

AGENDA

REGULAR MEETING OF CITY COUNCIL

2013 05 27

4:30 P.M.

COUNCIL CHAMBERS

1. ADOPTION OF MINUTES

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the Minutes of the Regular Council Meeting of 2013 05 13 be approved.

2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA

3. APPROVE AGENDA AS PRESENTED

Mover: Councillor F. Fata

Seconder: Councillor T. Sheehan

Resolved that the Agenda for 2013 05 27 City Council meeting as presented be approved.

4. DELEGATIONS/PROCLAMATIONS

- a) Troy and Annette Chandler will be in attendance concerning proclamation – Spina Bifida and Hydrocephalus Month.
- b) A representative of the Canadian Cancer Society and a representative of Schools Without Borders will be attendance concerning Proclamation – World No Tobacco Day.
- c) Mike Delfre, Executive Director – Canadian Bushplane Heritage Centre will be in attendance concerning the Cultural Corridor, Sault Ste. Marie.

- d) Frank Brescacin, Assistant Fire Chief – Suppression will be in attendance concerning a Fire Services Best Practice presentation.
- e) Dominic Parrella, President and CEO – PUC Services Inc. will be in attendance concerning agenda item 6.(8)(a).

PART ONE – CONSENT AGENDA

5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

Mover: Councillor M. Bruni

Seconder: Councillor S. Myers

Resolved that all the items listed under date 2013 05 27 – Part One – Consent Agenda be approved as recommended.

- a) Correspondence from AMO, FONOM is attached for the information of Council.
- b) Correspondence from the Town of East Gwillimbury (concerning surplus fill), the Municipality of Kincardine (concerning hosting industrial wind turbines), the City of Peterborough (concerning Ash Emerald Borer Management Plan resolution) and the Township of Malahide (concerning Drive Clean program resolution) is attached for the information of Council,
- c) Correspondence from the Minister of Transport concerning ballast water requirements is attached for the information of Council.
- d) **Staff Travel**

A report of the Chief Administrative Officer is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that the report of the Chief Administrative Officer dated 2013 05 27 concerning Staff Travel requests be approved as requested.

e) RFP for Beer Pouring Rights – Essar Centre (2013CB01P)

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the report of the Manager of Purchasing dated 2013 05 27 be endorsed and that the proposal for exclusive Beer Pouring Rights at the Essar

Centre as required by the Community Centres Division of the Community Services Department be accepted as recommended.

f) Tender for One Pre-Engineered Steel Storage Building

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover: Councillor F. Fata

Seconder: Councillor T. Sheehan

Resolved that the report of the Manager of Purchasing dated 2013 05 27 be endorsed and that the tender for the supply and delivery of One Pre-Engineered Steel Storage Building as required by the Public Works and Transportation Department be awarded as recommended.

g) Registration of Tax Arrears Certificate(s) and Sale

A report of the City Tax Collector is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor S. Myers

Resolved that the report of the City Tax Collector be accepted to commence Tax Sale Proceedings in accordance with the report.

h) Cost Savings and Other Efficiencies Realized Over the Last Five Years

A report of the Chief Administrative Officer is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that the report of the Chief Administrative Officer dated 2013 05 27 concerning Cost Savings and Other Efficiencies Realized Over the Last Five Years be received as information.

i) 2011-2014 Strategic Plan – Mid-term Update

A report of the Deputy City Clerk and Manager of Quality Improvement is attached for the consideration of Council. A copy of the draft plan is provided under separate cover.

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the report of the Deputy City Clerk and Manager of Quality Improvement dated 2013 05 27 concerning 2011-2014 Strategic Plan – Mid-term Update be received as information.

j) Municipal Coat of Arms

A report of the City Clerk is attached for the consideration of Council.

Mover: Councillor F. Fata

Seconded: Councillor T. Sheehan

Resolved that the report of the City Clerk dated 2013 05 27 concerning Municipal Coat of Arms be received as information.

k) W.J. McMeeken Centre Chiller Replacement Update

A report of the Commissioner of Community Services is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconded: Councillor S. Myers

Resolved that the report of the Commissioner of Community Services dated 2013 05 27 concerning W.J. McMeeken Centre Chiller Replacement Update be received as information.

l) 503 Bay Street (Old Brewery) – Engineering Review and Possible Demolition

A report of the Chief Building Official is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconded: Councillor T. Sheehan

Resolved that the report of the Chief Building Official/Property Standards Officer dated 2013 05 27 concerning Civic No. 503 Bay Street be accepted and the recommendation that the Corporation hire the forces necessary to do a structural review to determine the structural integrity of the portion that has suffered fire damage and proceed, if determined necessary, demolish the front 2 storey office portion at an estimated cost of \$130,000 adding the costs of this action to the taxes of the subject property be approved.

m) Contract 2013-6E – Fourth Line – East Davignon Creek Culvert Replacement

A report of the Design and Construction Engineer is attached for the consideration of Council.

The relevant By-laws 2013-102 and 2013-103 are listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

n) Contract 2013-8E – Miscellaneous Paving

A report of the Design and Construction Engineer is attached for the consideration of Council.

The relevant By-law 2013-101 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

o) Contract 2013-7E – Surface Treatment – Various Locations

A report of the Design and Construction Engineer is attached for the consideration of Council.

The relevant By-law 2013-99 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

p) Request to Have Water Lot Abutting 1009 Queen Street East Declared Surplus and Sold to the Abutting Owner

A report of the City Solicitor/Prosecutor is attached for the consideration of Council.

The relevant By-law 2013-97 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

q) Request to Have City Owned Property Located at 28 Simcoe Street Declared Surplus

A report of the City Solicitor is attached for the consideration of Council.

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the report of the City Solicitor dated 2013 05 27 concerning Request to have City Owned Property – 28 Simcoe Street Declared Surplus be accepted and the recommendation that the property be declared surplus and sold to the owner of 48 Simcoe Street be approved.

r) 26 Lidstone Street Snow Plough Agreement

A report of the City Solicitor/Prosecutor is attached for the consideration of Council.

The relevant By-law 2013-89 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

s) Part Lot Control By-law for Part of PIN 31511-0201 (LT) for Lots 1 to 24 Inclusive, Plan 1M589, Fox Run Subdivision, Phase I

A report of the Assistant City Solicitor is attached for the consideration of Council.

The relevant By-law 2013-95 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

t) Revised Travel Expenses

A report of the City Solicitor attached for the consideration of Council.

The relevant By-law 2013-96 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

u) City Renewal of the Continuous Safety Services Agreement With the Electrical Safety Authority

A report of the City Solicitor attached for the consideration of Council.

The relevant By-law 2013-90 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

v) **Ontario Municipal Board Hearing – 1465 Maki Road – Zoning Application A-11-12-A.OP**

A report of the Assistant City Solicitor is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that the report of the Assistant City Solicitor dated 2013 05 27 concerning Ontario Municipal Board Hearing – 1465 Maki Road – Zoning Application A-11-12-A.OP be received as information.

w) **Transfer to Ontario Finnish Resthome Association of Part 2 or 1R-3234**

A report of the Assistant City Solicitor is attached for the consideration of Council.

The relevant By-law 2013-93 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

PART TWO – REGULAR AGENDA

6. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

(1) ADMINISTRATION

(2) COMMUNITY SERVICES DEPARTMENT

(3) ENGINEERING

(4) FIRE

(5) LEGAL

(6) PLANNING

a) **Amendment to Digital Signs By-law 2012-206 – Application 1-13 filed by Domenic Coccimiglio – Bridgetown Realty**

A report of the Planning Division is attached for the consideration of Council.
This item was deferred at the 2013 05 13 Council Meeting.

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the report of the Planning Division dated 2013 05 27 concerning Amendment to Digital Signs By-law 2012-206 – Application 1-13 filed by Domenic Coccimiglio – Bridgetown Realty – 85 Great Northern Road be received and that City Council deny the applicant's request to locate a digital sign at the proposed location without the benefit of a Safety Review completed in accordance with Section 3.6 of Digital Signs By-law 2012-206.

b) Application No. A-11-13-Z – filed by Nino Dipasquo – 414 Korah Road

A report of the Planning Division is attached for the consideration of Council.

Mover: Councillor F. Fata

Seconder: Councillor T. Sheehan

Resolved that the report of the Planning Division dated 2013 05 27 concerning Application No. A-11-13-Z – filed by Nino Dipasquo – 414 Korah Road be received and that City Council approve the application and rezone the subject property from "R3" (Single Detached Residential) zone to "R3.S" (Single Detached Residential with a Special Exception) zone to permit a 4-plex in addition to the uses permitted in an "R3" zone.

c) Application No. A-12-13-Z – filed by Riversedge Developments Inc. – 75 Huron Street

A report of the Planning Division is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor S. Myers

Resolved that the report of the Planning Division dated 2013 05 27 concerning Application No. A-12-13-Z – filed by Riversedge Developments Inc. – 75 Huron Street be received and that City Council approves the request for the removal of this Holding By-law for the former office building, machine shop and related parking only. This approval will allow for the redevelopment and reuse of these two existing buildings.

d) Application A-13-13-Z – filed by Mitch Nelson Larouche – 22 Ferris Ave.

A report of the Planning Division is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that the report of the Planning Division dated 2013 05 27 concerning Application A-13-13-Z – filed by Mitch Nelson Larouche – 22 Ferris Ave. be received and that City Council approves this application and rezones the subject property from "R2" (Single Detached Residential) zone to "R2.S" (Single detached Residential with a Special Exception) zone to permit a triplex, in addition to the uses permitted in a "R2" zone, subject to the following special provisions:

- 1) that the required frontage be reduced to 10m;
- 2) that the required area be reduced to 310m sq.

(7) PUBLIC WORKS AND TRANSPORTATION

(8) BOARDS AND COMMITTEES

a) Annual Shareholder Meetings – PUC Inc. and PUC Services Inc.

A memorandum from Dominic Parrella, President and C.E.O., PUC Inc. and PUC Services Inc. is attached for the consideration of Council.

Mover: Councillor F. Fata
Seconded: Councillor S. Myers

Resolved that City Council is now authorized to meet in open session as the sole shareholder of PUC Inc. and PUC Services Inc.; and
Further resolved that City Council appoints Acting Mayor Brian Watkins as Council's proxy to vote on the resolutions of the shareholder of PUC Inc. and PUC Services Inc.

**7. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- a) Mover: Councillor S. Myers
Seconded: Councillor S. Butland

Whereas the Walk of Fame program was established in 2002 to provide recognition of citizens or former citizens who have demonstrated outstanding achievements; and

Whereas recognition is provided in the form of granite maple leaves embedded in the sidewalk in the downtown area adjacent to Essar Centre; and

Whereas the existing granite maple leaves have been adversely impacted by weather and other conditions;

Now Therefore Be It Resolved that appropriate staff be requested to review options to remediate the situation (including investigating relocation of the leaves) and report back to City Council with recommendations and associated costs.

- b) Mover: Councillor T. Sheehan
Seconded: Councillor S. Myers

Whereas Sault Ste. Marie resident Bill Nash while playing lead for Northern Ontario recently won the Canadian Postal Employee's Curling Classic; and

Whereas this National event has taken place every year since 1966 and was last held in Sault Ste. Marie in 1994; and

Whereas the other team members for Northern Ontario are Ron Rosengren (skip), Dave Sholtz (third) and Jenna Enge (second) of Thunder Bay;

Now Therefore Be it Resolved that Sault Ste. Marie offer its congratulations to Bill Nash and the rest of his team on winning this national curling championship.

**8. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS
ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

10. CONSIDERATION AND PASSING OF BY-LAWS

By-laws before Council TO BE PASSED which do not require more than a simple majority.

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that all by-laws listed under Item 10 of the AGENDA under date May 27, 2013 be approved.

ADMINISTRATION

a) 2013-96

A by-law to amend By-law 2011-145 which authorizes payment of membership fees, registration fees and travel expenses incurred by members of the Council and employees of the Corporation while travelling on the business of the Corporation.

A report from the City Solicitor is on the Agenda.

AGREEMENTS

b) 2013-89

A by-law to authorize the execution of an agreement between the City, Peter Mattalo and Kristine Gavin for the use of a portion of 26 Lidstone Street as a snow plough turnaround.

A report from the Solicitor/Prosecutor is on the Agenda.

c) 2013-90

A by-law to authorize the execution of an agreement between the City and the Electrical Safety Authority.

A report from the City Solicitor is on the agenda.

d) 2013-99

A by-law to authorize a contract between the City and Ellwood Robinson Limited for supply and application of surface treatment.

A report from the Design and Construction Engineer is on the agenda.

e) 2013-101

A by-law to authorize a contract between the City and Ellwood Robinson Limited for miscellaneous construction/paving.

A report from the Design and Construction Engineer is on the agenda.

f) 2013-102

A by-law to authorize a contract between the City and Avery Construction Limited for the Fourth Line – East Davignon Creek Culvert replacement.

A report from the Design and Construction Engineer is on the agenda.

DEVELOPMENT CONTROL

g) 2013-92

A by-law to designate the lands located at 540 Wellington Street West an area of site plan control (Conquest Investments Inc.).

PARKING

h) 2013-94

A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305.

PART LOT CONTROL

i) 2013-95

A by-law to designate Lots 1 to 24 inclusive, Plan 1M589 in the Fox Run Subdivision, Phase 1, Sault Ste. Marie as an area not subject to part lot control.

A report from the Assistant City Solicitor is on the agenda.

PROPERTY SALE

j) 2013-93

A by-law to authorize the transfer of surplus property described as Part 2 on Plan 1R3234 from the City to the Ontario Finnish Resthome Association.

A report from the Assistant City Solicitor is on the agenda.

k) 2013-97

A by-law to authorize the sale of surplus property abutting civic 1009 Queen Street East to Mary Ambeault and Raymond Schryer.

A report from the Solicitor/Prosecutor is on the agenda.

TEMPORARY STREET CLOSING

l) 2013-103

A by-law to permit the continued road closure of Fourth Line West (Brule Road to Moss Road) until September 30, 2013 to facilitate Fourth Line – East Davignon Creek Culvert Replacement.

ZONING

m) 2013-91

A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 540 Wellington Street West (Conquest Investments Inc.).

11. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS
OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA

12. ADDENDUM TO THE AGENDA

13. ADJOURNMENT

Mover: Councillor M. Bruni

Seconded: Councillor S. Myers

Resolved that this Council now adjourn.

MINUTES

REGULAR MEETING OF CITY COUNCIL

2013 05 13

4:30 P.M.

COUNCIL CHAMBERS

Present: Mayor D. Amaroso, Councillors L. Turco, S. Butland, S. Myers, M. Bruni, B. Watkins, R. Niro, P. Christian, F. Fata, T. Sheehan, F. Manzo, P. Mick

Officials: J. Fratesi, M. White, N. Kenny, S. Hamilton Beach, N. Apostle, B. Freiburger, J. Dolcetti, D. Elliott, D. McConnell, M. Blanchard, A. Starzomski, D. Scott, F. Coccimiglio

Absent: Councillor J. Krmpotich

1. ADOPTION OF MINUTES

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the Minutes of the Regular Council Meeting of 2013 04 22 be approved. CARRIED

Councillor R. Niro declared pecuniary interests on the following items as he was absent from the meeting:

Item 5.(r) and by-laws 2013-49, 70 and 75 – resides on Morrison Avenue; and
Items 5.(w, x and y) – family member employed by the Ontario Lottery and Gaming Corporation

2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA

3. APPROVE AGENDA AS PRESENTED

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that the Agenda and Addendum #1 for 2013 05 13 City Council meeting as presented be approved. CARRIED

4. DELEGATIONS/PROCLAMATIONS

- a) Elizabeth (Betsy) Currier, Recording Secretary Sault Ste. Marie Diocesan Executive and Marlene Sawko, Communications, Sault Ste. Marie Diocesan Executive were in attendance concerning proclamation – Catholic Women's League Week.
- b) Chris Dunn, Manager, Community Living Algoma and Lynn Ingram, Chair, Council of Community Living Algoma were in attendance concerning proclamation – Community Living Awareness Month.
- c) Margaret Nicholson representing the Royal Purple were in attendance concerning proclamation – Hearing and Speech and Hearing Awareness Month.
- d) Captain John and Shellie Kerschman and Mildred Brodie, Family Service Worker were in attendance concerning proclamation – Salvation Army Red Shield Month.
- e) Inspector Art Pluss and Sergeant Ray Magnan, Sault Ste. Marie Police Service were in attendance concerning agenda item 5.(z).
- f) Chief Bob Davies, Sault Ste. Marie Police Service was in attendance concerning agenda item 6.(8)(b).
- g) Mark Barsanti, Owner, Sault Ste. Marie Canadian Tire was in attendance concerning proclamation – Jumpstart Day.
- h) Dominic Coccimiglio was in attendance concerning agenda item 6.(6)(a).
- i) Jake DeRosier and Dan DeRosier were in attendance concerning agenda item 6.(6)(b).
- j) Megan Campagna was in attendance concerning agenda item 6.(6)(c).
- k) Tom Dodds and Jason Naccarato were in attendance concerning agenda item 6.(8)(a).

PART ONE – CONSENT AGENDA

5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that all the items listed under date 2013 05 13 – Part One – Consent Agenda and Addendum #1 be approved as recommended. CARRIED

- a) Correspondence from AMO, FONOM was received by Council.
- b) Correspondence from the City of Brampton concerning Hire a Veteran Program was received by Council.
- c) Correspondence from the City of Sudbury concerning the Provincial government's plans to divest the assets of the Ontario Northland Transportation Commission was received by Council

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Whereas on Friday, March 23rd, 2012, the Provincial government announced its plans to divest the assets of the Ontario Northland Transportation Commission (ONTC); and

Whereas a Growth Plan for Northern Ontario 2011 which was co-authored by the Provincial Ministry of Infrastructure and the Provincial Ministry of Northern Development, Mines and Forestry acknowledged the critical need to "maintain and enhance the North's transportation infrastructure and to improve connectivity among the various modes of travel"; and

Whereas the Growth Plan specifically recognizes that the transportation system within Northern Ontario will be planned and managed with an emphasis on opportunities to link major markets, resource development areas, and economic and service hubs, meet the needs of the existing and emerging priority economic sectors, and enhance connectivity among transportation modes including rail, road, marine and air; and

Whereas Ontarians living in the North have a right to the same services as their southern counterparts, including safe dependable and accessible transportation; and

Whereas the ONTC has provided access to and from remote communities, First Nations lands and municipalities in order that their residents may attend medical appointments and post-secondary education; and

Whereas the ONTC has been the principal economic development vehicle in Northeastern Ontario for over one hundred years, thereby opening the region's natural wealth to development and billions in revenue to the Province of Ontario; and

Whereas the divestment of this Northern jewel would have an immediate catastrophic impact on many small Northern communities akin to the disaster faced by small southwestern communities with the collapse of the auto industry, as well as irreparable damage to future development opportunities; and

Whereas the Provincial government has strongly supported the ONTC as an essential piece of strategic infrastructure in Northeastern Ontario;

Now Therefore Be It Resolved that the Council for the City of Sault Ste. Marie calls on Premier Kathleen Wynne to immediately suspend the plans to divest the assets of the Ontario Northland Transportation Commission (ONTC) in order to permit stakeholders time to devise a business case which would keep the ONTC whole, while respecting the stated goals of the Northern Growth Plan; and

Further that a copy of this resolution be sent to the Honourable Michael Gravelle, Minister of Northern Development and Mines, the Honourable Glen Murray,

Minister of Infrastructure and Minister of Transportation, the Honourable Charles Sousa, Minister of Finance, the Ontario Northland Transportation Commission, the Federation of Northern Ontario Municipalities, Tim Hudak, Leader of the Progressive Conservative Party of Ontario and Andrea Horwath, Leader of the Ontario New Democratic Party. CARRIED

- d) Correspondence concerning the proposed new border fee for travellers crossing between Canada and the United States was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Whereas the U.S. Department of Homeland Security budget for the fiscal year 2014 proposes to conduct a study assessing the feasibility and cost relating to establishing and collecting a land border crossing fee for both land border pedestrians and passenger vehicles along the northern and southwest borders of the United States; and

Whereas the purpose of the study is to determine how fees could be collected to offset the cost of the Department of Homeland Security's efforts to secure the U.S. Borders; and

Whereas the Canadian/United States economic relationship is one of the largest in the world with trade in goods and services between the two countries at 128 ports of entry totaled \$645 billion in 2010, or more than \$1.6 billion each day; and

Whereas border fees will have a negative impact by reducing border crossings with Canadian visitors to Michigan currently equal 1,292,300 persons per year with \$288 million being spent by Canadians visiting Michigan and 1,157,600 Michiganders visiting Canada with \$333 million being spent in Canada; and

Whereas the International Bridge, which connects the United States with Canada and Sault Ste. Marie, Ontario with Sault Ste. Marie, Michigan provides an important economic and social conduit between our communities and countries with the value of trade estimated in 2011 at \$1 billion and with 2 million vehicles crossing the border at Sault Ste. Marie in 2012 which was the highest count since 2001; and

Whereas the International Community of Sault Ste. Marie depends on efficient and seamless crossings in order to maintain social and economic connections which are critical to the well-being of our greater community area; and

Whereas implementation of a border fee would be bad for residents, travellers and economic growth along the border with a downturn of traffic resulting in less tax income being generated for the United States government as a result of stifling traffic and trade between our cities and countries, and would be counter-productive to creating a more seamless border to enhance economic conditions on both sides of the border; and

Whereas conducting a study on how to assess a Land Border Tax would be a waste of limited United States federal resources since the negative fiscal impact of imposing this fee may likely be offset by reduced economic activities and would also socially impact the quality of life in our communities

Therefore Be It Resolved the Council for the City of Sault Ste. Marie, Ontario opposes the conduct of a study assessing the feasibility and cost relating to

establishing and collecting a land border crossing tax for both land border pedestrians and passenger vehicles along the Canada/US International Border; and

Be It Further Resolved that this resolution be forwarded to President Barack Obama, U.S. Senator Carl Levin, U.S. Senator Debbie Stabenow, Congressman Dan Benishek, U.S. Department of Homeland Security Secretary Janet Napolitano, U.S. Ambassador to Canada David Jacobson, Governor Rick Snyder, and Sault Ste. Marie, Michigan Mayor Tony Bosbous, Prime Minister Stephen Harper, Ontario Premier Kathleen Wynne, Canadian Ambassador to the United States Gary Doer, Sault Ste. Marie, Ontario Member of Parliament Bryan Hayes and Sault Ste. Marie, Ontario Member of Provincial Parliament David Orazietti. CARRIED

- e) A copy of a letter to Premier Wynne from the Mayors of the five larger Northern Ontario municipalities concerning the proposed budget cut to the Apprenticeship Training Tax Credit (ATTC) Program was received by Council.
- f) Correspondence from Brookfield Renewable Energy Group concerning Purchase Power Agreement for Lake Superior Power co-generation facility was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Whereas Brookfield Renewable Energy Group constructed the Lake Superior Power co-generation facility on the Sault Ste. Marie waterfront in 1993 on land leased from Essar Steel Algoma; and

Whereas the Purchase Power Agreement for the Lake Superior Power co-generation facility expires on April 30, 2014; and

Whereas Brookfield Renewable Energy Group has been working with the Ontario Power Authority to develop a new Purchase Power Agreement to continue the operation of the facility beyond 2014, but to date has made little progress

Now Therefore Be It Resolved that Sault Ste. Marie City Council strongly encourage the Ontario Power Authority to resume discussions with Brookfield Renewable Energy Group regarding extension of the Purchase Power Agreement for the Lake Superior Power co-generation facility beyond April 30, 2014. CARRIED

- g) Correspondence from CAA concerning CAA's Annual Worst Roads Campaign was received by Council.
- h) An introduction letter from the Minister of Citizenship and Immigration was received by Council.
- i) Letters of request for temporary street closings are attached for the consideration of Council:
 - 1) on Russ Ramsay Way, south of the entrance to the Senior Drop In Centre parking lot to east of the Civic Centre south parking lot west entrance (July 20 – 7 a.m. to 5:30 p.m.);
 - 2) on Bay Street from Spring Street to Pim Street (July 20 – 9 a.m. to 12 noon);

- 3) on lower Pim Street from Bay Street to Queen Street East; (July 20 – 9 a.m. to 12 noon);
- 4) on Queen Street East from Pim Street to Gore Street (July 20 – 10 a.m. to 1 p.m.);
- 5) on Queen Street East from East Street to Brock Street (July 19 – 2 p.m. to 11 p.m. and July 20 – 1 p.m. to 12 midnight);

All of the above in conjunction with Rotaryfest 2013; and

- 6) on Brown Street from Cathcart Street to the laneway beside St. Paul's Church (July 6 – 1 p.m. to 7 p.m.) in conjunction with St. Paul's Neighbourhood BBQ and Party.

The relevant By-laws 2013-85 and 2013-80 are listed under Item 10 of the Minutes.

j) Council Travel

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that Mayor Debbie Amaroso be authorized to travel to the Great Lakes and St. Lawrence Cities Initiative Annual Meeting and Conference being held in Marquette, Michigan for three days in June 2013 at an estimated cost of \$1,000; and

Resolved that Councillor Pat Mick be authorized to travel to the Influential Women of Northern Ontario Awards Luncheon being held in Sudbury (1 day in May) at an estimated cost to the City of \$350. CARRIED

k) Board Travel

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that Kelly Marshall, Chair – Municipal Heritage Committee be authorized to travel to the Ontario Heritage Conference being held in Midland (4 days in June) at an estimated cost to the City of \$995. CARRIED

l) Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that citizen W. Ross be appointed to the Ontarians with Disabilities Accessibility Advisory Committee from May 13, 2013 to December 31, 2014. CARRIED

m) Staff Travel

The report of the Chief Administrative Officer was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the report of the Chief Administrative Officer dated 2013 05 13 concerning Staff Travel requests be approved as requested. CARRIED

n) **Tender for Asphalt**

The report of the Manager of Purchasing was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that the Report of the Manager of Purchasing dated 2013 05 13 be endorsed and that the tender for the supply of Asphalt as required during the 2013 construction season by the Public Works and Transportation Department be awarded as recommended. CARRIED

o) **Tender for Ready-Mix Concrete**

The report of the Manager of Purchasing was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the Report of the Manager of Purchasing dated 2013 05 13 be endorsed and that the tender for the supply of Ready-Mix Concrete as required during the 2013 construction season by the Public Works and Transportation Department be as awarded as recommended. CARRIED

p) **2010 OMPF Reconciliation Information**

The report of the Commissioner of Finance and Treasurer was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that the report of the Commissioner of Finance and Treasurer dated 2013 05 13 concerning the local impact of the 2010 Ontario Municipal Partnership (OMPF) grant reconciliation be received as information. CARRIED

q) **Heritage Discovery Centre Debt Approval**

The report of the Commissioner of Finance and Treasurer was received by Council.

The relevant By-law 2013-079 is listed under Item 10 of the Minutes.

r) **Queenstown Board of Management (o/a The Downtown Association) 2012 Audit Report Prepared by KMPG LLP Chartered Accountants and 2013 Budget Estimates**

The report of the Commissioner of Finance and Treasurer was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the report of the Commissioner of Finance and Treasurer dated 2013 05 13 concerning Queenstown Board of Management (o/a The Downtown Association) Audited Financial Statements for the year 2012, as prepared by

KPMG LLP Chartered Accountants, be received and that the Downtown Association Budget estimates for the year 2013 be approved. CARRIED

s) **Purchase of Dell Computer Workstation for 2013 Refresh**

The report of the Manager of Information Technology was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that the report of the Manager of Information Technology dated 2013 05 13 concerning the purchase of Dell computers be received and the recommendation that this year's purchase of computers be awarded to Dell Canada at its quoted price of \$60,582.50 plus H.S.T. utilizing the OECM pricing framework be approved. CARRIED

t) **Contract 2013-2E – Reconstruction of Kohler Street (Queen Street East to Wellington Street East)**

The report of the Design and Construction Engineer was received by Council.

The relevant By-laws 2013-081 and 2013-82 are listed under Item 10 of the Minutes.

u) **Contract 2013-3E – Reconstruction of Marett Street (Henrietta Street to Wallace Terrace)**

The report of the Design and Construction Engineer was received by Council.

The relevant By-laws 2013-083 and 2013-84 are listed under Item 10 of the Minutes.

v) **Contract 2013-4E – Fort Creek Aqueduct Replacement – Queen Street West to Albert Street West**

The report of the Design and Construction Engineer was received by Council.

The relevant By-laws 2013-087 and 2013-88 are listed under Item 10 of the Minutes.

w) **Contract 2013-6E – Fourth Line – East Davignon Creek Culvert Replacement**

The report of the Design and Construction Engineer was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the report of the Design and Construction Engineer dated 2013 05 13 concerning Contract 2013-6E Fourth Line – East Davignon Creek Culvert Replacement be accepted and the recommendation to authorize staff to issue a letter authorizing the low bidder to order materials prior to awarding the contract at the May 27, 2013 Council meeting, provided that the tender value is within the budget allowance for the project, be approved. CARRIED

x) **2013 Capital Works for Bridges**

The report of the Director of Engineering Services was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that the report of the Director of Engineering Services dated 2013 05 13 concerning 2013 Capital Works for Bridges be accepted and the recommendation that the necessary work be completed on the four bridges outlined in the report at an overall cost of \$200,000 with funding from the two miscellaneous construction reserves be approved. CARRIED

y) **1743503 Ontario Inc. – 496 Second Line West – Zoning By-law 2013-47 – Planning Application A-4-13-Z**

The report of the City Solicitor was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the report of the City Solicitor dated 2013 05 13 concerning the OMB Appeal – By-law 2013-47 be accepted and that despite the appeal, Council confirms its wish to proceed with the by-law. CARRIED

z) **Community Safety Zones – McNabb Street – Pine Street to Lake Street Speeding Concerns**

The report of the Deputy Commissioner of Public Works and Transportation was received by Council. Also received is a report of the Inspector, Patrol Services Division, Sault Ste. Marie Police Service.

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2013 04 22 and the report of the Inspector, Patrol Services Division, Sault Ste. Marie Police Service concerning Community Safety Zones – McNabb Street – Pine Street to Lake Street Speeding Concerns be received as information. CARRIED

Councillor L. Turco declared a pecuniary interest – spouse employed by the Police Service.

aa) **PWT Ditching Program – 2013**

The report of the Deputy Commissioner of Public Works and Transportation was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the report of the Deputy Commissioner of Public Works and Transportation dated 2013 05 13 concerning PWT Ditching Program 2013 be received as information. CARRIED

bb) Public Works New Equipment Needs 2013

The report of the Manager of Equipment and Building Maintenance was received by Council.

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that the report of the Manager of Equipment and Building Maintenance dated 2013 05 13 concerning Public Works Equipment Needs – 2013 be accepted and the recommendation to proceed with preparing specifications and tendering the equipment in accordance with the City's procurement policies and procedures be approved. CARRIED

cc) Permission to Submit a Bid to the City of Ottawa for the Purchase of Used Orion V1 Buses

The report of the Manager of Transit and Parking was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the report of the Manager of Transit and Parking dated 2013 05 13 concerning Permission to Submit a Bid – Used Orion V1 Buses be accepted and the recommendation to authorize staff to submit a bid to the City of Ottawa to purchase used Orion V1 buses (approximately 12 buses), with funding from the \$80,000 previously allocated in 2012 to refurbish one bus be approved. CARRIED

dd) Sault Ste. Marie Designated Property Grant Program Request

The report of the Chair, Municipal Heritage Committee was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that the report of the Chair, Municipal Heritage Committee dated 2013 05 13 concerning Designated Property Grant Program Request be accepted and the recommendation of the Municipal Heritage Committee that a grant of \$3,000. from the program be approved for the owner of 75 Huron Street (2319839 Ontario Inc.) for restoration of the front steps. CARRIED

ee) A copy of a letter to Premier Wynne from the Mayors of the five larger Northern Ontario municipalities concerning the proposed recommendations for the Endangered Species Act was received by Council.

PART TWO – REGULAR AGENDA

6. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

- (1) ADMINISTRATION**
- (2) COMMUNITY SERVICES DEPARTMENT**
- (3) ENGINEERING**
- (4) FIRE**
- (5) LEGAL**
- (6) PLANNING**

- a) **Amendment to Digital Signs By-law 2012-206 – Application 1-13 filed Domenic Coccimiglio, Bridgetown Realty**

The report of the Planning Department was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor P. Christian

Resolved that Item 6.(6)(a) be deferred for a period of two weeks. **CARRIED**

Moved by: Councillor M. Bruni

Seconded by: Councillor S. Myers

Resolved that the report of the Planning Division dated 2013 05 13 concerning the Amendment to Digital Signs By-law 2012-206 – Application 1-13 by Domenic Coccimiglio, Bridgetown Realty – 85 Great Northern Road be received and that City Council deny the applicant's request to locate a digital sign at the proposed location, without the benefit of a Safety Review, completed by a qualified professional in accordance with Section 3.6 of Digital Signs By-law 2012-206. **DEFERRED**

- b) **Application No. A-8-13-Z – filed by Jake Desrosiers – 11 White Oak Drive**

The report of the Planning Division was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor L. Turco

Resolved that agenda item 6.(6)(b) be amended by inserting the words 'on a three year temporary basis' at the end of the resolution.

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that the report of the Planning Division dated 2013 05 13 concerning Application No. A-8-13-Z – filed by Jake Desrosiers – 11 White Oak Drive East be received and that City Council approves this application and rezones the subject property from "M2.S245" (Medium Industrial with a Special Exception

245) zone to "M2.S245" (Medium Industrial with an amended Special Exception 245) zone to add a "food trailer" as an additional permitted use on the subject property . AMENDED

- c) **Application No. 9-13-Z – filed by Conquest Investments Inc. – 540 Wellington St. W.**

The report of the Planning Division was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that the report of the Planning Division dated 2013 05 13 concerning Application No. A-9-13-Z – filed by Conquest Investments Inc. – 540 Wellington Street West be received and that City Council approves this application and rezones the subject property from "R3" (Low Density Residential) zone to "R3.S" (Low Density Residential with a Special Exception) zone permitting an office use, in addition to the uses permitted in an "R3" zone, subject to the four conditions contained in the report. CARRIED

(7) **PUBLIC WORKS AND TRANSPORTATION**

(8) **BOARDS AND COMMITTEES**

- a) **EDF Application – Naturallia: Business-to-Business Matchmaking Event**

The report of the CEO, Sault Ste. Marie Economic Development Corporation was received by Council.

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that the report of the CEO, Sault Ste. Marie Economic Development Corporation dated 2013 05 07 concerning Naturallia: Business-to-Business Matchmaking Event be accepted and the recommendation to provide \$25,000 from the Economic Diversification Fund be approved. CARRIED

- b) **Business Plan – Results Year Three (2012)**

Sault Ste. Marie Police Service – Business Plan 2010-2012 was provided under separate cover with the 2013 04 22 Agenda.

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that the report of the Chief of Police dated 2013 04 05 concerning Business Plan – Results Year Three (2012) be received as information. CARRIED

Councillor L. Turco declared a pecuniary interest – spouse employed by the Police Service.

**7. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- a) Moved by: Councillor F. Manzo
Seconded by: Councillor L. Turco
Whereas former Mayor of North Bay Jack Burrows died on April 29, 2013; and
Whereas Mr. Burrows served three consecutive terms as Mayor of North Bay,
from 1994 to 2003, as a City Councillor from 1989 to 1994 and following his
retirement from municipal politics as a member of the Northern Ontario Heritage
Fund Corporation board of directors; and
Whereas Jack was a true ambassador for Northern Ontario;
Now Therefore Be It Resolved that Sault Ste. Marie City Council, on behalf of the
entire community, extends deepest sympathies to the Burrows family. CARRIED
- b) Moved by: Councillor P. Mick
Seconded by: Councillor L. Turco
Whereas a most successful Telus Cup was held at the Essar Centre from April
22nd to April 28th; and
Whereas after another successful year, the Sault North Stars, under the
guidance of Coach Mike Hall, were in contention against some of the best teams
from across Canada; and
Whereas attendance records were broken, Hockey Canada was very impressed,
and fans, both local and from across the country, were full of praise,
Therefore Be It Resolved that Council congratulates the Sault North Stars and
thanks the Organizing Committee spearheaded by Mike Murphy, George
Parsons, Tourism Sault Ste. Marie, and the legion of volunteers who made this
national tournament a resounding success. CARRIED

**8. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS
ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

10. CONSIDERATION AND PASSING OF BY-LAWS

Moved by: Councillor F. Fata
Seconded by: Councillor S. Myers
Resolved that all by-laws listed under Item 10 of the AGENDA under date May
13, 2013 be approved. CARRIED

Moved by: Councillor F. Fata
Seconded by: Councillor S. Myers

Resolved that By-law 2013-50 being a by-law to authorize the construction of a concrete sidewalk on Great Northern Road from Second Line East to Third Line East under Section 3 of the *Municipal Act, 2001*, Ontario Regulation 586/06 be READ a THIRD time and finally passed in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that By-law 2013-65 being a by-law to provide for the adoption of recovery percentage for the 2013 taxation year be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that By-law 2013-76 being a by-law to assume for public use and establish as public streets various parcels of land conveyed to the City be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that By-law 2013-77 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 66 Nicholas Avenue (Pollard) be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that By-law 2013-78 being a by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 1655 Trunk Road (Mattioli Craft Limited) be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that By-law 2013-79 being a by-law to authorize the issuance of Eight Hundred and Fifty Thousand (\$850,000) Dollars of long term debt to finance the construction of the Heritage Discovery Centre – Ermatinger•Clergue National Historic Site be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that By-law 2013-80 being a by-law to authorize the closing to vehicular traffic on Brown Street from Cathcart Street to the laneway behind St. Paul's Church to facilitate a neighbourhood barbeque and party. The closure takes place on July 6th, 2013 from 1 p.m. to 7 p.m. be PASSED in Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata
Seconded by: Councillor S. Myers
Resolved that By-law 2013-81 being a by-law to authorize a contract between the City and Palmer Construction Group Inc. for the reconstruction of Kohler Street from Queen Street East to Wellington Street East be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata
Seconded by: Councillor S. Myers
Resolved that By-law 2013-82 being a by-law to permit the temporary closing of Kohler Street from Queen Street East to Wellington Street East from May 15, 2013 until November 30, 2013 to facilitate the reconstruction of Kohler Street be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata
Seconded by: Councillor S. Myers
Resolved that By-law 2013-83 being a by-law to authorize an agreement between the City and Avery Construction Limited for the reconstruction of Marett Street from Henrietta Street to Wallace Terrace be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata
Seconded by: Councillor S. Myers
Resolved that By-law 2013-84 being a by-law to permit the temporary closing of Marett Street from Henrietta Street to Wallace Terrace from May 15, 2013 until November 30, 2013 to facilitate the reconstruction of Marett Street be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata
Seconded by: Councillor S. Myers
Resolved that By-law 2013-85 being a by-law to permit the temporary closing of various streets to facilitate Rotaryfest 2013 from July 18th until July 20th, 2013 be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata
Seconded by: Councillor S. Myers
Resolved that By-law 2013-86 being a by-law to prohibit vendors from locating on or near the grounds of Rotaryfest 2013 be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata
Seconded by: Councillor S. Myers
Resolved that By-law 2013-87 being a by-law to authorize an agreement between the City and R. M. Belanger Limited for the Fort Creek Aqueduct Replacement from Queen Street West to Albert Street West be PASSED in open Council this 13th day of May, 2013. CARRIED

Moved by: Councillor F. Fata

Seconded by: Councillor S. Myers

Resolved that By-law 2013-88 being a by-law to permit the temporary closing of Queen Street West between Andrew Street and John Street from May 15, 2013 until September 30, 2013 to facilitate the Fort Creek Aqueduct Replacement be PASSED in open Council this 13th day of May, 2013. CARRIED

11. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA

Moved by: Councillor F. Fata

Seconded by: Councillor T. Sheehan

Resolved that Council shall now go into Caucus to consider:

the disposition of City owned property in the area of the International Bridge Plaza (section 239(2) Possible Land Acquisition and Disposition); and

the disposition of City owned property on Queen Street East (section 239(2) Possible Land Acquisition and Disposition); and

Further Be It Resolved that should said Caucus meeting be adjourned, Council may reconvene in Caucus to continue to discuss the same matters without the need for a further authorizing resolution. CARRIED

12. ADDENDUM TO THE AGENDA

13. ADJOURNMENT

Moved by: Councillor M. Bruni

Seconded by: Councillor T. Sheehan

Resolved that this Council now adjourn. CARRIED

Mayor

City Clerk

5(a)

AMO Conference 2013**NOTICE**

**The Government of Ontario
Process for Ministers' and Parliamentary Assistants' Delegations at the
Association of Municipalities of Ontario (AMO)
2013 Annual Conference**

**Sunday, August 18, Monday, August 19 and Tuesday, August 20
Westin Ottawa Hotel
Ottawa, Ontario**

TO ALL AMO DELEGATES:

- To meet with a Minister or Parliamentary Assistant, please submit an online form. Please use only one form per Ministry and include all the issues you wish to discuss that relate to that Ministry.
- Include the name of a contact person who is knowledgeable about the issue and available to respond to ministry inquiries within one business day. If staff will be on vacation, please be sure to provide an alternate contact.
- To make the most of the delegation time available (delegations usually run 15 minutes), please ask to discuss your issue **only** with the Minister or Parliamentary Assistant responsible for that issue.
- **Note:** Not all Ministers and Parliamentary Assistants will be accepting delegations.
- To expedite your request, please complete the online form. Please do not contact your MPP or individual Ministers' Offices to request a delegation.
- **The DEADLINE to submit requests is Friday, July 12, 2013.**

Municipalities will be contacted by the respective Ministries about their requests and, if applicable, the meeting time and location, approximately **one week** before the Conference.

Questions? Please Contact:

Suzan Krepostman
Municipal Programs & Education Branch
Ministry of Municipal Affairs and Housing
Telephone: (416) 585-6280
Email: suzan.krepostman@ontario.ca

- **Municipal Delegation Request Form**
Sunday, August 18 to Tuesday, August 20, 2013
The Westin Ottawa Hotel
Ottawa, Ontario

FONOM

The Federation of Northern Ontario Municipalities

May 13, 2013

FONOM Annual General Meeting 'Successful, Full of renewed Hope in the North' After Meetings with Premier, Ministers

Alan Spacek, Mayor of Kapuskasing, and President of the Federation of Northern Ontario Municipalities (FONOM), spoke very positively about the 53rd FONOM Annual General Meeting. The meeting was held at the beautiful Charles W. Stockey Centre in Parry Sound.

He said "This year's theme: Connecting and Strengthening Communities was well suited for this year's AGM. Over the past year, we have attended literally dozens of meetings with decision makers. But today, for the first time in memory, we met with the Premier and five of her Cabinet Ministers – connecting the dots for them, to help them understand that a Strong North is important to all of Ontario."

President Spacek went on "While we still face pressures from other levels of government and from our aging infrastructures, I felt encouraged by the level of participation and engagement shown by Premier Wynne and her Cabinet. Not only that, we had Tony Clement, a senior Cabinet Minister from the Harper Government and who is responsible for FEDNOR and now the Federal lead for the Ring of Fire file. So we had the ear of the key government decision makers in Canada – and they were generous with their time."

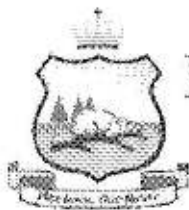
Spacek noted, "For example, we held a 'no holds barred' meeting with Municipal Affairs Minister Jeffrey about some of the devastating recent rulings made by the Municipal Property Assessment Corporation (MPAC). While not making any promises, she said that she will follow up on our concerns quickly due to their gravity for many Northern municipalities, and that 'she has our backs'. This is the kind of dialogue we've been missing in the North for a long time, so I feel encouraged."

Another highlight of the meeting was the Special Recognition Award for Reeve Austin Hunt, from Kagawong, who is in his 60th year of elected office. Spacek exclaimed that "this type of dedication is rare, and shows the true love Northerners have for their communities – both large and small."

Spacek concluded "As Northerners, we only want what's fair. We want to be good, collaborative partners. We really need to pull together. Working with all three levels of government, we must seek to achieve social and economic equity. Together, we can re-build the strong, vital economic engine that Northern Ontario is for Ontario and for Canada as a whole. I have great hopes for the future of Northern Ontario."

-30-

For more information, contact:
Alan Spacek, President, FONOM
705 335-0001



Town of
East Gwillimbury

5(b)
Fernando Lamanna, B.A., M.M.D.

Municipal Clerk
Legal and Council Support Services
905-478-4282 x3821
flamanna@eastgwillimbury.ca

May 10, 2013

Association of Municipalities of Ontario (AMO)
Attn: Monika Turner, Director of Policy
200 University Ave., Suite 801
Toronto, Ontario M5H 3C6

Dear Ms. Turner:

For your information and records, at its regular meeting held Monday, April 8, 2013, the Municipal Council of the Town of East Gwillimbury adopted the following resolution:

WHEREAS the Town of East Gwillimbury has requested that the Province, through the Ministry of the Environment, establish regulations and a Provincially regulated approval process to govern fill imported to a receiving site other than for the purpose of Brownfield redevelopment, and/or submission of a Record of Site Condition (RSC) and has received extensive support from other municipalities within the Province;

AND WHEREAS the Province, through the Ministry of Environment, has produced and circulated for comment Best Management Practices for commercial fill operations;

AND WHEREAS O.Reg 153/04 of the Environmental Protection Act and its associated "Soil Groundwater and Sediment Standards" do not effectively provide the tools necessary for municipalities to regulate commercial fill operations or control the movement and quality of imported or exported fill;

AND WHEREAS O.Reg 153/04 of the Environmental Protection Act was developed for Brownfield re-development/Record of Site Condition submission and does not adequately deal with commercial fill operations;

AND WHEREAS proponents licensed to operate a pit or quarry under the Aggregate Resources Act wishing to surrender their license are required to restore their site to the satisfaction of the Ministry of Natural Resources (MNR), but are not required to seek approval from the local municipality for the importation of fill as a result of site restoration activities;

AND WHEREAS the benefits of proper soil management throughout the Province can be realized if adequate legislation and controls are in place for the identification of surplus fill, as well as its testing, re-use, removal and eventual disposal;

.../2

"Our town, Our future"

19000 Leslie Street, Sharon, Ontario L0G 1V0 Tel: 905-478-4282 Fax: 905-478-2808
www.eastgwillimbury.ca

BE IT THEREFORE RESOLVED THAT:

1. The Province establish a task force comprised of: representatives from municipalities, regulatory authorities such as Conservation Authorities, stakeholders involved with fill operations, and any third parties with interest in this matter, with the objective of creating recommendations, tables, and guidelines, with the result being a Provincial standard with protocols to regulate the exportation, importation and storage of surplus fill within the Province;
2. The task force be requested to deliver a report by December 1, 2013;
3. The Municipal Act and Conservation Authorities Act be amended to mandate local municipal approval for commercial fill operations within lands that are regulated by other jurisdictional bodies such as Conservation Authorities and the Province;
4. Proponents licensed under the Aggregate Resources Act wishing to surrender their license be required to obtain approval from the municipality as well as the Ministry of Natural Resources (MNR) as it relates to the restoration of the site, should it involve the importation of fill;
5. The Clerk forward copies of this resolution to York-Simcoe MPP Julia Munro, Minister of the Environment Jim Bradley, Minister of Natural Resources David Orazietti, Conservation Ontario, the Ontario Sand, Stone and Gravel Association, the Association of Municipalities of Ontario, and all Ontario municipalities for their consideration.

If you have any further questions feel free to contact the undersigned.

Yours truly,

Fernando Lamanna, B.A., M.M.D.
Municipal Clerk
Legal and Council Support Services

DISCLAIMER

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COUNCIL MEETING
May 1, 2013

9.2 Host for Industrial Wind Turbines

Resolution #05/01/2013-04

Moved by: Randy Roppel

Seconded by: Jacqueline Faubert

WHEREAS citizens of the Municipality have submitted documentation to Council describing their concerns with the installation and operation of industrial wind turbines in their neighbourhoods and areas where people work;

AND WHEREAS research done by the Grey Bruce Health Unit Medical Officer of Health, Dr. Hazel Lynn and Dr. Ian Arra indicates that industrial wind turbines have a definite human annoyance on residents living around and near these structures;

AND WHEREAS Dr. Hazel Lynn states a new review of health impacts of turbines indicates changes needed to be made in the location of wind turbines increasing the separation distance from the current provincially mandated 550 metres;

AND WHEREAS the Municipality has acknowledged that some citizens are suffering side effects attributed to proximity of industrial wind turbines to where people live and work (Resolution #11/07/2012 - 03 and Resolution #12/05/2012 - 06);

AND WHEREAS the Municipality, accordingly, supports the position taken by a number of other rural Ontario municipalities that the Province should impose a moratorium on the approval of wind energy projects until clear evidence is provided ruling out health impacts;

AND WHEREAS the Municipality has passed a resolution of non-support for those industrial wind turbines not in compliance with our Municipal Wind Policy (Resolution #12/05/2012 - 06);

AND WHEREAS the Premier of Ontario has recently conveyed the Government's desire to limit the Industrial Wind Turbine (IWT) Projects to communities that are willing hosts;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Kincardine applauds the position taken by the Premier and the Government;

AND FURTHER THAT, based on the previous position of Council regarding Industrial Wind Turbines, the Ministry of Environment be advised that the Municipality of Kincardine is not a "willing host" for Industrial Wind Turbines (IWTs);

AND FURTHER THAT this resolution be circulated to Premier Kathleen Wynne, as well as to the Minister of Environment, Minister of Energy, Minister of Rural Affairs, the local MPP, and to all Ontario Municipalities for their support and endorsement.

Carried

DISCLAIMER

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City of Peterborough

500 George Street North, Peterborough Ontario, K9H 3R9

The following resolution, adopted by City Council at its meeting held on April 8, 2013, is forwarded for your information. Thank you.

That Council approve the recommendations outlined in Report USDIR13-004 dated April 2, 2013 of the Director of Utility Services, as follows:

- a) That the presentation by Staff on the Emerald Ash Borer Management Plan be received for information;
- b) That the Emerald Ash Borer Management Plan Option 3 as described in Appendix A of Report USDIR13-004 be implemented including the conversion of the existing part-time (1 day per week) position of Urban Forest Specialist to a full-time 3-year contract position;
- c) That a 2013 Capital Project be created for the Emerald Ash Borer Management Plan in the amount of \$173,000.00 funded from the following transfers:
 - i) \$126,832.00 from the 2011 Urban Forest Management Capital Project;
 - ii) \$32,818.00 from the USD Reserve; and
 - iii) \$13,350.00 from the Tree Reserve; and
- d) That staff be requested to provide a status report on the Emerald Ash Borer Management Plan as input to the 2014 Budget discussions;

Committee at its meeting of April 2, 2013 made the following recommendation:

- e) That this report be forwarded to the MP, Prime Minister, Premier, MPP, FCM and other municipalities through AMO with a letter requesting a province-wide strategy be established to deal with the management of the Emerald Ash Borer.

Council at its meeting of April 8, 2013 adopted the following:

- f) That the Urban Forest Specialist include in his or her work plan a program for the active community involvement in the management of affected ash trees, as well as a program to educate private land owners in the treatment of their affected ash trees.

The City of Peterborough's Ash Emerald Borer Management Plan is available on their website at the following link:

<http://www.peterborough.ca/Assets/City+Assets/Engineering/Documents/USDIR13-004+Emerald+Ash+Borer+Management+Plan.pdf>

57(b)

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Aylmer ON N5H 2C3
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Fax: 519-773-5334
www.malahide.ca

the **TOWNSHIP** of
MAHAHIDE

A proud tradition, a bright future.



RESOLUTION

Moved by: Mark Widner
Seconded by: Mike Wolfe

No. 94-13

WHEREAS a recent Provincial Auditor General's report spelled out major concerns with the Drive Clean program;

AND WHEREAS vehicle emissions have declined significantly since the inception of Drive Clean in 1999 to the point that they are no longer among the major domestic contributors to smog in Ontario;

AND WHEREAS this is primarily the result of newer vehicles being inherently cleaner through design, such as better manufacturing standards for emission control equipment and federal requirements for cleaner fuel;

AND WHEREAS the Drive Clean program has outlived its original purpose and as such the Provincial Auditor General's recommendations concerning the Drive Clean program should be implemented as soon as possible;

AND WHEREAS the new Drive Clean regulations are causing undue frustration and expense to the taxpayers of Ontario;

AND WHEREAS the ratepayers of the Township of Malahide have asked that the Council push back on government imposed regulations that appear to have limited local benefit;

NOW THEREFORE, the Council of The Corporation of the Township of Malahide does hereby propose that the Drive Clean program be wound down recognizing that it was originally created to relieve rural and small town Ontario where vehicle concentration is low and to keep the testing only in areas of high concentration, essentially making rural/small town Ontario exempt from Drive Clean;

AND THAT this resolution be forwarded with a request for action to: the Ontario Ministry of Transportation, the Ontario Ministry of the Environment, Jeff Yurek, Elgin-Middlesex-London MPP, Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), and the County of Elgin municipalities.

Carried.

DISCLAIMER: This material is provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.

MICHELLE M. CASAVECCHIA
Chief Administrative Officer/Clerk
mccasavecchia@malahide.ca

SUSAN E. WILSON
Director of Finance
swilson@malahide.ca

5(c)

Ministre des Transports,
de l'Infrastructure et des Collectivités
et ministre de l'Agence de développement
économique du Canada pour les régions du Québec



Minister of Transport,
Infrastructure and Communities
and Minister of the Economic Development Agency
of Canada for the Regions of Quebec

Ottawa, Canada K1A 0N5

MAY 16 2013

Her Worship Debbie Amaroso
Mayor
Corporation of the City of Sault Ste. Marie
Civic Centre
PO Box 580
Sault Ste. Marie ON P6A 5N1

RECEIVED
MAY 21 2013
MAYOR'S OFFICE

Dear Madam Mayor:

Thank you for your correspondence regarding the management of ships' ballast water.

I am pleased to receive your views on this important and complex issue, one of the challenging aspects of which is the appropriate regulation of international voyages by ships between Canada and the United States on the Great Lakes and St. Lawrence Seaway (GLSLS) system.

In April 2010, Canada ratified an international convention on ballast water aimed at preventing, minimizing and ultimately eliminating risks to the environment, human health, property and resources arising from the transfer of organisms through the control and management of ships' ballast water.

However, in the United States, the Coast Guard, the Environmental Protection Agency and some state governments have each established their own ballast water requirements that differ from the international approach. The result is a mix of requirements on the Great Lakes that interferes with efficient marine transportation across federal and state borders.

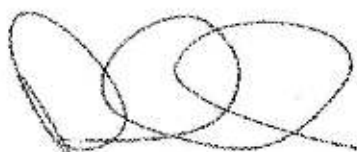
Faced with international obligations that differ from various sets of U.S. federal and state rules, Transport Canada officials are working on a proposed regulatory approach for moving forward in this challenging regulatory environment. Transport Canada released this approach for discussion on October 26, 2012, and accepted comments from interested parties until March 31, 2013. I want to emphasize that the purpose of this consultation was to facilitate dialogue between stakeholders and regulators in advance of the standard regulatory process. To view the proposed approach, please visit www.tc.gc.ca/v5hrm.

Canada

I appreciate the suggestion that the Government of Canada announce its intention to follow a U.S. Coast Guard approach to this issue. However, selection of a final regulatory option without due consideration of all views received during the public comment period would not be appropriate. In the coming months, Transport Canada will also consider the latest scientific findings, technical feasibility and cost-benefit analysis. Recognizing the need for bi-nationally and internationally compatible ballast water requirements, Transport Canada will also consider the evolving state and federal U.S. requirements on the Great Lakes.

Once again, I thank you for bringing your views on this important issue to my attention.

Yours sincerely,

A handwritten signature in black ink, consisting of several overlapping loops and a final horizontal stroke.

Denis Lebel, P.C., M.P.

Joseph M. Fratesi, B.A., J.D. (LL.B.)
Chief Administrative Officer



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2013 05 27

Mayor Debbie Amaroso and
Members of City Council
Civic Centre

RE: STAFF TRAVEL REQUESTS

Dear Council:

The following staff travel requests are presented to you for approval:

1. **William Freiburger**
MFOA Annual Conference
September 25, 2013
Huntsville, Ontario
Estimated total cost to the City - \$ 1,875.92
Estimated net cost to the City - \$ 1,875.92

2. **Ramona McLennon**
SAMS Northern Training Strategy
May 27 – May 28, 2013
Toronto, Ontario
Estimated total cost to the City - \$ 718.50
Estimated net cost to the City - \$ 718.50

3. **Rick Cobean**
Northern Service Managers – Housing Group
June 3 – June 4, 2013
Sudbury, Ontario
Estimated total cost to the City - \$ 669.50
Estimated net cost to the City - \$ 669.50

4. **John Luszka**
OLRB – Labourers' - PUC
June 16 – June 17, 2013
Toronto, Ontario
Estimated total cost to the City - \$ 596.32
Estimated net cost to the City - \$ 596.32

5. **Mike Nadeau**
OMSSA OGM Learning Symposium
June 16 – June 19, 2013
Ottawa, Ontario
Estimated total cost to the City - \$ 2,286.14
Estimated net cost to the City - \$ 2,286.14

6. **Carla Fairbrother**
NOSDA Child Care Group & Min of Education
June 11 – June 12, 2013
Sudbury, Ontario
Estimated total cost to the City - \$ 646.00
Estimated net cost to the City - \$ 646.00

7. **Colleen Murphy**
WorkTech Conference
June 18 – June 19, 2013
Niagara Falls, Ontario
Estimated total cost to the City - \$ 569.00
Estimated net cost to the City - \$ 569.00

Yours truly,



JMF: bb

Joseph M. Fratesi
Chief Administrative Officer

Tim Gowans
Manager of Purchasing



Finance Department
Purchasing Division

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: RFP FOR BEER POURING RIGHTS – ESSAR CENTRE (2013CB01P)

PURPOSE

Attached hereto for your information and consideration is a report prepared on behalf of the Evaluation Committee concerning proposals received for exclusive Beer Pouring Rights at the Essar Centre, as required by the Community Centres Division of the Community Services Department.

BACKGROUND

The Request for Proposal was publicly advertised and RFP documents forwarded to all firms on our bidders list. Proposals were required to be submitted for consideration no later than 4:00 p.m. on April 30, 2013.

ANALYSIS

Proposals from two (2) proponents were received prior to the closing date:

Labatt Breweries
Molson Coors Canada

The proposals received have been evaluated by a committee comprised of staff from the Community Centres Division – Community Services Department, and Purchasing Division-Finance.

The proponent scoring the highest in the evaluation process was the Molson Coors Canada. Molson Coors Canada is the present holder of exclusive Pouring Rights at the Essar Centre.

IMPACT

The term of the agreement for exclusive Pouring Rights is for the three (3) year period commencing July 1, 2013. During this period, a total Pouring Rights allowance of \$105,000.00 will be paid.

-More-

2013 05 27

Page 2

A Contract with Molson Coors Canada for exclusive Beer Pouring Rights at the Essar Centre will be prepared by the City's Legal Department, and a By-law authorizing signature will appear on a future Council Agenda.

STRATEGIC PLAN

Beer Pouring Rights is not an activity listed in the Corporate Strategic Plan.

RECOMMENDATION

It is therefore my recommendation that the Proposal submitted by Molson Coors Canada for exclusive Beer Pouring Rights at the Essar Centre be accepted. The agreement will commence July 1, 2013 and continue for a period of three (3) years allowing for further one (1) year extensions by mutual consent.

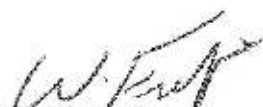
This report is submitted for Council's approval.

Respectfully submitted,


Tim Gowans
Manager of Purchasing

TG:nt

Recommended for approval,


W. Freiburger
Commissioner of Finance & Treasurer


Joseph M. Fratesi
Chief Administrative Officer

5(F)

Tim Gowans
Manager of Purchasing



Finance Department
Purchasing Division

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: TENDER FOR ONE (1) PRE-ENGINEERED STEEL STORAGE BUILDING

PURPOSE

Attached hereto for your information and consideration is a summary of the tenders received for the supply and delivery of One (1) Pre-Engineered Steel Storage Building as required by the Public Works & Transportation Department.

BACKGROUND

The tender was publicly advertised and tender documents forwarded to all firms on our bidders list. A public opening of the tenders was held May 14, 2013, with Councillor Frank Fata representing City Council.

ANALYSIS

The tenders received have been thoroughly evaluated and reviewed with Mr. Larry Girardi, Commissioner of Public Works and Transportation, and the low tendered price, meeting specifications, has been identified on the attached summary.

IMPACT

Funding for the purchase of this building has been approved by City Council from PWT's Equipment Reserve.

STRATEGIC PLAN

Purchase of this building is not an activity listed in the Corporate Strategic Plan.

RECOMMENDATION

It is therefore my recommendation that the tender for the supply and delivery of One (1) Pre-Engineered Steel Storage Building be awarded to Norsteel Buildings Ltd., at their low tendered price, meeting specifications, of \$111,908.77, plus HST.

-More-

5(f)

2013 05 27
Page 2

This report is submitted for Council's approval.

Respectfully submitted,



Tim Gowans
Manager of Purchasing

TG:nt
Attach.

Recommended for approval,



W. Freiburger
Commissioner of Finance & Treasurer

RECOMMENDED FOR APPROVAL

Joseph M. Fratelli
Chief Administrative Officer

SUMMARY OF TENDERS
SUPPLY & DELIVERY OF ONE (1) PRE-ENGINEERED STEEL STORAGE BUILDING

<u>Firm</u>	<u>Model</u>	<u>Delivery</u>	<u>Warranty</u>	<u>Total Tendered Price</u> <u>(H.S.T. extra)</u>	<u>Remarks</u>
Cy Rheault Construction Ltd Timmins, ON	Varco Pruden	50 w/days	Not Stated	\$123,431.00	Does Not Meet Specifications Required drawings not provided Drawings to be added cost No References Listed Est. Foundation Cost not included
George Stone & Sons Sault Ste. Marie, ON	Not Stated	11 weeks	Not Stated	\$108,162.00	Does Not Meet Specifications Specification Sheet not Fully Completed No drawings or brochures included Warranty not stated No references Est. Foundation Cost not included
KM Certified Construction Services Sault Ste. Marie, ON	Ferro Building Systems	40 w/days	Manufacturer Defects - 1 year Paint Finish - 20 year Galvalume Finish - 20 year	\$150,370.00	Does Not Meet Specifications Addendum not Acknowledged - Wrong Size Building Quoted Est. Foundation Cost not included
Mike Moore Construction Ltd. Sault Ste. Marie, ON	Steelway Building Systems	10-12 weeks	Manufacturer Defects - 1 year Galvalume Finish - 20 year	\$114,953.00	Meets Specifications
Norsteel Buildings Ltd Markham, ON	Norsteel	35 w/days	Building - 1 year Silicone Polyester - 25 year	\$111,898.77	Meets Specifications
NTR Developments Inc Mississauga, ON					Tender irregular No Signed Form of Tender Returned
Olympia Steel Buildings Unionville, ON	Olympia	50 w/days	Galvalume Finish - 25 year Roof Fasteners - 25 year Silicone Polyester - 30 year	\$104,563.00 USD	Does Not Meet Specifications Full Specification Sheet not Included Est. Foundation Cost not included
Palmer Construction Group Sault Ste. Marie, ON	Butler Building	220 w/days	Not Stated	\$208,774.00	Does Not Meet Specifications Specification Sheet not Fully Completed Foundation Drawings not Included Est. Foundation Cost not included
Toro Steel Buildings Inc. Markham, ON	Red Iron	30-40 w/days	Structural - 50 year Paint - 25 year Perforation - 25 year	\$131,075.00	Does Not Meet Specifications Alternative Design Tendered Est. Foundation Cost not included

Note: The low tendered price, meeting specifications, is boxed above.

The total cost to the City will be \$113,878.36 including the non-refundable portion of the H.S.T.

It is my recommendation that the low tendered price, meeting specifications, submitted by Norsteel Building Ltd. be accepted.

Tim Gowans
Manager of Purchasing

(79)

5(9)

Peter A. Liepa
City Tax Collector



Finance Department
Tax & Licence Division

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: Registration of Tax Arrears Certificate(s) and Sale.

PURPOSE

City Council approval required to proceed with the registration of tax arrears certificates and sale in accordance with the Municipal Act, 2001.

BACKGROUND

Attached is a listing of properties recommended for the registration of tax arrears certificates and sale.

The steps in the tax sale process are as follows:

- 1) City Council endorses resolution for City Tax Collector to proceed.
- 2) City Tax Collector mails "Farm Mediation Service" notice to property owner, allowing assessed farmers a 15-day appeal forum.
- 3) Registration of Tax Arrears Certificate on Title.
- 4) First Notice to owners and any other person(s) who may have an interest in the property within 60 days of registration.
- 5) Final Notice to owners and any other person(s) who may have an interest in the property within 280 days of registration.
- 6) Redemption period expires 365 days from the date of registration.
- 7) Begin advertising in the Ontario Gazette and Sault Star following the 365-day redemption period.
- 8) City Tax Collector conducts Tax Sale.
- 9) Preparation of Documentation and Registration of Tax Deeds for properties sold at Tax Sale.

ANALYSIS

Not applicable

IMPACT

Not applicable

5(g)

2013-05-27

Page 2

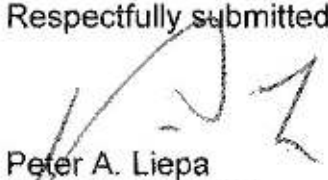
STRATEGIC PLAN

Not applicable

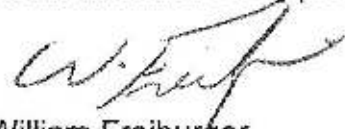
RECOMMENDATION

That the report of City Tax Collector dated 2013 05 27 be accepted to commence Tax Sale Proceeding in accordance with the Municipal Act, 2001.

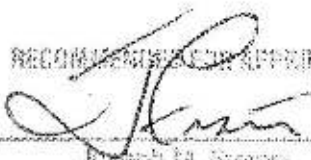
Respectfully submitted,


Peter A. Liepa
City Tax Collector

Recommended for approval,


William Freiburger
Commissioner of Finance & Treasurer

RECOMMENDED FOR APPROVAL


Joseph M. Frasca
Chief Administrative Officer

5(g)

**CITY OF SAULT STE. MARIE - MUNICIPALITY 57-61
LIST OF LANDS LIABLE TO BE SOLD FOR TAX ARREARS AS OF 2012 12 31
IN ACCORDANCE WITH THE MUNICIPAL ACT, 2001**

PARCEL NUMBER	ROLL NUMBER/ TAX CLASS	PROPERTY DESCRIPTION	TOTAL TAXES OUTSTANDING
1	010-048-084 RT 119,000	15 Celene Crt Plan H493 Lot 27 60.00 FR	5,228.75
2	020-031-042-05 RT 1,750	0 Grosvenor Ave Plan 737 PT Lane RP 1R7081 Part 19 12.01FR	113.24
3	020-032-022 RT 53,000	116 Grosvenor Ave Plan 737 Lot 28 Lot 29PT 35.50FR	2,817.02
4	030-044-080 RT 116,000	73 Cameron Ave Plan 9110 Lot 318 Lot 319 74.00FR	6,588.58
5	040-018-025 RT 50,000	127 Wilcox Ave Plan 19938 Lot 299 25.00FR	2,825.84
6	040-024-029 RT 54,000 CT 61,000	149 Gore St Plan 4050 Lot 1PT Lot 2PT 34.39 FR	12,199.76
7	050-043-080 CT 244,000	1131 Peoples Rd Plan H656 Lot 23SPT RCP RP 1R6708 Parts 1 to 3 Form 3 115.00FR 1.25AC	37,302.87
8	050-047-025 RT 141,000	3 Leithbridge St Plan H480 Lot 12 65.00FR .12AC	8,520.16
9	060-001-100 RT 29,500	682 McAllen St Plan 2872 BLK 18 Lot 13 RP 1R4870 Part 4 40.50 FR	1,247.04
10	060-002-001 CT 356,000	633 Wallace Terrace Plan 2872 BLK 30PT Lot 7 to Lot 10 Lot 17 to Lot 20 RP 1R2636 Part 1 Part 3 346.98FR .89AC	38,410.69
11	060-040-314 RT 21,000	37 Paradee Ave Plan 7000 Lot 8 N1/2 140.00FR 1.92AC	1,504.28
12	060-070-004 RT 346,000 CT 29,000	13 Gagnon Rd S Sec 10 NE 1/4 PT 2642.00FR 158.00AC	20,712.41

5(h)

Joseph M. Fratesi, B.A., J.D. (LL.B.)
Chief Administrative Officer



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b.berlingieri@cityssm.on.ca

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

Re: Cost Savings and other Efficiencies Realized over the Last Five Years

As Council is well aware for the past several years, the Senior Management Team has been encouraged to review the departmental operations and services which are provided to the public, with a view to finding efficiencies or improving the services within the same budget costs. As a matter of fact, this has been a standing item on the Senior Management Team Agenda for several years now, as each department head is encouraged to compare its operations to those of other comparable municipalities, so as to ensure that we employ what we believe to be "best practices". As well, department heads have been encouraged to conduct "pilot projects" in areas where changes could potentially result in cost savings, future cost avoidance, or improved services. These projects and their ensuing results have been brought to City Council on a regular basis over the past several years.

Not only have we adopted the best practices of other municipalities, where appropriate, we have also changed our delivery models in our departments on the basis of our own pilot projects, including different approaches to staff deployment, where appropriate.

At the March 18, 2013 budget session, Councillor Rick Niro asked that we put together a report, which would summarize some of these changes that we have made in our operations over the last five years or so and which have resulted in these cost savings, efficiencies, staff reductions, or generally improved services. I am pleased to attach the reports of each of the departments/outside agencies, which clearly set out the changes that have been made in order to achieve cost savings and other efficiencies or to improve our service to the public.

In addition to these changes, Council will be aware of the staffing levels which have either decreased or remained constant, notwithstanding increased responsibilities which have been added as a result of things such as downloading, changing legislation and additional services/facilities which Council has approved. A spreadsheet showing the workforce of our Corporation for the last ten years in the various departments was recently provided as part of the 2013 budget discussions.

As I have often stated in my budget messages, I believe that we provide a very high level of service in all our departments and that we do so in the context of a very respectable tax structure. Our infrastructure is in great shape compared to many other municipalities and our debt is extremely low. This is something that all of us, both elected officials and staff can be very proud of. All staff is very much aware that the need to be as efficient and as effective as we can be, is something that will be expected of us well into the future and that the search for better ways of doing business will be ongoing.

Mayor Amaroso has suggested that reports such as those appended hereto by the various departments be included as a standard feature in future budgets and that we continue to accumulate and report on those measures which will confirm that our organization is constantly looking at the best and most efficient ways that we can deliver the services that our public expects.

Respectfully submitted,



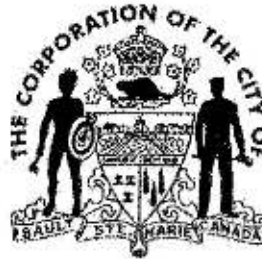
JMF:bb
Attach.

Joseph M. Fratesi
Chief Administrative Officer

Cost Savings & Other Efficiencies Realized

Department/Outside Agency	Page
Finance	1
Engineering	2
Human Resources	3
City Clerk	4
Fire	5
Public Works & Transportation	6
Community Services	7
Legal	8
Social Services	9
Police Services	10
Conservation Authority	11
Innovation Centre/EDC	12
Public Library	13

William Freiburger, CMA
Commissioner of Finance
and Treasurer



5(h) 1-1
Finance Department

2013 04 24

J. Fratesi
Chief Administrative Officer
Civic Centre

RE: FINANCE DEPARTMENT EFFICIENCY REPORT

The following report will highlight the efficiencies made by the Finance Department over the last five years.

INFORMATION TECHNOLOGY DIVISION

Information Technology has taken advantage of the following opportunities to achieve cost savings:

OECM – Ontario Education Collaborative Market Place

- OECM's Strategic Sourcing works to apply both knowledge and leverage to the sector, providing School Boards, Colleges and Universities the products they need at a competitive price and in compliance with the Broader Public Sector Procurement Directive.
- Realized Cost saving of 30% to 40% on I.T. related hardware and software. Allowing I.T. to stretch the budget even further to supply I.T. services to the Corporation.

Microsoft Enterprise Agreement (EA) – Software Assurance Benefits

- Software Assurance for Volume Licensing helps boost IT's productivity across our organization by enabling us to get the most from your Microsoft software. Benefits, including 24x7 support, deployment planning services, end-user and technical training, and the latest software releases and unique technologies.
- Information Technology has cashed 30 Days of training from a Microsoft Certified Partner. The cashed in days equated to six separate courses (5 days) of training for City I.T. staff at an estimated cost of \$2,000.00 to \$2,500.00 per class.
- Information Technology realized a cost avoidance of \$12,000.00 to \$15,000.00 of additional training costs.

The Corporation of the City of Sault Ste. Marie
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Efficiency Projects

Information technology has developed the following applications alongside City Departments to modernize duties and tasks by using technology. As a result efficiencies have been realized and listed below are examples of those IT projects.

Building Complaint Tracking System

- Used by Councillors to track the progress of complaints they have reported to the Building Division.
- Increases efficiencies by giving Councillors the ability to view and monitor complaints at any time of day, without the need to call in.

Building Permit System

- Used by the Building Division to track Building Permits, Plans Examinations, and Inspections.
 - Increases efficiencies by:
 - Tying into other corporate applications to retrieve relevant information.
 - Exporting reports that can be sent to various authorities (i.e. MPAC, Tarion, StatCan).
 - Offering suggestions to Inspectors in the field of work that needs to be done.

CSD Leisure Directory

- Created a Leisure Directory that provides a multi-user platform that can be extended into an interactive online directory.

Digital Signage

- Used by Corporate Affairs to administer the content on the television screen in the lobby.
- Increases efficiencies by offering another method for communicating information to citizens and staff.

Outside File Sharing

- Assists the Engineering Department with large file data transfers to reduce the need for hard copy printing.

Report Builder

- Currently developing a report builder application that will allow users to create reports from a variety of data bases.
- This will reduce the time required to accumulate data.

Shift-Log

- Used by Public Works to track activities performed throughout a shift, and to produce timesheets.
- Increases efficiencies by:
 - Tying into other corporate applications, like WorkTech (work order management) and Centaur (employee time clocks).
 - Offering employee, crew, equipment, weather, and other log information in one place.

Vendor Information System

- Used by the Purchasing Division to maintain vendor records.
- Used by Human Resources to maintain contractor prequalification details.
- Used by Contract Administrators to ensure qualified contractors are used for on-site work.
- Increases efficiencies by letting Contract Administrators confirm the status of a contractor without the need to contact Purchasing or Human Resources.

PC Applications

IT staff have developed a web portal called "My Sault Ste. Marie" to access City services with the following services.

Property Tax Bill Inquiry

- Gives users the ability to view the current standing of their Property Tax accounts at any time, and print their latest tax bills.
- Increases efficiencies by letting the public check their current balances at any time without the need to contact the Tax Division.

Police Record Check Payment Processing

- Provides a payment method for the Police Services Online Record Checks.
- Increases efficiencies by allowing Police Services to process payments at any time of day.

Fire Services Open Air Burning Permits

- Gives users the ability to renew expired Open Air Burning Permits, and order new permits.
- Increases efficiencies by allowing Fire Services to process payments at any time of day.
- Increases Fire Services efficiencies by displaying the fire permit status of a property on the CriSys fire dispatch system.

Provincial Offences and Parking Tickets (In Development)

- Gives users another option to pay fines.
- Increases efficiencies by allowing Provincial Offences and Parking the ability to take payments at any time of day.

Remote Desktop

- Implemented Microsoft remote desktop solution which allows users to access their office desktop computer from any location.
- Extended remote desktop capability to the mobile workforce (i.e. PWT foreman, inspectors, etc.).

PURCHASING DIVISION

- Use of cooperative purchasing with the Broader Public Sector (PBS) including OEMC agreement as listed above. For example, computer purchases are estimated to save \$10,000 annually and ambulance acquisitions received standardized pricing.
- The purchasing function from requisition to purchase order was automated to an on-line process thereby eliminating an estimated \$1,800 in paper, printing and mailing costs.
- Expanding use of electronic distribution of Tenders and Request for Proposals, thereby saving printing and mailing costs at an annual savings of \$500.

TAX DIVISION

- Co-ordinate the on-line property tax inquiry application included in "My Sault Ste. Marie".
- Developing a process to decline the printed tax bill and receive only an electronic bill which would save printing and mailing costs and improve customer service.

ACCOUNTING DIVISION

- Developed a Collection Policy for accounts receivable, excluding property taxes, and are actively collecting funds due to the City. This has improved our cash flow, reduced our reliance on collection agencies and improved the collectability of accounts since overdue accounts are addressed promptly.
- New Financial System implemented in 2008. Converted our Payables from an Accounts Paid to an Accounts Payable System improving cash flow due to strict net 30 day terms. Invoices now paid as they become due.

Finance Department Efficiency Report
Page 5

- Implemented new Payroll System for Police. One main advantage has been the ability to produce and save reports electronically thus eliminating the need for paper reports and physical storage of same.
- Converted our annual Canada Savings Bonds Campaign from a paper based to an e-campaign only. This has streamlined the process significantly. Employees now register, purchase and update their information completely on-line. We now simply download the file and merge it into the Payroll System eliminating much of the manual processing and filing of "paper records".
- The City has registered our corporation with all financial institutions requested by taxpayers to allow them to pay their property taxes on-line.
- Accounting staff assisted with the implementation of the on-line Pool Registration System. On the financial side, funds are now received through Moneris in a more timely manner and posting of the transactions is done electronically instead of manually. This on-line system is also an enhanced service to the Public.
- Accounting staff assisted with the implementation of the Fire Department Open Fire Burning Permit System. This on-line system has streamlined operations internally as well as providing enhanced service to the Public.
- Staff prepare and submit the monthly HST Claim on-line. Rebates are now received on a more timely basis, paper/postage costs and mail delays are eliminated.
- Credit card holders input expenditure information on-line that is imported to the financial system thereby reducing processing time and increasing accuracy.
- Currently working on allowing payment of parking tickets on-line through the City's web site using the Credit Card option. This will lead to improved customer service and collections.

Yours truly,



W. Freiburger, CMA
Commissioner of Finance and Treasurer
Finance Department

WF/kl

Efficiencies Over the Last Five Years – Engineering & Planning Department

Revised May 14, 2013

Best Practice Initiative (by Division)	Cost/Time Savings, Efficiencies, Improved Services, Revenue Generated
Design, Construction, Land Development, Environmental	
Asphalt Recycling – new methods of reusing milled asphalt from arterial roads as a base course for collectors and local roads (Ciream process); Example from 2012: Removed all asphalt from People's Road and repaved with virgin asphalt with a 60mm lift. Reused milled asphalt as base course on Airport Road.	Total cost with virgin asphalt \$1,976,209 Total cost with Ciream process \$1,672,751 Savings of \$303,458
Implemented the near exclusive use of iron blast furnace slag – a waste product of steelmaking – as a road sub-base building material.	No cost savings, but is direct recycling of a waste product, and conserves local aggregate resources;
Engineering technical staff reorganization – Reduced number of job descriptions down to four, ensuring cross discipline training and experience. More efficient completion of duties and no need to hire temporary seasonal employees. This is the major component in the successful reduction in departmental overtime;	Savings of \$50,000/year in overtime costs
Performance of field duties with a downsized fleet of vehicles from 12 to 10;	Fuel, mtce, & insurance costs for 2 less vehicles, results in annual savings of \$10 - \$12,000
Employed a more rigorous approach to public contact for local improvements, through the use of Open Houses.	Better public notices and communication;
Employed more rigorous approach to public contact under the environmental assessment process, by often exceeding the public contact requirement;	Keeping public better informed.
Standardization of unit price contract payment items, both descriptions and special provisions.	More consistent documentation across City contracts.
Major reduction in wastewater pollutant discharge to the St. Marys River through improvements to pumping station, overflows, and treatment;	Improved water quality.
Commissioned and implemented a business plan for the landfill to provide more appropriate tipping fee schedule.	Ensure adequate revenues are generated to meet projected expenditures, and long term sustainability of solid waste management for the community;

5/15/13
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Commissioned a biosolids management study to select an alternative for long term management and disposal.	Will reduce the impact on the landfill, more effectively manage nuisance odors, has wide public support, is cost effective and environmentally responsible;
Completed the first two phases of the Solid Waste Management Environmental Assessment for long term solid waste disposal.	More efficient and environmentally responsible.
Commissioned an active landfill gas collection system.	More effective methane collection and reduce odors generated at the landfill site;
Together with PWT, significantly increased waste diversion to a point where curb side recycling is in the 35% range;	35% recycling rate
Implemented stormwater management in subdivisions and commercial development.	Mitigate impact of both quantity and quality of water on existing systems, and downstream receivers;
Commissioned a Development Charges (DC) Background Study (Watson & Associates) to review whether costs related to development can be appropriately transferred to the developers. This would occur through a DC bylaw implementation process that meets the DC Act.	This would provide the municipality much-needed revenue for infrastructure, based on an appropriate rate structure.
Increased lateral installation fees	Will more appropriately reflect actual costs;
Implemented a \$1,500/application subdivision fee in 2011; increased to \$2,000 in 2012 and to \$2,500 in 2013.	Cost recovery related to preparation of Agreements; Revenue generated to-date: \$7,000
Implemented subdivision tracking system on the GIS.	More effectively manages development and requests for information;
Implemented a new sewer use by-law 2009-50.	More effectively manages and controls storm and sanitary systems;
Commissioned a Stormwater Management Master plan and policy document;	
Implemented a drainage complaint tracking system.	More effectively manages complaints and eliminates duplication between Divisions

5th
2-2

Commissioned an improved odor control system to effectively manage air quality at the East End Water Treatment facility, and mitigate impact to adjacent residents.	Implementation of web page updates for the biofilter construction to more effectively manage communications with adjacent residents;
Completed pump station upgrades.	Ensures reliable waste water transmission for existing and future residents;
Completed significant SCADA (Supervisory Control and Data Acquisition) upgrades	More effectively operates and manages waste water treatment;
Completed Division role in development of the Drinking Water Source Protection Plan;	Results in enhanced protection of community sourcewater.
Improved energy efficiency and reduced energy consumption through the use of energy audits (i.e. lighting retrofits, windows, insulation, etc.) at several City facilities including Civic Centre, PWT, John Rhodes. (detailed in Building Services section)	Projected cost savings to date are in the \$50,000 a year range;
- Division staff was instrumental in the implementation of The Idle Free Sault Ste. Marie program. - Info session in new-student training and other Divisions - Energy efficient LED lighting is being installed on some City streets (new municipal subdivisions), traffic lights (PWT), in buildings (wall packs) and on buses (interior lighting, head lights, etc.);	Estimated savings of \$35,000 annually in Transit alone Too early to assess savings with LED lighting.
Super Sorter Three-In-One recycling units.	Has greatly improved waste diversion efforts in public facilities;
Interval meters have been installed.	Assists staff in identifying facility energy usage and where improvements can be made given the time of use rates for electricity
Municipal staff have developed networks (i.e. Northern Ontario Municipal Environmental Network) to reduce the time it takes to research municipal best practices from other communities.	Improved networking

Building Services In the fall/winter of 2009, over twenty-five hundred T-12 fluorescent fixtures in the Civic Centre were retrofitted to T-8 ballasts and bulbs. Lighting accounts for 21% of the energy used in the Civic Centre. It is difficult to calculate the savings, as the building is also electrically heated, and cooler/extended winter months will affect usage. (Cost savings are included in the \$50,000 referenced under the Green energy savings initiatives above)	Average reduction in energy is 33% when converting to T-8 electronic ballasts and bulbs. According to these figures, a 7% reduction in electrical costs was anticipated when combined with the planned lighting automation in the washrooms and stairwells.
- APH vacated Level 6 in 2011 eliminating a Cleaner position that was never filled. - This also resulted in electrical costs being reduced and while difficult to calculate exact savings, an estimate is provided.	\$40,000 annually (incl. benefits) \$3000-\$3500/month
An automated chemical dispensing system was implemented in 2012 with dilution ratios as high as 250:1. This eliminated "free pouring" of chemicals which could result in over-mixed solutions, causing waste.	Estimated savings of \$2000 annually.
Planning Division	
The Public Notice that the City uses to advise neighbours of proposed development applications was redesigned with larger text and maps, simplified wording and contact info for the planner working on the application. The new format is consistent with the City's initiative to provide age friendly and accessible information.	Improved response time to public enquiries. (2 days/year)
The City has adopted a new Sustainable Site Plan Guideline for commercial and institutional developments. This document clearly sets out the City requirements for site layout, drainage, landscaping, accessibility, and pedestrian, transit and age-friendly design.	Reduced the amount of time spent with developers and plans review. (5 days/year)
We also require early consultation (before an application is filed) with developers on all proposed development approvals. This allows us to identify any significant problems and ensure that a complete application is filed. On larger projects, we use a DART (Development Assistance Review Team) meeting which allows the developer to meet with all approval agencies at once.	Very useful to the private sector. Has created a significant time savings to both staff and the proponent. (5 days/year)

5/15
2-4

The City is also finalizing the mandatory five year review of the Official Plan. This will ensure that the City has a document that reflects both the requirements of the Provincial Policy Statement and local needs. It is anticipated that when approved this summer, fewer Official Plan amendments will be required. Based on the reduction of applications following our changes to the rural area policy section several years ago, our savings has been approximately 15 days of staff time per year. A similar, additional saving may be expected. (total 30 days).	Fewer OP amendments; Annual time saving of (30 days/year)
Without a doubt the greatest efficiency improvement in the Planning Office over the past five years is the increased use of the GIS, both in terms of looking up information (10 days) and updating information (30 days). Without the GIS, it would not be possible for us to maintain our present workload. The ability to instantly search for data, index old applications and produce drawings electronically has made the entire office much more efficient. Making official plan and zoning information available to the public has also significantly reduced the number of inquiries that we receive. The need to produce manual updates and paper copies to these documents has been virtually eliminated. This has been a significant timesaver to us. Taken together, these initiatives have saved us about 62 days of staff time per year, about 3 months.	Looking up and updating information (40 days/year) Reduced number of public inquiries Combined Best Practice initiatives in the Planning Division have resulted in approximately 62 days of staff time saved annually
Building Division	
Complaint Tracking System – This system was upgraded to allow complaints to be tracked to their conclusion. This includes all stages of action and all other departments in the system. Each complaint was added to a follow-up system that would in turn, be added to the enforcement officer's daily schedule. This ensures a timely follow-up that can be easily tracked from start to finish. The Yard Bylaw has also been updated and process streamlined to include purchase requisition times for work actions.	Reduced resolution/compliance times by approximately 50% for a minor yard complaint.

• Permit Tracking System – This new 'in-house' system creates electronic permit and inspection records. These records can be viewed and revised from any work station at any time. There is no need to create paper records of any document. Reports, pictures, notes, and orders are all saved under a permit record for ease of retrieval. Inspections can be tracked from the moment of inspection and all records can be viewed by all staff instantly. This reduces the time to provide information to the public and allows staff to organize their work load more easily. Tools that are built into the system also allow them to do this more efficiently. Staff works more effectively in tracking and sharing all work activity and results.	17% increase in inspection visits in the first year following implementation of permit tracking. Over the last 4 years there has been an average 29% increase in inspection visits. Annual maintenance fee of \$3000 is saved as a result of the new "in-house" system.
• Field Tablets – Field tablets were purchased for all our inspection staff. This allows staff to carry a mobile office system with them on the job site. All information is quickly retrieved and documents and orders can be efficiently e-mailed to clients instantly. This provides real time service to our clients. There is no longer any delay in an inspection for lack of information as it is now at the inspector's finger tips.	When comparing the same 2 month period from 2012, there is a 38% increase in inspection visits.
• By-Law Enforcement Officer Position – A new position was created that is solely dedicated to the enforcement of City by-laws that allows us to separate the by-law enforcement from building inspection. This results in a better focus on this essential task using dedicated staff. We are now more accountable, are able to reduce response times and increase enforcement obtaining quicker results. This complements the revision of our enforcement tools to operate more aggressively in obtaining the desired results. This saves enforcement time and shortens the time to resolution.	The number of bylaw enforcement inspection visits has increased by approximately 13.5% since creating this position. The position was created using the Building Division surplus to pay for the additional building inspection duties now reassigned to the six Building Inspectors who were previously responsible for By-Law Enforcement.

- Building Division Budget – it should be noted that in 2003 the Provincial government amended the Building Code Act. The amendment required municipalities to collect permit fees for their services however it required that the fees collected could only be used for permit functions. The intent was to ensure that fees collected would match expenses incurred for the service. It also allowed a municipality to accumulate a surplus that could be used for years where a deficit was incurred. The following are the permit expenditures and revenues for the last 6 years:

	Revenues	Expenditures	Difference
2007	2,428,281.00	566,305.00	+1,861,976.00
2008	969,948.00	609,677.00	+ 360,271.00
2009	787,431.52	807,991.18	- 20,552.66
2010	1,015,142.41	953,276.57	+61,865.84
2011	1,096,937.00	829,841.95	+267,095.00
2012	604,825.50	1,029,048.77	-342,955.20

5(h) 3-1

1. Firefighter is done once every 4 years unless our reserve list is exhausted. Previously performed once every 2 years and more recently once every 3 years. By waiting an extra year we spread the cost of the advertisement over a 4 year base for approximate savings of \$8000 per year given it costs, with materials, testing, interviewing approximately \$30,000 (inclusive of hourly rate for all staff involved)
2. Using our website *instead* of newspapers would be a real cost savings of \$700 to \$1000 per ad...average 20 per year for external ads....down to only a handful of external ads for a savings of \$15,000 annually
3. I think the fact that we only pay what we pay for pre-employment screening is a saving...it is normally double the current rate...\$175 vs the going rate of \$300 x 45 times per year we have them completed - \$5,600 savings
4. We've eliminated all publication subscriptions (Labour Relations Library) \$5,000
5. Interview less for internal postings and using straight appointment where possible creates efficiencies and savings...\$5000 annually
6. Prescription Drug Benefit: Elimination of over-the counter drugs
Annual savings \$ 31,000
7. Dental Plan: Change from six month recalls to nine month recalls for adults
Annual Savings \$ 65,000
8. Dental Plan : Change from current fee guide to one year lag
Annual savings \$ 55,000
9. Prescription Drug Plan: Implement a dispensing fee cap
Annual savings \$ 66,000
10. Extended Health Care Plan: Change orthotics from two pair per year to \$400 per year
Annual savings \$ 8,000
11. Combined annual Extended Health Care and Drug premiums are being reduced by \$25,000 effective April 1, 2013.

Total annual Benefits savings (items 6 – 11) \$250,000

Grand Total #1 - 10 \$318,600

John R. Luszka
Commissioner of Human Resources

Malcolm White B.P.H.E., CMO
City Clerk



5(h) 4-1
City Clerk's Department

2013 04 22

MEMO TO: Joe Fratesi, Chief Administrative Officer

RE: CLERK'S DEPARTMENT – COST SAVINGS/COST AVOIDANCE

Dear Joe,

The Clerk's Department has accomplished the following activities, mostly in the area of cost avoidance in the last five years.

Materials and Services

The budget allocation for materials and services for all areas of the department including Office Services has not increased during this time, save for a council directed addition to cover communication costs for council members. We have been successful in managing our activities within this allocation.

Corporate Affairs

This area oversees corporate communications which has been funded as a part-time function in addition to other duties. Through the use of interns (NOHFC and FEDNOR programs) and the good work of our present and former staff, the City has been provided with full-time coverage for communications – an increasingly challenging task given the demands of the internet and social media.

Elections

While full municipal elections only occur every four years, it is worth noting that our costs have consistently been among the lowest for any city in Ontario. This has been accomplished by significant cost reductions and using practical solutions to new legislative requirements (ie accessibility). By way of illustration the cost for the 1994 election was \$173,195. This amount was not exceeded until 2006, twelve years later.

Revenue Increases

In 2011, after nine years at the same price, the fee for a marriage licence was increased to \$120, resulting in a 20% revenue increase.

Please let me know if you require any further information.

Malcolm White
City Clerk

cc R. Tyczinski

Malcolm White B.P.H.E., CMO
City Clerk



5(h) 4-2
City Clerk's Department

2013 04 25

MEMO TO: Joe Fratesi, Chief Administrative Officer

RE: CLERK'S DEPARTMENT – COST SAVINGS/COST AVOIDANCE

Dear Joe,

Further to my first memo I would add the following details as requested.

Corporate Affairs

Our pilot project in this area has been the creation and operation of the corporate twitter account. The addition of items like this to our corporate communications would not be possible without the use of the intern programs. These programs have resulted in a direct benefit \$108,000 in salary subsidies, at a total City cost of \$12,000.

Elections

Our pilot project in this area was the application of a number of measures to improve accessibility for the 2010 election. Through close liaison with the Accessibility Advisory committee and several agencies (ie CNIIB) we were able to provide a high level of services at a very reasonable cost, thus assisting us in keeping our elections costs down as outlined in the first memo. The specific cost savings for elections are - \$10,000/year since 1997 in contributions to reserves (\$170,000 total) and \$124,400 in unused allocations over the same time period, which resulted in contributions to that particular year's surplus. For the 2010 election the unused allocation was \$43,130.

Revenue Increases

The marriage licence increase referred to in the first memo has resulted in a net revenue increase of \$8,000/year.

Please let me know if you require any further information.

Malcolm White
City Clerk

cc R. Tyczinski

Fire Chief - Marcel Provenzano

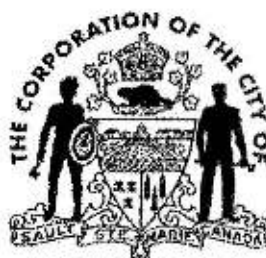
Division Heads:

Suppression – Frank Brescacin

EMS – Robert Rushworth

Fire Prevention – Paul Milosevich

Support Services – Jim St. Jules



FIRE SERVICES

72 Tancred Street
Sault Ste. Marie, Ontario
P6A 2W1

56) 5-1
Emergency Direct "911"

Emergency Phone (705) 949-3333

Business Phone (705) 949-3335

Fire Prevention Phone (705) 949-3377

Emergency Medical Services (705) 949-3387

Fax Phone (705) 949-2341

March 19, 2013

To Chief Administrative Officer Joseph M. Fratesi

Re: Departmental Efficiencies

Per your request, below are the various efficiencies introduced within the Fire Services department over the past five years, or in some case beyond five years.

Efficiency	Total Annual Savings and Budget or Service Implications
Administration Division	
Elimination of Stat payout for Fire and EMS personnel since 2011	\$120,000 – removed from budget
Revised 2 year trial for firefighter uniform clothing package – 2011 - 2012	\$12,000 – not removed, due to timeline, but would have contributed to surpluses
Laundry services no longer contracted out – 2011 – 2012	\$4,500 - not removed and re-allocated
Termination of Training Officer position in 2003	\$125,000 – removed from budget
Re-configured headquarters' office area in 2012	Resulted in a more efficient office environment, adding to overall improved productivity
After budget approval delivery of annual Information Sessions since 2010, to all personnel by Non –Union Senior Fire Management and the CEMC. These sessions provide an overview as to the business side of our service, capital projects, KRAs, challenges etc.	Contributes greatly to a healthier work environment, adding to productivity, while reducing rumors and general negativity in the workplace. Staff has an opportunity to ask questions, make comments or offer suggestions on service improvements.
Fire Suppression Division	
Revised deployment plan implemented in 2010 for Fire Suppression resources. Council Presentation – May 13, 2013	\$7,500 – not removed from budget, however would have contributed to surpluses. New deployment plan provides a much better allocation of staffing while enhancing the delivery of specialized rescue services. This new deployment plan also decommissioned one of our apparatus resulting in one less vehicle in our fleet.

b-2
5(h)

Developed in house Specialized Rescue Instructors starting in 2006	Provide an enhanced level of specialized rescue services for the community while improving personnel competencies. Not a tangible budgetary item however would have cost the City approximately \$25,000 to have external agencies provide these courses for staff.
EMS Division	
Delivery of Intravenous Drug Therapy in 2009 – EMS Division Council Presentation - 2012	Provide an enhanced level of Emergency Medical Services for the community while reducing long term negative health implications for patients
Implemented the IMEDIC software program in 2010	Resulted in a much more efficient method of documenting and auditing Ambulance Call Reports, while eliminating paper consumption
Support Services Division	
Energy upgrades – Station 1 stall heating system – 2012	Reduce carbon footprint, and energy costs with payback expected after 4 years
Regional Warranty Centre for Smeal fire apparatus and Crestline ambulances since 2007	Better access to technical information, savings in parts, factory training, and overall improvement in mechanical competencies
Additional service work performed on Police and Ambulance fleet since 2007	Average annual recoveries of \$25,000 factored into budget
Fire Prevention Division	
New source of revenue from Open Air Burning Permits in 2012	\$50,000 not added as this was not implemented until well after deadline for budget submissions, however has contributed to surplus for 2012. Will be added to revenue in subsequent years.
New online process implemented in March 2013 for issuing Open Air Burning Permits	Enhanced service for the public, while optimizing Clerical operations
Shared lease arrangement with local dealers for one Support Services vehicle and four Fire Prevention vehicles	Savings of \$44,000 over the term of the lease. The cost of the buyouts of these vehicles was reduced accordingly.
Door to Door Smoke Alarm Program Council Presentation - 2011	Resulting in one of the highest compliance rates in the province, and consequently reducing tragic fire related deaths, injuries, property, and environmental losses

If you require additional information please let me know.

Respectfully submitted,

Marcel Provenzano
Fire Chief

Larry Girardi
Commissioner



Public Works &
Transportation
Department

To: Joe Fratesi

Re: Changes and Efficiencies

Transit

Over the last five years there have been changes implemented at the Transit Services/Parking Enforcement Division which have provided new efficiencies for the division and allowed staff to operate within existing budget allocations. The changes are listed below:

Parts and Inventory room

The parts and inventory room at 111 Huron Street was updated to include a bar code system which now provides for department wide continuity in parts and accessories. New shelving, improved lighting, and the new numbering system for parts and accessories allow our mechanics to be more efficient when seeking the parts they need for repairs to our fleet of buses.

Scheduling software and telephone system for Para bus dispatching

The new scheduling software system now allows our dispatchers to book a greater number of passengers within our allocated 58 hours of service per day. In addition the new telephone system now enables the customer to enter the queue as compared to the old telephone system where, if you are not one of the first five callers, you would receive a busy signal and would be required to hang up and dial again.

Eliminate the position of Assistant Manager of Parking and Transit

Upon the retirement of Art Gagnon in 2011, the front office administration was restructured. The Manager of Transit and Parking and the Area Coordinator of Transit work together to ensure Parking Enforcement is properly administered.

New advertising contract for Bus advertising

A new five-year contract will provide a minimum of \$214,000 over the five years, which is substantially more than the approximate \$30,000 received over the previous five years.

Replaced fare boxes on all buses

The new fare boxes allow for improved tracking of ridership statistics, which is crucial for accurate reporting by the municipality to the province for funding based upon ridership.

Installation of AVL/GPS on all buses

Installation of the AVL/GPS enables staff to effectively monitor our buses in the event of an accident or complaint from the public. In addition, the AVL has allowed all of our buses to be equipped with panic buttons in the event that our operators request assistance.

Bio Diesel

The use of a 2% BIO diesel blend provides for improved lubricity in the older engines found in our fleet of buses and also reduces engine emissions; therefore, creating a cleaner environment and longer lasting engines.

Public Works Division***Asphalt Recycler***

The asphalt recycler uses old asphalt that has been removed from the road surface and collected over the years and re heat's the asphalt so it can be put back on the road surface to patch potholes. The results of the process of re-heating the material create two benefits;

It produces a quality product used in the repair of potholes and intern replaces Cold Mix which was used in the past and was a much inferior product.

The process also produces millings which is a fine granular material created through the process of reheating the asphalt and in turn is used for road base and shoulders of roads. The cost savings by not having to purchase cold mix per year is \$20,000. The result of creating millings through the process saves having to purchase granular material which is also a saving of \$5,000 a year.

Topsoil/compost

Our topsoil compost program allows us to have access to material needed in our operation that we would normally be unable to purchase due to high cost.

At this time we have created a process using compost material collected throughout the city mixed with ditching material used during our ditching program to create a finished product (Topsoil). The product we are producing is tested and is a premium product used to make repairs during construction on lawns, boulevards, in our flower displays and sports fields.

PWT as a whole will use approximately 100 loads of topsoil per year with a savings of approximately \$150 per load for premium product.

This results in approximately \$15,000 per year.

Annual layoff of Works Employees

At the end of winter we have a shortage of constructive work for 17 to 25 employees. These employees are mainly used to operate snowplows, sanders, trackless equipment during our winter program and they are used in our construction season which starts the middle of May running through to the beginning of our winter program which is the middle of November. The lay-off lasts for approximately 4 to 8 weeks depending on the type of spring and workload we have.

This layoff saves the city approximately \$135,000 annually.

Traffic Division***LED traffic signal program***

The traffic department is presently running a program whereby all incandescent light bulbs and fixtures are being removed and replaced with LED lights. The savings once this program is complete for power annually will be approximately \$50,000. To add to that LED light fixtures have considerably less maintenance therefore the reduction of overtime costs for callouts.

Traffic signal preventative maintenance program

This program has been introduced to eliminate issues with traffic lights prior to them surfacing. Programs such as this are common throughout the traffic division and have been implemented to reduce callouts plus reducing overtime costs.

Un Interrupted Power Supply (UPS) program at signalized intersections

This program is ongoing and has been introduced to allow traffic signals to continue working during power outages. The program is relatively new and there have only been a few intersections equipped with UN interrupted power supply. As the program continues and more intersections are equipped with UPS it will allow for safe traffic movement during power outages and reduce the opportunity for callouts and overtime.

Traffic

The programs that have been introduced in the traffic department have reduced overtime by 50% in the last five years. All savings have been reinvested to fund the (street name sign replacement program) as well as the (retro reflectivity sign replacement program). Opportunities like this allow divisions to improve their finish product and complete more projects without having to ask for more funds.

Yours Truly,

Larry Girardi

The Corporation of the City of Sault Ste. Marie
Public Works and Transportation Department
128 Sackville Road ~ Sault Ste. Marie, ON P6B 4T6
Telephone: (705) 759-5201 ~ Fax: (705) 541-7010
www.cityssm.on.ca

Community Services Department Efficiencies
2008-2013

1. At the following facilities the fluorescent lighting was upgraded to more energy efficient units:
 - John Rhodes Community Centre
 - Jessie Irving Day Care Centre
 - Maycourt Day Care Centre
 - Seniors Drop-In Centre
 - Steelton Seniors Centre
2. Solar powered light was installed at the Roberta Bondar Marina fuel station.
3. The Steelton Seniors Centre and Seniors Drop-In Centre (Bay St.) have had their exterior doors replaced. This has improved on the energy consumption of each facility as well as improving the accessibility to them.
4. Equipped the West End Community Centre to accept roof-top solar panels should the opportunity arise to participate in a Provincial program.
5. Installation of an exterior digital sign at the Essar Centre - This allows for multiple messages to be displayed. In addition, the previous exterior reader board messages had to be changed manually by maintenance staff. The new digital reader board allows maintenance staff to work on operational issues.
6. 2012 - Essar Centre – Upgrade of Air Handling Units to include Variable Frequency Drives. These units are extremely energy efficient. The \$60,000 cost is calculated to have a 2.2 year pay back.
7. Interior digital signage was installed at both the John Rhodes Community Centre and the Essar Centre - This allowed for effective communication of information to the public/users.
8. John Rhodes Community Centre Pool – 2012 Computerized Swim Lesson Software. This allowed for on-line registration as well. Result was improved customer service for registering in swim lessons as well as a savings in staff wages and time.
9. John Rhodes Community Centre Mechanical Software Upgrade – 2008 – Allows for greater control of the HVAC system which results in better energy efficiency of the facility.
10. John Rhodes Community Centre Pool – 2011 – Implemented a private sector partner at the John Rhodes Community Centre – RHP Training Centre (Sault Ste. Marie). This is new revenue - \$7,200 annually.
11. Outdoor Pools – V.E. Greco Pool/Peter G. Manzo Pool – 2010/11- Upgrades and energy efficiency items funded through a Senior Government funding program (Recreation Infrastructure Canada/Ontario) in partnership with the Municipality.
12. Best For Kids Pilot Summer Program - This pilot program was directed at the particular needs of the children in the area of the Greco Pool/Etienne Brule School.

13. Staffing efficiencies:

- a. In 2010 a new position, Assistant Aquatic Supervisor, was implemented. As a result of a recent tragic drowning at the pool a review of the operations including training and supervision was conducted. The new position is able to provide staff training that was previously contracted out; and supervisory duties off-set security costs. Overall the position was estimated to cost approximately \$10,000 extra to the budget while greatly reducing risk to the City.
- b. The West End Community Centre began operations in 2012. No additional staff members were hired to operate the facility. The W.J. McMeeken Centre staff and Part-Time Facility Operators provide the appropriate coverage of the facility.
- c. In 2012 the summer student complement for the Community Services Department was reduced by five students. This was part of the Corporate plan to achieve the approved budget. Approximate savings was \$32,500.
- d. 2013 – Due to attrition, the Recreation Programmer – Seniors position at the Seniors Drop-In Centre was replaced with a new position – Assistant Programmer – Seniors. The duties were restructured for an annual savings of approximately \$10,000.
- e. Day Care - With the implementation of Full Day Early Learning for Four and Five Year Olds in all of the elementary schools in 2011, the Municipal Day Care Programs expanded programming to include infants, toddlers, and before-and-after school care without increasing our staff complement.

Submitted: April 19, 2013 (9:58 a.m.) - Email/Message format

Joe:

Per your request it is my pleasure to outline the efficiencies that have been realized by the Legal Department recently:

- We have cancelled all but one legal library subscription. Now only electronic research is used. Savings of \$3000.00 per yr
- POA court utilizes remote interpreters. Previously interpreters had to attend court in person. This averaged \$1500 per court appearance. Using remote interpreters electronically costs \$150.00 per court appearance.
- We have established an Early Resolution court (ER). 2 days per month are set aside for ER court. In the morning defendants who have opted for early resolution meet with the prosecutor. The defendant and prosecutor come to an agreement as to disposition. In the afternoon the parties make joint submissions to the JP as to disposition. ER has marked a drastic improvement in use of court and JP time. As the City is responsible for the costs of court, JP's and prosecutor the efficiency is significance.
- Legal Department has prepared a number of pamphlets setting out procedure for most common community concerns (ie, lane and street closings, FOI requests...). The pamphlets are available for the public. It helps people to fully understand the process without using staff time. Information is also available online.
- POA payments may now be made by dropping payments in a mail box located outside City hall. This allows for after hour payments. It encourages people to make payments as it is more convenient than the previous process which required physical attendance at the POA office during office hours.
- We are currently working with IT to allow for POA payments on line. This will encourage timely payments and make payments simpler for the public. It will also reduce the amount of staff time needed to process payments.

Pleased to discuss in greater detail if you like.

Nuala M. Kenny
City Solicitor

Social Service Departmental Program Efficiencies

2008-2013

Submitted to: Joe Fratesi
Chief Administrative Officer
City of Sault Ste Marie

Prepared by: Mike Nadeau
Commissioner of Social Services
City of Sault Ste Marie

Submitted on: April 5, 2013

Subject of Report:

Report on efficiencies generated through the Social Service Department from 2008 to 2013.

Purpose:

Request from Chief Administrative Officer based on request from Council.

Analysis:Ontario Works:

1. Increased relationships and client referrals to various community partners, resulting in increased efficiency and shared resources. (\$90,000 annually)
2. Absorbed the duties of 1 case manager and 1 case aid into the existing staffing contingency. (\$110,000 annually)
3. Cross trained various staff to fill in for employee vacancies. (significant, but no estimated value)

Planned:

1. Replace one unit management position upon retirement this year. (\$90,000 annually, effective November 1, 2013)
2. Close Employment Unit at the Station Tower and re-assign staff to Ontario Works main office (\$30,000 annually, effective October 1, 2013)

Accessibility Department:

1. The Accessibility Coordinator position was filled by an accommodated worker, which is now classified as a part-time position. (\$25,000 annually)

Housing Programs:

1. Eliminated the Housing Programs Clerk position and absorbed duties into the existing clerks. (\$40,000 annually)
2. Community Coordinator position job classification was lowered from a class 5 to a class 3. (\$10,000 annually)

Local Immigration Partnership:

1. Did not exist prior to 2009 and is 100% funded by Citizenship and Immigration Canada and staff 2 employees on full time basis. The Partnership now consists of over 50 agencies and organizations which include health, education, business, labour, newcomers, and service providers. There is a LIP Council, 22 members that over see our main direction along with four sub-committees, Awareness, Communications, Forum, and our most recent Racial Harmony. LIP is responsible to attract and/or retain Canadian Immigrant population to the City.

Sault Ste. Marie Housing Corporation:

1. Introduction of vending machines into buildings. (\$9,000 annually)
2. Retooled laundry facilities in buildings. (\$11,000 annually)
3. Increased video surveillance systems. (\$17,000 annually)
4. Energy Conservation and reduction programs. (\$19,000 annually)

Planned:

1. Conversion of electrically heated apartments to gas hydronic heating (\$80,000 annually)

Child Care:

1. Best Start Administration position absorbed into current staffing contingency. (\$40,000 annually)
2. Development and use of the Child Care Application Site to track waitlists for child care in the community. (efficiencies made but difficult to quantify)

Cost Savings Overview (2008- 2013)

Program	Item	Annual Savings
Ontario Works		
	Increased Client Referrals to community partners	\$90,000
	Did not replace a case manager and case aid	\$110,000
<i>planned this fiscal</i>	Not replace a unit manager	\$90,000
	Close off-site employment office	\$30,000
<i>Subtotal</i>		<i>\$320,000</i>
Housing Corporation		
	Energy Conservation and reduction programs.	\$19,000
	Increased video surveillance systems and decreased use of security officers	\$17,000
	Retooled laundry facilities in buildings	\$11,000
	Introduction of vending machines into buildings.	\$9,000
<i>Planned This Fiscal</i>		
	Conversion of electrically heated apartments to gas hydronic heating	\$80,000
<i>Subtotal</i>		<i>\$136,000</i>
Housing Programs		
	Eliminated the Housing Programs Clerk position and absorbed duties into the existing clerks.	\$40,000
	Community Coordinator position job classification was lowered from a class 5 to a class 3.	\$10,000
<i>Subtotal</i>		<i>\$50,000</i>
Accessibility		
	Accessibility Coordinator position was filled by an accommodated worker, which is now classified as a part-time position.	\$25,000
Child Care		
	Best Start Administration position absorbed into current staffing contingency	\$40,000
<i>Social Service Department Total Annual Saving Over Past 5 Years (actuals and forecasts to December 31, 2013)</i>		<i>\$571,000</i>

**Departmental total includes past actuals and savings/efficiencies planned in the current calendar year.*

Submitted via Email - April 23, 2013 (12:57 p.m.)

Re: Efficiencies at the Sault Ste Marie Police Service

As per your request, I can confirm that the Police Service has and will continue to look for efficiencies within the police operation without compromising policing services. We have demonstrated this over the last few years by introducing the Collision Reporting Centre in efforts to free up police resources and reducing rank, staff and marine/waterway services. I am providing the following information on the efficiencies attained at the Sault Ste. Marie with respect to our budget:

Authorized Strength

In 2009, we reduced the number of Staff Sergeants from 7 to 9 while increasing the number of Sergeants from 18 to 20. In 2013 dollars, this is an ongoing savings of \$33,045.92 not including benefits and experience pay.

Effective March 31, 2013, the Federal Government's Police Officers Recruitment Fund ceased. This program paid \$70,00 towards the salary of a new officer hire. As a result the Police Services Board accepted a recommendation to reduce our authorized strength by one police officer (138 to 137). This is an ongoing cost savings of \$87,691.37.

Civilian Staffing

Upon the retirement of our Freedom of Information Coordinator, the Service examined the need to have a full time FOI coordinator's position. A decision was made to eliminate the FOI position and the RMS Maintenance Clerk's position. The duties of the FOI position and the RMS Clerk's position were then combined to create two Release of Information (ROI) positions. The net result was to enhance the release of records service we provide to the public and downsize the FOI position.

Marine Unit

Last year the Service sold our aging police boat and entered into a waterway agreement with the Ontario Provincial Police to provide waterway policing in our municipal boundaries when required. The Service no longer has the ongoing maintenance and gas costs associated to our police boat and the ongoing training costs for our marine officers. This past summer the Service entered into a seconded agreement with the RCMP marine unit and assigned a full time SSMPS officer to the RCMP/Canadian Coast Guard patrols. The RCMP covered the wages of the SSMPS officer.

Police Vehicle Fleet

Three years ago, the Service conducted a fleet cost analysis and as a result, the Service has now made arrangements to purchase the fleet after the 24 month payment period. This has resulted in extending our fleet for several months at a cost savings of approximately \$15,000 per month. The Service and City are working on an arrangement to see the retired police fleet converted to City use.

Revenues

Recently the Service's implemented online record checks for volunteers, students and professionals that require criminal record for various purposes. Previously individuals would have to attend the police service in person and submit an application for processing. With the new online procedure, persons can now submit their application electronically and have it ready within one business day. As a result, we have seen a steady increase in the demand for criminal record checks resulting in an increase in revenue. (submit chart)

Conclusion

As you can see, the Service is always looking for new ideas to improve services and reduce costs. Please let me know if I can be of further assistance.



Chief Robert D. Davies
Sault Ste. Marie Police Service

5(h) 11-1

From: Linda Whalen [mailto:LWhalen@ssmrca.ca]
Sent: March 22, 2013 11:27 AM
To: Bianca Berlingieri
Subject: RE: 2013 Budget

Hi Joe,

In 2010, upon the retirement of the Conservation Authority's Field Supervisor, we restructured the field positions by reallocating duties among existing staff. This reorganization resulted in a reduction in the field staff complement from 2.5 full time positions to 2 full time positions. The salaries of the remaining positions were adjusted somewhat to reflect the additional responsibilities, however overall the reorganization resulted in an annual savings of \$14,800.

These savings have been reallocated within the Conservation Authority's annual operating budget to assist with the flood control system maintenance program.

If you wish any further details, please let me know.

Thank you,

Linda Whalen
General Manager
Sault Ste. Marie Region
Conservation Authority
Phone: 705.946.8530

Bianca Berlingieri

From: j.fratesi (Internet)
To: Tom Vair
Subject: RE: Notice of Motion for SSMIC and SSMEDC Accountability Agreements Review

-----Original Message-----

From: Tom Vair [mailto:tvair@ssmic.com]
Sent: April 15, 2013 10:55 PM
To: Tom Dodds; Terry Sheehan; Rick Niro
Cc: Mayor Amaroso; j.fratesi (Internet); Dave Murphy; Don Mitchell; Steve Butland
Subject: RE: Notice of Motion for SSMIC and SSMEDC Accountability Agreements Review

Hi Terry,

Further to Tom's e-mail, we are happy to provide information to Council and demonstrate our effectiveness and efficiency in our economic development efforts. The accountability agreements provide a mechanism for us to report our progress, answer questions and ensure information flows back to the City on our activities. This year, we also voluntarily organized an open house session which was specifically designed to provide Councillors with an additional opportunity to learn in greater detail what we are up to and answer any questions.

I am sure that you want us focused on delivering results for the City of SSM (as much as we do) and each additional exercise does cause staff efforts to be placed outside of achieving these results. For example, this week finds us working on two multi-million dollar projects (one in the lottery and gaming sector and one in the bio-fuels sector) which we hope to land in SSM.

Again, we are happy to provide information to ensure taxpayers money is well spent but hope this can be done in an effective and efficient manner for all stakeholders.

Thanks and best regards,
Tom

Tom Vair
Executive Director

T 705.942.7927 ext. 3152
F 705.942.6169
C 705-.971.5464
E tvair@ssmic.com

-----Original Message-----

From: Tom Dodds [mailto:t.dodds@ssmedc.ca]
Sent: April-15-13 7:50 PM
To: Terry Sheehan; Rick Niro
Cc: Mayor Amaroso; j.fratesi@cityssm.on.ca; Dave Murphy; Don Mitchell; Tom Vair
Subject: RE: Notice of Motion for SSMIC and SSMEDC Accountability Agreements Review

Thanks Terry,

Just for y understanding, is there a reason why this was raised April and not when Tom Vair and I presented our reports on the MOU to Council this past January?

Tom

From: Terry Sheehan
 Sent: Mon 15/04/2013 7:20 PM
 To: Tom Dodds; Rick Niro
 Cc: Mayor Amaroso; 'j.fratesi@cityssm.on.ca'; Dave Murphy; Don Mitchell; Tom Vair (tvair@ssmic.com)
 Subject: RE: Notice of Motion for SSMIC and SSMEDEC Accountability Agreements Review

Thanks Tom. I spoke to the Mayor briefly today and told her that we needed to do these again for just the simple fact that it has been a long time since these were done and signed.

For example many of the people who are the signatures of the agreements are no longer with us Mayor John, (RIP) Bruce and Mr. Punch.

As you are aware from your previous days that many accountability/service agreements are even renewed and signed every year. I don't think it would be wise to sign something and not look at it again. I not saying whether it should be a year to year thing. But looking at them again by this Council would be wise.

anyways just a quick note i will expand later...

thanks,
 Terry

-----Original Message-----

From: Tom Dodds
 Sent: Mon 15/04/2013 3:51 PM
 To: Terry Sheehan; Rick Niro
 Cc: Mayor Amaroso; 'j.fratesi@cityssm.on.ca'; Dave Murphy; Don Mitchell; Tom Vair (tvair@ssmic.com)
 Subject: Notice of Motion for SSMIC and SSMEDEC Accountability Agreements Review

Dear Terry,

In response to your notice of motion requesting staff to review the accountability agreements for the Sault Ste. Marie innovation Centre and the Sault Ste. Marie Economic Development Corporation with the aim of creating greater efficiencies that ultimately result in taxpayer savings and more business creating well-paying jobs, please find enclosed the following information:

- January 21, 2013 report to the Sault Ste. Marie city Council on the memorandum of understanding for accountability between the Sault Ste. Marie Economic Development Corporation and the city;
- January 2013 Sault Ste. Marie innovation Centre update to city Council on its memorandum of understanding with the city
- An April 2013 Sault Ste. Marie economic development Corporation cost efficiencies report for 2008-2013
- An April 2013 memorandum prepared by the Sault Ste. Marie innovation Centre concerning cost efficiencies
- March 1, 2011 briefing note prepared in response to your request to consider merging the SSMIC and the SSMEDEC

I trust that you will find this helpful when considering the motion. In addition I asked that you consider the following:

1. The City's current contribution of \$277,890 to the Sault Ste. Marie Innovation Centre represents approximately 14% of their budget. The City's current contribution of \$1.54 million to the Sault Ste. Marie economic development Corporation's budget represents approximately 33% of its total revenue. It is clear from this information that both organizations use the funds provided by the city to lever significant financial resources from other organizations thereby making very efficient use of the monies provided from the City.

To put this in another perspective for every dollar that the city contributes to the Sault Ste. Marie Innovation Centre, it generates an additional six budgetary dollars and similarly for every dollar provided by the City to the Sault Ste. Marie Economic Development Corporation, is able to generate two additional budgetary dollars.

2. The concept of a merger between the EDC and Innovation Centre was contemplated and discussed in 2006 at the request of the City Finance Committee. The conclusion was reached that the community was better served with the organizations remaining separate but enhancing coordination and communication. There were a number of strategic reasons for this conclusion including:

- Ability to leverage greater funding as separate entities
- Benefits of tight focus per organization and recruitment of Board expertise to match this focus
- Pending provincial Technology Centre Strategy
- The cost savings for administration were minimal when compared to the benefits of remaining independent.

3. The EDC and Innovation Centre have both entered into accountability agreements with the City of Sault Ste. Marie to report performance metrics and value to the City of Sault Ste. Marie. Each was reported on last January, 2013.

4. Both organizations work very close together to ensure that duplication is minimized and that the activities of one complements the other and whenever we partner on projects such as OLG modernization and the Naturallia conference. One of the real benefits of having the Innovation Centre and the Economic Development Corporation as independent entities is the opportunity to allow the Innovation Centre to focus on science and technology and leading edge opportunities. It is not encumbered with obligations that are more focused on existing economic development business retention and expansion and ensuring that the fundamentals for economic development are in place. There is a healthy relationship between the two organizations and their collaboration with city organizations. The administrative overhead is minimal and the relationship between the two organizations is excellent.

5. Independently, and as exemplified by the attached reports, each organization has wherever possible undertaken actions to make the best use of the funds made available to it and identify ways to save money.

These are a few examples that I ask you and your colleagues to consider. As you may recall both Tom Vair and I made presentations at City Council in January to discuss our obligations pursuant to our respective memoranda of understanding. We are delighted that City Council appreciates the importance of economic development and continues to support our organizations that support the future growth and development of the community.

Tom Dodds and Tom Vair

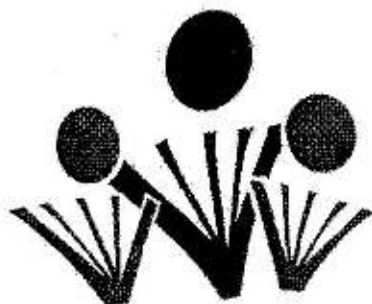
Tom Dodds, Chief Executive Officer
Sault Ste. Marie Economic Development Corporation

Sault Ste. Marie Economic Development Corporation
 Cost Efficiencies Analysis
 March 20, 2013

Action/Description	Total	2012	2011	2010	2009	Assumption
Administration						
Administrative Assistant Position - Development SSM not filled	148,546.72	42,441.92	42,441.92	42,441.92	21,220.96	based on \$34,000 salary plus benefits per year
Office Supplies - due diligence	8,717.50	8,717.50				difference from 2011 to 2012 2012 - \$13,186.70 2011 - \$21,904.20
Requested proposals for auditing services - transferred from Calam Ruscio to KPMG	3,000.00	750.00	750.00	750.00	750.00	Calam Ruscio proposed - \$6,500 KPMG - \$5,750 over 4 years - length of proposal
Decreased number of Board and Finance Committee meetings	1,600.00	400.00	400.00	400.00	400.00	Board and Finance do not meet in July and August due to challenges with quorum - approx. \$100 per meeting x 4 meetings x 4 years
Decreased Executive Committee meetings from weekly to biweekly	2,640.00	2,640.00				approx. \$120 per meeting for maximum 48 weeks now maximum 26 weeks
Meeting during office hours - reduce amount of lunch meetings	1,920.00	960.00	960.00			approx. 2 meetings per month - \$40 per meeting - over 2 years
Training & Travel Budgets	7,500.00			7,500.00		budget reduction as per City of SSM - 2010
Print Material/Website						
Tourism - reduced number of copies printed - Visitor Guide	147,000.00	53,000.00	35,000.00	28,000.00	31,000.00	Base - 2008 - \$125,000 2009 - \$94,000 2010 - \$97,000 2011 - \$90,000 2012 - \$72,000
Tourism - reduced # of Visitor Guides - directing inquiries to the website for electronic versions especially for international inquiries - postage costs have been reduced	50,000.00	22,000.00	25,000.00	2,000.00	1,000.00	Base - 2008 - \$40,000 2009 - \$39,000 2010 - \$38,000 2011 - \$15,000 2012 - \$18,000
Tourism - stopped printing hard copies of the Snow Train and Searchmont Brochures - only have electronic copies on the website	20,000.00	20,000.00				begin in 2012

Action/Description	Total	2012	2011	2010	2009	Assumption
Printed Material -SSMEDC strategic plan (original version) - created in house using publisher	5,000.00	5,000.00				occurred in 2012
Esolutions website content management system - allows for staff to update the website instead of requiring their services - changing banners, menu items, adding new pages, graphics, update links	20,000.00	10,000.00	10,000.00			estimate based on the types of updates that staff are able to complete and the estimate number updates already completed by staff - over 2 years
The SCENE website - completed in house	5,000.00	5,000.00				completed in 2012
The OLG website - completed in house	5,000.00	5,000.00				completed in 2012
Program Funding - government funding ended						
Program funding withdrawn - Passport to Prosperity - Ministry of Education - staff person maintained from existing budget	48,500.00	48,500.00				annual program funding level - one year
IIAPP - staff person maintained from existing budget and minimal program delivery maintained after Fednor/NOHFC/EDF funding ended	399,000.00	133,000.00	133,000.00	133,000.00		cost for staff person plus program delivery expenses - x 3 years
Total	873,424.22	357,409.42	247,551.92	214,091.92	54,370.96	

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12-5



Sault Ste. Marie Public Library

"One stop....endless possibilities"

TO: JOSEPH M. FRATESI, CHIEF ADMINISTRATIVE OFFICER
FROM: MARK JONES, ACTING CEO/DIRECTOR OF PUBLIC LIBRARIES
SUBJECT: LIBRARY COST SAVINGS
DATE: APRIL 22, 2013

The public library system is the city's highest used cultural and recreational centre, with over one-third of Sault Ste. Marie residents having a library card and two-thirds of all families in Sault Ste. Marie having at least one family member registered with the library. The demand for library services by the residents of Sault Ste. Marie has stayed strong with over 500,000 visits and over 460,000 items circulated.

The Library Board operates three libraries: the Centennial Library, which is the main information and resource centre for Sault Ste. Marie, two neighbourhood branch libraries (the Korah Branch Library and the Churchill Branch Library). Provision of library services is governed by the Ontario Public Libraries Act.

The Ontario Public Library Act ensures free library service by restricting the ability of library boards to impose service fees for what it considers basic library services. However, the Act does permit a number of fees and charges, such as fines for overdue library materials and charges for enhanced library services.

In considering library fees and charges the Library Board tries to balance the library's need for revenue generation with the community's need for affordable access to library services and library resources.

Furthermore, the Board has instituted new fees wherever possible. Examples of new fees include registration fees for library programs and meeting room rental fees.

Over the past six years the Library Board has instituted a number of changes in our operations that have resulted in cost savings, efficiencies, and improved services.

- In 2007 the Library Board added additional hours on Sundays in June (formerly closed Sundays in June). No additional funding was requested for this enhanced service. The necessary funds were found from within the existing global allocation and were a result of a management restructuring that was conducted in 2005 and 2006.
- In 2008 scheduling changes in the Children's department resulted in savings of approximately \$7,000 per year.
- In 2010 a Branch and Membership Services Librarian position was created and one senior management position was eliminated resulting in annual savings of \$17,749 per year.
- In 2011 new energy efficient boilers were installed at the Centennial Library replacing the original boilers from 1946. This has resulted in significant energy savings.
- In 2011 PC Reservation software was installed on the Library's public computers that provide improved service to the public, is more efficient, and reduces staff involvement.
- Also in 2011 print management software was installed resulting in better collection of printing fees.
- In 2012 a new Integrated Library System software was installed resulting in improved services for library members. This system also saves the Library \$5,000 per year in maintenance fees.
- In 2012 the Essar Community Room in the new Korah Branch Library was made available for the public to rent.

The Centennial Library was built in 1966 as the Centennial project for the City of Sault Ste. Marie. It is now 47 years old and experiencing all of the problems that come with a 47 year old building. The cost savings outlined above have been necessary for the Library Board to maintain the services and programs that the residents of Sault Ste. Marie have come to expect from the Public Library.

Respectfully submitted,

Mark Jones, Acting CEO/Director of Public Libraries

5(1)

Rachel Tyczinski
Deputy City Clerk &
Manager of Quality
Improvement



Clerk's Department

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: 2011-2014 Strategic Plan – Mid-term Update

PURPOSE

Please find under separate cover a draft copy of the updated 2011-2014 Corporate Strategic Plan.

BACKGROUND

The Strategic Plan was first approved by Council on September 26, 2011. The mid-term update provides an opportunity to confirm activities to be included in the plan and to add any new initiatives introduced during the first half of Council's term. The document includes a section "*Celebrating our Successes! Completed Activities*" which captures projects that have been completed since the Plan was approved in 2011.

As this is a mid-term update, the corporate vision, mission and values remain unchanged, as do the strategic directions.

ANALYSIS

Input was received from City Council, the public and City staff in the form of surveys, as well as through review of corporate reports and budget information. A working session with Council and senior staff was held on April 15, 2013.

The draft Strategic Plan will be made available to the public through the City's website. Comments from Council and the public will be received until Wednesday, June 5, 2013. A final copy of the Plan will be presented to City Council for consideration at the June 10, 2013 Council meeting.

IMPACT

There is no direct budgetary impact related to updating the Strategic Plan.

RECOMMENDATION

"That the report of the Deputy City Clerk and Manager of Quality Improvement dated 2013 05 27 concerning 2011-2014 Corporate Strategic Plan – Mid-term Update be received as information."

Respectfully submitted,

Rachel Tyczinski
Deputy City Clerk &
Manager of Quality Improvement

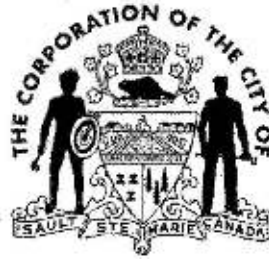
Recommended for approval,

Malcolm White
City Clerk

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

Malcolm White,
B.P.H.E., CMO
City Clerk



Clerk's Department

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: Municipal Coat of Arms

PURPOSE

The purpose of this report is to advise of progress with the development of an accredited municipal coat of arms.

BACKGROUND

At the May 14, 2012 Council Meeting, Council approved proceeding to seek an officially accredited coat of arms for the City of Sault Ste. Marie from the Canadian Heraldic Authority within the Governor General's office.

The Coat of Arms committee is composed of: Councillors Susan Myers and Terry Sheehan, City Clerk Malcolm White, Deputy City Clerk Rachel Tyczinski, Celebrate 100! Project Co-ordinator Donna Irving, Sault Ste. Marie Police Sergeant Ray Magnan and Sault Ste. Marie Museum Curator Kim Forbes.

ANALYSIS

The next step in the process is to determine the wording that describes what the coat of arms will contain (the armorial bearings). The wording eventually becomes part of the letters patent document which is officially granted to the City.

The Committee has recommended incorporation of the following elements in an accredited coat of arms:

- Rapids
- Locks
- Representation of First Nations meeting place – the words "Ojibwa Kitche Gumeeng Odena"
- Fish and fur trade (whitefish; eastern or timber wolf):
- Industrialization (Clergue)
- Steel industry
- Forestry industry
- Maple leaves (to represent the City's importance as a border city and to distinguish it from its twin American sister of the same name)
- City colours – blue to represent water; grey to represent industrialization (steel in particular) and natural resources – and gold

54j)

These elements retain many key features of the historical crest while adding suitable alternatives to elements which cannot be included in an accredited coat of arms.

Once the elements are defined, the Heraldic Authority will provide a draft blazon along with a basic description and the symbolism for Council's approval. The blazon is the formal description of a coat of arms from which the reader can reconstruct the image. The proposed design description will be presented to City Council, following which a preliminary artistic rendering, or visual depiction, of the coat of arms would be undertaken for Council's approval.

IMPACT

There will be no additional financial impact to this project resulting from this report.

STRATEGIC PLAN

The adoption of an official coat of arms is identified as an activity in the Corporate Strategic Plan under Strategic Direction 2: Delivering Excellent Services; Objective 2A – Communications.

RECOMMENDATION

That the report of the City Clerk with respect to Municipal Coat of Arms dated 2013 05 27 be accepted as information.

Respectfully submitted,



Malcolm White
City Clerk



RECOMMENDED FOR APPROVAL
[Signature]
CITY ADMINISTRATIVE OFFICER



May 27, 2013

Mayor Debbie Amaroso
and Members of City Council

W.J. McMEEKEN CENTRE CHILLER REPLACEMENT UPDATE

PURPOSE

This report is provided as an update to this project.

BACKGROUND

A report (attached) was presented to Council at their March 25, 2013 meeting regarding sole sourcing the replacement of the chiller.

ANALYSIS

We were recently advised by CIMCO that due to unforeseen circumstances they are not able to provide the used "plate and frame" chiller.

In consultation with the Purchasing Division, we will be issuing a Request for Proposals to supply and install a new chiller in time for upcoming season. Ice is installed at the W. J. McMeeken Centre in early October each year.

IMPACT

The cost of the replacement of the chiller was identified in an earlier budget and funding was earmarked in 2012 and put into a reserve account. The amount set aside in the reserve account is \$89,000. which is more than the anticipated cost.

STRATEGIC PLAN

This matter is not specifically addressed in the Corporate Strategic Plan.

RECOMMENDATION

That the report of the Commissioner of Community Services concerning the replacement of chiller at the W.J. McMeeken Centre be received as information

Respectfully submitted,

Handwritten signature of Nicholas J. Apostle in black ink.

Nicholas J. Apostle
Commissioner Community Services

RECOMMENDED FOR APPROVAL
Handwritten signature of Joseph M. Frasca in black ink.
Joseph M. Frasca
Chief Administrative Officer



March 25, 2013

Mayor Debbie Amaroso
and Members of City Council

McMEEKEN CENTRE CHILLER REPLACEMENT - SOLE SOURCE

BACKGROUND

On September 27, 2012, Mr. Pat Proulx, Facility Coordinator Maintenance, Community Centres Division and I met with Mr. Robert Allen of Aviva Insurance to discuss the age, safety and insurability of the McMeeken Centre chiller vessel, which is original equipment installed in 1967.

Mr. Allen noted that the chiller is filled with anhydrous ammonia which is a lethal, toxic gas. Mr. Allen confirmed through CIMCO Refrigeration that the normal service life of a chiller is between 20 and 25 years and that the McMeeken chiller is beyond its life expectancy and is required to be replaced to help prevent the risk of a catastrophic failure. Aviva agreed to issue a certificate of inspection valid until September 19, 2013, on the condition that the vessel would be replaced within the next twelve months.

ANALYSIS

We recently obtained a budget quote from CIMCO Refrigeration to replace the McMeeken Chiller. The budget price to supply and install a new chiller is approximately \$80,000. The work includes providing engineering services, drawings, and specifications. Also, there are other components of the work that can convolute a tender submission, such as remedial work and proper disposal of the anhydrous ammonia and brine. In addition, in order to provide the specifications for tendering this project we would need to engage a company to develop them at an additional estimated cost of \$10,000. CIMCO is the only company we are familiar with that can provide these specifications, and in addition they are the only company in Ontario that we know of that has the expertise to complete this project. CIMCO's budget quote includes the drawings and engineering services. In addition, CIMCO's equipment is in the majority of City owned arenas, including the McMeeken Arena, and is also in the two local private arenas.

In conversations with CIMCO, they have stated that a used "plate and frame" chiller is available at a reduced cost. The existing unit is a "shell and tube" chiller. Our preferred option is to go with the "plate and frame" style chiller since it is more easily transferred to another one of our facilities. Presently the John Rhodes Community Centre has a plate and frame chiller and the one being recommended for the McMeeken Centre Arena could be used at the John Rhodes Community Centre once the McMeeken Centre is replaced.

5(K) 5(m)

It is not recommended to install a used chiller into a new ice plant as it would void the warranty of the refrigeration plant. The refrigeration plant in a new facility is estimated to cost \$600,000 to \$700,000.

Plate and frame chillers are constructed in such a way that the main components last for a considerably long time. The unit we would be getting would be expected to last at least 10 years and probably longer.

IMPACT

The cost of the replacement of the chiller was identified in earlier budgets and funding was earmarked in 2012 and put into a reserve account. The amount set aside in the reserve account is \$89,000 which is more than the anticipated cost.

There will be a significant cost savings by sole sourcing and going with a used chiller. It is estimated that between \$35,000 to \$50,000 will be saved when compared to purchasing a new chiller.

STRATEGIC PLAN

This matter is not specifically addressed in the Corporate Strategic Plan.

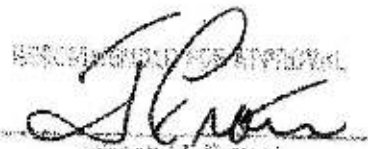
RECOMMENDATION

Given the McMeeken chiller must be replaced prior to the start of the next operating season, and that CIMCO Refrigeration has the expertise to design and complete the project in a timely fashion, as well as being the supplier and installer of the refrigeration equipment in the McMeeken Centre; and that CIMCO has access to an acceptable used replacement chiller at a reduced cost; it is therefore recommended that the chiller replacement project be sole sourced to CIMCO Refrigeration.

Respectfully submitted,



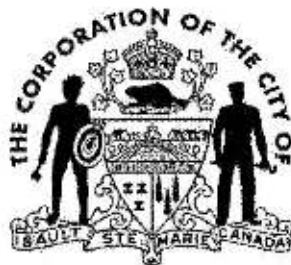
Nicholas J. Apostle
Commissioner Community Services



JOSEPH M. PIROZZI
Chief Administrative Officer

Jerry D. Dolcetti, RPP
Commissioner

Don Maki, CBCO
Chief Building Official



ENGINEERING & PLANNING
DEPARTMENT

Building Division

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: 503 Bay Street (Old Brewery), Engineering Review and Possible Demolition

PURPOSE

The purpose of this report is to outline the Building Code Act violation at 503 Bay Street and seek Council's approval to hire an engineer to do a structural analysis of the burnt out portion of the old brewery site. Upon receipt of the said report, proceed with any action required to make the building safe including demolition of approximately 3,000 square feet of building area.

BACKGROUND

On February 7, 2013, the old brewery site known as 503 Bay Street had major fire damage of the front north/west office section. On February 8, 2013 after receiving the report from the Chief Fire Prevention Officer, we attended the site to determine the extent of damage.

On February 8, 2013, an Order to Comply was issued to the owners to demolish the damaged portion of 503 Bay Street. The Order also required that they obtain the necessary demolition permit to have the building demolished by March 4, 2013. Once demolition is complete the remainder of the site should be secured and made safe. They were also ordered to immediately secure the property by boarding the building and securing the site.

The owner was contacted as well on February 8, 2013 to explain the pending Order.

On March 5, 2013, the area inspector granted an extension to the owner. The inspector confirmed a contractor would be applying for a demolition permit by March 12, 2013.

On March 12, 2013, an application for a demolition permit was received. Upon initial review it was determined that the application was incomplete.

On March 14, 2013, our Senior Plans Examiner responded to the applicant outlining 6 items to be resolved prior to the issuance of the demolition permit.

Upon application, a further extension was granted to March 22, 2013. A site review was undertaken on March 22, 2013 and no action has been taken.

2013 05 27

Page 2

On March 26, 2013, an Unsafe Order was issued requiring that the portion of the building that suffered fire damage be demolished forthwith or a report be provided from an Engineer stating that the building is safe.

On April 9, 2013, a report was provided from an Engineer stating that the building was not in imminent danger of collapse and that it should be reviewed in one month time. Upon receipt of this letter, we consulted with the Engineer with regard to access and it was agreed the site would be barricaded.

On April 11, 2013, a further letter was sent by the area inspector to the owner advising that there would be no further extensions to the demolition. We advised the owner that if the building is not demolished by May 9, 2013, the City would undertake the hiring of an Engineer and proceed with any work recommended in the report. The cost incurred for this work would be recoverable from the owner through the property taxes. Such action would bring the property in compliance with the Unsafe Order and the Building Code Act.

IMPACT

There would be no financial impact on the Corporation as all costs incurred would be recoverable through taxes.

STRATEGIC PLAN

This is a public safety activity not specifically articulated in the corporate Strategic Plan.

RECOMMENDATION

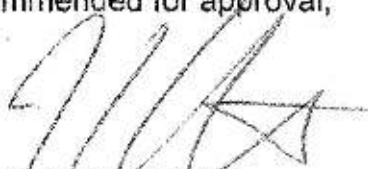
That the report of the Chief Building Official concerning 503 Bay Street be received and the recommendation that the City engage an Engineer to do a structural review of the north-west portion of the old brewery and undertake whatever action is recommended by the Engineer including possible demolition of approximately 3,000 square feet of the fire damaged building for an estimated cost of up to \$130,000 which would be recoverable through taxes, be approved.

Respectfully submitted,



Don W. Maki, CBCO
Chief Building Official

Recommended for approval,

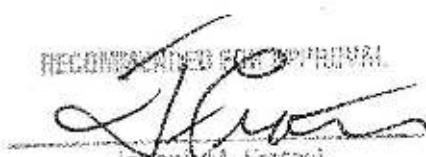


Jerry D. Dolcetti, RPP
Commissioner of Engineering and Planning

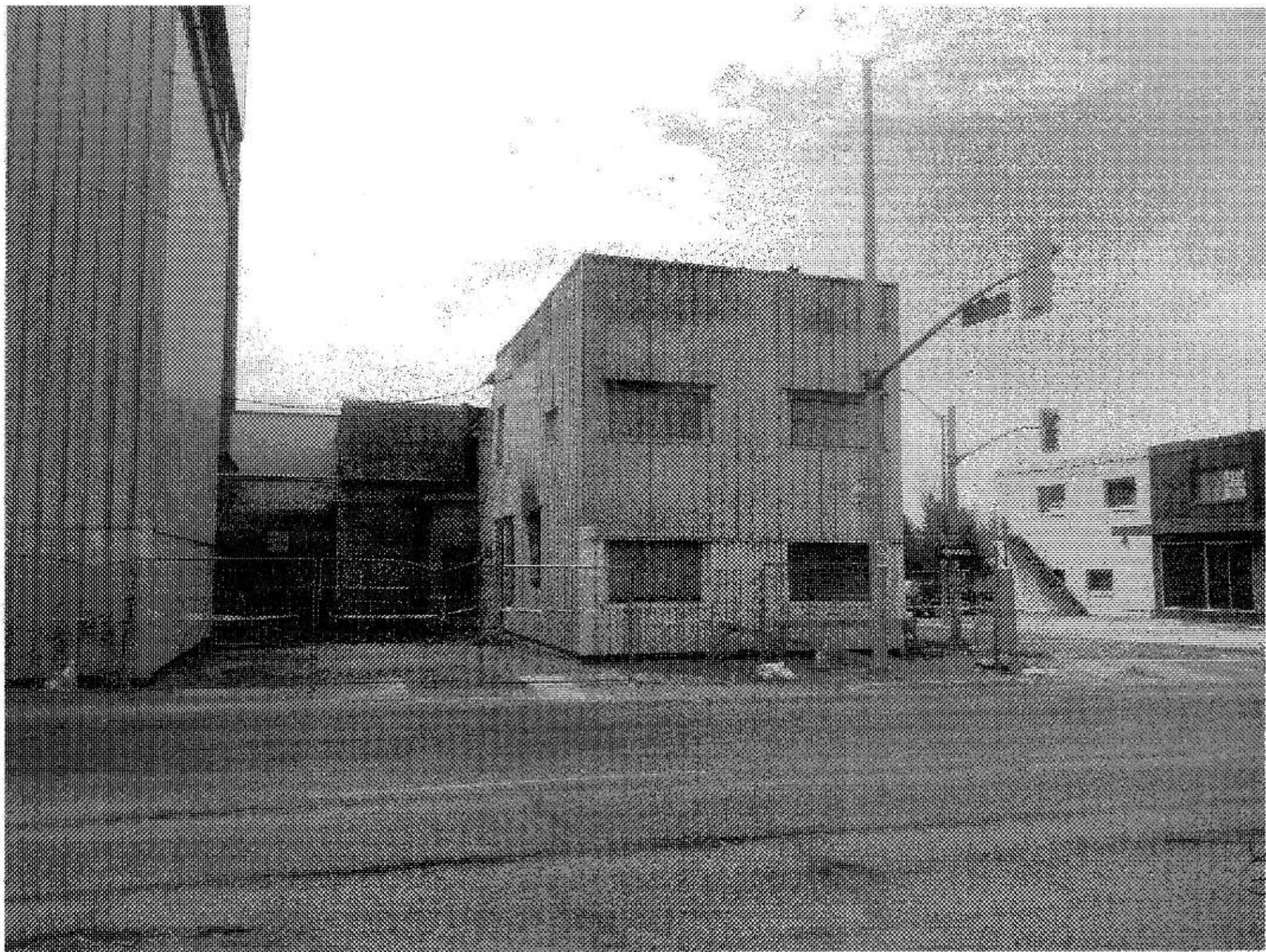
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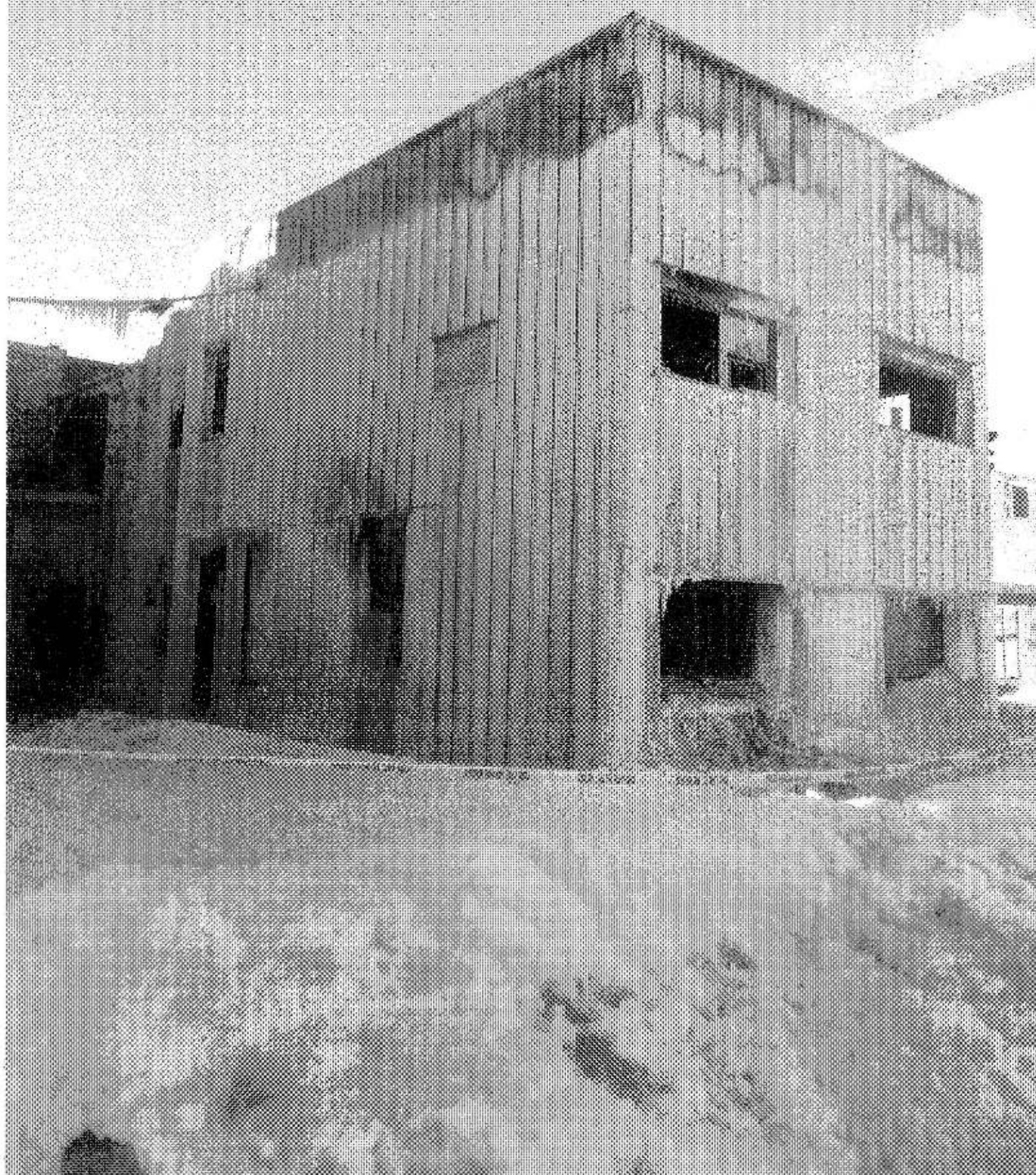
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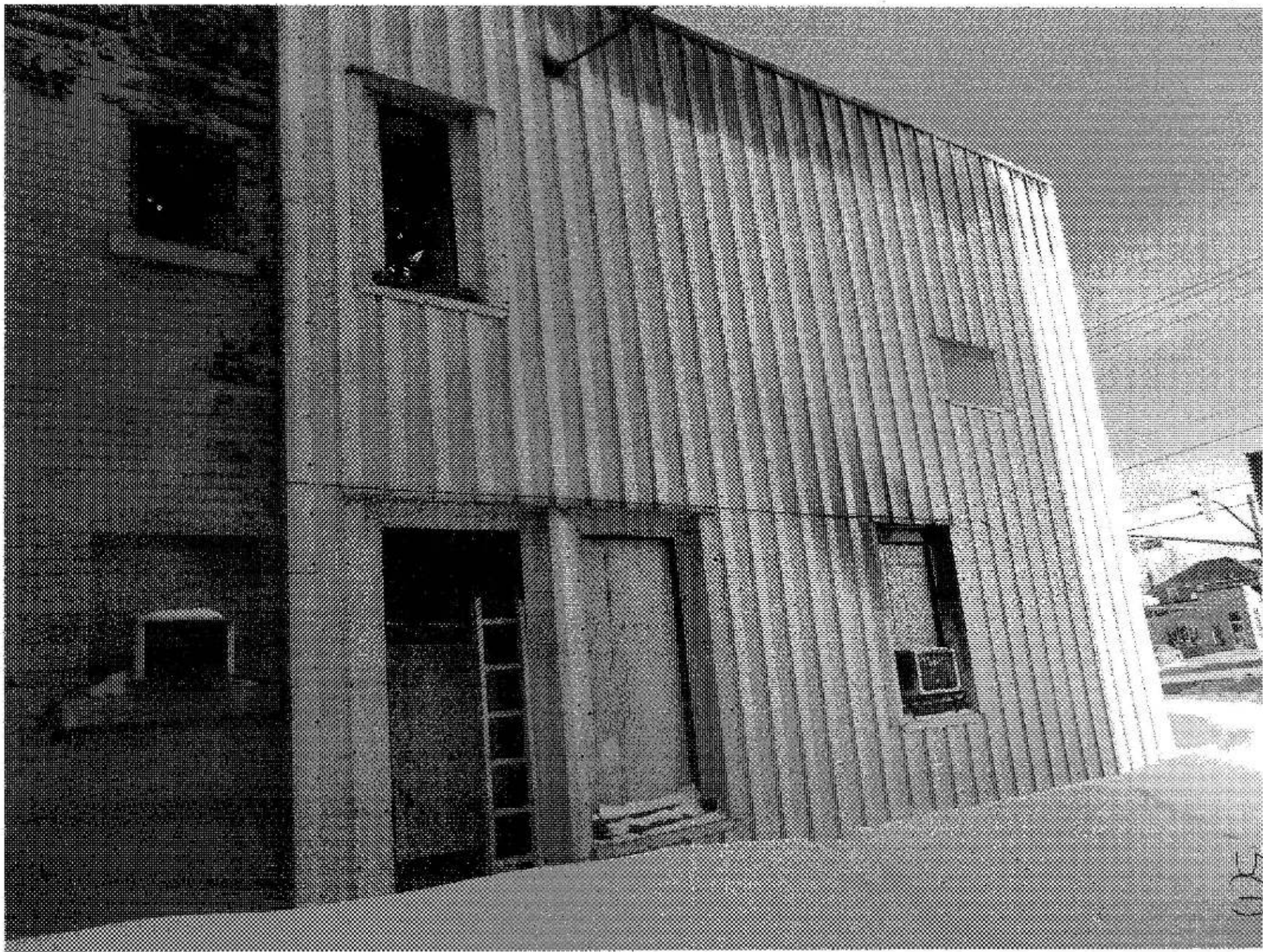
RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer







Jerry D. Dolcetti, RPP
Commissioner

Don Maki, CBCO
Chief Building Official



ENGINEERING & PLANNING
DEPARTMENT

Building Division

April 11, 2013
Our File: 1889

Ms. Nirmala Singh
6220 Kingston Road
Toronto, ON M1C 1K9

Subject: Northern Breweries, 503 Bay Street – Unsafe Order #1889

We are in receipt of a letter (copy attached) provided to First General Services from Elliott Engineering Inc. dated April 9, 2013. Notwithstanding that the letter states "that there is no imminent danger of collapse of the structure." please be advised that the fire-damaged portion of the building does not comply with the Ontario Building Code and the Property Standards By-law and therefore, it is still in a state of disrepair and is considered unsafe. That is why the Unsafe Order was issued.

While we have agreed to grant the extension (to end May 9, 2013), please be advised of the following:

- We will not consider any additional extensions nor will we accept any re-evaluation of the building's structural integrity from a Professional Engineer representing your interests;
- A Demolition Permit must be obtained prior to May 9, 2013 and the demolition must begin no later than May 9, 2013;
- If the demolition is not underway by May 9, 2013, the City of Sault Ste. Marie will proceed with taking further action by first obtaining the services of a Professional Engineer to determine if the building is considered safe or not. If the Engineer states that the building is unsafe, the Unsafe Order will be upheld and the City will make the necessary arrangements to demolish the portion of the building damaged by the fire.
- Any costs incurred by the City will be collected by means of adding the costs to the taxes of said property.

As this is the third extension granted, we expect to have your cooperation in addressing this in a timely fashion. Any questions can be referred to the undersigned.

Yours truly,

Frank Bentrovato, MAATO, CBCO
Building Inspector and Bylaw Enforcement Officer

Attach.

C: First General Services
Elliott Engineering Inc.

C:\DOCUME~1\DS2BB~1\MAK\LOCALS~1\Temp\1889 - Northern Breweries, 503 Bay Street - Unsafe Order.docx

The Corporation of the City of Sault Ste. Marie
P.O. Box 580 ~ 99 Foster Drive ~ Sault Ste. Marie, ON P6A 5N1
Telephone: (705) 759-2750 ~ Fax: (705) 541-7165
www.cityssm.on.ca ~ f.bentrovato@cityssm.on.ca

Principal Authority
Corporation of the City of Sault Ste. Marie
Building Division, Level 5, 99 Foster Drive
Sault Ste. Marie, ON P6A 5X6
(705) 759-5410

BO-1

5(1)

Order to Comply

Pursuant to Subsection 12(2) of the *Building Code Act, 1992*

Date Order issued: February 8th, 2013

File No.: 1889

Address to which Order applies:

Application/Permit Number

503 Bay Street, Sault Ste. Marie Ontario P6A 1X6

N/A

Order issued to:

Name	Address
<u>I. Renaissance Place Corp.</u>	<u>6220 Kingston Road, Toronto Ontario M1C 1K9</u>

The Inspection / Review on or about February 8th, 2013 at the above-referenced address found the following contraventions(s) of the *Building Code Act, 1992* or the Building Code.

You are hereby ordered to correct the contraventions itemized below immediately.

Item:	Reference	Description and Location	Required action and compliance date
<u>1</u>	<u>8. (1) & 15.9 (1)</u>	<u>Portions (north/west corner) of the building located at the above noted address suffered extensive damage from a fire that occurred on February 7th / 8th, 2013.</u>	<u>The Owner of the building located at the above noted address is required to first take all necessary steps to obtain a Demolition Permit to demolish the area of the building which suffered fire damage. This must be done by no later than February 12th, 2013. Once the Demolition Permit has been obtained the Owner must then demolish the part of the building which suffered the fire damage and have said demolition completed by no later than March 4th, 2013. Once demolition has been completed the Owner must then board up and secure any access to the building caused by said demolition by no later than March 11th, 2013. The Owner must immediately ensure that the Site is properly secured and the area around the exterior of the building made safe to the general public.</u>

Order issued by:

Name: Frank Bentrovato

BCIN 21762

Signature: _____

Telephone no. (705) 759-2750

Note:

- It is illegal to obstruct the visibility of a posted Order. It is also illegal to remove a posted Order unless authorized by an inspector or Registered Code Agency.
[Building Code Act, 1992 s.20]
- An Order may be appealed to the Superior Court of Justice. *[Building Code Act, 1992 s.25]*. It may also be appealed to the Building Code Commission concerning the sufficiency of compliance with the technical requirements of the Building Code. *[Building Code Act, 1992 s.24]*
- Failure to comply with this Order could result in a Stop Work Order.
[Building Code Act, 1992 s.14]
- Failure to comply with an Order is an offence, which could result in a fine.
[Building Code Act, 1992 s.36]
- No construction affected by this Order is to be covered until inspected and approved.
[Building Code Act, 1992 s.13]

This form is authorized by the Minister of Municipal Affairs and Housing under the Building Code (O.Reg 403/97)

5(i)

Pursuant to Subsection 15.9 – (4) of the *Building Code Act, 1992*

Address to which Order applies:	Application/Permit Number
503 Bay Street	

Name	Address
1. Renaissance Place Corp.	6220 Kingston Road, Toronto, ON M1C 1K9

You are hereby ordered to correct the contraventions itemized below immediately, by the dates listed below.

<i>Item;</i>	<i>Reference</i>	<i>Description and Location</i>	<i>Required action and compliance date</i>
1.	15.9 (4)	Portion (north/west corner) of the building located at the above noted address outlined on shaded area stage one on D1 drawing of demolition plan.	The area described herein must be demolished forthwith or a report from an Engineer must be provided that would show what measures could be taken to stabilize the structure to make safe and these measures undertaken forthwith. These matters should all be undertaken by no later than April 9, 2013.

Name: Frank Bantrovato BCIN 21762

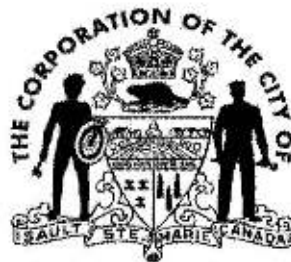
Signature: _____ Telephone no. 705-759-2750

- It is illegal to obstruct the visibility of a posted Order. It is also illegal to remove a posted Order unless authorized by an inspector or Chief Building Official
(Building Code Act, 1992 s.20).
- An Order may be appealed to the Superior Court of Justice within 20 days of being posted.
(Building Code Act 1992 S.25).
- Failure to comply with an Order is an offence, which could result in a fine.
(Building Code Act, 1992 s.13).
- No construction affected by this Order is to be covered until inspected and approved.
(Building Code Act, 1992 s.13).
- Failure to comply to this order could result in the Chief Building Official prohibiting occupancy and/or undertaking repairs or demolition at your expense
(Building Code Act, 1992, s. 15. – 9 – (6).

5(m)

Jerry D. Dolcetti, RPP
Commissioner

Carl Rumieli, P. Eng
Design & Construction Engineer



ENGINEERING & PLANNING
DEPARTMENT

Engineering & Construction Division

2013 05 27

Our File: Contract 2013-6E

Mayor Debbie Amaroso and
Members of City Council

**RE: CONTRACT 2013-6E
FOURTH LINE – EAST DAVIGNON CREEK CULVERT REPLACEMENT**

PURPOSE

The purpose of this report is to obtain approval to award Contract 2013-6E, the Fourth Line – East Davignon Creek Culvert Replacement.

BACKGROUND

In 2012, inspections of this culvert revealed that it was in need of replacement. On May 2, 2013 the condition of the culvert and the road deteriorated further making it necessary to close Fourth Line between Brule Road and Moss Road.

Tenders received for Contract 2013-6E were opened at a public meeting Friday, May 17, 2013 in the Thompson Room of the Civic Centre. Present at the opening was Councillor Steve Butland as well as City staff and contractor representatives.

ANALYSIS

A total of four (4) tenders were received. All tenders submitted were found to be complete and are summarized on the attached report. The low tender of **\$634,979.08** (including HST) was received from Avery Construction Limited. This is below the consultant's pre-tender estimate of \$814,198.90.

IMPACT

When recoverable HST is removed and allowances for engineering are added, the City's cost to complete this project is projected to be **\$680,000**. This is well below the budget allowance of \$895,000 for the project.

STRATEGIC PLAN

The reconstruction of culverts is related to Objective 1A, Environmental Leadership under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

We recommend Contract 2013-6E be awarded to Avery Construction Limited. By-law 2013-102 authorizing execution of the Contract and By-law 2013-103 authorizing the continued road closure of Fourth Line West (Brule Road to Moss Road) until September 30, 2013, have been placed on the Agenda for your consideration.

Respectfully submitted,



Carl Rumiel, P. Eng.
Design & Construction Engineer

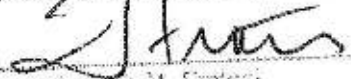
Recommended for approval,



Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Department

Attach.

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer



AECOM
523 Wellington Street East
Sault Ste. Marie, ON, Canada P6A 2M4
www.aecom.com

705 942 2612 tel
705 942 3642 fax

5(m)

May 21, 2013

Mr. C. Rumiel, P. Eng.
City of Sault Ste. Marie
Engineering Department
99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5N1

Dear Mr. Rumiel:

Project No: 60275217

**Regarding: Fourth Line – East Davignon Creek Culvert Replacement
Contract No. 2013-6E
Tender Report**

We have reviewed the tenders received by the City Clerk's office on Friday May 17, 2013 for the above contract and present herewith our Tender Report.

1.0 Introduction

Contract No. 2013-6E – Fourth Line/East Davignon Creek Culvert Replacement consists of supplying all materials, labour and equipment for the removal and replacement of an existing csp arch culvert with a new 3.0 X 3.0 X 51m precast concrete box culvert including removals, trenching, creek diversion, culvert supply & installation, backfill, rip rap, roadwork, cable guide rail and related appurtenances.

The tender advertisement was published in the Sault Star on Saturday, April 27, 2013 for notification to prospective bidders of the availability of the tender documents. The tender documents were also available for review by potential bidders at the Sault Ste. Marie Construction Association, Sudbury Construction Association, and the Consultant's office.

A total of nine (9) Contractors, Subcontractors and Suppliers picked up tender documents during the tender period following submission of the \$50.00 refundable deposit. Plan takers consisted of six (6) general contractors, one (1) subcontractor and two (2) suppliers.

During the tender period, one (1) addendum was issued by the Consultant to incorporate an accelerated schedule.

5(m)

2.0 Summary of Tenders

Four (4) Contractors submitted sealed tenders for Contract No. 2013-6E to the City Clerk's office prior to the closing time of 3:00 p.m. on Friday, May 17, 2013. The tenders were publicly opened at 3:15 p.m. on the same day by Councillor Steve Butland in the presence of City staff, Consultant staff and representatives of the bidding Contractors. At the time of the tender opening, the Total Tender Values were read and the tenders were reviewed to ensure they included the required \$50,000 tender deposit and agreement to bond.

The tender deposits, which were in the form of certified cheques, were retained by the City while the balance of the tender submissions were provided to the Consultant for a further review of each tender submitted.

The following were the results of the submitted Total Tender Prices, including HST, in ascending order of bid price:

1.	Avery Construction Limited	-	\$634,979.08
2.	Palmer Construction	-	\$642,790.33
3.	Harold Phillips Haulage	-	\$841,175.57
4.	R.M. Belanger Limited	-	\$992,710.65

It should be noted that the Total Tender Price for each includes a contingency allowance of \$50,000 along with various provisional items.

The Engineer's tender estimate for this Contract was \$814,198.90 (incl. HST) which was compiled based on prices from previous similar contracts and budget pricing provided by culvert suppliers. A General Summary of Tender Prices for each of the above tenders along with the Engineer's tender estimate is attached as Appendix 1. The original copies of all tenders received are attached to this report, for the City's records.

3.0 Review of Tenders Received

The tenders were reviewed to verify all tender submission requirements were complied with as stipulated in the Information to Tenderers. A Summary of the review is attached as Appendix 2. The following specific comments are noted:

1. All tenders were properly signed, sealed and executed.
2. The tenders were checked for mathematical errors. The tender submitted by Harold Phillips Haulage contained an addition error under Part 'B' of their Schedule of Items and Prices which increased their tender amount by \$10,000 excl. HST. This did not have an impact on their ranking among the other tender submissions including the low bidder.
3. The Instructions to Tenderers indicated that all tenders were to include a \$50,000 tender deposit in the form of a certified cheque. All tenders complied with submission of the required certified cheques.

5(m)

4. The tender document called for submission of Statements 'A' to 'D' which outline the tenderers' related work experience, supervisory staff, available construction equipment and proposed sub-contractors. All tenderers filled in the appropriate statements or attached separate breakdowns.
5. The tender also included Statement 'E' for alternative prices. None of the submissions included alternative pricing.
6. The tenderers were required to provide an Agreement to Bond from a Surety Company certifying that they are able to obtain the required 100% Performance and 50% Labour and Material Payment bonds. An Agreement to Bond was attached to each tender submitted.
7. The tenderers were to provide a completed Statement of Canadian Content. All tenderers submitted the required form.
8. All tenderers were required to acknowledge any Addenda received during the tender period. All tenderers confirmed receipt of Addendum No. 1.

4.0 Low Bidder Experience

Avery Construction has successfully completed several projects for the City of Sault Ste Marie as outlined in Statement 'A' of their tender submission. These projects have included similar culvert replacement contracts ranging in value from \$550,000 to \$2,500,000. The \$2.5M project involved the installation of a new 3.0 X 2.4m precast concrete box culvert along the Third Line extension which was completed under the supervision of AECOM.

Avery Construction has identified four (4) subcontractors to complete various tasks under the contract including Ellwood Robinson for the paving, Newman for the concrete work, Northern Fencing for the guide rail and Premiere for the landscaping work. All listed subcontractors have numerous years of experience with City contracts throughout the years.

5.0 Tender Estimate

The low tender amount of \$634,979.08 (incl. HST) is lower than the Engineer's tender estimate by \$172,219.82 (incl. HST) or approximately 22%.

6.0 Conclusions

In summary, based on our detailed review of the tenders submitted, we recommend the following:

1. The required by-law be passed by Council as per the attached Form of Agreement for execution of the related construction contract; and
2. AECOM be authorized to issue an award letter to the successful Contractor which will include requirements for the Contractor to submit the required contract documentation (ie: bonds, insurance, etc.) and prepare the related contracts for signing by both parties.

5(m)

Note: Due to the time sensitivity of this project, the Contractor was provided with authorization to issue a purchase order for the culvert in advance of the formal contract award. That authorization was issued in a letter on May 21, 2013.

We hope you find this report acceptable, although, please do not hesitate to call should you have any questions regarding the contents of this Tender Report.

Yours very truly,
AECOM Canada Ltd.



Darrell Maahs, C. Tech.
Project Manager

DRM:nm

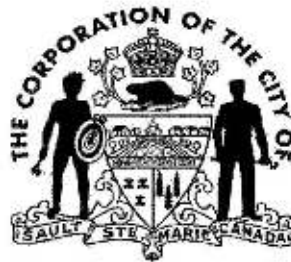
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5(n)

Jerry D. Dolcetti, RPP
Commissioner

Carl Rumiell, P. Eng
Design & Construction Engineer



ENGINEERING & PLANNING
DEPARTMENT

Engineering & Construction Division

2013 05 27
Our File: Contract 2013-8E

Mayor Debbie Amaroso and
Members of City Council

**RE: CONTRACT 2013-8E
MISCELLANEOUS PAVING**

PURPOSE

The purpose of this report is to obtain approval to award Contract 2013-8E, Miscellaneous Paving.

BACKGROUND

Tenders received for Contract 2013-8E were opened at a public meeting Thursday, May 16, 2013 at the Civic Centre. Present at the opening was Councilor Marchy Bruni as well as City staff and contractor representatives.

ANALYSIS

A total of two (2) tenders were received which were found to be complete and accurate and are summarized on the attached sheet. The tender of **\$2,276,398.73** (including HST) was received from Ellwood Robinson Limited. This is below the pre-tender estimate of \$2,400,000.

IMPACT

When recoverable HST is removed, the City's cost to complete this project is projected to be **\$2,050,000**. This is below the budget allowance of \$2,180,000 for the project which included \$1,200,000 from previous capital programs, \$580,000 from 2013 Miscellaneous Construction and \$400,000 from 2013 Capital Construction.

STRATEGIC PLAN

The resurfacing of city roads is related to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

We recommend Contract 2013-8E be awarded to Ellwood Robinson Limited. By-law **2013-101** authorizing execution of the Contract has been placed on the Agenda for your consideration.

5(n)

Respectfully submitted,



Carl Rumiell, P. Eng.
Design & Construction Engineer

Recommended for approval,



Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Department

Attach.

RECOMMENDED FOR APPROVAL



Joseph M. Fratini
Chief Administrative Officer

5(n)



2013 05 27

Our File: Contract 2013-8E

CONTRACT 2013-8E

MISCELLANEOUS PAVING

LIST OF BIDDERS

CONTRACTOR

TOTAL BID PRICE

Ellwood Robinson Limited

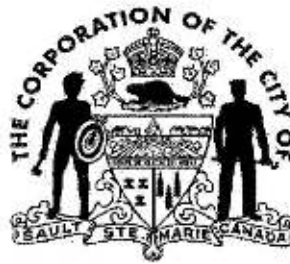
\$2,276,398.73

Pioneer Construction Inc.

\$2,393,134.16

Jerry D. Dolcetti, RPP
Commissioner

Carl Rumiell, P. Eng
Design & Construction Engineer



5(0)

ENGINEERING & PLANNING
DEPARTMENT

Engineering & Construction Division

2013 05 27

Our File: Contract 2013-7E

Mayor Debbie Amaroso and
Members of City Council

**RE: CONTRACT 2013-7E
SURFACE TREATMENT – VARIOUS LOCATIONS**

PURPOSE

The purpose of this report is to obtain approval to award Contract 2013-7E, Surface Treatment.

BACKGROUND

Tenders received for Contract 2013-3E were opened at a public meeting Wednesday, May 15, 2013 at the Civic Centre. Present at the opening was Malcolm White as well as City staff and contractor representatives.

ANALYSIS

Only one (1) tender was received which was found to be complete and accurate. The tender of **\$323,124.66** (including HST) was received from Ellwood Robinson Limited. This is below the pre-tender estimate of \$333,000.

IMPACT

When recoverable HST and PUC costs are removed, the City's cost to complete this project is projected to be **\$291,000**. This is below the budget allowance of \$300,000 for the project.

STRATEGIC PLAN

The resurfacing of city roads is related to Objective 1B, Transportation Network Improvements under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

We recommend Contract 2013-7E be awarded to Ellwood Robinson Limited. By-law **2013-99** authorizing execution of the Contract has been placed on the Agenda for your consideration.

5(0)

Respectfully submitted,



Carl Rumiel, P. Eng.
Design & Construction Engineer

Recommended for approval,



Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Department

RECOMMENDED FOR APPROVAL



Joseph M. Franco
Chief Administrative Officer

5(P)

NUALA KENNY
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO
SOLICITOR/PROSECUTOR



LEGAL DEPARTMENT

FILE NO.: PR1.35

2013 05 27

Mayor Debbie Amaroso
and Members of City Council

**RE: REQUEST TO HAVE WATER LOT ABUTTING 1009 QUEEN STREET EAST
DECLARED SURPLUS AND SOLD TO THE ABUTTING OWNER**

PURPOSE

The purpose of this report is to recommend to Council that the northern portion of the property located to the south of Queen Street East immediately east of the former Plummer Hospital site, abutting 1009 Queen Street East, legally described as Part of Water Lot in front of Lot 14 Concession 1 and part of water lot in front of Lot 15, Concession 1, former Township of St. Mary's, now the City of Sault Ste. Marie (PIN 31539-0114) identified in the draft plan attached as Schedule "A" to this report, and that Part 1 on that plan be declared surplus and sold to the owners of 1009 Queen Street East.

ATTACHMENT

Attached as Schedule "A" is a draft plan of the property, with the referenced land shown as "Subject Property". Part 1 is the northern portion of the property, and Part 2 is the southern portion of the property.

BACKGROUND

In 2006 the owners of 1009 Queen Street East approached City staff requesting to purchase the water lot abutting their property to the south.

The matter came before City Council on August 18, 2012 and the entire property was declared surplus. City Council directed a survey of the property be prepared. By-law 2012-150 declared the entire parcel surplus to the City's needs.

-more-

The Corporation of the City of Sault Ste. Marie
P.O. Box 580 ~ 99 Foster Drive ~ Sault Ste. Marie, ON P6A 5N1
Telephone: (705) 759-5400 ~ Fax: (705) 759-5405
www.cityssm.on.ca

Because of the Hub Trail encroachment and the potential interest of a future owner of the hospital property it was determined that the entire parcel should not be sold. Rather, a subsequent plan was drafted (attachment Schedule "A"). The plan shows the property as divided into a northern part (shown as Part 1) and a southern part (shown as Part 2). Part 2 contains a 5m wide strip of land along the west portion of the property.

The property frontage is approximately 128.84 feet, with an irregular depth due to shoreline. The total site area is approximately 2.13 acres.

ANALYSIS

Planning Director, Don McConnell and I have met with the owners of 1009 Queen Street East. They are eager to purchase Part 1 of the property.

The property has already been advertised, and the only interest in the property was from the owners of 1009 Queen Street East. If Part 1 is sold to the abutting owners the City will retain Part 2 which is necessary for the Hub Trail and potential future uses.

IMPACT

If the City decides to dispose of the property it would be consistent with the City's plan to dispose of surplus property. There would also be a tax benefit to the City. If City Council agrees to sell Part 1 to the abutting owners it will be necessary to repeal By-law 2012-150 in order to only declare Part 1 surplus in the new by-law.

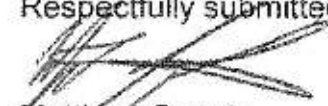
STRATEGIC PLAN

Not applicable.

RECOMMENDATION

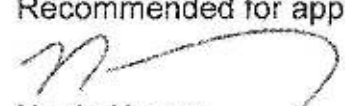
It is recommended that City Council declare only the northern portion of the subject property indicated on Schedule "A" as surplus, and dispose of it by selling it to the owners of 1009 Queen Street East. By-law 2013-97 which authorizes this sale and repeals By-law 2012-150 appears elsewhere on the agenda.

Respectfully submitted,

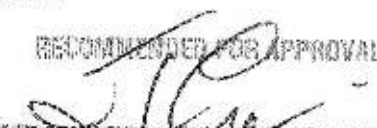

Matthew Caputo
Solicitor/Prosecutor

MC/da
Attachment

Recommended for approval,


Nuala Kenny
City Solicitor

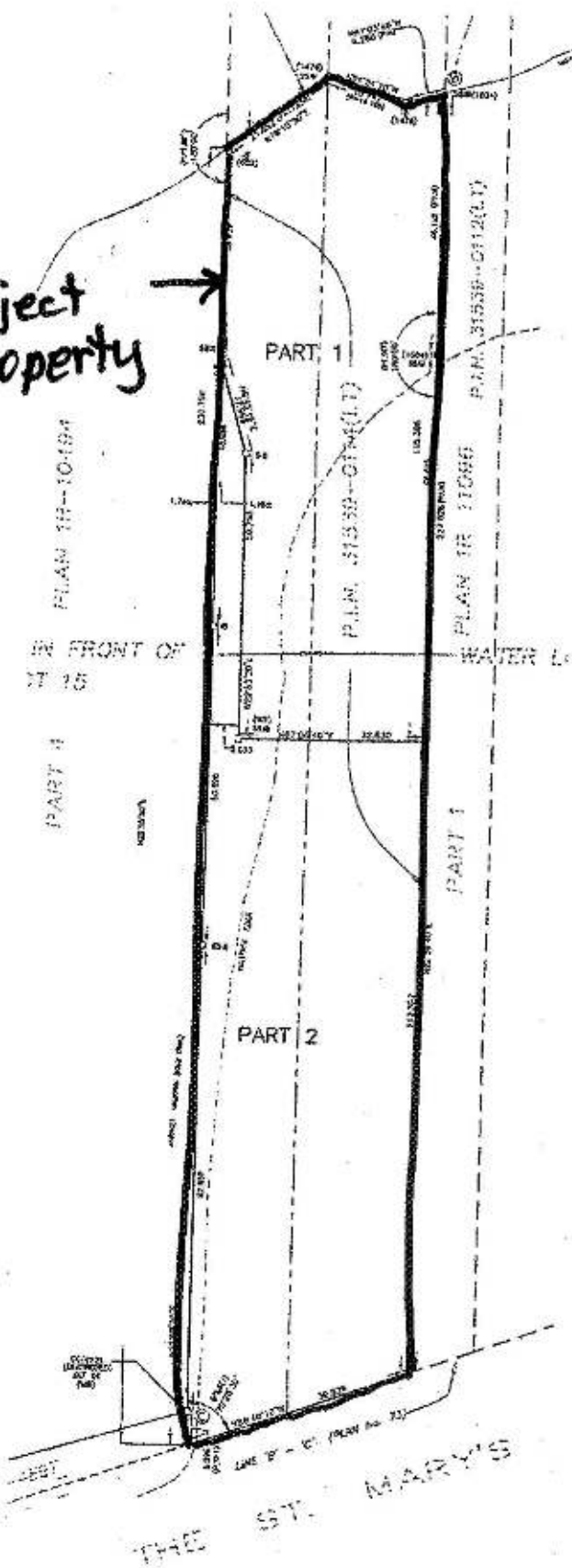
RECOMMENDED FOR APPROVAL



Queen Street East

Schedule "A"

Subject
Property

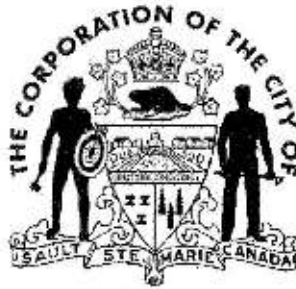


5(9)

**NUALA KENNY
CITY SOLICITOR**

**MELANIE BOROWICZ-SIBENIK
ASSISTANT CITY SOLICITOR**

**MATTHEW CAPUTO
SOLICITOR/PROSECUTOR**



LEGAL DEPARTMENT

FILE NO.: PR1.3

2013 05 27

**Mayor Debbie Amaroso
and Members of City Council**

**RE: REQUEST TO HAVE CITY OWNED PROPERTY LOCATED AT 28 SIMCOE
STREET DECLARED SURPLUS**

PURPOSE

The purpose of this report is to recommend to Council that the property located at civic address 28 Simcoe Street, abutting 48 Simcoe Street, legally described as LT 245-247 PL 58 AWENGEE; Sault Ste. Marie (PIN 31613-0128) be declared surplus and sold to the owner of 48 Simcoe Street.

ATTACHMENT

Attached as Schedule "A" is a drawing with the property shown as "Subject Property".

BACKGROUND

The City was contacted in 2012 by the owner of 48 Simcoe Street to purchase the property adjacent to his property.

The request was circulated to various City Departments for comments.

The Engineering and Planning Department and the Department of Public Works and Transportation have no objection with the understanding that the property is sold as a lot addition to 48 Simcoe Street. There is to be no access to the rear of the property abutting Simcoe Street via the unopened Simcoe Street and Erie Street right of ways.

-more-

5(q)

Sault Ste. Marie Region Conservation Authority advised that this property is not located in an area under the jurisdiction of the Conservation Authority with regard to the O. Reg. 176/06 for Development, Interference with Wetlands and Alterations to Shoreline and Watercourses. Also, the subject property is not under consideration of the Drinking Water Source Protection Program of the Conservation Authority with regard to Drinking Water Source Protection.

ANALYSIS

The only interest in the subject property has been from the owner of 48 Simcoe Street. There are no other abutting property owners who have declared an interest.

IMPACT

If the City decides to dispose of the property it would be consistent with the City's plan to dispose of surplus property. There would also be a tax benefit to the City.

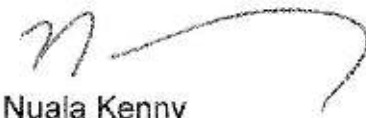
STRATEGIC PLAN

Not applicable.

RECOMMENDATION

It is recommended that City Council declare the subject property surplus and dispose of it by selling it to the owner of 48 Simcoe Street.

Respectfully submitted,



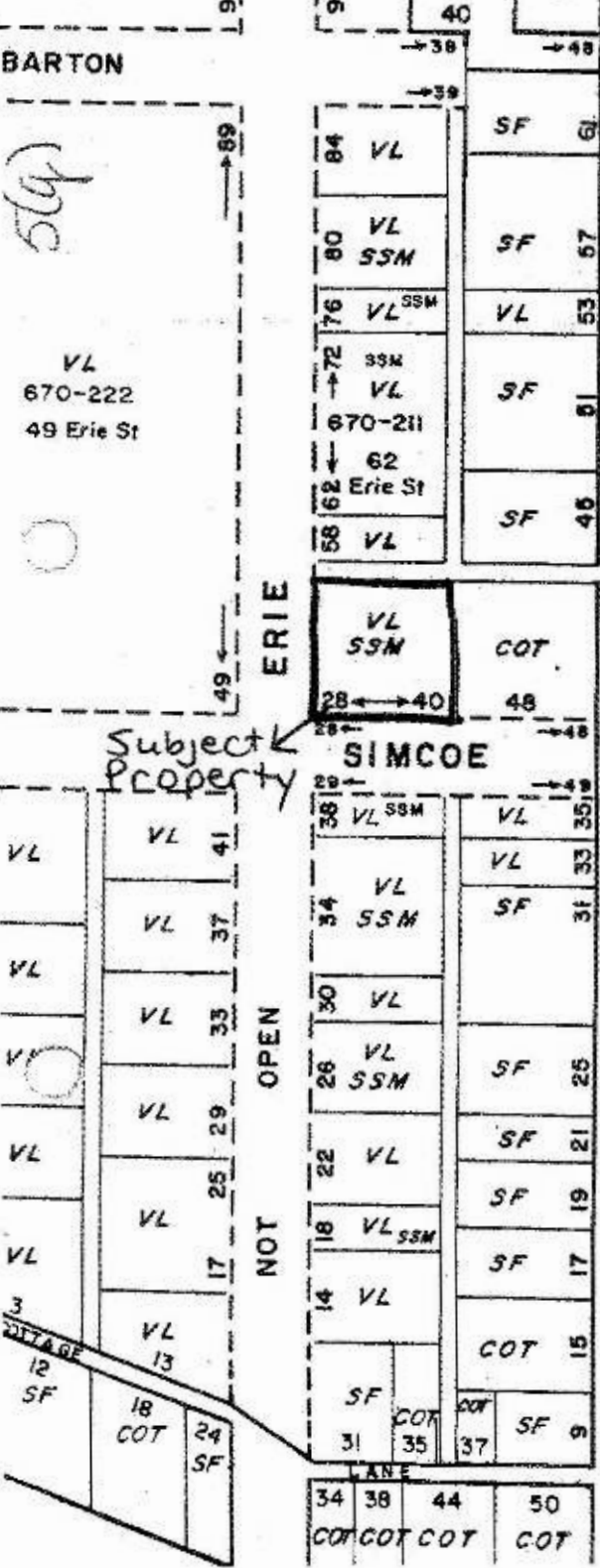
Nuala Kenny
City Solicitor
NK/cf
attachment



RECOMMENDED FOR APPROVAL
Joseph W. Friel
Chief Administrative Officer

564)

VL
670-222
49 Erie St

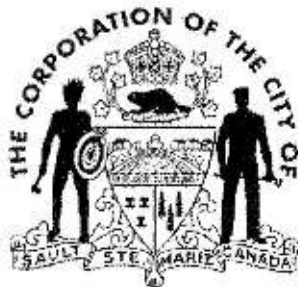


5(r)

NUALA KENNY
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO
SOLICITOR/PROSECUTOR



LEGAL DEPARTMENT

File No. LE24

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: 26 LIDSTONE STREET SNOW PLOUGH AGREEMENT

PURPOSE

The purpose of this report is to recommend that City Council enter into an agreement with Kristine Gavin, the property owner of 26 Lidstone Street, to allow the City to utilize a portion of 26 Lidstone Street as a snow plough turnaround.

BACKGROUND

The City has entered into snow plough turnaround agreements with various property owners throughout the City. The agreements permit the City's snow ploughs to enter onto private property during the winter months in order to turn around and exit dead end streets.

Lidstone Street is one such area of the City where such a turnaround is required. Peter Mattalo owned property located at 55 Johnson Avenue, which abuts the end of Lidstone Street. The City entered into an agreement with Mr. Mattalo in 1989 to allow the use of a portion of his property as a snow plough turnaround. That agreement has been in place since.

Mr. Mattalo made an application to the Committee of Adjustment on September 19, 2012 to sever his property into a northern and southern lot. He intended to retain the northern portion of his property and sell the southern portion to the owner of 26 Lidstone Street, Kristine Gavin. The snow plough turnaround is located in the southern portion of Mr. Mattalo's property.

The Committee of Adjustment approved the aforesaid application subject to various conditions, one of which required that the owner of 26 Lidstone Street enter into a snow plough turnaround agreement with the City. Kristine Gavin purchased the southern portion of

-more-

5(r)

Mr. Mattalo's property on March 21, 2013, and merged same with her property located at 26 Lidstone Street.

ANALYSIS

The snow plough turnaround in this location is required by Public Works and Transportation. Ms. Gavin intends to enter into a Snow Plough Turnaround Agreement (the "Agreement") with the City pursuant to the decision made by the Committee of Adjustment on the application filed by Mr. Mattalo. This Agreement can be found attached as Schedule "A" to By-law 2013-89, which appears elsewhere in the agenda.

Pursuant to the Agreement, the City agrees to pay a stipend to Ms. Gavin for permitting the City to use the property as a snow plough turnaround. The Agreement also provides that the City will ensure that the property is left in a good and clean condition at the end of each season. It also acts as written notice that the previous agreement between Mr. Mattalo and the City is terminated. This Agreement will be registered on the title to the property known as 26 Lidstone Street and will bind all present owners, successors and assigns of 26 Lidstone Street. The Agreement can be terminated by the City by notifying the owner of 26 Lidstone Street of same in writing prior to September 1st of any succeeding year.

IMPACT

As compensation for allowing the City to use this property, a stipend in the amount of \$226.95 will be provided to Ms. Gavin or any future owner of 26 Lidstone Street each year prior to the beginning of the snow plough season. Each year this amount is adjusted by the percentage increase in the tax levy for each succeeding year for the property.

STRATEGIC PLAN

No impact on the strategic plan.

RECOMMENDATION

By-law 2013-89, which appears elsewhere on the agenda, authorizes the City to enter into the Agreement between the City, Peter Mattalo, and Kristine Gavin, and is recommended for approval.

Respectfully submitted,


Matthew Caputo
Solicitor/Prosecutor

Recommended for approval,


Nuala Kenny
City Solicitor

RECOMMENDED FOR APPROVAL

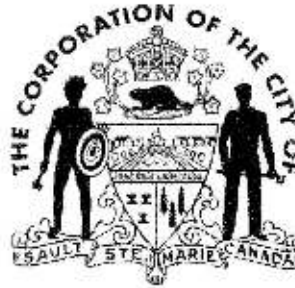

Joseph M. Pratski
Chief Administrative Officer

5(s)

NUALA KENNY
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO
SOLICITOR/PROSECUTOR



LEGAL DEPARTMENT

File No. PR7.1
Fox Run Subdivision

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

**RE: PART LOT CONTROL BY-LAW FOR PART OF PIN 31511-0201 (LT) FOR LOTS 1
TO 24 INCLUSIVE, PLAN 1M589, FOX RUN SUBDIVISION, PHASE I**

PURPOSE

The purpose of this report is to recommend to Council the passing of By-law 2013-95 which has the effect of lifting part lot control on Lots 1 to 24 inclusive, Plan 1M589 in the Fox Run Subdivision, Phase I.

BACKGROUND

On April 18, 2013, the City's Legal Department received correspondence from Peter Bortolussi, solicitor for Fox Run Development (Sault) Inc., the property owner of the above mentioned lots. In this correspondence, Mr. Bortolussi requested that the City pass a by-law exempting the above-noted lots from the part lot control provisions of the *Planning Act*. Attached is Plan 1M589 registered on April 17, 2013 regarding Fox Run Subdivision, Phase I. The plan shows the lots to be affected by By-law 2013-95.

ANALYSIS

Part lot control is set out in Section 50(5) of the *Planning Act*. Essentially, a property owner cannot sell part of a lot or block on a plan of subdivision if the property owner retains ownership in the balance of the lot or block, without first receiving the consent (severance) from the City's Committee of Adjustment.

Section 50(7) of the *Planning Act* allows the City to pass a by-law exempting lands in a plan of subdivision from part lot control so as to permit the property owner to sell off part of a lot or block without having to go to the Committee of Adjustment.

-more-

Exemptions from part lot control are often used to facilitate semi-detached and townhome developments. Fox Run Subdivision, Phase I will consist of townhouses. This approach is used because of the difficulty a builder would have in ensuring that the common centre wall between two dwelling units is constructed exactly on the property line. In these instances, the builder can pour the building foundation and make small adjustments to the building location in the field where such adjustments are necessary. Thereafter, the builder can have an accurate reference plan prepared rather than requiring amendments to reference plans as the construction unfolds. This process is more efficient, accurate and assists in dealing with site specific issues that are readily encountered in the construction process.

The City Legal Department circulated the request from Mr. Bortolussi to the City's Engineering Department and Planning Department. City staff agreed to recommend that Council pass a by-law exempting the lots from the part lot control provisions of the *Planning Act* for a period of six (6) years on the basis that the property owner proceed as follows:

- Foundations for buildings are to be poured;
- Properties thereafter are to be surveyed, resulting in a 1R Plan which will be submitted by the property owner to the City's Planning Director for approval before same is deposited; and
- Upon approval by the Planning Director, the 1R Plan can be deposited and registered on title by the property owner.

The property owner has agreed and has signed a Letter of Understanding confirming same.

As stated, the *Planning Act* gives City Council the authority to pass such a by-law. Council has previously passed such by-laws to address matters of a similar nature. This development will consist of townhomes which is consistent with the purpose of section 50(7) of the *Planning Act*.

IMPACT

There is no financial impact.

STRATEGIC PLAN

Not applicable.

-more-

RECOMMENDATION

By-law 2013-95 is a by-law removing part lot control from Lots 1 to 24 inclusive on Plan 1M589 in the Fox Run Subdivision, Phase I and is recommended for Council's approval.

Respectfully submitted,



Melanie Borowicz-Sibenik
Assistant City Solicitor

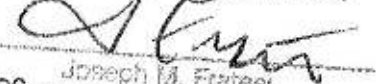
Recommended for approval,



Nuala Kenny
City Solicitor

MBS/da
Attachment

RECOMMENDED FOR APPROVAL



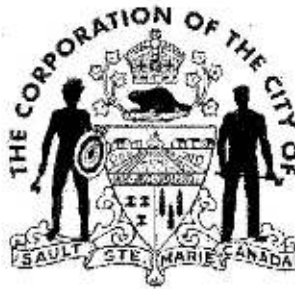
Joseph M. Fratesi
Chief Administrative Officer

5(4)

**NUALA KENNY
CITY SOLICITOR**

**MELANIE BOROWICZ-SIBENIK
ASSISTANT CITY SOLICITOR**

**MATTHEW CAPUTO
SOLICITOR/PROSECUTOR**



LEGAL DEPARTMENT

File No. L1.11

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: REVISED TRAVEL EXPENSES

PURPOSE

The purpose of this report is to authorize By-law 2013-96 which amends By-law 2011-145, a by-law to authorize payment of membership fees, registration fees and travel expenses incurred by members of the Council and employees of the Corporation while traveling on the business of the Corporation.

BACKGROUND

A report from the Commissioner of Finance and Treasurer which addressed the necessary changes to By-law 2011-145 was before Council on 2013 01 07. A copy of the report is attached for your reference.

ANALYSIS

Not applicable.

IMPACT

See report from the Commissioner of Finance and Treasurer attached.

STRATEGIC PLAN

Not applicable.

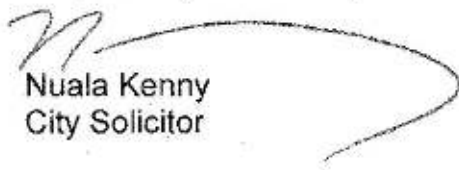
-more-

2013 05 27
Page 2

RECOMMENDATION

That Council authorize By-law 2013-96 which amends By-law 2011-145 as stated in the report by the Commissioner of Finance and Treasurer dated 2013 01 07.

Respectfully submitted,

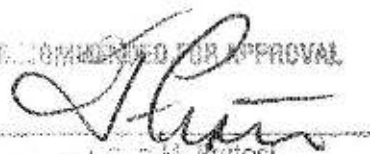


Nuala Kenny
City Solicitor

NK/cf

attachment

RECOMMENDED FOR APPROVAL



Michael M. Prater
Chief Administrative Officer

staff/council reports/2013/travel expenses Legal may27.13

William Freiburger, CMA
Commissioner of Finance
and Treasurer



Finance Department

2013 01 07

Mayor Debbie Amaroso and
Members of City Council

RE: REVISED TRAVEL ALLOWANCES

PURPOSE

The purpose of this report is to revise travel allowances for Members of City Council and City Staff based on the CPI increases.

BACKGROUND

By-law 2011-145 authorizes the payment of membership fees, registration fees and travel expenses incurred by members of the Council and employees of the Corporation while travelling on the business of the Corporation.

Section 5(12) (7) of By-law 2011-145 states that allowances shall be increased annually by an amount equal to the annual increase in the Consumer Price Index for the immediately preceding year.

The last CPI adjustment to the travel allowances was made to October 2010.

The CPI has increased 4.09% between October 2010 and October 2012.

The following changes are recommended based on the above CPI increase.

ANALYSIS

Not applicable.

IMPACT

Revised Meal Expenses

	<u>Current Rate</u>	<u>New Rate</u>
Breakfast	13.00	13.50
Lunch	18.50	19.25
Dinner	28.25	29.50
Incidental Costs	12.00	12.50

—More—

5(+)

Accommodation with Friends or Relatives --

Initial night	43.50	45.25
Each additional night	27.25	28.25

Revised Travel Amounts for Council

The by-law also states that the Council travel budget allocation shall be increased annually by the amount equal to the annual increase in the CPI for the immediately preceding year. The travel budget was increased by \$5,500 in 2011 based on previous CPI increases. The allocation was also reduced by \$3,425 in the 2010 budget due to a corporate wide reduction in travel and training costs.

	<u>Current Rate</u>	<u>New Rate</u>
Mayor	\$ <u>24,780.00</u>	\$ <u>25,800.00</u>
Councillors --		
12 Councillors @ \$2,687.00	30,975.00	32,240.00
AMO Executive Meetings	1,550.00	1,610.00
FONOM Executive Meetings	1,550.00	1,610.00
International Travel	<u>7,220.00</u>	<u>7,515.00</u>
Total Councillors	\$ <u>41,295.00</u>	\$ <u>42,975.00</u>
Total City Council	\$ <u>66,075.00</u>	\$ <u>68,775.00</u>

The budget for Mayor and Council travel will be increased by \$2,700 for 2013.

STRATEGIC PLAN

Not Applicable.

RECOMMENDATION

That the report of the Commissioner of Finance and Treasurer concerning revised travel allowances for Members of City Council and City Staff be received and the recommendation to amend travel by-law 2011-145 with the above changes based on the CPI increases be approved.

Respectfully submitted,

W. Freiburger, CMA
Commissioner of Finance and Treasurer

WF/kl

5(u)

NUALA KENNY
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO
SOLICITOR/PROSECUTOR



LEGAL DEPARTMENT

File No. C2.7

2013 05 27

Mayor Debbie Amaroso
and Members of City Council

**RE: CITY RENEWAL OF THE CONTINUOUS SAFETY SERVICES AGREEMENT WITH
THE ELECTRICAL SAFETY AUTHORITY**

PURPOSE

The purpose of this report is to recommend to City Council the renewal of the Agreement the City has had with the Electrical Safety Authority (ESA) for the Continuous Safety Services program (CSS).

BACKGROUND

The CSS program provides for the inspection of City buildings and facilities by the Electrical Safety Authority. These inspections highlight for the City possible electrical problems. City staff or electrical contractors can then fix those problems before they cause any injury. This program also provides inspections for other City installations such as traffic lights and electrical wiring for pumping stations. An important component of the ESA service under this program is the training offered by ESA. The training teaches City employees how to deal with electricity in a safe manner. City staff has found the program worthwhile in the years that the City has been involved in the program.

ANALYSIS

This program is an important one for the City. It is expensive but at the same time it shows the City's due diligence in protecting its employees and members of the public from harm from electrical failures.

-more -

IMPACT

On Schedule "A" of the Agreement attached to By-law 2013-90 the annual fee is set out. For the period April 1, 2013 to March 31, 2014 the fee is \$33,838.00 plus HST. The Application also attaches Schedule "C" Special Provisions and Schedule "D" Training Workshops (reduced from 5 half day sessions to 3 half day sessions).

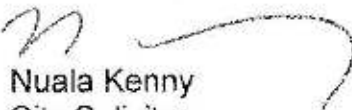
STRATEGIC PLAN

Not applicable.

RECOMMENDATION

By-law 2013-90 appears elsewhere on the Agenda and is recommended for your approval.

Respectfully submitted,


Nuala Kenny
City Solicitor

NK/cf


Joseph M. Frates
Chief Administrative Officer

5(v)

**NUALA KENNY
CITY SOLICITOR**

**MELANIE BOROWICZ-SIBENIK
ASSISTANT CITY SOLICITOR**

**MATTHEW CAPUTO
SOLICITOR/PROSECUTOR**



LEGAL DEPARTMENT

File No. P1.1(1)

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

**RE: ONTARIO MUNICIPAL BOARD HEARING – 1465 MAKI ROAD – ZONING
APPLICATION A-11-12-Z.OP**

PURPOSE

The purpose of this report is to advise City Council of the status of the above noted appeals brought by Premiere Landscaping & Garden Centre Inc. ("Premiere") against the City. The Ontario Municipal Board (the "OMB") heard the appeals on April 30, 2013. The decision of the OMB has been received by the City. The City was successful in the appeals.

BACKGROUND

On October 9, 2012 City Council denied the zoning application made by Premiere to rezone the lands known municipally as 1465 Maki Road (the "Subject Lands") from Rural Precambrian Uplands Zone to Rural Precambrian Uplands Zone – Exception to permit a residential land use and outdoor storage of goods associated with a landscaping contractor. Further, City Council denied Premiere's application to amend the City's Official Plan to redesignate the Subject Lands from Rural Area North of "Shield Line" to Rural Area with a notwithstanding clause to Policy RA.4 (OPA167) to permit a residential land use and outdoor storage of goods associated with a landscaping contractor.

ANALYSIS

On April 30, 2013 the appeal was argued before Chair J.E. Sniezek. The City and Premiere presented the OMB with an Agreed Statement of Facts that set out the matters in dispute and provided the background information relating to the Applications. The City was aided with the expert testimony of City Planner, Peter Tonazzo. Mr. Tonazzo succinctly identified for the OMB a number of concerns that supported City Council's decision to deny Premiere's

-more-

5(v)

2013 05 27

Page 2

Applications. The concerns included the prohibitive costs to upgrade Maki Road which were indicated to be \$1 Million, the presence of a wetland and fish habitat on the Subject Lands, and the requirement to adhere to the Provincial Policy Statement to limit residential growth in the rural area and protect the natural environment. Mr. Tonazzo's evidence along with the Agreed Statement of Facts were led as evidence in support of the City's position that Premiere's Applications were not consistent with the City's Official Plan and were not "good planning".

Peter Notte, owner and operator of Premiere testified in support of Premiere's appeals. Mr. Notte explained his rationale for bringing the Applications, namely to relocate his landscaping construction vehicles and equipment. Counsel for Premiere further argued that an Agreement between the City and the previous property owner of the Subject Lands made in 1979 gave Mr. Notte the automatic right to use the property for residential purposes once Maki Road was assumed and maintained by the City.

Upon reviewing the Agreed Statement of Facts and hearing submissions, Chair J.E. Sneizek reserved his decision. The OMB decision is attached to this Report. Chair J.E. Sneizek found that Premiere's argument that it had an automatic right to use the property for residential purposes given the 1979 Agreement was not supported by the law or the facts. The OMB agreed with the City's position and found that the Applications were not consistent with the Provincial Policy Statement, did not conform to the Official Plan and did not represent "good planning". As such, the OMB dismissed Premiere's appeals.

IMPACT

N/A

STRATEGIC PLAN

N/A

RECOMMENDATION

This report is provided for the information of Council.

Respectfully submitted,



Melanie Borowicz-Sibenik
Assistant City Solicitor
MBS/cf

Attachment

LEGAL/Zoning/OMB/Premiere Landscaping/Report OMB Decision

Recommended for approval,



Nuala Kenny
City Solicitor

RECOMMENDED FOR APPROVAL



Joseph G. Proulx
Chief Administrative Officer

ISSUE DATE:

May 8, 2013



Ontario

Ontario Municipal Board
Commission des affaires municipales de l'Ontario

5(v)
PL121400

Premiere Landscaping & Garden Centre Inc. has appealed to the Ontario Municipal Board under subsection 22(7) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, from Council's refusal to enact a proposed amendment to the Official Plan for the City of Sault Ste. Marie to redesignate lands known municipally as 1465 Maki Road from Rural Area North of 'Shield Line' to Rural Area with a notwithstanding clause to Policy RA.4 (OPA167) to permit a residential land use and outdoor storage of goods associated with a landscaping contractor

Municipal File No.: A-11-12-Z.OP

OMB File No.: PL121400

Premiere Landscaping & Garden Centre Inc. has appealed to the Ontario Municipal Board under subsection 34(11) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, from Council's refusal to enact a proposed amendment to Zoning By-law 2005-150 of the City of Sault Ste. Marie to rezone lands known municipally as 1465 Maki Road from Rural Precambrian Uplands Zone to Rural Precambrian Uplands Zone – Exception to permit a residential land use and outdoor storage of goods associated with a landscaping contractor

Municipal File No.: A-11-12-Z.OP

OMB File No.: PL121401

APPEARANCES:

Parties

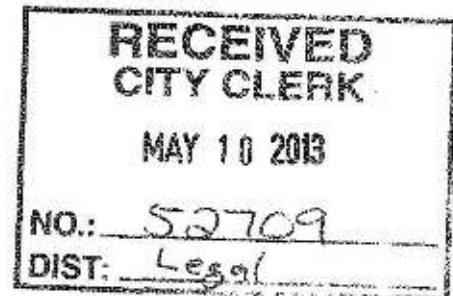
City of Sault Ste. Marie

Premiere Landscaping & Garden
Centre Inc.

Counsel

Melanie Bowowicz-Sibenik

Libero Paci



DECISION DELIVERED BY J. E. SNIEZEK AND ORDER OF THE BOARD

INTRODUCTION

[1] Premiere Landscaping and Garden Centres Inc. ("the Appellant") owns 1465 Maki Road legally described as Part of Section 8 in the former Township of Korah, within Part 3 IR3547. The Appellant purchased the property on May 7, 2007. On April 10, 2010 the City of Sault Ste. Marie's Building Department ("the City") received a complaint about top soil stripping on the subject lands. The City made a property

standards order on April 28, 2010 and made an order to comply under the Building Code on May 17, 2010. The City subsequently withdrew the order under the Property Standards By-law but the charges under the Building Code remained outstanding. On February 10, 2012, the appellant filed a rezoning and an Official Plan Amendment. On September 10, 2012 the City denied the request. The Appellant subsequently appealed the refusal to the Board.

[2] The Board was presented with an agreed statement of facts that set out the matters in dispute and the background information relating to the history of the application (Exhibit 2).

[3] The Board heard evidence from Peter Notte the owner and operator of Premiere Landscaping & Garden Centres Inc. and from Peter Tonazzo a planner with the City.

CHRONOLOGY

[4] The chronology of events surrounding this application provides a required time line of events that is instructive to the understanding of the positions of the Appellant and the City in the matters before the Board.

[5] On March 5, 1979 former owners of the subject lands -- John and Andrew Lucas entered into an agreement with the City that stated as follows: "The proposed lots will not be used for residential purposes until such time as the Maki Road, sometimes known as the Red Rock Road and shown as Part 2 on IR Plan 2536, has been assumed by the City and is being maintained by the City on a regular basis." The agreement that resulted was a condition of a consent dividing a one hundred acre property into two parts.

[6] In 2002 a grant was received to improve the section of Maki Road between Allard Lake and the City Limit (5.6 kms). Following those improvements Brookfield Power made substantial upgrades to the road as part of the construction of the Prince Wind Farm. Brookfield Power provides the City with a cash payment to maintain the road in the winter; where the City previously only provided summer maintenance. The City has assumed and now maintains the road.

[7] The City is of the opinion that the road is not at an acceptable standard for residential use and the cost to upgrade the road is prohibitive (approximately \$1 million).

[8] The City approved a new zoning by-law in 2005 that rezoned the subject lands Precambrian Uplands.

[9] The New Provincial Policy Statement came into effect on March 1, 2005.

[10] The City had previously approved a new Official Plan.

THE CITY'S CONCERNS

[11] The City has identified a number of concerns in addition to the roadway and they include the presence of a wetland and fish habitat on the property. The requirements of the Provincial Policy Statement limit residential growth in the rural area and the protection of the natural environment. The City concludes that the development of the subject property for outdoor storage of construction equipment and residential development is not consistent with the policies in the Official Plan and does not constitute "good planning".

THE POSITION OF THE APPELLANT

[12] Mr. Notte testified that there was a small structure on the property and he expanded it – without the benefit of a building permit. He stated that he wished to relocate his landscaping construction vehicles and equipment from rental premises that he occupies. He indicated that the subject lands were being used as a sawmill operation when he purchased the property.

[13] The Appellant puts forward the claim that the agreement for the original consent granted in 1979 gives him a pass to automatically get permission to use the property for residential purposes once the road was assumed and maintained by the City.

[14] The Appellant put forward no other evidence in support of his applications to amend the zoning by-law and Official Plan.

FINDINGS

[15] The position of the Appellant that the previous agreement gives him a free pass because the road is now maintained and assumed by the City is not supported by the law or the facts.

[16] Since 1979 there have been two Provincial Policy Statements issued by the province, a new Official Plan and zoning by-law approved by the City. The Board heard

from the City that in 1979 the owners had no zoning restrictions on the issuance of a permit. That changed when the new zoning by-law came into effect in 2005. The zoning change took place two years prior to Mr. Notte purchasing the property.

[17] The Board was not presented with any case law to support the Appellant's rather novel claim.

[18] The City can and should restrict uses on lands that are wetlands and fish habitat. The Board heard no evidence other than that put forward by the City in the agreed statement of facts (Exhibit 2) and the testimony of Mr. Tonazzo that the proposed rezoning and Official Plan Amendment were not consistent with the Provincial Policy Statement, did not conform to the Official Plan and did not represent "good planning".

[19] The Board agrees with the position of the City and orders that the appeal is dismissed.

[20] The Board so orders.

"J. E. Sniezek"

J. E. SNIEZEK
MEMBER

5(w)

NUALA KENNY
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK
ASSISTANT CITY SOLICITOR

MATTHEW CAPUTO
SOLICITOR/PROSECUTOR



LEGAL DEPARTMENT

File No. PR1.41

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

**RE: TRANSFER TO ONTARIO FINNISH RESTHOME ASSOCIATION OF PART 2 OF
1R-3234**

PURPOSE

The purpose of this report is to seek Council's approval to transfer Part 2 on Plan 1R-3234 from the City to the Ontario Finnish Resthome Association.

BACKGROUND

The Legal Department was approached by Mr. Lewis Massad of the Ontario Finnish Resthome Association (OFRHA) to inquire whether or not the City would be prepared to transfer Part 2 of Plan 1R-3234 to the OFRHA. A copy of Plan 1R-3234 is attached to this Report.

By way of background, on December 12, 1988, City Council passed By-law 88-354 which authorized an exchange of lands between the City and the OFRHA whereby the OFRHA received title to a 33 foot by 792.90 foot parcel of land abutting the Resthome. This land is depicted as PT 6 on PL 1R-7464 and marked as "First Transfer" on Plan IR-2095 attached to this Report. The lands were conveyed, subject to the retention of an easement in favour of the Sault Ste. Marie Region Conservation Authority (SSMRCA). In return, the City received title to Parts 1-5 of Plan 1R-7464 to facilitate the reconstruction of Second Line.

Thereafter, the OFRHA approached the City in or about 1992 to request the conveyance of an additional 33 foot by 792.90 foot parcel of land which abuts to the north of the lands previously conveyed to them. On November 30, 1992, City Council passed By-law 92-225 which authorized the conveyance. The additional land was transferred to the OFRHA by Instrument T-342688 marked as "Second Transfer" on Plan IR-2095. This land remains subject to an easement also in favour of the SSMRCA. The total land conveyed by the City to the OFRHA was 1.20 acres.

-more-

Presently, the OFRHA is planning to construct a new building on the southwest corner of their lands in the vicinity of Part 3 of Plan 1R-2095. The OFRHA proposes to create a driveway from North Street over the lands marked as "First Transfer" and "Second Transfer" to their new property development. The OFRHA learned through their title search that the proposed driveway traverses Part 2 of Plan 1R-3234 which remains in the name of the City. For ease of reference, Part 2 of Plan 1R-3234 is marked as "City Property" on Plan 1R-2095. The OFRHA is the owner of the lands to the west of the "City Property".

ANALYSIS

The City Legal Department circulated the request from the OFRHA to the City's Engineering Department, Community Services Department, Planning Department, Public Works and Transportation Department and SSMRCA. No objections were received in response to the circulation made.

Further, the response received from the SSMRCA advised that they were approached by representatives of the OFRHA with respect to the SSMRCA easement registered on Part 2 of 1R-3234. Specifically, the SSMRCA was asked to consider removing this easement. The SSMRCA advised that their Board considered this request and agreed to relinquish the SSMRCA's interest in the easement. Further, the SSMRCA advised that alternative arrangements are available to accommodate SSMRCA's access requirements in the event that access to Fort Creek is required. As such, the SSMRCA responded that they had no objection to the transfer of Part 2 of 1R-3234, nor did the SSMRCA require the retention of an easement on the same part.

The City does not require Part 2 of 1R-3234 for any purpose. In fact, the land is a small piece of property which essentially "floats" in the midst of other lands owned by the OFRHA. It makes little sense for the City to retain ownership of this part. On the other hand, if the City does not agree to this request, the OFRHA would have to adjust their plans for the new facility considerably.

IMPACT

The OFRHA has requested the transfer at a nominal value. The lands previously conveyed by the City to the OFRHA were each transferred for \$1.00. It is recommended that Part 2 of Plan 1R-3234 similarly be conveyed by the City to the OFRHA. The OFRHA would be responsible to prepare and register the documents to facilitate the aforesaid transfer and pay all costs associated with same. Further, the OFRHA would be responsible to prepare and

-more-

5(w)

register any documents necessary to relinquish the easement in favour of the SSMRCA on the said lands at their sole cost.

STRATEGIC PLAN

Not applicable.

RECOMMENDATION

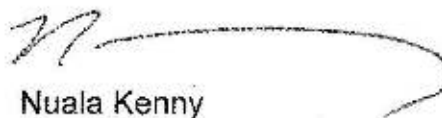
It is recommended that the City authorize the transfer of Part 2 of 1R-3234 from the City to OFRHA. By-law 2013-93 authorizing the transfer of this property to the OFRHA appears elsewhere on the agenda.

Respectfully submitted,



Melanie Borowicz-Sibenik
Assistant City Solicitor

Recommended for approval,

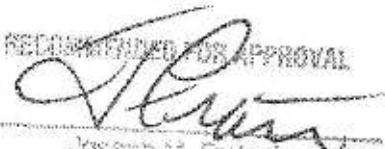


Nuala Kenny
City Solicitor

MBS/da

attachment(s)

LEGAL\STAFF\COUNCIL REPORTS\2013\ONT FINNISH RESTHOME MAY 27 13.DOC

RECOMMENDED FOR APPROVAL

Joseph M. Fratesi
Chief Administrative Officer

PLAN AND FIELD NOTES
OF SURVEY OF

PART OF BLOCK 18
STEWART SURVEY OF THE KORAH BLOCK
IN THE
CITY OF SAULT STE. MARIE
DISTRICT OF ALGOMA
SCALE - 1 INCH = 100 FEET
L.A. MILLER O.L.S.
1977

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY:

- 1) THAT THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, REGISTRY ACT, LAND TITLES ACT AND THE REGULATIONS MADE THEREUNDER.
- 2) THAT I WAS PRESENT AT AND DID PERSONALLY SUPERVISE THE SURVEY REPRESENTED BY THIS PLAN.
- 3) THAT THIS PLAN CONTAINS A TRUE COPY OF THE FIELD NOTES OF SURVEY.
- 4) THAT THE SURVEY WAS COMPLETED ON THE 20th DAY OF DECEMBER, 1977.

SAULT STE. MARIE ONT
December 6, 1977

L.A. Miller
L.A. MILLER
Ontario Land Surveyor
(Firm of CHAMBERS & MILLER Limited O.L.S.B.)

NOTE

READINGS SHOWN HEREON ARE ASTRONOMICAL AND ARE DERIVED FROM THE EASTERLY LIMIT OF PART 3, PLAN IR. 2095 AS BEING $42^{\circ}30'50''E$.

I REQUEST THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT AND UNDER PART II OF THE REGISTRY ACT.
DATE JAN 4, 1978
L.A. Miller
L.A. MILLER
(Firm of CHAMBERS & MILLER Limited)

5-77-1336

PLAN IR. 3234

RECEIVED AND DEPOSITED

DATE January 11, 1978

J. Keeler
DEPUTY LAND REGISTRAR FOR
THE REGISTRY DIVISION OF
ALGOMA (471)

APPROVED JAN 6, 1978

M.E. Brooke
ASSISTANT EXAMINER OF SURVEYS
PART 1 - Part of Parcel GUR S.W.S.

LEGEND

- 1" x 1" x 4" Standard Iron Bar
- 5/8" x 5/8" x 2" Iron Bar
- FD - DENOTES FOUND
- PL - DENOTES PLANT
- WM - DENOTES WITNESS
- MEAS - DENOTES MEASURED
- AWB - DENOTES ALGOMA WEST SECTION

CAUTION:

THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF SECTIONS 29, 32 OR 33 OF THE PLANNING ACT, R.S.O. 1970 (1941 AS AMENDED)

NOTE:

ALL HANGING LINES HAVE BEEN VERIFIED.

(M25)

1R3234

THE FORT CREEK HIGHLAND SUB'D
(REV. PLAN NO. H-889)



BLOCK 18 STEWART

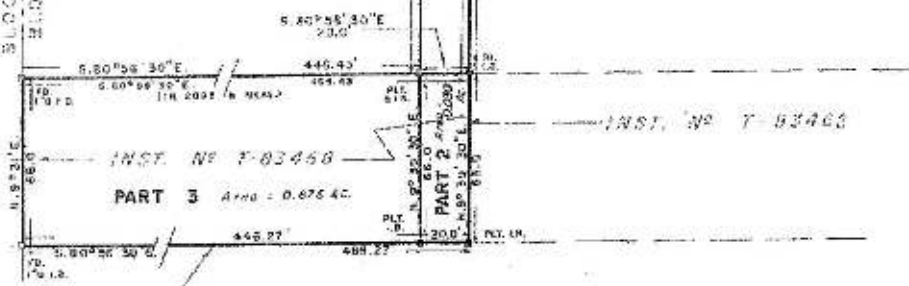
SURVEY OF KOPAH BLOCK

BLOCK 17 STEWART SURVEY
BLOCK 18 STEWART SURVEY

PART 2 (PLAN IR 2095)
PARCEL 6119 A.M.S.

PART 1 Area = 0.282 AC
5.80°56'30"E
200.0

INST. NO. T-83463



5(w)

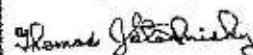
MINISTRY FILE # 2508

PLAN IR 2095

APPROVED 6 January 1975


 ASSISTANT EXAMINER OF SURVEYS

 PLAN IR 2095
 RECORDED UNDER NO. 2567
 REGISTERED January 10, 1975


 THOMAS J. G. G. G.

PRIVATE LAND REGISTRAR

 PARTS 1-5 INCL. PARCEL 6118 A.M.S.
 PARTS SUBJECT TO EASEMENT IN
 INSTRUMENT T-145816

 PLAN AND FIELD NOTES
 OF SURVEY OF

PART OF BLOCK 18
STEWART SURVEY OF THE KORAH BLOCK
 AND
PART OF THE ORIGINAL 66' ROAD ALLOWANCE
BETWEEN BLOCKS 21 & 18
 IN THE
STEWART SURVEY OF THE KORAH BLOCK
 IN THE

CITY OF SAULT STE. MARIE
DISTRICT OF ALGOMA

SCALE: 1 INCH = 100 FEET

J.B. CHAMBERS, O.L.S.
 1974

SURVEYOR'S CERTIFICATE

I HEREBY CERTIFY

- 1) THAT THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE LAND TITLES ACT AND THE REGULATIONS MADE THEREUNDER.
- 2) THAT I WAS PRESENT AT AND DID PERSONALLY SUPERVISE THE SURVEY REPRESENTED BY THIS PLAN.
- 3) THAT THIS PLAN CONTAINS A TRUE COPY OF THE FIELD NOTES OF SURVEY.
- 4) THAT THE SURVEY WAS COMPLETED ON THE 7TH DAY OF NOVEMBER, 1974.

SAULT STE. MARIE, ONTARIO
 NOVEMBER 6, 1974

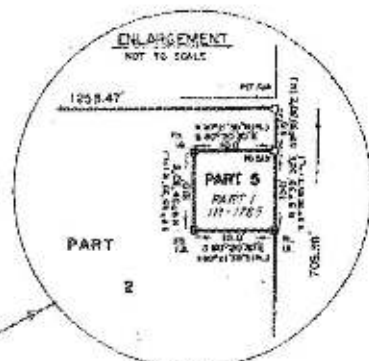

 J.B. CHAMBERS
 ONTARIO LAND SURVEYOR
 (FIRM OF CHAMBERS & MILLER, O.L.S.)

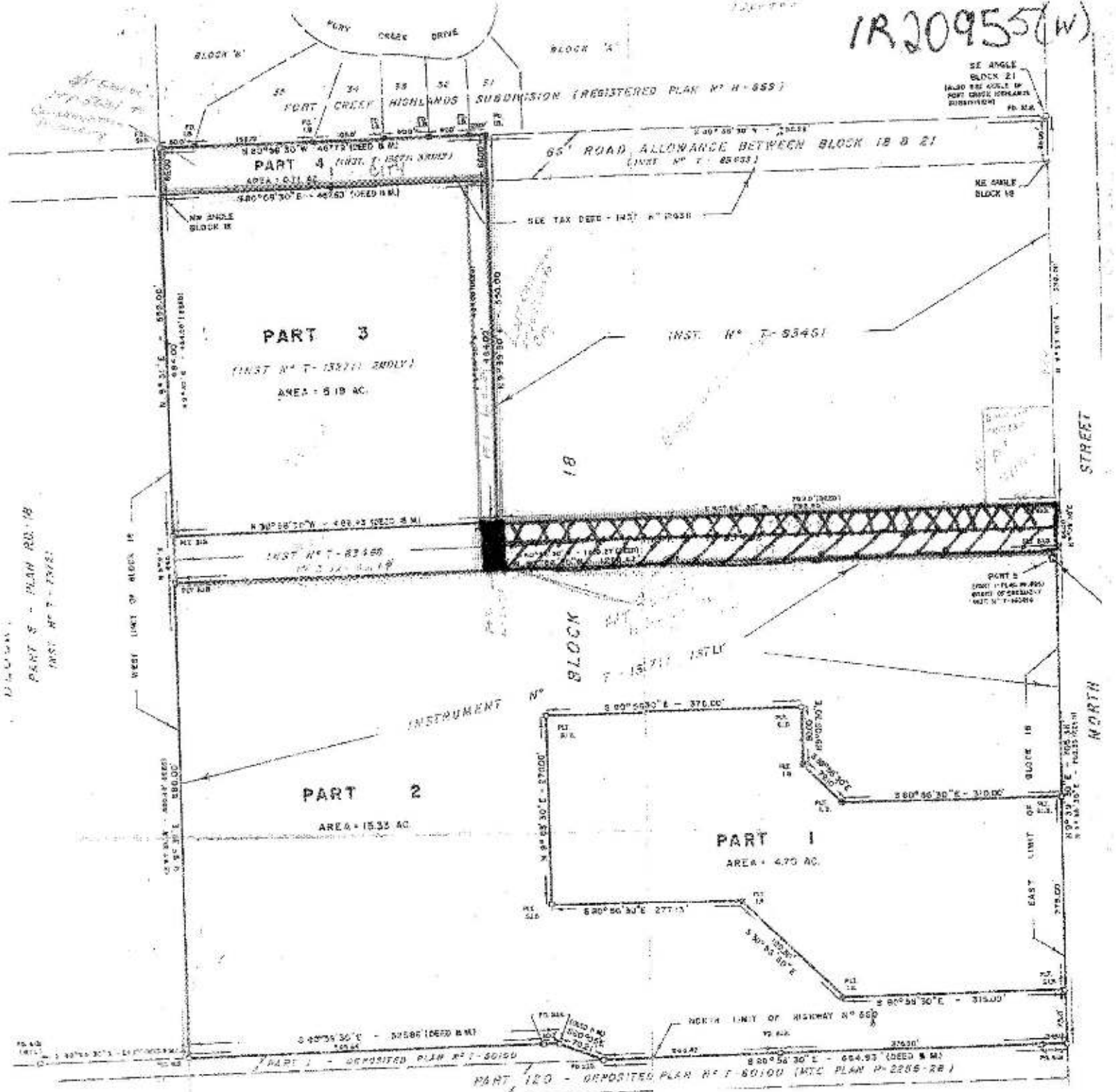
BEARING NOTE

BEARINGS AS SHOWN HEREON ARE ASTRONOMIC DERIVED
 FROM THE NORTH LIMIT OF SECONDARY HIGHWAY K^o 550 45
 BEING S 60° 56' 30" E., AS SHOWN ON DEPOSITED PLAN K^o
 T-40100 (M.T.C. PLAN P-2256-28)

LEGEND

• IN	DENOTES	A 5/8" SQUARE IRON BAR 2' LONG
□ S16	"	A 1" SQUARE STANDARD IRON BAR 4' LONG.
FD	"	FOUND
PL	"	PLANTED
M	"	MEASURED
MTC	"	MINISTRY OF TRANSPORTATION AND COMMUNICATION.



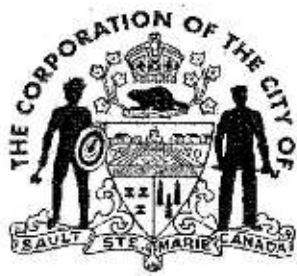


-  First Transfer
 Second Transfer
 City Property

6(6)(a)

Jerry Dolcetti, RPP
Commissioner

Donald B. McConnell, RPP
Planning Director



ENGINEERING & PLANNING
DEPARTMENT

Planning Division

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: Amendment to Digital Signs By-law 2012-206
Application 1-13 filed by Domenic Coccimiglio, Bridgetown Realty

PURPOSE

On May 13, 2013, City Council heard the applicant's request to erect an LED digital sign within 100m of a signalized intersection, without the benefit of a 'Safety Review' prepared by a qualified professional, as required in section 3.6 of Signs By-law 2012-206.

This report is a follow-up report intended to provide City Council with a better understanding of the costs associated with conducting a safety review, and to further outline why quotes for a 'safety review' have been wide ranging.

Subject Property:

- Location – Southwest corner of Great Northern Road and Wawanosh Avenue: 85 Great Northern Road.
- Size – 30m by 35m totaling 1050m²
- Present Use – Real Estate Office
- Owner – Domenic Coccimiglio

BACKGROUND

On May 13, 2013, City Council deferred the applicant's request for two weeks, so that staff could contact engineering firms to gain a better understanding of the scope and costs associated with conducting a 'safety review'.

ANALYSIS

Staff sent out an email to the nine consultants which were included on HDR Consulting's memo as having the qualifications to conduct the required 'safety review' for digital signs proposed within 100m of a signalized intersection and 50m of an un-signalized intersection.

The same correspondence was also sent to four local engineering firms. Up to the drafting of this report, seven out of town consultants and two local consultants have responded.

b(6)(a)

2013 05 27

Page 2

Cost Estimates

\$2,000 - \$4,000 – 2 consultants

One consultant indicated they had previously quoted a local business owner a much higher price, but upon further review, felt that this was in fact a 'desktop study' that could be completed without the need for a site visit, thus reducing the costs associated with the study.

Another consultant responded that a 'desktop review' could be completed for less than \$2,000 for non-signalized intersections, and likely more than \$3,000 for signalized intersections. A 'safety review' pertaining to a major intersection would likely be greater, but not more than \$4,000.

\$4,000 - \$6,000 – 2 consultants

Both of these consultants clearly indicated that a site visit was a very important component of the 'safety review'. One consultant noted "we do not feel comfortable signing off on a safety review that is strictly a desktop study for liability reasons, we feel a site visit would be the most prudent approach." The other consultant indicated that "as a road safety auditor, I am a strong proponent of site visits, especially when roads in-service are involved, as they provide an opportunity to observe road user interactions."

\$6,000 – 3 consultants

Three respondents felt that the price of a 'safety review' would be more than \$6,000. One respondent noted "my rationale is that each study would be very case-specific, and could vary significantly in scope depending on the complexity of the operating environment he needs for rigorous study would be heightened by the fact that all of the signs to be studied would be located within the functional area of an intersection, where conflict/collision risks are also heightened and professional liability is a concern."

Another consultant noted that "At the very least any qualified and competent engineer should insist on a site visit to view the potential location in the field".

Another consultant noted that "considering the potential risks involved (our firm) would not be in a position to do this sort of study. We would divest to our specialist traffic consultant. "To cover risk, liability insurance etc., in addition to performing due diligence we would expect fees to be in excess of those listed."

No Quote Provided – 2 Consultants

One consultant indicated that they did not foresee responding to such requests in the foreseeable future. No further rationale was provided.

Another respondent indicated that given the lack of guidelines, potential liabilities and site specific nature of these studies, they were not comfortable in providing a specific price range. It was also noted that once recognized standards/guidelines are in place, they would be pleased to provide proposals for future 'safety reviews'.

Absence of Guidelines

Three respondents specifically indicated that they were not surprised by the wide range of quotes, given the absence of a recognized standard. It was further noted, and as previous City Council reports have indicated, there are no independently recognized guidelines addressing safety concerns associated with digital signs, including digital signs in close proximity to 'driver decision points' such as intersections.

6(6)(a)

It appears that the additional dialogue with consultants has resulted in a much better understanding of what the City expects from a 'safety review'. There is also a much better understanding of the challenges facing consultants in conducting such a review. With the new information that is now available, staff will put together a new list of consulting firms with the capabilities of completing a 'safety review'. This 'guideline' will also include additional information outlining the City's expectations, as well as Municipal contacts for the necessary traffic data required to complete the study.

Going forward, it is PWT's position that if the safety review meets the overall intent and purpose of the by-law and is stamped by a Professional Engineer, then the recommendations of the review will be accepted. If in the opinion of the qualified professional the proposed sign can be appropriately located, with or without conditions, then staff will issue a sign permit, without the need for additional Council approvals.

RECOMMENDATION

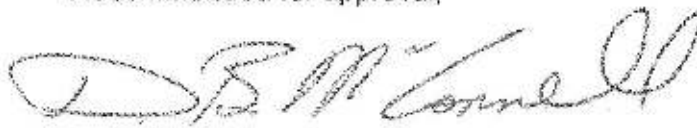
It is recommended that City Council deny the applicant's request to locate a digital sign at the proposed location, without the benefit of a 'Safety Review', completed in accordance with Section 3.6 of Digital Signs By-law 2012- 206.

Respectfully submitted,



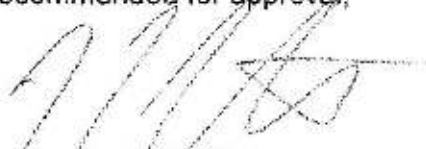
Peter Tonazzo, MCIP, RPP
Planner

Recommended for approval,



Donald B. McConnell, MCIP, RPP
Planning Director

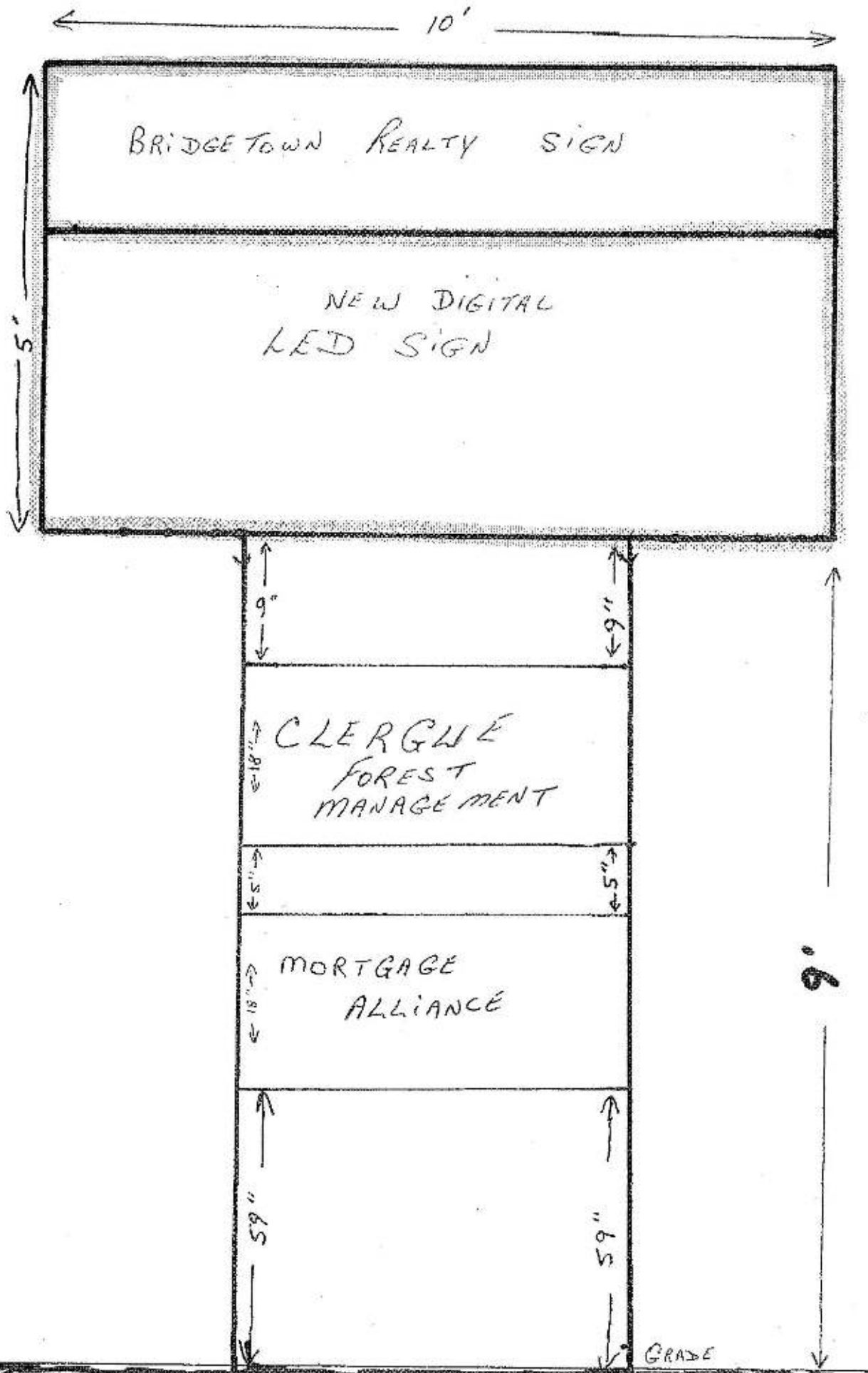
Recommended for approval,



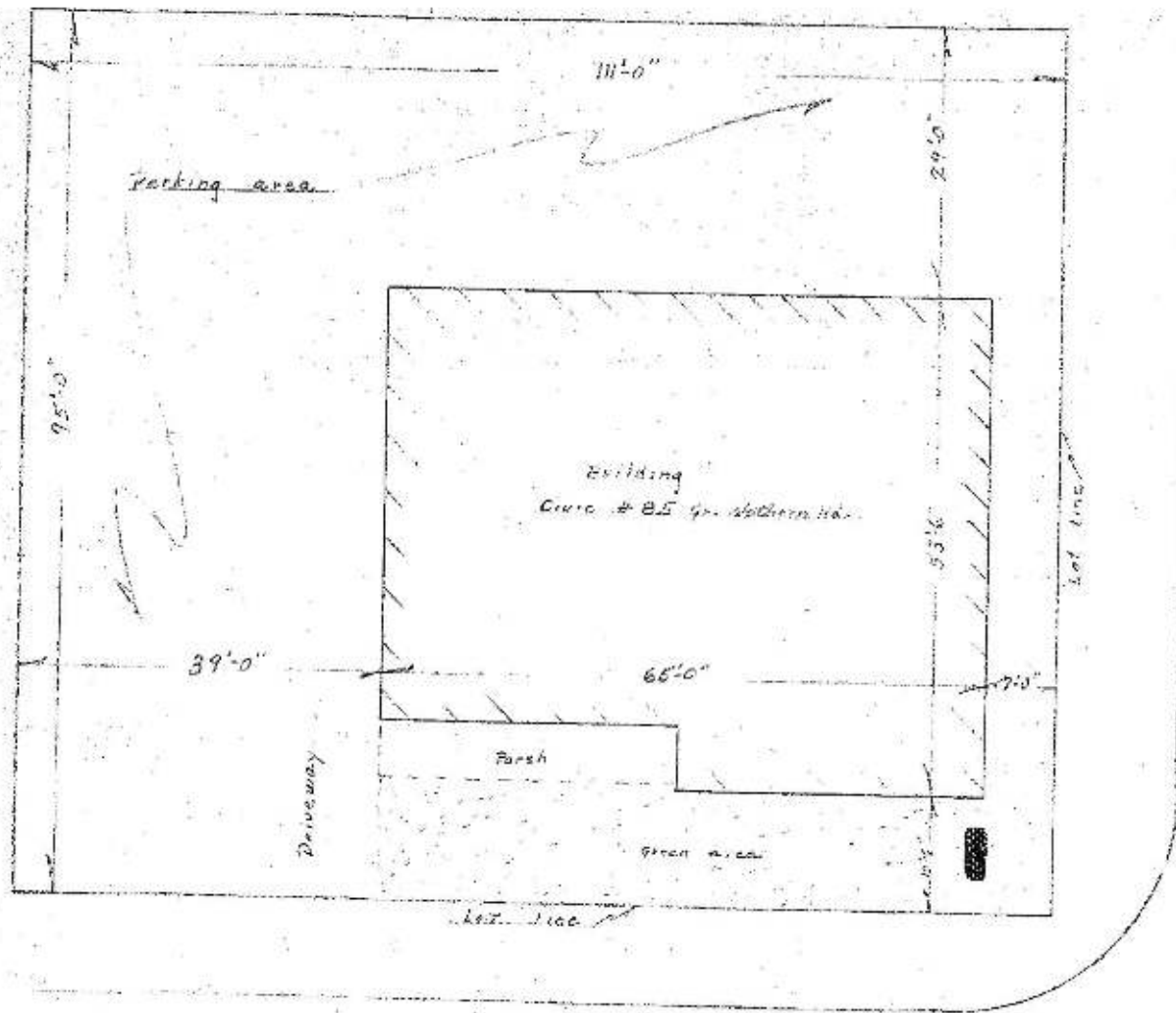
Jerry Dolcetti, RPP
Commissioner Engineering & Planning

PT/ps

attachment(s)



574



City of South St. Marie
DEPT. OF BUILDING & PROPERTY

Plans Approved by E. M. Laughlin
Plans Approved with Revisions Number

Building Permit Number 46409

Signature of Owner or Authorized Agent
E. M. Laughlin

Signature for Director of Building and Property

Date Jan 1 1911

Great Northern Road

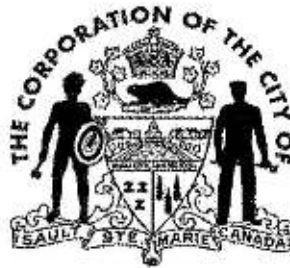
Plot plan
Scale $\frac{1}{16}'' = 1'$

(616) (12)

6(6)(b)

Jerry Dolcetti, RPP
Commissioner

Donald B. McConnell, RPP
Planning Director



ENGINEERING & PLANNING
DEPARTMENT

Planning Division

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: Application No. A-11-13-Z – filed by Nino Dipasquo – 414 Korah Road

PURPOSE

The applicant is requesting a rezoning to permit the existing building to be converted into a 4-plex.

PROPOSED CHANGE

The applicant is requesting a rezoning from "R3" (Single Detached Residential) zone to "R3.S" (Single Detached Residential) zone with a Special Exception to permit a 4-plex.

Subject Property:

- Location – Located on the southeast corner of Korah Road and Hocking Avenue
- Size – 30.5m (100') frontage on Korah Road by 38.3m (126') totalling 1110m² (11,948sq.ft.)
- Present Use – Three (3) dwelling units and a music school
- Owner – Nino Dipasquo

BACKGROUND

There are no previous Rezoning or Official Plan Amendment applications.

ANALYSIS

Conformity with the Official Plan

The subject property is designated 'Residential' on Land Use Schedule 'C' of the Official Plan. The following Residential policies support the applicant's proposal to create a 4-plex on the subject property:

- R.3 Medium density residential dwellings may be integrated into low density areas subject to rezoning.

- R.4 Small scale intensification may be permitted in all residential areas unless adequate supporting infrastructure is not available or significant physical constraints exist.
- R.5 Small scale residential intensification may include, but not be limited to apartments in houses, infill development and redevelopment.

This application represents small scale residential intensification, as the additional dwelling units will be located within the existing building. A 4-plex is locally identified as medium density residential dwelling. As per the site plan attached and the comments below, the subject property is large enough to support the proposed use, adequate supporting infrastructure is available, and there are no significant physical constraints.

Comments

Since the late 1960's, the property has been utilized as a music school and single detached dwelling. At some point two (2) additional dwellings were added without the benefit of a permit. Therefore, a music school and triplex currently occupy the site. The applicant is seeking City Council's approval to permit a 4-plex within the existing building on the subject property. The music school will be closed and replaced by the fourth dwelling unit.

Referring to the applicant's site plan attached, four (4) of the five (5) required parking spaces will be located within the southwest portion of the property. The fifth space will be located within the existing garage, located east of the main building. An adequately sized outdoor amenity area will be provided south of the proposed 4-plex. The amenity area is currently fenced on the west and south sides. The western portion of the property is completely paved, from the building to the west and north lot lines. Given the discontinuation of the music school and the reduction in parking demand, the applicant is urged to remove some paving and provide additional landscaping, which will add to the overall residential appearance of the subject property.

The character of this area is mixed. According to MPAC records, a number of single detached homes have been converted to duplexes, including the abutting lots to the south. There are also a number of triplexes and 4-plexes located further south on Korah Road. The former St. Joseph School, located on Korah Road across from the subject property, is currently occupied by a local labourers union. Further west behind the former school is the 25-unit St. Gregory's Senior Citizens Housing Complex. The area to the east of the subject property is primarily single detached residential, however MPAC records indicate that a number of these homes have also been converted to duplexes.

This portion of Korah Road is identified as an 'Arterial Street', accommodating substantial traffic volumes.

Consultation

The following departments/agencies commented on the application as part of the consultation process:

- See attached letters – Building Division, Accessibility Advisory Committee

- No objections/comments – CSD, Municipal Heritage Committee, PWT, Conservation Authority, Fire Services, Engineering Department, PUC Services

Building Division notes that the existing building was constructed under a permit for a single detached dwelling, issued in 1968. In 1979 the owner received a minor variance for a family room addition, conditional upon the addition being utilized for single detached residential purposes only. At that time, a variance was also granted to legalize the music school. Sometime between 1979 and current, two (2) additional dwelling units were constructed without the benefit of a permit. Consequently, if approved, permits will be required for three (3) dwelling units.

The Accessory Advisory Committee (AAC) notes that the site plan should allow for at least one visitor parking area in addition to those spaces set aside for tenants. It is worth noting that there is ample space available for additional on-site parking spaces. The AAC also notes that walkways, sidewalks and ramps should be designed to the Facility Accessibility Design Standards (FADS), which are a set of design guidelines aimed at designing accessible spaces. In 2009 City Council adopted these standards however they only apply to municipally owned, leased and/or operated facilities, and not private buildings.

Up until the drafting of this report, there have been no comments or objections received from neighbours.

IMPACT

There are no significant impacts on municipal services resulting from the approval of this application.

STRATEGIC PLAN

Approval of this application is not related to any activity identified in the City's Corporate Strategic Plan.

SUMMARY

This application represents an appropriate residential intensification opportunity, which is supported by the Residential Policies of the Official Plan. The lot is large enough to support the proposed 4-plex, including required parking, an adequately sized outdoor amenity area, and additional visitor parking above and beyond what is required by the Zoning By-law.

The additional dwelling units are proposed to be located within the existing building. Given the current layout of the site and the character of the area, negative impacts to nearby residences will be negligible. It is therefore recommended that City Council approve this application.

RECOMMENDATION

That Council approve the application and rezone the subject property from "R3" (Single Detached Residential) zone to "R3.S" (Single Detached Residential) zone with a Special Exception to permit a 4-plex, in addition to the uses permitted in an "R3" Zone.

Respectfully submitted,



Peter Tonazzo, MCIP, RPP
Planner

Recommended for approval,



Donald B. McConnell, MCIP, RPP
Planning Director

Recommended for approval,



Jerry Dolcetti, RPP
Commissioner Engineering & Planning

PT/ps

attachment(s)



RECOMMENDED FOR APPROVAL
Joseph M. Proctor
Chief Administrative Officer

6(6)(b)

Pat Schinners

From: Don Maki
Sent: April 30, 2013 4:27 PM
To: Don McConnell; Pat Schinners
Subject: Rezoning application A-11-13-Z 414 Korah Road

Hi Don

Our records show that in 1968 the present owner applied for and received a permit for a new single family dwelling. In 1979 the present owner made an application for a minor variance to reduce the rear for a family room addition to a single family dwelling. The planning division felt the use as a music studio was not legal non-conforming. The variance was granted subject to the owner agreeing that the expansion would be for the single dwelling only. Building permit was granted for a family room addition to a single family dwelling in 1979. I have no record of 3 dwelling units being created at this address. There has been no permit for such a conversion.

Don

Don Maki CBCO
Chief Building Official
City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, ON P6A 5X6
Phone (705) 759-5399
d.maki@cityssm.on.ca

www.cityssm.on.ca



6(6)(b)

May 8, 2013
Don McConnell
Planning Director
City Planning & Engineering Division

SUBJECT: REZONING APPLICATION REVIEW – A-11-13-Z

Nino Dipasquo 414 Korah Road

Dear Mr. McConnell

The Accessibility Advisory Committee makes the following recommendations in respect of barriers to access for person with disabilities on the subject rezoning application.

Exterior

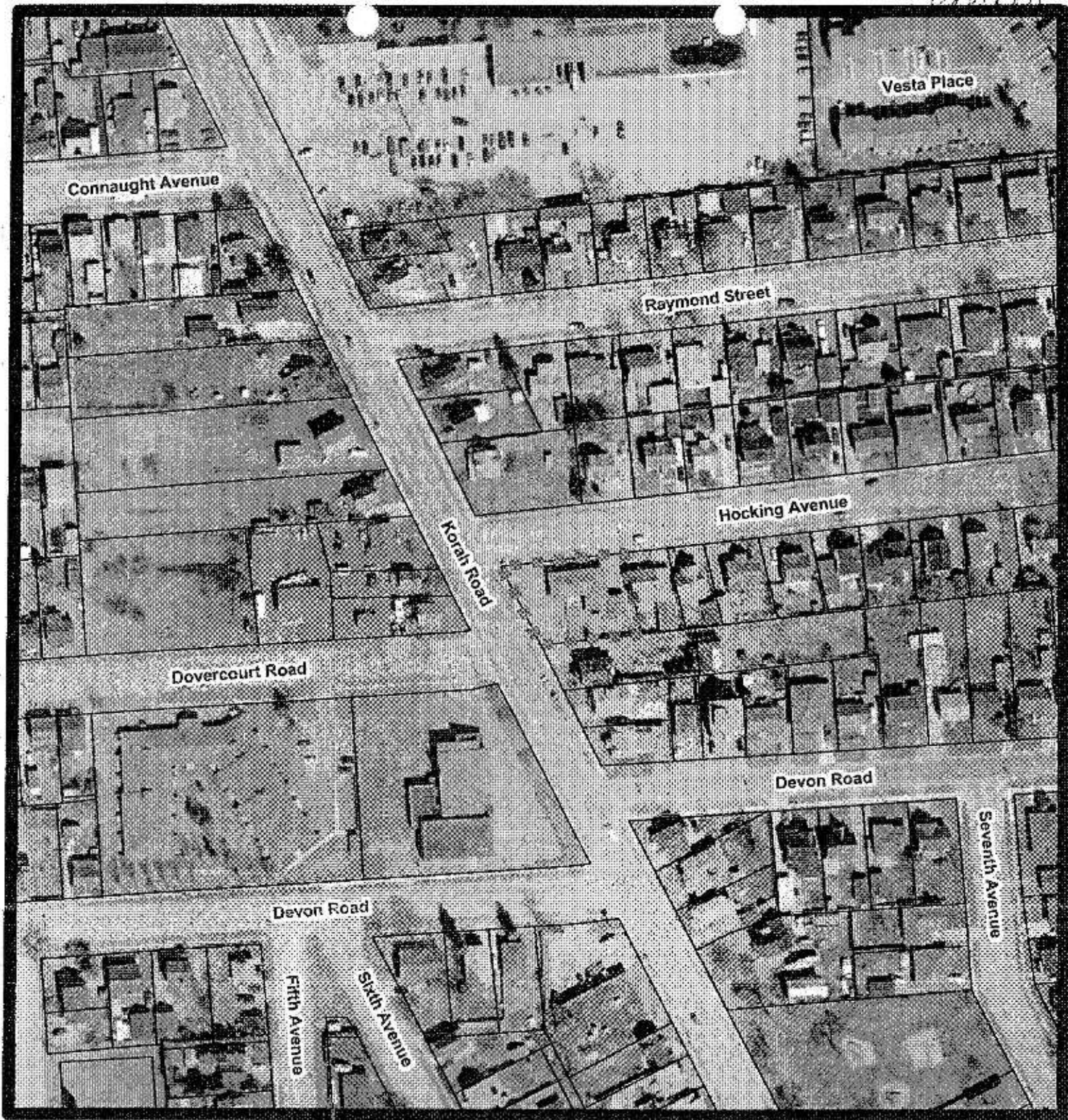
1. Parking: Parking according to FADS. Should allow for at least one visitor parking area in addition to tenants.
2. Walkways & Sidewalks: Barrier Free path of travel.
3. Curb cuts: level elevation according to FADS.
4. Ramping: According to FADS.
5. Transit Access: NA
6. Lighting: Additional lighting In accordance with the Illuminating Engineers Society of North America Standards
7. Signage: As needed according to municipal standards.
8. Other:

Thank you for your attention to these recommendations.

☒ We request a Site Plan We do not want a Site Plan for review

Sincerely,

Ann Marie McPhee
Chair, Site Plan Sub Committee
on behalf of The Accessibility Advisory Committee

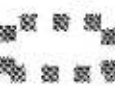


2012 ORTHO PHOTO

414 KORAH ROAD

Planning Application: A-11-13-Z

Legend

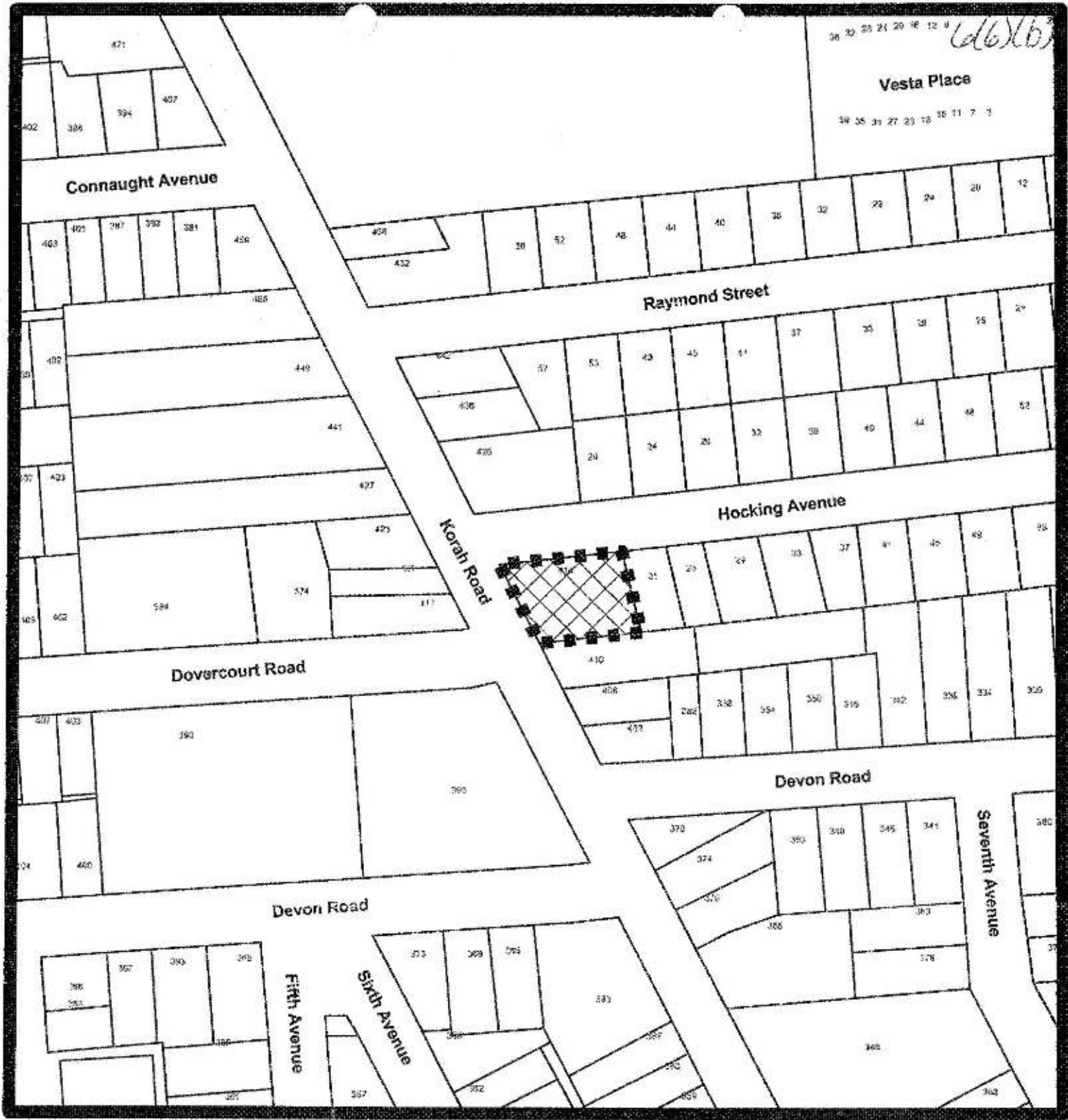
 Subject Property = 414 Korah Road



METRIC SCALE
1 : 1800

MAP REFERENCE
55 & 1-71

MAIL LABEL ID
A-11-13-Z



SUBJECT PROPERTY MAP

414 KORAH ROAD

Planning Application: A-11-13-Z

Legend

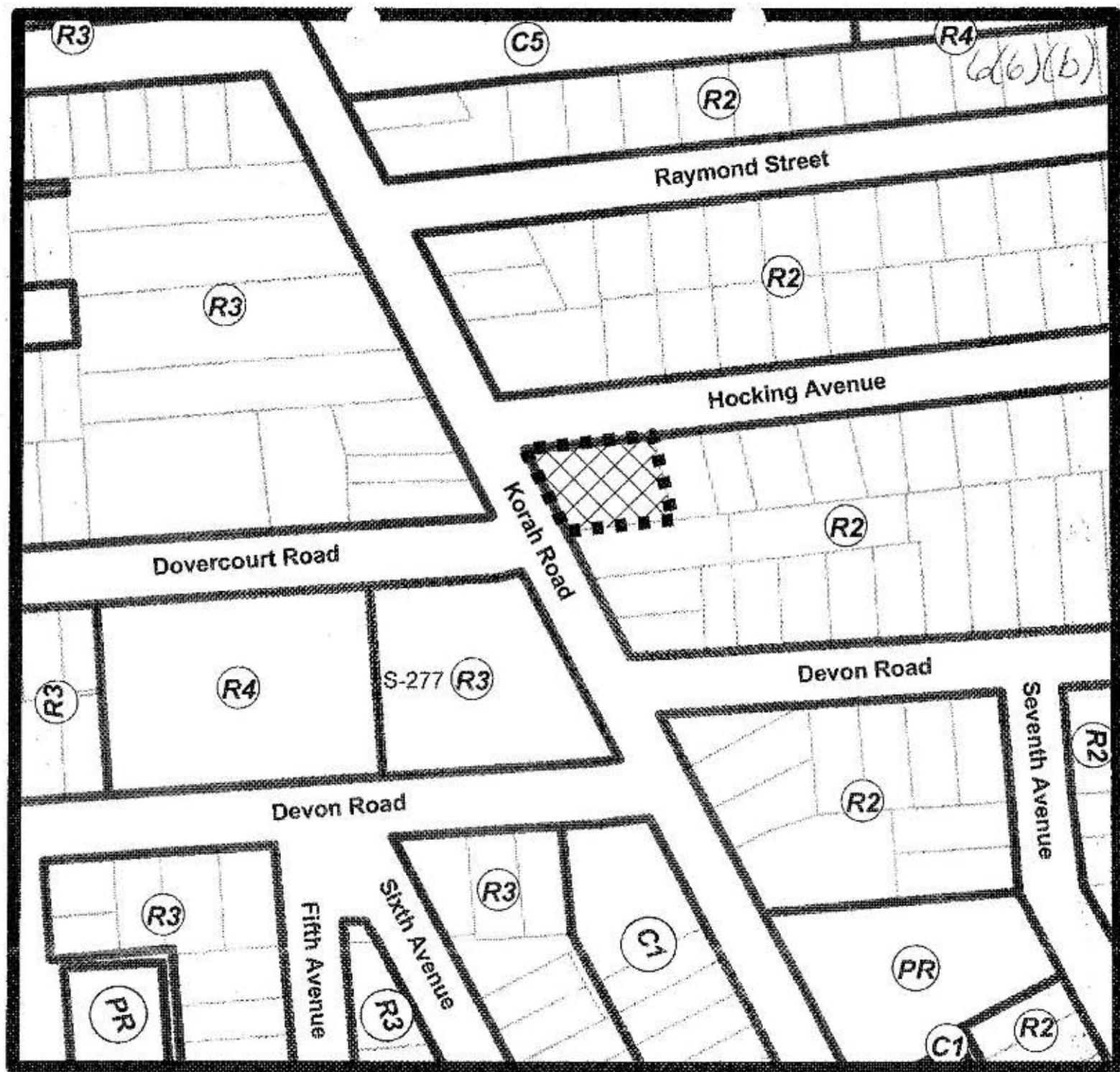
 Subject Property = 414 Korah Road



METRIC SCALE
1 : 1800

MAP REFERENCE
65 & 1-71

MAIL LABEL ID
A-11-13-Z



EXISTING ZONING MAP

414 KORAH ROAD

Planning Application: A-11-13-Z



METRIC SCALE
1 : 1800



Subject Property = 414 Korah Road
R2 - Single Detached Residential Zone
R3 - Low Density Residential Zone
R4 - Medium Density Residential Zone



C1 - Traditional Commercial Zone
CT2 - Commercial Transitional Zone
C5 - Shopping Centre Zone
PR - Parks and Recreation Zone
S-# = Special Exception Zoning

MAP REFERENCE
55 & 1-71

MAIL LABEL ID
A-11-13-Z

Jerry Dolcetti, RPP
Commissioner

Donald B. McConnell, RPP
Planning Director



6(6)(c)
ENGINEERING & PLANNING
DEPARTMENT

Planning Division

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

**RE: Application No. A-12-13-Z – filed by Riversedge Developments Inc.
75 Huron Street**

PURPOSE

This property is the former St. Mary's Paper site and was rezoned in 2012 to permit a variety of commercial, residential and institutional uses. This approval was subject to a Holding By-law approved pursuant to Section 36 of the Planning Act to permit a detailed review of various technical issues.

The applicants are requesting removal of this Holding By-law for the former office building, machine shop and related parking only. This approval will allow for the redevelopment and reuse of these two existing buildings. The proposed use is not known at this time.

PROPOSED CHANGE

To remove the Holding By-law for the portion of the former St. Mary's Paper site that includes the office building, machine shop and related parking.

Subject Property:

- Location – This application consists of two properties. The larger property is located on the west side of Huron Street and includes the former St. Mary's Paper office building, machine shop and parking lot. The smaller property is on the east side of Huron Street and was also previously used for parking.
- Total Size – Approximately 2.2 hectares (5.4 acres)
- Present Use – Vacant Industrial
- Owner – 2319839 Ontario Inc. (Riversedge Developments Inc.)

BACKGROUND

The former St. Mary's Paper Company property has been acquired by Riversedge Developments Inc. This company intends to retain the existing sandstone buildings as the basis for a new mixed-use development. Last year City Council approved an Official Plan amendment and rezoning to permit various commercial, residential, institutional and renewable energy uses.

Given that there are a number of technical issues associated with this redevelopment that cannot be adequately addressed until final project plans are known, approval was recommended subject to a holding provision as permitted by Section 36 of the Planning Act.

The applicant has received approval from the Committee of Adjustment to sever the office building and machine shop from the remainder of the property so that this part of the project can proceed. The remaining lands will likely be developed by a Plan of Subdivision. The request to remove the holding provision applies only to the office building, machine shop and related parking. The applicants' site plan showing the buildings, parking areas and landscaping is attached to this report. It is important to note that no new buildings are proposed on the property under consideration.

ANALYSIS

Conformity with the Official Plan

This property was re-designated from "Industrial" to "Commercial" and included within the definition of the "Downtown" boundary last year. At the same time the property was rezoned to "C3" (Riverfront) with a Special Exception to permit various commercial, residential and institutional uses. Therefore the proposed removal of the holding provision is consistent with the Official Plan.

Consultation

The following departments/agencies commented on the application as part of the consultation process:

- See attached letters – Accessibility Advisory Committee, Building Division, Conservation Authority, Engineering & Construction Division
- No objections/comments – Community Services Department, Municipal Heritage Committee, Fire Services, PUC Services

Each of the issues raised during consultation is discussed in the following section.

Comments

The previous approval required that the Holding By-law may be removed when City Council is satisfied that the following issues have or will be adequately addressed as a condition of development: heritage, minimum setbacks and buffering, municipal services, soil remediation and traffic. Each of these issues is addressed separately below. The Chief Building Official has advised that the Holding provision should be removed prior to hosting additional events.

This property is also subject to the Conservation Authority's Development Regulations and will require a permit prior to any development.

Heritage – The subject property contains two designated heritage structures. The first is a replica of a canoe lock that was built in 1896. This replica sits on the foundations of the original lock that was built by the North West Company in 1797. The second is the general office building of the Lake Superior Company which was constructed of sandstone in the early 1900s. This building is considered to be an excellent example of Richardson Romanesque revival architecture. The entire property was identified as an area of archeological potential during the City's recently completed archaeological potential site assessment study.

Both of the designated heritage structures will remain. No changes to the exterior of the office building will be made in accordance with the requirements of the Ontario Heritage Act.

The applicants retained the services of Archaeological Services Inc. to complete a Stage 1 archaeological resources assessment in accordance with the Ministry of Culture guidelines. A copy of the complete report is available in the Planning office.

In summary, the report concludes that the majority of the property does not exhibit potential for archaeological resources by virtue of the large-scale and essentially continuous industrial redevelopments that have occurred in the past.

The only area of potential that was identified is the northeast corner of the property in the vicinity of the former North West Company and Hudson Bay Company posts. Given the effects of the subsequent industrial uses on the site, any remains of these occupations are likely to occur as deeply buried deposits. The archaeologist notes that the majority of this area is currently used as a parking lot.

A portion of this area is within the subject property of this application and will continue to be used as a parking lot. Any improvements will likely be made by raising the grade without disturbing the existing granular base.

Given that there is no change in the existing use in this area, the archaeologist recommends that any further archaeological work be deferred until such time as a major land use change involving excavations is proposed.

Setbacks and Buffering – As shown on the attached site plan; no new buildings will be constructed at this time. Some additional landscaping is proposed to define the vehicular entrances, screen the parking areas and generally create a more pedestrian friendly development. A future cycling/walking path to connect this property to the Hub Trail is also planned.

Municipal Services – The right-of-way on this section of Huron Street is only 15.2 m (50 feet) wide. Riversedge is proposing to install a new sanitary service for both the existing and future buildings outside of the existing ROW and then donate this property to the City. This will avoid damaging the road surface and disturbing the existing underground utilities. Water service will be taken from the existing 150 mm diameter waterline on Huron Street. Given that no new buildings or parking areas are proposed, no change to the existing storm sewer

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system is required. A Servicing Agreement with the City is required as a condition of finalizing the severance.

Soil Remediation – A change to a more sensitive use requires that a Record of Site Condition (RSC) be filed with the Ministry of Environment. No residential development is proposed on this portion of the property. The Ministry has confirmed that an RSC is not required for most commercial or institutional uses. Depending on the eventual reuse of these buildings, it is unlikely that a RSC will be required. This matter will be determined upon application for a building permit.

Traffic – City staff had previously agreed that a traffic study is not required for only these two buildings given the anticipated traffic volume. A complete traffic study will be required when development is considered for the rest of the property. It should be noted that the applicants' site plan shows parking opposite Canal Drive. It is envisioned that a portion of this parking will eventually be relocated as the preferred location for a new roadway to access the remainder of the property is directly opposite Canal Drive.

IMPACT

Given that this project will be developed by the private sector, any impact on the City's operations will be minimal. This project, which will improve the use of existing infrastructure, will create additional assessment without new costs to the municipality. In addition, this development may increase the likelihood of development on the municipally owned Gateway site.

STRATEGIC PLAN

Approval of this request would support the City's Downtown Development and Gateway Project initiatives.

SUMMARY

The former St. Mary's Paper Company property has been acquired by Riversedge Developments Inc. This company intends to retain the existing sandstone buildings as the basis for a new mixed-use development. Last year City Council approved an Official Plan amendment and rezoning to permit various commercial, residential, institutional and renewable energy uses.

Given that there are a number of technical issues associated with this redevelopment that cannot be adequately addressed until final project plans are known, approval was recommended subject to a holding provision as permitted by Section 36 of the Planning Act.

The applicants are requesting removal of this Holding By-law for the former office building, machine shop and related parking only. This approval will allow for the redevelopment and reuse of these two existing buildings.

All of the technical issues associated with these two buildings has been addressed and removal of the Holding By-law on this portion of the property is recommended. The property is

6(6)(c)

subject to Site Plan Control which will allow for a detailed review of specific issues such as location of vehicular access points, pedestrian access, accessibility, garbage collection, etc. A servicing plan and agreement will also be required, as a condition of Site Plan and severance approvals.

RECOMMENDATION

That City Council approves the request for the removal of this Holding By-law for the former office building, machine shop and related parking only. This approval will allow for the redevelopment and reuse of these two existing buildings.

Recommended for approval,



(for) Donald B. McConnell, MCIP, RPP
Planning Director

Recommended for approval,



Jerry Dolcetti, RPP
Commissioner Engineering & Planning

DM/ps

attachment(s)



RECOMMENDED FOR APPROVAL
Joseph M. Fritsch
Chief Administrative Officer

SITE INFORMATION:

ZONING BY-LAW 2005-22: RIVERFRONT ZONE (RZF) SPECIAL EXCEPTIONS TO PERMIT VARIOUS COMMERCIAL, RESIDENTIAL, INSTITUTIONAL & RECREABLE ENERGY USES

RETRACTS:
10m FROM BAY STREET
7.5m FROM ANY OTHER LOT LINE
LOT LINE ADJUTING ST. MARY'S RIVER
30m RESIDENTIAL USES ON GROUND FLOOR
50m COMMERCIAL USES ON GROUND

FLOOR:

EXISTING MACHINE SHOP HISTORIC BUILDING SITE:

LOT AREA = 0.705 ha (1.74 acres)
BUILDING AREA = 2,000 m² (21,400 sq ft)
LOT COVERAGE = 4%

PARKING SPACES:

REQUIRED USES: ASSEMBLY FACILITY, CLASSROOMS (UNIVERSITY) & OFFICES FOR ASSEMBLY USE. CALCULATION BASED ON NO. OF 7.5m x 3.0m SPACES / 1 HOUR
FOR UNIVERSITY: 1 SPACE / 2 EMPLOYEES + 1 SPACE / 10 STUDENTS FULL TIME

REQUIRED:

NO. OF PARKING SPACES = 161
NO. OF SP. PARKING SPACES = 8
TOTAL PARKING = 169

ASPHALT AREA = ±2,000m²
LANDSCAPE AREA = ±1,000m²
CONCRETE SIDEWALK = ±400m²

EXISTING HERITAGE BUILDING OFFICE SITE:

LOT AREA = 0.399 ha (0.97 acres)
BUILDING AREA = 500 m² (5,380 sq ft)
LOT COVERAGE = 24%

PARKING SPACES:

REQUIRED USE:
OFFICES FIRST & SECOND FLOOR ONLY
FOR OFFICE USE: 3.3 SPACES / 700m²

REQUIRED:

NO. OF PARKING SPACES = 26
NO. OF SP. PARKING SPACES = 8
TOTAL PARKING = 34

ASPHALT AREA:

LANDSCAPE AREA = ±1,000m²
CONCRETE SIDEWALK = ±100m²

TOTAL PARKING SPACES PROVIDED:

NO. OF PARKING SPACES = 190
NO. OF SP. PARKING SPACES = 16
TOTAL PARKING = 206



RETAINED PROPERTY
Former Industrial Site of
St. Mary's Paper

FUTURE PEDESTRIAN WALKWAY
(21.5m)

EXISTING MACHINE SHOP
HISTORIC BUILDING
2 STOREYS 2000m²
SITE 2

CIVIC NO. 75 HURON ST.
1 STOREY 1500m²

EXISTING HERITAGE
OFFICE BUILDING
3 STOREYS 1850m²
SITE 1

LEGAL SURVEY BY TULLOCH ENGINEERING, SAULT STE. MARIE, ON.
SEWERAGE PLANS PREPARED BY TULLOCH ENGINEERING

DR. Robert J. O'Connell

LEGEND:

DENOTES PAINTED LINE PARKING STALLS (WHITE) 2.75m X 5.5m
DENOTES HANDED PARKING STALL (3m X 5.5m) WITH ACCESS AISLE (2.25m X 0.5m) & CURB RAMP N/ BARRETT-FREE PARKING SPACE 50m TO CITY OF SAULT STE. MARIE STATION
DENOTES LOADING SPACE (30m X 3.5m)

DENOTES ASPHALT SURFACE
DENOTES LANDSCAPED AREA
DENOTES 1.5m CONCRETE SIDEWALK
DENOTES PROPERTY BOUNDARY
DENOTES SETBACK LIMIT
DENOTES SUBJECT PROPERTY
DENOTES NEW PLANTING (U.N.D.)

EPOH

725 QUINN STREET WEST
SAULT STE. MARIE, ON. P1B 1B1
819.411.0000-0411
CELL (708) 344-1001 FAX (708) 344-1000

1241a St. Mary's Paper Site Redevelopment Project
for Riversedge Development Inc. Sault Ste. Marie, ON.

Site Plan

Scale: 1"=50'
Date: May 17, 2013

Fig. No. **SPC-1**

61610



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May 8, 2013
Don McConnell
Planning Director
City Planning & Engineering Division

SUBJECT: REZONING APPLICATION REVIEW – A-12-13-Z

Riversedge Developments 75 Huron Street

Dear Mr. McConnell

The Accessibility Advisory Committee makes the following recommendations in respect of barriers to access for person with disabilities on the subject rezoning application.

Exterior

1. Parking: Parking according to FADS. Walkways & Sidewalks: Barrier Free path of travel.
2. Curb cuts: level elevation according to FADS.
3. Ramping: According to FADS.
4. Transit Access: If for public use should Transit be made aware?
5. Lighting: Additional lighting In accordance with the Illuminating Engineers Society of North America Standards
6. Signage: As needed according to municipal standards.
7. Other: requests by council to be fulfilled.

Thank you for your attention to these recommendations.

☒ We request a Site Plan

☐ We do not want a Site Plan for review

Sincerely,

Ann Marie McPhee
Chair, Site Plan Sub Committee
on behalf of The Accessibility Advisory Committee

6(6)(c)

Pat Schinners

From: Don Maki
Sent: May 01, 2013 10:37 AM
To: Don McConnell; Pat Schinners
Subject: Application A-12-13-Z

Hi Don

The owners have indicated that they are running another week long event in June. They have been advised that the holding category must be removed in order to hold the event.

Don

Don Maki CBCO
Chief Building Official
City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, ON P6A 5X6
Phone (705) 759-5399
d.maki@cityssm.on.ca

www.cityssm.on.ca

6(6)(c)

Pat Schinners

From: Marlene McKinnon <MMcKinnon@ssmrca.ca>
Sent: May 01, 2013 3:42 PM
To: Pat Schinners
Cc: Peter Tonazzo; Linda Whalen; Anjum Amin; Rhonda Bateman
Subject: SSMRCA Response - A-12-13-Z - 75 Huron Street

May 1, 2013

Donald B. McConnell, MCIP, RPP,
Planning Director
City of Sault Ste. Marie
P.O. Box 580
Sault Ste. Marie, ON P6A 5N1

Conservation Authority Comments:

Application # A-12-13-Z
Riversedge Developments Inc.
75 Huron Street
Sault Ste. Marie

The subject property is located in an area under the jurisdiction of the Conservation Authority with regard to the O. Reg. 176/06 for Development, Interference with Wetlands and Alterations to Shoreline and Watercourses.

Any development on the subject property would require a permit.

The subject property is not under consideration of the Drinking Water Source Protection Program of the Conservation Authority with regard to Drinking Water Source Protection.

Should you have any questions on our comments please contact our office.

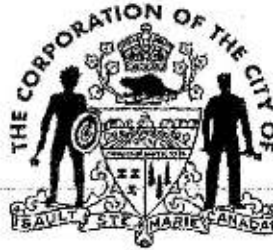
M. A. McKinnon, CGS
GIS Specialist
Sault Ste. Marie Region Conservation Authority
1100 Fifth Line East
Sault Ste. Marie ON P6A 6J8
mmckinnon@ssmrca.ca
www.ssmrca.ca
Phone 705-946-8530
Fax 705-946-8533

Member of Canadian Institute of Geomatics

6(6)(c)

Jerry D. Dolcetti, RPP
Commissioner

Daniel Perri, EIT
Engineering Intern



ENGINEERING & PLANNING
DEPARTMENT

Engineering & Construction Division

2013 05 13
Our File: A-11-13-Z

Donald B. McConnell, MCIP, RPP
Planning Director
Engineering and Planning Department
City of Sault Ste. Marie

Dear Mr. McConnell:

**RE: A-12-13-Z – 75 HURON STREET
REQUEST FOR REMOVAL OF THE HOLDING BY-LAW FOR THE FORMER
OFFICE BUILDING, MACHINE SHOP AND RELATED PARKING ONLY**

The Engineering and Construction Division has reviewed the above noted application and provides the following:

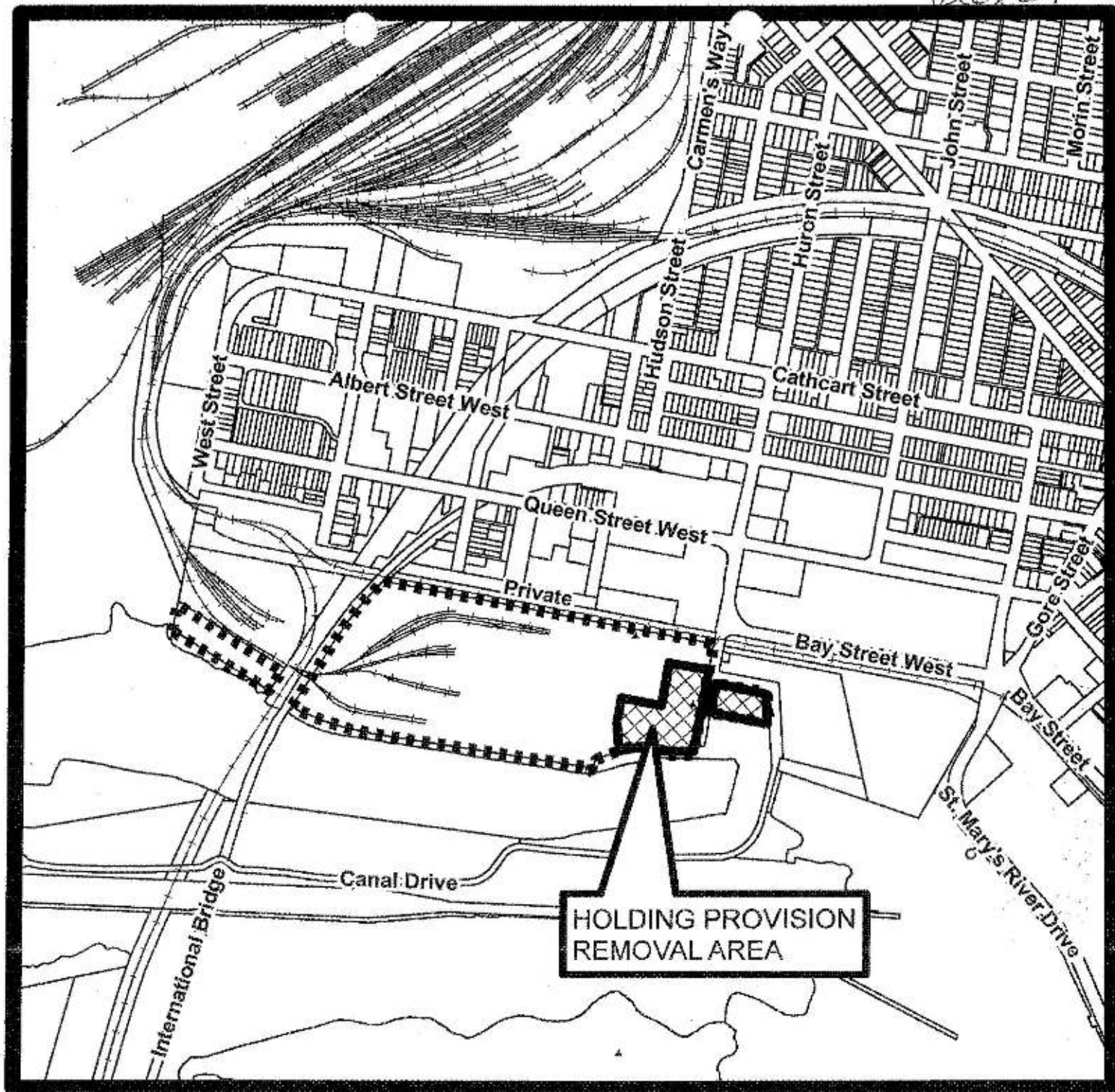
- A servicing plan shall be submitted and approved by the Commissioner of Engineering and Planning or his designate; and
- The applicant shall enter into a Servicing Agreement with the City for services to be assumed by the City. This will ensure that servicing is adequately addressed prior to the transfer of any of the properties.

If you have any questions, please contact the undersigned.

Yours truly,

Daniel Perri, EIT
Engineering Intern

c: Jerry Dolcetti, Commissioner, Engineering & Planning
Susan Hamilton Beach, P. Eng., Deputy Commissioner, PWT
Pat Schinners, Administrative Clerk, Planning Division



SUBJECT PROPERTY MAP

75 HURON STREET

Planning Application A-12-13-Z



Metric Scale
1 : 9000

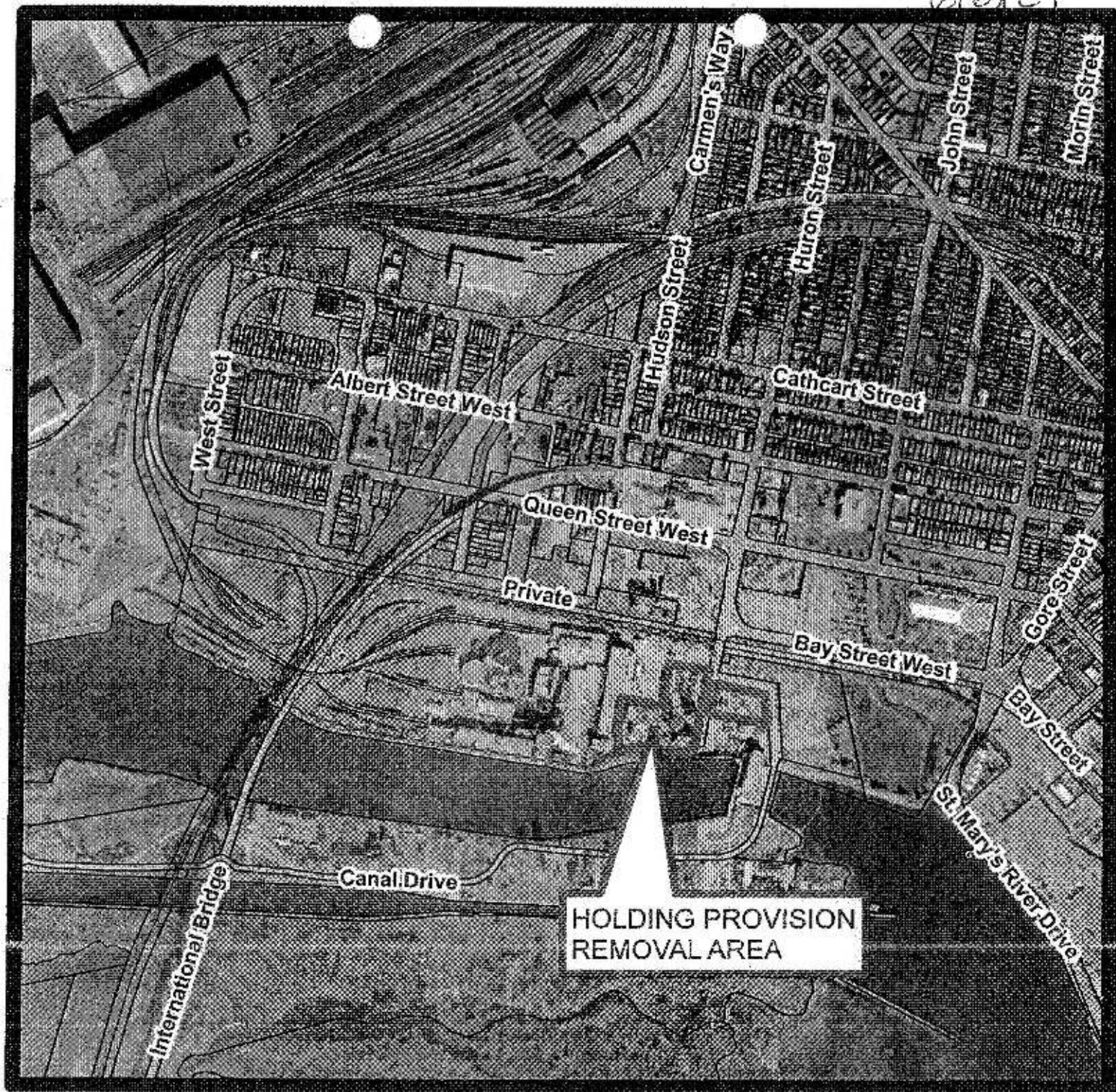
Maps
15, 16 & 2-25



Holding Provision Removal Area

Common Ownership Land = 75 Huron Street

Utilized: Prior Mail Label
Mail Label ID:
A-30-12-Z



2012 ORTHO PHOTO

75 HURON STREET

Planning Application A-12-13-Z



Metric Scale
1 : 9000

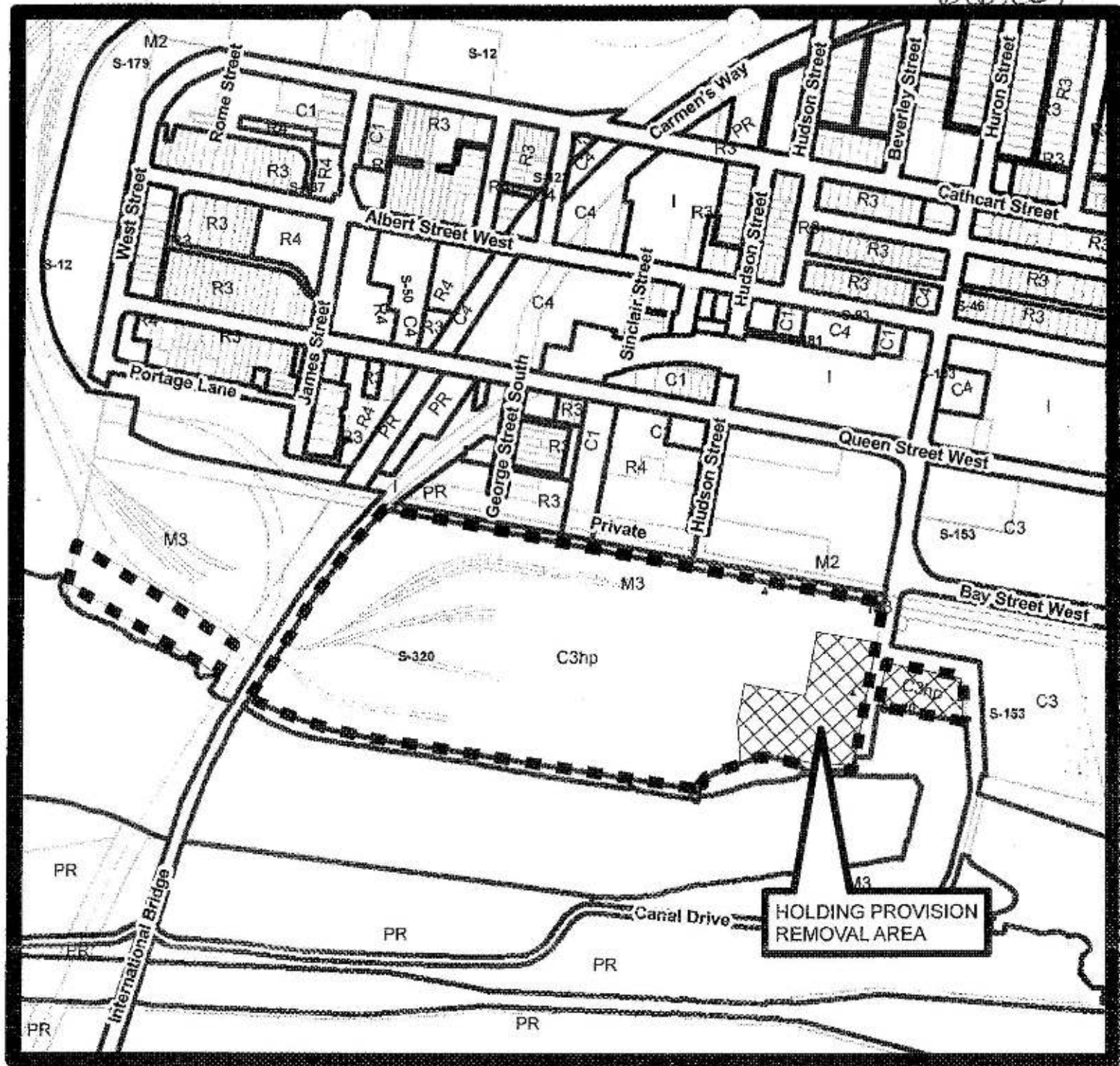
Maps
15, 18 & 2-25



Holding Provision Removal Area

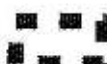
Common Ownership Land = 75 Huron Street

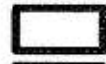
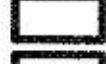
Utilized: Prior Mail Label
Mail Label ID
A-30-12-Z



EXISTING ZONING MAP **Planning Application A-12-13-Z**

75 HURON STREET

-  Common Ownership Land = 75 Huron Street
-  Holding Provision Removal Area
-  R3 - Low Density Residential Zone
-  R4 - Medium Density Residential Zone
-  C1 - Traditional Commercial Zone
-  C3 - Riverfront Zone

-  C4 - General Commercial Zone
-  M2 - Medium Industrial Zone
-  M3 - Heavy Industrial Zone
-  I - Institutional Zone
-  PR - Parks and Recreation Zone
- S-# = Special Exception Zoning



Metric Scale
1 : 6000

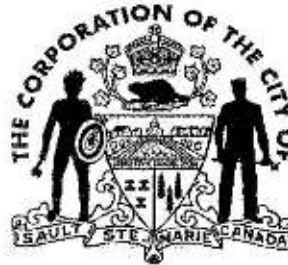
Maps
15, 16 & 2-25

Utilized:
Prior Mail Label
Mail Label ID
A-30-12-Z

6(6)(d)

Jerry Dolcetti, RPP
Commissioner

Donald B. McConnell, RPP
Planning Director



ENGINEERING & PLANNING
DEPARTMENT

Planning Division

2013 05 27

Mayor Debbie Amaroso and
Members of City Council

RE: Application No. A-13-13-Z – filed by Mitch Nelson Larouche – 22 Ferris Avenue

PURPOSE

The applicant is requesting a rezoning to permit the legal non-conforming duplex to be converted into a triplex. The three (3) dwelling units would be located within the existing residence and a proposed addition to the rear.

PROPOSED CHANGE

The applicant is requesting a rezoning from "R2" (Single Detached Residential) zone to "R2.S" (Single Detached Residential) zone with a Special Exception to permit a triplex.

Subject Property:

- Location – Located on the east side of Ferris St., approximately 50m south of its intersection with Macdonald Avenue.
- Size – 10m (33') frontage (Ferris Ave.) by 31m (102') totalling 310m² (3337sq.ft.)
- Present Use – Legal non-conforming duplex
- Owner – Mitch Nelson Larouche

BACKGROUND

There are no previous applications.

ANALYSIS

Conformity with the Official Plan

The subject property is designated 'Residential' on Land Use Schedule 'C' of the Official Plan. The following residential policies support the applicant's proposal to create a 4-plex on the subject property:

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- R.3 Medium density residential dwellings may be integrated into low density areas subject to rezoning.
- R.4 Small scale intensification may be permitted in all residential areas unless adequate supporting infrastructure is not available or significant physical constraints exist.
- R.5 Small scale residential intensification may include, but not be limited to apartments in houses, infill development and redevelopment.

This application represents small scale residential intensification. 3-plexes are locally identified as medium density residential dwellings. As per the site plan attached and the comments below, the subject property can support the proposed use, adequate supporting infrastructure is available, and there are no significant physical constraints.

Comments

The applicant, Mitch Larouche, is seeking City Councils approval to permit a triplex on the subject property. The applicant intends to reside in one unit, and rent out the other two units. The applicant has indicated that there would be 1 2-bedroom unit, and 2 1-bedroom units within the triplex. Referring to the site plan attached, the units will be located within the existing home and a proposed 8.23m by 8.23m (27' x 27') addition.

With only 10m (33') of frontage and 31m (102') of depth, the property is quite small, but has frontage on both Ferris Avenue and South Gladstone Avenue. Small 'through lots' in urban residential areas are not common, but in this instance, the 'double frontage' provides the lot with access on both sides, and thus, allows a portion of the rear yard to be utilized for parking. The required parking for a triplex is four (4) spaces, three (3) of which would be provided in the rear yard with access from South Gladstone Avenue. The fourth space will be located within the existing driveway off of Ferris Avenue. Although only four (4) spaces are required, there is room for additional spaces in the rear yard and the driveway. Therefore, a total of six (6) parking spaces can be supported.

Given the small size of the lot, if City Council approves this application, it is recommended that the required lot frontage and area be reduced to what currently exists, that being 10m and 310m² respectively. Triplexes are permitted on "R3" properties located within the defined downtown, subject to a required frontage of 15m and an area of 460m². The reductions are justified in part by the current and proposed layout of the site, as well as the fact that the subject property is a through lot.

An adequately sized outdoor amenity area will also be provided in the rear yard, between the rear (east) wall of the addition and the parking area.

The subject property is centrally located, with close access to a number of bus routes, the closest stop being on Macdonald Avenue, approximately 50m north. The subject property is also accessible to commercial amenities in the downtown and Great Northern Road areas. For these reasons, the proposed dwelling units are a viable option for those without vehicles, thus reducing parking demand.

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The character of this area is primarily single detached residential, although the existing use of the subject property is classified as a legal non-conforming duplex. According to MPAC records there is another duplex slightly north of the subject property. There is a 30-unit apartment building on Borron Avenue, near South Gladstone Avenue. There is also a 4-plex at the corner of Borron Avenue and Laird Street. As with a number of older, centrally located neighbourhoods, this area has seen some residential conversions.

The rear 'frontage' of the subject property is the west side of South Gladstone Avenue. There are a number of accessory buildings located very close to the traveled portion of the roadway, and a number of residents currently utilize this area for additional parking. Therefore, allowing the required parking to be located in the rear yard is within the existing character of the area.

Consultation

The following departments/agencies commented on the application as part of the consultation process:

- See attached letters – Building Division, PUC Services
- No objections/comments – CSD, Municipal Heritage Committee, PWT, Conservation Authority, Fire Services, Engineering Department

Building Division notes that the owner was previously granted a minor variance to reduce the north interior side yard setback to 0.305m (1'). Given the reduced setback, the Building Code requires a one hour fire resistance rating. The applicant is aware of this requirement.

Correspondence from the Accessibility Advisory Committee recommends that walkways, ramps and parking be constructed in accordance with the Facility Accessibility Design Standards (FADS), which were adopted by City Council in 2009. It is worth noting that FADS only apply to publicly owned, operated or leased facilities, whereas the proposed triplex will be privately owned.

PUC Services Inc. notes that the existing water service of 13mm (1/2") appears to be undersized to support three (3) dwelling units. Further discussions with the Building Division indicate that as part of any building permit approvals, the applicant must ensure that water service will meet Ontario Building Code standards, through design considerations or replacement of the existing lateral to a larger size. An Engineer or qualified Designer may also be required in this instance.

Up to the drafting of this report, five letters of objection have been received. Neighbour concerns can be summarized as parking, yard maintenance, and the types of people that may rent an apartment at this location.

Parking

The ability to provide adequate on-site parking appears to be one of the main concerns of neighbours. The attached objections note that there is no parking on both sides of South Gladstone Avenue, and parking is only permitted on one side of Ferris Street. It is also worth noting that overnight parking is also prohibited on all streets during winter months. Therefore,

the provision of adequate on-site parking is important when considering any residential intensification application. As previously mentioned, the required parking for a triplex is four (4) spaces, which will be accommodated on-site. Although four (4) spaces are adequate, an additional two (2) spaces can also be accommodated on-site, for a total of six (6) parking spaces. It is further noted that the subject property is centrally located, with easy access to public transit and nearby commercial areas. Consequently, this location would work for those without vehicles, which could also reduce parking demand, even though adequate on-site parking will be provided, with the ability to provide additional spaces beyond those required by the Zoning By-law.

Yard Maintenance

One neighbour has expressed concern with the current state of the yard, noting that over the past three years the property has overgrown with weeds and there has been no visible outdoor maintenance. The neighbour also questions who will care for the subject property. As previously mentioned, the applicant intends to reside in one of the units. As for yard maintenance, the applicant began this project roughly three years ago. At some point, he realized that additional approvals (municipal and other) were required and work stopped. The project has been dormant for the past three years, and the applicant has been reluctant to create landscaping until construction is completed. All non-municipal approvals have been addressed and pending the approval of this application, the applicant intends to re-commence construction of the addition. Once construction is completed, the applicant intends to re-landscape the yard.

Types of People that May Rent A Unit

Another concern from neighbours is a fear that because the applicant is proposing rental units, there is the potential to attract a 'criminal element' to the neighbourhood. Planning and zoning does not and cannot zone for people. One cannot assume that because units are to be rented, they will or won't attract certain types of people.

IMPACT

There are no significant impacts on municipal services resulting from the approval of this application.

STRATEGIC PLAN

Approval of this application is not related to any activity identified in the City's Corporate Strategic Plan.

SUMMARY

This application represents an appropriate residential intensification opportunity, which is supported by the Residential Policies of the Official Plan. Although the property is quite small, its frontage on two publicly owned and maintained roads allows for easy access to both the front and rear yards, and as such, the provision of the required parking spaces. Therefore, the property is large enough to support the intended use.

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Page 5

The subject property is centrally located, with easy access to a number of bus routes and nearby commercial amenities in the downtown area and Great Northern Road.

From a servicing standpoint, no comments have been received which suggest that the trunk services are not adequate, but there appears to be some issues with the size of the water lateral currently servicing the site. The applicant is aware of this issue, which can be addressed prior to the issuance of a building permit.

A mixture of residential dwelling types within one neighbourhood provides for a variety of housing opportunities resulting in a variety of people, thus supporting a strong healthy neighbourhood. A mixture of dwelling units also provides aging residents the opportunity to downsize and remain in the same neighbourhood. Historically, medium density residential dwellings such as semi-detached dwellings, triplexes and 4-plexes were grouped together in larger blocks; however such segregation often resulted in stigmatizing certain areas. Consequently, an appropriate mixture of dwelling types is preferred.

RECOMMENDATION

That City Council approves this application and rezones the subject property from "R2" (Single Detached Residential) zone to "R2.S" (Single Detached Residential) zone with a Special Exception to permit a triplex, in addition to the uses permitted in an "R2" zone, subject to the following special provisions:

1. That the required frontage be reduced to 10m.
2. That the required area be reduced to 310m².

Respectfully submitted,



Peter Tonazzo, MCIP, RPP
Planner

Recommended for approval,



Donald B. McConnell, MCIP, RPP
Planning Director

Recommended for approval,



Jerry Dolcetti, RPP
Commissioner Engineering & Planning

PT/ps

attachment(s)

Data\APPL\REPORT\A-13-13-Z.docx

RECOMMENDED FOR APPROVAL

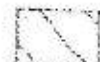


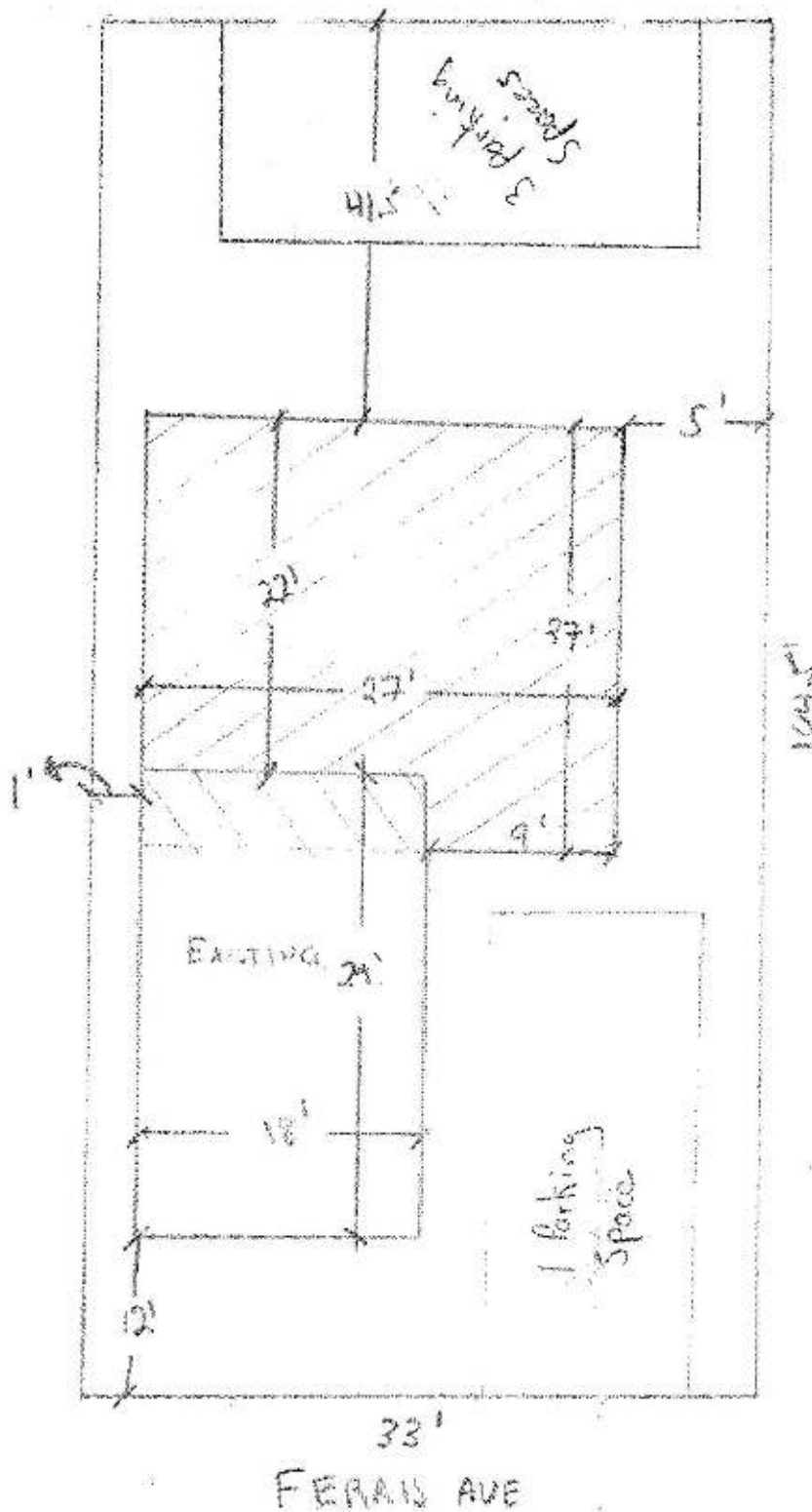
Joseph W. Frisoli
Chief Administrative Officer

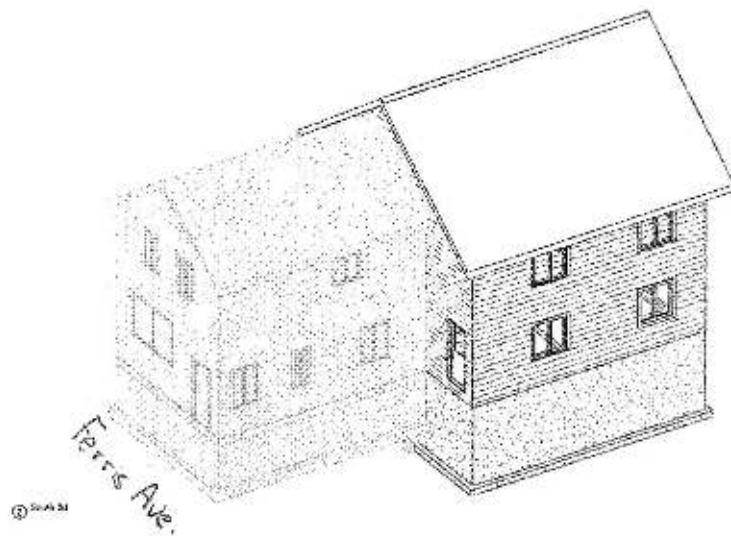
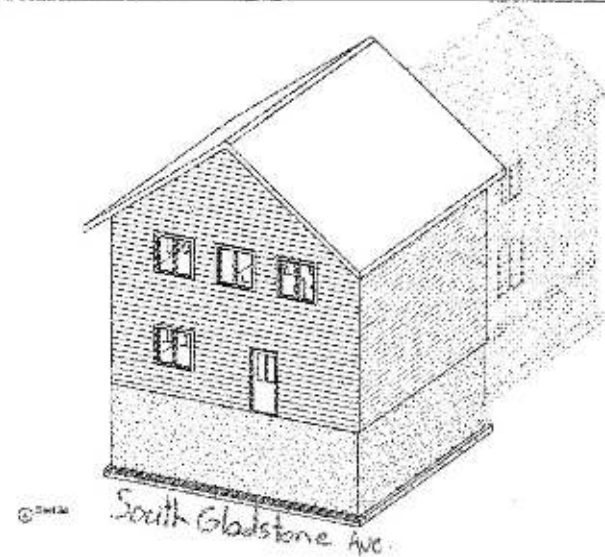
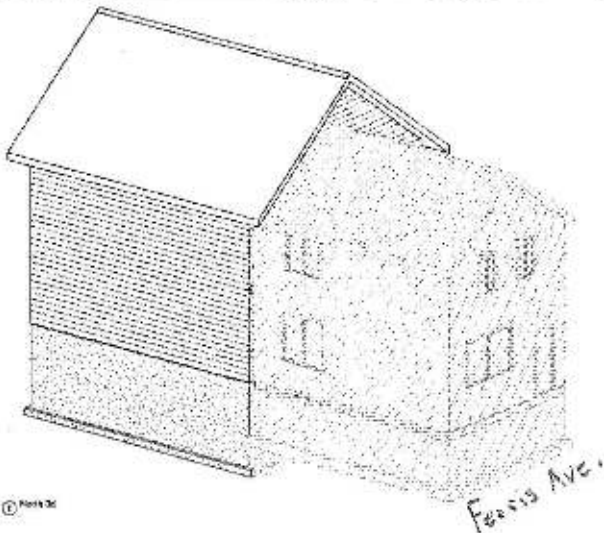
6(6)(d)

SOUTH GLADSTONE AVE.

 NEW ONE STORY

 NEW TWO STORY





Mitch LaRouche 22 Ferris Addition 3d Views	
A105	
Project Number	
Date 10/24/2014	
Drawn by Author	
Checked by Date	

666121

6(6)(d)

Pat Schinners

From: Don Maki
Sent: May 01, 2013 9:12 AM
To: Don McConneil; Pat Schinners
Subject: rezoning application A-13-13-Z

Hi Don

The owner was previously was granted a variance to reduce the north interior side yard to 1 foot setback. He was previously informed that the construction of that wall would have to be of non-combustible material with no openings and achieve a 1 hour fire resistance rating.

Don

Don Maki CBCO
Chief Building Official
City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, ON P6A 5X6
Phone (705) 759-5399
d.maki@cityssm.on.ca

www.cityssm.on.ca



6(6)(d)

May 8, 2013
Don McConnell
Planning Director
City Planning & Engineering Division

SUBJECT: REZONING APPLICATION REVIEW - A-13-13-Z

Mitch Nelson Larouche 22 Ferris Avenue

Dear Mr. McConnell

The Accessibility Advisory Committee makes the following recommendations in respect of barriers to access for person with disabilities on the subject rezoning application.

Exterior

1. Parking: Parking according to FADS. Is there adequate parking available for visitor parking?
2. Walkways & Sidewalks: Barrier Free path of travel.
3. Curb cuts: level elevation according to FADS.
4. Ramping: According to FADS.
5. Transit Access: NA
6. Lighting: Additional lighting In accordance with the Illuminating Engineers Society of North America Standards
7. Signage: As needed according to municipal standards.
8. Other:

Thank you for your attention to these recommendations.

☒ We request a Site Plan

☐ We do not want a Site Plan for review

Sincerely,

Ann Marie McPhee
Chair, Site Plan Sub Committee
on behalf of The Accessibility Advisory Committee

6(6)(d)



PUC SERVICES INC.
ENGINEERING DEPARTMENT
500 Second Line East, P.O. Box 9000
SAULT STE. MARIE, ONTARIO, P6A 6P2

May 10, 2013

Donald B. McConnell, MCIP, RPP
Planning Director
The Corporation of The
City of Sault Ste. Marie
P.O. Box 580
Sault Ste. Marie, ON P6A 5N1

emailed: d.mcconnell@cityssm.on.ca

Dear Sir:

Re: Application A-13-13-Z
22 Ferris Ave.

PUC has no objections to the proposed zoning change for the above application.

We do comment however, although not within our jurisdiction for approval, that our records indicate the existing water service may be only 13mm which would appear to be a small supply to 3 units. As a comparison, present PUC standard service for a single family residence is 19mm.

Yours truly,

PUC SERVICES INC.

A handwritten signature in black ink, appearing to read 'Rob Harten', with a stylized flourish at the end.

Rob Harten, P. Eng.
Manager of Engineering

RH*jf

6(6)(d)

Peter Tonazzo

From: Marco [REDACTED]
Sent: May 12, 2013 11:37 AM
To: Peter Tonazzo
Subject: Application No:A-13-13-Z

Our name is Darryl Egglesfield & Marco Vivier we are the home owners of 31 Ferris Ave. My concern is the parking. Gladstone south has no parking on both sides of street, Ferris has only one side of the street. There are only single driveway homes, the residents on the east side of the street also use Ferris for parking. Leaving a major congestion of vehicles, not to mention parked vehicles on the no parking side of the road.

Passing this by-law of rezoning to R2.5 should not be done.

We oppose the change in rezoning & having a triplex.

Darryl Egglesfield, Marco Vivier
31 Ferris Ave
Sault Ste Marie Ont.
P6B 2R5
(705) 575-2999

Sent from my iPad

Mr. Peter Tonazzo
Planner
99 Foster Drive
Sault Ste. Marie, ON
P6A 5X6



May 8, 2013

RE: Application # A-13-13-Z

Dear Mr. Tonazzo

As a lifelong generational homeowner on Ferris Ave, I do the best I can to maintain my house inside and out to the best of my financial ability. I take pride in how our street appears well maintained year round with the exception of 22 Ferris Ave. In the past three years our street has grown into a great community looking out for each other and helping out as needed.

My concern with 22 Ferris Ave is that it has been sitting there over the last 3 years at least basically empty with no visible outdoor maintenance. It has been overgrown with weeds and very rarely is someone taking care of the place. Who will manage the building to make sure that it is cared for both inside and out? If a single dwelling is difficult to maintain, will the owner be willing to keep up a triplex? Who oversees this?

This would be my only concern. We love our neighbourhood and want to continue to watch it improve and flourish. We want to be proud of where we live and keep it a respectable area.

Thank you for hearing my concern. Best of luck with the building if this does move forward. Please notify me when a decision is made on this rezoning issue.

Sincerely,

Lisa Rowlinson
30 Ferris Ave
Sault Ste. Marie, ON
P6B 2R4

6(6)(d)

Peter Tonazzo

From: Gord Shaughnessy [REDACTED]
Sent: May 08, 2013 9:32 PM
To: Peter Tonazzo
Cc: Susan Myers
Subject: re: 22 Ferris rezoning

Dear Mr. Tonazzo:

In regards to the requested rezoning/special exception to permit a triplex at 22 Ferris Avenue, I find myself opposed.

After discussion with other neighbours, I have found that the majority of them are not happy with the proposal.

A number of reasons set forth our concerns.

First it is a single family detached zone and folks want it to remain such. Also parking on that end of Ferris has been an issue for some time and a triplex structure would clearly add to the congestion. Three families, anywhere from 3 to 6 more cars on the street. Plus the cars of visitors. It is possible that he plans parking on the rear Gladstone entrance, but this rarely occurs and even the snow removal in day time on this section of Ferris suffers complete clearing as it now stands in front of 22 Ferris right up to MacDonald.

Another real concern many of us have is that these types of rentals often bring forth troublesome people. One only has to look down the street at [REDACTED] where a continuous criminal element has resided at this four or five apartment complex. Only two weeks ago a thief was arrested there as reported in the Star.

Just up from 22 Ferris we have had problems in the past at a two story apartment.

I close by saying once again it is a single family zone and should remain such... Thank you. Yours truly, Gordon Shaughnessy, 31 Borron Ave- 705-945-9619

(d)(6)(d)

To Rita Tonazzo:

I am writing this letter
to let you know I am against
Planning Application A-13-13-Z.

I have concerns about parking on
the street for the residents.



Klaus Zimmerman
25 FERRIS AVE
THANK YOU.

Peter Tonazzo

From: [REDACTED]
Sent: May 19, 2013 9:04 AM
To: Peter Tonazzo
Subject: Re-Zone of 22 Ferris

Hello Mr. Tonazzo,

In regards to the requested rezoning/special exception to permit a triplex at 22 Ferris Avenue, my wife and I are opposed.

After discussion with some of the other nieghbours, we have found that the majority of them are not happy with the House being re-zoned.

Some of the concerns we have are:

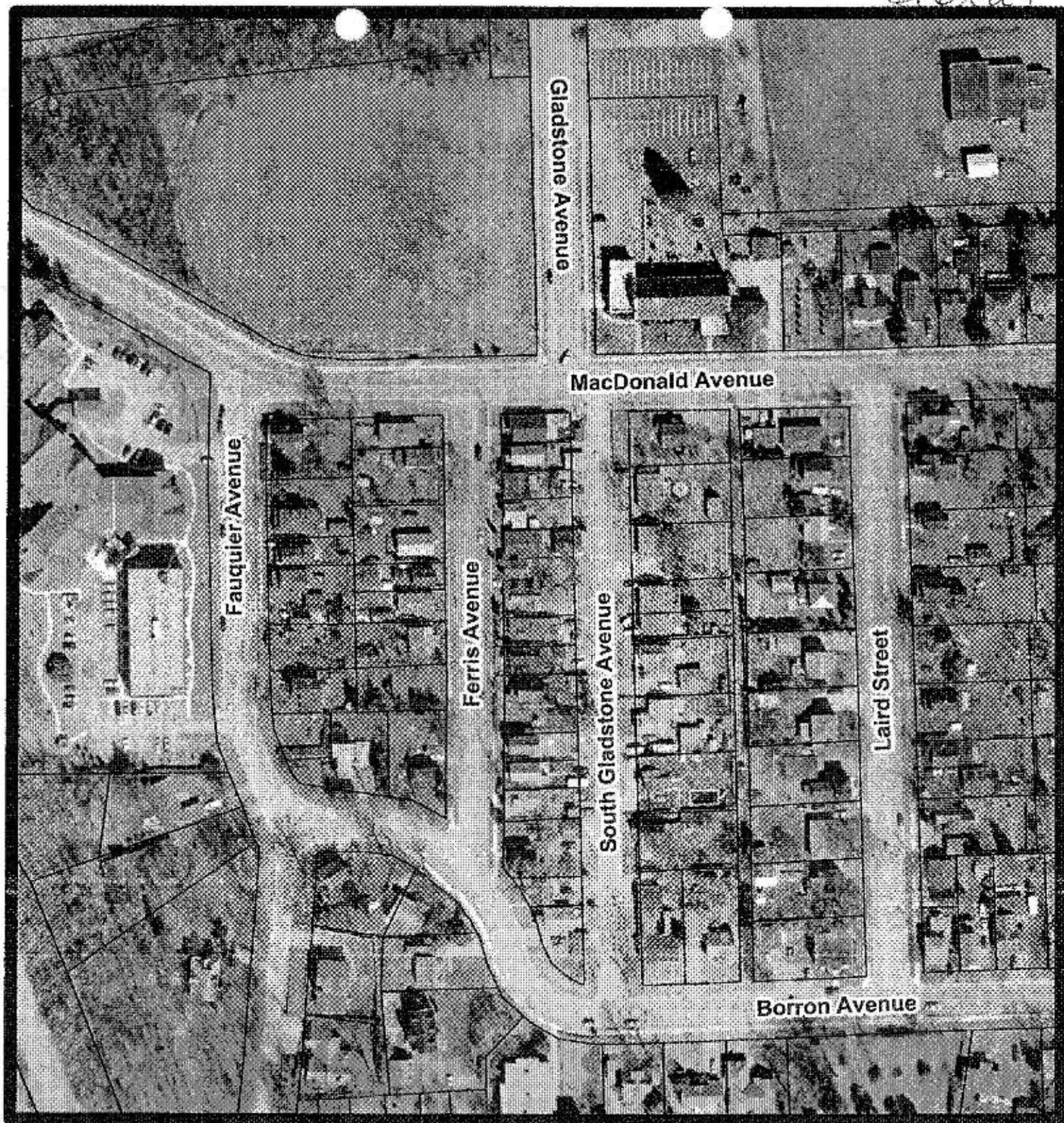
First it is a single family detached zone and folks want it to remain that way. Also parking on that end of Ferris has been an issue for some time and a triplex structure would clearly add to the congestion of parking on the street as the porperty itself could not support have parking spaces for 3 cars and visitors. The snow removal in day time on this section of Ferris suffers complete clearing as it now stands in front of 22 Ferris right up to MacDonald.

Another real concern many of us have is that these types of rentals often bring forth troublesome people, in the past when there were more Home apartments at that end of the street there were several parties, alertcations, and numerous calls to the Police which have now subsided. One only has to look down the street at 49 Borron Ave., where a continuous criminal element has resided at this four or five apartment complex . Only two weeks ago a thief was arrested there as reported in the Star.

Thank you for your time...

Shaun and Tammy - 16 Ferris Ave.

6161d1



2012 ORTHO PHOTO

22 FERRIS AVENUE

Planning Application: A-13-13-Z

Legend

 Subject Property = 22 Ferris Avenue

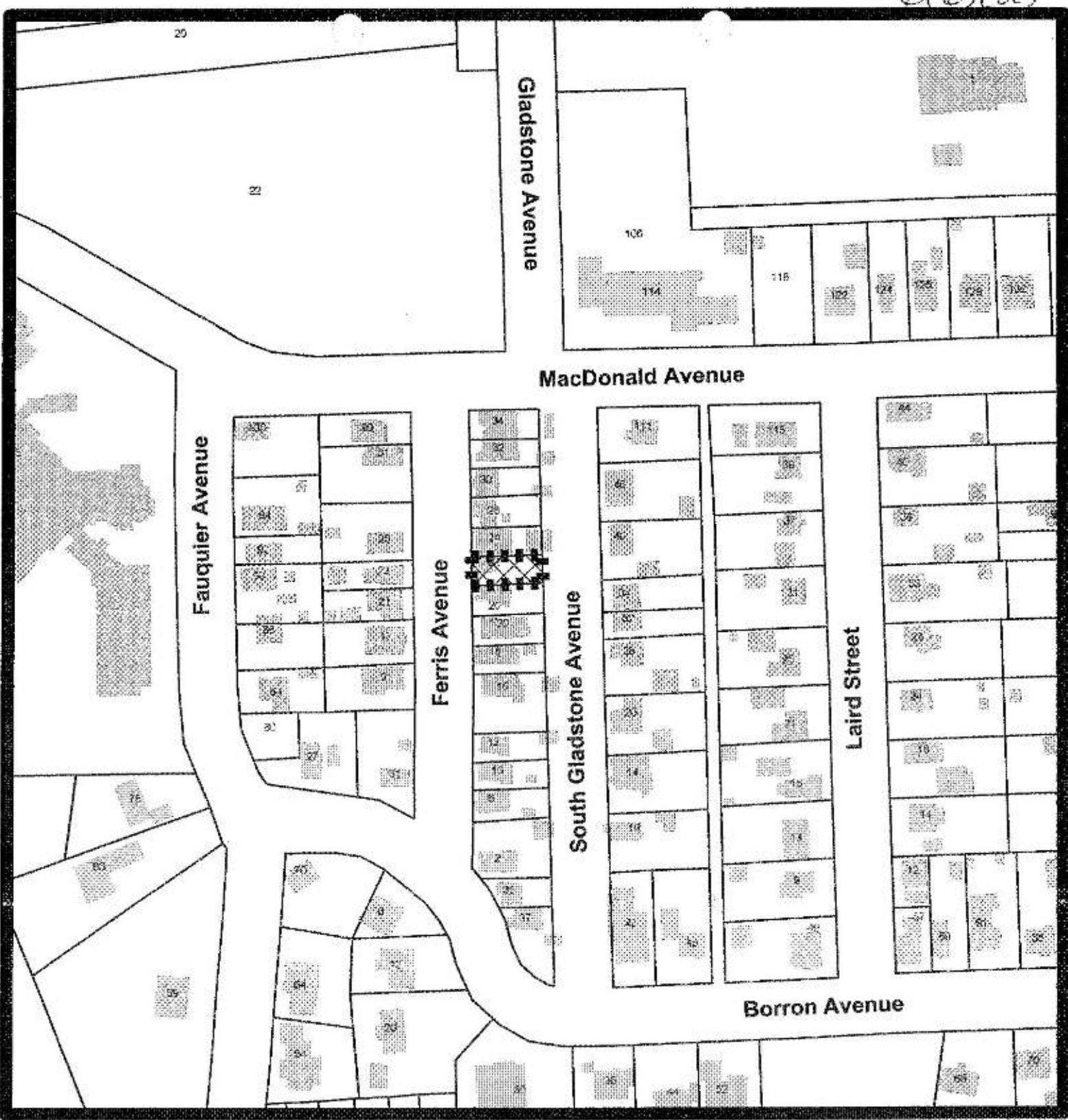


METRIC SCALE
1 : 1800

MAP REFERENCE
18 & 1-18

MAIL LABEL ID
A-13-13-Z

(d)(6)(d)



SUBJECT PROPERTY MAP

22 FERRIS AVENUE

Planning Application: A-13-13-Z



METRIC SCLAE
1 : 1800

MAP REFERENCE
18 & 1-18

MAIL LABEL ID
A-13-13-Z

 Subject Property = 22 Ferris Avenue

6060(d)



EXISTING ZONING MAP

22 FERRIS AVENUE

Planning Application: A-13-13-Z



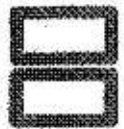
METRIC SCALE
1 : 1800



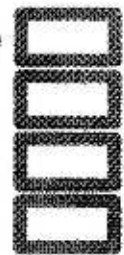
Subject Property = 22 Ferris Avenue

ZONING BYLAW

Zone Category



R2
R2hp



R3
R4
I
PR

MAP REFERENCE
18 & 1-18

MAIL LABEL ID
A-13-13-Z

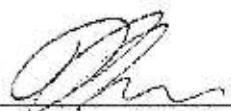


MEMORANDUM

DATE: May 10, 2013
TO: Mayor Debbie Amaroso and Members of City Council, City of Sault Ste. Marie
FROM: Dominic Parrella, President & C.E.O., PUC Inc., PUC Services Inc.
SUBJECT: Annual Shareholder Meetings - PUC Inc. and PUC Services Inc.

The Ontario Business Corporation Act requires a minimum of 10 day's notice for a shareholder's meeting. In accordance with the Act, I am attaching an official notice of the annual meetings for both PUC Inc. and PUC Services Inc. scheduled for May 27, 2013. The annual meetings for both companies will be held concurrently.

Prior to the annual meeting, you will receive the annual financial statements of PUC Inc., PUC Distribution Inc., PUC Services Inc. and the Public Utilities Commission of the City of Sault Ste. Marie; recommended appointments to the PUC Inc. and PUC Services Inc. Boards of Directors and the appointment of auditors for 2013.



Dominic Parrella, P.Eng.
President & C.E.O.
PUC Services Inc.

c.c. C.A.O., City of Sault Ste. Marie
City Clerk, City of Sault Ste. Marie
PUC Inc. Board of Directors
PUC Services Inc. Board of Directors
KPMG

Attachment: Notice of Meetings; Resolution of the Shareholder of PUC Inc.; and Resolution of the Shareholder of PUC Services Inc.

**NOTICE OF ANNUAL MEETING OF SHAREHOLDERS OF
PUC INC.**

NOTICE IS HEREBY GIVEN that the Annual Meeting of the holders of the Common Shares of PUC Inc. (the "Corporation") will be held at the Civic Centre, 99 Foster Drive, Sault Ste. Marie, Ontario, on May 27, 2013 for the purpose of:

- (1) receiving and considering the annual report and financial statements for the year ended December 31st, 2012 and the report of the auditors thereon;
- (2) appointing auditors; and
- (3) transacting such further and other business as may properly come before the meeting or any adjournment thereof.

DATED this 10th day of May 2013.

ON BEHALF OF THE BOARD OF DIRECTORS



Dominic Parrella, President & C.E.O

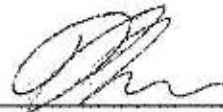
**NOTICE OF ANNUAL MEETING OF SHAREHOLDERS OF
PUC SERVICES INC.**

NOTICE IS HEREBY GIVEN that the Annual Meeting of the holders of the Common Shares of PUC Services Inc. (the "Corporation") will be held at the Civic Centre, 99 Foster Drive, Sault Ste. Marie, Ontario, on May 27, 2013 for the purpose of:

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- (2) appointing auditors; and
- (3) transacting such further and other business as may properly come before the meeting or any adjournment thereof.

DATED this 10th day of May 2013.

ON BEHALF OF THE BOARD OF DIRECTORS



Dominic Parrella, President & C.E.O

**RESOLUTION OF THE SHAREHOLDER
OF
PUC SERVICES INC.**

Financial Statements

RESOLVED that the financial statements of the Corporation for the fiscal year ended on December 31st, 2012, together with the report of the auditors thereon, as placed before the undersigned, are hereby approved.

Appointment of Auditors

RESOLVED that KPMG LLP, Chartered Accountants, are hereby appointed Auditors of the Corporation until the close of the next annual meeting of the shareholder or until their successors are duly appointed at a remuneration to be fixed by the directors, the directors being hereby authorized to fix such remuneration.

Election of Directors

RESOLVED that the following persons, a majority of whom are resident Canadians, are hereby elected directors of the corporation, to hold office until the close of the next annual meeting of the shareholder or until their successors have been duly elected or appointed, subject to the provisions of the Corporation's by-laws and the Ontario Business Corporations Act:

Larry Guerriero
Marchy Bruni
Frank Fata

Mark Howson
Pat Mick
Bruno Barban

J. Douglas Lawson
James D. Greco
Cecilia Bruno

The foregoing resolutions are hereby consented to by the sole shareholder of the Corporation pursuant to Section 104 of the Ontario Business Corporations Act, this 27th day of May 2013.

THE CORPORATION OF THE
CITY OF SAULT STE. MARIE

Per: _____
Brian Watkins, Acting Mayor

Per: _____
Malcolm White, City Clerk

6(8)(a)

**RESOLUTION OF THE SHAREHOLDER
OF
PUC INC.**

Financial Statements

RESOLVED that the financial statements of the Corporation for the fiscal year ended on December 31st, 2012, together with the report of the auditors thereon, as placed before the undersigned, are hereby approved.

Appointment of Auditors

RESOLVED that KPMG LLP, Chartered Accountants, are hereby appointed Auditors of the Corporation until the close of the next annual meeting of the shareholder or until their successors are duly appointed at a remuneration to be fixed by the directors, the directors being hereby authorized to fix such remuneration.

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The foregoing resolutions are hereby consented to by the sole shareholder of the Corporation pursuant to Section 104 of the Ontario Business Corporations Act, this 27th day of May 2013.

THE CORPORATION OF THE
CITY OF SAULT STE. MARIE

Per: _____
Brian Watkins, Acting Mayor

Per: _____
Malcolm White, City Clerk

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-96

ADMINISTRATION: (L1.11) A by-law to amend By-law 2011-145 which authorizes payment of membership fees, registration fees and travel expenses incurred by members of the Council and employees of the Corporation while travelling on the business of the Corporation.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie pursuant to Section 283 of the *Municipal Act, 2001* S.O., 2001 c. 25 **ENACTS** as follows:

1. **BY-LAW 2011-145 AMENDED**

By-law 2011-145 is hereby amended by the following:

(a) Number 5, Subsection (7):

	<u>Delete</u>	<u>Replace</u>
Breakfast	\$13.00	\$13.50
Lunch	\$18.50	\$19.25
Dinner	\$28.25	\$29.50
Incidental Costs	\$12.00	\$12.50

(b) Number 5 Subsection (9) Accommodation with Friends or Relatives:

	<u>Delete</u>	<u>Replace</u>
Initial Night	\$43.50	\$45.25
Each Additional Night	\$27.25	\$28.25

(c) Number 5 Subsection (12) sub (1) -- (4) Travel Amounts:

	<u>Delete</u>	<u>Replace</u>
Mayor	\$24,780.00	\$25,800.00
Councillors-		
12 Councillors @2,687.00	\$30,975.00	\$32,240.00
AMO Executive Meetings	\$1,550.00	\$1,610.00
FONOM Executive Meetings	\$1,550.00	\$1,610.00
International Travel	\$7,220.00	\$7,515.00

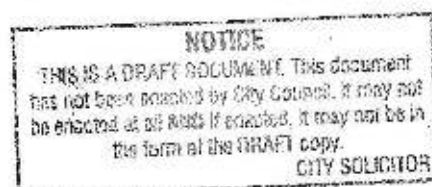
2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in Open Council this 27th day of May, 2013.

ACTING MAYOR – BRIAN WATKINS

CITY CLERK – MALCOLM WHITE



10(b)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-89

AGREEMENT: (LE-24) A by-law to authorize the execution of an Agreement between the City, Peter Mattalo and Kristine Gavin for the use of a portion of 26 Lidstone Street as a snow plough turnaround.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c.25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Acting Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an Agreement in the form of Schedule "A" attached and dated the 27th day of May, 2013 and made between the City, Peter Mattalo and Kristine Gavin for the use of a portion of 26 Lidstone Street as a snow plough turnaround.

2. **SCHEDULE "A"**

Schedule "A" attached forms part of this by-law.

3. **EFFECTIVE DATE**

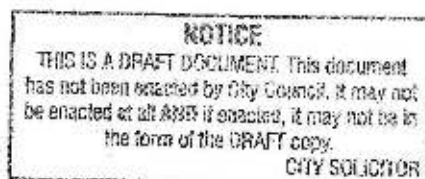
This by-law takes effect on the day of its final passing.

PASSED in open Council this 27th day of May, 2013.

ACTING MAYOR – BRIAN WATKINS

CITY CLERK – MALCOLM WHITE

00 LEGALSTAFF\BYLAWS\2013\2013-89 EXECUTION OF LIDSTONE SNOW PLOUGH TURNAROUND AGREEMENT.DOC



AGREEMENT**SAULT STE. MARIE, ONTARIO**THIS AGREEMENT made this 27th day of May, 2013**BETWEEN:****THE CORPORATION OF THE CITY OF SAULT STE. MARIE**

("the "City")

OF THE FIRST PART

AND**PETER MATTALO**

("Mattalo")

OF THE SECOND PART

AND**KRISTINE GAVIN**

("Gavin")

OF THE THIRD PART

WHEREAS the City and Mattalo entered into an Agreement made the 15th day of January 1990 (the "City/Mattalo Agreement") wherein Mattalo gave permission to the City to use the southern portion of property owned by Mattalo and described as PT LT 6 PL 12749, Korah, Part 1 on 1R12265, Sault Ste. Marie, Ontario under PIN 31582-0138 and known municipally as 55 Johnson Avenue (the "Mattalo Property") for a snow plough turnaround;

AND WHEREAS Mattalo made an application to the Committee of Adjustment of the City of Sault Ste. Marie (the "C of A"), specifically Application No. B27/12-(1-91)-81-28507-R3 (the "Application") which sought the C of A's consent to sever and convey a rear parcel of land from the Mattalo Property being approximately 919m² (9,900 ft²) in size (the "Conveyed Property") and attach the Conveyed Property to the easterly adjacent property owned by Gavin, which property is described as PT LT 5 PL 12749, Korah, Part 7, 1R1938, Sault Ste. Marie, Ontario under PIN 31582-0226 and known municipally as 26 Lidstone Street (the "Gavin Property");

AND WHEREAS the snow plough turnaround referred to in the City/Mattalo Agreement is located on the Conveyed Property;

AND WHEREAS the C of A heard the Application on September 19, 2012 and approved the aforesaid Application, subject to various conditions, one of which required Gavin to enter into a snow plough turnaround Agreement with the City for the Conveyed Property;

AND WHEREAS Gavin purchased the Conveyed Property from Mattalo on March 21, 2013 with the intent of merging the Conveyed Property with the Gavin Property;

AND WHEREAS Gavin desires to enter into a snow plough turnaround agreement with the City in accordance with the decision of the C of A made on September 19, 2013;

NOW THEREFORE in consideration of the rents, covenants and agreements herein contained and hereby assumed, the parties for themselves and their respective successors and assigns do hereby covenant and agree with one another as follows:

1. Gavin grants the City permission to use the property identified as "Subject Property" on Schedule "A" attached hereto (the "Subject Property") as a snow plough turnaround.
2. This Agreement shall be in force during the period of November 1st, 2013 to May 1st, 2014 and annually thereafter (the "Term"), unless cancelled in writing by the City prior to September 1st in any succeeding year.
3. The City shall pay to Gavin Two Hundred and Twenty Six Dollars and Ninety-Five (\$226.95) Cents, prior to November 1st each year. Until this Agreement is cancelled in accordance with paragraph 2 herein, the amount payable shall be adjusted by the percentage increase in the tax levy for each succeeding year for the Subject Property identified in paragraph 1.
4. The City agrees to save harmless Gavin from and against all claims, demands, losses, costs, damages, actions, suits, or other proceedings, by whomsoever made, sustained, brought or prosecuted in any manner, based upon, occasioned by or attributable to any injury or damage arising or resulting from any act or omission of the City, its servants or agents in using or occupying the Subject Property during the Term.
5. The City will ensure that the Subject Property is left in good, clean condition and free of winter refuse prior to May 1st, 2014 and every year thereafter during the Term.
6. Gavin agrees not to erect any building or structure on the Subject Property, and further agrees to remove any chattel from the Subject Property prior to November 1st, 2014 and every year thereafter during the Term, which would impede or otherwise prevent the City from using the Subject Property as described herein.
7. Gavin agrees and acknowledges that this Agreement shall bind her heirs, executors, administrators, successors and assigns.
8. Gavin consents to the registration of this Agreement on title to PIN 31582-0226, the Gavin Property. The City shall pay all costs associated with such registration.
9. The City/Mattalo Agreement is hereby terminated.

IN WITNESS WHEREOF the parties hereto have signed this Agreement this 27th day of May, 2013.

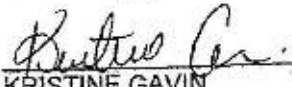
THE CORPORATION OF THE CITY OF SAULT STE.
MARIE

ACTING MAYOR - BRIAN WATKINS

CITY CLERK - MALCOLM WHITE

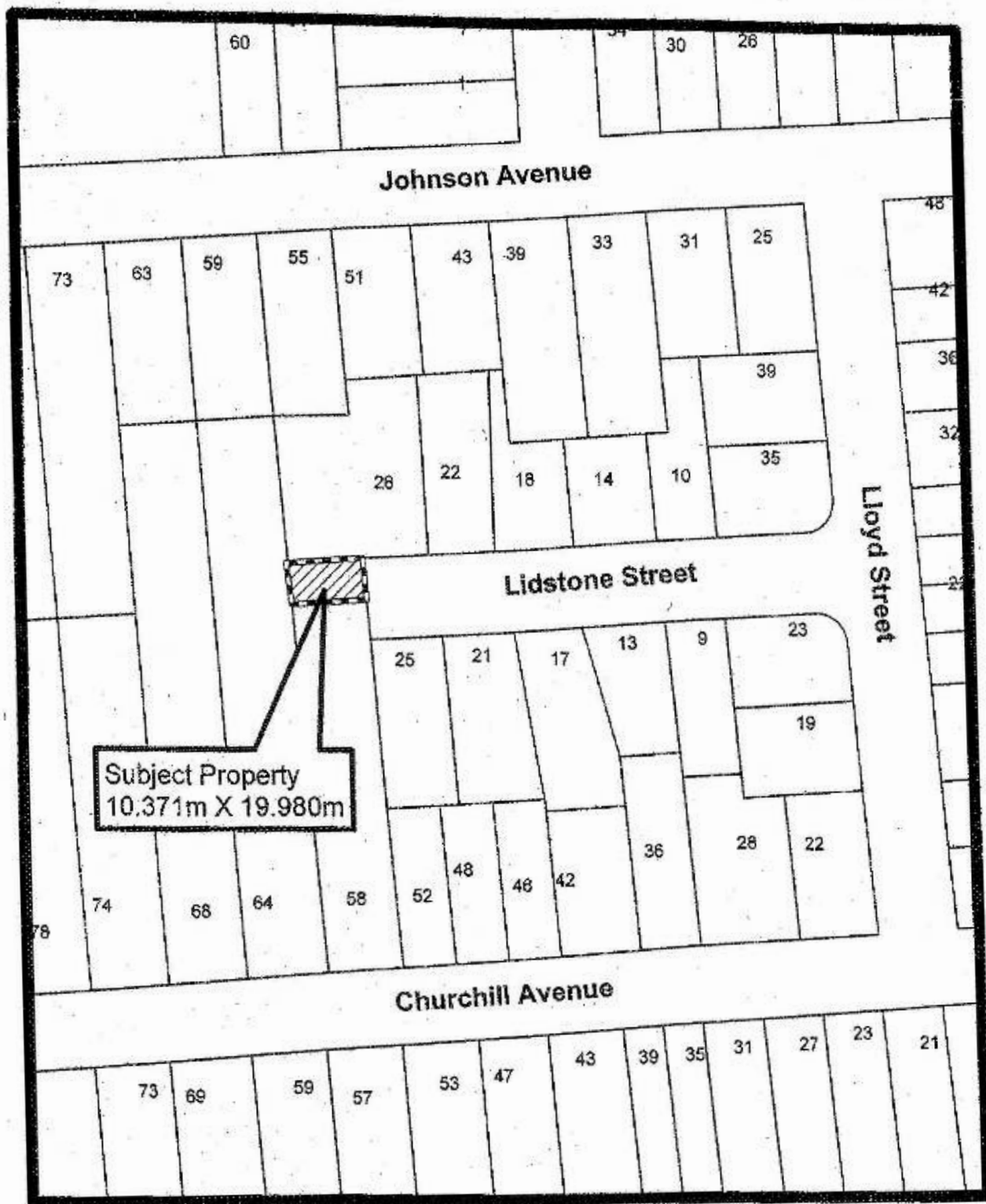


PETER MATTALO



KRISTINE GAVIN

SCHEDULE "A" TO THE AGREEMENT BETWEEN
THE CITY, PETER MATTALO AND KRISTINE GAVIN



SUBJECT PROPERTY MAP

METRIC SCALE
1:1200



10(c)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-90

AGREEMENT: (C2.7) A by-law to authorize the execution of an agreement between the City and the Electrical Safety Authority.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENTS**

The Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto dated the 27th day of May, 2013 and made between the City and the Electrical Safety Authority for inspections of City buildings and other facilities for compliance with the Ontario Electrical Safety Code for a 1 year contract for the period April 1, 2013 to March 31, 2014 for an annual fee of \$33,838.00 plus HST.

2. **SCHEDULE "A"**

Schedule "A" hereto forms part of this by-law.

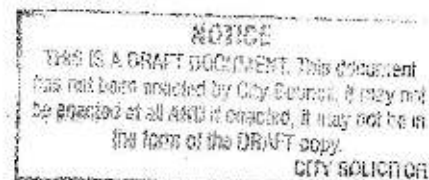
3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 27th day of May, 2013.

ACTING MAYOR – BRIAN WATKINS

CITY CLERK – MALCOLM WHITE





Application to the Continuous Safety Services Program

The Electrical Safety Authority ("ESA") operates as a delegated authority on behalf of the provincial government in accordance with Part VIII, section 113 of the *Electricity Act, 1998*, S.O. 1998, c.15, Sched.A, and the *Safety and Consumer Statutes Administration Act, 1996*, S.O. 1996, c.19. As part of its mandate, the ESA is responsible for inspecting electrical work performed in accordance with the Ontario Electrical Safety Code (the "Code"). Under Rule 2-006 of the Code, periodic inspection by the ESA is permitted and available to businesses that qualify to participate in the Continuous Safety Services Program ("CSS") program.

Code Rule 2-006 Periodic Inspection

- (1) An application for inspection may be made by the owner, owner's agent or occupant of any manufacturing, mercantile, or other building where electrical installation work of a routine nature in connection with the maintenance or operation of the building or the plant therein is required to be performed at frequent intervals.
- (2) Acceptance of the application by the inspection department shall authorize the commencement and carrying out of such work during the period for which the acceptance is issued and Rule 2-004 does not apply.
- (3) Upon request, an inspection shall be made at such time and in such manner as the inspection department determines.

By submitting a completed application to the ESA you acknowledge that you have read and understand the requirements of participation in the CSS program and agree to the Terms and Conditions as outlined at http://www.esasafe.com/pdf/CSS/1411_CSS_Terms_and_Conditions.pdf.

The scope of work covered by the CSS program is explained at http://www.esnsafe.com/ed/CSS/1412_CSS_Scope_of_Work.pdf.

Applicant / Billing Information			
Company (Legal) Name:	City of Sault Ste Marie	City:	Sault Ste Marie
Address:	99 Forster Drive	P.O. Box:	580
		Postal Code:	P6A 5N1
Contact Person:	Orsaline Naccarato	Title:	Admin Assistant to the City Solicitor
Phone:	705 759-5401	Fax:	
		E-mail:	a.iacoe@cityssm.on.ca
The inspector should contact the following person to arrange for the inspections:			
Name:	Aldo Iacoe	Phone:	705 759 5283
		Email:	a.iacoe@cityssm.on.ca

The Applicant acknowledges that ESA has the right to terminate their membership in the CSS program for any reason by providing 30 days written notice to the Applicant. The ESA acknowledges that the Applicant has the right to terminate their membership in the CSS program for any reason by providing 30 days written notice to the ESA.

Signature: _____ Date: May 27, 2013
 ACTING MAYOR - BRIAN WATKINS

Schedule A - Fees & Term Signature _____ Date: May 27, 2013
CITY CLERK-MALCOLM WHITE

The Applicant agrees to pay the following fee to ESA for the period as specified:

\$33,838.00 plus HST paid annually for the period beginning April 1, 2013 and ending March 31, 2014, to be invoiced quarterly.

At the end of the term as defined above, the fee will increase by 3%.



Application to the Continuous Safety Services Program

Schedule B – Facilities

The following facilities are covered by the CSS Program:

City of Sault Ste Marie

Rev 4.5L 2013

Total # of Sites: 69

Total # of Visits: 105

Site Information							# of Visits
Site Name	Street Address	City	Postal Code	Inspector Contact	Phone	Email Address	
ADDITIONAL BUILDING <i>removed</i>	FIFTH LINE E	SAULT STE MARIE	P6A 5N1	Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	0
ANNA MCCREA PARK RINK AND CHANGEROOMS	250 MARK	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
BANDSHELL CANTEEN AND WASHROOMS	1301 QUEEN ST E	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
BAYVIEW FRMLY MIKE ZUKE RINK AND CHNGEHS <i>removed</i>	215 235 PITTSBURGH AVE	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	0
BOARD WALK LIGHTING AND DIST	ST MARYS RIVER DRIVE	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
BONDAR MARINA DOCKS	65 FOSTER DR	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
BONNEY ST PUMP STATION	765 BONNEY ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
BRANCH LIBRARY KORAH <i>removed</i>	496 SECOND LINE WEST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	0
BUS DEPOT	160 QUEEN ST E	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
CEMETARIES OFFICE CHAPEL STORAGE	27 FOURTH LINE E	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
CENTRAL FIRE STATION	72 TANCRED	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
CHURCHILL PLAZA LIBRARY	301 LAKE ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2

For more information please contact us at 1-877-854-0079



Application to the Continuous Safety Services Program

CITY WORKS CENTRE EQUIP STORAGE	128 SACKVILLE RD	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	4
CIVIC CENTRE	99 FOSTER DR	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	4
EQUIPMENT GARAGE FUEL PUMPS 3 STORAGE BL.	1504 PEOPLES RD	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
ERMATINGER STONE HOUSE AND OTHER	831 QUEEN ST E	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
ESPOSITO PARK RINK AND CHANGEHOUSE	36 124 QUEEN ST W	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
ESSAR CENTRE	269 QUEEN ST E	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
FIRE HALL NO 2	363 SECOND LINE WEST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
FIRE HALL NO 3	100 BENNETT BLVD	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
FORT CREEK DR PUMP STATION	39 FORT CREEK DR	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
FRONTENAC PUMP STATION	665 FRONTENAC ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
GLASGOW AVENUE PUMP STATION	GLASGOW AV	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
GORE ST PUMP STATION	75 GORE ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
GRANDSTANDS AND CHANGEROOMS	427 453 NORTH ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
GREENHOUSES POTTING BLDG BELL PK	45 LAKE ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
HOUSEHOLD WASTE DEPOT	128 SACKVILLE ROAD	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
HURON ST PUMP STATION	99 101 HURON ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
INDUSTRIAL PARK COURT B PUMP STATION	95B INDUSTRIAL PARK NEXT TO 65 IND COURT	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1

For more information please contact us at 1-877-854-0079

Application to the Continuous Safety Services Program

JESSE IRVING CENTRE	84 RUTH ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
JOHN RHODES ARENA AND POOL	260 280 ELIZABETH ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
K 9 OBEDIENCE SCHOOL	76 FOURTH LINE W	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
LANDFILL SITE OFFICE SCALE GARAGE	402 FIFTH LINE EAST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
LITTNER PARK RINK & CHANGEROOMS <i>removed</i>	98 PARK ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	0
LOCK TOURS CANADA BUILDING	95 FOSTER DRIVE	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
LOWER LAKE PUMP STATION	25 LAKE ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
MACGREGOR AV PUMP STATION	5 MACGREGOR AV	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
MAIN LIBRARY	50 EAST ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
MARY ST PUMP STATION	31 MARY ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
MAUSOLEUM AND ROTUNDA HOLY SEP CEMETERY	28 FOURTH LN E	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
MAYCOURT CENTRE	13 SALISBURY ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
MCMEEKIN ARENA	616 GOULAIS AVE	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
MERRIFIELD RINK AND CHANGEHOUSE	331 PATRICK ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
MILLWOOD PUMP STATION	19 MILLWOOD	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
MURIEL ST PUMP STATION	3 MURIEL ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
MUSEUM	690 QUEEN ST E	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2

For more information please contact us at 1-877-854-0079



Application to the Continuous Safety Services Program

OFFICE BUILDING	540 ALBERT ST E	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
OFFICE REC STORAGE	316 ELIZABETH ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
PARKING LOTS CITY SSM VARIOUS LOCATIONS	99 FOSTER DR	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
PG MANZO POOL <i>reduced</i>	710 YOUNG ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
PINE ST MARINA FUEL PUMPS AND	20 PINE STREET	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
PINE ST MARINA DOCKS	20 PINE STREET	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
PINE ST PUMP STATION	48 PINE ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
POINTE DES CHENES PARK AND BUILDINGS	57 POINTE DES CHENES CR	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
POLICE HEADQUARTERS AND STORAGE BLDG	580 SECOND LINE EAST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
PROPERTY NEXT TO CITY LANDFILL <i>removed</i>	580 FIFTH LINE EAST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	0
QUEEN ELIZABETH PARK AND BUILDINGS	280 ELIZABETH	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
ROBERTA BONDAR PUMP STATION	65 FOSTER DR	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
ROSSMORE RD PARK WAS ELLIOT PK	110 ROSSMORE RD	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
SECOND LINE EAST PARK AND BUILDINGS	1064 1198 SECOND LINE EAST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
SENIOR CITIZENS CENTRE	235 283 WELLINGTON ST W	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
SENIOR CITIZENS CENTRE	619 BAY STREET	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
SERVICE BLDG AND TENT STRUCT BONDAR PAV	65 FOSTER DRIVE	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2

For more information please contact us at 1-877-854-0079

10(c)



Application to the Continuous Safety Services Program

STORAGE AND REPAIR GARAGE AND EMS	65 OLD GARDEN RIVER RD	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
TALLACK BLVD PUMP STATION	1 TALLACK BLVD AND WEST PERTH BAY	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
TRANSIT CENTRE	111 HURON ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
UPPER LAKE ST UNDERGROUND PUMPING	UPPER LAKE ST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
VARSITY AV PUMP STATION	VARSITY AV	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
VE GRECO POOL <i>reduced</i>	269 ALBERT ST E	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
WELCOME SIGN SSM	HWY 17 E AT CITY LIMITS	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
WELCOME SIGN SSM <i>new</i>	HWY 17 N AT CITY LIMITS	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
WEST END COMMUNITY CENTRE <i>new</i>	556 GOULAIS AVE	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2
5TH LINE LANDILL PUMP STATION <i>new</i>	402 FIFTH LINE EAST	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
OVERFLOW STATIONS <i>new</i>	VARIOUS LOCATIONS	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	1
ALGOMA HEALTH BUILDING <i>new</i>	294 WILLOW AV	SAULT STE MARIE		Aldo Iacoe	705 759 5367	a.iacoe@cityssm.on.ca	2

For more information please contact us at 1-877-854-0079



Application to the Continuous Safety Services Program

Schedule C - Special Provisions

The following services are included in the CSS Program:

- 1 ESA will conduct an initial facility review.
- 2 ESA will occasionally conduct facility reviews during scheduled visits.
- 3 ESA will provide access to use the on-line logbook system (CSSL).
- 4 ESA will provide the training workshops itemized in Schedule D.

Disclaimer:

The Electrical Safety Authority (ESA) makes no representations, warranties, or conditions of any kind, express or implied, including, without limitation, implied warranties or conditions as to the work performed under Schedule C - Special Provisions. In no event shall ESA, its employees, directors, or officers, be liable for any damages caused in connection with any work done, or any direct, indirect or incidental damages, injury, loss, costs or expenses, including but not limited to, special or consequential damages, lost revenue, business interruption, or any other commercial or economic loss, howsoever caused, irrespective of whether ESA is advised of the possibility of such damages, injury, loss, cost or expense.

Schedule D - Service Details

Total # of Sites: 69

Total # of Visits: 105

Training Workshops (if applicable)

1. Three (3) Half Day Workshops -- Subject to be determined

2.

3.

Code Book and Bulletin Shipping Information (if applicable)

Logbook Type*: Online CSSL Bulletin Type*: CD Version Code Book Type*: Hardcopy

Logbook Qty: _____ Bulletin Qty: 1 Code Book Qty: 1

*Media options for Code Books and Bulletins are: 1. Paper Copy 2. CD Version 3. Online (Web based) version - license

**Media options for Logbooks are: 1. Paper Copy 2. Online (Web based) version

Contact Name: Aldo Iacoe

Title: Health & Safety

Address: (as above)

P. O. Box: _____

City: _____

Postal Code: _____

Fax #: _____

Phone: _____

E-mail: _____

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-99

AGREEMENT: (E2.2) A by-law to authorize a contract between the City and Ellwood Robinson Limited for supply and application of surface treatment. (Contract 2013-7E)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. EXECUTION OF DOCUMENT

The Acting Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated May 27, 2013 and made between the City and Ellwood Robinson Limited for supply and application of surface treatment.

2. SCHEDULE "A"

Schedule "A" forms part of this by-law.

3. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

NOTICE THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all. AND if enacted, it may not be in the form of the DRAFT copy. CITY SOLICITOR

PASSED in open Council this 27th day of May, 2013.

ACTING MAYOR – BRIAN WATKINS

CITY CLERK – MALCOLM WHITE

CORPORATION OF THE CITY OF SAULT STE. MARIE

CONTRACT 2013-7E

FORM OF AGREEMENT

This Agreement made (in triplicate) this 27th day of May in the year 2013 by and between Ellwood Robinson Limited hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

SUPPLY & APPLICATION OF SURFACE TREATMENT

CONTRACT 2013-7E

Which have been signed in triplicate by both parties and which were prepared under the supervision of Jerry D. Dolcetti, RPP, Commissioner of Engineering & Planning acting as and herein entitled, the Owner.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings.
3. The Contractor will complete all the work to the entire satisfaction of the Owner within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Owner and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.

7. All communications in writing between the Corporation, the Contractor and the Owner shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by facsimile as follows:

THE CORPORATION: The Corporation of the City of Sault Ste. Marie
P.O. Box 580
Civic Centre
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1

THE CONTRACTOR: Ellwood Robinson Limited
2075 Great Northern Road
Sault Ste. Marie, ON P6A 5K7

THE OWNER: Mr. Jerry D. Dolcetti, RPP
Commissioner, Engineering & Planning
P.O. Box 580
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1
Facsimile 705-541-7165

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered
in the presence of

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

MAYOR - DEBBIE AMAROSO

(seal)

CITY CLERK - MALCOLM WHITE

THE CONTRACTOR

COMPANY NAME

(seal)

SIGNATURE

10(e)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-101

AGREEMENT: (E2.2) A by-law to authorize a contract between the City and Ellwood Robinson Limited for miscellaneous construction/paving. (Contract 2013-8E)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25. **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Acting Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated May 27, 2013 and made between the City and Ellwood Robinson Limited for miscellaneous construction/paving.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 27th day of May, 2013.

NOTICE
THIS IS A DRAFT DOCUMENT. This document
has been created by City Council. It may not
be valid at all. If enacted, it may not be in
the form of the DRAFT copy.
CITY SOLICITOR

ACTING MAYOR – BRIAN WATKINS

CITY CLERK – MALCOLM WHITE



2013 05 27

Our File: Contract 2013-8E

CONTRACT 2013-8E

MISCELLANEOUS PAVING

LIST OF BIDDERS

CONTRACTOR

TOTAL BID PRICE

Ellwood Robinson Limited

\$2,276,398.73

Pioneer Construction Inc.

\$2,393,134.16

10(e)

Schedule "A"

CORPORATION OF THE CITY OF SAULT STE. MARIE

CONTRACT 2013-8E

FORM OF AGREEMENT

This Agreement made (in triplicate) this 27th day of May in the year 2013 by and between Ellwood Robinson Limited hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the "Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and all the works shown and described in the contract documents entitled:

MISCELLANEOUS CONSTRUCTION/PAVING
CONTRACT 2013-8E

Which have been signed in triplicate by both parties and which were prepared under the supervision of Jerry D. Dolcetti, RPP, Commissioner of Engineering & Planning acting as and herein entitled, the Owner.

2. The Contractor will do and fulfill everything indicated by the Agreement, the General Conditions, the Specifications, the Special Provisions and the Drawings.
3. The Contractor will complete all the work to the entire satisfaction of the Owner within the period of time specified.
4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the General Conditions and the Special Provisions. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Owner and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.

10(e)

7. All communications in writing between the Corporation, the Contractor and the Owner shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by facsimile as follows:

THE CORPORATION:

The Corporation of the City of Sault Ste. Marie
P.O. Box 580
Civic Centre
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1

THE CONTRACTOR:

Ellwood Robinson Limited
2075 Great Northern Road
Sault Ste. Marie, ON P6A 5K7

THE OWNER:

Mr. Jerry D. Dolcetti, RPP
Commissioner, Engineering & Planning
P.O. Box 580
99 Foster Drive
Sault Ste. Marie, ON P6A 5N1
Facsimile 705-541-7165

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered
in the presence of

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

MAYOR - DEBBIE AMAROSO

(seal)

CITY CLERK - MALCOLM WHITE

THE CONTRACTOR

COMPANY NAME

(seal)

SIGNATURE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-102

AGREEMENT: (E2.2) A by-law to authorize a contract between the City and Avery Construction Limited for the Fourth Line – East Davignon Creek Culvert replacement. (Contract 2013-6E)

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Acting Mayor and the City Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to a contract in the form of Schedule "A" attached hereto, dated May 27, 2013 and made between the City and Avery Construction Limited for the Fourth Line – East Davignon Creek Culvert replacement.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

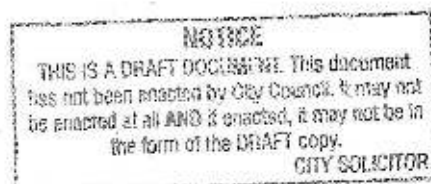
This by-law takes effect on the day of its final passing.

PASSED in open Council this 27th day of May, 2013.

ACTING MAYOR – BRIAN WATKINS

CITY CLERK – MALCOLM WHITE

of LEGALSTAFF\BYLAWS\2013\2013-102 AGREEMENT Avery Construction Limited



CORPORATION OF THE CITY OF SAULT STE. MARIE

**Contract No. 2013-6E
Fourth Line – East Davignon Creek
Culvert Replacement**

FORM OF AGREEMENT

This Agreement made (in triplicate) this 27th day of May in the year 2013 by
and between

Avery Construction Limited hereinafter called the "Contractor"

AND

The Municipal Corporation of the City of Sault Ste. Marie, Ontario hereinafter called the
"Corporation".

WITNESSETH: That the Contractor and the Corporation undertake and agree as follows:

1. The Contractor will provide all the materials and complete all the works shown and described in the contract documents entitled:

**CONTRACT NO. 2013-6E
FOURTH LINE – EAST DAVIGNON CREEK
CULVERT REPLACEMENT**

which have been signed in triplicate by both parties and which were prepared under the supervision of AECOM Canada Ltd., acting as agent and Contract Administrator and herein entitled, the Contract Administrator.

2. The Contractor will do and fulfill everything indicated by the "contract documents" including this Agreement, the General Conditions, Supplementary General Conditions, the Specifications, the Special Provisions, Instructions to Tenderers, Form of Tender, Addenda, if any, and the Drawings.
3. The Contractor will complete all the work under the supervision and direction and to the entire satisfaction of the Contract Administrator within the period of time specified.

4. The Corporation shall pay to the Contractor the contract price as set forth in the Form of Tender in accordance with the provisions as set forth in the contract documents. The quantities contained in the Form of Tender are approximate only and the final payment shall be made for the actual quantities that are incorporated in or made necessary by the work covered by the contract.
5. The Corporation shall pay the Contractor for work that is ordered in writing by the Contract Administrator and that cannot be classified as coming under any of the contract units and for which no unit price, lump sum, or other basis can be agreed upon, on a time and material basis as set out in the General Conditions.
6. The Contractor shall indemnify and save harmless the Corporation, its officers, employees and agents, from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which may be made or brought against the Corporation, its officers, employees and agents, by reason or in consequence of the execution and performance or maintenance of the work by the Contractor, its employees, agents or officers.
7. All communications in writing between the Corporation, the Contractor and the Contract Administrator shall be deemed to have been received by the Addressee if delivered to the individual, a member of the firm or an officer of the Corporation for whom they are intended or if sent by post or by telegram addressed as follows:

The Corporation: The Corporation of the City of
Sault Ste. Marie
P. O. Box 580
Civic Centre, 99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5N1

The Contractor: Avery Construction Limited
940 Second Line West
Sault Ste. Marie, Ontario
P6C 2L3

The Contract Administrator: AECOM Canada Ltd.
523 Wellington Street East
Sault Ste. Marie, Ontario
P6A 2M4

IN WITNESS WHEREOF the parties hereto have executed this Agreement by the day and year first above written.

Signed, Sealed and Delivered
in the presence of

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

Mayor – Debbie Amaroso

(seal)

City Clerk – Malcolm White

THE CONTRACTOR

Company Name

(seal)

Signature

10(9)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-92

DEVELOPMENT CONTROL: A by-law to designate the lands located at 540 Wellington Street West an area of site plan control (Conquest Investments Inc.).

THE COUNCIL of The Corporation of the City of Sault Ste. Marie **ENACTS** as follows:

1. **DEVELOPMENT CONTROL AREA**

The lands described on Schedule "A" attached hereto are hereby designated to be an area of site plan control pursuant to section 41 of the *Planning Act*, R.S.O. 1990, chapter P. 13 and amendments thereto.

2. **SITE PLAN POWERS DELEGATED**

The Council hereby delegates to the Planning Director and in his absence to the Planner of the City of Sault Ste. Marie, Council's powers to enter into a site plan agreement dealing with any of the works or matters mentioned in Section 41 of the *Planning Act* as amended, for the lands more particularly described in Schedule "A" to this by-law.

3. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

4. **PENALTY**

Any person who contravenes this by-law including the obligations pursuant to the agreement entered into under the authority of this by-law is liable upon conviction therefore to penalty provisions as contained in the *Planning Act* and the *Municipal Act*.

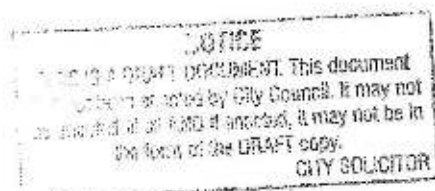
5. **EFFECTIVE DATE**

This by-law takes effect from the date of its final passing.

PASSED in open Council this 27th day of May, 2013.

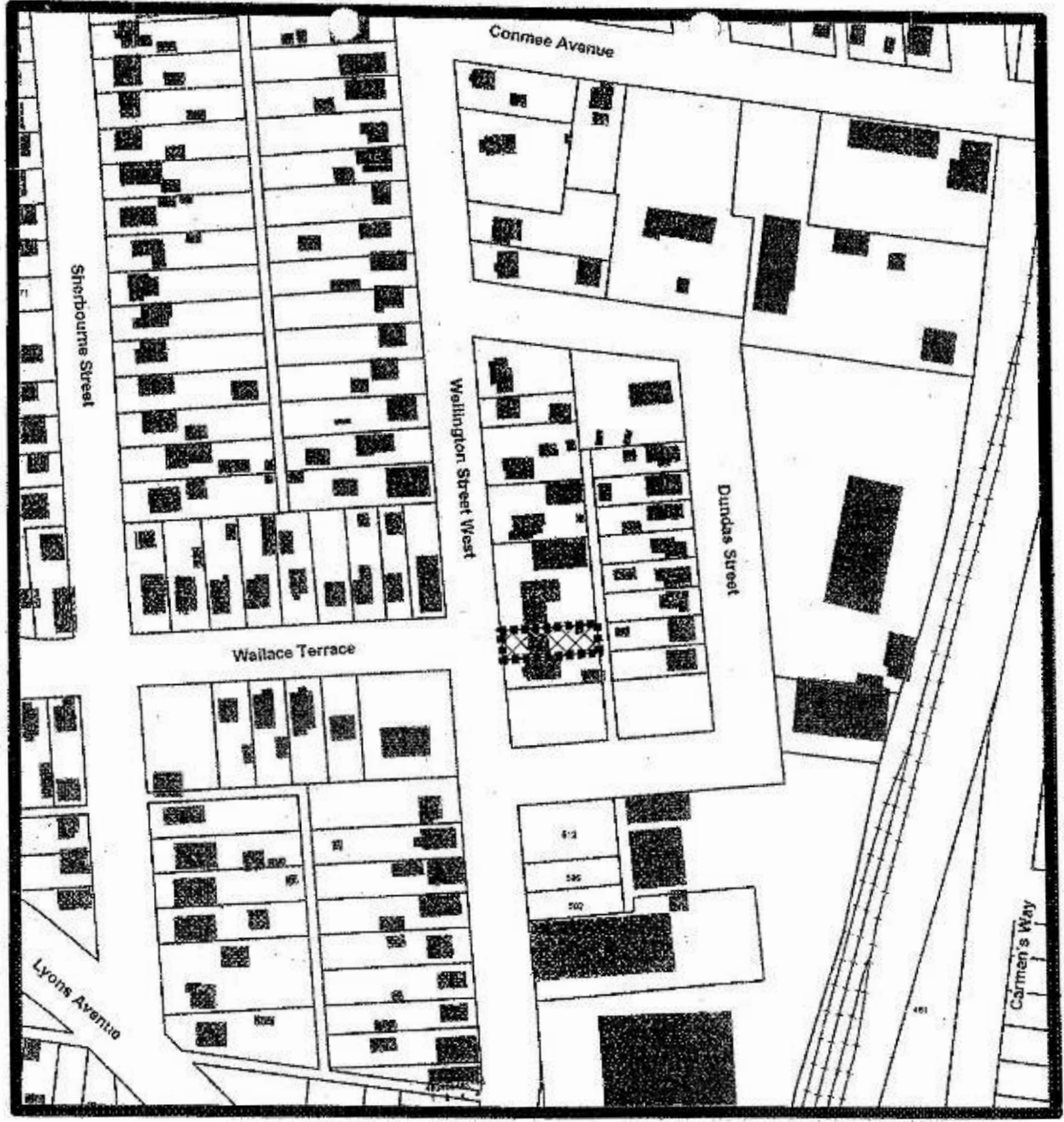
ACTING MAYOR - BRIAN WATKINS

CITY CLERK - MALCOLM WHITE



10(g)

SCHEDULE "A" TO BY-LAW 2013-92



SUBJECT PROPERTY MAP

540 WELLINGTON STREET WEST

Planning Application: A-9-13-Z

Legend



Subject Property = 540 Wellington W



METRIC SCALE
1:1800

MAP REFERENCE
57 & 1-55

MAIL LABEL NO
A-9-13-Z

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-94

PARKING: (P3.9(3)) A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 15 of the *Police Services Act*, R.S.O. 1990, chapter P.15 and amendments thereto, **ENACTS** as follows:

1. **SCHEDULE "A" TO BY-LAW 90-305 AMENDED**

Schedule "A" to By-law 90-305 is hereby repealed and replaced with Schedule "A" attached to this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 27th day of May, 2013.

ACTING MAYOR – BRIAN WATKINS

CITY CLERK – MALCOLM WHITE

NOTICE
THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted as all said. If enacted, it may not be in the form of the DRAFT copy.
CITY SOLICITOR

<u>ADGE SPECIAL CONSTABLE</u>	<u>EMPLOYER</u>	<u>PROPERTY LOCATION</u>
12 ROUSE, BRIAN	ALGOMA UNIVERSITY	1620 QUEEN ST E
26 MCLEOD, ROD	FLEMING & SMITH	379 QUEEN ST E & APARTMENTS & 27 KING ST.
30 RENDELL, VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
36 ORR, DEREK	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
50 BARONE, MARCELLO	ALGOMA UNIVERSITY	1520 QUEEN ST E
108 SEBECIO, JOHN, LUDVIC	DENTAL BUILDING	845 & 218 QUEEN ST E
113 TAYLOR, GARY	ALGOMA UNIVERSITY	1520 QUEEN ST E
115 LEE, RICHARD, JOHN	ALGOMA UNIVERSITY	1520 QUEEN ST E
138 CAM, JOSEPH	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
151 PARR, DEREK, RAYMOND	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
153 TASSONE, VITO	TASSONE CHIROPRACTIC	873 QUEEN ST E
163 BUMBACCO, PHILIP, CARMEN	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
178 D'AGOSTINI, ROSEMARY	DR. RAYMOND CHO	71 & 131 EAST ST.
181 BROWN, STEVEN, GEORGE	SEP. SCHOOL BOARD	SEPARATE SCHOOL BOARD PROPERTIES
198 SEABROCK, LAURA LEE	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
240 MASON, STEPHEN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
241 COGHILL, ROBIN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
248 CHAN, GILBERT	DR. RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
249 CHO, LINDA	DR. RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
255 TRAYSDN, TERRANCE, TERRY	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
267 CORBIERE, JOHN, (ED)	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
278 SMITH, DENIS, ROBERT	G4S SECURE SOLUTIONS	AIRPORT
314 AASEN, PAULINE	STANDARD PARKING	ONTARIO REALTY CORP./ROBERTA BONDAR PLACE/420 QUEEN ST E
321 LORENZO, COREY	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
334 MILLER, BRADLEY	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREAS
335 GROSSO, DONALD	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
343 CHILLMAN, JODI	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
344 HARPE, KENNETH	DAYS INN	DAYS INN HOTEL
348 HAZELTON, MARGARET	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
354 STEEVES, ROBERT	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
366 TRONOW, VICTORIA	G4S SECURE SOLUTIONS	AIRPORT
389 GARMICHAEL, MARY	ON. FINNISH HOME ASS.	FINNISH REST HOME
370 HANSEN, LOUIS	ON. FINNISH HOME ASS.	FINNISH REST HOME
372 BENOT, ALAIN	ON. FINNISH HOME ASS.	FINNISH REST HOME
374 TAAYEL, ANDRE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREAS
375 FINN, ROBERT	G4S SECURE SOLUTIONS	AIRPORT
377 BADGERO, PAUL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
384 BOREAN, RICK	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
389 SANDIE, KEVIN	NORPRO SECURITY	REGENT PRO./J.S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
391 MCLEOD, HEATHER	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
397 LAFFRAMBORE, YVON	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
400 JOHNSON, MICHAEL	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
404 HUDSON, BRIAN	CORPS OF COMM	22 BAY ST (FEDERAL BUILDING)
405 MATCHETT, CASEY	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
406 LEBLANC, SERGE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
410 POYNER, HAROLD	G4S SECURE SOLUTIONS	AIRPORT
411 MOORE, ROBERT	G4S SECURE SOLUTIONS	AIRPORT
413 HILL, MICHAEL	CORPS OF COMM	SAULT HOSPITAL
423 FABIANO, ANTONIO	G4S SECURE SOLUTIONS	AIRPORT
423 VANDERLIFT, DYLAN	CORPS OF COMM.	SAULT HOSPITAL
430 RUSCIO, DOMINIC	MAJOR CONTR.	TRAVEL LODGE
431 DICKSON, SHANE	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
435 TRUMBLE, GEORGE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
439 LAMBERT, JOSEPH	STANDARD PARKING	ONTARIO REALTY CORP./ROBERTA BONDAR PLACE/420 QUEEN ST E
440 HAMMERSTEDT, ERIC	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
441 WILSON, DAVID	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
442 MACLENNAN, MATTHEW	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
443 MARCIL, MARK	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
444 MARSHALL, JONATHAN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
449 HALLIDAY, DANA	SAULT COLLEGE	SAULT COLLEGE
447 FRIGAU, JESSE	NORPRO SECURITY	REGENT PRO./J.S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
450 CHAPMAN, DANIEL	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
452 ROGERS, RICHARD	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
453 DERASP, RICHARD	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
455 BOYCHUK, BLAINE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
456 CONEYREARE, KEVIN	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
458 ROBINSON, GEORGE	CORPS OF COMM	SAULT AREA HOSPITAL
459 SLEEMAN, RAY	CORPS OF COMM	SAULT AREA HOSPITAL
460 BOUGIE, DAN	CORPS OF COMM	SAULT AREA HOSPITAL
462 GAULT, JAMES	CORPS OF COMM	SAULT AREA HOSPITAL
463 MORIN, ALEX	CORPS OF COMM	SAULT AREA HOSPITAL
464 DITOMMASO, RYAN	2220917 ONT. INC.	489 BAY ST.
465 DELAVALLE, DON	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
467 BERNIER, JUNE	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
468 AGNEW, BRENDAN	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
469 SANTELLI, DOMINIC	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
470 WOOLLEY, NATHANIEL	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
471 STOYCHEFF, CHRISOPHER	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
472 BRUNETTA, ANGELO	NORPRO SECURITY	REGENT PRO./J.S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
474 MARCUSO, ANTHONY	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALLCHURCHILL&PINE PLAZA/TENARIS'S COLLEGE
475 TORRANCE, RENEE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
477 BROWLEY, DAVID	CORPS OF COMM	SAULT AREA HOSPITAL
478 GROULX, VINCE	CORPS OF COMM	SAULT AREA HOSPITAL
480 TELFORD, JASON	CORPS OF COMM./NORPRO	SAULT AREA HOSPITAL/REGENT PRO./J.S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH

461	FORD, BRIAN	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
462	LEWIS, BRUCE	CORPS OF COMM	SAULT AREA HOSPITAL
464	MCLEOD, VIRGINIA	CITY OF SAULT STE MARIE BELLUVE MARINA & BONDAR MARINE & PARK	
465	ARMSTRONG, KENNETH	CITY OF SAULT STE MARIE BELLUVE MARINA & BONDAR MARINE & PARK	
466	LONG, NADIA	GT. NORTHERN RET. HOME	760 GREAT NORTHERN RD.
467	ROUGEBAU, MARISA	GT. NORTHERN RET. HOME	760 GREAT NORTHERN RD.
468	LEFEBUR, MARILYN	GT. NORTHERN RET. HOME	760 GREAT NORTHERN RD.
469	MCQUEEN, WANDA	GT. NORTHERN RET. HOME	760 GREAT NORTHERN RD.
470	LUXTON, JEFF	GT. NORTHERN RET. HOME	760 GREAT NORTHERN RD.
492	PARKER, MICHAEL	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
493	BROWN, FRAGER	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
494	SHEWELT, CODY	G4S SECURE SOLUTIONS	AIRPORT
497	ALLEN, ROBERT	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
498	MARQUES, STEVEN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
499	SCALI, NICOLA	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
500	EASBY, JOSHUA	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
501	QUARRELL, ROBERT	ELSTRONG MANAGEMENT	621, 627 631 MACDONALD AVE
502	HAMEL, CHRIS	ELSTRONG MANAGEMENT	621, 627 631 MACDONALD AVE
503	HAMEL, MELANIE	ELSTRONG MANAGEMENT	621, 627 631 MACDONALD AVE
505	JONES, CHELSEY	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
507	SMYTHE, RICHARD	BANK OF MONTREAL	556 QUEEN ST E
509	MATTALO, JOE	CORPS OF COMM	SAULT AREA HOSPITAL
511	ANAIR, BRENDAN	CORPS OF COMM	SAULT AREA HOSPITAL
512	ONUMA, JUSTIN	CORPS OF COMM	SAULT AREA HOSPITAL
513	MEINCKE, KEN	CORPS OF COMM	SAULT AREA HOSPITAL
514	BONIFERRI, BRIAN	CORPS OF COMM	SAULT AREA HOSPITAL
515	MANGONE, MATT	CORPS OF COMM	SAULT AREA HOSPITAL
516	GAY, JAMES	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
517	ROY, BRENDA	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
518	TREPASSO, GRANT	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
519	FRAGOMENI, JOSEPH	CORPS OF COMM	SAULT AREA HOSPITAL
520	THOMPSON, JOHN	CORPS OF COMM	SAULT AREA HOSPITAL
522	MCNAMA, STEVEN	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
523	MCBRIDE, GUY	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
524	DUNLOP, DAVID	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
525	IACETTA, CHRIS	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
526	JOHNSTON, CORY	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
527	KOZAK, EMILIE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
529	ROMAIN, GERALDINE	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
530	WADE, SAMUEL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
531	AHAGBE, ENCHUOMEN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
532	BRICILLARD, BERNARD	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
533	STILLERT, CHRISTIAN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
534	LADOUCEUR, RACHAEL	CORPS OF COMM	SAULT AREA HOSPITAL
535	HUTZAN, CHRISTIAN	CORPS OF COMM	SAULT AREA HOSPITAL
536	SAUERZOFF, JUSTIN	CORPS OF COMM	SAULT AREA HOSPITAL
537	ORAWBARGER, KYLE	CORPS OF COMM	SAULT AREA HOSPITAL
538	MCCAIS, BRANDON	CORPS OF COMM	SAULT AREA HOSPITAL
539	CUTLER, JESSE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
540	ZEPPA, ROBERT	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
541	DIMMA, WILLIAM	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
542	RALPH, NANCY	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
543	HAYNES, MICHAEL	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
544	NELSON, MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
545	GRECO, BRYAN	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
546	ZORIT, TRAVIS	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
547	LIEPA, MATTHEW	ALGOMA CENTRAL PROP	STATION MALL/STATION 48/STATION TOWER
548	CARON, ROGER	CITY OF SAULT STE MARIE 99 POSTER DR. (CIVIC CENTRE)	
549	WICKSTROM, ZAAK	G4S SECURE SOLUTIONS	AIRPORT
550	BADJ, EDMUND	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
551	PIPER, ADAM	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
552	SENEGAL, GUDUR, DANIEL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
553	ST. PIERRE, WILLIAM	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
554	IRWIN, JACOB	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
555	ROY, DARCY	G4S SECURE SOLUTIONS	AIRPORT
556	ARCAND, SCOTT	G4S SECURE SOLUTIONS	AIRPORT
557	HUTCHINGS, GEORGE	CORPS OF COMM	SAULT AREA HOSPITAL
558	LARKIN, NICHOLAS	CORPS OF COMM	SAULT AREA HOSPITAL
559	SUMMERS, STEPHEN	CORPS OF COMM	SAULT AREA HOSPITAL
560	ADDISON, CHRISTOPHER	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
561	CARTER, TIGER	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
562	DEARING, DEVIN	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
563	FLAURY, TAMMY JO	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
564	LAPELLE, DANIEL	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
565	LISCUMS, GERALD	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
566	SWEET, WILLARD	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
567	BOBTON, CODY	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
568	PICK, DENNY	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
569	ZEPPA, JACOB	G4S SECURE SOLUTIONS	AIRPORT
570	BERTRAND, CHRISTOPHER	G4S SECURE SOLUTIONS	AIRPORT
571	BRENNAN, JAMES	B360 AIRPORT CORP.	AIRPORT - SUPERVISOR OF BUSINESS OPERATIONS
572	BELANGER, GWYN	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
573	RHODES, LILIAN	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
574	BOUCHARD, DARYL	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
575	LALOUE, DANIEL	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
576	HULL, BRADLEY	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
577	LAVERGNE, EUGENE	NORPRO SECURITY	REGENT PRO./DAVEY HOME/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
578	MAK, ROBERT	CORPS OF COMM	SAULT AREA HOSPITAL
579	SANTERRE, LAYCE	CORPS OF COMM	SAULT AREA HOSPITAL
580	CHARETTE, ROBERT	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
581	PAVONI, JORDAN	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE
582	MATLAND, DARLA	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN/MALL CHURCHILL & PINE PLAZA/TENARIS'S COLLEGE

10(h)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-95

PART LOT CONTROL: (PR7.1) A by-law to designate Lots 1 to 24 inclusive, Plan 1M589 in the Fox Run Subdivision, Phase I, Sault Ste. Marie as an area not subject to part lot control.

WHEREAS section 50(5) of the *Planning Act*, R.S.O. 1990, c.P.13 and amendments thereto imposes part lot control on land in the municipality within any plan of subdivision registered before or after the coming into force of section 50;

AND WHEREAS section 50(7) of the said *Planning Act* allows the municipality in question to pass a by-law providing that section 50(5) does not apply to land that is within such registered plan of subdivision or part or parts thereof as is or are designated in such by-law.

NOW THEREFORE THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to the *Municipal Act*, 2001, S.O. 2001, c. 25, **ENACTS** as follows:

1. **LOTS IN THE FOX RUN SUBDIVISION, PHASE I BEING DESIGNATED AS BEING NOT SUBJECT TO PART LOT CONTROL**

The lands hereinafter described on Schedule "A" to this by-law are hereby designated as not being subject to the provisions of section 50(5) of the *Planning Act*.

2. **SCHEDULE "A"**

Schedule "A" attached hereto forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law shall not become effective until a certified copy of this by-law is registered in the Land Registry Office pursuant to section 50(28) of the *Planning Act*.

4. **EFFECTIVE SIX YEARS ONLY**

Pursuant to section 50(7.3) of the *Planning Act*, this by-law shall expire at the expiration of six (6) years from the date that this by-law becomes effective.

PASSED in open Council this 27th day of May, 2013.

NOTICE

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.

CITY SOLICITOR

ACTING MAYOR – BRIAN WATKINS

CITY CLERK – MALCOLM WHITE

SCHEDULE "A" TO BY-LAW 2013-95

31511-0283	LOT 1, PLAN 1M589
31511-0284	LOT 2, PLAN 1M589
31511-0285	LOT 3, PLAN 1M589
31511-0286	LOT 4, PLAN 1M589
31511-0287	LOT 5, PLAN 1M589
31511-0288	LOT 6, PLAN 1M589
31511-0289	LOT 7, PLAN 1M589
31511-0290	LOT 8, PLAN 1M589
31511-0291	LOT 9, PLAN 1M589
31511-0292	LOT 10, PLAN 1M589
31511-0293	LOT 11, PLAN 1M589
31511-0294	LOT 12, PLAN 1M589
31511-0295	LOT 13, PLAN 1M589
31511-0296	LOT 14, PLAN 1M589
31511-0297	LOT 15, PLAN 1M589
31511-0298	LOT 16, PLAN 1M589
31511-0299	LOT 17, PLAN 1M589
31511-0300	LOT 18, PLAN 1M589
31511-0301	LOT 19, PLAN 1M589
31511-0302	LOT 20, PLAN 1M589
31511-0303	LOT 21, PLAN 1M589
31511-0304	LOT 22, PLAN 1M589
31511-0305	LOT 23, PLAN 1M589
31511-0306	LOT 24, PLAN 1M589

1067

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-93

PROPERTY SALE: (PR1.41) A by-law to authorize the transfer of surplus property described as Part 2 on Plan 1R-3234 from the City to the Ontario Finnish Resthome Association.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **LANDS DECLARED SURPLUS**

The lands more particularly described in Schedule "A" to this by-law are surplus to the requirements of the municipality.

2. **SALE AUTHORIZED**

The Corporation of the City of Sault Ste. Marie shall sell the lands more particularly described in Schedule "A" hereto to the person or persons (or such other person or companies directed) and at the consideration shown therefore in the Schedule upon the conditions set out in Schedule "A".

3. **EXECUTION OF DOCUMENTS**

The Acting Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to all documents required to complete the sale.

4. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

5. **EFFECTIVE DATE**

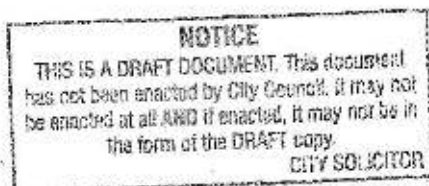
This by-law takes effect on the day of its final passing.

PASSED in open Council this 27th day of May, 2013.

ACTING MAYOR - BRIAN WATKINS

CITY CLERK - MALCOLM WHITE

dr LEGALSTAFF\BYLAWS\2013\2013-91 PROPERTY SALE PART 2 1R3234 ONTARIO FINNIS:4 RESTHOME.DOC



106j

SCHEDULE "A" TO BY-LAW 2013-93

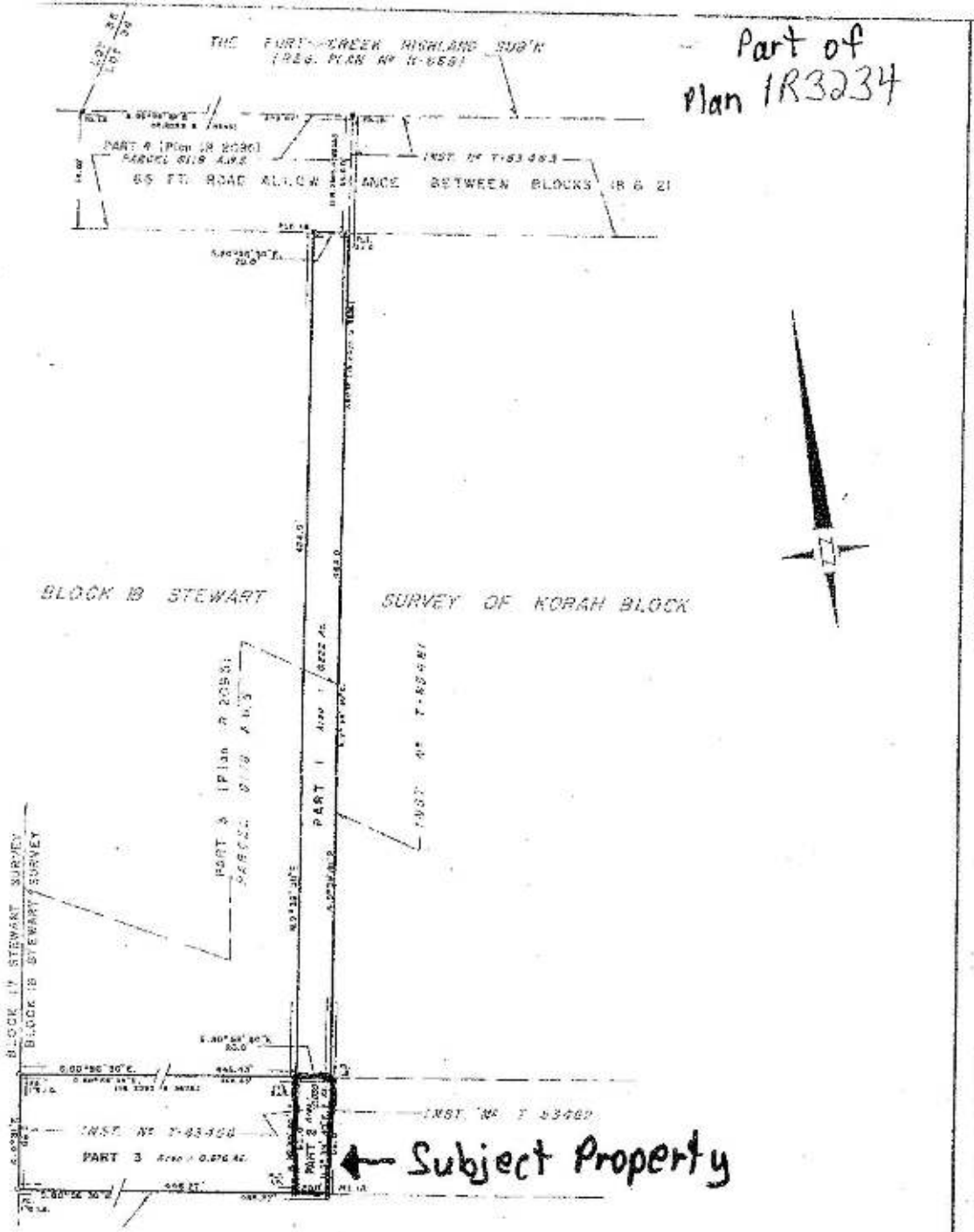
PURCHASER: ONTARIO FINNISH RESTHOME ASSOCIATION

ADDRESS: not assigned

LEGAL DESCRIPTION: PIN 31568-0093 (LT) PT BLK 18 STEWART
SURVEY OF KORAH BLOCKS KORAH PT 2 1R3234; SAULT STE. MARIE

CONSIDERATION: \$1.00 (subject to the usual adjustments)

Part of
Plan 1R3234



10(K)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-97

PROPERTY SALE: (PR1.35) A by-law to authorize the sale of surplus property abutting civic 1009 Queen Street East to Mary Ambeault and Raymond Schryer.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to the *Municipal Act, 2001*, S.O. 2001, c. 25, **ENACTS** as follows:

1. **LANDS DECLARED SURPLUS**

The lands more particularly described in Schedule "A" to this by-law are surplus to the requirements of the municipality.

2. **SALE AUTHORIZED**

The Corporation of the City of Sault Ste. Marie shall sell the lands more particularly described in Schedule "A" hereto to the person or persons (or such other person or companies directed) and at the consideration shown therefore in the Schedule upon the conditions set out in Schedule "A".

3. **EXECUTION OF DOCUMENTS**

The Acting Mayor and City Clerk are hereby authorized for and in the name of the Corporation to execute and to affix the seal of the Corporation to all documents required to complete the sale.

4. **BY-LAW 2012-150 REPEALED**

By-law 2012-150 is hereby repealed.

5. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

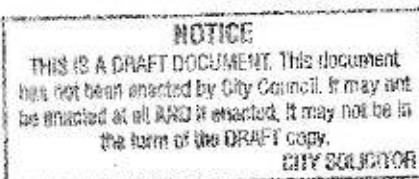
6. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 27th day of May, 2013.

ACTING MAYOR – BRIAN WATKINS

CITY CLERK – MALCOLM WHITE



10(K)

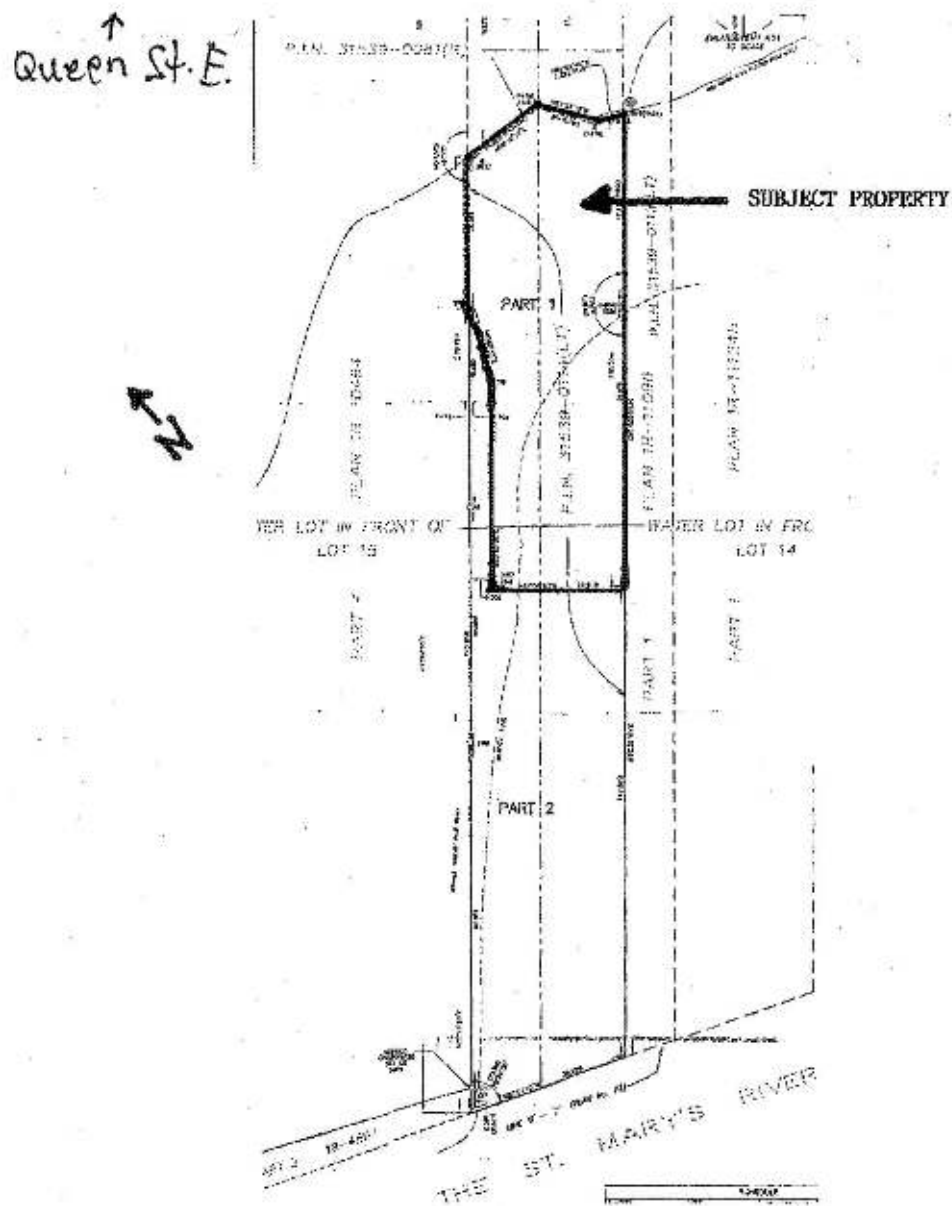
SCHEDULE "A" TO BY-LAW 2013-97

PURCHASER: MARY AMBEAULT AND RAYMOND SCHRYER

ADDRESS: WATER LOT ABUTTING 1009 QUEEN STREET EAST

LEGAL DESCRIPTION: PART OF PIN 31539-0114 PART OF WATER LOT IN FRONT OF LOT 14 CONCESSION 1 AND PART OF WATER LOT IN FRONT OF LOT 15 CONCESSION 1, FORMER TOWNSHIP OF ST. MARY'S, NOW CITY OF SAULT STE. MARIE (SHOWN AS PART 1 ON DRAFT PLAN OF D. S. URSO SURVEYING DATED APRIL 9, 2013)

CONSIDERATION: \$5,850.00 (subject to the usual adjustments)



THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2013-103

TEMPORARY STREET CLOSING: (S4.1) A by-law to permit the continued road closure of Fourth Line West (Brule Road to Moss Road) until September 30, 2013 to facilitate Fourth Line – East Davignon Creek Culvert Replacement.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25 and amendments thereto **ENACTS** as follows:

1. **TEMPORARY STREET CLOSING OF FOURTH LINE WEST**

The Council of the Corporation of the City of Sault Ste. Marie hereby authorizes the continued closing to vehicular traffic of Fourth Line West (Brule Road to Moss Road) until September 30, 2013 to facilitate Fourth Line – East Davignon Creek Culvert Replacement.

2. **EFFECTIVE DATE**

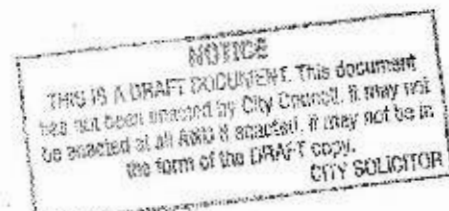
This by-law takes effect on the day of its final passing.

PASSED in Open Council this 27th day of May, 2013.

ACTING MAYOR – BRIAN WATKINS

CITY CLERK - MALCOLM WHITE

of LEGAL:STAFF\BYLAWS\2013\2013-103 TEMP. ST. CLOSING Fourth Line west



10(m)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2013-91

ZONING: A by-law to amend Sault Ste. Marie Zoning By-laws 2005-150 and 2005-151 concerning lands located at 540 Wellington Street West (Conquest Investments Inc.).

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 34 of the *Planning Act*, R.S.O. 1990, chapter P.13 and amendments thereto, **ENACTS** as follows:

1. **540 WELLINGTON STREET WEST; LOCATED ON THE EAST SIDE OF WELLINGTON STREET WEST, APPROXIMATELY 30M NORTH OF ITS INTERSECTION WITH DUNDAS STREET; CHANGE FROM R3 TO R3S WITH A "SPECIAL EXCEPTION"**

The zone designation on the lands described in Section 2 of this by-law, which lands are shown on Map 1-59 of Schedule "A" to By-law 2005-150, is changed from R3 (Low Density Residential) zone to R3S (Low Density Residential) zone with a "Special Exception".

2. **BY-LAW 2005-151 AMENDED**

Section 2 of By-law 2005-151 is amended by adding the following subsection 2(326) and heading as follows:

"2(326) 540 Wellington Street West

Despite the provisions of By-law 2005-150, the zone designation on the lands located on the east side of Wellington Street West, approximately 30m north of its intersection with Dundas Street and having civic no. 540 Wellington Street West and outlined and marked "Subject Property" on the map attached as Schedule 326 hereto is changed from R3 (Low Density Residential) zone to R3S (Low Density Residential) zone with a "Special Exception" to permit, in addition to those uses permitted in an R3 zone, an office use subject to the following special conditions:

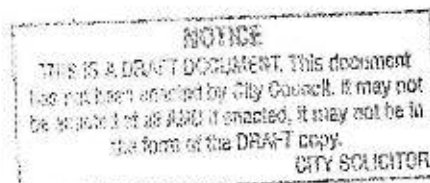
- 1) That the office use must be in conjunction with a business legally functioning from the abutting property to the north;
- 2) That a 1.8 metre high visually solid fence be erected along the south lot line, in accordance with the Fencing Provisions of Zoning By-law 2005-150; and
- 3) That one (1) parking space may be located within the required front yard and within the required 3 metre road widening."

3. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

4. **CERTIFICATE OF CONFORMITY**

It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie authorized and in force on the day of the passing of this by-law.



10(m)

PASSED in Open Council this 27th day of May, 2013.

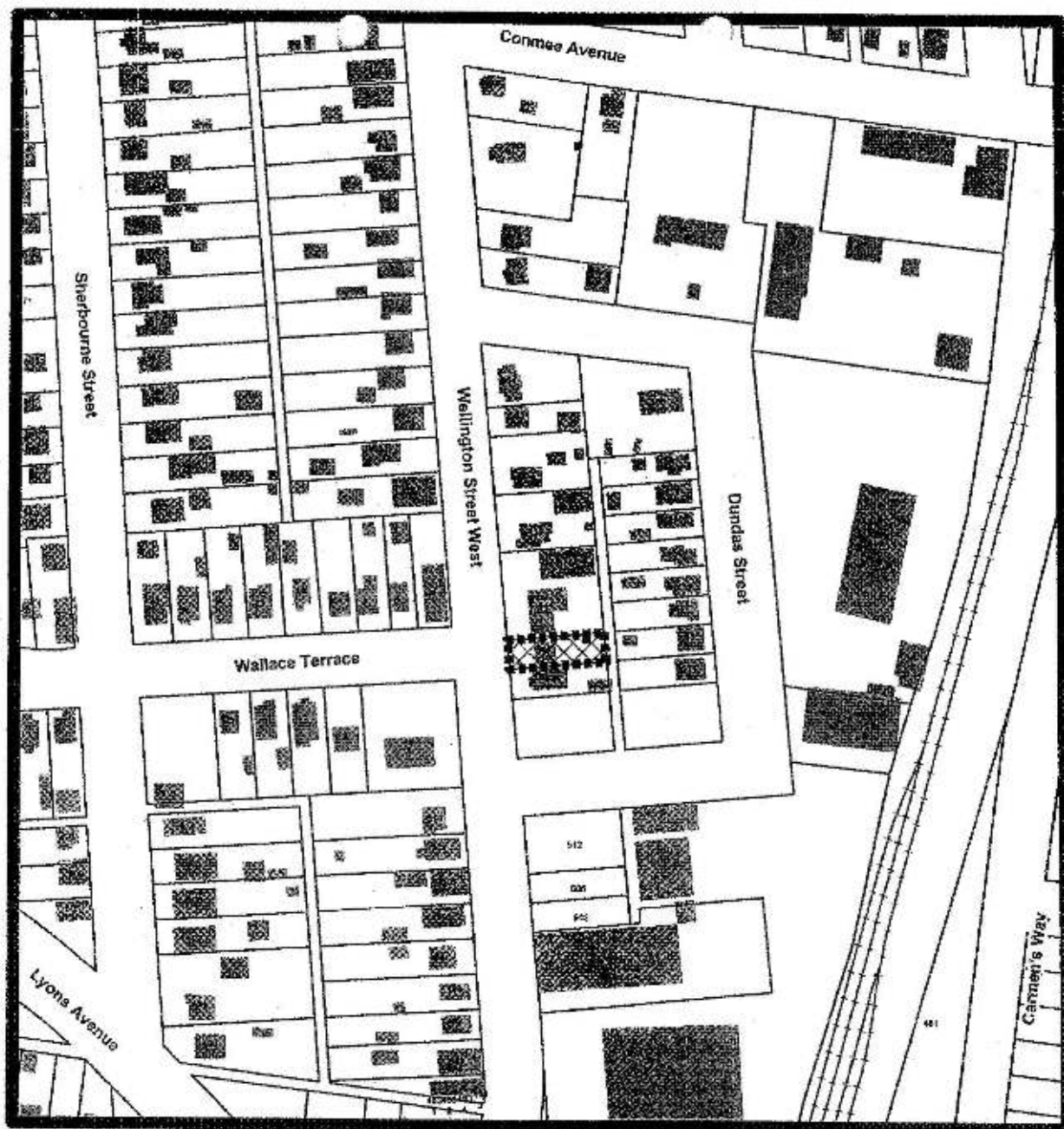
ACTING MAYOR – BRIAN WATKINS

CITY CLERK – MALCOLM WHITE

of LegalDept/LegalStaff/ZONING/2013-91 Conquest (540 Wellington St) zoning by-law

10(m)

SCHEDULE "A" TO BY-LAW 2013-91 AND
SCHEDULE 326 TO BY-LAW 2005-151



SUBJECT PROPERTY MAP

540 WELLINGTON STREET WEST

Planning Application: A-9-13-Z

Legend



Subject Property = 540 Wellington W



METRIC SCALE
1:1800

MAP REFERENCE
S7.5.1-59

MAIL LABEL ID
A-9-13-Z

CITY OF SAULT STE MARIE

CORPORATE STRATEGIC PLAN

2011-2014

May 23, 2013

DRAFT



Message from Mayor Debbie Amaroso



Thank you for taking the time to review the City of Sault Ste. Marie 2011-2014 Strategic Plan. This plan captures the priorities of City Council and charts the course of the Corporation over our current Council term.

City Council continues to work diligently to develop solutions and pursue opportunities to make our community a place of respect, dignity and integrity. We are committed to working in harmony with all levels of government, local businesses, and residents to ensure the provision of efficient, affordable and quality municipal services supporting a progressive and sustainable community.

City Council recognizes the importance of a caring and inclusive community. Our Strategic Plan aims to capitalize on opportunities that will develop solid infrastructure, deliver excellent services and, above all, ensure a sustainable quality of life for all citizens now and in the years to come.

As our community grows, we too will continue to develop, strengthen and positively adapt in order to address the needs of our community. This Strategic Plan is a testament to both Council's and City staff's dedication to providing the citizens of Sault Ste. Marie with an exceptional quality of life.

Message from CAO Joe Fratesi



I am pleased to present the mid-term update of the City of Sault Ste. Marie's 2011-2014 Corporate Strategic Plan. The Plan guides the activities of the nine departments reporting to City Council through the Chief Administrative Officer.

It is the foundation of the organization's planning process, setting out strategic directions and articulating specific activities under each direction.

The City of Sault Ste. Marie is built on strong values and commitment to its citizens. Each employee contributes to achieving our mission to provide quality and cost-effective services in a responsible and supportive manner.

The work we all do each day makes a difference! Thank you to our dedicated staff, City Council and the citizens of Sault Ste. Marie for working collaboratively to achieve our goals.

Mayor and City Council



Debbie Amaroso

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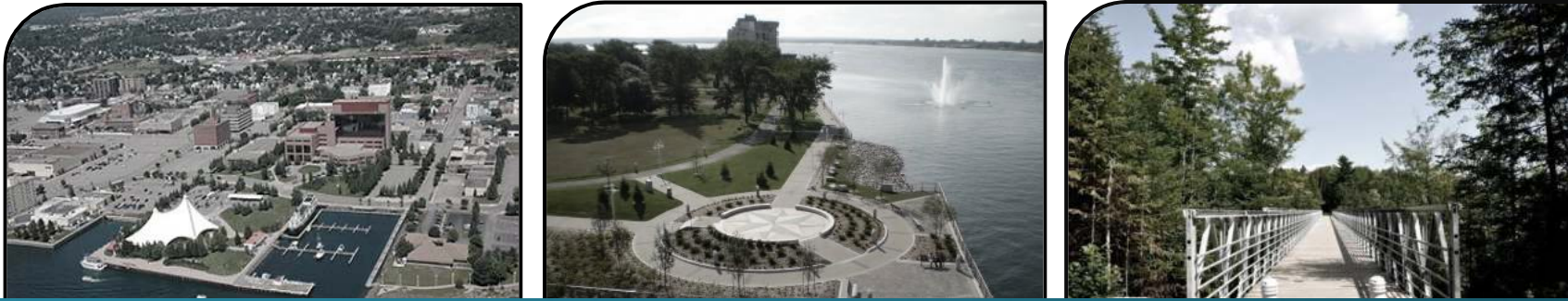
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Frank Manzo

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The City of Sault Ste. Marie

As the third largest city in Northern Ontario, Sault Ste. Marie is strategically located at the heart of the Great Lakes, on the U.S. border and at the centre of Canada.

From its pristine waterfront to its bustling arts community, Sault Ste. Marie has a high quality of life that's second to none. With a diverse population of approximately 75,000, the community is a four-season wonderland, offering a vibrant and healthy lifestyle for everyone. All the amenities of a large urban centre in a safe and clean environment, Sault Ste. Marie is home to excellent schools, malls, stores, restaurants, cinemas, galleries, museums, sports facilities, and sites of interest. Serving as an international port of entry to the United States, the city has recently experienced unprecedented growth economically and culturally.

From its rich history and quality-of-life benefits, to its growing economy and competitive advantages for businesses, Sault Ste. Marie is a great place to live, learn, work and play.

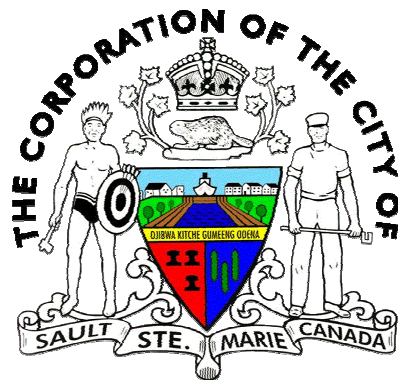


VISION

“The Corporation will be a leader in the provision of efficient, affordable, and quality services supporting a progressive and sustainable community”

MISSION

“To provide quality and cost-effective municipal services in a responsible and supportive manner”



CORPORATE VALUES

Integrity and honesty

We will demonstrate honesty, sincerity and fairness in carrying out our responsibilities.

Accountability and transparency

We will be accountable to our citizens and transparent in our decision-making processes.

Commitment to citizens and the community

Putting people first is a hallmark of success. We are committed to working together to provide inclusive and accessible services to protect, support and enrich quality of life in our community.

Respect and appreciation of employees

We will strive to create an environment where all employees share a common purpose and direction. We value energized and enthusiastic employees who make the most effective use of available physical and financial resources to deliver the best possible service.

Fiscal responsibility

We will manage municipal finances in a responsible and prudent manner to provide quality and affordable services. We pursue best practices to lower costs and ensure best value in service delivery.

Environmental stewardship

We will use resources wisely to maintain and create a livable city for future generations, minimizing the footprint of our activities on the environment.

Strategic Plan Framework

STRATEGIC FOCUS AREAS

1 Developing Solid
Infrastructure

2 Delivering Excellent
Services

3 Enhancing Quality
of Life

STRATEGIC DIRECTIONS

1.A. Environmental Leadership

1.B. Transportation Network Improvements

1.C. Property Management and Development

2.A. Communications

2.B. Process Improvement

2.C. Leadership and Staff Development

2.D. Technological Innovation

3.A. Recreational/Cultural Infrastructure

3.B. Planning for the Future

Strategic Direction 1: Developing Solid Infrastructure
Objective 1A – Environmental Leadership

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Solid waste management - Bio-solids management study - Implementation of bio-solids facility - Design - Construction - EA for solid waste disposal	2007	Underway	Reduction in waste/refuse	D. Elliott	Engineering PUC PWT Consultants	\$65,000	\$65,000	Sewer Surcharge Operations Budget + Sewer Surcharge	Approved	2010-2011	Study scheduled for completion Fall 2014
	2006	2014 2014 2014	Increased capacity			\$12 m \$975,000	\$12 m \$975,000	Capital Budget Waste Disposal Site Reserve	Approved	2005 to unknown	Scheduled for completion in 2014
Wastewater Infrastructure				D. Elliott	Engineering PUC PWT Consultants						
West End Sewer Investigative Study	2010	2013	Study to guide improved wastewater quality and operations	D. Elliott	Engineering PUC PWT Consultants	\$120,000	\$120,000	Sewer Surcharge Capital Budget	Approved	2009	Scheduled for completion in 2013
- Upgrades to west end sewage plant - Infiltration reduction projects			Reduce costs, reduce by-passes and overflows to river (\$100,000 annually)			TBD	TBD				
						\$400,000	\$400,000	Sewer Surcharge Capital Budget	Approved	2011-2014	Ongoing initiative
Major pump stations Clark Creek Pump Station – valves and sluice gates	2012	2013	Replace aging equipment	D. Elliott	Engineering, Consultants	\$2.4 m	\$2.4 m	Sewer Surcharge	Approved	2011-2012	Re-tendering
Implement SCADA system to monitor operations of waste water facilities	2005	2013	Improved operations and communications	D. Elliott	Engineering, PUC, PWT, Consultants	\$175,000	\$500,000	Sewer Surcharge, Capital Budget, COMRIF	Approved	2009	
- System construction / installation / commissioning - System improvements (check valves, removal of overflows)											Completed March 2013 Completed March 2013

Strategic Direction 1: Developing Solid Infrastructure
 Objective 1A – Environmental Leadership

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Rehabilitation of aqueducts / open channels - Fort Creek - Central Creek - Review sanitary sewer construction – sewers not associated with roadways	2012	2021	Improved stormwater management and flood protection; extend life of flood control facilities	D. Elliott	Engineering, PUC, PWT, Consultants, Conservation Authority	\$13.6 m	\$13.6 m	Capital Works (Urban Only) Budget			Phase 1 construction underway
	2012	2018	extend life of flood control facilities			\$7 m	\$7 m				Phase 1 construction underway
	2006	Ongoing	\$100,000 annually	D. Elliott	Engineering	\$400,000	\$400,000	Sewer Surcharge Capital Budget	Approved	Ongoing	
Reconstruction of small pumping stations - Fort Creek - Tallack Boulevard - Pine Street - Muriel Drive	2012	2014	Upgrade/replace aging sanitary pump stations	D. Elliott	Engineering PWT Consultants	\$600,000	\$600,000	Sewer Surcharge			Studies completed in 2012 with construction of all 4 stations in 2013
	2012	2014									
	2012	2014	Reduce overflows								
	2012	2014									
Underground fuel tank replacement PWT (Sackville) – new above ground tanks and new fuel management system	2012	2013	Reduce liability	L. Girardi	PWT	\$221,750	\$250,000	Capital from Current	Approved		

Strategic Direction 1: Developing Solid Infrastructure
Objective 1B – Transportation Network Improvements

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Long Range Capital Road Construction Environmental Assessments for • Third Line East and Black Road – hospital to Second Line • Black Road widening – Second Line to McNabb • Northern Avenue extension Connecting link reconstruction • Miscellaneous resurfacing ○ Second Line – Old Garden River Rd to Gt. Northern and Great Northern – Second Line to Third Line ○ Second Line – Pine to Strathclair ○ Second Line – Strathclair to Black	2010	2013	Improved pedestrian and vehicular traffic flow	D. Elliott	Engineering Consultants	\$55,000	\$55,000	Miscellaneous Construction Budget	Approved	2010-2011	To be completed fall 2013
	2013	2014				\$50,000	\$50,000			2013-2014	To begin fall 2013
	2015	2016				\$50,000	\$50,000				
	2013	2013	Improved pavement surface	D. Elliott	Engineering Consultants		\$6m	Capital Works budget + connecting link funding			Provincial program cancelled in early 2013
	2013	2013	Extend longevity			\$980,000	\$2.4 m				Submitted letter through Mayor's office to Transportation Minister for consideration of funding assistance
	2014	2014				\$1.02 m	\$3.15 m				
	2015	2015				\$930,000	\$3.25 m				
Capital Works Road Reconstruction • John Street – Wellington to Elm • Queen Street – Pim to Simpson • Euclid Road – Wemyss to Pim • White Oak Dr. – North to John • Queen Street Phase 2 – Simpson to Pine • Maretta – Wallace Terrace to Henrietta • Upton – Queen to Wellington • Queen Street – Pine to Gravelle • Forest Ave – Putney to Upton • St. Andrew's Terrace – John to North Street	2011	2013	Improved longevity of infrastructure	D. Elliott	Engineering Consultants	\$7.9m	\$16.8m	Capital Works Budget; Federal gas tax; sewer surcharge urban capital			Completion 2013
	2012	2013				\$11.6m	\$11.6 m				Completion 2013
	2012	2013									Completion 2013
	2012	2013									Completion 2013
	2013	2013									Completion – Fall 2013
	2013	2013									Completion – Fall 2013
	2013	2013				\$11.6 m	\$11.6m				Completion – Fall 2013
	2014	2014									Resurfacing – 2014
	2014	2014									Completion – Fall 2014
	2014	2014									Completion – Fall 2014

Strategic Direction 1: Developing Solid Infrastructure
Objective 1B – Transportation Network Improvements

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
- London St – North to Tancred - March – Queen to Wellington	2014 2014	2014 2014									Completion – Fall 2014 Completion – Fall 2014
Bridge improvements (all shared with Prince Township) - Base Line #14 and #15 - Town Line #12 and #13 Preliminary design Construction	2011	2013 2015	Improved longevity Removal of load restrictions Contingent upon Prince obtaining funding	D. Elliott	Engineering Consultants Prince Twp.	\$72,000 \$2m	\$144,000 \$4 m	Misc. construction; 50% cost share with Prince Capital Works Budget	Approved	2012	MIII Application submitted in April 2013
Improved transportation systems – assume lead role as transportation hub for Northern Ontario (Northern Ontario Growth Plan) Rail	2011	2014	Monitor implementation of capital improvement approved in 2010	J. Fratesi							Underway
Harbour – Implementation and funding for expansion / construction	2011	2014	Shipping access to expedite ingress of raw materials and egress of finished products (SSM and Northern Ontario)	Transportation Committee	EDC Consultants Essar Ports	TBD	\$121 m	Funding from federal, provincial and private industry			Study for business case complete. Design and implement Project Management framework Facilitate funding applications
Air	2011		Improve air service	Air Services Committee							Ongoing efforts with Airport Development Corporation
Transportation master plan update	2012	2013	Transportation master plan for capital forecasting	D. Elliott	Engineering Consultants PWT	\$200,000	\$200,000	Capital Works Budget	Approved	2012	Underway – completion – 2013

Strategic Direction 1: Developing Solid Infrastructure
Objective 1C – Property Management and Development

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Development of Asset Management Plan • Report	2012 2013	2014 2013	Financial plan to maintain municipal assets	B. Freiburger J. Dolcetti J. Bruzas D. Elliott		\$250,000	\$250,000	Facility Reserve	Approved Report	2012-2014	Issue tender for facilities condition assessment – 2013
PWT Equipment Program Review • Adding public works, landfill and cemetery equipment to 10 year capital plan • Review credit system	2010	2013	Report with recommendations for financing equipment renewal /replacement	S. Schell	L. Girardi M. Blanchard M. Pinder J. King J. Bruzas				Report only		To be completed in 2013
PWT – Traffic • Uninterrupted traffic signal power supply • Traffic light LED installations	2012	2013	\$50,000 annually for 3 years			\$82,000 \$150,000	\$82,000 \$150,000	Capital from Current Capital from Current	Approved Approved		
PWT – Buildings • Cold storage building • Sand storage • Enhance internal communications • Demolish pipe plant • Re-roof north garage	2013 2014 2014	2013 2014 2014	Equipment storage	L. Girardi M. Blanchard		\$250,000 \$550,000 \$50,000 \$230,000 \$300,000	\$250,000 \$550,000 \$50,000 \$230,000 \$300,000	Equipment Reserve Capital from Current	Approved Approved	2013	Requires further funding Subject to funding
Transit • Replace one parabus • One 40-foot bus	2011	Ongoing	Transit vehicles replaced on a managed timeline	L. Girardi D. Scott B Freiburger	J. Bruzas PWT Finance, AAC	\$100,000 \$115,663	\$100,000 \$424,695	Capital from Current MTO capital grant, transit equipment reserve			
Transit • Replace roof – vehicle storage building (Huron Street)	2013	2014	Maintain building integrity	D. Scott	Transit	\$550,000	\$550,000	Capital from Current			Completion by 2014
Waste management – surface treatment of landfill roadways	2013	2013				\$40,000	\$40,000	Landfill Reserve	Approved		

Strategic Direction 1: Developing Solid Infrastructure
Objective 1C – Property Management and Development

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Seniors Drop-In Centre parking lot and lighting			Asphalt surface	J. Cain	AAC						Subject to budget approval. Updated cost analysis being prepared.
Jessie Irving roof replacement	2013	Oct. 2013		C. Ferguson		\$221,000	\$221,000	Facilities Mt'ce Reserve	Approved		
Ontario Works building Carpet replacement				R. Caron		\$25,000	\$25,000				Subject to budget approval.
Civic Centre											
• Flooring upgrade	Underway	2013	Building upgrades to maintain integrity \$50,000/year from 2011-2013	J. Dolcetti	Engineering	\$150,000	\$150,000	Capital from Current	Approved	2011-2013	Phase 2 tender currently underway Evaluating various technologies Scheduled for 2013 Scheduled for 2015
• Council Chambers refresh (A/V etc.)	2012	2012		R. Caron	Clerk's	\$100,000	\$100,000			2012	
• Service elevator upgrade	2013	2013				\$225,000	\$225,000	Capital from Current	Approved	2013	
• Asbestos abatement	2013	2013				\$750,000	\$750,000			2013	
• Window replacement	2015	2015				\$25,000	\$25,000			2014	
Fire				M. Provenzano	J. St. Jules	\$250,000	\$250,000				2014 budget request
• Resurface parking lot Station 1	2014	2014	Eliminate trip hazards								
• Electronic fuel card lock dispensing system	2014	2014	Enhanced tracking system	J. St. Jules		\$50,000	\$50,000				2014 budget request
• Energy upgrades	2014	2014	Reduce carbon footprint and costs	J. St. Jules		\$10,550	\$10,550				2014 budget request
Fish Hatchery Building demolition				N. Apostle		\$114,000	\$114,000				Subject to sale/development of Gateway site
Downtown development initiative											
• Part 2	2013	2015	Revitalization of downtown area	D. McConnell S. Turco	Planning Downtown Association	TBD	TBD	FedNor, NOHFC	Report – 2013	2014-2016	Recommendations concerning a second phase.
Rooftop Solar photovoltaic systems	2009	2013	Review feasibility on municipal facilities (PWT, WECC, Transit)	M. Zuppa	Engineering CSD Legal Finance	\$21,000		Capital			Lease agreement with PUC – WECC 2012 Application to OPA January 2013

Strategic Direction 2: Delivering Excellent Services
Objective 2A – Communications

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
External corporate communications strategy - Citizen satisfaction survey and other methods to receive client/stakeholder input i.e. Internet surveys, feedback forms - Community engagement	2012	2014	Integrate with website refresh	M. White	Clerk's IT						
Refresh website - Determine if existing hardware/software suitable - Design, including mobile site - Expand use of My Sault Ste. Marie	2013	2013 2014		IT Clerk's Accounting							Underway
Improved communications/relationships with employees Communication of policies and procedures to staff	Underway	2013	Posting of human resources policies on corporate intranet	F. Coccimiglio J. Luszka	Clerk's IT Human Resources						Ongoing. Currently Health and safety policies entered. IT investigating software and hardware implementation platform
Accredited municipal coat of arms	2012	2014	Development of a municipal coat of arms accredited by the Canadian Heraldic Authority	Clerk's							

Strategic Direction 2: Delivering Excellent Services
Objective 2B – Process Management

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Review of corporate programs and services on a departmental basis to ensure effective and efficient delivery	Underway	2014	Improved efficiencies Cost savings	B. Freiburger J. Fratesi	Finance Committee						All Departments report as to cost reductions and cost avoidance
Customer service/Best Practices Pilot projects to be undertaken by each department annually to improve service	Ongoing	2014	Improved customer service; adoption of best practices	J. Fratesi	All Depts.			Costs absorbed in existing operational budgets			
Presentations to Council Clerk's: Accessible elections; Social media, Twitter CSD: Day care (curriculum); Community Centres digital information system; online swimming registration; Best for Kids pilot summer program Engineering: Environmental Initiatives Map; Building permit tracking system developed in-house with IT Finance: On-line tax inquiry system. IT assisted other departments with automation best practices. Fire: Smoke Alarm; IV Therapy programs HR: Corporate training calendar; Employee life insurance beneficiary re-enrolment Legal: Flyers explaining routine legal processes (lane closures, Freedom of Information requests); Early Resolutions initiative; Remote Interpretations PWT: Traffic calming; inventory control; pothole repair process; compost production Social Services: Cultural sensitivity training											
Corporate records management - Updated records retention by-law - Document management system - Phase 1 Building Division	2012 2013	2013 2014	Revision of by-law, review of records management issues. Precise identification of records; who holds actual corporate record.	M. White F. Coccimiglio	All Depts.	 \$100,000	 \$100,000	n/a Building Permit Reserve	 Approved	 2013	

Strategic Direction 2: Delivering Excellent Services

Objective 2C – Leadership and Staff Development

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Succession planning		2013	Updated annual report to Council	J. Luszka					Report only		2012 Complete Further report in 2013
Staff training plans to address specific training needs on a departmental basis			Analysis of individual training needs	All Depts.	Human Resources						
CSD: Providing training required by legislation											
Fire: Training is ongoing and regularly monitored and reviewed											
Social Services: Training sessions developed. Standardized orientation for new staff. Mental Health and Addiction training											
Develop and implement annual employee and management development training to include: - Customer service excellence - AMCTO workshops - Excellence Canada (formerly NQI) - In-house policy/procedure training - Leadership Development - Attendance Management and Accommodation orientation - Orientation – Employee Assistance Plan - Legal issues (facility liability, risk management, etc.) - Workshops to update staff after collective agreements ratified - Use of video-conferencing; “virtual” classroom – webinars	2012 As available	2013	Corporate-wide training	J. Luszka							Group 1 complete. Group 2 – fall 2013
	2013	2013	Departmental training absorbed through existing operational budgets		Legal						
Wellness program	Ongoing		Health promotion; disease prevention/ management for employees	J. Luszka	SMT A. Iacoe			Absorbed through HR training budget			Activities to improve physical/mental health “Lunch and Learn” wellness sessions

Strategic Direction 2: Delivering Excellent Services
 Objective 2C – Leadership and Staff Development

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Healthy Workplace Initiatives (NQI) - Physical exercise options available to staff - Employee recognition program e.g. perfect attendance - Inspire camaraderie	2011	2012		J. Luszka	SMT A. Iacoe						Fitness classes, walking challenge, etc.

Strategic Direction 2: Delivering Excellent Services
Objective 2D – Technological Innovation

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Develop and implement an online process for issuing open air burning permits	2013	2013	Improved efficiency, improved public access	F Coccimiglio D. Gowans P Milosevich	M. Provenzano D. Mills						Implemented March 2013
Council administration software - Phase 1 – electronic agenda - Software - Hardware - Phase 2 –webstreaming Council meetings	2013	2013 2014	Increased accessibility to staff and public Better archiving capabilities	M. White R. Tyczinski	IT Clerk's Legal	\$15,000 \$15,000 \$75,000	\$15,000 \$15,000 \$75,000	Cost savings offset initial cost General levy	Approved	2013 2014	Subject to budget approval
Election technology review – Election 2014	2013	2014	To ensure most efficient and appropriate use of technology	M. White	IT Clerk's				Report only		Scheduled for completion in 2014
Refresh website Electronic filing; e-commerce	2013 2012	2013 ongoing	Enhanced capabilities (e-commerce, virtual City hall), including credit card interface Report to Council re: extent of improvements and costing	F. Coccimiglio L. Ballstadt	IT Clerk's	\$25,000 \$15,000	\$25,000 \$15,000	General Levy			Reviewing options and software Investigating software CMS software hardware platform Credit card interface underway – swimming 2012; police background checks – 2013 Referred to 2013 budget
Phone system upgrade, VOIP – investigate VOIP technology as alternative to traditional phone system	Underway	June 2014	Ensure most cost effective and up-to-date technology with minimal capital cost	R. Caron F. Coccimiglio					Report only		Two year extension has been applied Continuing to look at alternatives

Strategic Direction 3: Enhancing Quality of Life
Objective 3A – Recreational/Cultural Infrastructure

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
West End Community Centre • Phases 1 and 2 enhancements • Phase 3 – Review – rehabilitation/ reconstruction of McMeeken Centre	2013	2014 2016	Portable floor, fencing, canopy, marquee sign Arena and ice surface	N. Apostle N. Apostle		\$300,000 \$4 m	\$12 m	Invest Ontario grant + debt issue + NOHFC Senior levels of government	Report only	2011-2012	CIIF (FedNor) appl'n submitted Design development drawings completed
McMeeken Centre score clock replacement				N. Fera		\$18,000	\$18,000				Subject to budget approval.
Essar Centre • Fire-rated blackout panels • Electrical surge protection	2013 2013	2013 2013		N. Fera		\$20,000 \$18,000	\$20,000 \$18,000	Capital from Current	Approved Approved		
John Rhodes Community Centre upgrades – condensor replacement and controls	2013	2014		N. Fera		\$175,000	\$175,000	Capital from Current	Approved		
Ermatinger•Clergue National Historic Site – Heritage Discovery Centre	2013	2014	Completed project will include: Visitor Centre, summer kitchen redesign, site accessibility improvements	Historic Sites Board N. Apostle	B. Freiburger Historic Sites Board K. Fisher	\$850,000	\$4m	NOHFC \$1m; Cultural Spaces \$1.779m 1812 \$125,000			Funding approved by Council – April 22/13 Project currently being tendered – tender closing date May 30, 2013.
Bellevue Marina – building and landscape upgrade	2013	2013		J. Cain		\$41,000	\$41,000	Capital from Current	Approved		
Manzo Pool – roof replacement	2013	2013		N. Fera		\$12,500	\$12,500	Capital from Current			
Bellevue Park locomotive – site upgrade				J. Cain		\$50,000	\$50,000				Subject to budget approval.
Waterfront Walkway decking replacement	Ongoing			PWT							
Bicycle Pump Park at Esposito Park			Report confirming scope of project	N. Apostle					Report only		

Strategic Direction 3: Enhancing Quality of Life
Objective 3A – Recreational/Cultural Infrastructure

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Hub trail construction (as part of future construction) - Queen Street – Simpson to Churchill Blvd - Finnish Rest Home connection – Fort Creek extension - Strathclair connection – Second Line crossing - International Bridge area – Albert to Huron Street section	2013	2014	25 km multi-use trail	S. Turco	Planning & Engineering PWT STAC	\$50,000	\$50,000			2013-2016	Design work currently underway
Implement cycling master plan Completion of Hub Trail to Hwy 17 E; Hub Trail to Hwy 17 N; Hub Trail to West End Community Centre – design phase	2013	2013	Design in tandem with hub trail funding	D. McConnell D. Elliott S. Turco	Engineering & Planning PWT STAC						Design work currently underway
Parks upgrades - Queen Elizabeth “B” field – bleachers - Pointe des Chenes				T. Reid		\$25,000	\$25,000	Subdividers’ Reserve	Report		
Strathclair field lighting	2012	2013	Lighting of slo-pitch field “A”	N. Apostle	J. Cain T. Reid/Parks	\$90,000	\$240,000	Capital from Current 5% subdivider fees, user groups			No new funding has been identified. Actively seeking funding opportunities.
Bellevue Park duck pond engineering study	2012	2014	Proper water circulation	C. Taddo	S. Hamilton Beach	\$\$20,000	\$\$20,000	Capital from Current	Approved	2012	Funding for engineered study approved in 2012 budget.
Adult-oriented fitness equipment in parks	2012	2013	Report identifying cost/location of equipment	J. Cain	V. McLeod PRAC				Report only		
MacDonald Park upgrades	2013		Playground equipment	N. Apostle PRAC		\$15,000	\$20,000	Funds from private donor			Referred to PRAC for investigation and report to Council

Strategic Direction 3: Enhancing Quality of Life
Objective 3B – Planning for the Future

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Master Strategy Plan – Parks, Recreation and Culture	2011	2013	Replace 1986 plan	N. Apostle	J. Cain Cultural Advisory Bd PRAC, PWT AAC	\$25,000	\$25,000	5% subdividers reserve account	Approved	2012	Proceeding as directed – Nov 7/11 resolution
Environmental awareness – reduction in CO2 emissions	2010	2012	Action plans and strategies for improved environmental leadership	M. Zuppa	Green Committee				Report		Complete – September 2011
• Green fleet plan				M. Zuppa							
• No idling policy	2011	2013	Establish targets	J. Dolcetti					Report		Consultation underway
• Comprehensive property management plan linked to energy audits to identify efficiencies	2011	2013	\$20,000/audit – target 1 to 2 buildings/year	J. Dolcetti	Engineering PWT, Fire, Finance	\$40,000	\$60,000	Ontario Power Authority, Union Gas, Environmental Initiatives project budget	Approved	2011-2014	
• Corporate energy management plan (as mandated by Ontario Regulation 397/11)	2011	2014		All Depts							Bellevue Park– Final draft – May 2013
• Report facility energy consumption	2012	2013		All Depts							
• Develop three year conservation plan	2011	2014									Template provided by province Scheduled for completion in 2014
• Energy management software	2011	2013									Consultation underway
Cultural attractions and activities; tourist attractions (Gateway)	2000	2014	Feasible development opportunities	Gateway Steering Committee	Engineering & Planning, Legal, Council	\$21,000		\$5m NOHFC grant, balance unknown, City to recover \$2m	Report only		.
Update industrial land strategy	2013	2014	Review industrial land strategy to ensure adequate supply for future development	D. McConnell EDC	Engineering & Planning Legal, EDC				Report only		

Strategic Direction 3: Enhancing Quality of Life
Objective 3B – Planning for the Future

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
Long term municipal housing plan	2011	2014	Housing plan per Ministry of Municipal Affairs and Housing legislation (DSSAB responsibility)	M Nadeau	R. Cobean D. McConnell	\$0	\$300,000	DSSAB			Working group being established – draft template of plan being completed. Community consultations will begin fall/winter 2012/2013
Community improvement plan to create new rental housing	2013	2014	Incentives to encourage new rental housing	D. McConnell P. Tonazzo							To be completed by fall 2013
Local immigration partnership plans (including: encouraging racial/ethnic tolerance, developing a welcoming community)	2012	2014	Community partnership to develop a range of immigration services to attract and retain new immigrants \$150,000/annually	D. Krmpotich	IT Social Services	\$0	\$600,000	Federally funded	Approved		Continuing to meet with community partners to work on Re-evaluation of work plan underway – exploring regional involvement with Algoma municipalities
Official Plan – 5 year comprehensive review	2011	2013	Official Plan that reflects provincial and local trends	D. McConnell P. Tonazzo		n/a	n/a			n/a	Final approval – fall 2103
Comprehensive signs By-law	2012	2014	New simplified by-law that balances various needs of the community	D. McConnell P. Tonazzo		\$45,000	\$45,000		Approved	2013	RFP being prepared
Northern Ontario Growth Plan	2012	Ongoing	Ensure that Sault Ste. Marie (and other 4 major N. Ontario cities) is as prominent in implementation as in the base growth plan document	J. Fratesi							Northern Mayors and CAOs are collaborating.

Strategic Direction 3: Enhancing Quality of Life
 Objective 3B – Planning for the Future

Activity	Start Date	Completion Date	Results	Lead Role	Resources	Net Cost	Gross Cost	Funding Source	Approval Status	Budget Year(s)	Progress to April 30, 2013
OLG Modernization			Continuation of meaningful head office presence for OLG post modernization. Ensure any private sector spinoffs of previous OLG activities and accompanying employment remains in SSM	J. Fratesi DC							
Age-Friendly Community Attaining World Health Organization designation		2013	Report outlining next steps required to obtain designation	Mayor's Office							Report – September 2013

CELEBRATING OUR SUCCESSES!
COMPLETED PROJECTS/ACTIVITIES

Completed Activities – 2013-2014 Update

Strategic Direction	Activity	Results	Lead Role	Net Cost	Gross Cost	Comments
<i>Developing Solid Infrastructure</i>						
	Wastewater Infrastructure Implement SCADA system to monitor operations of waste water facilities - System construction / installation / commissioning - System improvements (check valves, removal of overflows) Reconstruction of small pumping stations - Lake Stret - McGregor Avenue	Improved operations and communications Upgrade/replace aging sanitary pump stations Reduce overflows	D. Elliott D. Elliott	\$175,000 \$600,000	\$500,000 \$600,000	
	Underground Fuel Tank Replacements - Fire –#1 Station - Cemetery		J. St. Jules S. Hamilton Beach/J. King			Completed in 2012 Completed in 2012
<i>Transportation Network Improvements</i>	Long Range Capital Road Construction					
	Environmental Assessments - Great Northern Road – Second Line/Third Line - Second Line – Old Garden River Road to Black Road	Improved pedestrian and vehicular traffic flow	D. Elliott	\$50,000 \$50,000	\$50,000 \$50,000	
	Pine Street extension – Northern Avenue to Second Line (Phase 1 & 2))	Improved traffic flow	D. Elliott	\$1.6 m	\$4.2 m	
	Connecting link reconstruction - Miscellaneous resurfacing: Second Line – Great Northern Road to Pine - Root River bridges		D. Elliott	\$500,000 \$703,500	\$6 m \$2.8 m	

Completed Activities – 2013-2014 Update

Strategic Direction	Activity	Results	Lead Role	Net Cost	Gross Cost	Comments
	McNabb/South Market connection Third Line extension Capital Works Road Reconstruction - John Street – Wellington to Elm - Queen Street – Pim to Simpson - Euclid Road –Wemyss to Pim - Glenholme Drive/Arthur Street - White Oak Drive – North to John St. - People’s Road – Everett to Third Line (resurfacing)	Improved traffic flow at McNabb/Boundary/Adeline Improved traffic flow Improved longevity	D. Elliott	\$4 m \$12.5 m	\$7 m \$12.5 m	
Property Management and Development	Transit – 40-foot transit buses (four)		L. Girardi	\$500,000	\$2 m	
	Corporate fuel adjustment	Mitigate volatile fuel prices	S. Schell	\$2.4 m	\$2.4 m	Adjustment of \$350,000 in 2012 budget
	Fire - roof replacement – Station 4 - Lighting fixture upgrades – Stations 1, 2, 3 - Direct capture exhaust systems – Stations 2, 3 - Office reconfiguration – Station 1 - Energy upgrades – Station 1 stall heating system (Design) - Security fencing	Eliminate leaks Cost saving, reduce carbon footprint Improved health and safety Optimize efficiency Security for staff vehicles	M. Provenzano	\$470,000 \$12,000 \$68,000 \$18,500 \$52,200 \$10,000	\$470,000 \$12,000 \$68,000 \$18,500 \$52,200 \$10,000	Completed in 2011 Completed in 2011 Completed in 2011 Completed in 2012 Design phase complete in 2012 Completed in 2012
	PWT - Admin building energy retrofit HVAC - Admin building window replacement - Lighting retrofit - Shop exhaust - Replace overhead doors (26)	Improved energy conservation Health and safety	L. Girardi Green Committee	 \$32,000 \$73,000 \$90,000 \$130,000 \$25,000 \$12,000	 \$32,000 \$73,000 \$90,000 \$130,000 \$25,000 \$12,000	

Completed Activities – 2013-2014 Update

Strategic Direction	Activity	Results	Lead Role	Net Cost	Gross Cost	Comments
	- New gate operators - Nitrogen monoxide sensors - Separate welding shop rom mechanic shop			\$10,000	\$10,000	
	Fencing east side of landfill site	To provide site security	M. Pinder	\$80,000	\$80,000	
	Cemetery – Mausoleum Phase XIII	Increased capacity	J. King	\$600,000	\$600,000	Completed in 2012
	PWT – parts for vehicles – transit addition	Budget for increasing costs of replacement	B. Freiburger			
	Downtown Development initiative	Revitalization of downtown area	D. McConnell	\$65,000	\$184,000	Phase 1 complete
	Parking lot reconstruction – Jessie Irving Centre					Complete
	Civic Centre – accessible doors				\$28,000	Complete
Communications	Council-to-Council communications (blogs, etc.)	Review of technology and report	M. White			Report to Council – 2012
	External communications – Twitter	Social media presence to disseminate information	L. Ballstadt			Implemented 2012
	Electronic message board for employees		F. Coccimiglio	\$10,000	\$10,000	Completed in 2012
	Video screens for Council Chambers			\$10,000	\$10,000	Complete
	911 Central Emergency Reporting Bureau Infrastructure Upgrade				\$64,000	Complete
Process Management	Transit operational review	Improved efficiencies	B. Freiburger	\$0	\$80,000	
	Customer service/Best Practices - Clerk’s - CSD - Finance - Fire - HR		J. Fratesi			Election accessibility; social media, Twitter Day care (curriculum); Community Centres digital information system; online swimming registration; Best for Kids summer program On-line tax inquiries; IT assistance to other departments’ best practices Smoke alarms, IV therapy programs Corporate training calendar; employee life

Completed Activities – 2013-2014 Update

Strategic Direction	Activity	Results	Lead Role	Net Cost	Gross Cost	Comments
	- Legal - PWT - Social Services					insurance beneficiary re-enrolment Flyers explaining routine legal processes (lane closures, Freedom of Information requests) Traffic calming; inventory control; pothole repair process; compost production Cultural sensitivity training
Leadership and Staff Development	Succession planning – 2012 report		J. Luszka			
	Wellness program		J. Luszka			“Lunch and Learn” seminars commenced summer 2012. And ongoing
	Healthy Workplace initiatives		J. Luszka			Twice-weekly fitness classes commenced summer 2012 and ongoing
Technological Innovation	Electronic commerce – online swimming registrations	Improved customer service	F. Coccimiglio	\$15,000	\$15,000	Completed in 2012
Recreational/Cultural Infrastructure	West End Community centre – Phase 1	Indoor turf, library	N. Apostle	\$75,000	\$11.3 m	Completed in 2012
	Hub trail construction		S. Turco			
	Roberta Bondar pavilion – exterior fabric replacement			\$1.27 m		
	Pools - Greco Pool mechanical - Manzo Pool mechanical			\$150,000 \$150,000		
	Celebrate 100! Anniversary celebrations					
	Pilot Project Children’s Recreation Programming at Greco Pool/Etienne Brule Playground					
Planning for the Future	Implement plan for Community Archaeological Assessment		D. McConnell	\$11,000	\$11,000	
	Environmental awareness – reduction in CO2 emissions - Green fleet plan – report - Comprehensive property management plan linked to energy audits					Fire Halls #1 and 2 – audit complete.

Completed Activities – 2013-2014 Update

Strategic Direction	Activity	Results	Lead Role	Net Cost	Gross Cost	Comments
	Digital signage section of signs by-law		D. McConnell			
	Extensive review of the City By-laws regulating Minimum Standards for buildings and Property Standards for yards					
	Rooftop solar – West End Community Centre					