a Lease Extension for the sole purpose of facilitating equipment storage at the energy from waste (EFW) pilot plant site located at the landfill.

BACKGROUND

The following information summarizes the approval dates for the original Lease and Lease Extensions for the pilot plant site:

- On March 6, 2006, City Council approved a Lease between the City and Enquest Power Corporation Inc. (now Elementa) for the pilot plant site, under By-law 2006-48;
- On February 12, 2007, City Council passed a resolution which extended the term of the Lease for a period of 365 days from the commencement date of operation as defined in the Certificate of Approval of the Ministry of the Environment;
- On February 9, 2009, City Council authorized a Lease Extension Agreement and passed a resolution, extending the Lease for a term of six months beyond the allowable operating period of the Certificate of Approval, and further authorizing a 30 day grace period;
- On February 22, 2010, Council approved a Lease Extension Agreement under By-law 2010-37, in accordance with the resolution of February 9, 2009;

- On October 24, 2011, Council passed a Resolution approving an extension of the lease for a fourteen month period, from February 22, 2012, to April 22, 2013, and;
- On April 22, 2013, Council passed a Resolution and approved a lease extension until October 21, 2013.
- On January 20, 2014, Council passed a Resolution and approved a lease extension until April 1, 2014.
- On March 24, 2014, Council passed a Resolution and approved a lease extension until April 30, 2014.
- On April 28, 2014, Council passed a Resolution and approved a lease extension until May 30, 2014.

Currently, Elementa is finalizing United States Customs related matters for moving the equipment to Ohio. Additional time is necessary to complete the outstanding requirements. A further lease extension has been requested to June 30, 2014.

ANALYSIS

Elementa Group Inc. has requested that the City move ahead with an additional amendment to the Lease at the landfill. It is recommended that any proposed extension to the Lease Agreement from May 31, 2014 to June 30, 2014 be subject to the following conditions:

- Elementa Group Inc. agrees that there will be no requests for future expansion of the pilot plant, or development of a smaller scale commercial facility at the landfill;
- Elementa Group Inc. agrees to remove the equipment in accordance with the terms of the original Lease by June 30, 2014;
- Elementa Group Inc. ensures that the building and its contents remain insured, and that the building is regularly inspected;
- Elementa Group Inc. ensures that either the building remains heated, or that the building services are properly winterized, as may be required;
- Elementa Group Inc. remains responsible for all utility bills up to the Lease expiry date, or until such time as the building is officially

transferred back to the City subsequent to the removal of the existing equipment, and;

- Elementa Group Inc. facilitates a final walk-through with City staff prior of transfer of the building.

IMPACT

There is no impact to the budget.

STRATEGIC PLAN

The Elementa Group Inc. Lease Agreement is not linked to the Strategic Plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Be it resolved that the report of Land Development and Environmental Engineer concerning the Elementa Lease Extension be received, and the request for a Lease extension for the period of May 31, 2014 to June 30, 2014 be approved, subject to the conditions stated in the report

Respectfully submitted,

Recommended for approval,



Catherine Taddo, P. Eng.
Land Development and
Environmental Engineer

Jerry Dolcetti, RPP
Commissioner
Engineering and Planning
Department

C: Nuala Kenny, City Solicitor, Legal Department
Susan Hamilton Beach, P. Eng., Deputy Commissioner,
Public Works & Transportation



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council
AUTHOR: Carl Rumiel, P. Eng., Design & Construction Engineer
DEPARTMENT: Engineering and Planning Department
RE: Surface Treatment Contract – 2014-10E

PURPOSE

The purpose of this report is to obtain approval to award Contract 2014-10E. The project includes surface treatment of streets in various locations in the City.

BACKGROUND

Tenders received for Contract 2014-10E were opened at a public meeting Wednesday, May 28, 2014 at the Civic Centre. Present at the opening was Councilor Frank Fata as well as City staff and contractor representatives.

ANALYSIS

Two (2) tenders were received which were found to be complete and accurate. The tender of **\$324,883.24** (including HST) was received from Ellwood Robinson Limited. This is above the pre-tender estimate of \$286,000.

IMPACT

When recoverable HST is removed, the City's cost to complete this project is projected to be **\$292,567.42**. This is below the budget allowance of \$300,000 for the project.

STRATEGIC PLAN

The resurfacing of city roads is related to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Design & Construction Engineer dated 2014 06 09 concerning the 2014 Surface Treatment Contract be received and the recommendation that Contract 2014-10E be awarded to Ellwood Robinson Limited be approved.

By-law **2014-133** authorizing execution of Contract 2014-10E appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,



Carl Rumiel, P. Eng.
Design and Construction Engineer

Recommended for approval,



Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning
Department



2014 06 09

Our File: Contract 2014-10E

CONTRACT 2014-10E

SURFACE TREATMENT

LIST OF BIDDERS

CONTRACTOR

TOTAL BID PRICE

Ellwood Robinson Limited

\$324,883.24

MSO Construction Limited

\$331,087.06



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Carl Rumiel, P.Eng., Design & Construction Engineer

DEPARTMENT: Engineering and Planning Department

RE: Miscellaneous Paving Contract – 2014-11E

PURPOSE

The purpose of this report is to obtain approval to award Contract 2014-11E. The project includes the resurfacing of streets in various locations in the city.

BACKGROUND

Tenders received for Contract 2014-11E were opened at a public meeting Thursday, May 29, 2014 at the Civic Centre. Present at the opening was Rachel Tyczinski as well as City staff and contractor representatives.

ANALYSIS

Two (2) tenders were received which were found to be complete and accurate. The tender of **\$1,572,335.29** (including HST) was received from Pioneer Construction Limited. This is above the pre-tender estimate of \$1,500,000.

IMPACT

When recoverable HST is removed, the City's cost to complete the Miscellaneous Paving Contract is projected to be **\$1,415,936.63**. Within this amount, \$30,154.03 is covered under the 2014 Urban Only budget. The remaining amount comes from the 2014 Overall Budget for Road Resurfacing which is tracking over budget by approximately \$250,000 at this time. When all Capital Works projects are taken into account, this Overall Capital budget is approximately \$571,000 over budget. To date, all the provisional items and Contingencies built into the 2014 Construction Projects totals \$1,135,000. Historically, we have underspent these contingency allowances which has usually resulted in a surplus. We will monitor these projects to ensure that the overall 2014 program comes in on or near budget.

STRATEGIC PLAN

The resurfacing of city roads is related to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Design & Construction Engineer dated 2014 06 09 concerning the 2014 Miscellaneous Paving Contract be received and the recommendation that Contract 2014-11E be awarded to Pioneer Construction be approved.

By-law **2014-135** authorizing execution of Contract 2014-11E appears elsewhere on the Agenda and is recommended for approval.

Respectfully submitted,



Carl Rumiel, P. Eng.
Design and Construction Engineer

Recommended for approval,



Jerry D. Dolcetti, RPP
Commissioner
Engineering & Planning Dept.

Attach.



2014 06 09

Our File: Contract 2014-11E

CONTRACT 2014-11E

MISCELLANEOUS CONSTRUCTION/PAVING

LIST OF BIDDERS

CONTRACTOR	TOTAL BID PRICE
Pioneer Construction Inc.	\$1,572,335.29
Ellwood Robinson Limited	\$1,709,138.90



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Melanie Borowicz-Sibenik

DEPARTMENT: Legal Department

RE: Licence to Occupy City Property – Mill Market Community Garden

PURPOSE

The purpose of this report is to seek Council's approval of a Licence to Occupy City Property Agreement between the City and Mill Market Inc. ("Licence Agreement") to permit the temporary operation of the Canal District Community Garden ("Community Garden") on City Property, specifically a portion of Esposito Park located at 36 Queen Street West.

BACKGROUND

On February 18, 2014, Council passed By-law 2014-50 which authorized a Lease Agreement between the City and Mill Market Inc. to facilitate the housing of a temporary Farmers' Market/Public Market and related uses at the Municipal Fish Hatchery Property located at 35 Canal Drive. Thereafter, Mill Market Inc. requested permission to temporarily operate the Community Garden at 35 Canal Drive. The Community Garden consists of the planting and harvesting of a variety of healthy vegetables in thirty (30) community garden boxes. On May 12, 2014, Council passed By-law 2014-100 which authorized an Amending Agreement to that Lease Agreement to facilitate same and to permit other uses at the property. However, it was noted that Mill Market Inc. was awaiting the approval of the Ministry of Environment to the proposed use of land.

Mill Market Inc. subsequently learned that there are several costly procedural requirements to proceeding with the Community Garden at 35 Canal Drive. Therefore, Mill Market Inc. approached the Planning Department to canvass the possibility of temporarily using another portion of City Property for the Community Garden. It was determined that a portion of Esposito Park at the location identified as the "Community Garden Area" on the map attached as Schedule "A" to this Report would be an appropriate location ("Licenced Area").

ANALYSIS

The Planning Department has confirmed that the proposed use is in accordance with the City's Zoning By-law. Further, the City's Planning and Public Works and Transportation Department worked together with Mill Market Inc. to identify a suitable location and recommend same.

The Licence Agreement confirms that Mill Market Inc. shall be permitted to operate the Community Garden at the Licenced Area for a period commencing June 9, 2014 until October 15, 2014. The Community Garden here shall consist of twenty-five (25) elevated community garden boxes. The Licence Agreement confirms that Mill Market Inc. shall be responsible for all matters related to the Community Garden, including its construction, set up, planting, harvesting and eventual removal. Mill Market Inc. confirms that it shall maintain the Licenced Area in accordance with the City's requirements for the duration of the term and upon termination, it shall return the Licenced Area to its original condition. Mill Market Inc. shall further be responsible for complying with any and all applicable legislation. Finally, Mill Market Inc. agrees to indemnify and save harmless the City from any costs, expenses and liabilities that may result from the Community Garden.

IMPACT

Not applicable.

STRATEGIC PLAN

Not applicable.

RECOMMENDATION

It is therefore recommended that Council take the following action:

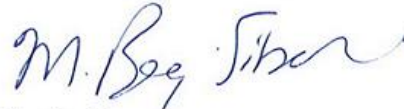
Resolved that the report of the Assistant City Solicitor dated June 9, 2014 be received as information. By-law 2014-139 appears elsewhere on the agenda and is recommended for approval.

Respectfully submitted,

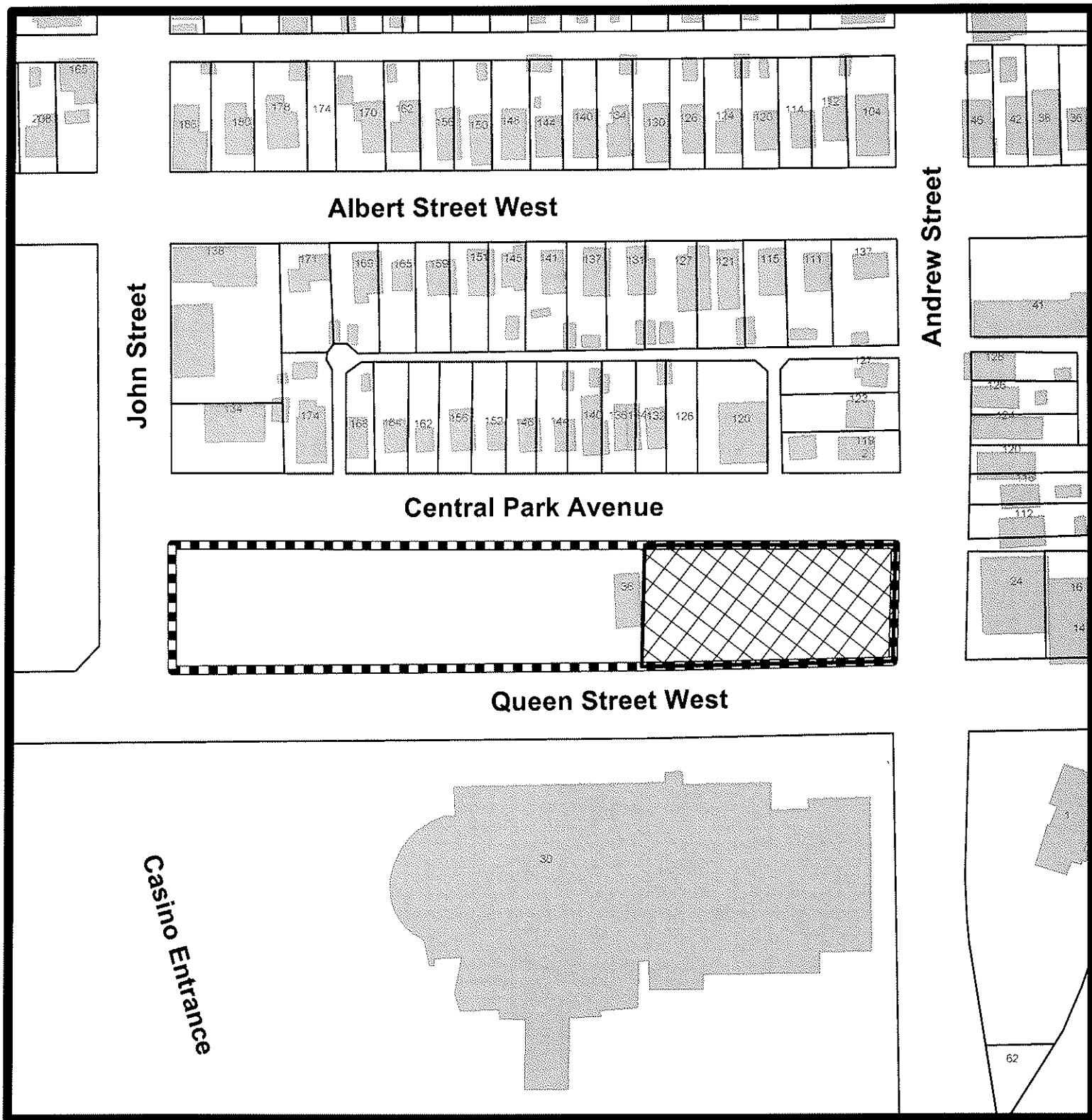


Melanie Borowicz-Sibenik
Assistant City Solicitor

Recommended for approval,



for Nuala Kenny
City Solicitor



SUBJECT PROPERTY MAP

ESPOSITO PARK COMMUNITY GARDEN

36 QUEEN STREET WEST



METRIC SCALE
1 : 1500



ESPOSITO PARK



COMMUNITY GARDEN AREA - Lots 12 to 156 inclusive Central Park Subdivision



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Melanie Borowicz-Sibenik, Assistant City Solicitor

DEPARTMENT: Legal Department

RE: LICENCE TO OCCUPY CITY PROPERTY AGREEMENT
FOR THE EAT ALGOMA EVENT OF JUNE 14, 2014

PURPOSE

The purpose of this report is to request Council's approval of a Licence to Occupy City Property Agreement (the "Licence Agreement") between the City (the "Licencor"), the Sault Ste. Marie Innovation Centre ("Innovation Centre") and Stephen Alexander operating as Loplop Lounge & Gallery ("Loplops"), collectively referred to as the "Licencees", to permit the programming described below to take place on a portion of Queen Street East on June 14, 2014 for the Eat Algoma Event.

BACKGROUND

The Licencees contacted the City Legal Department to request permission to hold the Eat Algoma Event ("Event") on Queen Street East between East Street and Brock Street ("City Property"). The Event will consist of Food Vending, a Food Challenge, Farm Vending, a Kids' Zone, a Photo Booth Area, a Pop-Up Patio, Alpacas, and live music ("Programming"). The Event will make use of ten (10) tent structures each the size of twenty (20') feet by twenty (20') feet, one (1) Pop-Up Patio composed of two (2) tent structures each the size of ten (10') feet by ten (10') feet and a fenced area, and two (2) tent structures each the size of ten (10') feet by ten (10') feet.

The set-up for the Event will take place between the hours of 2:00 p.m. and 3:00 p.m., and the Event itself will take place between the hours of 3:00 p.m. and 8:00 p.m. on June 14, 2014. Clean up and removal of the Event from City Property will take place between 8:00 p.m. and 10:00 p.m. on June 14, 2014. Loplops will operate a Pop-Up Patio and serve alcohol during the Event.

On May 26, 2014, City Council passed By-law 2014-113, which authorized the closing to vehicular traffic of Queen Street East, from East Street to Brock Street on June 14, 2014 from 2:00 p.m. to 10:00 p.m. for the Event.

ANALYSIS

The Event requires the Licence Agreement for insurance purposes and to confirm the agreement between the parties. The Licence Agreement confirms that the Licencees have permission to set up the structures referenced previously and conduct the Programming, at their sole cost, expense and liability at the locations identified in Schedule “A” to the Licence Agreement. The Licence Agreement confirms the times for the Event, including set up and clean-up.

The Licence Agreement further contains indemnification clauses such that the Licencees shall be responsible for any costs, expenses and liabilities that in any way result from the Event. The Licence Agreement requires the Licencees to each maintain insurance. Furthermore, the Licence Agreement contains a provision that permits the City and/or Emergency Personnel to remove any portion or the entirety of the Event, including structures and Programming if, at the sole discretion of the City and/or Emergency Personnel, access to any portion of Queen Street East is required for same.

The Licence Agreement further confirms that Loplops has full responsibility to ensure that it has met the liquor licence requirements to provide and serve alcohol at the Pop-Up Patio. Loplops is presently awaiting AGCO’s approval for same. The Licence Agreement requires Loplops to provide written confirmation from AGCO that it has approved the Pop-Up Patio portion of the Event by noon on June 12, 2014, failing which the Licence Agreement as it pertains to the Pop-Up Patio portion of the Event shall be terminated.

IMPACT

There is no significant financial impact associated with this matter.

STRATEGIC PLAN

No impact on strategic plan.

RECOMMENDATION

It is therefore recommended that Council take the following action:

Resolved that the report of the Assistant City Solicitor dated 2014 06 09 concerning the Licence to Occupy City Property Agreement between the City, the Sault Ste. Marie Innovation Centre and Stephen Alexander operating as Loplop Lounge & Gallery regarding the Eat Algoma Event of June 14, 2014 be received and the recommendation that Council authorize the execution of the Licence to Occupy City Property Agreement be approved.

Report to Council – Licence to Occupy City Property Agreement for the Eat
Algoma Event of June 14, 2014
2014 06 09
Page 3.

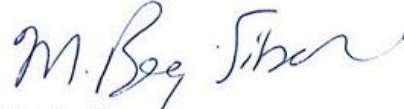
By-law 2014-132 authorizing the execution of the Licence to Occupy City
Property Agreement appears elsewhere on the Agenda and is recommended for
approval.

Respectfully submitted,



Melanie Borowicz-Sibenik
Assistant City Solicitor

Recommended for approval,



for Nuala Kenny
City Solicitor

Staff/Council reports/2014/Eat Algoma Event june9.14



SAULT STE. MARIE POLICE SERVICE

580 Second Line East
Sault Ste. Marie, Ontario P6B 4K1

ROBERT DAVIES

Chief of Police

EMERGENCY DIAL

TELEPHONE

9-1-1

(705) 949-6300

BOB KATES

Deputy Chief of Police

EXECUTIVE FAX

OPERATIONS FAX

(705) 949-3082

(705) 759-7820

June 3, 2014

Mayor D. Amaroso and Members of City Council
City of Sault Ste. Marie
Civic Centre, 99 Foster Drive
Sault Ste. Marie ON P6A 5X6

Dear Mayor Amaroso and Councillors:

Re: Business Plan - Results Year One

Attached for the information of City Council is the *Year One Results* of the Sault Ste. Marie Police Service's Three Year Business Plan (2013 - 2015). I am pleased to advise Council that we are on target to achieve all of our goals within the three-year period.

The business plan is an important tool in measuring the performance of the Police Service in areas of community safety, crime prevention, and crime solvency rates. It also provides the foundation used by the Police Services Board to establish the annual Police budget.

Through strategic planning and the commitment of the dedicated men and women who provide frontline policing, Sault Ste. Marie and Prince Township will continue to be one of the safest communities in the country.

Yours truly,

Robert Davies
Chief of Police

RDD:ah

Attachment



SAULT STE. MARIE POLICE SERVICE

2013 - 2015 BUSINESS PLAN

2013 - Year One Results

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COMMUNITY-BASED CRIME PREVENTION

Accountability: Deputy Chief of Police

Goal:

To enhance public safety through divisional policing and working with community agencies consistent with Ontario's Mobilization and Engagement Model of Community Policing.

Objectives:

1. Continue to work towards crime reduction through crime prevention, crime analysis, and problem-oriented initiatives.

Performance Indicators:

- a) increase community awareness of crime prevention strategies;
More news releases with crime prevention tips were released. News releases included locations of thefts from vehicles and break and enters. Crime prevention tips were included in releases on several occasions. Fraud tips were also released when calls for service warranted it.
- b) crime prevention initiatives and results tracked;
55 presentations were completed in 2013 by the Community Relations and Crime Prevention Bureau. One example was a presentation to pharmacies following a robbery incident. Officers also attended at several businesses as well as City Hall to address robbery and security concerns and made recommendations. Several businesses also received crime prevention "walk-throughs" and suggestions to how to reduce incidents of crime. Officers attended visited Station Mall during the holiday season to warn shoppers about the risk of leaving parcels in vehicles at Christmas--first time this has been done by our Service. Several workplace safety presentations were also conducted.
- c) decrease in the number of social disorder complaints;
Complaints began to be tracked in 2013 so that a baseline can be created to determine results in successive years.

2. Development of a mobilization and engagement strategy.

Performance Indicator:

- a) implementation of a mobilization strategy and expansion our network of community and crime prevention partners;
We moved forward to build on both the O.A.C.P. "A Framework for Action" Crime Prevention Model and their "Community Mobilization and Engagement" Community Policing Model by conducting an in-depth analysis of calls for service which supported the full implementation of the model and the corresponding strategies. Dovetailing on the findings of the *Downtown Dialogue in Action* study, the Gore / Albert Street neighbourhood was identified as the site to establish a Neighbourhood Resource Centre. It is set to open in the spring of 2014.

3. Educate residents, community organizations, and businesses regarding crime prevention.

Performance Indicators:

- a) continue with identified crime prevention programs and information on the Sault Ste. Marie Police Service's website;
News releases were posted on media and social media websites related to thefts from vehicles, break and enters, etc.
- b) increase community awareness of crime prevention strategies through increased media releases and other initiatives;
Continued to post and remind the public about leaving valuables in vehicles; attended at the Station Mall on two occasions prior to Christmas to promote the "Lock it or Lose it" campaign; attended at several businesses for crime prevention sessions; prepared and provided break and enter pamphlets for Investigation Services for a break and enter project for both business and residential information.
- c) maintain and/or increase the number of public displays and presentations to community organizations and businesses;
55 presentations in 2013 were done by the officers in Community Relations and Crime Prevention Bureau. This included drug presentations, a robbery prevention session to local pharmacies, and robbery prevention was provided to various businesses including onsite visits with assessments. Tours are also included in this number.



COMMUNITY SATISFACTION

Accountability: Deputy Chief of Police

Goal:

To ensure community satisfaction, confidence, and support.

Objectives:

1. Utilize the website and social media for timely ongoing dialogue between our Service and the community.

Performance Indicators:

- a) ability to inform the public regarding ongoing policing activities;
Face Book and Twitter were utilized to showcase the non-enforcement side of policing: pictures and stories from Ottawa Safety Patrollers' trip; "dress as a cop" photos for Police Week; tweeted and used Face Book to promote Kidz Summerfest, Rotary and Santa Claus Parades as well as road closures, Y.I.P.I. students at the Soup Kitchen, back to schools, school breaks, etc.
- b) ability for the Service to deploy resources which address concerns expressed by the public;

Used social media via Twitter and Face Book to advise results of RIDE programs, posted road and weather conditions, informed public of traffic related campaigns such as RIDE, school bus enforcement, winter driving, etc.

- c) annual meeting with professional media to discuss relationships;
Meeting held in June combined with a tour of Local 2. Subjects for discussion included partnership for education.

- 2. Ensure public complaints and general concerns are dealt with in a timely and professional manner.

Performance Indicators:

- a) number of public complaints and resolutions to complaints;
18 OIPRD complaints were lodged (13 conduct / 5 service complaints). OIPRD did not



proceed with 10 complaints. Two allegations of less serious misconduct were substantiated (eg. failure to make proper notes in both investigations). Other investigations of misconduct were deemed to be unsubstantiated or the complainant withdrew their complaint.

- b) track and respond to citizens' safety and disorder concerns;
All questions and concerns received through the Service's social media mediums (eg. website and Face Book) received a response and were forwarded to the appropriate area of the Service to handle.
- c) timely resolve to employee performance concerns;
While formal complaints were dealt with through the OIPRD, all other work-related concerns were dealt with in an informal process.

- 3. Improve customer service.

Performance Indicator:

- a) Customer service training program for civilians and police.
Each year our annual in-service training includes a component on customer service.

YOUTH CRIME

Accountability: Deputy Chief of Police

Goal:

To enhance youth and police relations and impact youth crime through education, crime prevention, enforcement, and relationship building.

Objectives:

1. Engage in partnerships and programs that integrate youth and community.

Performance Indicators:

- a) number of new and existing youth initiatives including Youth in Policing Initiative (Y.I.P.I.), Best Start Network, Best for Kids Summer Program, etc.; Community Relations and Crime Prevention officers continued to facilitate these programs and work within the schools.
 - b) clearance rates above the national average;
National statistics reveal a slow but steady decline in virtually all youth court cases (source: Juristat #85-002-x, 2013). Locally we experienced a 7.3% decrease in criminal incidents involving Y.O.A.
 - c) collaborate with local agencies (eg. Children's Aid Society) to reduce youth crime and increase the number of meetings/initiatives;
Ongoing - officers from the Community Relations and Crime Prevention Bureau continued to work with these local agencies and to also provide presentations to foster parents.
2. Reduce youth crime and address the community's concerns with youth issues through ongoing education and awareness regarding drugs, drinking and driving, and Internet safety.

Performance Indicators:

- a) ensure the VIP (Values, Influences, and Peers) Program for all Grade 6 classes in the community is modified to include current issues and trends related to youth involvement in crime;
This is ongoing annually. All schools received an adjusted program to include topics such as graffiti, chewing and smokeless tobacco.
3. Educate, promote, practice, zero tolerance towards bullying, harassment, intimidation among youth.

Performance Indicator:

- a) utilize Keeping Kids Safe website, Community Services' officers, enforcement initiatives, and Face book;
Ongoing. Additionally Twitter has now been added for education purposes.
- b) address bullying issues with our local school boards;
Ongoing. Officers met regularly with schools and some presentations in partnership with the school boards were modified as a result.



COMMUNITY PATROLS

Accountability: Inspector, Patrol Services

Goals:

Enhance public safety and security.
Strengthen community partnerships.
Improve the effectiveness of Patrol Services.
Address road safety.
Improve emergency calls for service.

Objectives:

1. Provide a safe and secure community through highly visible, approachable, and proactive policing initiatives.

Performance Indicator:

- a) maintain dedicated policing model in each of the four policing divisions;
In 2013 we continued to follow the Divisional Policing Model as started in 2010 that has dedicated officers assigned to each of the four patrol divisions.
- b) augment bicycle and foot patrols including increased police presence on seasonal trails, walkways, etc. (eg. Hub Trail, snowmobile);
We responded to Hub Trail requests particularly with bear sightings. Bicycle patrols were increased. A meeting with the Downtown Association showed the positive effective of a police presence both on bike and foot in the downtown area. We continued with a dedicated officer per platoon trained to operate police snow machines. We paired with the O.P.P. to conduct joint patrols including the R.I.D.E. Program.



2. Maintain sufficient community patrols to ensure reliable access to police services.

Performance Indicators:

- a) enhance knowledge, awareness, and provide orientation to the concepts of community policing both internally and externally using accepted problem-solving models (eg. Scanning, Analysis, Response, and Assessment [SARA]);
We continued with orientation and the application of contemporary problem methods utilizing a scan, analyze, respond and assess (SARA) approach to identified concerns using the respective divisional officer (eg. habitual noisy complaints, barking dogs, disorderly conduct in parks, etc.)
- b) provide all members with sufficient quality resources, training, and equipment to perform their specific job functions (eg. handheld recorders);
In 2013 we continued to ensure that all officers received the necessary training and that we met or exceeded the minimum standards set by provincial policing standards. As a pilot project, one platoon was issued with hand held digital recording devices to augment

the quality of statements and more importantly to mitigate potential to re-victimize complainants particularly in sexual assault, domestic violence type incidents.

- c) establish protocol/MOU with the Sault Area Hospital regarding Mental Health Act patient wait times and alternate service delivery model for mental health and all individuals with health problems that come into contact with police;
Meetings with police personnel and both SAH Crisis and Emergency Department managers and physicians were held to address officer wait-times as guided by Provincial Human Services and the Justice Coordinating Committee “Ontario Police-Emergency Department Protocols” document. Approximately 300 apprehensions in 2013 averaged wait times of approximately 1 hour 20 minutes.

- 3. Increase the amount of general directed patrol time within patrol areas.

Performance Indicators:

- a) evaluate and address the effective use of discretionary patrol time;
Patrol Supervisors received additional training around the availability of different Management Information Systems available to them including “Unit History” capabilities through RMS.
- b) create a more comprehensive reporting format for daily patrol activities;
Work continued on developing an electronic “daily report” to be less cumbersome and more application than the hard copy hand written dailies generated annually from previous years.

- 4. Identify crime trend areas through crime analysis and problem-oriented policing (POP) files to drive development of new partnerships and advance existing ones.

Performance Indicators:

- a) integrate current policing strategies including intelligence-led policing and community involvement and engagement as part of all divisional crime management and crime prevention initiatives;
A number of proactive and effective initiatives were undertaken as a result of officer and community generated information (intelligence) which was strongly supported with tips from the Crime Stoppers program (eg. copper wire thefts and drug activity). The Crime Analysis officer provided oversight and coordination of identified issues specific to a division. The “Divisional Profile” continued to be a worthwhile tool relied upon by officers assigned to specific divisions.
- b) educate members as to the strategy of a problem-oriented policing (POP) approach to problem solving;
Officers assigned to divisions continued to receive orientation and “hands on” opportunities in taking a Problem Oriented Policing (POP) approach to certain type calls for service in their respective divisions (eg. multiple calls over time to a single address). The POP strategy requires one officer take exclusive ownership of a problem and develop a plan of action to bring some resolve to the issue.
- c) measure and evaluate results of problem-oriented policing (POP) files;
In 2013 POP files consisted mostly of those repeat calls and community concerns respecting noisy parties, barking dogs, parking, and park vandalism among others. With the assistance of the Service’s Crime Analyst, a divisional officer was assigned to

develop his or her plan to address the issue with the Crime Analyst providing the necessary review, monitoring, and mentoring.

- d) utilize the Sault Ste. Marie Innovation Centre (SSMIC) in the exchange of data to address community social issues;



Significant dividends were realized in 2013 by collaborating with Innovation Centre (IC). Mapping of those calls that were violent, property or social disorder type was completed for the years 2011 and 2012.

Greater Sudbury Police provided expertise to both the Service and (IC) which perfected the integrity of our data and in turn allowed for more meaningful and measureable data analysis (e.g. the critical importance for officers to accurately identify “occurrence” address in all investigations.) The dividends realized from this collaboration have provided a solid and creditable platform to launch the new Gore Street Neighbourhood Resource Centre from in early 2014.

5. Identify and address community concerns through the use of such strategies as problem-oriented policing files and directed patrols.

Performance Indicator:

- a) involve community groups and/or neighbourhoods to work in partnership with the Service;

The summer of 2013 brought together a highly respected partnership involving the NORDIK Research Institute; an affiliate of Algoma University, the John Howard Society and the Service. The “*Downtown Dialogue in Action*” project came out of this and throughout 2013 the downtown core of the city was engaged and energized in identifying social development issues most likely to contribute to crime and victimization. The results of the project, to be released in early 2014, will prove pivotal towards establishing the mandate of the Gore Street Neighbourhood Resource Centre.

- b) member orientation to the accessibility and services provided by partnering with support agencies;

The Downtown Dialogue project exposed a concern of citizens around their ability to access services unique to their situation (eg. mental health, landlord and tenant issues, etc.). It is believed that the multi-sector, multi-agency approach to resourcing the Neighbourhood Resource Centre will go a long ways in educating both the community and Service members as to accessibility and services provided.

ROAD SAFETY

Accountability: Inspector, Patrol Services

Goal:

Utilize intelligence-led traffic enforcement to ensure that all road users including motorcyclists, bicyclists, and pedestrians are safe and secure.

Objectives:

1. Continue to increase road safety awareness in the City of Sault Ste. Marie and Township of Prince.

Performance Indicators:

- a) increase targeted media releases related to specific road safety issues such as speeding, red lights, impaired drivers, distracted drivers, and aggressive drivers;
Road Safety public awareness releases were developed jointly between Traffic Services and the Community Relations and Crime Prevention Bureau. A media launch at the start of monthly initiatives as identified through the Service's Traffic Management Plan took place with ongoing updates and final figures being provided to the public at month's end.
- b) evaluate community concerns related to road safety in Sault Ste. Marie and the Township of Prince;
Ongoing - creation of a data base to monitor and track police response to community concerns brought forward specific to road safety. The Radar Board was situated in response to the more typical concerns raised over speeding followed by select enforcement when warranted.
- c) address number of fatal and motor vehicle accidents;
In 2013 we continued with aggressive, zero tolerance road safety campaigns which targeted behaviors most likely to result in vehicle and/or pedestrian accidents (eg. distracted driving, impaired operation, etc.)
- d) ongoing tracking of enforcement statistics;
A database was developed in Traffic Services to augment the tracking and reporting capabilities on enforcement statistics.
- e) the development of innovative awareness and education strategies related to road safety;
We collaborated with Ford Canada and local dealerships to set up and participate in a Distracted Driving media demonstration. It was held in the parking lot of a local high school.
- f) work with legislative bodies and operators to address e-bike usage;
The Traffic Sergeant undertook a comprehensive review of existing legislation and its adequacy pertaining to e-bike operations including liaising with other Services, the Ontario Police College, and the Ministry of Transportation. This information was presented to Council in response to concerns raised over e-bike operations in the City.
- g) collaborate with enforcement and non-enforcement partners to educate and ensure compliance with the rules of the road for all users;
Multi-agency education and enforcement initiatives held in 2013 included teaming up with the Ministry of Environment to target motor vehicles with no or ineffective emission systems; the CN Police regarding railway crossing and safety; O.P.P. Highway Safety Division for distracted driving and seatbelt enforcement; and the O.P.P. and R.C.M.P. for the festive RIDE Program.
- h) increase patrol officer engagement in traffic enforcement activities by providing mentoring opportunities and training specific to traffic;
A concerted effort was made in 2013 to team up patrol officers, resources permitting, from the Patrol Services Division with Traffic officers to carry out selective enforcement.



2. Address pedestrian and vehicle safety.

Performance Indicators:

- a) implement highly visible and alternate methods to promote traffic awareness through education;
Canada's Road Safety Week and Operation Impact were promoted along with several other local road safety initiatives that had public education as the focus.
- b) include traffic safety as an integral part of the divisional crime management and crime prevention initiatives;
Traffic-related issues formed an integral part of the Divisional Profile in place for each of the four policing divisions giving officers ownership for traffic-related concerns in their respective area (division).

EMERGENCY CALLS FOR SERVICE

Accountability: Inspector, Patrol Services

Goal:

Provide a timely response to all emergency calls for service by officers trained and equipped to the highest reasonable standard.

Objective:

- 1. Provide safe and effective response to emergency calls for service.

Performance Indicators:

- a) provide ongoing training specific to front-line officer safety and police vehicle operations with particular emphasis on responding to all emergency type calls;
Officer safety training was integrated into the 2013 in-service sessions, both fall and spring, with a practical and academic review of officer response and handling of emergency type calls.
- b) ensure appropriate staffing levels are maintained;
We were able to maintain adequate staffing in response to all calls for service. Redeployment opportunities were reviewed (eg. swing shift) to address immediate community issues requiring a focused response. Reviewed with patrol supervisors requirement to provide oversight and direction in managing the number of units responding to calls cognizant of other concurrent demands for service.
- c) maintain a modern fleet of first response vehicles;
In 2013 ten new marked Dodge Chargers with the "Law Enforcement Package" replaced older vehicles in the existing Patrol fleet which totals seventeen. This included a new fleet #10 Emergency Services Unit gun truck.
- d) maintain Emergency Services Unit, Explosives Disposal Unit, and Canine Unit; ensuring members are trained to and remain current with all accredited training;



The Explosives Demolition Unit (E.D.U.) was integrated with the Emergency Services Unit (E.S.U.) with three new members being fully accredited to national standards in 2013. EDU was also able to cross-train locally on explosive electronics with the O.P.P. and Canadian Police College in September 2013. An E.D.U. member also assisted with developing joint training for the U.S. Area Maritime and Security Committee. One new tactical member in 2013 received both the Basic Tactical Course (B.T.C.) and the Hostage Rescue Training Course through the Toronto Police Service. All legislated and best practice training completed in 2013 for both E.S.U. and Canine handler.

- e) ensure appropriate protocols and Incident Management Systems are in place with emergency services partners;
An annual review of protocols and agreements as to currency and relevancy specific to Patrol Services function was conducted. 2013 saw rewrite of pertinent sections of the Emergency Response Service protocol with the Sault Ste. Marie Federal Airport. A fall multi-agency table top exercise was held to test and evaluate revisions to the airport protocol.

CRIMINAL INVESTIGATION SERVICES

CRIMES OF VIOLENCE

Accountability: Inspector, Investigation Services

Goal:

Effectively investigate violent crime in Sault Ste. Marie and the Township of Prince.

Objective:

1. Ensure Sault Ste. Marie and the Township of Prince remain safe communities for citizens to raise their families, and live their lives with the expectation of being secure.
Violent crimes saw a 4.9% increase in 2013. However, one homicide which occurred in 2013 is currently before the courts. Officers from Investigation Services continued to upgrade with relevant courses to assist in developing proactive strategies to reduce, educate, and combat crime. Research and development continued looking for technology, strategies and education that can balance the increase in criminals using technology to commit crimes.
2. Ensure criminal investigations are conducted in an efficient and effective manner by highly trained and skilled investigations.
Investigators attended a variety of mandatory courses as well as specific courses to address areas that have affected our community.

Performance Indicators:

- a) being ranked above average in violent crime on the Crime Severity Index issued by Statistics Canada for communities above 10,000;

Locally we have experienced an increase of 4.9% from 2012 to 2013 in crimes of violence.

- b) be in compliance with Major Case Management, ViCLAS, and Ontario Sex Offender legislation;
Compliance achieved in all areas. Last audit in OSOR was excellent.
- c) have clearance rates above the national average;
National statistics were not available at time of report.
- d) pursue training opportunities for criminal investigators to bring them to required standards following the criminal investigation progression model developed by the Ontario Police College;
With the exception of any newly transferred detectives, all have five core courses and a plethora of additional courses to match the needs of crime trends.
- e) increase the skills and abilities of Forensic officers in areas that are no longer available through the Centre of Forensic Sciences' laboratories;
New member of Forensic Identification Unit completed forensic training at Ontario Police College. Agreements were made to use other larger agencies when assistance needed in areas not provided by CFS or NRL.
- f) keep Technological Crime officers current with new technologies, equipment, and training to assist with criminal investigations and/or to conduct online investigations into criminal activity;
Officers received upgrades with courses in Blackberry and Mac phone technologies. Other upgrades and purchases have been made to assist in proactive searches for online predators and more efficiently prepare Crown briefs.
- g) continue to combat domestic violence by continuing with and building upon programs, such as CHOICES, and partnerships with domestic violence groups;
Domestic violence programs continued. Domestic Violence Coordinator also attended conference to obtain latest DVSR information and networking.

PROPERTY CRIMES

Accountability: Inspector, Investigation Services

Goal:

To investigate, solve, assist in the prosecution of crimes, and combat property crime within the City of Sault Ste. Marie and Township of Prince.

Several changes in the reorganization of Investigation Services separated our CORE Unit into two separate entities: the Drug Enforcement Unit and the Crime Suppression Unit which allowed each of these specialties to focus on identified targets and educating victims. Although we have identified direct correlations between property crimes and drug trafficking, the Units' separation will allow each to focus on specific targets with increased results.

Objective:

1. Investigate and combat property crime.

In 2013, the CORE Unit designed and commenced a break and enter project which assisted in arresting criminals who were actively entering vehicles and houses primarily during daytime hours.

Performance Indicators:

- a) identify property crime trends and share the information with all officers through the Crime Analysis officer;
Projects were successful in reducing break and enters and target-hardening businesses.
- b) increase street checks by Patrol officers;
The Crime Suppression Unit focused on break and enters in the second half of the 2013.
- c) conduct targeted initiatives to combat property crimes;

DRUG RELATED CRIMES

Accountability: Inspector, Investigation Services

Goal:

To combat crimes often fuelled by drug use and the drug trade.

With the implementation of two separate units, the Drug Enforcement Unit is now focused on tackling larger scale source drug activities and intelligence-driven targets.

The Crime Suppression Unit has been working towards a consistent enforcement of break and enters and home invasions/robberies which are closely related to the drug trade.

2013 statistics included the seizure of an estimated \$477,627 in street value drugs, a seizure of \$23,600 in cash, 129 charges laid, and 62 persons were arrested.



Objective:

1. Investigate criminal drug activity.

Performance Indicators:

- a) increase the use of intelligence-led information and Crime Stoppers to conduct drug investigations;
The Drug Unit used a variety of techniques to target drug traffickers including intelligence-directed targets which was ongoing.
- b) continue and update drug education programs and presentations in local high schools and in the community;
Drug Unit officers in conjunction with the High School Liaison Officers attended both elementary and high schools to educate and enforce the Controlled Drug and Substances Act with charges and diversions.
- c) conduct targeted initiatives to combat drug crimes;
Project ABCD continued with the later stages of this project being handled by internal committees within the schools. Random enforcement continued on targeted areas and functions to deter these activities.

HIGH-RISK OFFENDERS

Accountability: Inspector, Investigation Services

Goal:

To keep the community safer by reducing the risk of criminal behaviour by high-risk offenders and individuals.

Objective:

1. Reduce criminal behaviour of high-risk offenders and high-risk individuals.

Performance Indicators:

- a) expand the Sault Ste. Marie Police Service's high-risk offender management system to include the Domestic Violence and Sex Offender Coordinator;
Service policy was changed. Responsibility falls to the Crime Suppression Unit.
- b) coordinate with Patrol Services to conduct high-risk offender checks, when required;
Ongoing - under the direction of the Crime Suppression Unit.
- c) pursue training opportunities for members of the high-risk offender management review team;
One course attended at the Canadian Police College.
- d) improve the tracking/management program for high-risk offenders;
The restructuring of the governing policy has increased the efficiency of this area.



ASSISTANCE TO VICTIMS OF CRIME

Accountability: Inspector, Investigation Services

Goal:

Provide assistance and support to victims of crime.

This policy was reworked to ensure a more efficient manner in identifying and tracking high risk offenders. The newly formed Crime Suppression Unit now has carriage of this function. The Unit works with various community partners to ensure that high risk offenders are managed efficiently with emphasis on a victims of crime approach and the involvement of community partners such as: Crown Attorney's Office, Women in Crisis, SAC, Victim Services Algoma, Children's Aid Society, Probation and Parole, and the Ministry of Community Safety and Correctional Services. An update will be developed to the Service's website with training and education components.

Objective:

1. Reduce the impact of crime on victims by providing timely assistance, support, and information.

Performance Indicators:

- a) enhance existing and explore new partnerships that provide support to victims of crime (eg. Victim Services Algoma, crisis intervention);
- b) timely contact with victims of crime by criminal investigators;
A new pamphlet was designed to assist families of homicides/sudden deaths with information on community programs for victims of violence and financial assistance.
- c) continue to provide proactive presentations on elder abuse and Internet safety in the community;
Elder abuse officer developed a contact sheet in conjunction with many homes for senior citizens to assist with reporting and investigating elder abuse.
Use of the Take ISSUE Program continued in the schools to educate students and parents on how to safely navigate the Internet.



RESOURCE PLANNING (HUMAN RESOURCES)

Accountability: Inspector, Administration Services

Goal:

The goal of human resource management is to recruit, develop and retain highly competent, knowledgeable and committed employees. Further, to be recognized as a preferred employer, we must invest in our members, focusing on their professional development, health and wellness.

Objectives:

- 1. Continue recruitment strategies which promote our Police Service as an employer of choice.

Performance Indicators:

- a) continue to build relationships with area educational institutions to promote policing as a profession and our Police Service as an employer of choice;
We continued our participation in job fairs and recruitment activities at Algoma University and Sault College. Additionally, we participated for the first time in a job fair at Lake Superior State University.
- b) continue youth recruiting initiatives at the secondary school level to promote policing as a profession and our Police Service as an employer of choice;



We continued to provide policing career information to local secondary school students through Sault College's Criminal Justice Career Day and presentations by High School Liaison Officers.

2. Continue implementation of succession planning and performance management strategies for the Service.

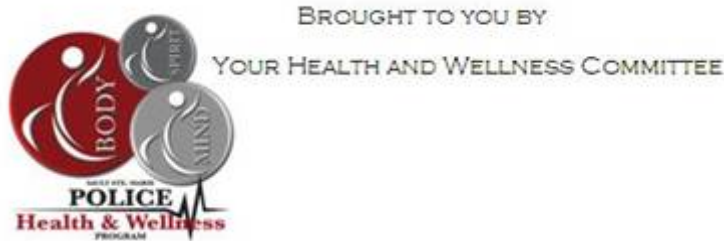
Performance Indicators:

- a) provide enhanced leadership training for members at all levels within the Service;
Delivered eight (8) hours of leadership focused in-service training to all frontline supervisors and middle managers. Two senior supervisors were trained to deliver the OPC Frontline Supervisor Course. In-house training of newly promoted Sergeants to begin in 2014.
- b) identify core competency profiles for all ranks;
Introduced Police Sector Council competencies to all staff during annual in-service training sessions. Implemented a pilot project to introduce core competencies for Constable rank as part of the performance management system.
- c) enhance performance management skills of supervisors and middle managers;
Delivered in-service training to frontline supervisors and middle managers regarding pilot project to implement Police Sector Council competency-based management framework.
- d) implement a process to ensure the consistent application of performance planning and performance management;
Piloted a competency-based management performance review process for Patrol and Investigation Services. The results of the pilot are under review regarding a Service-wide implementation in 2014 and 2015.

3. Promote a positive, safe, and healthy work environment.

Performance Indicators:

- a) formalized orientation training for transferred and/or promoted members;
Planned for first half of 2014.
- b) creation of a Health and Wellness Committee;
An employee committee was established in May 2013.



- c) completion of an employee health and wellness survey; November 2013
- d) analysis of survey results leading to implementation of programs to promote improved health and wellness among members;
Planned for 2014.

- e) improved staff attendance and accountability in use of sick leave benefits;
Conducted training for supervisors in 2013 to reinforce their responsibilities to monitor staff attendance, address attendance concerns, and report unacceptable attendance to senior managers.
 - f) final development and implementation of workplace violence prevention strategies;
Reported results of risk assessment surveys completed in late 2012 including recommendations arising from results.
Implemented improvements to building security based on recommendations including:
 - new internal alarm system installed and activated in 2013. A new policy, “Internal Alarm Response”, was implemented and online training was provided to all staff on policy and use of alarm system.
 - A new pass card security system was installed on the elevator and internal doors to monitor and control access from public areas into officers and secure areas of Police Service’s building.
4. Update the *Police Service’s Skills Development Strategy* to reflect the future requirements of policing.
- Performance Indicators:
- a) implementation of an updated skills development plan;
 - b) delivery of training on effective supervision for members performing front-line supervisory duties;
Frontline supervisor courses are scheduled to be delivered to front line supervisors and qualified relievers in 2014.
 - c) delivery of mid-level management training for identified candidates;
Staff have been identified for training subject to course availability.
 - d) provide opportunities for professional development of senior ranks;
Senior staff attend O.A.C.P. zone meetings quarterly. The Inspector, Administration Services attended the PAO-sponsored Annual Labour Conference. One Inspector was trained in Incident Command in 2013.
 - e) identify opportunities to bring outreach training to the Police Service;
Mental Health First Aid training was delivered for adults interacting with youth by Algoma Family Services to local area law enforcement personnel.
 - f) participate in satellite training with other Police Services or other stakeholders where feasible;
 - g) implementation of the Service’s on-line Learning Management System;
Delivered seven (7) modules of the Advanced Patrol Training Course through online learning system. Delivered three (3) other online modules to selected staff members.
5. Ensure efficient and effective deployment of staff resources to address the needs of the community and the Police Service.

Performance Indicators:

- a) review of the Police Service’s organizational structure;

Investigation Services was restructured and the Crime Suppression Unit and Drug Enforcement Unit were created. A new senior officer position was created to implement the Ontario Mobilization and Engagement Model of Community Policing.

- b) completion of a Service-wide workload analysis;
Analysis is underway.
- c) implementation of workload analysis recommendations;
A recommendation on new staffing/deployment is anticipated in 2014.

POLICE FACILITIES AND INFRASTRUCTURE



Accountability: Inspector, Support Services

Goal:

To ensure adequate facilities and equipment to provide staff with the necessary resources to perform their duties as well as meet the changing needs of the community and Police Service.

Facilities - Objective:

1. Assess adequacy of Police Service's facilities and upgrade infrastructure to ensure we are utilizing best options to meet the needs of the Service and community.

Performance Indicators:

- a) continue long-term strategy for implementation of consultant's recommendations in the Facility Report and participate in the City's Asset Management Facility Condition Assessment;
Participated in a facility assessment - repair, maintenance study, and replacement recommendations from report are subject to capital reserve approval.
- b) continue to increase accessibility of the Police Service's building and work with the Sault Ste. Marie Accessibility Committee putting into place appropriate recommendations;
Door handles continued to be changed to improve accessibility using a lever-type style.
- c) continue with ongoing security and safety assessments – building access restriction and installation of RFID card access system in designated areas;
24 doors were completed.
- d) formalize a building committee for yearly review of facility security requirements;
A special committee has not been formalized but building security assessment and requirements were completed during budget preparation in consultation with needs of various Divisions.

2. Enhance Green Components (a recycling and energy initiative)

Performance Indicator:

- a) work in partnership with City Green Committee towards ongoing retrofit of electrical components to enhance energy efficiency;
\$5,000 in lighting upgrades completed.
- b) enhance environmental responsibility by recycling all decommissioned electronics at designated waste management sites;
Completed - 80 pieces of electronics were recycled.
- c) provide and encourage the use of recycling containers situated throughout the building;
Deployment continued of additional recycling containers.



Fleet - Objective:

- 3. Assess fleet to ensure our members have the appropriate vehicles and equipment to safely perform their duties.

Performance Indicators:

- a) assess current plan to replace fleet vehicles to ensure it meets the needs of the Service;
Patrol fleet was replaced in 2013. Ongoing assessment to continue into 2014.
- b) outfit vehicles with equipment that is not only energy efficient but has high safety and reliability values;
New Investigation Services' vehicles were equipped with high efficiency LED lighting.
Assessment ongoing of "Police" package vehicles utilized in Patrol Services.

Uniforms & Equipment - Objective:

- 4. Assess uniforms and equipment to ensure our members have the appropriate clothing and duty gear to perform their duties.

Performance Indicators:

- a) ensure officers are continuously supplied with uniforms and equipment of high standard;
Uniforms were ordered in 2013 - ongoing assessment.
- b) formalize an equipment committee for yearly review of equipment needs;
Dependent upon type of equipment required, discussions took place with different staff members from areas which utilize the equipment to assist with decision-making process.

Property & Evidence Management - Objective:

- 5. Continue to ensure security of and review long-term needs for evidence and property storage.

Performance Indicator:

- a) assess property management, storage, and training procedures to ensure the effective and lawful management, security, and continuity of property and evidence;
Barcoding process started. Inventory of drugs and firearms was decreased. Audit recommendations were implemented. Continued to find efficiencies for storage.

Professional Standards – Compliance Audits

- 6. Ensure that practices and procedures comply with the policies of the SSMPs, Provincial Standards, and applicable laws.

Performance Indicators:

- a) increase the number of trained auditors in the Sault Ste. Marie Police Service;

Due to personnel transfer, none available to attend course in 2013.

- b) completion of a least one discretionary audit each year in addition to mandated audits (eg. CPIC internal audit);
Started audit on management of high risk offenders.
- c) verification of compliance with approved audit recommendations;
Review of recommendations by Audit Committee: to ensure completion of tasks relative to recommendations from a property and exhibit audit and the management of high risk offenders audit.

INFORMATION TECHNOLOGY

Accountability: Inspector, Support Services

Goal:

To ensure careful planning and effective technology resource management in order to efficiently support and facilitate the needs of the Police Service and community.

[See also Information Technology Plan 2013 - 2015]

Objectives:

1. Enhance the Police Service's website.

Performance Indicator:

- a) website expansion to provide more interaction with the public, including web-based online forms and searchable news archives and through Face Book and Twitter;
News release frequency has increased. Social media usernames have been added to vehicles.

2. Enhance security for Police Service's technology resources.

Performance Indicators:

- a) implement increased "log-on" security to include "single sign on authentication" as dictated by security requirements;
Software has been obtained and testing commenced. Roll-out goal is in 2014.
- b) ongoing implementation of new security and encryption software / hardware for all Police computers using the Service's network;
Hard drive encryption software has been installed and is in the testing phase. Roll out expected in 2014.



3. Increase and update information technology resources to enhance efficiency as well as ensure communication compliance to Police Service policy and minimize corporate risk.

Performance Indicators:

- a) improve network monitoring as network structures change and technology evolves;

Implementation of dual firewalls and software updates increased monitoring abilities and network usage control.

- b) ongoing training on computer security, network equipment, Service software for Information Technology staff including firewall training for IT staff in new technologies; Ongoing. Technology technicians have received training on new firewall capabilities and associated technologies that apply to the Service.
 - c) increase data redundancy and Server reliability while minimizing potential data loss and operational downtime;
Additional data storage capabilities have created space for more data backups as well as testing environments to ensure live server reliability and faster disaster recovery times.
4. Improve effectiveness of front-line service delivery through advanced technology.

Performance Indicator:

- a) improve performance and increase access to Service data on the mobile data terminals in patrol vehicles and upgrade to cell-based data service;
A private cellular data network was deployed to the mobile data terminals to allow officers to access more information while decreasing the time needed to respond to these requests.
5. Plan and create a disaster recovery site for technology infrastructure to ensure uninterrupted police operations in the event the server room and equipment become inoperable.

Performance Indicators:

- a) consult with other agencies with respect to their disaster recovery practices;
Achieved in part.
- b) seek advice from security consultants to determine security requirements;
Discussions have taken place with NCI and OPTIC.
- c) determine suitable location for offsite environment and begin implementation strategy;
A suitable location is being assessed for suitability for this project.



Sault Ste. Marie Police Service

“Committed to Excellence in Our Community”

www.ssmps.org



COUNCIL REPORT

June 9, 2014

TO: Mayor Debbie Amaroso and Members of City Council

AUTHOR: Peter Tonazzo, MCIP, RPP, Planner

DEPARTMENT: Engineering and Planning Department

RE: A-5-14-Z.OP (Second Report) - 19 Summit Avenue

PURPOSE

The applicants are requesting an Official Plan Amendment and Rezoning of the southern +/- 35m of the subject property to facilitate the creation of three (3) new Single Detached Residential lots along Ontario Avenue.

PROPOSED CHANGE

The applicants, Graham Simmons & Laura Newman are seeking an Official Plan Amendment to 'Policy F1.1' which prohibits development on slopes greater than 25%, and to rezone the subject property from "R1" (Estate Residential Zone) to "R2" (Single Detached Residential Zone) to facilitate a severance application for three (3) new Single Detached Residential lots on Ontario Avenue.

Subject Property:

- Location – The portion of the subject property proposed for development is located on the north side of Ontario Avenue, approximately 123m (404') east of its intersection with Pim Street, civic no. 19 Summit Avenue
- Size – Through lot with 84m (276') frontage on Ontario Avenue and 33m (108') frontage on Summit Avenue, by 97m (308') depth, totalling approximately 0.57ha (1.4acres)
- Present use – Single Detached Residential
- Owner – Graham Simmons & Laura Newman

BACKGROUND

Council originally heard this application on April 28th, 2013. The application was defeated by Council; however one Councillor indicated that they may have voted in error. Consequently, at its meeting on May 12, 2014, Council passed the following resolutions:

Resolved that Council reconsider its decision of April 28, 2014 with respect to Application A-5-14-Z.OP – Graham Simmons and Laura Newman – 19 Summit Avenue and that the appropriate notices under the Planning Act be served immediately.

Resolved that the rules of Procedure By-law 2013-100 with respect to notice of motion to reconsider be waived and that the motion to reconsider Council's decision of April 28, 2014 regarding Application A-15-Z.OP – 19 Summit Avenue – be voted upon immediately.

Both motions were carried. Planning staff in association with Legal and Clerk's Departments provided new public notices as per Planning Act requirements, as well as a covering letter outlining the voting error and Council's decision to reconsider its April 28th decision.

The ensuing report, attachments and recommendation are identical to the report package which was on Council's April 28th Agenda, except two additional letters of objection.

There have been no previous rezoning applications upon the subject property.

ANALYSIS

Conformity with the Official Plan

There are a number of matters contained within the Official Plan which need to be addressed in relation to this application.

Residential Land Use Designation (Schedule C)

The subject property is designated 'Residential' on Land Use Schedule C of the Official Plan. Site specific matters aside, the applicant's request to rezone the subject property to facilitate the creation of 3 new single detached residential lots conforms to the residential policies contained within the Official Plan. The applicant's proposal represents an infill development opportunity, with a housing type (single detached residential) that is consistent with housing found throughout the surrounding neighbourhood.

Archaeological Potential

The subject property is within 250m (820') of a known archaeological site, and as per the Cultural Policies, an archaeological review is required in support of this application. A Stage 1 Archaeological Assessment was completed by Woodland Heritage Services Limited. The review concluded that a Stage 2 archaeological assessment is not required. As per Provincial requirements, the Stage 1 Assessment is currently under review by Ministry of Culture. It is recommended that final endorsement from the Province be required as a condition of any approvals.

Development on Slopeland (slope stability, stormwater management & erosion control)

The policies contained within Section 4.6 of the Official Plan address among other things, slopeland development. Policy F.1 outlines the following slope specific policies:

1. >25% Slope – no development, dedication to the municipality.
2. 20% - 25% Slope - restricted development and possible dedication to the municipality.
3. 15%-20% Slope – restricted development
4. 10%-15% Slope – site specific controls

The average slope of the subject property is approximately 28%. The slope is slightly steeper on the west side (31%), gradually decreasing to 25% along the eastern portion of the subject property.

Safety concerns were certainly factored into developing the policy; however this was not the only reason. The other consideration was a vision to create trails and parkspace along the top of the significant slopes throughout the community, similar to places like Quebec City. This park system was also intended to accommodate integrated wildlife corridors throughout the community. The trail portion of this vision has been implemented by the John Rowsell Hub Trail. In terms of parkspace and a wildlife corridor, this particular portion of the 'Post Nipissing Terrace', that being the 'hill area', is an 'island', cut off from other natural areas by existing adjacent urban development. Consequently, the subject property is not considered to be significant wildlife habitat or part of a wildlife corridor. For these reasons, dedication of these lands to the municipality is not appropriate.

Having said this, slope stability, erosion control and drainage concerns are critical factors in reviewing this application. Official Plan policy F.2 addresses erosion and drainage concerns in relation to slope stability:

F.2 - Any application for development of any land that contains slopes over 15% shall be accompanied by an engineering study that addresses the hazards of slope stability at the site, and an Environmental Impact Study (EIS) that shall address all of the environmental concerns.

As previously mentioned, an EIS was not required because a significant portion of the vegetation was removed by a previous owner to facilitate the installation of a new sewer line. Furthermore, the subject property is isolated from other natural wildlife habitats, and as such, this site was determined not to be significant wildlife habitat or a wildlife corridor.

The applicant submitted a 'Servicing Study Design Brief' and a 'Slope Geotechnical Investigation'. Both were completed by Tulloch Engineering in support of this application. The 'Servicing Study Design Brief' speaks to the

overall servicing of the subject property, with special regard for proposed stormwater management and drainage works. The 'Slope Geotechnical Investigation' addresses slope stability concerns and proposes engineered solutions to ensure slope stability, both during and post construction. Copies of the completed studies are available for review through the Planning Division.

The attached letter from Tulloch to the applicant provides a general summary of findings.

Tulloch Engineering concludes that the slope in its current state is stable and has an overall safety factor in excess of the minimum 1.5, as required by the Conservation Authority. It is further noted that development on slopelands can be accomplished without negatively affecting the slope stability, subject to engineered solutions and proper construction methods and procedures. Having said this, Tulloch indicates that such details cannot be determined until a conceptual building layout has been selected. At that time a qualified consultant will be required to develop a feasible solution for foundations and/or soil retaining structures, in accordance with both City and Conservation Authority requirements.

According to Tulloch, stormwater management will be achieved through the use of standard techniques, as per the City's Stormwater Management Guidelines. More specifically, the specific stormwater management controls and procedures must be designed to reduce the off-property discharge rate to levels equal to the pre-developed (current) flow conditions. As with the slope stability analysis, the actual stormwater management plan cannot be finalized until specific site plans have been finalized, for example, house size/location, permeable areas vs. non-permeable areas etc...

Tulloch Engineering is also suggesting that an erosion/control plan be developed for implementation during the construction phase of the project, prior to development proceeding, once site specific details as outlined above have been selected. The erosion and control plan will consist of any or all of the following:

- Minimizing the exposure time of open cuts.
- Installation of silt fencing around the perimeter of disturbed areas and stockpiles.
- Straw bale and rock flow check dams in any existing drainage channels and near catch basin inlets.

To conclude, according to the reports submitted by Tulloch Engineering Inc. the existing slope is considered stable and engineered solutions can be implemented to ensure that current conditions are maintained, as it relates to slope stability, erosion, and drainage. Having said this, site specific engineering cannot be completed until detailed site plans and building designs are selected. It is important to note that the standard of design is such that the proposed development will at a minimum maintain existing conditions, and not make

matters worse in terms of slope stability, erosion and drainage. Having said this, it is hoped that through recommended conditions, the current situation will be improved.

Given the current policies related to development upon lands with an average slope of greater than 25%, an Official Plan Amendment by way of a notwithstanding clause to the slopeland policies is required to facilitate the approval of this application.

Comments

Referring to the preliminary site plan attached, in addition to the previously discussed Official Plan Amendment, the applicant is proposing to rezone the southern +/-35m (115') of the subject property from Estate Residential Zone (R1) to Single Detached Residential Zone (R2), in order to facilitate an application to the Committee of Adjustment to create 3 new single detached residential building lots. The proposed zone boundary (rear lot line of proposed lots) is based upon the top of the defined 'stable slope'. Each lot will meet the minimum required R2 lot standards in terms of frontage and area. The retained portion, with frontage on Summit Avenue, will also maintain the R1 minimum lot standards. A 5.8m corridor will either remain with the remnant or be registered as an easement, recognizing the existing sewer lateral which services 19 Summit Avenue from Ontario Avenue.

The proposed lots are consistent abutting single detached development upon the slope. Site specific concerns aside, from a land use perspective, this represents an infill development opportunity, with the same form of development (single detached) as found throughout this area.

The proposed lot sizes appear large enough to support single detached development. The lots are in fact larger than those on the south side of Ontario Avenue, which is appropriate given the sloped topography. If this application is approved by Council, a severance application to the Committee of Adjustment will be required. At that time, the proposed parcel pattern will be thoroughly reviewed.

From a planning perspective, the main issues are not based upon the proposed use, but rather concerns arising out of the sloped topography. To this end, a number of conditions are proposed, by not only city staff and outside agencies (as described under consultation), but also the applicant's consulting engineer. It is within everybody's best interest to ensure long term slope stability, erosion control and stormwater management, to at least existing standards; however it is anticipated that this development could actually improve erosion and stormwater management issues which currently exist upon the site.

Approval of this application is only the first step towards development. Committee of Adjustment, Conservation Authority, Site Plan Control and Building

Permit approvals are also required prior to any development or site alteration. This will allow a series of checks throughout the process, to ensure that appropriate measures are in place both during and after construction.

Consultation

The following departments/agencies commented on the application as part of the consultation process:

- See attached letters – Building Division, Engineering Department, SSMRCA, PWT, PUC Services, Accessibility Advisory Committee
- No objections/comments – Fire Services, Municipal Heritage Committee, EDC

Generally speaking the majority of the comments received relate to the issues of slope stability, erosion and drainage.

Apart from highlighting the aforementioned issues, the Chief Building Official advises that the previous owner installed a sewer lateral down the slope from 19 Summit Ave. to Ontario Ave, without obtaining any approvals. It is understood that it was this work, coupled with substantial rain events last fall that lead to washouts. As a result, a violation notice was issued to the new owner.

Building Division also notes that the previous owner had curb depressions installed for future lots on Ontario Street, and the cost for such work (\$2,574.00) remains outstanding. Payment will be required at the time of a building permit application.

Correspondence from Engineering reiterates that the applicants consulting engineer has confirmed the slope is stable under current conditions. Further endorsement will be required regarding cut/fill operations and the long term stability of any structures on the subject property, both existing and proposed. Detailed final grading contours of the slope post development will also be required. If existing services on Ontario Avenue are to be utilized, their condition must be verified to the satisfaction of the Commissioner of Engineering and Planning, or his designate. If new services are required, they will require lateral permits. A mill and overlay fee may also be applicable for road restoration purposes. Patches for each service connection will not be acceptable.

Engineering staff agrees with the applicant's consulting engineer as it relates to stormwater management, and notes that through site plan control, specific stormwater management and sediment/erosion control plans must be submitted, to the satisfaction of the Commissioner of Engineering and Planning or his designate. Assurances that there will be no long term erosion problems associated with the development will also be required. Finally, Engineering notes that an easement will be required to accommodate the sanitary lateral servicing

19 Summit Avenue. Based upon the applicant's preliminary site plan, this has been accommodated.

Staff from Public Works and Transportation does not object to this application, so long as the following conditions are part of the overall approvals process, in addition to the recommendations of the applicant's consultant. More specifically, PWT staff wishes to recognize the importance of the existing drainage courses upon the retained parcel, as well as along the eastern and western edges of the subject property. It is critical that they are maintained and unaltered both during and after construction. It is further recommended that these drainage courses be included on all plans for the newly created lots, and finally, that drainage agreements be registered on title for all of the affected properties.

Correspondence from the Sault Ste. Marie Region Conservation Authority reiterates much of the same provisions outlined throughout this report. Generally speaking, the SSMRCA agrees with Tulloch's assessment and proposed engineered solutions to ensure long term slope stability, stormwater management and erosion control, both during and after construction. SSMRCA further recognizes site specific solutions will need to be determined once building designs and overall site layouts have been confirmed by the applicant and/or potential purchasers. SSMRCA reminds the applicant that permits will be required from the SSMRCA prior to any development or site alteration. Finally, SSMRCA requests that conditions 1-4 as outlined in the attached correspondence, be conveyed to future land purchasers.

PUC services Inc. has no objections to the rezoning application, subject to the receipt of a satisfactory application for water service. The applicant is reminded that the three new lots along Ontario Avenue will be subject to frontage charges at the time of the severance, and charges for installation will apply at the time the services are requested. Finally, PUC wishes to advise the applicant and Building Division that the water supply pressure on Ontario Ave. may be blow 50psi, and that the size of the new water services will need to be determined accordingly.

Comments from the Accessibility Advisory Committee indicate that various building elements such as parking, walkways and ramping should be designed in accordance with the Facility Accessibility Design Standards (FADS). It is important to note that FADS only applies to municipally owned, operated or leased facilities, and not the private single detached dwellings proposed.

Up to the drafting of this report, one letter has been received. It is a joint correspondence from 5 property owners on Ontario Avenue, directly south of the subject property. The neighbours outline a number of concerns, mostly related to the flood and erosion damage during the heavy rain events experienced last fall.

It is felt by the neighbours that erosion and stormwater issues are the result of actions of the previous owner who removed a great deal of vegetation (more than

necessary) to install a sanitary lateral, albeit without proper permits. Without the benefit of vegetation to help hold the ground in place, significant rain events have washed soil down the slope and onto the roadway and adjacent properties. Furthermore, the existing catch basins along the north side of Ontario Avenue become plugged with debris, increasing the run off towards adjacent residents to the south.

The neighbours request confirmation that, prior to approval, the owners of the property and/or the City will install infrastructure to correct the flooding caused by the runoff from Summit Avenue. The neighbours also expect that costs associated with this system be borne by the proponent and/or future purchasers. As previously mentioned, the basis of approval is that engineering works will be installed and maintained in a manner that improves the current situation. The costs associated with these engineering solutions will be borne by the applicant/prospective purchasers.

The neighbours also expressed concern with the loss of the 'park-like setting' if homes are developed across the street. Again, this is an infill development opportunity, which is supported by current Official Plan policies.

There is also a concern with construction noise and traffic. Construction noise and traffic is an unfortunate reality of any development, especially within existing built up areas. Unfortunately in this situation there does not appear to be any controls such as an alternative construction traffic route to alleviate any short term impacts.

Interestingly, a very common concern of neighbours where nearby development is proposed is that it will decrease property values. In this case the neighbours are concerned about an increase in property values and thus, an increase in taxes. It is difficult to determine the overall tax implications going forward, however it is worth noting that the City has no authority to conduct market value assessments. A local Real Estate Agent or MPAC representative might be able to provide the neighbours with a more detailed understanding of impacts to existing property values in the area.

IMPACT

Approval of this application will not impact municipal finances. All engineering and infrastructure costs will be borne by the applicant and/or potential purchasers. It is not anticipated that there would be additional long term maintenance requirements with the proposed infrastructure, beyond those which currently exist. PWT has indicated that the existing catch basins along the bottom of the slope are regularly cleared of debris to facilitate drainage.

STRATEGIC PLAN

Approval of this application is not linked to any policies contained within the Corporate Strategic Plan.

SUMMARY

Approval of this application is recommended on the basis that engineering works and procedures will be put in place, both during and after construction, to ensure long term slope stability, erosion control and stormwater management. The overall goal is to improve the existing situation, which includes a number of flood and erosion events during the heavy rains experienced last fall. It is important to note that development proposals of this nature, with site specific concerns, are reviewed on a case by case basis, and in this particular case precedence is based upon the preliminary engineering studies completed, and the engineering requirements prior to development or site alteration.

Staff is confident that through a series of approvals, including severance, SSMRCA and site plan control, there exists a great deal of public oversight to ensure appropriate engineering works and procedures are designed, implemented and maintained.

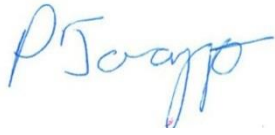
The applicant has been operating on good faith from the beginning of this process, and is aware of the extensive process (and subsequent costs) that remain.

The series of conditions proposed throughout this report are most appropriately implemented through subsequent Committee of Adjustment severance approvals, SSMRCA permit approvals, site plan control approvals, and finally building permit approvals. For this reason, these conditions need not be implemented through the recommended Official Plan and Zoning approvals.

RECOMMENDATION

Resolved that Council accepts the report of the Planner dated 2014 06 09 as information and approves Official Plan Amendment 201 by way of a notwithstanding clause to Policy F.1, to permit development upon the subject property even though the average slope exceeds 25%. Furthermore, that Council rezone the southern +/-35m subject property from Estate Residential Zone (R1) to Single Detached Residential Zone (R2). Finally, that Council designates the southern +/-35m as subject to site plan control.

Respectfully submitted,



Peter Tonazzo, MCIP, RPP
Planner

Recommended for approval,



Donald B. McConnell, MCIP, RPP
Planning Director

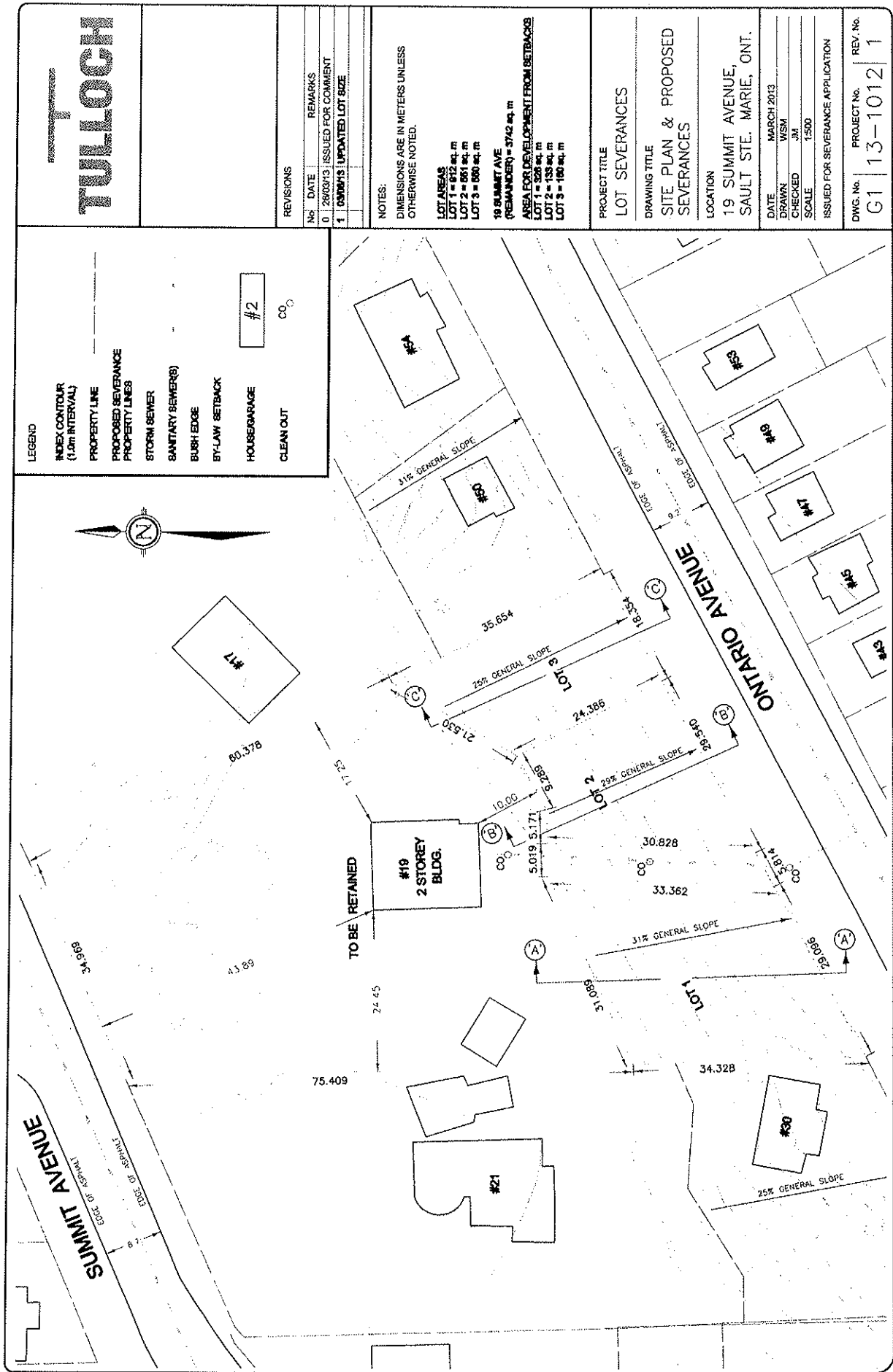
Recommended for approval,



Jerry Dolcetti, RPP
Commissioner Engineering & Planning

Pat Schinners
Administrative Clerk

Attachment(s)



February 11, 2014
13-1012

Mr. Graham Simmons
19 Summit Avenue
Sault Ste. Marie, ON
P6B 2S3

**Re: Geotechnical Study, Stormwater Management & Erosion Control Plan for Development at
19 Summit Avenue**

Dear Sir:

Tulloch Engineering has completed our geotechnical evaluation and stability analysis for the slope located within your above noted property. Our findings indicate the slope in its current state is stable and (slope and loading) has an overall safety factor in excess of the minimum (F.S. = 1.5) outlined by the Conservation Authority in a letter to Tulloch Engineering dated May 13, 2013.

Construction on sloped lands is regularly completed using engineered solutions and proper construction methods and procedures. Development on sloped lands can be accomplished without negatively affecting the slope stability. Any retaining systems or stability controls designed by Tulloch Engineering as part of this development will meet or exceed the overall 1.5 safety factor stipulated by the Conservation Authority.

Once a conceptual building layout has been selected, Tulloch Engineering will work with you on developing a feasible solution for the foundations and/or any soil retaining structure to meet the requirements stipulated by both the City of Sault Ste. Marie and the Conservation Authority alike.

Stormwater management for any of the proposed lots will be achieved through the use of standard techniques, i.e. reduced lot grading, grassed swales, underground pipe storage, infiltration trenches or a combination thereof as per the City of Sault Ste. Marie Stormwater Management Guidelines. These design procedures/controls will reduce the off-property discharge rate to levels equal to the pre-developed flow conditions. A stormwater management plan will be finalized when a breakdown of the proposed lot(s) has been selected (i.e. house size and location, permeable areas vs. non-permeable areas and the type of surface condition (asphalt/roof tops vs. long grass/bushes).

In addition to the stormwater management, an erosion/control plan will be developed for implementation during the construction phase of the project. The erosion/control procedures/devices will be indicated on the Drainage Plans that will be submitted to the City of Sault Ste. Marie for approval prior to issuing any building permits. The erosion and control plan will consist of any or all of the following;

- Minimizing the exposure time of open cuts
- Install silt fencing around the perimeter of disturbed areas and stockpiles
- Re-seeding the disturbed areas as soon as practically possible or use of erosion control blankets
- Straw bale & rock flow check dams in any existing drainage channels and near any catch basin inlets
- Ontario Provincial Standard Drawings (OPSD 219.100 – 219.220) are all applicable sediment and erosion control measures typically used throughout construction sites

We trust you will find this letter and the enclosed documents acceptable for your information and for consideration by the City of Sault Ste. Marie. Should you have questions or require anything further in regards to this project do not hesitate to contact the undersigned at your convenience.

Sincerely,



John V. McDonald, P.Eng.
TULLOCH Engineering Inc.

JM/mk

**AMENDMENT NO. 201
TO THE
SAULT STE. MARIE OFFICIAL PLAN**

PURPOSE:

This Amendment is an amendment to the text of the Official Plan as it relates to the Rural Area designation.

LOCATION:

Part of Lot 7 on PLAN 3206, that being 19 Summit Ave., located on the north side of Ontario Avenue, approximately 120m east of its intersection with Pim Street.

BASIS:

This Amendment is necessary in view of the request to rezone the southern +/-35m of the subject property, to facilitate the creation of 3 new single detached residential lots upon the slope, whereas Policy F.1 prohibits development upon slopes greater than 25%.

The proposal does not conform to the existing Fill Area policies as they relate the to the subject property.

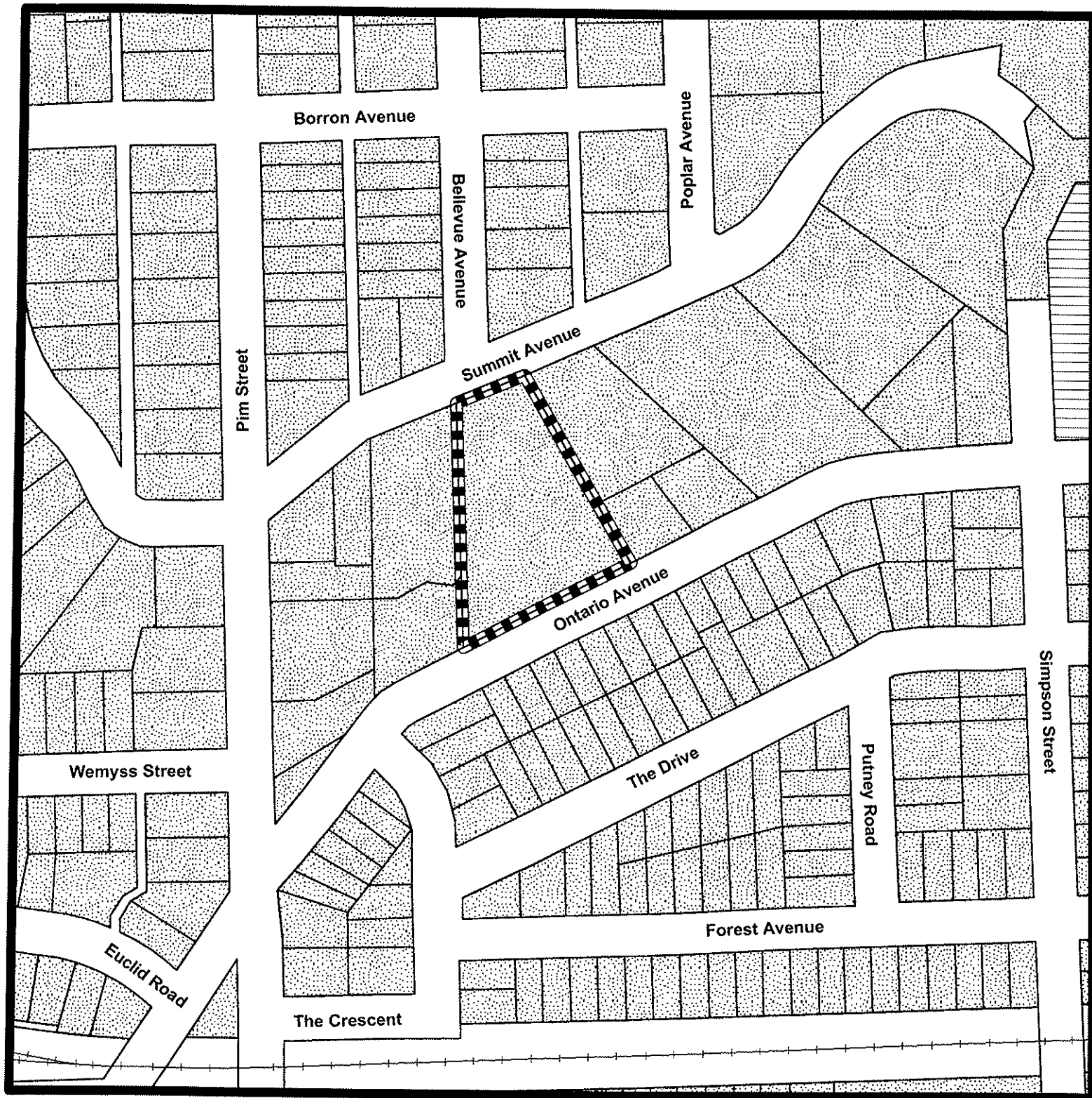
Council now considers it desirable to amend the Official Plan, by way of a notwithstanding clause to Policy F.1 on the basis that prior to development, engineering works/measures will be designed and implemented to the satisfaction of the City and Sault Ste. Marie Region Conservation Authority. Such works must be designed by a professional engineer, aimed at ensuring long term slope stability, stormwater management and erosion control.

DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:

136. Notwithstanding the Fill Area policies of the Official Plan, the lands described as, Part of Lot 7 on PLAN 3206, that being 19 Summit Ave., may be rezoned to facilitate the creation of 3 new single detached residential lots.

INTERPRETATION

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.



OFFICIAL PLAN LAND USE MAP

SCHEDULE "C" 19 SUMMIT AVENUE

Planning Application
A-5-14-Z-OP

OFFICIAL PLAN
AMENDMENT NUMBER
201



Metric Scale
1 : 2400

Roll Number
020-022-009-00

Map Reference
19 & 1-17

Mail Label ID
A-5-14-Z



Subject Property = 19 Summit Avenue

OFFICIAL PLAN LAND USE DESIGNATION



Residential



Institutional

Pat Schinners

From: Don Maki
Sent: Monday, March 31, 2014 10:26 AM
To: Don McConnell; Pat Schinners
Subject: Rezoning Application A-5-14-Z.OP 19 Summit Avenue

Hi Don

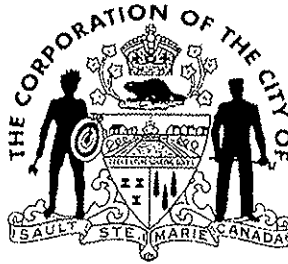
The development of the lots will be regulated by the Conservation Authority under regulation 176/06. They have made comments to the current owner with regard development of these lots. A geotechnical study will be required to review the development of these lots as well the construction of any building within the regulated slope will have to done by a professional engineer to ensure protection of the slope and any building above the slope. A storm water management plan will also be required. Please be advised that the previous owner had if fact installed a sewer lateral down this slope without obtaining any approvals by any regulatory authority. This work had caused a slope washout and a violation notice was issued to the owner. Confirmation of compliance to this notice should be confirmed from the conservation authority.

The previous owner had also had curb depressions installed for the future lots on Ontario Street. The costs of such work was to be collected at the time of development of these lots on Ontario Avenue. The cost of such work was \$1,287.00 x 2 = \$2,574.00.

Don

Jerry D. Dolcetti, RPP
Commissioner

Daniel Perri, EIT
Engineering Intern



ENGINEERING & PLANNING
DEPARTMENT

Engineering & Construction Division

2014 04 10

Our File: A-5-14-Z.OP

MEMO TO: Donald B. McConnell, MCIP, RPP
Planning Director

RE: **A-5-14-Z.OP – 19 SUMMIT AVENUE
REQUEST FOR AN AMENDMENT TO THE OFFICIAL PLAN & ZONING BY-
LAW**

The Engineering and Construction Division has reviewed the above noted application and provides the following:

- The Geotechnical Investigation provided by the Applicant's Consulting Engineer confirmed that the slope is stable under current conditions. Further endorsement by the Applicant's Consulting Engineer is required regarding any cut/fill operations and the long term stability of any structures on the subject property, both existing and proposed. Detailed final grading contours of the the slope itself as a result of the proposed development is also required;
- If the existing services on Ontario Avenue are to be used, the condition must be verified by the Applicant's Consulting Engineer to the satisfaction of the Commissioner of Engineering & Planning or his designate. Depending on the location and condition of the existing services, new services may be required. If new services are required, a mill and overlay fee may be applicable for road restoration purposes. Patches for each service connection will not be acceptable;
- A lateral permit will be required for any new laterals;
- There have been reported issues with drainage in the past affecting the properties on the south side of Ontario Avenue. These issues must not be exacerbated as a result of the proposed development. We agree with the recommendation for stormwater management included in the Servicing Study Design Brief provided by the Applicant's Consulting Engineer;

F:\ENGINEERING DATA\REZONING\Summit Avenue- Civic 19- A-5-14-Z.OP 2014 04 10.docx

The Corporation of the City of Sault Ste. Marie
P.O. Box 580 ~ 99 Foster Drive ~ Sault Ste. Marie, ON P6A 5N1
Telephone: (705) 759-5385 ~ Fax: (705) 541-7165
www.cityssm.on.ca ~ d.perri@cityssm.on.ca

- A sediment and erosion control plan must be submitted to the satisfaction of the Commissioner of Engineering & Planning or his designate. Assurance that there will be no long term erosion problems associated with the development will be required;
- An easement is required for the sanitary lateral servicing 19 Summit Avenue; and
- It is recommended that the property be subject to Site Plan Control to ensure the above conditions are met.

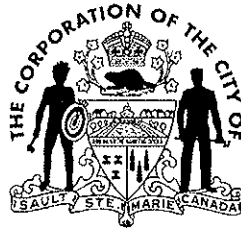
Yours truly,



Daniel Perri, EIT
Engineering Intern

c: Jerry Dolcetti, Commissioner, Engineering & Planning
Susan Hamilton Beach, P. Eng., Deputy Commissioner, PWT
Pat Schinners, Planning

S. Hamilton Beach P. Eng
Deputy Commissioner



Larry Girardi
Commissioner

April 15, 2014

Donald McConnell
Planning Director

PWT File No.: P.10.0

Subject: Application Number A-5-14-Z.OP
Request for an amendment to the Official Plan
and Zoning By-law

Applicant: Graham Simmons and Laura Newman

Subject Property: 19 Summit Avenue

Staff from Public Works and Transportation ('PWT') has reviewed this application and provide the following comments:

- It needs to be recognized that there are existing drainage course(s) in the area of the most westerly and easterly limits of the lots requested to be severed in this application and on the lot to be retained;
- As the condition of these drainage courses may have an impact on downstream properties, including the City right-of-way, it is critical that they are maintained and unaltered through the course of this development and into the future;
- It is recommended that these drainage courses be included on all plans for the newly created lots; and
- A drainage agreement should be registered on title for all of the affected properties.

If the above noted comments are worked into the conditions of the approval in addition to the recommendations outlined in the Servicing Study Design Brief, PWT does not object to this application.

Page 2....Application No. A-5-14-Z.OP

If you have any further questions please contact me at (705) 541-5207.

Susan Hamilton Beach, P. Eng.

Deputy Commissioner
Public Works and Transportation

c. D. Perri, EIT
R. Bateman, CA



1100 Fifth Line East
Sault Ste. Marie, ON P6A 6J8
Tel: (705) 946-8530
Fax: (705) 946-8533
Email: nature@ssmrca.ca
www.ssmrca.ca

March 31, 2014

Mr. Donald B. McConnell,
Planning Director
The Corporation of the City of Sault Ste. Marie
Civic Centre P.O. Box 580
Sault Ste. Marie, ON P6A 5X6

**Re: Review of Geotechnical Study, Servicing and Severance Application
19 Summit Ave., Sault Ste. Marie**

Dear Mr. McConnell:

The Sault Ste. Marie Region Conservation Authority (SSMRCA) has reviewed the above noted technical study with regard to the proposed Severance of 19 Summit Avenue to create three (3) new lots along Ontario Avenue.

We recommend that any consideration / approval of this severance be subject to the following conditions:

1. The subject property is located within the jurisdiction of O. Reg. 176/06 (Development, Interference with Wetlands and Alterations to Shoreline and Watercourses). A permit from the SSMRCA will be required for any lot development and construction of associated work.
2. As stated on page 8 of the Geotechnical Report section 3.1 and 3.3; "At the current state, the slope at 19 Summit Avenue facing Ontario Avenue is in a stable condition. Furthermore, Tulloch Engineering should be consulted before any alterations or excavations take place on the existing slope. The current design is not known at this time, but standard construction techniques should be applicable when constructing within the slope area. Some of these standard practices include steel sheet pile retaining walls, concrete retaining walls, helical piles, and caissons. Once an approved design has been selected Tulloch can evaluate which method would result in an appropriate factor of safety during and after construction".

Since any future construction within the existing slopes may have impact on slope stability. Therefore, before construction or excavations on the existing slopes, Tulloch Engineering or Qualified Geotechnical Engineer must be

consulted to re-evaluate the factor of safety based on proposed development on all three lots along Ontario Avenue.

3. As stated in Section 3.3 of Servicing Report, Stormwater management must be considered because the proposed development of the relatively small lots will significantly increase the instantaneous stormwater runoff flows generated from each respective lot. Due to the sloped topography of the lots, lot level conveyance controls will have limited effectiveness. *Also any instantaneous stormwater flows might have effects on the lower lots along the South Side of Ontario Avenue.* Lot drainage shall be contained and managed on a lot-by-lot basis and the drainage of each lot shall be prevented from discharging surface runoff onto any land on South Side of Ontario Avenue.

Therefore, the SSMRCA requires that any stormwater system must be designed for the proposed development of three (3) lots. The final design of Stormwater system and study report including all details of proposed storm outlets must be submitted to the SSMRCA for review and approval prior to commencement of any work on the property.

4. Retaining type structures must be designed by a qualified professional engineer. Retaining structures should be designed to ensure stability against overturning, sliding, excessive pressure and water uplift both for 19 Summit Ave and future habitable structures on proposed severed lots.
5. All of above development conditions # 1-4 must be conveyed to future land purchasers.

If you have any questions or concerns, please contact us.

Yours truly,

A handwritten signature in cursive script, appearing to read "Rhonda Bateman".

Rhonda Bateman
General Manager

cc: Peter Tonazzo, Planner City of Sault Ste. Marie



April 10, 2014

Donald B. McConnell, MCIP, RPP
Planning Director
The Corporation of The
City of Sault Ste. Marie
P.O. Box 580
Sault Ste. Marie, ON P6A 5N1

emailed: d.mcconnell@cityssm.on.ca

Dear Sir:

**Re: Application A-5-14-Z.OP
19 Summit Avenue**

With respect to the above noted Site Plan we comment as follows:

Water

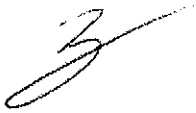
- PUC has no objections in principle to the subject re-zoning, or provision of water service to the subject lots, subject to receipt of a satisfactory application for water service.
- The three new lots developed along Ontario Avenue would be subject to frontage charges at the time of severance.
- Charges for installation of water services will apply at the time water services are requested
- The City Building Division and the developer are advised that the water supply pressure on Ontario Street may be below 50 psi, and that that the size of the new water services will need to be determined accordingly.

Electrical

- No concerns.

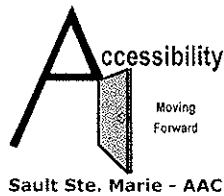
Best Regards,

PUC Services Inc.



Rob Harten, P. Eng.
Manager of Engineering

RH*jf



Don McConnell
Planning Director
City Planning & Engineering Division

Date: April 9, 2014

SUBJECT: A-5-14-Z.OP 19 Summit Ave.

Dear Mr. McConnell

What is the intent for this building and the property? Will it affect others south of the property on Summit? If you think we need a site plan, please forward.

The Accessibility Advisory Committee makes the following recommendations in respect of barriers to access for person with disabilities on the subject rezoning application.

Exterior Not applicable at this time.

1. Parking: According to Fads
2. Walkways & Sidewalks: According to FADS
3. Curb Cuts: According to FADS
4. Ramping: According to FADS with smooth transition at ground level. Ramping needed at least one of building entrances for office building to allow persons of all abilities to enter building making building open for potential employees, age friendly and accessible.
5. Transit Access: Yes.
6. Lighting: In accordance with the Illuminating Engineers Society of North America Standards
7. Signage: Parking signage according to the Highway Traffic Act. Other signage in accordance with CNIB recommendations.
8. Green Space:
10. Please notify if any future changes made to plan.

Thank you for your attention to these recommendations.

Sincerely,

Ann Marie McPhee
Chair, Site Plan Sub Committee
on behalf of The Accessibility Advisory Committee

April 14, 2014

City Planning Division
99 Foster Dr.
Level 5, Civic Centre
99 Foster Dr.
Sault Ste. Marie, ON
P6A 5X6

Attention: Mr. Peter Tonazzo

Dear Sirs:

Re: **Application No.: A-5-14-Z.OP**
Applicants: Graham Simmons and Laura Newman

On behalf of several of the residents of Ontario Ave., I wish to respond to the above noted application.

We have met with and discussed the problems related to the water runoff from Summit Avenue with Susan Myers, Conservation Authority and PWT staff on several occasions. The current owners of the property are aware of the problems as well.

We understand that we are not able to prevent the owners from selling the property however, since the residents of Ontario Avenue have been greatly disadvantaged from the recent activities of the owners wherein the hill structure has been altered, we feel we are entitled to answers and assurances that the problems have been solved and will not cause any further damage.

At the neighbourhood meeting last fall, the PWT confirmed that this area is a known concern when rains occur in that flood waters, mud and debris run off the hill onto Ontario Avenue. The city has responded several times to clean up the debris which follows a rain occurrence. Several suggestions were offered by the city during the meeting to eliminate or reduce the flooding and, in fact, a new grate was installed at the base of the run off area however, that did not solve the problem and more flooding took place. One representative of the city actually mentioned that perhaps the trees should be replaced on the hill to ensure hill stability.

Before this application is approved, the residents of Ontario Avenue would like confirmation that the owners of the property and/or the City of Sault Ste. Marie have plans to install infrastructure or will establish a system that will correct the flooding caused by the run off from Summit Avenue. We also expect that the current owners who desire this development will bear the cost of this system.

...../2

City Planning Division

Page 2

April 8, 2014

Prior to the trees being removed from this hill to accommodate the re-routing of the sewer line, we had very little water runoff. Once the trees were removed, we not only encountered flooding, but also mud sliding down the hill onto Ontario Ave. Vegetation was planted in the form of grasses and that solved the mud slide, however, the water overflow from Summit Avenue increased causing damaging floods and now some of our residents are seeing water damage in their basements that did not exist before.

It only makes sense that if the hill is removed, the overflow of water will increase again and therefore, we require some guarantee that the water will be diverted by new infrastructure and we will not be faced with a larger problem.

We are asking for fairness and consideration in this matter and **we cannot stress enough the urgency of this matter**. The problem increases with each rainfall as the stability of the run off appears to be compromised. As it stands, the residents of Ontario Avenue are not the only ones to be disadvantaged by this development. The green, park like setting that attracted many of us to this neighbourhood will be lost; traffic and noise will increase during construction; taxes will increase with the sale of newly constructed homes which will increase our "fair market value". Residents of The Drive are also experiencing flooding which is flowing over our properties and downward to their yards. We expect that the city will protect us from further damage and economic loss in repairs to our properties from excess water losses caused by the increased water flow caused by this development.

Sincerely,

Michael and Jo-Anne O'Shea

Kyle and Rileigh Brick

Jason and Carrie McBride

Bob Gowans and Marlene Yanni

Rona Trudel

Cc: Susan Myers, Sault Ste. Marie Counsellor, Ward 2

Malcolm White

From: Peter Tonazzo
Sent: Friday, April 25, 2014 3:04 PM
To: Malcolm White
Subject: FW: Letter of Objection to Application # A-5-14-Z.OP (19 Summit Ave., G. Simmons & L. Newman)

Importance: High

-----Original Message-----

From: I P [mailto:donpister@shaw.ca]
Sent: Friday, April 25, 2014 3:03 PM
To: Peter Tonazzo
Cc: donpister@shaw.ca
Subject: Letter of Objection to Application # A-5-14-Z.OP (19 Summit Ave., G. Simmons & L. Newman)
Importance: High

Dear Mr. Tonazzo

We the residents of 57 Ontario Avenue strongly object to the rezoning application under Application # A-5-14-Z.OP. The application seeks amendments to current zoning that restricts development on a slope of 25 degrees or more, and defines the subject property as an estate lot. We object as the current zoning and restrictions make as much sense to day as when they were imposed.

Regarding slope, the north side of Ontario Avenue is a sharply inclined section of "the hill" that runs across much of the city. Allowing development of three single home lots within the current single estate lot would severely worsen the water run-off problem that already occurs and causes damage to the properties on the south side of Ontario Avenue, causes considerable inconvenience and maintenance costs for the affected homeowners of the south side, and additional cost to all city taxpayers for the clean-up that must be done after heavy rains.

During 2013 the subject property was largely cleared, which contributed to the severe erosion that occurred during the heavy rains that occurred from August through later fall. In short, after the property was cleared, ever heavy rain resulted in waves of water, mud and rock that covered the entire width of the street and well into the front yards and driveways located on the south side. The City devoted considerable time and expense in failed attempts to control the runoff and erosion. The larger drains and larger loose rocks that the City placed has repeatedly failed to improve drainage, and the loose rocks have only added to the material being swept off the hillside, onto the street and into the properties on the south side. The addition of three new lots and buildings could only worsen these existing problems. While we assume the clearing of the land was done at the behest of the property owners and applicants, we are not aware of any attempt by them to address the damage that their actions have already caused to the street and to the homes on the south side. The developments allowed on a few other properties on the north side of Ontario Avenue in recent years already exacerbated the water runoff problems, and this proposal would only make a bad and expensive situation even worse.

Regarding the request to rezone to three typical lots rather than a single estate lot, the current zoning helps protect the unique nature of this neighbourhood, given the proximity of the estate lots to the high value homes located immediately above on Summit Avenue. While the south side has always been zoned for typical single dwellings, the zoning of the north side has been to restrict any development there to larger lots and fewer homes. Other than generating the

private profit likely being sought by the property owners, there is no reason to violate the purpose of the current zoning. There is ample property available throughout this community for the development of single homes elsewhere and without rezoning properties than have long been planned to be estate lots. There is no justification for placing private profit ahead of the sound and well-reasoned zoning that has served this neighbourhood for many years.

By requesting to develop three lots with a single estate lot, it seems quite clear that the applicants are acting as developers looking to make money rather than finding a place to build a home and live as part of a neighbourhood. Given that approach, and the apparent lack of concern or attention to the problems already created by the clearing of the land, we can only conclude that the applicants have no regard for the current residents of the street or for the nature of the neighbourhood. Rather, they seek financial gain by asking for special permission to undo the thoughtful planning that currently protects the neighbourhood and its residents from the very type of unwise development that these applicants propose. There are many other areas within the city that the applicants could look to without causing the harm to others that would be realized if this application were to be approved.

We strongly encourage the Planning Division to recommend against allowing this application, and the members of City Council to accept that recommendation and deny this application.

We appreciate this opportunity to offer comment. Please contact us if you have any questions regarding our submission.

Thank you,

(signed)

Don Pister and Inara Penikis

57 Ontario Avenue

705-253-9549

donpister@shaw.ca

Peter Tonazzo

From: Doug Murphy <dougmurphy2014@hotmail.com>
Sent: Thursday, May 29, 2014 7:37 PM
To: Peter Tonazzo; Mayor Amaroso; Steve Butland; Paul Christian; Susan Myers; Terry Sheehan; Pat Mick; Brian Watkins
Subject: FW: 19 Summit Avenue

RE: Application No.: A-5-14-Z.OP

It is my understanding that the Application No.: A-5-14-Z.OP is still undergoing review. I have been an environmental/engineering specialist for over 30 years within various jurisdictions and have very serious concerns about the proposal that the applicants (Simmons/Newman) have submitted. I strongly encourage that you review my concerns as the impact of the proposal, should it be passed, could have serious impact on the neighbourhood at the foot of Ontario Street and the environment.

- (1) The severing of the lot and potentially building structures with impervious surfaces such as concrete could decrease water absorption from melting snow and rain and could lead to flooding;
- (2) The proposed site of the lot severance on Ontario Street is an extremely vulnerable area from a geological perspective where the soil is unstable and the slope is steep that building structures would be unsafe;
- (3) Considering the steep slope and the disruption of the slope's integrity through digging and removal of soil, there would be increased land erosion, increased sedimentation into an already vulnerable sewage infrastructure in the Sault leading to a greater risk of flooding and property damage to residents on Ontario Street and below;
- (4) There would be decreased hydraulic effectiveness of the surface water that would runoff from 19 Summit Avenue property again leading to flooding and severe water damage;
- (5) The proposed lot severance/construction would damage the existing ecosystem and would destroy wildlife habitat.

In summary, it is my professional opinion that the proposal would not benefit the community and in fact it could lead to dangerous flooding and extensive property damage. I can also assure you that NO municipality would permit property severance in such precarious circumstances.

My recommendations are as follows:

- (1) that you visit the site in question, if you have not already, and see for yourselves how illogical the proposal is;
- (2) that the applicants (Simmons/Newman) become more knowledgeable on the effects of the proposal;

(3) that the applicants (Simmons/Newman) invest time and money to restore their property (ie. planting foliage on the bare slope) to prevent further erosion rather than creating more damage through soil erosion, potential flooding and damage to properties at the foot of Ontario Street and downwards.

In addition please forward this letter to Mr. Frank Manzo as his e-mail address is not listed in the Municipal Handbook.

Thank you.

D. Murphy



2012 ORTHO PHOTO

19 SUMMIT AVENUE

Planning Application A-5-14-Z-OP

Legend



Subject Property = 19 Summit Avenue



Metic Scale
1 : 2400

Roll Number
020-022-009-00

Map Reference
19 & 1-17

Mail Label ID
A-5-14-Z



SUBJECT PROPERTY MAP

19 SUMMIT AVENUE

Planning Application A-5-14-Z-OP



Metic Scale
1 : 2400

Roll Number
020-022-009-00

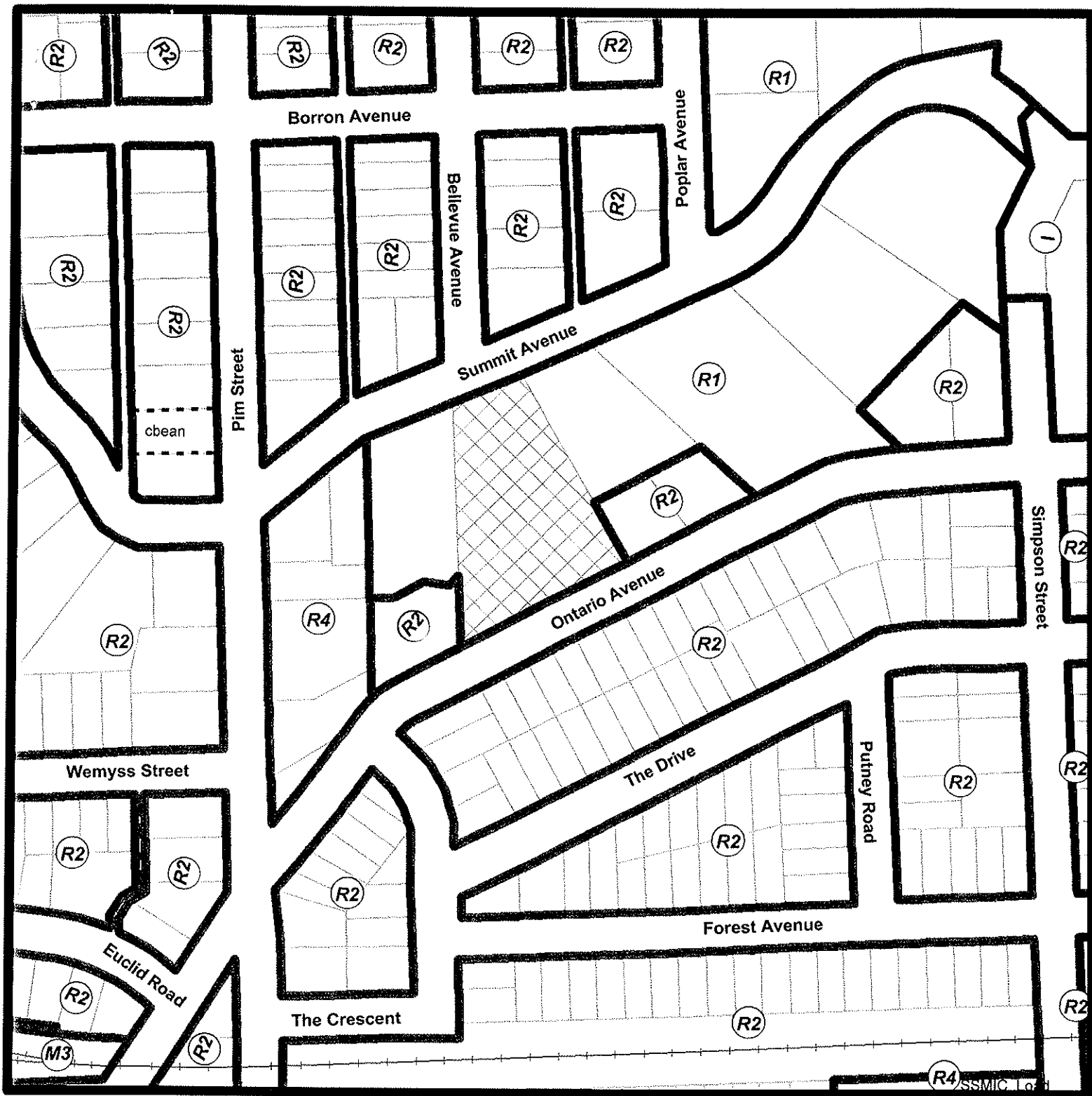
Map Reference
19 & 1-17

Mail Label ID
A-5-14-Z

Legend



Subject Property = 19 Summit Avenue



EXISTING ZONING MAP

19 SUMMIT AVENUE

Planning Application A-5-14-Z-OP

Legend

-  Subject Property = 19 Summit Avenue
-  R1 - Estate Residential Zone
-  R2 - Single Detached Residential Zone; R2hp
-  R4 - Medium Density Residential Zone
-  I - Institutional Zone
-  M3 - Heavy Industrial Zone
-  S# = Special Exception Zoning



Metric Scale
1 : 2400

Roll Number
020-022-009-00

Map Reference
19 & 1-17

Mail Label ID
A-5-14-Z

Destination North Discovery Centre Gallery – Concept Development

1.1. Applicant Information

1.1.1. Legal name of organization

Invasive Species Centre
1219 Queen St E
Sault Ste. Marie
Ontario not-for-profit incorporation #1838764

1.1.2. Names of Officers, Directors & Principals

Board of Directors:

Dr. Tat Smith	Chair 2011-2014 (elections in June 2014)
Dr. Chris Goddard	Director 2011-12, Vice Chair 2012-14 (elections in June)
Vacant	Director
Ian Buchanan	Director
Dr. Brendon Larson	Director
Angelo Lombardo	Director
Dr. Peggy Smith	Director
Dr. Kandyd Szuba	Director
Vacant	Director
Eric Boysen	Ex-officio Board Member -- MNR
Dave Burden	Ex-Officio Board Member – DFO
Dr. Bill Anderson	Ex-officio Board Member – CFIA
Dr. David Nanang	Ex-officio Board Member – CFS
Jim Crawford	Ex-officio Board Member – CFIA
Chris Walsh	Ex-Officio Board Member – MNR

Secretariat:

Dilhari Fernando	Executive Director
Kelly Withers	Program Manager
Deborah Sparks	Manager, Corporate Affairs
Erik Wainio	Marketing and Design Specialist

1.1.3. History of Organization

In 2011, the Ontario Ministry of Natural Resources (OMNR), the Canadian Food Inspection Agency (CFIA), Fisheries and Oceans Canada (DFO), and the Canadian Forest Service of Natural Resources Canada (NR Can) signed a Memorandum of Understanding which outlines the need for greater cooperation and coordination of efforts to address terrestrial and aquatic invasive species

issues. To advance this enhanced federal-provincial collaboration, Canada and Ontario established the Invasive Species Centre (ISC) in April 2011.

The ISC is a not-for-profit organization co-located with the Great Lakes Forestry Centre in Sault Ste. Marie. The ISC's offices, which are shared with Natural Resources Canada Insect Production and Quarantine Laboratory, were constructed with Government of Canada and Ontario provincial government funding.

While the geographic focus of the ISC is Ontario and the Great Lakes, there are linkages to other provinces and the US Great Lakes states. The ISC will be an important part of Canada's and Ontario's efforts in response to invasive species and the ever-increasing threats that they pose from both ecological and socio-economic perspectives. By forging a strong network among federal and provincial government agencies, academia, municipalities, First Nations, industry, and non-government organizations, the ISC is becoming a model of public and government cooperation and collaboration in response to the challenges posed by invasive species.

1.1.4. Organization mandate

The Vision of the ISC is to be a leader in addressing the threats from invasive species in the context of a changing environment through cooperation among government agencies, municipalities, First Nations and Métis, academia, the private sector, non-government organizations, and the public.

The Mission of the ISC is to enhance coordination of natural and socio-economic scientific research, technology and knowledge transfer, and public outreach and communications, to mitigate the ecological and economic threats of aquatic and terrestrial invasive species.

The value proposition of the ISC to bring together all manner of partners to prevent, detect, respond to and manage invasive species in Ontario and Canada.

The ISC delivers on its Vision and Mission by:

- o being a convener to bring together the right people for collaboration;
- o championing the cause and harnessing assets to combat invasive species introduction and spread in Ontario and beyond;
- o delivering projects, messages and events; and
- o investing in projects that advance knowledge and management of high-risk invasive species, outreach and education.

Please visit www.invasivespeciescentre.ca for more information.

1.1.5. Key contact for initiative

Kelly Withers, Program Manager
705 541-5773 office
705 255-6374 cell
kwithers@invasivespeciescentre.ca

1.1.6. Contributing partners

In-kind support will be sought from governments (e.g. Fisheries and Oceans Canada, Natural Resources Canada, Parks Canada Agency, Ministry of Natural Resources, Ontario Parks), conservation organizations (e.g. Conservation Ontario), academia (Algoma University, Sault College), industry (fishing, forestry, energy) and educational experts.

There will also be a number of not-for-profit organizations facilitating, participating in and supporting, this initiative including:

- Sault Ste. Marie Economic Development Corporation (providing linkage to broader growth and development objectives of Sault Ste. Marie and a link to the City of Sault Ste. Marie);
- Sault Ste. Marie Innovation Centre (providing state of the art advice on technologies and innovations being developed in Sault Ste. Marie that can help to “animate” the Destination North Discovery Centre);
- Nordik Institute and Invasive Species Research Institute at the University of Algoma (providing technical and science advice on the project);
- Sault College (providing expertise in forestry, recreation and natural resources management);
- public and Separate school boards (curriculum development and student-centred learning); and,
- other leading science-based museum entities including the Royal Ontario Museum, Science North and Biodome as a source of expert advice.

References

Mr. Chris Walsh
Director
Forests Branch
Policy Division
Ministry of Natural Resources
(705) 945-6653
chris.m.walsh@ontario.ca

Dr. David M. Nanang, PhD
Director General
Natural Resources Canada
Canadian Forest Service
Great Lakes Forestry Centre
1219 Queen St. East
Sault Ste. Marie, ON, P6A 2E5
Phone: 705 541-5555
david.nanang@nrcan.gc.ca

1.2. Project Information

1.2.1. Project description

Project Vision

Project Framework: Under the broader auspices of the Destination North project which will re-purpose the historical Pulp Tower and Board Mill buildings as viable destinations for local business, visitor and tourist markets as living centers for Ecology, Culture and Wilderness Experience, the Invasive Species Centre has been engaged to develop an interactive “gallery” to showcase the *Woods and Water* of the Algoma area.

The *Woods and Water* component will comprise part of the Destination North Discovery Centre and will complement other elements of this gallery (Trailhead, Group of Seven, and Wilderness Rail) and will integrate with other exhibits that share space in the Pulp Tower Building, notably Entomica and Aazhogan Anishnabek.

The *Woods and Water* component will showcase the following:

Forests, Forestry and the Vast Landscape – An interactive look at the Great Lakes Forest Region and Boreal Forest Region including:

- o the plants (trees, native plants) and animals (wildlife, birds) unique to this region
- o economic opportunities offered by forestry in the region
- o threats to the environment including invasive species, habitat loss and climate change
- o the role of natural disturbance such as fire
- o species at risk in the region
- o geological formations in the area and how this contributes to the unique topography, including rock outcrops and areas of fertile soils for forestry and agriculture
- o linkages to recreational opportunities (e.g. trails, outfitters, lodges, hunting guides, birding opportunities, wildlife-based excursions, photography) where tourists can experience the Great Lakes-Boreal Forest first hand

Aquatic Life and Fisheries – An interactive look at Lake Huron and Lake Superior, and surrounding lakes, rivers and wetlands, including:

- o the fish and aquatic plants unique to this region
- o economic opportunities offered by commercial fisheries, aquaculture and recreational fisheries
- o threats to the environment including invasive species, habitat loss and climate change

- o species at risk in the region
- o linkages to recreational opportunities (e.g. fishing charters, canoe and kayak excursions, lodges) where tourists can experience the Great Lakes-Boreal Forest first hand

Natural Resources Assets and Opportunities – An interactive look at the natural resources of the region, and how they are being harnessed for economic prosperity and in a way that reduces the environmental footprint, including:

- o renewable energy (hydro, wind, solar)
- o mining
- o forestry (including biofuels)
- o agriculture (with links back to the farmer's market)
- o overview of environmental assessment and the factors that are considered for major project approvals
- o science and innovation being undertaken in the Algoma area through government and other entities

Purpose and Audience

The *Woods and Water* gallery will serve the following purposes:

- o tourist attraction to complement the overall Destination North experience by building awareness of the environmental, social, cultural (making linkages with Aazhogan Anishnabek and Group of Seven) and economic value of the Great Lakes - Boreal Forest region
- o draw linkages to recreational and tourism opportunities (making linkages with Wilderness Rail and Trailhead) in the region to allow visitors to “live the experience”
- o provide year-round experiential learning opportunities for students from SSM and surrounding communities (e.g. school trips, summer camps, etc.)
- o flexible meeting space to be used for training and consultation for teachers, tourism and natural resources professionals, etc.
- o potential revenue generating opportunities (e.g. ticketed attractions) that integrate recreation, amusement and education. **Four ticketed**

opportunities are available:

- o **climbing wall integrated into a rockface** simulating the Canadian shield with educational information on rock formation/geology;
- o **treetop adventures** with bridges and ropes between platforms/treehouses that feature educational information in each; and
- o **planetarium** style ceiling featuring Northern Lights; and
- o **virtual ride** (e.g. “Fly Over Algoma” which will be modeled around “Fly Over Canada”, see <http://www.flyovercanada.com/>)

1.2.2. Objectives

The *Woods and Water* gallery is one component of a broader project that is nested within the larger Destination North Discovery Centre initiative, which itself is nested within the Mill Square undertaking. This initial stage will scope the

contents that will form the *Woods and Water* gallery, and the specific displays within the gallery. This work will inform the development of a site master plan and overall Business Plan.

Science North has been awarded the contract to develop the other components of Destination North, and undertake overall feasibility assessments. The *Woods and Water* component is being prepared independently by the Invasive Species Centre and will inform the overall work of Science North.

As an end product, the ISC will provide a report that:

- o **develops the concept for the Woods and Water gallery** and the various displays contained within this gallery, including further details on:
 - o trees, plants, wildlife, birds, fish
 - o biodiversity
 - o invasive species
 - o climate change
 - o species at risk
 - o forest industry at work
 - o aquaculture
 - o commercial fisheries in the Great Lakes
 - o historical perspectives – how the landscape evolved
 - o historical perspectives – drivers of the economy, forestry and papermill
 - o natural resources economy
 - o geology
- o **Identifies potential partners and sources of funding** that could be approached in the implementation stage of this project.
- o **Fleshes out the concepts for potential revenue generating opportunities, and identifies how these could be packaged for commercial use.**

In undertaking this work, the ISC will:

- o **Identify** interest groups.
- o **Consult with experts, stakeholders and interest groups**, using a series of round table meetings located in Sault Saint Marie, elsewhere or virtually as appropriate;
- o **Identify potential partners** who have expertise in the various components of the gallery. This will include federal and provincial governments, binational organizations involved in Great Lakes activities, NGOs, industry and industry associations (renewable energy, forestry including paper, etc.), and academia.

- o **Engage with other galleries** to seek cooperation, expertise, partnerships and best practices. This will include trips to: Royal Ontario Museum (Toronto), Metro Toronto Zoo (Toronto), BioDome (Montreal), Mario Cortellucci Hunting and Fishing Heritage Centre (Peterborough, TBD)), Science North and Lake Superior Provincial Park.

1.2.3. Performance targets

The deliverable of this project will be a report that will contain up to 12 “concepts” that will describe the exhibits that will make up the *Woods and Water* exhibit. The recommendations will be provided in the form of a report and PowerPoint presentation. Senior staff of the ISC would be available to deliver the presentation to the City of Sault Ste. Marie and other stakeholders as requested.

Each concept will describe an exhibit (combination of educational, interactive and active components) that will feature aspects of woods and water (e.g. environmental, economic and social benefits of forests, Great Lakes, and products and services derived therein), hunting and fishing (focus on the fauna of the region, and the various recreational, social and economic values derived), and trailhead. Each concept will be integrated with, and support, other elements of the Discovery North project, and serve as a key input for the overall feasibility study being undertaken by Science North. Ticketing, revenue sources and commercial packages will be identified in the ISC report, but the costing and feasibility will need to follow as part of a broader cost/feasibility exercise.

1.2.4. Impacts and Limitations of Project

Given the short timelines, there will only be a final report (without interim products).

The report will:

- o **Scope the contents of up to 12 exhibits that could form the *Woods and Water gallery* within the Discovery North project. This will include educational components, revenue sources and bundled commercial packages (e.g. ticketed opportunities);**
- o **Identify target audiences for the gallery;**
- o **Identify partners who could potentially contribute cash or in-kind to the development of these exhibits;**
- o **Identify leverage opportunities between the gallery and other local attractions.**

This report will not:

- o Provide costing for any of the 12 exhibits.
- o Provide projections for revenue or visits for any of the 12 exhibits.

- o Provide technical/engineering feasibility and advice on the structural soundness or architectural requirements needed to implement these concepts.
- o Negotiate agreements for financial or in-kind investments with potential partners.

Impacts

- o Bring further precision to the concept of the *Woods and Water* gallery.
- o Identify how the *Woods and Water* gallery will fit within the broader Discovery North Centre.
- o Ground-truth the interest of stakeholders in participating and supporting the Discovery North Gallery through in-kind and/or financial contributions

Limitations

- o This scoping paper represents the first of a multi-step process toward design, business case and building of the Discovery North Gallery. The process can be halted at any time should interest or funding not materialize.
- o The ISC will be dependent on the goodwill and interest of partners and stakeholders to contribute to the scoping of this project.
- o Long-term viability of the project will depend on the ability of the private sector to raise financial means and the securing of long-term commitment for expertise.

1.2.5. Methodology and timing (including key dates for progress reports and final report to Council)

- o Create Advisory Group and undertake brainstorming:
 - o Approach a network of partners with specific expertise in SSM.
 - o Hold meetings to brainstorm ideas to be presented to the EDC and Blueforest for consideration.
- o Meet with experts including: Toronto Zoo, Royal Ontario Museum (Toronto) and Biodôme (Montreal) to better familiarize ourselves with design requirements and public interests.
- o Internal expertise will be utilized to identify potential sources of funding and strategies to involve key stakeholders in the initiative.

1.3. Costs and Financing

1.3.1. Detailed project costs: ISC

<i>Project component</i>	<i>Proposed cost (\$)</i>
Executive Director 3 days (\$1200/day)	3,600
Program Manager 7 days (\$900/day)	6,300
Marketing and Design Specialist 8 days (\$700/day)	5,600
Travel (Program Manager and Marketing and Design Specialist to Montreal, Toronto)	4,000
Advisory Group meetings (logistics)	2,000
Administration (15%)	3,225
Sub Total	24,725
HST (13%)	3,214.25
Total	27,939.25

1.3.2. Financing arrangements (e.g., equity, loans, etc.) and funding partners

- City of Sault Ste. Marie (EDF) application \$27,939.25

1.3.3. In-kind contributions

The in-kind contributions noted below are in support of concepts that will form the final report and recommendations. In-kind support provided by various supporters are essential for the development of these concepts. The fee charged by the ISC for undertaking this project (\$27,939.25) is over and above any in-kind support from individual stakeholders or stakeholder groups.

Estimated value of in-kind (based on ½ day contribution)

- federal government @ \$500 per Department \$2,000
 - o Fisheries and Oceans Canada
 - o Natural Resources Canada
 - o Parks Canada Agency
 - o FedNor
- Provincial departments @ \$500 per Department \$1,000
 - o Natural Resources Canada (includes Ontario Parks)
 - o Northern Ontario Heritage Fund
- not for profits @ \$250 per organization \$2,250
 - o Great Lakes Fishery Commission
 - o SSM Innovation Centre
 - o Tourism SSM
 - o Algoma Kinniwabi Travel Association
 - o Bushplane Heritage Centre
 - o Algoma Public Health
 - o Nordik Institute
 - o Entomica
 - o Mill Square
- Academia / Education \$250 per organization \$1,000
 - o Algoma University
 - o Sault College

- o Separate School Board
- o Public School Board

Total In-kind contributions: \$6,250

Project Costs – in-kind (estimated)

Costs are based on ½ day contribution by each representative organization; \$1000 per diem for representatives from Federal and Provincial governments, and \$500 for representatives from not-for-profits and academia. These costs are only for the formulation of concepts and not for the eventual implementation of any projects.

1.3.4 Estimated Value of Cash Contributions by Private Sector:

Riversedge Development Investment
 Interior renderings for Destination North
 Entomica investment
 Design Director Martti Lemieux
 CEO Justus Veldman
 Executive Director Sandra Hollingsworth
 Travel (CEO and Executive Director to Sudbury and Toronto)
 Meetings with key partners
 Administration

Total investment into Destination North by the private sector \$193,500

1.3.4. Balance, Financial Statements, Cash flow projections (historical and projected)

Financial Statements of the Invasive Species Centre can be found at www.invasivespeciescentre.ca.

1.3.5. Demonstrated need for assistance and supporting documentation and applications to other government assistance programs, etc.

The ISC is a not-for-profit organization. The ISC charges a fee for services when undertaking projects such as this in order to sustain its operations. Other sources of assistance have not been identified nor sought.

1.4. Economic Benefits: It is expected that the Destination North project will attract upwards of 75,000 visitors per year. A similar study done by PKF for a similar project in scope only, estimates 46% of visitors will be incremental overnight stays. This \$10 million project is estimated to create a minimum of \$500,000 in new wages and salaries by direct and indirect expenditures.

1.4.1. Description of how the project promotes economic growth and diversification

If the proposal advances to implementation, economic benefits will include:

- Destination for tourism to complement the overall Destination North project
- Potential revenue generating opportunities that can be packaged and bundled for school groups, summer camps, birthday parties and tourism (cruise ships, train packages, etc.)
- Direct linkages to tourism opportunities
- Direct linkages to local restaurants, market, hotels and hospitality

1.4.2. Projected job creation

Unable to assess at this time. If the Borealis Discovery Centre Gallery proceeds, new jobs will be created in design and construction, and ongoing operations.

1.4.3. Potential for tax assessment increase

N/A

1.4.4. Other economic and community benefits

1.5. Community Benefits (further detail is also required here)

1.5.1. How the project compliments other local initiatives

- This initiative is part of the broader Destination North project, and will support local businesses and tourism operators in the greater SSM area.

1.5.2. Impact on the community as a whole

At present, Sault Ste. Marie and surrounding area has limited venues for educational and recreational activities for children and youth. The Destination North Discovery Centre will provide:

- Year-round experiential learning hub for local elementary and high school students (i.e. school trips); and
- After-school programs, youth clubs and summer day camps;
- Birthday party venue, including a “sleepover” element under the Northern Lights;
- Extended classroom space for Sault College or School Board continuing education classes;
- Flexible meeting space for professional and community events; and
- Destination point for surrounding communities.

Date: May 29, 2014

To: Sault Ste. Marie Economic Development Corporation Board of Directors
From: Tom Dodds, CEO

**Re: EDF Application: Invasive Species Centre
Destination North Discovery Centre Gallery – Concept Development**

This application is submitted for \$27,939.25 to support an element of the Destination North initiative being undertaken by the owners of the former St. Mary's Paper, the City and a range of community, provincial and national interests. The local private supporters of Destination North have already contributed approximately \$200,000 of their own funds to create this destination attraction and have engaged a broad range of stakeholders and community organizations to work with them. This element of the Destination North undertaking is one of seven components being developed for this international destination attraction. Please refer to the attached organization chart. Under the broader auspices of the Destination North initiative which repurposing and redesigning the historical Pulp Tower and Board Mill buildings as viable destinations for local business, visitor and tourist markets as living centers for Ecology, Culture and Wilderness Experience, the Invasive Species Centre has been engaged to develop an interactive "gallery" to showcase the Woods and Water of the Algoma area.

The Woods and Water component will comprise part of the Destination North Discovery Centre and will complement other elements of this gallery (Trailhead, Group of Seven, and Wilderness Rail) and will integrate with other exhibits that share space in the Pulp Tower Building, notably Entomica and Aazhogan Anishnabek.

The funding is required to develop the concept for this component of the destination attraction. The deliverable will be a report that:

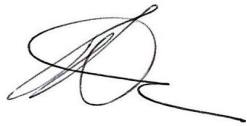
- o Scope the contents of up to 12 exhibits that could form the *Woods and Water gallery* within the Discovery North project. This will include educational components, revenue sources and bundled commercial packages (e.g. ticketed opportunities);
- o Identify target audiences for the gallery;
- o Identify partners who could potentially contribute cash or in-kind to the development of these exhibits;
- o Identify leverage opportunities between the gallery and other local attractions.



As mentioned this project is part of a larger initiative to repurpose the former St. Mary's property, a critically strategic important part of Sault Ste. Marie, it's downtown and waterfront. The owners of this property, Destination North and the community are focused on creating wealth in the community, sustainable jobs, and new businesses on the property. This project proposal is one component of a much larger initiative. In both cases it is not possible to identify the net benefit in terms of employment, economic development, or increased revenues to the community. However, from a strategic community development standpoint this project supports a priority economic and tourism development initiative in the community. It is designed to increase the viability and sustainability of the Destination North project and engages partners who would otherwise not be inclined to invest in the initiative.

It is this kind of projects and initiatives that are critical to the growth competitiveness of the community, therefore it is recommended that the SSMEDC Board of Directors recommend City Council approve this initiative.

Regards,

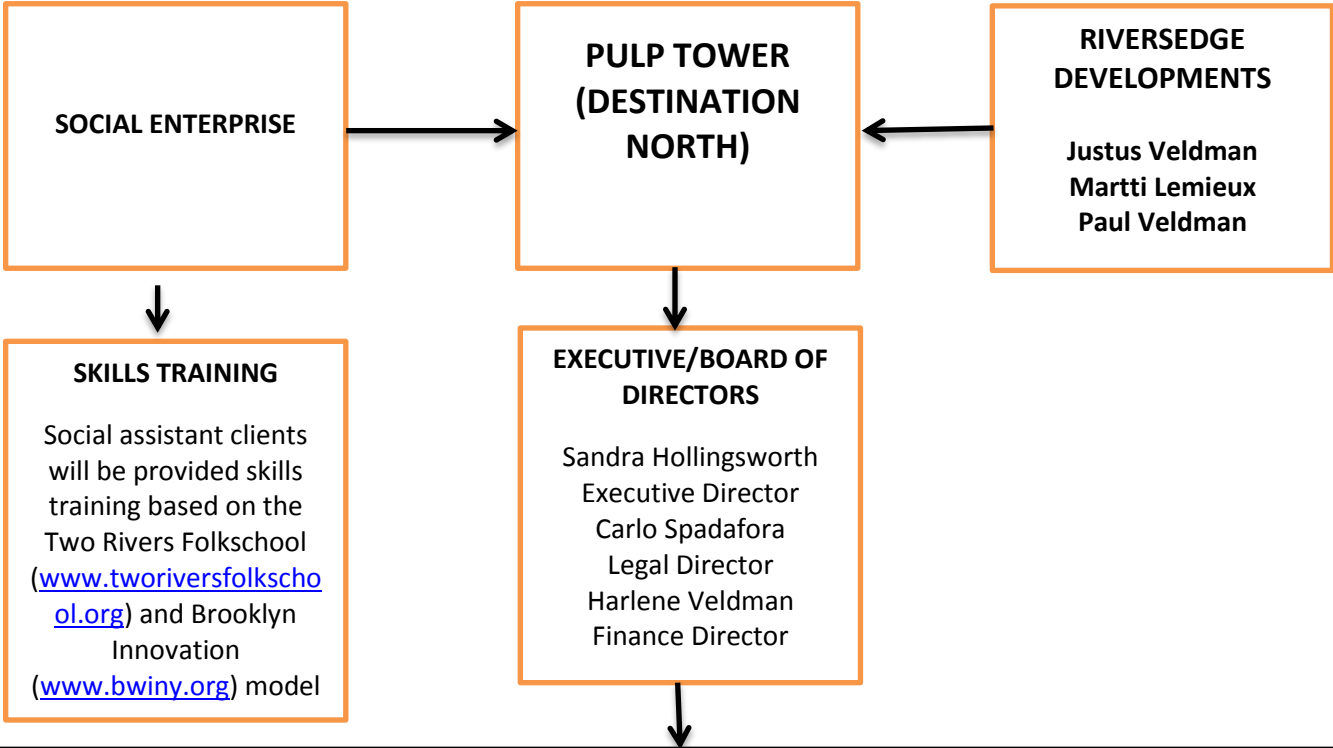


Tom Dodds
Chief Executive Officer



ORGANIZATIONAL CHART

May 2014



FLEXIBLE EXHIBIT SPACE	TRAIL HEAD LEAD – Carol Caputo Group of Seven	WOODS AND WATER LEAD – Dihari Fernando	MILL MARKET LEAD – Alison Lynes	ENTOMICA LEAD – John Dedes	AAZHAGON LEAD – Carol Nadjiwon	TRAIN LEAD – Paul Veldman
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SAULT STE. MARIE
ECONOMIC DEVELOPMENT CORPORATION

Board of Directors' Meeting

Tuesday, June 3, 2014
West Hall – Algoma's Water Tower Inn
11:30 am.

AGENDA ITEM 5.3.1

Moved by:

Seconded by:

Resolved to accept and approve the CEO's Report regarding the Invasive Species Centre EDF submission for funding for \$27,939.25 to support an element of the Destination North initiative being undertaken by the owners of the former St. Mary's Paper, the City and a range of community, provincial and national interests, and furthermore;

The Board of Directors recommends this application for funding be forwarded to to City Council for their approval. CARRIED.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2014-127

TEMPORARY STREET CLOSING: (S4.1) A by-law to permit the temporary closing of Queen Street East from East Street to Brock Street to facilitate the “Emergency Music Festival”.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF QUEEN STREET EAST**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Queen Street East from East Street to Brock Street from 9:00 a.m. to 12:00 a.m. on June 28, 2014 to facilitate the “Emergency Music Festival”.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 9th day of June, 2014.

MAYOR – DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2014-128

TEMPORARY STREET CLOSING: (S4.1) A by-law to permit the temporary closing of Queen Street East from Pim Street to Dennis Street to facilitate the Downtown Street Party.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF QUEEN STREET EAST**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the closing to vehicular traffic of Queen Street East from Pim Street to Dennis Street from 5:30 p.m. to 11:00 p.m. on July 17, 2014 to facilitate the Downtown Street Party.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 9th day of June, 2014.

MAYOR – DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE

cf/staff/by-laws/2014/2014-128 Downtown Street party

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2014-130

AGREEMENT: (AG107) A by-law to authorize the execution of an agreement between the City and Sault Amateur Soccer Association for the use of the Northern Community Centre located at 556 Goulais Avenue, Sault Ste. Marie, Ontario for a period of twenty (20) years commencing June 1, 2012 and ending on May 31, 2032.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENTS**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto made between the City and Sault Amateur Soccer Association for the use of the Northern Community Centre located at 556 Goulais Avenue, Sault Ste. Marie, Ontario for a period of twenty (20) years commencing June 1, 2012 and ending on May 31, 2032.

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 9th day of June, 2014.

MAYOR – DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE

cf/Bylaws/2014/2014-130 SASA NCC

Schedule "A"



This Agreement made in duplicate this _____ day of _____, 2014

BETWEEN:

The Corporation of the City of Sault Ste. Marie
(hereinafter called the "City")

- and -

Sault Amateur Soccer Association
(hereinafter called "SASA")

WHEREAS SASA has applied to the City for permission to utilize the Northern Community Centre located at 556 Goulais Avenue, Sault Ste. Marie, Ontario (the "NCC") and the City is prepared to grant the said application,

AND WHEREAS the City and SASA have come to an agreement in respect to the use of the NCC by SASA,

NOW THEREFORE this Agreement witnesseth that in consideration of the mutual covenants and agreements herein contained and subject to the terms and conditions hereinafter set out, the parties agree as follows:

1. TERM OF THIS AGREEMENT

This Agreement shall be in effect for a period of twenty (20) years, commencing June 1, 2012 and ending on May 31, 2032 (the "Term").

2. PREMISES

Provided that SASA is not in default hereunder, and subject to the terms and conditions of this Agreement, the City hereby permits SASA to utilize the soccer fields located at the NCC during the Term.

3. FOOD & BEVERAGE

The City shall have the sole and exclusive right to the sale and distribution of all food and beverages unless otherwise approved by the City. SASA acknowledges and agrees that food and beverages are not permitted on the playing surface of the NCC and SASA shall be responsible for ensuring that SASA, and its invitees, guests or participants comply with same.

4. APPROVED INDOOR TURF FOOTWEAR

- (a) SASA shall ensure that all footwear worn by SASA members or any of SASA's permitted invitees, guests or participants in relation to or in connection with SASA's use of the NCC or any other matters under this Agreement is cleaned prior to entering the Field Turf surface of the NCC. Further, SASA acknowledges and agrees that metal cleats are under no circumstances permitted in the NCC.
- (b) SASA further acknowledges and agrees that the superior playing characteristics of the Field Turf surface of the NCC are directly associated with correct footwear and include: torque release, surface friction and traction. SASA further acknowledges and agrees that the best types of shoes are moulded cleats or screw-ins (maximum recommended length

is one-half (½) inch and that footwear designated for natural grass is easily transferable to use on Field Turf in the NCC.

5. ALLOTMENT OF FIELD TIME

(a) Rationale

The parties hereto acknowledge that the NCC opened March 2012 as a new indoor multi-use sports facility. The parties hereto acknowledge and agree that it is not reasonable for SASA to commit to a required number of rentals hours until SASA has determined their final registrations for each league/division.

(b) Base Field Time – Indoor Soccer at NCC

The parties hereto acknowledge and agree that the playing year for SASA Indoor Soccer at the NCC for each year in the Term shall be defined as the Three Hundred and Sixty Five (365) day period commencing June 1, 2012 and ending May 31, 2013, and every June 1st to May 31st period thereafter during the Term (the "Playing Year"). The parties hereto acknowledge and agree that SASA shall be entitled to the base field time as outlined in the letter from SASA dated February 19, 2009, a copy of which is appended as Schedule "A" to this Agreement (the "Base Field Time") for SASA Indoor Soccer at the NCC for every Playing Year in the Term.

(c) Allotment of Field Time

The parties hereto acknowledge and agree that the process for allocating field time shall be as follows:

- (i) The City shall provide SASA with the Base Field Time for indoor soccer at the NCC on June 1st, 2012 for the Playing Year that commences June 1st, 2012. For every Playing Year thereafter in the Term, the City shall provide SASA with its Base Field Time for Indoor Soccer at the NCC on the June 1st that commences that applicable Playing Year.
- (ii) SASA shall adjust the Base Field Time once registrations for each league/division have been determined ("Adjusted Allotment of Field Time"). The adjustment set out herein shall be completed by SASA no later than August 31st, 2012 for the Playing Year that commences June 1st, 2012. For every Playing Year thereafter in the Term, SASA shall complete the adjustment set out herein by the 31st day of August for that applicable Playing Year. Once completed, SASA shall forthwith report its requirements for Adjusted Allotment of Field Time in writing to the City.
- (ii) For every Playing Year in the Term, upon receipt of the Adjusted Allotment of Field Time from SASA, the City shall, within ten (10) days of receiving same, determine in their sole discretion the final Adjusted Allotment of Field Time for SASA (the "Final Adjusted Allotment of Field Time") for that particular Playing Year. Once completed, the City shall forthwith report the Final Adjusted Allotment of Field Time for that particular Playing Year in writing to SASA.

(d) Primary Tenant Privileges

The parties hereto acknowledge and agree that SASA is recognized as the primary tenant for the NCC and as such, SASA will have certain privileges as determined by the City when it comes to the annual distribution of facility (field) time for the NCC. The City will advise other user groups of the NCC that their allotment of time could be affected if an increase in SASA's time is necessary.

6. LEASE PAYMENTS – YEARLY CONTRIBUTION

(a) SASA's Contribution Owing to Date

(i) Past Surcharges Collected

The parties hereto acknowledge and agree that SASA committed and shall therefore pay to the City a surcharge per registrant for all of SASA's Indoor and

Outdoor Soccer Programs, regardless of the location the soccer is played, commencing 2009 and for a period of twenty years thereafter, ending on June 30, 2028 (the "Last Payment Date"), as set out in correspondence dated June 12, 2009, a copy of which is appended as Schedule "B" to this Agreement. The parties further acknowledge and agree that the Chart appended as Schedule "C" to this Agreement sets out the total number of registrants and the applicable surcharge SASA represents and warrants to have collected for all of SASA's Indoor and Outdoor Soccer Programs per registrant for the seasons commencing 2009 to 2013 inclusive. SASA shall therefore pay to the City the following:

- (A.) The sum of Thirty Seven Thousand, Nine Hundred and Seventy (\$37,970.00 CDN) Dollars representing the surcharge of Ten (\$10.00 CDN) Dollars charged and collected per registrant for all of SASA's 2009 Indoor/Outdoor Soccer Programs, representing a capital contribution towards the NCC, with the total number of registrants being Three Thousand, Seven Hundred and Ninety Seven (3,797) people;
- (B.) The sum of Forty-Eight Thousand, Six Hundred and Seventy-Two (\$48,672.00 CDN) Dollars representing the surcharge of Thirteen (\$13.00 CDN) Dollars charged and collected per registrant for all of SASA's 2010 Indoor/Outdoor Soccer Programs, representing a capital contribution towards the NCC, with the total number of registrants being Three Thousand, Seven Hundred and Forty-Four (3,744) people;
- (C.) The sum of Fifty Four, Eight Hundred and Eighty-Five (\$54,885.00 CDN) Dollars representing the surcharge of Fifteen (\$15.00 CDN) Dollars charged and collected per registrant for all of SASA's 2011 Indoor/Outdoor Soccer Programs, representing a capital contribution towards the NCC, with the total number of registrants being Three Thousand, Six Hundred and Fifty-Nine (3,659) people;
- (D.) The sum of Fifty-Nine Thousand, Seven Hundred and Thirty (\$59,730.00 CDN) Dollars representing the surcharge of Fifteen (\$15.00 CDN) Dollars charged and collected per registrant for all of SASA's 2012 Indoor/Outdoor Soccer Programs, representing an operating contribution towards the NCC, with the total number of registrants being Three Thousand, Nine Hundred and Eighty-Two (3,982) people;
- (E.) The sum of Forty-Four Thousand, Nine Hundred and Fifty-One (\$44,951.00 CDN) Dollars representing the surcharge of Fifteen (\$15.00 CDN) Dollars charged and collected per registrant for all of SASA's 2013 Outdoor Soccer Program, representing an operating contribution towards the NCC, with the total number of registrants being Two Thousand, Eight Hundred and Fifty-Four (2,854) people; and
- (F.) The parties acknowledge and agree that the total amount payable by SASA to the City in accordance with Article 6(a)(i)(A.) to (E.) inclusive is Two Hundred and Forty-Six Thousand, Two Hundred and Eight (\$246,208.00 CDN) Dollars (the "Past Surcharge Payable by SASA").

(ii) **SASA Capital Purchases Fund**

The parties hereto acknowledge and agree that prior to the opening of the NCC, SASA established a Capital Purchases Fund (the "Reserve Fund"). The parties further hereto acknowledge and agree that SASA made representations and commitments to the City with respect to the allotment and purchases that may be made by SASA from the Reserve Fund, all of which are set out in correspondence from the City's Commissioner of Community Services Department dated August 27, 2013 and appended as Schedule "D" to this Agreement. SASA acknowledges and agrees:

- (A.) to be bound by the terms and commitments set out in the aforesaid correspondence appended as Schedule "D" to this Agreement; and

- (B.) to purchase or otherwise pay and fund the items set out in Schedule "D" to this Agreement from the Reserve Fund (the "Total Expenditures").

(iii) Calculation of Total Past Payable by SASA to City

The parties acknowledge and agree that the Past Surcharge Payable by SASA to the City as set out in Article 6(a)(i)(F.) above shall be reduced by the Total Expenditures actually paid by SASA. Specifically, the parties acknowledge and agree that:

- (a) in the event that SASA purchases all of the Total Expenditures which collectively total Eighty One Thousand, Seven Hundred and Fifty-Seven (\$81,757.00 CDN) Dollars, SASA shall pay to the City One Hundred, Sixty Four Thousand, Four Hundred and Fifty (\$164,450.00 CDN) Dollars; and
- (b) in the event that SASA did not purchase all of the Total Expenditures, SASA shall pay to the City an amount calculated as the Past Surcharge Payable by SASA less the Total Expenditures actually paid by SASA.

The parties hereto acknowledge and agree that amount owing by SASA in accordance with Article 6(a)(iii) herein shall be hereinafter referred to as the "Total Past Payable" by SASA to the City. SASA shall pay to the City the Total Past Payable on or before December 31, 2014.

(b) Yearly Contribution During Term

For every Playing Year in the Term, the parties hereto agree that SASA shall pay to the City a yearly lease payment for utilizing the NCC (the "Yearly Contribution"), which Yearly Contribution shall be calculated and paid by SASA to the City as follows:

- (i) for the Yearly Contribution payable by SASA to the City on or before June 1, 2014, the Yearly Contribution shall be calculated as the total number of registrations for all of SASA's Indoor Soccer Program, regardless of the location the soccer is played, for the period October 1, 2013 until May 31, 2014, multiplied by a surcharge of Fifteen (\$15.00 CDN) Dollars per registrant;
- (ii) for the Yearly Contribution payable by SASA to the City on or before June 1st, 2015 and each and every June 1st thereafter during the Term, the Yearly Contribution shall be calculated as the total number of registrations for all of SASA's Indoor and Outdoor Soccer Programs, regardless of the location the soccer is played, for the previous year defined as that year commencing the June 1st and ending the May 31st that is one year before the Yearly Contribution is due and owing, multiplied by a surcharge of Fifteen (\$15.00 CDN) Dollars per registrant.

The parties hereto acknowledge and agree that SASA shall pay to the City a surcharge of Fifteen (\$15.00 CDN) Dollars per registrant for all of SASA's Indoor and Outdoor Soccer Programs, regardless of the location the soccer is played, in the manner and for the specific Playing Years in the Term as set out above regardless of whether or not the actual surcharge charged by SASA to each registrant is greater than or less than Fifteen (\$15.00 CDN) Dollars.

(c) Verification of Number of Registrants

The City reserves the right to request further documentation that it determines, in its sole discretion is necessary to verify the total number of registrants stated by SASA to have registered in SASA's Indoor and Outdoor Soccer Programs, regardless of the location the soccer is played, for the seasons set out in Schedule "C" to this Agreement and throughout the Term of this Agreement. SASA shall produce such verification as requested by the City immediately upon demand.

(d) Allotment of Payments from SASA by City

The parties hereto further acknowledge and agree that City Council approved the allotment of the Yearly Contributions from SASA as set out in Article 6(a) and (b) to the annual operating expenses associated with the NCC. In accordance with the approval from City Council, the parties hereto acknowledge and agree that payments from SASA shall be allotted to the annual operating expenses associated with the NCC.

(e) Term for Yearly SASA Contribution

In accordance with its commitment as set out in the correspondence dated June 12, 2009, appended as Schedule "B" to this Agreement, SASA shall, during the Term of this Agreement, pay to the City a surcharge per registrant for all of SASA's Indoor and Outdoor Soccer Programs, regardless of the location the soccer is played, commencing 2009 and for a period of twenty years thereafter, ending on the Last Payment Date. SASA further acknowledges and agrees that the commitment and obligation to make such payments as set out in this Article shall continue regardless of whether or not SASA continues to utilize the NCC, shall bind any future successors and assigns of SASA and shall survive the termination of this Agreement.

7. FACILITY CONTRACT

In addition to this Agreement, SASA acknowledges and agrees that it is bound by the terms and conditions of the Field Facility Contract(s) signed by both parties from time to time during the Term. Each and every Field Facility Contract(s) shall be signed by an Authorized Signing Officer for SASA.

8. OBSERVANCE OF RULES

SASA shall comply with any bylaws, policies, codes of behaviour, and regulations imposed by the City governing the use of the NCC, and all applicable Federal and Provincial statutes and regulations.

9. LIMITED LIABILITY AND RELEASE

SASA hereby releases and forever discharges the City, including its elected officials, officers, employees, agents and contractors; and SASA further agrees that notwithstanding anything to the contrary contained herein, the City, including elected officials, officers, employees, agents and contractors, shall not be liable to SASA or to anyone for whom SASA may be in law responsible for any loss of or damage to property, personal injury or death or any other losses, actions, claims, causes of action, damages, both direct or indirect and such other costs and expenses, however and whatsoever incurred, suffered or sustained by SASA or any of SASA's permitted invitees, guests or participants in relation to or in connection with SASA's use of the NCC or any other matters under this Agreement except where the action, claim, demand, cost, loss or expense was caused or contributed to by an intentional act or independent negligence of the City. SASA acknowledges and agrees that liability insurance coverage responds only for the use of the NCC for the event as specified in the Facility Contract. SASA shall provide evidence of alternate insurance coverage for any use of the NCC for a non-sanctioned event.

10. INSURANCE

SASA shall maintain at its sole expense, general liability insurance to the inclusive limit of not less than Two Million (\$2,000,000.00 CDN) Dollars per occurrence, insuring all claims for damage to property, personal injury or death, or any other losses or damages, both direct or indirect, including such other costs and expenses, howsoever and whatsoever incurred, suffered or sustained in relation to or in connection with SASA's use of the NCC or any other matters under this Agreement, including any losses or damages which have been caused or contributed to by any breach of the *Occupier's Liability Act* on the part of the City, but not including intentional acts or independent negligence of the City. The insurance policy shall name the City as an "Additional Insured". A Certificate of Insurance in the City's standard form and satisfactory to the City in its sole discretion, confirming these coverages shall be provided to the City prior to using the NCC. The taking out of insurance shall not limit SASA's liability under this Agreement.

11. INDEMNITY

SASA shall indemnify and save the City harmless, including the City's elected officials, officers, employees, agents and contractors from and against any loss, cost (including without restriction legal costs on a substantial indemnity basis) and expense incurred by the City because of any demand, action, or claim brought against the City as a result of any loss of or damage to property, personal injury, or death, or any other losses or damages, both direct or indirect, including such other costs and expenses, howsoever and whatsoever incurred, suffered or sustained in relation to or in connection with SASA's use of the NCC or any other matters under this Agreement, including any losses or damages which have been caused or contributed to by any breach of the *Occupier's Liability Act* on the part of the City.

12. CANCELLATIONS

The parties hereto acknowledge and agree that each Field Facility Contract(s) shall set out the cancellation procedures applicable to cancelling field time for the period of time covered by the Field Facility Contract.

13. GENERAL

The parties hereto acknowledge and agree that each Field Facility Contract(s) shall set out the hours for rental of the field(s) for the period of time covered by the Field Facility Contract. It is recommended that all field users wear full CSA approved equipment for soccer.

14. AS IS WHERE IS

SASA hereby confirms that the City has not provided any representation, warranty or other assurance regarding the suitability of the NCC or any part thereof, including any ancillary equipment, facility, field or playing surface (the "Facility Infrastructure") for use by SASA. SASA acknowledges that it has carried out an inspection of the NCC and the Facility Infrastructure to satisfy itself concerning the suitability of same for its proposed use and further, that it is using the NCC and the Facility Infrastructure on an "as is where is" basis. In the event that the aforesaid inspection by SASA generates any concern as to the suitability of the NCC for its use, SASA shall not use the NCC and shall report such concern(s) to the City immediately.

15. WASTE AND NUISANCE

SASA agrees not to do or cause to be done, any action which would damage, waste, disfigure, or injure the NCC or any part thereof, or otherwise cause a nuisance. Any such action to the NCC by SASA or any of SASA's invitees, guests or participants in relation to or in connection with SASA's use of the NCC or any other matters in this Agreement shall be the financial responsibility of SASA to repair. SASA acknowledges that the City may immediately undertake all work that the City, in its sole view, deems necessary to repair the NCC. Any costs incurred by the City to repair the NCC for such waste and nuisance as set out in this paragraph shall be payable by SASA immediately upon demand by the City.

16. USE OF PREMISES

SASA agrees to use the NCC only for the uses as set out in the applicable Field Facility Contract. Any breach by SASA of this Agreement or any provision of false or incorrect information by SASA to the City in seeking the Agreement will, in the sole discretion of the City, result in the immediate suspension and/or cancellation of this Agreement. All monies paid by SASA to the City may be retained by the City and applied towards any losses or damages incurred by the City as a result of the suspension and/or termination of this Agreement.

17. NO CHANGES OR MODIFICATIONS

SASA hereby agrees that it shall not make any changes or modifications to the NCC or the grounds of the NCC without the prior written consent of the City, the Manager of the Community Centres or their designate.

18. ALCOHOLIC BEVERAGES

SASA shall abide by all requirements in the City's Municipal Alcohol Policy. In the event of any inconsistency, the more onerous provision shall apply.

19. PAYMENT

SASA shall pay the Field Facility Contract fee for the time specified at the approved rate plus tax, if applicable. Cash, interact, credit card or cheque payable to the City of Sault Ste. Marie will be accepted as payment. The Field Facility Contract fee must be paid in the time frame specified in the "Conditions of Use" section of the applicable Field Facility Contract.

20. ADDITIONAL CHARGES

Any charges for extra clean up required after the use of the NCC by SASA, in the sole view of the City, are payable by SASA immediately upon demand by the City.

21. LOTTERY LICENSES

SASA hereby acknowledges and agrees that any type of lottery scheme, such as a raffle, requires SASA to obtain a lottery license. SASA shall have full responsibility to ensure that it has satisfied all requirements for any lottery scheme and shall be liable for all taxes, permits, licenses or assessments of every nature and kind whatsoever resulting therefrom.

22. TERMINATION/EXPIRY

The City may terminate this Agreement in the event of any breach or default by SASA in the performance of any terms or conditions contained in this Agreement, including without limitation, the failure by SASA to pay the required fees and amounts in accordance with this Agreement, and the City shall be entitled to recover, and SASA shall be liable for, all damages and losses incurred by the City arising directly or indirectly or as a consequence of or in relation to the breach or default by SASA. SASA shall be responsible for payment of all suspended and/or cancelled NCC rentals and field time unless the rentals and field time are resold. SASA shall be responsible for vacating the NCC and the removal of all rented or privately owned property and personal effects at the end of the scheduled time in the NCC or upon earlier termination of this Agreement. In the event that SASA fails to promptly remove all rented or privately owned property and personal effects from the NCC as set out herein, SASA acknowledges and agrees that the City may remove same and all charges for such removal shall be payable by SASA immediately upon demand by the City.

The termination of this Agreement by expiry or otherwise shall not affect the liability of either party to the other with respect to any obligation under this Agreement which has accrued up to the date of such termination but has not been properly satisfied or discharged. The parties further acknowledge and agree that Articles 3-11 inclusive, 14-17 inclusive, 19-24 inclusive, and 26-33 inclusive shall survive the termination of this Agreement.

23. TRANSFER OF FACILITY TIME

SASA may not transfer its rights under this Agreement nor shall SASA otherwise authorize another group or user to use the facility time scheduled for SASA under this Agreement.

24. PRE-EMPTION - CITY

This Agreement may be pre-empted and terminated at any time in order that the City may use the NCC for a specific purpose, without liability to the City. Whenever possible, the City will make every effort to give reasonable advance notice of pre-emption and termination.

25. NO SMOKING BYLAW 2003-7

SASA acknowledges and agrees that the City prohibits smoking at its facilities, including the interior of the NCC itself and within an eight (8 m) meter radius of the main entrance to the NCC.

SASA agrees to comply with the requirements of City Bylaw 2003-7. SASA further acknowledges that the City may notify Algoma Public Health enforcement staff of all permitted events for the purposes of monitoring compliance.

26. SUPERVISION

SASA shall be responsible for the conduct and supervision of all persons attending or participating in the permitted use at the NCC and shall ensure that all regulations are observed. Vandalism, littering, abusive language, smoking, use of alcohol, or any other illegal activity, shall be deemed as just cause to cancel the Agreement and/or reject future Field Facility Contract applications. SASA agrees that activities must be restricted to the permitted area and the permitted use. Supervision is required for minors until the last participant has vacated the NCC.

27. LOST OR STOLEN ITEMS

The City is not responsible for loss or theft of clothing, equipment, personal belongings or vehicles of SASA or any of SASA's invitees, guests or participants in relation to or in connection with SASA's use of the NCC or any other matters under this Agreement.

28. RATE INCREASE

SASA agrees that any City Council approved fee increase during the term of this Agreement shall be paid upon notice.

29. AMENDMENTS

The City and SASA hereby acknowledge and agree that any future amendments to this Agreement or the Schedules to this Agreement must be made in writing and signed by both parties.

30. ENTIRE AGREEMENTS

The parties acknowledge and agree that all references to this Agreement herein, include the within Agreement, Schedules "A", "B", "C" and "D" appended hereto, and the Field Facility Contract(s) signed by both parties during the Term. SASA acknowledges that there are no covenants, representations, warranties, agreements or conditions expressed or implied, collateral or otherwise forming part of or in any way affecting or relating to this Agreement other than as set out in this Agreement which constitutes the entire agreement between the parties concerning the NCC and which may be modified only as set out in paragraph 29 above.

31. SUCCESSORS

The provisions of this Agreement shall be binding upon, and enure to the benefit of, the parties and their respective successors and (where applicable) permitted assigns.

32. NOTICE

Any notice pursuant to any of the provisions of this Agreement shall be deemed to have been properly given if delivered in person, or mailed by prepaid registered post addressed:

in the case of notice to the City to:

Manager of Community Centres
Community Services Department
99 Foster Drive, P.O. Box 580
Sault Ste. Marie, Ontario P6A 5N1

in the case of notice to the SASA to:

President
Sault Amateur Soccer Association
316 Elizabeth Street
Sault Ste. Marie, Ontario P6A 6J3

or to such other address as either party may notify the other of, and in the case of mailing as aforesaid, such notice shall be deemed to have been received by the addressee, in the absence of a major interruption in postal service affecting the handling or delivery thereof, on the 4th business day, excluding Saturdays, next following the date of mailing. If the notice is faxed, the notice shall be deemed to have been received on the 1st day next following the dating of faxing.

33. GOVERNING LAW

The parties hereto acknowledge and agree that this Agreement is made in the Province of Ontario and the Courts of the Province of Ontario shall have jurisdiction in reference to any matters herein.

I have read the Agreement and the Schedules attached hereto, all of which form part of this Agreement. I understand and I accept the conditions of this Agreement on behalf of myself and the members of SASA, and agree to comply with same and ensure compliance by the members/participants in the permitted use. I acknowledge and agree that any breach of the terms of this Agreement may result in the termination of this Agreement and a loss of entitlement to future usage of the NCC.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals as of the day and year first above written.

SIGNED, SEALED AND DELIVERED

in the presence of

) THE CORPORATION OF THE CITY OF
) SAULT STE. MARIE

) PER: _____
) **Mayor - Debbie Amaroso**

) Print Name: _____
) *I have authority to bind the*
) *Corporation/Organization*

) PER: _____
) **City Clerk - Malcolm White**

) Print Name: _____
) *I have authority to bind the*
) *Corporation/Organization*

) SAULT AMATEUR SOCCER ASSOCIATION

) PER: _____

) Print Name: SASA PRESIDENT
) *I have authority to bind the*
) *Corporation/Organization*

SCHEDULE "A"



February 19, 2009

RE : Feasibility Study & Business Plan For New Indoor Multi-Use Sports Facility

Dear Sir or Madam:

The following constitutes our response to your request for forecasting numbers for the use of an indoor facility.

Civacs Program Competitive Travelling Soccer Teams (U11 – U18 boys and girls)

265 players requiring 30 hours per week

Northern Heights Youth Indoor Soccer League

550 players presently and 800 proposed for next season requiring 40 hours per week

Senior Soccer (Soo Italia Indoor Soccer League)

126 players presently and 150 proposed for next season requiring 10 hours per week

Ladies Soccer

120 players proposed for next season requiring 10 hours per week

Non Prime Time (Industrial)

60 players proposed for next season requiring 2 hours per week

Senior Recreational Soccer (Men's and Women's)

120 players proposed for next season requiring 4 hours per week

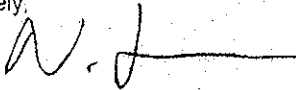
Regional Soccer Camps (OSA Regional Identification Camps)

8 hours required per month

All things being equal and subsequent to Board review and approval of the business plan, we would consider signing a user contract for these hours.

I trust that this is the information that you require. Should you have any concerns or questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'N. Soares', with a long horizontal stroke extending to the right.

Nelson Soares
President
Sault Amateur Soccer Association



SAULT AMATEUR SOCCER ASSOCIATION, INC.

316 ELIZABETH STREET • SAULT STE. MARIE, ONTARIO P6A 6J3

PHONE: (705)759-7272

June 12, 2009

City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, ON P6A 5X6

Dear Mayor Rowsell and Members of Council:

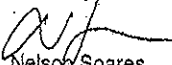
We were extremely disappointed to hear that the proposed Community Centre with two indoor turf facilities, rink and library at the current McMeeken site did not receive approval at the first round of stimulus funding. As you are aware, the Sault Amateur Soccer Association (SASA) has been pursuing an indoor turf facility for twenty years and is fully supportive of City council and staff in their efforts to apply to the anticipated second round of stimulus funding.

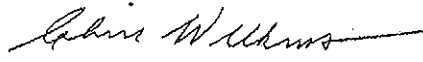
SASA's 4,110 registrants, executive, volunteers and families would like to reconfirm to Council our financial and membership commitment to help study, build and operate this facility. We would like to make it clear to Council, our membership and families that the current reserve fund with an annual surcharge of \$10 per registrant will continue to be pledged to this project for the next twenty years with a planned increase to \$13 in 2010 and \$15 in 2011.

We as an organization understand there are no guarantees with respect to the receipt of government funding on projects of this nature and are willing to work with the City to ensure that our vision for year round recreation opportunities for the citizens of Sault Ste. Marie and development of our youth in the sport of soccer is realized.

We thank you and your staff for your tireless efforts on this project, particularly over the last week, and pledge to you our continued support for an indoor turf facility for Sault Ste. Marie.

Sincerely,


Nelson Soares
President
SASA


Clive Wilkinson
Chair, SASA Indoor Facilities Committee
and President, Ontario Soccer Association

c. David Oraziotti
Joe Fratesi
Nick Apostle

Schedule "C"

	\$ Per registration	# Registrations			Total
		Total	Outdoor	Indoor	Total
2009 outdoor/indoor season	\$10 per registration	3,797			
2010 outdoor/indoor season	\$13 per registration	3,744			
2011 outdoor/indoor season	\$15 per registration	3,659			\$ 54,885
2012 outdoor/indoor season	\$15 per registration	3,982			\$ 59,730
2013 outdoor/indoor season	\$15 per registration	2,854			\$ 44,951
					\$ 246,208

Less Expenditures to Date:

Dividing Curtain	\$ 57,814
Nets, Bleachers	\$ 18,747
Benches	\$ 4,435
Tape	\$ 93
Soccer Touch Lines	\$ 217
Legal Council	\$ 452
	<u>\$ (81,757)</u>

Amount Owning to City SSM: **\$ 164,450**

Figures provided by SASA
Outstanding

SCHEDULE "D"

NICHOLAS J. APOSTLE
COMMISSIONER COMMUNITY SERVICES



COMMUNITY SERVICES DEPARTMENT
Community Centres Division
Municipal Day Nurseries Division
Recreation & Culture Division

February 11, 2014

President
Sault Amateur Soccer Association
316 Elizabeth Street
Sault Ste. Marie, ON P6A 6J3

Dear Sir:

SAULT AMATEUR SOCCER ASSOCIATION (SASA) CAPITAL PURCHASES FUND

I confirm that the City and the Sault Amateur Soccer Association (SASA) have finalized the terms of the formal Agreement, wherein the City grants SASA permission to utilize the Northern Community Centre (formerly the West End Community Centre) located at 556 Goulais Avenue, Sault Ste. Marie, Ontario under the terms and conditions as set out in the Agreement. I further confirm that in negotiating the terms of the said Agreement, the City and SASA agreed to set out the terms and commitments made by SASA for the Capital Purchases Fund (the "Reserve Fund") in writing, and which are consistent with the terms and commitments set out in the Business Plan for the Northern Community Centre developed by BDO Canada LLP. For clarity sake, the terms and commitments are set out herein.

I confirm that prior to the opening of the Northern Community Centre, SASA represented and warranted that it had established the Reserve Fund set out in the Business Plan. The City and SASA have acknowledged and agreed that the Reserve Fund shall be allotted solely for capital purchases for the Northern Community Centre and in conjunction with the City, SASA has determined what capital items the Reserve Fund will be allotted towards.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE • COMMUNITY SERVICES DEPARTMENT
P. O. BOX 580 • 99 FOSTER DRIVE • SAULT STE. MARIE, ONTARIO, CANADA P6A 5N1
TEL: (705) 759-5310 • FAX: (705) 759-8605

**SASA Capital Purchases Fund
Northern Community Centre**

SASA represents and warrants that the following items have been agreed to be funded to date from the Reserve Fund at a total amount of \$81,757.45:

Dividing Curtain:	\$57,813.71
Nets, Bleachers:	\$18,746.70
Benches:	\$ 4,435.02
Tape:	\$ 93.06
Soccer Touch Lines:	\$ 216.96
Legal Council:	\$ 452.00

SASA has committed to purchasing the above noted items from monies held in the Reserve Fund. Once purchased, the City and SASA agree that the City shall retain ownership and be responsible for the maintenance of all items purchased from the Reserve Fund. Further, the City and SASA agree that other user groups are permitted to use the items purchased from the Reserve Fund.

I trust that this accurately sets out the terms and commitments made by SASA with respect to the Reserve Fund. If there are any inaccuracies with respect to the terms and commitments stated herein to have been made by SASA, kindly advise in writing forthwith.

I further confirm that this letter will be attached as a Schedule to the Agreement between the City and SASA, to clarify the intentions, terms and commitments with respect to the Reserve Fund.



Nicholas J. Apostle
Commissioner Community Services

j:\ncc\sasa\schedule D feb 11 2014 final

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2014-131

ZONING: A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 189 Elgin Street and 377 Wellington Street East (Joanne Kirkwood).

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 34 of the *Planning Act*, R.S.O. 1990, c. P.13 and amendments thereto, **ENACTS** as follows:

1. **189 EGLIN STREET AND 377 WELLINGTON STREET EAST;
LOCATED ON THE SOUTHWEST CORNER OF ELGIN STREET AND
WELLINGTON STREET EAST; CHANGE FROM R3 TO R3.S WITH A
"SPECIAL EXCEPTION"**

The zone designation on the lands described in Section 2 of this by-law, which lands are shown on Map 1-15 of Schedule "A" to By-law 2005-150, is changed from R3 (Low Density Residential) zone to R3.S (Low Density Residential) zone with a "Special Exception".

2. **BY-LAW 2005-151 AMENDED**

Section 2 of By-law 2005-151 is amended by adding the following subsection 2(339) and heading as follows:

"2(339) 189 Elgin Street and 377 Wellington Street East

Despite the provisions of By-law 2005-150, the zone designation on the lands located on the southwest corner of Elgin Street and Wellington Street East, and having civic no. 189 Elgin Street and 377 Wellington Street East and outlined and marked "Subject Property" on the map attached as Schedule 339 hereto is changed from R3 (Low Density Residential) zone to R3.S (Low Density Residential) zone with a "Special Exception" to permit, in addition to those uses permitted in an R3 zone, an animal shelter to be located upon the ground floor of the existing building, subject to the following conditions:

- 1) that the animal shelter be limited to housing cats only; and
- 2) that the total number of cats occupying the shelter at any one time not exceed twenty-five (25)."

3. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

4. **CERTIFICATE OF CONFORMITY**

It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie authorized and in force on the day of the passing of this by-law.

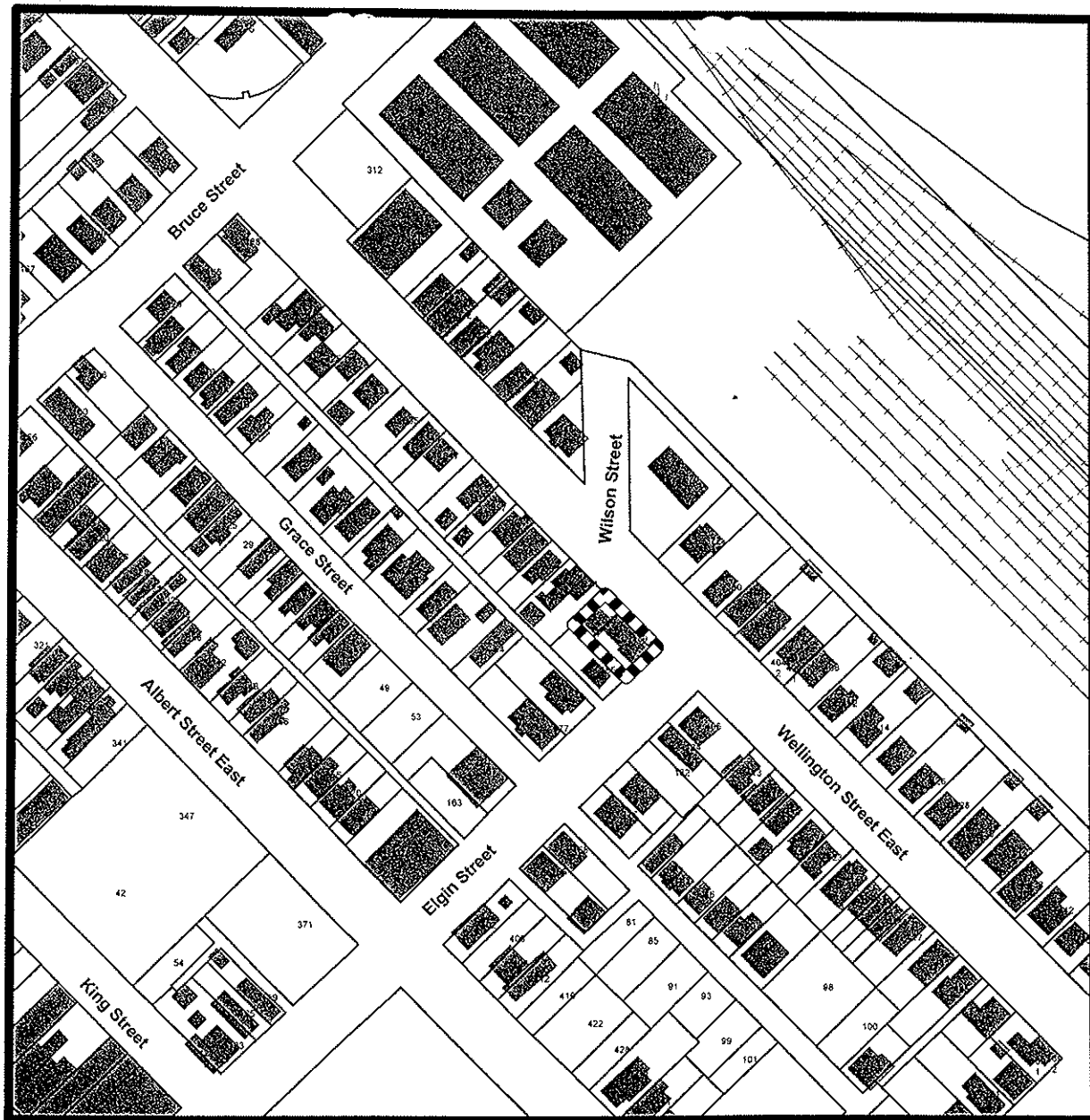
PASSED in Open Council this 9th day of June, 2014.

MAYOR - DEBBIE AMAROSO

CITY CLERK - MALCOLM WHITE

Staff/Legal/Zoning/2014/2014-131 Joanne Kirkwood/by-law

SCHEDULE "A" TO BY-LAW 2014-131 AND
SCHEDULE 339 TO BY-LAW 2005-151



SUBJECT PROPERTY MAP

APPLICATION A-10-14-Z

189 ELGIN ST & 377 WELLINGTON ST E

Legend



Subject Properties = 189 Elgin & 377 Wellington E



METRIC SCALE
1:1800

ROLL NUMBER
020-038-138-00

MAP REFERENCE
7 & 1-15

ROLL NUMBER
020-038-016-00

MAIL LABEL ID
A-10-14-Z

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2014-132

AGREEMENT: (LE-114) A by-law to authorize a Licence To Occupy City Property Agreement between the City and the Sault Ste. Marie Innovation Centre and Loplop Lounge & Gallery to permit the Licencees to occupy a section of Queen Street East from East Street to Brock Street for the Eat Algoma Event taking place on June 14, 2014.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a Licence To Occupy City Property Agreement dated June 9, 2014 between the City and the Sault Ste. Marie Innovation Centre and Loplop Lounge & Gallery as Licencees attached as Schedule "A" hereto. This agreement permits the Licencees to occupy a section of Queen Street East from East Street to Brock Street for the Eat Algoma Event taking place on June 14, 2014.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 9th day of June, 2014.

MAYOR - DEBBIE AMAROSO

CITY CLERK - MALCOLM WHITE

w\ LEGAL\STAFF\BYLAWS\2014\2014-132 EAT ALGOMA LICENCE TO OCCUPY AGREEMENT

LICENCE TO OCCUPY CITY PROPERTY

THIS LICENCE made in duplicate this 9th day of June, 2014.

B E T W E E N:

**THE CORPORATION OF THE CITY
OF SAULT STE. MARIE**

(herein referred to as the "City")

- and -

SAULT STE MARIE INNOVATION CENTRE

(herein referred to as the "Innovation Centre")

- and -

STEPHEN ALEXANDER, OPERATING AS LOPLOP LOUNGE & GALLERY

(herein referred to as the "Loplops")

The City grants to the Innovation Centre and Loplops (collectively referred to as the "Licensees") the right to occupy the property of the City ("the City Property") identified as a section of Queen Street East from East Street to Brock Street, Sault Ste. Marie, specifically as shown and identified on Schedule "A" attached to this Licence. This Licence is subject to the conditions set out in Schedule "B" attached.

In this Licence, the "City" means the "Council" of the City of Sault Ste. Marie and any person authorized to act on its behalf.

This Licence shall enure to the benefit of and be binding upon the parties hereto, their heirs, successors and assigns.

In witness thereof the parties hereto have affixed their hands and seals on the date written above.

SIGNED, SEALED AND DELIVERED

Date: _____

TOM VAIR – EXECUTIVE DIRECTOR,
SAULT STE. MARIE INNOVATION CENTRE
I HAVE THE AUTHORITY TO BIND
SAULT STE. MARIE INNOVATION CENTRE

Date: _____

STEPHEN ALEXANDER – SOLE
PROPRIETOR OF LOPLOP LOUNGE &
GALLERY
I HAVE THE AUTHORITY TO BIND LOPLOPS

Date: _____

THE CORPORATION OF THE CITY OF
SAULT STE. MARIE

MAYOR – DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE

WE HAVE THE AUTHORITY TO BIND THE
CORPORATION

**SCHEDULE "A" TO
LICENCE TO OCCUPY CITY PROPERTY**

City Property

The following structures and programming are permitted to be set up and/or conducted at the following locations on City Property:

1. Four (4) tent structures each the size of twenty (20') feet by twenty (20') feet may be located on Queen Street East on the east side of the intersection of Queen Street East and Brock Street approximately between civic no. 602 and 622 Queen Street East;
2. Food vending and a food challenge approximately between civic no. 602 and 622 Queen Street East;
3. Six (6) tent structures each the size of twenty (20') feet by twenty (20') feet may be located on Queen Street East on the west side of the intersection of Queen Street East and East Street approximately between civic no. 640 and 674 Queen Street East;
4. Farm vending approximately between civic no. 640 and 674 Queen Street East;
5. A "Pop-Up Patio" composed of two (2) tent structures each the size of ten (10') feet by ten (10') feet and a fenced area may serve alcohol and be located on Queen Street East on the west side of the intersection of Queen Street East and East Street approximately in front of Loplops at civic no. 651 Queen Street East;
6. Two (2) tent structures each the size of ten (10') feet by ten (10') feet may be located on Queen Street East between on the west side of the intersection of Queen Street East and East Street, approximately in front of civic no. 677 Queen Street East for the purpose of a Kids' Zone;
7. Alpacas may be located on Queen Street East immediately west of the intersection of Queen Street East and East Street;
8. Two hand wash stations may be located on Queen Street East. One may be located between the Kids' Zone and the Alpacas on the west side of the intersection of Queen Street East and East Street. The other hand wash station may be located to the immediate east of the food vending tent structures, approximately in front of civic no. 629 Queen Street East;
9. Live music may be located on the sidewalk approximately in front of civic no. 629 Queen Street East;
10. A Photo Booth Area and Kids' Zone may be located on Queen Street East west of the intersection of Queen Street East and East Street; and
11. Standing tables and hay bale seating may be located near the food vending area approximately in front of civic no. 626 Queen Street East.

**SCHEDULE "B" TO
LICENCE TO OCCUPY CITY PROPERTY**

This Licence is subject to the following conditions:

1. The City hereby grants the Licencees permission to set up:
 - a. Ten (10) tent structures, each of the size twenty (20') feet by twenty (20') feet;
 - b. One (1) "Pop-Up Patio" composed of two (2) tent structures, each the size of ten (10') feet by ten (10') feet and a fenced area;
 - c. Two (2) tent structures, each of the size ten (10') feet by ten (10') feet;
 - d. A Kids' Zone and Photo Booth Area;
 - e. An area for alpacas;
 - f. Two (2) hand washing stations;
 - g. An area for food vending and a food challenge;
 - h. Standing tables and hay bale seating;
 - i. An area for farm vending; and
 - j. An area for live music to perform

collectively referred to as the "Programming" on June 14, 2014 as part of the Eat Algoma Event, on Queen Street East, Sault Ste. Marie, Ontario, at the locations identified in Schedule "A" to this Licence Agreement, and subject to the following time schedules for June 14, 2014:

- i. between the hours of 2:00 p.m. to 3:00 p.m., the Licencees may set up the tent structures and other Programming as necessary;
 - ii. between the hours of 3:00 p.m. and 8:00 p.m., the Eat Algoma Event and Programming shall carry on;
 - iii. between the hours of 3:00 p.m. and 8:00 p.m. Loplops may serve alcoholic beverages at the Pop-Up Patio in accordance with their Liquor Permit acquired from the Alcohol and Gaming Commission of Ontario ("AGCO"); and
 - iv. between the hours of 8:00 p.m. and 10:00 p.m., the Licencees shall promptly remove the tent structures, Pop-Up Patio, Programming and other items related directly or indirectly from the Eat Algoma Event and Programming from City property, and complete all necessary clean-up activities at their sole cost, liability and expense.
2. The tent structures described in Schedule "A" to this Licence are to comply with the following conditions:
 - a. The distance between each tent structure must be no less than three (3m) metres (9.8 feet); or if tent structures are closer than three (3m) metres (9.8 feet) apart, the total area covered by the grouping of tent structures must not exceed 645 square metres;
 - b. The tent structures must be at ground level and must not be raised in any way; and
 - c. The tent structures must provide for access and clear passage by persons using mobility aides and strollers.
3. The Innovation Centre represents and warrants that it has obtained all required permits from Algoma Public Health with respect to all food vending, the food challenge, and farm vending Programming prior to the commencement of the Eat Algoma Event.
4. Prior to the commencement of the Eat Algoma Event, the Innovation Centre shall provide the City with written confirmation by facsimile or email from Algoma Public Health listing all permits obtained with respect to the Eat Algoma Event Programming. In the event that such confirmation of permits obtained has not been received by the City by noon on June 13, 2014, the Licencees acknowledge and agree that the Eat Algoma Event Programming shall not proceed on June 14, 2014 with respect to the food vendors, food challenge, and/or farm vendor component(s) and this Licence is hereby terminated as it pertains to those items not so confirmed. Such written confirmation shall be sent as follows:

CITY:

Melanie Borowicz-Sibenik
Assistant City Solicitor
Corporation of the City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1
Tel: (705)759-5403
Fax: (705)759-5405
Email: m.borowiczsibenik@cityssm.on.ca

5. Loplops represents and warrants that it is the holder of a valid catering endorsement attached to its sales licence. Loplops further represents and warrants that it has submitted a written form of notification of the Pop-Up Patio Programming component of the Eat Algoma Event to the AGCO, Algoma Public Health, the City Fire Department, the City Police Department and the City Building Department as required under Ontario Regulation 719, made under the *Liquor Licence Act*, R.S.O 1990, c. L. 19. Loplops is presently awaiting the AGCO's approval for the Pop-Up Patio Programming component of the Eat Algoma Event.
6. Loplops acknowledges and agrees that it shall provide and serve alcohol for the Eat Algoma Event at the Pop-Up Patio only if the Pop-Up Patio is approved by the AGCO and the requirements set out in Section 7 below are satisfied. The Innovation Centre represents and warrants that it is the sponsor for the Pop-Up Patio and the Eat Algoma Event.
7. Prior to the commencement of the Eat Algoma Event, Loplops shall provide the City with written confirmation by facsimile or email from the AGCO that Loplops has received approval for the Pop-Up Patio component of the Eat Algoma Event. In the event that such confirmation of approval has not been received by the City by noon on June 13, 2014, the Licencees acknowledge and agree that the Eat Algoma Event Programming shall not proceed on June 14, 2014 with respect to the Pop-Up Patio component and this Licence is hereby terminated as it pertains to the Pop-Up Patio. Such written confirmation shall be sent as follows:

CITY:

Melanie Borowicz-Sibenik
Assistant City Solicitor
Corporation of the City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1
Tel: (705)759-5403
Fax: (705)759-5405
Email: m.borowiczsibenik@cityssm.on.ca

8. At no time shall the City be responsible for setting up, maintaining, removing or otherwise dealing with the tent structures, including the Pop-Up Patio, or any other matters related to the Programming and/or the Eat Algoma Event. The Licencees shall be responsible for all costs, expenses and liabilities relating to the setup, presence and removal of the tent structures, Pop-Up Patio and all other matters related directly or indirectly to the Programming and/or the Eat Algoma Event located on City Property. The Licencees shall indemnify and save harmless the City from any costs and expenses incurred by the City that may result from the tent structures.
9. All matters related to the Eat Algoma Event are the responsibility of the Licencees. At no time shall the City be responsible for any matters related directly or indirectly to the Programming and/or the Eat Algoma Event, and the Licencees acknowledge and agree that they shall each indemnify and save harmless the City from any costs (including solicitor costs on a substantial indemnity scale basis and disbursements), liabilities and expenses incurred by the City that may result directly or indirectly from the Programming and/or the Eat Algoma Event.
10. Loplops shall have full responsibility to ensure that it has satisfied all liquor licence requirements for the Pop-Up Patio. At no time shall the City be responsible for any matters related to liquor licence requirements or approvals for the Pop-Up Patio. The Licencees shall save harmless and fully indemnify the City from and against all losses, costs (including solicitor costs on a

substantial indemnity scale basis and disbursements), damages and expenses of every kind or nature which the City may suffer, be at or be put to by reason of or in consequence of the noncompliance by the Licencees with such Laws, By-Laws, Rules and Regulations.

11. The Licencees shall comply with all Laws, By-Laws, Rules and Regulations of any governing body respecting the Eat Algoma Event and the Programming, and shall save harmless and fully indemnify the City from and against all losses, costs, damages and expenses, of every kind or nature which the City may suffer, be at or be put to by reason of or in consequence of the noncompliance by the Licencees with such Laws, By-Laws, Rules and Regulations.
12. The Licencees shall be liable for all taxes, permits, licences or assessments of every nature and kind whatsoever, in any way arising from the Eat Algoma Event and the Programming.
13. The Licencees shall indemnify and save harmless the City from all costs and expenses caused to or incurred by the City and from all claims and demands, awards, losses, costs, damages, actions, suits or other proceedings, by whomsoever made, brought or prosecuted, in any manner based upon, arising out of or connected with, the Eat Algoma Event and/or the Programming, the intent being that the City shall be at no risk or expense to which it would not have been put had the Eat Algoma Event and/or the Programming not occurred.
14. The Licencees shall not assign, transfer or make any other disposition of the Licence, or of the rights conferred thereby, without the prior express written consent of the City.
15. If, at the sole discretion of the City and/or emergency personnel, the City and/or emergency personnel requires access to any portion of Queen Street East, such that removal of any portion or the entirety of the Eat Algoma Event and/or the Programming is required, the Licencees shall in no way restrict such access and the City and/or emergency personnel shall in no way be responsible for restoring the Eat Algoma Event and/or the Programming to its condition prior to such access by the City and/or emergency personnel.
16. The Eat Algoma Event Programming shall terminate at 8:00 p.m. on June 14, 2014. At 8:00 p.m. on June 14, 2014, the Licencees shall promptly remove the Eat Algoma Event and the Programming, and any matters related directly or indirectly thereto from the City Property and complete all necessary cleanup activities at their sole cost and expense by the hour of 10:00 p.m. on June 14, 2014, and leave the City Property in a condition satisfactory to the City; provided that if the required cleanup activities are not completed by the Licencees by 10:00 p.m. on June 14, 2014, the City may complete such clean up and removal of the items as it deems necessary at the expense, liability and risk of the Licencees.
17. The Licencees shall not use or permit the use of the City Property for any purpose other than the purpose herein set out, namely only that Programming or components thereof that have complied with the terms and conditions of this Licence. The Licencees shall not erect any other buildings or other structures, or conduct any other programming on the City Property unless expressly set out and approved by the City in writing in advance of the Eat Algoma Event.
18. This Licence Agreement shall terminate at 10:00 p.m. on June 14, 2014. The provisions of Paragraphs 3, 5, and 8-18 inclusive of this Licence survive the termination of this Licence.
19. The Licencees each shall keep in force during the term of this Licence, property damage insurance and personal injury insurance against claims for bodily injury, death or property damage occurring on the City Property in an amount not less than Two Million (\$2,000,00.00) Dollars and name the City as "Additional Insured" to same. Proof of said insurance shall be filed with the Legal Department of the City of Sault Ste. Marie on or before June 12, 2014.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2014-133

AGREEMENT: (E2.2) A by-law to authorize execution of a contract between the City and Ellwood Robinson Limited for the surface treatment of streets in various locations in the City. (Contract 2014-10E)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated the 9th day of June, 2014 and made between the City and Ellwood Robinson Limited for the surface treatment of streets in various locations in the City. (Contract 2014-10E)

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 9th day of June, 2014.

MAYOR - DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE

Schedule "A"

CORPORATION OF THE CITY OF SAULT STE. MARIE

CONTRACT 2014-10E

FORM OF AGREEMENT

This Agreement made (in triplicate) this 9th day of June in the year 2014 by and between Ellwood Robinson Limited hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

SUPPLY & APPLICATION OF SURFACE TREATMENT CONTRACT 2014-10E

Which have been signed in triplicate by both parties and which were prepared under the supervision of Jerry D. Dolcetti, RPP, Commissioner of Engineering & Planning acting as and herein entitled, the Owner.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings.
3. The Contractor will complete all the work to the entire satisfaction of the Owner within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Owner and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.

7. All communications in writing between the Corporation, the Contractor and the Owner shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by facsimile as follows:

THE CORPORATION: The Corporation of the City of Sault Ste. Marie
P.O. Box 580
Civic Centre
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1

THE CONTRACTOR: Ellwood Robinson Limited
2075 Great Northern Road
Sault Ste. Marie, ON P6A 5K7

THE OWNER: Mr. Jerry D. Dolcetti, RPP
Commissioner, Engineering & Planning
P.O. Box 580
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1
Facsimile 705-541-7165

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered
in the presence of

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

MAYOR - DEBBIE AMAROSO

(seal)

CITY CLERK – MALCOLM WHITE

THE CONTRACTOR

COMPANY NAME

(seal)

SIGNATURE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2014-135

AGREEMENT: (E2.2) A by-law to authorize execution of a contract between the City and Pioneer Construction Inc. for the 2014 Miscellaneous Construction/Paving Contract. (Contract 2014-11E)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated June 9, 2014 and made between the City and Pioneer Construction Inc. for the 2014 Miscellaneous Construction/Paving Contract. (Contract 2014-11E)

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 9th day of June, 2014.

MAYOR - DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE

LEGAL\STAFF\BYLAWS\2014\2014-135 EXECUTION CONTRACT 2014-11E.DOC

CORPORATION OF THE CITY OF SAULT STE. MARIE

CONTRACT 2014-11E

FORM OF AGREEMENT

This Agreement made (in triplicate) this 9th day of June in the year 2014 by and between Pioneer Construction Inc. hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

**MISCELLANEOUS CONSTRUCTION/PAVING
CONTRACT 2014-11E**

Which have been signed in triplicate by both parties and which were prepared under the supervision of Jerry D. Dolcetti, RPP, Commissioner of Engineering & Planning acting as and herein entitled, the Owner.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings.
3. The Contractor will complete all the work to the entire satisfaction of the Owner within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Owner and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.

7. All communications in writing between the Corporation, the Contractor and the Owner shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by facsimile as follows:

THE CORPORATION: The Corporation of the City of Sault Ste. Marie
P.O. Box 580
Civic Centre
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1

THE CONTRACTOR: Pioneer Construction Inc.
845 Old Goulais Bay Road
Sault Ste. Marie, ON P6A 5K8

THE OWNER: Mr. Jerry D. Dolcetti, RPP
Commissioner, Engineering & Planning
P.O. Box 580
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1
Facsimile 705-541-7165

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered
in the presence of

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

MAYOR - DEBBIE AMAROSO

(seal)

CITY CLERK – MALCOLM WHITE

THE CONTRACTOR

COMPANY NAME

(seal)

SIGNATURE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2014-138

PARKING: (P3.9(3)) A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 15 of the *Police Services Act*, R.S.O. 1990, chapter P.15 and amendments thereto, **ENACTS** as follows:

1. **SCHEDULE "A" TO BY-LAW 90-305 AMENDED**

Schedule "A" to By-law 90-305 is hereby repealed and replaced with Schedule "A" attached to this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 9th day of June, 2014.

MAYOR – DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE

SCHEDULE "A"

<u>JUDGE</u>	<u>SPECIAL CONSTABLE</u>	<u>EMPLOYER</u>	<u>PROPERTY LOCATION</u>
12	ROUSE,BRIAN	ALGOMA UNIVERSITY	1520 QUEEN ST E
26	MCLEOD,ROD	FLEMING & SMITH	378 QUEEN ST E.& APARTMENTS & 27 KING ST.
30	RENDELL,VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
35	ORR,DEREK	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
59	BARONE,MARCELLO	ALGOMA UNIVERSITY	1520 QUEEN ST E
109	SEBECIC,JOHN,LUDVIC	DENTAL BUILDING	946 & 216 QUEEN ST E.
113	TAYLOR,GARY	ALGOMA UNIVERSITY	1520 QUEEN ST E
115	LEE,RICHARD,JOHN	ALGOMA UNIVERSITY	1520 QUEEN ST E
138	CAIN,JOSEPH	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
151	PARR,DEREK,RAYMOND	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
153	TASSONE,VITO	TASSONE CHIROPRACTIC	673 QUEEN ST E
163	BUMBACCO,PHILIP,CARMEN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
178	D'AGOSTINI,ROSEMARY	DR. RAYMOND CHO	71 & 131 EAST ST.
191	BROWN,STEVEN,GEORGE	SEP.SCHOOL BOARD	SEPARATE SCHOOL BOARD PROPERTIES
196	MCGRAYNE ,LAURA LEE	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
240	MASON,STEPHEN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
241	COGHILL,ROBIN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
248	CHAN,GILBERT	DR. RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
249	CHO,LINDA	DR. RAYMOND CHO	71 & 131 EAST ST./ 129 SECOND LINE W
253	TRAVSON,TERRANCE(TERRY)	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
267	CORBIERE,JOHN(TED)	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
276	SMITH DENNIS,ROBERT	G4S SECURE SOLUTIONS	AIRPORT
314	AASEN,PAULINE	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E
321	LORENZO,COREY	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
334	MILLER,BRADLEY	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREAS
335	GROSSO,DONALD	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
343	CHILLMAN,JODI	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
344	HARPE,KENNEITH	DAYS INN	DAYS INN HOTEL
346	HAZELTON,MARGARET	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
354	STEEVES,ROBERT	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
366	TROINOW,VICTORIA	G4S SECURE SOLUTIONS	AIRPORT
369	CARMICHAEL,MARY	ON.FINNISH HOME ASS.	FINNISH REST HOME
370	HANSEN,LOUIS	ON.FINNISH HOME ASS.	FINNISH REST HOME
372	BENOIT,ALAIN	ON.FINNISH HOME ASS.	FINNISH REST HOME
374	TAABEL,ANDRE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREAS
376	FINN,ROBERT	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
377	BADGERO,PAUL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
384	BOREAN,RICK	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
389	SANDIE,KEVIN	NORPRO SECURITY	REGENT PRO./S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
391	MCLEOD,HEATHER	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
397	LAFRAMBOISE,YVON	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
400	JOHNSON,MICHAEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
404	HUDSON,BRIAN	CORPS OF COMM	22 BAY ST (FEDERAL BUILDING)
405	MATCHETT,CASEY	G4S SECURE SOLUTIONS	AIRPORT/ HOSPITAL
406	LEBLANC,SERGE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
410	POYNER,HAROLD	G4S SECURE SOLUTIONS	AIRPORT
411	MOORE,ROBERT	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
413	HILL,MICHAEL	G4S SECURE SOLUTIONS	SAULT HOSPITAL
420	FABIANO,ANTONIO	G4S SECURE SOLUTIONS	AIRPORT
423	VANDERLIFT,DYLAN	CORPS OF COMM	SAULT HOSPITAL
430	RUSCIO,DOMINIC	MAJOR CONTR.	TRAVELODGE
431	DICKSON.SHANE	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
435	TRUMBLE,GEORGE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
439	LAMBERT,JOSEPH	STANDARD PARKING	ONTARIO REALITY CORP/ROBERTA BONDAR PLACE/426 QUEEN ST E
440	HAMMERSTEDT,ERIC	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
441	WILSON,DAVID	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
442	MACLENNAN,MATTHEW	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
443	MARCIL,MARK	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
444	MARSHALL,JONATHAN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
446	HALLIDAY,DANA	SAULT COLLEGE	SAULT COLLEGE
447	FRIGAULT,JESSE	NORPRO SECURITY	REGENT PRO./S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
450	CHAPMAN,DANIEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
452	ROGERS,RICHARD	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
453	DERASP,RICHARD	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
455	BOYCHUK,BLAINE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
456	CONEYBEARE,KEVIN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
458	ROBINSON,GEORGE	CORPS OF COMM	SAULT AREA HOSPITAL
459	SLEEMAN,RAY	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
460	BOUGIE,DAN	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
462	GAULT,JAMES	CORPS OF COMM	SAULT AREA HOSPITAL
463	MORIN,ALEX	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
464	DITOMMASO,RYAN	2220917 ONT. INC.	489 BAY ST/535 QUEEN ST E
465	DELAVALLE,DON	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
467	BERNIER,JUNE	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
468	AGNEW,BRENDAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
469	SANTELLI,DOMINIC	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
470	WOOLLEY,NATHANIEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
471	STOYCHEFF,CHRISOPHER	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
472	BRUNETTA,ANGELO	NORPRO SECURITY	REGENT PRO./S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
474	MANCUSO,ANTHONY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
475	TORRANCE,RENEE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
477	BROWLEY,DAVID	CORPS OF COMM	SAULT AREA HOSPITAL
479	GROULX,VINCE	CORPS OF COMM	SAULT AREA HOSPITAL
480	TELFORD,JASON	CORPS OF COMM /NORPRO	SAULT AREA HOSPITAL /REGENT PRO./S.COLLEGE/QUEENSCENTRE/GHC/AHP

481	FORD,BRIAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
482	LEWCELLE,BRACE	CORPS OF COMM	SAULT AREA HOSPITAL
484	MCLEOD,VIRIGINA	CITY OF SAULT STE MARIE BELLUVE MARINA & BONDAR MARINE & PARK	
485	ARMSTRONG,KENNETH	CITY OF SAULT STE MARIE BELLUVE MARINA & BONDAR MARINE & PARK	
486	LONGO,NADIA	GT.NORTHERN RET.HOME	760 GREAT NORTHERN RD.
487	ROUGEAU,MARISA	GT.NORTHERN RET.HOME	760 GREAT NORTHERN RD.
488	LEFLEUR,MARILYN	GT.NORTHERN RET.HOME	760 GREAT NORTHERN RD.
489	MCQUEEN,WANDA	GT.NORTHERN RET.HOME	760 GREAT NORTHERN RD.
490	LUXTON,JEFF	GT.NORTHERN RET.HOME	760 GREAT NORTHERN RD.
492	PARKER,MICHAEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
493	BROWN,FRASER	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
494	SHEWFELT,CODY	G4S SECURE SOLUTIONS	AIRPORT
497	ALLEN,ROBERT	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
498	MARQUES,STEVEN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
499	SCALI,NICOLA	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
500	EASBY,JOSHUA	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
501	QUARRELL,ROBERT	PANORAMIC PROPERTIES	621,627,631 MACDONALD AVE
502	HAMEL,CHRIS	PANORAMIC PROPERTIES	621,627,631 MACDONALD AVE
503	HAMEL,MELANIE	PANORAMIC PROPERTIES	621,627,631 MACDONALD AVE
505	JONES,CHELSEY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
507	SMYTHE,RICHARD	BANK OF MONTREAL	556 QUEEN ST E
509	MATTALO,JOE	CORPS OF COMM	SAULT AREA HOSPITAL
511	ADAIR,BRENDAN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
512	DIMMA,JUSTIN	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
513	MEINCKE,KEN	CORPS OF COMM	SAULT AREA HOSPITAL
514	BONIFERRO,BRIAN	CORPS OF COMM	SAULT AREA HOSPITAL
515	MANGONE,MATT	CORPS OF COMM	SAULT AREA HOSPITAL
516	GAY,JAMES	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
517	ROY,BRENDA	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
518	TREPASSO,GRANT	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
519	FRAGOMENI,JOSEPH	CORPS OF COMM	SAULT AREA HOSPITAL
520	THOMPSON,JOHN	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
522	MCNAMA,STEVEN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
523	MCBRIDE,GUY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
524	DUNLOP,DAVID	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
525	IACHETTA,CHRIS	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
526	JOHNSTON,CORY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
527	KOZAK,EMILIE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
529	ROMAIN,GERALDINE	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
530	WADE,SAMUEL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
531	AHIAEGBE,ENOHUOMEN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
532	BROUILLARD,BERNARD	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
533	STILLERT,CHRISTIAN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
534	LADOUCEUR,RACHAEL	CORPS OF COMM	SAULT AREA HOSPITAL
535	HUTZAN,CHRISTIAN	CORPS OF COMM	SAULT AREA HOSPITAL
536	SAUERZOFF,JUSTIN	CORPS OF COMM	SAULT AREA HOSPITAL
537	GRAWBARGER,KYLE	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
538	MCCAIG,BRANDON	CORPS OF COMM	SAULT AREA HOSPITAL
539	CUTLER,JESSE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
540	ZEPPA,ROBERT	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
541	DIMMA,WILLIAM	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
542	RALPH,NANCY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
543	HAYNES,MICHAEL	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
544	NELSON,MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
545	GRECO,BRYAN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
546	ZORIT,TRAVIS	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
547	LIEPA,MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
548	CARON,ROGER	CITY OF SAULT STE MARIE	99 FOSTER DR.(CIVIC CENTRE)
549	WICKSTROM,IZAAK	G4S SECURE SOLUTIONS	AIRPORT
550	BADU,EDMUND	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
551	PIPER,ADAM	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
552	SENEGAL,GUDUR,DANIEL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
553	ST.PIERRE,WILLIAM	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
554	IRWIN,JACOB	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
555	ROY,DARCY	G4S SECURE SOLUTIONS	AIRPORT
556	ARCAND,SCOTT	G4S SECURE SOLUTIONS	AIRPORT
557	HUTCHING'S GEORGE	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
558	LARKIN,NICHOLAS	CORPS OF COMM	SAULT AREA HOSPITAL
559	SUMMERS,STEPHEN	CORPS OF COMM	SAULT AREA HOSPITAL
560	ADDISON,CHRISTOPHER	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
561	CARTER,TIGER	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
562	DEARING,DEVIN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
563	FLEURY,TAMMY-JO	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
564	LAPRADE,DANIEL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
565	LISCUMB,GERALD	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
566	SWEET,WILLARD	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
567	BOSTON,CODY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
568	PICK,DENNY	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
569	ZEPPA,JACOB	G4S SECURE SOLUTIONS	AIRPORT
570	BERTRAND,CHRISTOPHER	G4S SECURE SOLUTIONS	AIRPORT
571	BRESNAHAN,JAMES	SSM.AIRPORT CORP.	AIRPORT -SUPERVISOR OF BUSINESS OPERATIONS
572	BELANGER,COWAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
573	RHODES,LILIAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
574	BOUCHARD,DARYL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
575	LALOUE,DANIEL	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
576	HULL,BRADLEY	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
577	LARIVIERE,EUGENE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
578	MAKI,ROBERT	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
579	SANTERRE,JAYCE	CORPS OF COMM	SAULT AREA HOSPITAL
580	CHARETTE,ROBERT	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
581	PAVONI,JORDAN	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
582	MAITLAND,DARLA	NORTH EAST SECURITY	S.COLLEGE/A.UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
583	MADIGAN,LORRI-ANNE	PANORAMIC PROPERTIES	621,627,631 MACDONALD AVE
584	PROULX,PAUL	G4S SECURE SOLUTIONS	AIRPORT
585	WOODS,CAROL	G4S SECURE SOLUTIONS	AIRPORT
586	WERTH,KARL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH

587	GIULIETTI, MATTHEW	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
588	BRUCE-SHARP, MATTHEW	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
589	TWENTYMAN, DANIEL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
590	WARMINGTON, KAYLA	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
591	KUSCH, CLINTON	G4S SECURE SOLUTIONS	AIRPORT/ HOSPITAL
592	ZACK, MOLLI	G4S SECURE SOLUTIONS	AIRPORT/ HOSPITAL
593	AMBEAULT, TYLER	G4S SECURE SOLUTIONS	AIRPORT/ HOSPITAL
594	PELOSO, MATT	G4S SECURE SOLUTIONS	AIRPORT/ HOSPITAL
595	SCHMIDT, DAVE	G4S SECURE SOLUTIONS	AIRPORT/ HOSPITAL
596	WAGNER, TODD	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
597	WALLS, BRIAN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
598	COULL, ROBIN	NORTH EAST SECURITY	S.COLLEGE/A. UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
599	BUMBACCO, CARL	CB HOME INSTALLATIONS	321 JOHN ST.
600	STEVENS, JEANNE	G4S SECURE SOLUTIONS	SAULT AREA HOSPITAL
601	HART, JASON	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
602	GREENWOOD, LESLIE	GREENWOODS HARDWARE	41 ALBERT ST W
603	LAMMING, DAVE	CITY OF SAULT STE MARIE TRANSIT SERVICE AREAS	
604	WAGNER, MATTHEW	G4S SECURE SOLUTIONS	AIRPORT/ HOSPITAL
605	BEITZ, TAYLOR	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
606	SHEWFELT, CHERYL	PANORAMIC PROPERTIES	621, 631, 627 MACDONALD AVE
607	FROST, CHRISTIAN	CITY OF SAULT STE MARIE TRANSIT SERVICE AREAS	
608	ALISAT, THOMAS	ALISATS RUST PROOFING	24 QUEEN ST W.
609	ROBINSON, SHAWN	ALISATS RUST PROOFING	24 QUEEN ST W.
610	GREGANITI, BARETT	NORTH EAST SECURITY	S.COLLEGE/A. UNIVERSITY&RES/ESSAR/GHC/CAMBRIAN MALL/TENARIS
611	MIZZI, PRESTON	WENDYS	1 QUEEN ST W
612	HURLEY, BRITTNEY	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
613	SULLIVAN, SHAWN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
614	AGBONIFO, OSAMUDIAMEN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
615	MACDONALD, LUCAS	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
616	LUCIER, RUSSELL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2014-139

AGREEMENT: (AG130) A by-law to authorize execution of a Licence to Occupy City Property Agreement between the City and Mill Market Inc. to permit the temporary operation of the Canal District Community Garden on City property, specifically a portion of Esposito Park located at 36 Queen Street East.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a Licence to Occupy City Property Agreement attached hereto and dated June 9, 2014 between The Corporation of the City of Sault Ste. Marie and Mill Market Inc. to permit the temporary operation of the Canal District Community Garden on City property, specifically Esposito Park located at 36 Queen Street East.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 9th day of June, 2014.

MAYOR - DEBBIE AMAROSO

CITY CLERK - MALCOLM WHITE

Schedule "A"

AG130

LICENCE TO OCCUPY CITY PROPERTY

THIS LICENCE AGREEMENT made in duplicate this 9th day of June, 2014.

B E T W E E N:

THE CORPORATION OF THE CITY
OF SAULT STE. MARIE

(herein referred to as the "City")

- and -

MILL MARKET INC.

(herein referred to as the "Mill Market")

WHEREAS the City is the registered owner of the lands municipally known as "Esposito Park", located at 36 Queen Street West, Sault Ste. Marie, Ontario ("Subject Site");

AND WHEREAS Mill Market desires to use a portion of the Subject Site for the temporary operation of the Canal District Community Garden ("Community Garden"), which shall consist of the planting and harvesting of a variety of health vegetables in twenty-five (25) elevated community garden boxes each of which are approximately 1.2 meters X 3.0 meters in size;

AND WHEREAS the City is prepared to grant to Mill Market the right to occupy a portion of the Subject Site identified and marked as "Community Garden Area" on the map appended as Schedule "A" to this Licence Agreement, specifically Lots 49 to 56 inclusive (the "Licenced Area"), subject to the terms and conditions set out herein;

NOW THEREFORE in consideration of the sum of One (\$1.00 CDN) Dollar, the receipt of which is hereby acknowledged by the City and the mutual covenants, agreements and promises hereinafter set forth, the parties for themselves and their respective permitted assigns do hereby covenant and agree with one another as follows:

1. The City grants to Mill Market the right to temporarily occupy the Licenced Area for a period of four months, commencing June 9, 2014 and terminating on October 15, 2014.
2. The Licenced Area shall only be used for the temporary operation of the Community Garden. Mill Market shall not use or permit the Licenced Area to be used for any purpose other than the purpose set out herein.
3. Mill Market acknowledges and agrees that this Licence Agreement is subject to the conditions set out in Schedule "B" attached.
4. Mill Market shall not assign, transfer or make any other disposition of this Licence Agreement or of the rights conferred thereby, without the prior written consent of the City.
5. Any notice pursuant to any of the provisions of this Licence Agreement shall be deemed to have been properly given if delivered in person or sent electronically as follows:

In the case of notice to the City to:

Melanie Borowicz-Sibenik
Assistant City Solicitor
The Corporation of the City of Sault Ste. Marie
Email: m.borowiczsibenik@cityssm.on.ca

In the case of notice to Mill Market to:

Justus Veldman
President
Mill Market Inc.
Email: justusveldman@yahoo.ca

6. This Licence Agreement, together with the recitals and the Schedules appended hereto constitutes the entire agreement of the parties and supercedes all prior representations, proposals, discussions and communications, whether oral or in writing. This Agreement may be modified only by written instrument signed by both parties.

- In witness thereof the parties hereto have affixed their hands and seals on the date written above.

DATE: _____

NAME: JUSTUS VELDMAN
Title: PRESIDENT
I HAVE THE AUTHORITY TO BIND
MILL MARKET INC.

DATE: _____

MAYOR – DEBBIE AMAROSO

WE HAVE THE AUTHORITY TO BIND THE CORPORATION

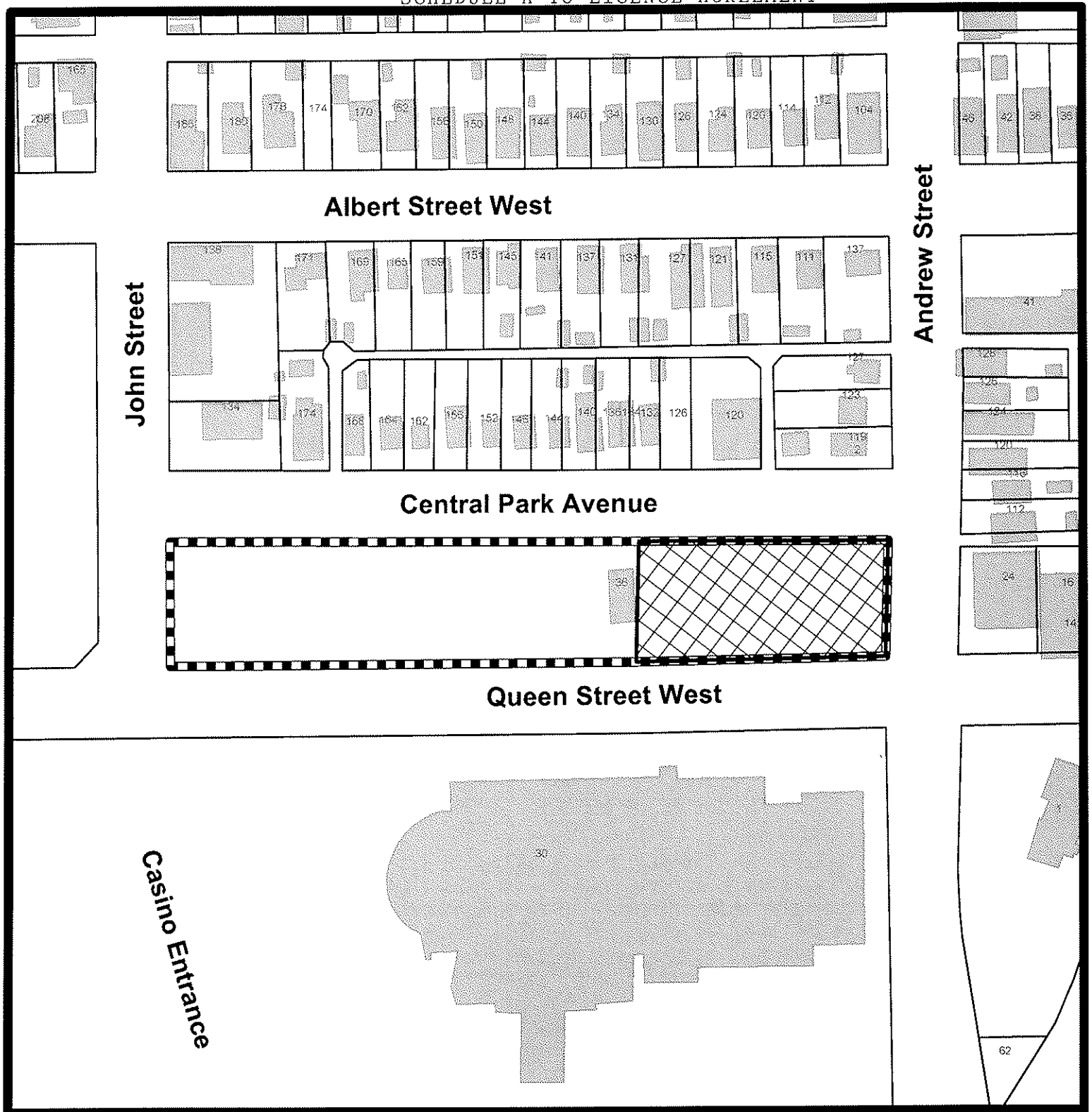
SCHEDULE "B" TO LICENCE AGREEMENT

The parties hereto acknowledge and agree that this Licence is subject to the following conditions:

1. Mill Market shall be permitted to temporarily use the Licenced Area for the operation of the Community Garden. The Community Garden shall consist of the planting and harvesting of a variety of healthy vegetables in twenty-five (25) elevated community garden boxes that shall be placed on the Licenced Areas shown and identified in Schedule "A" to this Licence Agreement.
2. The garden boxes shall at all times remain elevated and shall be constructed and placed on the Licenced Area to enable the easy removal of the garden boxes at the termination of the Licence Agreement. Mill Market shall at no time excavate the lands comprising the Licenced Area or plant and/or harvest in the ground of the lands comprising the Licenced Area. Mill Market Inc. represents and warrants that any planting and harvesting of the Community Garden shall be conducted in the garden boxes which are elevated from the ground.
3. At no time shall the City be responsible for constructing, transporting, setting up, operating, maintaining, planting, harvesting or otherwise dealing with the Community Garden or any other matters related directly or indirectly thereto. Mill Market shall be responsible for all costs, expenses and liabilities related to the construction, transportation, set up, operation, maintenance, planting, and harvesting of the Community Garden and any other matters related directly or indirectly thereto. Mill Market shall indemnify and save harmless the City from any costs, liabilities and expenses incurred by the City that may result from the Community Garden and any matters related directly or indirectly thereto.
4. Mill Market confirms that the City has not provided any representation, warranty or other assurance regarding the suitability of the Licenced Area or any part thereof, for use by the Mill Market. Mill Market acknowledges that it has carried out an inspection of the Subject Site and Licenced Area specifically to satisfy itself concerning the suitability of same for its proposed use and further, that it is using the Licenced Area on an "as is where is" basis.
5. Mill Market shall have full responsibility, at its own expense, to ensure that it has obtained all necessary approvals and completed all such plans, assessments, proposals, studies that are necessary, if any, for the temporary operation of the Community Garden. Mill Market shall save harmless and fully indemnify the City from and against all losses, costs (including solicitor costs on a substantial indemnity scale basis and disbursements), damages and expenses of every kind or nature which the City may suffer, be at or be put to by reason of or in consequence of the noncompliance by Mill Market of such approvals, plans, assessments, proposal, and studies.
6. Mill Market shall comply with all Laws, By-Laws, Rules and Regulations of any governing body respecting the Community Garden and shall save harmless and fully indemnify the City from and against all losses, costs (including solicitor costs on a substantial indemnity scale basis and disbursements), damages and expenses, of every kind or nature which the City may suffer, be at or be put to by reason of or in consequence of the noncompliance by Mill Market with such Laws, By-Laws, Rules and Regulations.
7. Mill Market shall indemnify and save harmless the City from all costs and expenses caused to or incurred by the City and from all claims and demands, awards, losses, costs, damages, actions, suits or other proceedings, by whomsoever made, brought or prosecuted, in any manner based upon, arising out of or connected with, the Community Garden, the intent being that the City shall be at no risk or expense to which it would not have been put had the Community Garden not been placed on City property.
8. Mill Market agrees to defend, indemnify and save harmless the City and their respective councilors, officials, officers, directors, employees, consultants, agents, successors, contractors and assigns, or any of them, from any actions, causes of actions, claims, demands, interest, damages, expenses, liens, losses, costs, charges and other proceedings (including without limitation those relating to environmental, product liability, work place safety and insurance compensation, personal injury, property damage, occupational health and safety matters) made or brought against or suffered by or imposed upon all or any of them or their respective property in respect of any loss or damage to property, personal injury or death or any other losses of any nature or other relief to any person or property directly or indirectly arising out of or resulting from or sustained by reason of any act, error, default, failure, fault, neglect, negligence, omission or wrong doing of Mill Market, its directors, officers, employees, consultants, subcontractors, agents, Community Garden contractors, planters, harvestors, users, customers, or other persons for which it is responsible in law or any of them including but not limited to the design, hauling, delivery, transportation, set up, operation, maintenance, planting, and harvesting of the Community Garden, or any other activities related directly or indirectly to the Community Garden

or otherwise arising out of or connected with this Agreement.

9. If, at the sole discretion of the City and/or emergency personnel, the City and/or emergency personnel requires access to any portion of the Licenced Area, such that removal of any portion or the entirety of the Community Garden is required, Mill Market shall in no way restrict such access and the City and/or emergency personnel shall in no way be responsible for restoring the Community Garden to its condition prior to such access by the City and/or emergency personnel.
10. During the Term, Mill Market shall be responsible, at its sole liability and expense, to complete all maintenance and upkeep of the Licenced Area. Mill Market agrees to maintain the Licenced Area in a manner that is consistent with the overall character of the remainder of the Subject Site and to the satisfaction and direction of the City, in the City's sole discretion. Mill Market further acknowledges and agrees that its temporary use and operation of the Licenced Area shall not interfere with the use and maintenance of the remainder of the Subject Site.
11. At the conclusion of the Term, Mill Market shall promptly remove all materials related to the Community Garden, save and except for the community garden boxes themselves, complete all necessary cleanup activities and restore the Licenced Area to the condition it existed prior to its use of the Licenced Area, to the satisfaction of the City. In the event that the required cleanup activities and restoration of the Licenced Area is not completed by Mill Market by October 27, 2014, the City may complete such cleanup, removal of the items and restore the Licenced Area as it deems necessary at the expense, liability and risk of Mill Market. The City agrees to remove and store the community garden boxes at the conclusion of the Term. The parties hereto acknowledge and agree that the duration of storage by the City shall be at the sole discretion of City. The City shall provide Mill Market with thirty (30) days' notice of its intention to terminate the storage of the community garden boxes. At the conclusion of the thirty day notice period, Mill Market shall promptly remove the community garden boxes from storage, failing which, the parties hereto acknowledge and agree that the City may arrange for the storage of the community garden boxes as it deems necessary, in its sole and unfettered discretion, at the sole expense, liability and risk of Mill Market. The parties further acknowledge and agree that the City shall in no way be responsible or liable for any property damage to the Community Garden, the community garden boxes or any materials related directly or indirectly thereto for the entire duration of the Term and thereafter while the community garden boxes are removed and stored by the City.
12. Mill Market shall keep in force during the term of this Licence Agreement, property damage insurance and personal injury insurance against claims for bodily injury, death or property damage occurring on the Licenced Area in an amount not less than Two Million (\$2,000,00.00) Dollars and name the City as "Additional Insured" to same. Proof of said insurance shall be filed with the Legal Department of the City of Sault Ste. Marie on or before June 9, 2014.



SUBJECT PROPERTY MAP

ESPOSITO PARK COMMUNITY GARDEN

36 QUEEN STREET WEST



METRIC SCALE
1 : 1500

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2014-129

TRAFFIC: (P3.3) A by-law to amend Traffic By-law 77-200 to include Pay and Display Machines.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie, pursuant to Section 10(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **AMENDMENTS TO BY-LAW 77-200**

(a) Section 1 (16) of By-law 77-200 is repealed and replaced with the following:

“(16) **“Parking Meter”** means an automatic or other mechanical device, including a Pay and Display Machine, together with standard or other means of support, erected for the purpose of controlling and regulating the parking of any vehicle in a parking space and for measuring and recording the duration of such parking;”

(b) The following definition is added to Section 1 of By-law 77-200 after the definition of “Parking Meter Zone” and the numbering of subsequent definitions is updated accordingly:

“(19) **“Pay and Display Machine”** means a device that indicates the length of time during which a vehicle may be parked, and which has a receptacle for receiving and storing coins or a mechanism to allow payment by credit or debit card, or any combination thereof, and which produces a ticket to show the time and date for which parking is permitted;”

(c) The following section is added to Part III of By-law 77-200 after Section 9:

“9A. PARKING METER ZONE – CONTROLLED AND REGULATED BY PAY AND DISPLAY MACHINES

In a Parking Meter Zone that is controlled and regulated by the use of Pay and Display Machines, the following provisions apply:

- (1) During the days and hours set out in column 4 of Schedule “B”.
 - (a) no person shall park a vehicle unless a current and valid ticket issued by the machine is clearly displayed on the dashboard of the vehicle; and
 - (b) no person shall park a vehicle for a period of time beyond the expiry time stipulated on the ticket;
- (2) Without limiting the generality of the foregoing, this section also applies to a motorcycle, or any other vehicle that does not have a secure, enclosed interior, with the following additional provisions:
 - (a) the display portion of the ticket shall be clearly displayed in a conspicuous location on the vehicle; and
 - (b) the receipt portion of the ticket shall be retained by the driver of the vehicle for later verification by the enforcement personnel set out in Section 50 of this by-law, in the event the display portion becomes dislodged, removed or stolen from the vehicle.”

2. **EFFECTIVE DATE**

This by-law takes effect on the date of its final passing.

PASSED in open Council this 9th day of June, 2014.

MAYOR – DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE

wl Bylaws\2014\2014-129 Traffic By-law amendment