

AGENDA

REGULAR MEETING OF CITY COUNCIL

2011 11 07

4:30 P.M.

COUNCIL CHAMBERS

1. ADOPTION OF MINUTES

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the Minutes of the Regular Council Meeting of 2011 10 24 be approved.

2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA

3. APPROVE AGENDA AS PRESENTED

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that the Agenda for 2011 11 07 City Council meeting as presented be approved.

4. DELEGATIONS/PROCLAMATIONS

- a) Tom Dodds, CEO - Economic Development Corporation will be in attendance concerning the recent repayment of an EDF loan.
- b) Glen Martin, Pod Generating Group will be in attendance concerning agenda item 5.(c).
- c) Steffanie Date, Executive Director – Sault Youth Association will be in attendance concerning recommendations from the Community Strategy Youth Conference.
- d) Donald Calvert will be in attendance concerning agenda item 5.(f).

PART ONE – CONSENT AGENDA

5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

Mover: Councillor F. Fata

Seconder: Councillor T. Sheehan

Resolved that all the items listed under date 2011 11 07 – Part One – Consent Agenda be approved as recommended.

- a) Correspondence from AMO is attached for the information of Council.
- b) Correspondence from the Municipality of Central Huron (concerning an Ontario Fire Marshal's directive) is attached for the information of Council.
- c) Correspondence from the Pod Challenge Workshop is attached under separate cover for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Whereas Pod Generating Group and the Sault Ste. Marie Innovation Centre hosted a "Pod Challenge" workshop in September 2011; and

Whereas a diverse group of professionals, politicians, planners, academics, citizens, and students participated in this two-day event to discuss, plan, and design real solutions that will help transform the City of Sault Ste. Marie into a model of sustainable urbanism for the northern climate;

Now Therefore Be It Resolved that City Council extend its sincere thanks to all those who participated in the Pod Challenge workshop; and

Further that the recommendations from the workshop be accepted and referred to the Environmental Initiatives Committee and appropriate staff for review and report back to Council.

- d) Correspondence from Ontario Lottery and Gaming Corporation (OLG) is attached for the information of Council.
- e) Correspondence requesting a temporary street closing is attached for the consideration of Council.

- 1) Queen Street East from Simpson to Gore Street, Simpson Street from Victoria Avenue to Queen Street East and Queen Street East from Pine Street to Church Street in conjunction with the 2011 Rotary Santa Claus Parade (November 19th, 2011).

The relevant By-law 2011-185 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

- f) Draft correspondence from Councillor S. Butland is attached for the consideration of Council.

g) **Staff Travel**

A report of the Chief Administrative Officer is attached for the consideration of Council.

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the report of the Chief Administrative Officer dated 2011 11 07 concerning Staff Travel requests be approved as requested.

h) **Tender for Petroleum Products**

A report of the Manager of Purchasing is attached for the consideration of Council.

Mover: Councillor M. Bruni

Seconder: Councillor S. Myers

Resolved that the report of the Manager of Purchasing dated 2011 11 07 be endorsed and that the tender for the supply and delivery of Petroleum Products required by various City Departments and co-operatively PUC Services Inc., be awarded as recommended.

i) **Joint Accessibility Plan 2011 – 2016**

A report of the Accessibility and Special Projects Manager is attached for the consideration of Council.

Report under separate cover.

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that the report of the Accessibility and Special Projects Manager dated 2011 11 07 concerning Joint Accessibility Plan 2011 – 2016 be accepted and the recommendation that City Council supports the implementation of Joint Accessibility Plan 2011 – 2016 be approved.

j) **Parks and Recreation Master Strategy**

A report of the Commissioner of Community Services is attached for the direction of Council.

k) **Clark Creek Sewage Pumping Station – Valve and Sluiced Gate - Replacement Engineering Agreement**

A report of the Director of Engineering Services is attached for the consideration of Council.

The relevant By-law 2011-179 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

l) Natural Resources Canada ecoENERGY Innovation Initiative Application: Fuel Use Reduction by Vehicle Replacement with Solar Infrastructure, Energy Charged Electric Vehicles in Cold Weather (Northern Ontario)

A report of the Environmental Initiatives Coordinator is attached for the consideration of Council.

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the report of the Environmental Initiatives Coordinator dated 2011 11 07 concerning Natural Resources Canada ecoENERGY Innovation Initiative Application be accepted and the recommendations:

- 1) that Council support the submission to the ecoENERGY Innovation Initiative with the City of Sault Ste. Marie identified as a project partner;
 - 2) that one solar powered charging station be purchased for an estimated cost of \$178,000 subject to funding from the Economic Diversification Fund or approval as a 2012 budget supplementary item;
 - 3) that up to four electric vehicles be purchased city-wide through current vehicle replacement procedures and budgets,
- be approved.

m) Ontario Municipal Board Hearing Regarding By-law 2011-94 – 1420 Second Line West – Illegal Contractor's Yard

A report of the City Solicitor is attached for the information of Council.

Mover: Councillor F. Fata

Seconder: Councillor T. Sheehan

Resolved that the report of the City Solicitor dated 2011 11 07 concerning Ontario Municipal Board Hearing Regarding By-law 2011-94 – 1420 Second Line West – Illegal Contractor's Yard be accepted as information.

n) Request to Declare Surplus City Owned Property at 3870 Queen Street East

A report of Corporate Counsel is attached for the information of Council.

Mover: Councillor M. Bruni

Seconder: Councillor S. Myers

Resolved that the report of Corporate Counsel dated 2011 11 07 concerning Request to Declare Surplus City Owned Property at 3870 Queen Street East be accepted and the recommendation that 3870 Queen Street East be declared surplus to the needs of the City be approved.

o) Repealing Part Lot Control By-law to Designate Certain Lots in the Forest Glen B Subdivision Plan H-457 and H-505 as an Area Not Subject to Part Lot Control

A report of Corporate Counsel is attached for the information of Council.

The relevant By-law 2011-178 is listed under Item 10 of the Agenda and will be read with all other by-laws listed under that item.

PART TWO – REGULAR AGENDA

6. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

- (1) ADMINISTRATION**
- (2) COMMUNITY SERVICES DEPARTMENT**
- (3) ENGINEERING**
- (4) FIRE**
- (5) LEGAL**
- (6) PLANNING**
- (7) PUBLIC WORKS AND TRANSPORTATION**
- (8) BOARDS AND COMMITTEES**

a) 2011 Third Quarter Shareholder Report

A report of the President and CEO – PUC Inc. is attached for the information of Council.

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that the report of the President and CEO – PUC Inc. dated 2011 10 27 concerning 2011 Third Quarter Shareholder Report be accepted as information.

b) Outage Statistics for Northern Communities

A report of the President and CEO – PUC Inc. is attached for the information of Council.

Mover: Councillor F. Fata

Seconder: Councillor S. Myers

Resolved that the report of the President and CEO – PUC Inc. dated 2011 11 02 concerning Outage Statistics for Northern Communities be accepted as information.

c) Sale of PUC Telecom

A report of the President and CEO – PUC Inc. is attached for the information of Council.

Mover: Councillor F. Fata

Seconder: Councillor T. Sheehan

Resolved that the report of the President and CEO – PUC Inc. dated 2011 11 02 concerning Sale of PUC Telecom be accepted as information.

**7. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- a) Mover: Councillor R. Niro
Seconded: Councillor L. Turco

Whereas the Department of Public Works and Transportation presently performs winter maintenance by removing snow from the laneway which abuts the residence at 32 Blake Street in Highland Park Subdivision; and

Whereas the Department of Public Works and Transportation had previously recommended that winter maintenance on the said laneway be discontinued; and
Whereas there is a long history of the residents abutting the said laneway wanting the winter maintenance stopped because of noise throughout the night; and

Whereas it is desirable to discontinue winter maintenance on this lane if it is not required; and

Whereas the residents abutting the lane have signed a petition requesting that winter maintenance be discontinued;

Now Therefore Be It Resolved that the petition be accepted by City Council and referred to appropriate staff for review and report back to Council.

- b) Mover: Councillor F. Fata
Seconded: Councillor S. Myers

Whereas the Growth Plan for Northern Ontario has been established under Ontario's Places to Grow Act and serves as a strategic policy framework to guide provincial decision-making and investment planning for the next 25 years; and

Whereas the Plan notes that more than half of Northerners live in the cities of Greater Sudbury, North Bay, Sault Ste. Marie, Timmins, and Thunder Bay and that these cities are economic hubs that benefit all of Northern Ontario; and

Whereas each of these five communities are regional economic anchors and serve as service centres for all of Northern Ontario; and

Whereas only two northern cities (Thunder Bay and Sudbury) have been provincially designated as Growth Plan pilot site regional planning areas and have received provincial funding to develop regional economic plans; and

Whereas the remaining three northern cities: North Bay, Sault Ste. Marie, and Timmins, which serve as vital economic and service hubs, have not received this critical consideration and support;

Now Therefore Be It Resolved that to be consistent with the Growth Plan's spirit, intent, and strategic policy framework; in recognition of the need to engage and provide a voice for the rural communities in each regional service area; in recognition of the mutual support of Northern Ontario's large urban municipalities; and our mutual interest in the growth and development of Northern Ontario, Council of the City of Sault Ste. Marie requests the Province, through the Minister of Northern Development and Mines, to immediately designate all five cities in Northern Ontario as anchors and Growth Plan pilot sites for their respective regional economic planning areas, thereby enabling the cities of Sault Ste. Marie, North Bay, and Timmins to serve the same Growth

Plan role in their respective regions as Thunder Bay and the City of Greater Sudbury will in theirs; and

Further that Council of the City of Sault Ste. Marie requests the Province, through the Minister of Northern Development and Mines, to provide the resources and support necessary to enable the cities of Sault Ste. Marie, North Bay, and Timmins and the surrounding municipalities they support to work together to develop regional economic plans;

Further that this resolution be circulated to the large urban Northern Ontario municipalities for their endorsement.

8. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION

9. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

10. CONSIDERATION AND PASSING OF BY-LAWS

By-laws before Council TO BE PASSED which do not require more than a simple majority.

AGREEMENTS

a) 2011-179

A by-law to authorize an agreement between the City and Kresin Engineering Corporation for the replacement of gate valves and sluice gates at the Clark Creek Pumping Station.

A report from the Director of Engineering Services is on the agenda.

b) 2011-182

A by-law to authorize an agreement between the City and Gough Masonry Ltd. for the construction of Phase XIII of the Municipal Mausoleum.

Passed by Council Resolution dated October 24, 2011. (The agreement attached as Schedule "A" to the by-law is available for viewing in the Clerk's Office.)

OFFICIAL PLAN AMENDMENT

c) 2011-181

A by-law to adopt Amendment No. 181 to the Official Plan (Morley).

PARKING

d) 2011-183

A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305.

PART LOT CONTROL

e) **2011-178**

A by-law to repeal By-law 2008-194 which designated certain lots in the Clearview Heights Subdivision (Forest Glen B Subdivision), Plan H-457 and H-505 as an area not subject to part lot control.

A report from Corporate Counsel is on the agenda

TEMPORARY STREET CLOSING

f) **2011-185**

A by-law to permit the temporary closing of Queen Street and Simpson Street to facilitate the annual Santa Claus Parade on November 19, 2011.

ZONING

g) **2011-180**

A by-law to amend Sault Ste. Marie Zoning By-law 2005-150 concerning land located at 249 Old Garden River Road (1544158 Ontario Inc.).

11. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA

12. ADDENDUM TO THE AGENDA

13. ADJOURNMENT

Mover: Councillor M. Bruni

Seconder: Councillor T. Sheehan

Resolved that this Council now adjourn.

MINUTES

REGULAR MEETING OF CITY COUNCIL

2011 10 24

4:30 P.M.

COUNCIL CHAMBERS

Present: Mayor D. Amaroso, Councillors L. Turco, S. Myers, M. Bruni, J. Krmpotich, B. Watkins, R. Niro, P. Christian, F. Fata, F. Manzo, P. Mick

Officials: J. Fratesi, M. White, N. Kenny, L. Girardi, N. Apostle, J. Cain, B. Freiburger, J. Dolcetti, D. Elliott, D. McConnell

Absent: Councillors S. Butland, T. Sheehan

1. ADOPTION OF MINUTES

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that the Minutes of the Regular Council Meeting of 2011 10 11 be approved. CARRIED

2. QUESTIONS AND INFORMATION ARISING OUT OF THE MINUTES AND NOT OTHERWISE ON THE AGENDA

3. APPROVE AGENDA AS PRESENTED

Moved by: Councillor R. Niro

Seconded by: Councillor B. Watkins

Resolved that the Agenda for 2011 10 24 City Council meeting as presented be approved. CARRIED

4. DELEGATIONS/PROCLAMATIONS

- a) David Belyea, member Baha'i community was in attendance concerning proclamation – Unity in Diversity Week.
- b) Chris Rous, Chair, Cultural Advisory Board was in attendance to present the 2011 Cultural Advisory Board Community Recognition Award to Mary Rossiter.
- c) Ray Stortini was in attendance to update Council on work completed in the James Street area.
- d) Steffanie Date Executive Director, Sault Youth Association and Les Voakes, Executive Director, Youth Centres Canada were in attendance concerning the Mobilizing Community for Youth: Community Youth Strategy conference.
- e) Ian McMillan, Director Tourism Sault Ste. Marie was in attendance to update Council on a new Hub Trail Map/Brochure.
- f) Bill Weirzbicki, Kris Nichols, Allan Wallenius and Robert Rattle were in attendance concerning 6.(6)(b).

PART ONE – CONSENT AGENDA

5. COMMUNICATIONS AND ROUTINE REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

Moved by: Councillor R. Niro

Seconded by: Councillor P. Mick

Resolved that all the items listed under date 2011 10 24 – Part One – Consent Agenda save and except 5.(a) be approved as recommended. CARRIED

- a) Joint News Release regarding Sault Youth Association and City Host Strategic Planning Conference for Community Youth was received by Council.

Moved by: Councillor S. Myers

Seconded by: Councillor M. Bruni

Whereas the SYA is moving forward in their mandate as the Official Voice for the Youth in our Community by offering educational workshops and conferences and opportunities to engage with the youth; and

Whereas during October 23 – 27, Mr. Les Voakes, a leader in training communities around Youth Inclusiveness, will be in Sault Ste. Marie and available to meet with members of City Council; and

Whereas City Council supports this initiative and urges the community to get involved by registering for this conference;

Now Therefore Be It Resolved that City Council continues to recognize and encourage the Sault Youth Association to provide City Council and the

community at large, with learning opportunities such as the Mobilizing Community for Youth Conference. CARRIED

- b) Correspondence from Councillor S. Butland was received by Council.

c) **Staff Travel**

The report of the Chief Administrative Officer was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor B. Watkins

Resolved that the report of the Chief Administrative Officer dated 2011 10 24 concerning Staff Travel requests be approved as requested. CARRIED

d) **Property Tax Appeals**

The report of the City Tax Collector was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that pursuant to Section 357 of the Municipal Act, 2001, the adjustments for the tax accounts outlined on the City Tax Collector's report of 2011 10 24 be approved and that the tax records be amended accordingly. CARRIED

e) **Tender for the Construction of Municipal Mausoleum – Phase XIII**

The report of the Manager of Purchasing was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor B. Watkins

Resolved that the report of the Manager of Purchasing dated 2011 10 24 be endorsed and that the tender for the construction of the Municipal Mausoleum Phase XIII required by the Cemeteries Division of the Public Works and Transportation Department be awarded as recommended. CARRIED

f) **Tender for Upgrade of Repair Shop Vehicle Exhaust Removal System – City Works Centre**

The report of the Manager of Purchasing was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor P. Mick

Resolved that the report of the Manager of Purchasing dated 2011 10 24 be endorsed and that the tender for the Upgrade of the Repair Shop Vehicle Exhaust Removal System at the City Works Centre, required by the Public Works and Transportation Department be awarded as recommended; and Further that the overage in the cost of the project be funded by utilizing the Public Works and Transportation Equipment Reserve. CARRIED

g) **Elementa Lease Extension and Closure Plan – City Landfill**

The report of the Director of Engineering Services was received by Council.

Moved by: Councillor L. Turco
Seconded by: Councillor P. Mick
Resolved that the report of the Director of Engineering Services dated 2011 10 24 concerning Elementa Lease Extension and Closure Plan – City Landfill be accepted and the request for lease extension based on the conditions stated in the report, be approved. CARRIED

h) **Digital Signs Policy**

The report of the Commissioner of the Engineering and Planning was received by Council.

Moved by: Councillor L. Turco
Seconded by: Councillor B. Watkins
Resolved that the report of the Commissioner of Engineering and Planning dated 2011 10 24 concerning Digital Signs Policy be accepted and the recommendation that staff proceed as outlined in the report be approved. CARRIED

i) **Hamilton Avenue Park – Parks Reserve Fund**

Moved by: Councillor R. Niro
Seconded by: Councillor B. Watkins
Whereas Council at its meeting on August 15, 2011 approved the acquisition of property on Hamilton Avenue to be used as a park; and
Whereas the resolution approved at that meeting did not identify that the money required to complete the transaction (approximately \$1,000 to cover legal fees and disbursements) was to come from the Parks Reserve Fund as is required before the Parks Reserve Fund can be accessed;
Now Therefore Be It Resolved Council authorizes that the funds required to complete the acquisition of the Hamilton Avenue Park come from the Parks Reserve Fund. CARRIED

j) **New Comprehensive Signs By-law – Formation of Steering Committee**

The report of the Planning Division was received by Council.

Moved by: Councillor R. Niro
Seconded by: Councillor P. Mick
Resolved that the report of the Planning Division dated 2011 10 24 concerning the New Comprehensive Signs By-law – Formation of Steering Committee be accepted and the recommendation that City Council accept this report as information and appoint those listed in the attached report to the new Comprehensive Signs By-law Steering Committee. CARRIED

k) **City of Sault Ste. Marie Flag Raising Ceremony – Temporary Street Closure – Sunday, October 30, 2011 from 1:00 p.m. to 3:00 p.m.**

The report of the Planning Division was received by Council.

The relevant By-law 2011-177 is listed under Item 10 of the Minutes.

l) **Traffic Investigation – Bridgeview Village – North Street Hill**

The report of the Deputy Commissioner Public Works and Transportation was received by Council.

Moved by: Councillor L. Turo

Seconded by: Councillor B. Watkins

Resolved that the report of the Deputy Commissioner Public Works and Transportation dated 2011 10 24 concerning Traffic Investigation – Bridgeview Village – North Street Hill be accepted and the recommendation for no change to the parking provisions in the area be approved. CARRIED

m) **Traffic Study – Bryne Avenue and Morin Street Intersection**

The report of the Deputy Commissioner Public Works and Transportation was received by Council.

Moved by: Councillor L. Turco

Seconded by: Councillor P. Mick

Resolved that the report of the Deputy Commissioner Public Works and Transportation dated 2011 10 24 concerning Traffic Study – Bryne Avenue and Moring Street Intersection be accepted and that the recommendation for the stop sign control on Morin Street be changed to yield signs be approved. CARRIED

PART TWO – REGULAR AGENDA

6. REPORTS OF CITY DEPARTMENTS, BOARDS AND COMMITTEES

- (1) ADMINISTRATION**
- (2) COMMUNITY SERVICES DEPARTMENT**
- (3) ENGINEERING**
- (4) FIRE**
- (5) LEGAL**
- (6) PLANNING**

a) Application No. A-19-11-OP – Brad Morley

The report of the Planning Division was received by Council.

Moved by: Councillor R. Niro

Seconded by: Councillor P. Mick

Resolved that the report of the Planning Division dated 2011 10 24 concerning Application No. A-19-11-OP – filed by Brad Morley – Official Plan Amendment No. 123 be accepted and the recommendation that Official Plan Amendment No. 181 be accepted and approved in accordance with City Council's decision at its regular meeting on October 11, 2011. CARRIED

b) Application No. A-20-11-Z – Filed by 1544158 Ontario Inc.

The report of the Planning Division was received by Council.

Correspondence was received by Council.

Moved by: Councillor J. Krmpotich

Seconded by: Councillor B. Watkins

Resolved that the report of the Planning Division dated 2011 10 24 concerning Application No. A-20-11-Z – filed by 1544158 Ontario Inc. be received and the applicant's request to rezone the subject property from "R2" (Single Detached Residential) zone to "I" (Institutional) zone be approved. CARRIED

Councillor Turco declared a pecuniary interest – spouse is a trustee of the Huron Superior Catholic District School Board.

Councillor Niro declared a pecuniary interest – spouse is employed by the Huron Superior Catholic District School Board.

- (7) PUBLIC WORKS AND TRANSPORTATION**
- (8) BOARDS AND COMMITTEES**

**7. UNFINISHED BUSINESS, NOTICE OF MOTIONS AND RESOLUTIONS
PLACED ON AGENDA BY MEMBERS OF COUNCIL**

- a) Moved by: Councillor R. Niro
Seconded by: Councillor L. Turco
Whereas City Staff have completed the Draft Yard Maintenance By-law and the Draft Property Standards By-law; and
Whereas it is desirable that the draft by-laws are reviewed by a committee of Council and City Staff before being considered by Council;
Now Therefore Be It Resolved that Council strike a committee comprised of Councillors Niro, Chair Myers, Turco, Christian and Bruni, the City Solicitor, the Commissioner of Engineering and Planning, and the Chief Building Official to review the said by-laws; and
Further Be It Resolved that the by-laws be presented to City Council for its consideration on or before the Council meeting of December 5, 2011. CARRIED
- b) Moved by: Councillor F. Manzo
Seconded by: Councillor R. Niro
Resolved that City Council request PUC Inc. to report on the frequency of local power outages as compared with the following communities: Thunder Bay, Sudbury, North Bay and Timmins. CARRIED
- c) Moved by: Councillor P. Mick
Seconded by: Councillor B. Watkins
Whereas there has been a citizen request for lower speeds on the eastern block of Northern Avenue East due to increased traffic;
Now Therefore Be It Resolved that Council requests Public Works and Transportation for a report on the feasibility of lowering the speed limit and/or other solutions to this problem. CARRIED

**8. COMMITTEE OF THE WHOLE FOR THE PURPOSE OF SUCH MATTERS AS
ARE REFERRED TO IT BY THE COUNCIL BY RESOLUTION**

9. ADOPTION OF REPORT OF THE COMMITTEE OF THE WHOLE

10. CONSIDERATION AND PASSING OF BY-LAWS

Moved by: Councillor R. Niro
Seconded by: Councillor B. Watkins
Resolved that all by-laws listed under Item 10 of the Agenda under date October 24, 2011 be approved. CARRIED

Moved by: Councillor R. Niro
Seconded by: Councillor B. Watkins
Resolved that By-law 2011-134 being by-law to stop up, close and authorize the conveyance of a lane in the Tagona Subdivision be read a THIRD time and PASSED in open council this 24th day of October, 2011. CARRIED

Moved by: Councillor R. Niro
Seconded by: Councillor B. Watkins
Resolved that By-law 2011-177 being a by-law to permit the temporary closing of Foster Drive/Russ Ramsay Way from Civic Centre North parking lot access to Bay Street on October 30, 2011 to facilitate the Flag Raising Ceremony be PASSED in open Council this 24th day of October, 2011. CARRIED

11. QUESTIONS BY, NEW BUSINESS FROM, OR ADDRESSES BY MEMBERS OF COUNCIL CONCERNING MATTERS NOT OTHERWISE ON THE AGENDA

12. ADDENDUM TO THE AGENDA

13. ADJOURNMENT

Moved by: Councillor L. Turco
Seconded by: Councillor P. Mick
Resolved that this Council now adjourn. CARRIED



Association of
Municipalities of Ontario

OFFICE OF THE PRESIDENT

November 1, 2011

House of Commons Standing Committee on Finance

Guyanne L. Desforges, Clerk
Sixth Floor, 131 Queen Street
House of Commons
Ottawa, ON K1A 0A6

Dear Members of the Standing Committee on Finance:

The Association of Municipalities of Ontario (AMO) would like to take this opportunity to comment on Bill C-13, *Keeping Canada's Economy and Jobs Growing Act*. Specifically, we would like to address part nine of the Bill which implements the permanency of the Federal Gas Tax Fund (GTF). As administrators of the Federal Gas Tax Fund in Ontario, AMO has a direct role in ensuring that approximately \$590 million of the current \$2 billion federal funding is being delivered to 443 municipalities across the province each and every year for use in environmentally sustainable municipal infrastructure. Funds in Ontario are distributed on a per capita basis and its flexibility allows municipalities to identify eligible local priorities.

As a result, the Gas Tax Fund has made a significant impact in our communities. Since 2005, over \$1.6 billion in federal funding through the GTF has been put towards 3,100 projects worth over \$5.4 billion. The foundation of this success is a direct municipal-federal relationship. This unique arrangement has created a positive and collaborative process that has allowed Ontario's municipalities, through AMO, to work in partnership with Infrastructure Canada to improve program design and delivery over time. The Ontario model has proven to be efficient and accountable, and a number of third-party evaluations have confirmed this fact.

The federal support provided through the GTF is integral to meeting the infrastructure needs of our municipalities. Much of our infrastructure was first built in the 1950s and 1960s and is now deteriorating, requiring modern upgrades or replacement. A growing population is also increasing the burden and fueling demand for new investments. In 2008, the Province of Ontario, AMO and the City of Toronto together quantified that Ontario's municipalities are facing a 10-year investment gap of \$60 billion in our core infrastructure such as transit, water & wastewater, storm water, solid waste and roads & bridges. The Provincial-Municipal Fiscal and Service Delivery Review also noted that the infrastructure gap is present in all of Ontario's municipalities, with the most pressure being felt in those that are asset rich but face a shrinking assessment base and declining revenues.

Within this context, we are pleased to see the Gas Tax Fund become permanent through Bill C-13. It will ensure that municipalities in Ontario can rely on the Gas Tax Fund as a stable, predictable and long-term source of funding for municipal infrastructure. However, we recommend that the text of the Bill be amended to further strengthen these commitments.



The current text of the Bill leaves the annual payment from the Fund contingent on a requisition from the Minister of Transport. This clause, along with the use of "may" rather than "shall", leaves the payment open for debate each year. Among the principles of the Gas Tax Fund, stability and predictability are paramount to allow municipalities to plan over the long-term. In keeping with the principles of the Gas Tax Fund, language that would make the payment a certainty would allow municipalities to further develop effective long-term capital plans and asset management strategies.

As such, we recommend that the Bill contain wording that solidifies the commitment. In the face of a \$6 billion a year infrastructure gap, municipalities in Ontario would be comforted in knowing that "the Minister shall" provide funds for municipal infrastructure on an annual basis.

In addition, AMO strongly recommends that the allocation of the Gas Tax Fund be indexed to keep pace with the pressures of economic and population growth. The current text of the Bill sets the payment at "a sum of not more than \$2,000,000,000" meaning that the amount could be decreased in the future. At the very least, this means that the real value of the Fund will erode year after year. For example, an inflation rate of 2% per annum will mean that \$2 billion announced in 2010 will have a real value of \$1.81 billion in 2015, effectively reducing the impact of the investment by almost 10% in 5 years.

This erosion is small compared to the growth in the cost of construction inputs such as wages, materials and equipment, which will certainly reduce eligible recipient purchasing power. For example, Statistics Canada tracks the Infrastructure Construction Price Index, which calculates the cost of municipal infrastructure funded by development charges in the City of Ottawa. Between 2005 and 2009, this has grown by over 21%. Similarly, the Ontario Ministry of Transportation tracks the Tender Price Index which is a weighted calculation of all total costs related to major items involved in road and bridge construction. Since 2005 this index has grown by over 12%.

Other growth rates are as follows:

Indicator	Growth (2005-2010) ¹
Population	5.8%
Gross Domestic Product	6.1%
Consumer Price Index	9.0%
Tender Price Index (Ontario Road construction)	12.3%
Infrastructure Construction Price Index (05-09)	21.2%

¹ Sources: GDP - World Bank; Population, CPI & Infrastructure Construction Price Index - Statistics Canada; Tender Price Index - Ontario Ministry of Transportation



With sensitivity to the current fiscal environment, AMO is open to discussions on the form of indexing and the potential for growth to be capped annually or phased in over time. These negotiations can occur within the existing Gas Tax governance framework which has demonstrated its ability to foster a positive working relationship between municipalities and the federal government.

Regardless of the specific mechanism for indexing, the language of the Bill should be amended to state that the payment will be "a sum not less than \$2,000,000,000" a year. A minimum level of funding would provide stability to municipalities while demonstrating a federal commitment to keep up with growth.

As administrators of the Gas Tax Fund in Ontario, we have seen the real impact of federal funding in our communities. Investments since 2005 have improved over 4,500 kilometers of roads and bridges, added over 150 transit buses to municipal fleets, installed over 88,000 metres of new and rehabilitated water, storm and wastewater pipes and diverted over 105,000 tonnes of waste from Ontario's landfills. As such, AMO and its membership applaud the inclusion of a permanent Gas Tax Fund in part nine of Bill C-13. However, we recommend that this commitment be strengthened with amendments that are in keeping with the principles of the Gas Tax fund being long term and predictable and establish an allocation of no less than \$2 billion a year.

If you should have any further questions please do not hesitate to contact Pat Vanini Executive Director of AMO at 416-971-9856 or pvanini@amo.on.ca.

Yours truly,



Gary McNamara
President





AMO Policy Update
November 2, 2011

OPA Commences FIT and MicroFIT Program Review

The Ministry of Energy and the Ontario Power Authority (OPA) has launched its scheduled review of the Feed-In Tariff (FIT) Program and the MicroFit Program. Open until December 14, 2011, the review will examine program rules and pricing to ensure the program remains successful and sustainable.

The province's Green Energy Act and FIT program was launched in 2009 to:

- Make it easier and more efficient to bring renewable energy projects of all sizes online.
- Stimulate the economy and create jobs, making Ontario a clean energy leader.
- Help replace dirty coal-fired plants with cleaner sources of renewable energy, cleaning up the air, protecting the health of Ontarians and reducing the province's environmental footprint.

The review is intended to address a range of FIT program considerations. Considerations include, but are not limited to the following:

- A careful examination of FIT pricing to maintain a balance between the interests of ratepayers and the continued encouragement of clean energy investment in Ontario.
- Potential inclusion of new and emerging technology types.
- Assessment of government policies and tools to ensure that Ontario remains a center of manufacturing excellence and clean energy job creation.
- Consideration of outreach techniques to complement the province's Renewable Energy Approval (REA) process.
- Alignment with the Regulatory process
- Participation and Eligibility

According to the OPA, new FIT applications will continue to be accepted and time-stamped, but they will not be processed until the new version of the Program Rules and pricing schedule are available. They will then be subject to the new FIT Rules and pricing schedule. Existing FIT applications (those that were submitted prior to the announcement of the FIT Program review on October 31 and have not yet received a contract) will be processed under the new FIT Rules and pricing schedule once the FIT Program review is complete.

AMO has a number of concerns with the regulatory approval process for renewable energy projects and some specific issues with the FIT and MicroFit Projects as outlined below:

- Applications trapped in the OPA queue will be subject to new rules and pricing whereas they were put forward on the basis of business cases using the existing pricing
- Status of Municipal Renewable Energy Program (MREP) which was announced on September 23, 2009, but has yet to be implemented
- Lack of a community "adder" for municipalities unlike community and aboriginal groups which can benefit from an increase of between 0.4 to 1.5 ¢/kWh to the FIT tariffs depending on the type of generation.
- Municipal water reservoirs are currently deemed ground-mount applications for solar PV instead of recognizing these facilities as having a roof-top.
- Ineligibility for Community Energy Partnerships Program funding. Most medium and small municipalities lack expertise and capacity and could benefit from outside support.
- Unintended loopholes have emerged in the existing Renewable Energy Project Approval Process. For example, a number of ground-mount projects have been developed on vacant lots in existing subdivisions as

well as on lots freshly subdivided only for the purpose of qualifying for a microFIT contract. Similar situations have arisen in small communities on employment designated lands—eroding the availability of adequate employment lands and contravening the requirements of the Provincial Policy Statement (PPS) which requires that 20 year employment capacity be maintained.

Malcolm White

From: communicate@amo.on.ca
Sent: October 26, 2011 8:28 PM
To: Malcolm White
Subject: Foundations for the Future: Staying on Track (Nov 25)
Attachments: RegistrationForm2011.pdf

Friday November 25th is quickly approaching and we would like to take this opportunity to remind you to register for our 2011 Ontario West Municipal Conference.

Please take note that the conference venue has changed to the London Convention Centre.

Theme: Foundations for the Future: Staying on Track

Date: Friday, November 25, 2011

Location: London Convention Centre, 300 York Street, London, ON N6B 1P8

Conference Registration: The registration cost is \$254.25 per person (\$225 plus 13% HST). The link to AMO's website is: www.amo.on.ca or alternatively the registration form is attached.

Hotel Rooms in London: Room blocks have been reserved at both the Delta London Armouries Hotel and the Hilton London Hotel for November 24 - 25, 2011. Please be sure to book early in order to obtain the special room rates. Delta London Armouries Hotel Room rates from \$99 - 149 depending on choice of room. Hilton London Hotel Room rates are \$109 for all rooms. Room reservations can be made via the AMO website at <http://tinyurl.com/62emvme>

Keynote Speaker: Avi Friedman, Ph.D., Professor of Architecture, McGill University

Going Green: Sustainable Cities for the 21st Century

The mounting environmental pressures on medium-size and large cities (e.g. reducing emissions, curbing urban sprawl, global warming, excessive consumption of natural resources) requires retooling of key policies and planning principles. This lecture lists new emerging challenges that cities will face in the 21st century, describes trends that are likely to affect society, offers principles and shows examples of sustainable planning.

Dr. Friedman received his Bachelor's degree in Architecture and Town Planning from the Israel Institute of Technology, his Master's Degree from McGill University, and his Doctorate from the University of Montréal. In 1988, he founded the Affordable Homes Program at the McGill School of Architecture where he teaches. He is the author of ten books and was a syndicated columnist for the CanWest Chain of daily newspapers. He is a practicing architect and the recipient of numerous awards including the Manning Innovation Award and the United Nations World Habitat Award. In the year 2000 he was selected by Wallpaper magazine as 1 of 10 people from around the world "*most likely to change the way we live.*"

Plenary Speaker: David Phillips, Senior Climatologist, Environment Canada

David has been employed with Environment Canada's weather service for over 40 years. His work activities relate to the study of the climate of Canada and to promote awareness and understanding of weather and climate in Canada. He has published several books, papers and reports on the climate of Canada, including several essays in The Canadian Encyclopaedia, a book on The Climates of Canada, and two bestsellers: The Day Niagara Falls Ran Dry and Blame It On The Weather. He is the originator and author of the Canadian Weather Trivia Calendar, the most popular calendar sold in Canada, and now in its 24th year. For nearly ten years he wrote the Weather-wise column in the Canadian Geographic magazine. David frequently appears on national radio and television as a commentator on weather and climate matters. David is a fellow of both the Royal Canadian Geographical Society and the Canadian Meteorological and Oceanographic Society. He has been awarded the Patterson Medal for Distinguished Service to Meteorology in Canada, and has twice received the Public Service Merit Award. David is the recipient of two honorary doctorates from the University of Waterloo and Nipissing University. In 2001, David was named to the Order of Canada.

Concurrent Sessions: *(subject to change)*

For details on these sessions please visit the AMO website at <http://tinyurl.com/64twhe9>

- Planning 101 – Understanding the World of Planning
- Financially Sustainable Municipalities – The Next Generation
- Creating a Food Revolution
- Strength in Numbers – Enterprise & Industrial Clustering
- Adapting to Climate Change – A Guide for Ontario Municipalities
- Retooling Downtowns
- Inside the Board Room: Enhancing Your OMB Experience
- Using Community Improvement Plans for Local Economic Success
- Top Tips for Municipal Strategic Planning
- Re-Think, Resource & Re-Tool To Promote Economic & Community Development
- Building Futures Together: Long Term Affordable Housing Strategy
- Local Government 2.0: How New Technology & Social Media Can
- Change How Municipalities Communicate



2011 ONTARIO WEST MUNICIPAL CONFERENCE



Friday, November 25, 2011 | London Convention Centre, 300 York Street, London, Ontario

CONFERENCE REGISTRATION FORM FOUNDATIONS FOR THE FUTURE: STAYING ON TRACK

Delegate Information

☐ Dr. ☐ Mr. ☐ Mrs. ☐ Ms.

First Name _____

Last Name _____

Title _____

Municipality/Org. _____

Address _____

City _____ Prov. _____

Postal Code _____

Phone _____

Fax _____

Email _____

Special Dietary Requirements:

☐ Vegetarian ☐ Allergy/Other _____

Registration fee \$ 225.00

Registration fee includes all sessions, with chosen concurrents.
Breakfast and Lunch included.

**HST 29.25
TOTAL \$ 254.25**

Payment: Fax or mail your completed form and payment to:

Association of Municipalities of Ontario
Suite 801, 200 University Avenue, Toronto, ON, M5H 3C6
Fax: 416-971-6191

☐ Cheque (preferred method of payment)
☐ Visa ☐ MasterCard

Name on Card _____

Card Number _____

Exp _____

Signature _____

Cancellation Policy:

All cancellations must be submitted in writing to the Association of Municipalities of Ontario. **Cancellations received prior to 4:30 p.m. ET November 10, 2011 will be eligible for a refund less \$50.00 (plus HST) administration fee.** Registration received after 4:30 p.m. are non-refundable. An alternate attendee name may be substituted at any time.

Delegate Activity Selection

Please indicate which of the following you wish to attend by checking the appropriate box. Please note that sessions are subject to change, if a change is made you will be notified via the email address you provided.

Friday November 25 - 10:45 a.m.

Please check one concurrent session

- ☐ Planning 101 - Understanding the World of Planning
- ☐ Financially Sustainable Municipalities - The Next Generation
- ☐ Creating a Food Revolution
- ☐ Strength in Numbers - Enterprise & Industrial Clustering
- ☐ Adapting to Climate Change - A Guide for Ontario Municipalities
- ☐ Retooling Downtowns

Friday November 25 - 1:30 p.m.

Please check one concurrent session

- ☐ Inside the Board Room: Enhancing Your OMB Experience
- ☐ Using Community Improvement Plans for Local Economic Success
- ☐ Top Tips for Municipal Strategic Planning
- ☐ Re-Think, Resource, Re-Tool to Promote Community Regional Economic Development
- ☐ Building Futures Together: Long-Term Affordable Housing Strategy
- ☐ Local Government 2.0: How New Technology & Social Media Can Change How Municipalities Communicate

For questions regarding registration, please contact
Anita Surujdeo at asurujdeo@amo.on.ca or
1-877-426-6527 ext. 344.

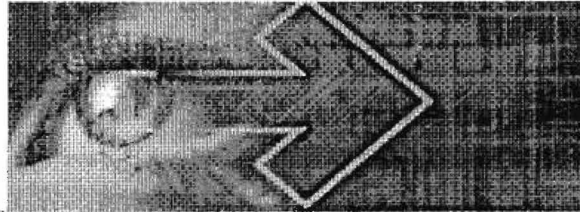
For questions regarding conference content, please contact
conference Co-Chairs: Maureen Beatty or Craig Cooper at
1-800-265-4736.



Guest
Column:

Pat Vanini
AMO
Executive
Director
October
27, 2011

Watch File



Taking Stock as Councils Enter their Second Year - A Message from AMO's Executive Director

October 25 marked the first anniversary of the 2010 Ontario municipal elections.

As we know, it was a precursor to one of the busiest electoral years in recent memory, as Ontarians also headed to the polls to elect our federal government in May, and our provincial government in October.

Today we are settling into what should be a relatively long stretch of stability. The campaign signs are packed away and all three orders of government have rolled up their sleeves to act on their respective mandates.

AMO has always taken the view that all three orders of government serve the same constituents, and those constituents expect that we will work together cooperatively to serve the best interest of Ontario communities. We also appreciate that municipal leaders are on the front line when it comes to service to the public.

The decisions you make affect people most directly. And how you make those decisions also sends a signal about leadership and maturity in municipal government, particularly important as we prepare for the five-year review of the *Municipal Act*.

At AMO we know you are making the most of limited tax dollars, particularly compared to your provincial and federal peers. And as you know, the stakes are high. After all, you too are governing in the midst of one of the most challenging global economies of modern times.

AMO appreciates your service and leadership – for some, the time and energy may have exceeded your original idea and the areas of decision perhaps a bit more complex and certainly need to respect legislated processes and your own procedural bylaw. At AMO we are committed to providing you with valuable support.

For several years now, AMO has provided training programs for Heads of Council and Councillors. They share proven best practices, and they can help strengthen knowledge, skills and judgment. Specific topics include strategic planning and administration, expectations under the *Municipal Act*, presentation skills, public communication and the emerging use of social media.

AMO offers these programs on a regular basis, throughout the year, in regional centres across the Province. On request, we have even made house calls for individual councils who want to drive education and municipal practices.

We also offer a selection of municipal conferences, culminating with our Annual AMO Conference every August. In 2012 we will be returning to Ottawa to host it in the newly renovated Convention Centre.

In the meantime, we hope that you will continue to keep a keen eye on our AMO Watchfile. It provides the latest news on policy matters – when the federal and provincial governments undertake consultation and AMO's advice and when legislation or regulations are introduced and the impacts on municipalities. The Watchfile also points you in the direction of opportunities that AMO creates on your behalf – whether it is how to save money on streetlighting or more stable costs in purchasing gas or electricity or better returns on your investment funds.

Many have remarked how quickly the first quarter of the term has gone. The remainder of it will too. Congratulations on your one-year anniversary, and thank you once again for the work you do for Ontario's communities.

Pat Vanini
Executive Director

Municipality of Central Huron

P.O. Box 400, 23 Albert Street, Clinton, Ontario N0M 1L0

Telephone: 519-482-3997 Fax: 519-482-9183

email: info@centralhuron.com

web: centralhuron.com

5(b)



November 1, 2011

Ministry of Community Safety and Correctional Services
Office of the Fire Marshal
5775 Yonge Street, 7th Floor
Toronto ON M2M 4J1

Dear Ted Wieclawek,

Please be advised that the Council of the Municipality of Central Huron has adopted a resolution objecting to the direction from the Fire Marshal's office restricting the use of farm buildings.

A copy of resolution 256-2011 is attached for your consideration.

Yours Truly,

Brenda MacIsaac, Clerk

cc. All Ontario MPPs
The Association of Municipalities of Ontario

MUNICIPALITY OF CENTRAL HURON

Resolution # 256-2011

Moved by Councillor Alex Westerhout

Seconded by Councillor Brian Barnim

DATE: October 11, 2011

YEA**NAY****BE IT RESOLVED THAT:**

_____ **ANDERSON**
 _____ **BARNIM**
 _____ **COLQUHOUN**
 _____ **GINN**
 _____ **JEWITT**
 _____ **LOBB**
 _____ **METZGER**
 _____ **WESTERHOUT**
 _____ **TOTAL**

_____ *WHEREAS shed parties, barn parties and family functions held in farm buildings are an important part of rural culture;*
 _____ *AND WHEREAS private buildings or private property should be the responsibility of the owners and as such the owners are responsible for their actions and properties;*
 _____ *AND WHEREAS the province is infringing on property rights;*
 _____ *THEREFORE be it resolved that the Council of the Municipality of Central Huron strongly objects to the direction from the Fire Marshal's Office restricting said use.*
 _____ *AND FURTHER that this resolution be circulated to the Ontario Fire Marshal's Office, all MPPs and all municipalities in Ontario.*

CARRIED Mayor Jim Ginn

DISCLAIMER: This material provided under contract as a paid service by the originating organization and does not necessarily reflect the view or positions of the Association of the Municipalities of Ontario (AMO), its subsidiary companies, officers, directors or agents.



CONFIDENTIAL

ONTARIO LOTTERY AND GAMING CORPORATION (OLG)

4120 Yonge Street, Suite 500, Toronto, Ontario M2P 2B8

Ph: 416-224-7047

Fax: 416-224-7002

Date: October 20, 2011

To: Mayor Debbie Amaroso
City of Sault Ste. Marie

Fax: 705-541-7171

From: Jake Pastore
Manager, Municipal and Community Relations

Message:

Please note that there will be a financial transaction to your Municipality's account on October 20, 2011 in the amount of **\$379,936**.

This transaction represents the quarterly payment of the 5%-2% allocation from July 1 to September 30, 2011 as per your agreement with the Ontario Lottery and Gaming Corporation on the operation of the OLG Slots at **Sault Ste. Marie**. This brings the grand total to **\$19,553,569**.

Should you have any questions regarding this payment, feel free to contact me directly at 416-224-7047.

✶

Giacomo (Jake) Pastore
Manager, Community & Municipal Relations
Marketing, Communications and Stakeholder Relations
Phone: 416-224-7047
Fax: 416-224-7002
Email: JPastore@OLG.CA

A Proud Community Partner

Casino Sault Ste Marie
Municipal Commission Statement
for the quarter ended September 30, 2011
Unaudited results, subject to final reconciliation

TOTAL NET WIN (as per IFRS) for the quarter ended September 30, 2011	7,283,912
Municipal Commission 5% of Net Win	364,196
Quarter Ended September 30, 2011 one time payment* (due to difference between IFRS and CGAAP)	15,741
Net to be transferred	379,937
Transferred via EFT	

* As per letter dated April 15, 2011, transition payment up to December 31, 2011

CASINO REVENUE SUMMARY

City of Sault Ste. Marie

CITY 5% SLOT REVENUE

	TOTAL	Increase over Previous Year
Total 1999	783,232	
Total 2000	1,292,709	65.0%
Total 2001	1,611,235	24.6%
Total 2002	1,926,143	19.5%
Total 2003	1,915,935	-0.5%
Total 2004	1,870,351	-2.4%
Total 2005	1,577,078	-15.7%
Total 2006	1,455,919	-7.7%
Total 2007	1,530,207	5.1%
Total 2008	1,517,040	-0.9%
Total 2009	1,472,299	-2.9%
2010		
January 1 to March 31, 2010	347,646	
April 1 to June 30, 2010	373,970	
July 1 to September 30, 2010	394,017	
October 1 to December 31, 2010	347,449	
Total 2010	<u>1,463,082</u>	-0.6%
2011		
January 1 to March 31, 2011	342,923	
April 1 to June 30, 2011	340,576	
July 1 to September 30, 2011	379,936	
Total 2011	<u>1,063,435</u>	
Total Funds Received since 1999	<u>19,478,665</u>	

	Jan. to March	% Increase	April to June	% Increase
1999	0	0	0	0
2000	287,177	0%	317,240	0%
2001	320,150	11%	392,289	24%
2002	430,587	34%	490,694	25%
2003	445,897	4%	496,830	1%
2004	483,157	8%	498,329	0%
2005	393,120	-19%	403,218	-19%
2006	344,906	-12%	355,429	-12%
2007	358,727	4%	386,432	9%
2008	352,418	-2%	388,382	1%
2009	356,734	1%	372,517	-4%
2010	347,647	-3%	373,970	0%
2011	342,923	-1%	340,576	-9%

	July to Sept.	% Increase	Oct. to Dec.	% Increase
1999	475,421	0%	307,811	0%
2000	372,049	-22%	316,243	3%
2001	473,346	27%	425,450	35%
2002	534,131	13%	470,731	11%
2003	480,977	-10%	492,231	5%
2004	464,417	-3%	424,448	-14%
2005	408,222	-12%	372,518	-12%
2006	386,201	-5%	369,383	-1%
2007	418,484	8%	366,564	-1%
2008	399,403	-5%	376,837	3%
2009	404,405	1%	338,643	-10%
2010	394,017	-3%	347,449	3%
2011	379,937	-4%		

Prepared by W. Freiburger October 20, 2011

ROTARY CLUB OF SAULT STE. MARIE

"SERVICE
ABOVE SELF"



"THE PROFFITS MOST
WHO SERVES BEST"

CLUB 2776, DISTRICT 5290 ROTARY INTERNATIONAL

P.O. BOX 272

SAULT STE. MARIE, ONTARIO

CANADA P6A 6L8

TELEPHONE (705) 945-1270 ~ FAX (705) 945-5228

EMAIL: cbsault@rotarysault.com ~ WEBSITE: www.rotarysault.com

October 25, 2011

The Corporation of the City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, Ontario P6A 5N1

Attention: Malcolm White, City Clerk

RE: 2011 ROTARY SANTA CLAUS PARADE

Dear Mr. White:

It is that time of year again and the Rotary Santa Claus Parade is fast approaching. On behalf of the Rotary Club of Sault Ste. Marie I am applying for Temporary Street Closures as follows:

Date: Saturday, November 19, 2011

Start Time: 1800 Hours

Closure of Queen Street East from Simpson to Gore Street

Hours: 1730 Hours to approximately 1930 Hours on November 19, 2011

Closure of Simpson Street from Victoria Avenue to Queen Street East

Hours: 1730 Hours to approximately 1830 Hours on November 19, 2011

Closure of Queen Street East from Pine Street to Church Street

Hours: 1730 Hours to approximately 1830 Hours on November 19, 2011

Temporary Street Closure Approval Forms have been faxed to the various City Departments and once these are returned we will forward them directly to you.

We thank you for your usual cooperation in such matters. If you have any questions please do not hesitate to contact the undersigned at 942-1300.

Yours very truly,

David K. Marshall
Parade Marshal

DM/cm
Enclosures

Oct. 27, 2011 10:19AM CRAWFORD SSM

OCT 27 2011 No. 2325 P. 2

RECEIVED

TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: DAVID K. MARSHALL TELEPHONE: 942-1300
 ADDRESS: ROTARY CLUB 35 MARL POSTAL CODE: FAX: 942-3060

The above person hereby makes application for the closing of

* S. BATTALION LANE
 (Name of street to be closed)

from _____ to _____
 (reference points - street numbers, cross streets, etc.)

on the 19 day of November, 2011 from _____ am/pm to _____ am/pm
 for the purpose of ROTARY SANTA PARADE

APPROVALS SECTION:

1. Police Services, Traffic Dept.
 Telephone 949-8300 ext 348
 Fax 759-7820
 580 Second Line East

[Signature]
 Signature of Official

2. Fire Services/Emergency Medical Services (EMS)
 Telephone 949-3335/949-3387
 Fax 949-2341
 72 Tanager Street

[Signature]
 Signature of Official

3. Public Works & Transportation Dept.
 Telephone 541-7000
 Fax 541-7010
 128 Sackville Road

[Signature]
 Signature of Official

4. Transit/Parking
 Telephone 768-6320
 Fax 759-5834
 111 Huron Street

[Signature]
 Signature of Official

5. Central Ambulance Communication
 Centre (C.A.C.C.)
 Telephone 948-1227
 Fax 946-8883 945-6843
 66 Old Garden River Road

[Signature]
 Signature of Official

6. Downtown Association
 Telephone 942-2919
 Fax 942-8388
 408 Queen Street East
 (QUEEN STREET CLOSINGS ONLY)

[Signature]
 Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____ (date) _____ (By-law No.)

10/24/2011 04:31 705-945-5228

ROTARY SSM

10/25/2011 16:38 FAX 1 705 940 2341

SSM FIRE DEPT.

Oct. 25. 2011 9:26AM CRAWFORD SSM

CRAWFORD & CO. SSM

PAGE 01/01

P. 001

5(e)

OCT 26 2011

RECEIVED

TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: DAVID K. MARSHALL TELEPHONE: 942-1800

ADDRESS: ROTARY CLUB SSM POSTAL CODE: FAX: 942-3060

The above person hereby makes application for the closing of

* SSM ATTACHED LETTER
(Name of street to be closed)

from _____ to _____
(reference points - street numbers, cross streets, etc.)

on the 19 day of NOVEMBER 2011 from _____ am/pm to _____ am/pm
for the purpose of ROTARY SANTA PARADE

APPROVALS SECTION:

1. Police Services, Traffic Dept.
Telephone 949-8300 ext 346
Fax 759-7820
880 Second Line East

Signature of Official

2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tanager Street

Signature of Official

3. Public Works & Transportation Dept.
Telephone 541-7000
Fax 541-7010
128 Sackville Road

Signature of Official

4. Transit/Parking
Telephone 769-5320
Fax 759-5834
111 Huron Street

Signature of Official

5. Central Ambulance Communication
Centre (C.A.C.C.)
Telephone 946-1227
Fax 946-6883 945-6883
66 Old Garden River Road

Signature of Official

6. Downtown Association
Telephone 942-2019
Fax 942-8368
490 Queen Street East
(QUEEN STREET CLOSINGS ONLY)

Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____ (date) _____ (By-law No.)

Oct. 25, 2011 9:28AM CRAWFORD SSM

CRAWFORD & CO. SSM

001/001

OCT 26 2011

RECEIVED

5(e)

TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: DAVID K. MARSHALL TELEPHONE: 942-1300

ADDRESS: ROTARY CLUB 5500 POSTAL CODE: 942-3060 FAX: 942-3060

The above person hereby makes application for the closing of

* 5500 ATTACHED LETTER

(Name of street to be closed)

from _____ to _____
(reference points - street numbers, cross streets, etc.)

on the 19 day of November, 2011 from _____ am/pm to _____ am/pm
for the purpose of ROTARY SANTA PROCESSION

APPROVALS SECTION:

1. Police Services, Traffic Dept.
Telephone 949-6300 ext 348
Fax 759-7820
580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)
Telephone 949-3335/949-3387
Fax 949-2341
72 Tancred Street

Signature of Official

Signature of Official

3. Public Works & Transportation Dept.
Telephone 641-7000
Fax 641-7010
128 Sackville Road

4. Transit/Parking
Telephone 759-5320
Fax 759-5634
111 Huron Street

Signature of Official

Signature of Official

5. Central Ambulance Communication
Centre (C.A.C.C.)
Telephone 946-1227
Fax 946-6883 946-6863
85 Old Garden River Road

6. Downtown Association
Telephone 942-2019
Fax 942-8368
496 Queen Street East
(QUEEN STREET CLOSINGS ONLY)

Signature of Official

Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____ (date) _____ (By-law No.)

Oct. 25, 2011 9:32AM CRAWFORD SSM

OCT 25 2011

No. 2291 P. 1

5(e)

TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: David K. Marshall TELEPHONE: 942-1300
 ADDRESS: Rotary Club SSM POSTAL CODE: FAX: 942-3060

The above person hereby makes application for the closing of

* S. S. ATTACHED LETTER
 (Name of street to be closed)

from _____ to _____
 (reference points - street numbers, cross streets, etc.)

on the 19 day of November, 2011, from _____ am/pm to _____ am/pm
 for the purpose of Rotary Santa Parade

APPROVALS SECTION:

1. Police Services, Traffic Dept.
 Telephone 949-8300 ext 348
 Fax 759-7820
 580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)
 Telephone 949-3335/949-3387
 Fax 949-2341
 72 Tancred Street

 Signature of Official

 Signature of Official

3. Public Works & Transportation Dept.
 Telephone 541-7000
 Fax 641-7010
 128 Seakville Road

4. Transit/Parking
 Telephone 759-5320
 Fax 759-5834
 111 Huron Street

 Signature of Official

 Signature of Official

5. Central Ambulance Communication
 Centre (C.A.C.C.)
 Telephone 946-1227
 Fax 945-6063 945-6063
 65 Old Garden River Road

6. Downtown Association
 Telephone 942-2919
 Fax 942-6368
 498 Queen Street East
 (QUEEN STREET CLOSINGS ONLY)

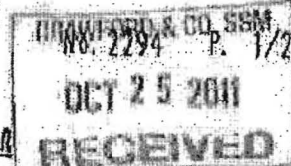
 Signature of Official

 Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____
 (date) (By-law No.)

Oct. 25. 2011 9:46AM CRAWFORD SSM



5(e)

TEMPORARY STREET CLOSURE - APPLICATION FORM

CONTACT NAME: DAVID K. MARSHALL TELEPHONE: 942-1300
 ADDRESS: ROTARY CLUB SSM POSTAL CODE: FAV FAX: 942-3060

The above person hereby makes application for the closing of

* SMT ATTACHE LUTER
 (Name of street to be closed)

from _____ to _____
 (reference points - street numbers, cross streets, etc.)

on the 19 day of November, 2011 from _____ am/pm to _____ am/pm
 for the purpose of ROTARY SANTA PARADE

APPROVALS SECTION:

1. Police Services, Traffic Dept.
 Telephone 949-8300 ext 348
 Fax 759-7820
 580 Second Line East

2. Fire Services/Emergency Medical Services (EMS)
 Telephone 949-3335/949-3387
 Fax 940-2341
 72 Tanager Street

 Signature of Official

 Signature of Official

3. Public Works & Transportation Dept.
 Telephone 541-7000
 Fax 541-7010
 128 Sackville Road

4. Transit/Parking
 Telephone 759-5820
 Fax 759-5834
 111 Huron Street

 Signature of Official

 Signature of Official

5. Central Ambulance Communication
 Centre (C.A.C.C.)
 Telephone 946-1227
 Fax 946-6883 945-6863
 86 Old Garden River Road

6. Downtown Association
 Telephone 942-2919
 Fax 942-8368
 406 Queen Street East
 (QUEEN STREET CLOSINGS ONLY)

 Signature of Official

 Signature of Official

CITY CLERK SECTION:

City Council approval was received on _____ (date) _____ (By-law No.)

Steve Butland
Councillor Ward One



2011 11 07

Mayor Debbie Amaroso and
Members of City Council

RE: Draft Letter to Minister of Transportation

Mr./Mrs. Minister

Mayor Amaroso, Councillor Turco and I recently met with Donald Calvert, a T4 Paraplegic who has endured his disability with resolve and a positive disposition.

He has purchased an all-terrain vehicle popularly described as a side-by-side. These vehicles by construction are actually safer and more easily utilized than the older and more common models. These machines are marketed as trail riding but the Highway Act of 2003 effectively prohibits their use by the disabled. This is likely due to their availability only after the act was passed.

Present by-laws disallow their use on roadside shoulders which would provide access to the desired trails.

There would appear to be two options:

1. Incorporate a local by-law allowing the side-by-sides to be used on roadway shoulders in rural areas.
2. Amend the Highway Traffic Act 2003 to accommodate the side-by-sides

We request your guidance on the above. Should you wish further elaboration on this request, feel free to call Donald Calvert at 705-949-7704. He is an effective advocate for the disabled in our community. Sledge hockey, wheelchair basketball, bowling, downhill and water skiing are activities that he has been instrumental in implementing.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "S Butland", with a long horizontal line extending to the right.

Steve Butland
Councillor Ward One

SB/jb

Joseph M. Fratesi, B.A., J.D. (LL.B.)
Chief Administrative Officer



5(9)

99 Foster Drive
P.O. Box 580, Civic Centre
Sault Ste. Marie, Ontario
Canada. P6A 5N1
(705) 759-5347
(705) 759-5952 (Fax)
E-Mail:
j.fratesi@cityssm.on.ca
b.berlingieri@cityssm.on.ca

2011 11 07

Mayor Debbie Amaroso and
Members of City Council
Civic Centre

RE: STAFF TRAVEL REQUESTS

Dear Council:

The following staff travel requests are presented to you for approval:

1. **Tyler Moody – Engineering & Planning – Building Division**
Small Buildings - 2006
December, 2011
Woodbridge, Ontario
Estimated total cost to the City - \$ 2,056.63
Estimated net cost to the City - \$ 2,056.63
2. **Tyler Moody – Engineering & Planning – Building Division**
Large Buildings – Part 3
January, 2012
Sudbury, Ontario
Estimated total cost to the City - \$ 2,006.63
Estimated net cost to the City - \$ 2,006.63
3. **Rachel Tyczinski – Clerks Department**
AMCTO – Corporate Strategic Planning
November, 2011
Sudbury, Ontario
Estimated total cost to the City - \$ 888.80
Estimated net cost to the City - \$ 880.80

5(g)

4. **Glen Coulter – Fire Services**

Air Monitoring and Detection

November, 2011

Gravenhurst, Ontario

Estimated total cost to the City - \$ 400.00

Estimated net cost to the City - \$ 400.00

Yours truly,



JMF:bb

Joseph M. Fratesi
Chief Administrative Officer

Tim Gowans
Manager of Purchasing



Finance Department
Purchasing Division

2011 11 07

Mayor Debbie Amaroso and
 Members of City Council

RE: TENDER FOR PETROLEUM PRODUCTS

PURPOSE

Attached hereto for your information and consideration is a summary of the tenders received for the supply and delivery of Petroleum Products, as required by the various City Departments and cooperatively PUC Services Inc., for a two (2) year period of January 1, 2012 until December 31, 2013 for Regular Fuels and a one (1) year period with a second year option for Bio-Diesel Fuel.

BACKGROUND

The tender was publicly advertised and tender documents mailed to all firms on our bidders list. A public opening of the tenders received was held October 27, 2011 with Councillor Pat Mick representing City Council.

ANALYSIS

The tenders received have been carefully evaluated and analyzed as to quality, availability of supply, dependability of vendor and price. The low tendered prices meeting specifications have been identified on the attached summary.

IMPACT

Funding for fuel comes from various department operational accounts.

STRATEGIC PLAN

Corporate Fuel Prices are listed in the Strategic Plan as Strategic Direction 1 Objective 1C.

RECOMMENDATION

It is therefore my recommendation that the tender for the supply and delivery of Petroleum Products, as required by our various departments and cooperatively PUC Services Inc., be awarded to McDougall Energy Inc., for Section "A" Regular Fuels, and to Wardlaw Fuels (Algoma) Inc., for Section "B" Transit Bio-Diesel Blend, with both using a bi-weekly price adjustment.

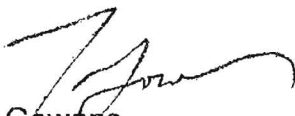
-More-

5(h)

2011 11 07
Page 2

This report is submitted for Council's approval.

Respectfully submitted,



Tim Gowans
Manager of Purchasing

Recommended for approval,



W. Freiburger
Commissioner of Finance & Treasurer

TG:nt
Attach.

SUMMARY OF TENDERS
PETROLEUM PRODUCTS

Description	Estimated Annual Consumption(Litres)	ALGOMA AG CENTRE/UPI Echo Bay, ON		MCDUGALL ENERGY INC. Sault Ste. Marie, ON		WARDLAW FUELS Sault Ste. Marie, ON	
		Price/Litre (Inc. taxes)	Total	Price/Litre (Inc. taxes)	Total	Price/Litre (Inc. taxes)	Total
<u>SECTION "A" - GENERAL REQUIREMENTS</u>							
Unleaded Gasoline	360,000	\$1.2610	\$453,960.00	\$1.2046	\$433,656.00	No Bid for this Section	
UltraLow Sulphur Clear Diesel	435,000	\$1.2340	\$536,790.00	\$1.2102	\$526,450.05		
Coloured Diesel Fuel	450,000	\$1.0724	\$482,580.00	\$1.0486	\$471,888.00		
Furnace Oil	11,500	\$1.0215	\$11,747.25	\$0.9978	\$11,474.59		
Total Weighted Cost			\$1,485,077.25		\$1,443,468.64		
<u>SECTION "B" - FUEL FOR TRANSIT</u>							
Bio-Diesel Ultra Low Sulphur 5% Blend	735,000	\$1.2404	\$911,694.00	\$1.2475	\$916,927.20	\$1.2178	\$895,083.74
Bio-Diesel Ultra Low Sulphur 10% Blend	183,000	\$1.2404	\$226,993.20	\$1.2735	\$233,052.33	\$1.2178	\$222,057.58
Bio-Diesel Ultra Low Sulphur 20% Blend	183,000	\$1.2394	\$226,810.20	\$1.3244	\$242,357.88	\$1.2168	\$222,671.47
			\$1,365,497.40		\$1,392,337.41		\$1,340,612.79
Remarks		Meets Specifications		Meets Specifications		Meets Specifications	

Note: The low tendered prices are boxed above and will be adjusted bi-weekly starting January 1, 2012.

Comparison Pricing shown above is based on published pricing for Sept. 23, 2011.

It is my recommendation that the low tendered prices, meeting specifications, submitted by McDougall Energy for Section "A" be accepted for a two year period, and that Section "B" be awarded to Wardlaw Fuels for a one year period with a second optional year.

Ralph Robertson
Manager of Purchasing

5(h)

Commissioner
Kim Streich-Poser MSW, R.S.W.

Division Heads:
Finance – Andrew McRae
Ontario Works – Patti LeBel
Housing Operations – Jeff Barban
Housing Programs – Rick Cobean
Community Child Care – Florence Lake



Social Services Department
 540 Albert Street East
 Sault Ste. Marie, Ontario
 P6A 7A7

Ontario Works 759-5266
Fax 759-1796
Housing Operations 946-2077
Fax 946-5628
Housing Programs 541-7326
Fax 759-5212
Community Child Care 541-7321
Fax 541-7320

2011-11-07

Mayor Debbie Amaroso and
 Members of City Council

RE: Joint Accessibility Plan 2011 - 2016

PURPOSE

Statutory planning governed by the Ontarians with Disabilities Act, 2001 (ODA) is changing. The Integrated Accessibility Regulation 191/11 requires that municipalities prepare an accessibility plan every five years and complete an annual report on the progress of the plan. The attached Joint Accessibility Plan 2011 2016 will serve as the first 5 year plan for the City of Sault Ste. Marie.

BACKGROUND

This Joint Accessibility Plan is an update on past commitments and activities identified in earlier plans. It is also a forecast of activities and commitments that will be undertaken by staff and the Accessibility Advisory Committee for the next five years including requirements under the Integrated Accessibility Regulation 191/11.

ANALYSIS

The City of Sault Ste. Marie continues to make demonstrated progress each year towards the goal of making services inclusive and accessible to all persons.

The City will continue to focus on barrier removal activities within available funding resources wherever possible. Capital planning initiatives and active participation of the Accessibility Advisory Committee in new development planning will continue to ensure that accessibility is incorporated in our business systems.

IMPACT

The annual Corporate Barrier Removal Budget ensures support for ongoing small project costs. Two projects identified in the plan, the Seniors Centres and John Rhodes Arena Projects, have priority planning goals in place and will require additional funding in order to address the removal of identified barriers.

RECOMMENDATION

"That the Joint Accessibility Plan 2011 to 2016 is received and that Council supports the implementation of the recommendations in the Plan."

Respectfully submitted,

Lynn Rosso
 Accessibility and Special Projects Manager

Recommended for approval,

Kim Streich-Poser, MSW, R.S.W.
 Commissioner of Social Services

attachment(s)

501



November 7, 2011

Mayor Debbie Amaroso and
Members of City Council

PARKS AND RECREATION MASTER STRATEGY

PURPOSE

This report is in response to the Council resolution dated June 27, 2011:

*"Whereas a group of local businessmen approached the City in late summer 2010 regarding the possibility of receiving approval for "the development of a historic religious grotto dedicated to Saint Mary on Prince Island in Bellevue Park for residents and tourists at no cost to the City, subject to an appropriate use and maintenance agreement"; and
Whereas the request was received by City staff which determined that the location would not interfere with the burial site of Colonel John Prince and also that the proposal was consistent with the City's Bellevue Park's Master Strategy, last updated in 1999; and
Whereas the proposal was presented and considered by City Council at its meeting of September 13, 2010, where it received support from the Economic Development Corporation and Tourism Sault Ste. Marie, given its potential as a destination attraction in a growing religious travel market; and
Whereas the past City Council approved the request, subject to the matter returning for further review of the terms of an appropriate use and maintenance agreement; and
Whereas since this preliminary approval, the current Council, which includes six new members, has received considerable negative feedback about the appropriateness of the location for the proposed grotto, resulting in a public meeting being held on June 16, 2011 to allow an appropriate forum for the discussion of such concerns; and
Whereas it appears prudent for the City to review its past and current policies, as well as processes which determine the appropriate use, development, and naming of public lands, including but not limited to parks which are located throughout the City; and
Whereas such a review should include an update of the City's Bellevue and Strathclair Park Master Plans, as well as master plans for neighbourhood parks in light of the consolidation of schools and disposition of school properties which have provided recreational opportunities throughout our community; and
Whereas the review should include an opportunity for input to be provided by the Parks and Recreation Advisory Committee, the Municipal Heritage Committee, the Historic Sites Board and the general public;
Now Therefore Be It Resolved that staff provide to Council a further report setting out the specific steps and timeframes, as well as costs, if any, for such a review; and
Further Be It Resolved that final approval for any new non-traditional uses of public recreational lands in Sault Ste. Marie, including the use and maintenance agreement for the grotto, be deferred until such review has been concluded."*

BACKGROUND

An initial meeting was held with City staff members, Corporate Counsel, Commissioner Public Works & Transportation, the Planning Director, and myself to determine a process to provide the information that was outlined in the June 27, 2011 resolution. It was determined that a consultant, that has expertise in Parks and Recreation Master Strategies, should be contacted to add input to the process. The Community Services Department took the lead on this matter. Research was done and it became apparent that the majority of municipal Parks and Recreation Master Strategies were performed by Montieth Brown Planning Consultants. This consulting company has previously done work for the City; most recently they were involved in the Feasibility Plan for the Indoor Turf Facility.

Contact was made with Mr. Steve Langlois of Montieth Brown and it was determined that, for a modest fee, they could provide a report on the issues outlined in the June 27th resolution. Monteith Brown Planning Consultants was then engaged to provide the information. A draft report was submitted by Mr. Langlois and City staff reviewed and commented on it. A final report was then submitted.

During discussion on this matter at the June 27th Council meeting, the Legal Department was asked to provide an opinion regarding the implications of the Charter of Rights and Freedoms on the proposed Grotto project at Bellevue Park; specifically, whether locating the Grotto in Bellevue Park would violate the Charter of Rights and Freedoms. A response from L. Bottos, Corporate Counsel, is attached.

ANALYSIS

The report from Mr. Steve Langlois of Montieth Brown Planning Consultants is attached. The report addresses the steps, timing, and costs for:

- updating the City's Parks and Recreation Master Plan, including a strategy for neighbourhood parks relative to surplus school properties; estimated cost - \$120,000 to \$140,000; timing – 12 months
- updating the Bellevue Park Master Plan; \$45,000 to \$50,000; timing – 4 – 6 months
- updating the Strathclair Park Master Plan; \$45,000 to \$50,000; timing – 4 – 6 months
- review of policies and processes for the naming of public lands, including (but not limited to) parks; estimated cost \$15,000; timing – 4 months.

IMPACT

There is approximately \$286,000 in the 5% Subdividers Reserve Account. This account consists of funds from developments in lieu of providing neighbourhood parks and is used for the maintenance, development, or improvement of regional parks or facilities. Examples of what this fund has been used for are: The Hub Trail Study, Strathclair Field Irrigation System, Skatepark Construction, Indoor Soccer Study, and the Essar Centre Stair Enclosures.

The Finance Department has confirmed that the use of funds from this reserve account for any or all of the items listed above is appropriate.

There will be approximately \$30,000 to \$45,000 remaining in the reserve for future projects if all of the items included in the review are undertaken, and as noted above, this reserve generates funds through construction developments in the City.

The senior levels of government may have funding programs that all, or some, of these studies may qualify for.

STRATEGIC PLAN

This report is directly linked to the 2011 – 2014 Corporate Strategic Plan. Specifically, “Strategic Direction 3: Enhancing Quality of Life – Objective 3B - Planning for the Future” identifies this activity.

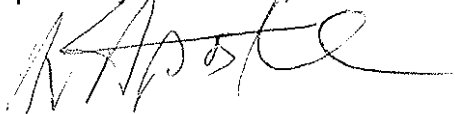
RECOMMENDATION

The report of November 7, 2011 concerning the time lines and costs for:

1. the development of updating the City's Parks and Recreation Master Plan, including a strategy for neighbourhood parks relative to surplus school properties (estimated cost - \$120,000 to \$140,000; timing – 12 months);
2. updating the Bellevue Park Master Plan (estimated cost of \$45,000 to \$50,000; timing – 4 – 6 months);
3. updating the Strathclair Park Master Plan (estimated cost \$45,000 to \$50,000; timing – 4 – 6 months);
4. reviewing policies and processes for the naming of public lands, including (but not limited to) parks (estimated cost \$15,000; timing – 4 months);

is provided for Council's information and direction.

Respectfully submitted,



Nicholas J. Apostle
Commissioner Community Services

5(j)

NUALA KENNY
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK
SOLICITOR/PROSECUTOR

LORIE BOTTOS
CORPORATE COUNSEL



LEGAL
DEPARTMENT

File No. L.5.2.9

2011 10 24

Nick Apostle
Commissioner of Community Services Department

Dear Nick:

**RE: THE CHARTER OF RIGHTS AND FREEDOMS AND THE
GROTTO**

At our meeting last Thursday you reminded me that the Legal Department was to prepare an opinion regarding the implications of the Charter of Rights and Freedoms on the Grotto if it was to be located in Bellevue Park. The question is whether locating the Grotto in Bellevue Park would violate the Charter of Rights and Freedoms.

Regardless of arguments to the contrary, the Grotto is first and foremost a religious structure. Although Mr. Sarlo mentioned the historical aspect of the Grotto, most people, when shown the drawings of the structure, would identify it as a religious structure first and historic structure second.

The Legal Department's summer student did some research into this question. The case that comes closest to our situation is a case by the name of Congrégation des témoins de Jéhovah de St-Jérôme-Lafontaine v. Lafontaine (Village) [2004] 2 SCR 650. In that case, the Supreme Court of Canada said that a municipality is required to be neutral in matters of religion. Its by-laws must be structured in a way as to avoid placing unnecessary obstacles in the way of religious freedom. Further on in the decision the courts stated that it is no longer the state's place to give active support to any one particular religion. The court also stated that the state must refrain from implementing measures that could favour one religion over another.

The conclusion from those statements is that if the City of Sault Ste. Marie allows the Grotto, which as indicated above would most likely be seen as a

-more-

COMMUNITY SERVICES DEPT.

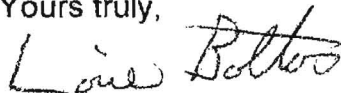
OCT 25 2011

RECEIVED

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religious structure (and a religious structure based on the Christian faith), other religions would have to be afforded the same opportunity to locate structures of significance to their religion in the park.

Yours truly,

A handwritten signature in cursive script, appearing to read "Lorie Bottos".

Lorie A. Bottos
Corporate Counsel

LAB/cf

c.c. Don McConnell, Director of Planning

October 21, 2011

Sent via email: n.apostle@cityssm.on.ca

Nicholas J. Apostle
Commissioner of Community Services
Community Services Department
The Corporation of the City of Sault Ste. Marie
99 Foster Drive
Sault Ste. Marie, Ontario
P6A 5X6

Re: City of Sault Ste. Marie – Planning for Parks and Recreation

Thank you for this opportunity to assist the City of Sault Ste. Marie in identifying an approach for future planning initiatives related to the City's parks and recreation system.

At the request of the Community Services Department, the attached report was prepared to assist staff in responding to a June 27, 2011 City Council resolution. Specifically, this report addresses the steps, timing, and costs for:

- updating the City's Parks and Recreation Master Plan, including a strategy for neighbourhood parks relative to surplus school properties;
- updating the Bellevue Park Master Plan;
- updating the Strathclair Park Master Plan; and
- reviewing policies and processes for the naming of public lands, including (but not limited to) parks.

Monteith Brown Planning Consultants is a multi-disciplinary consulting firm with a specialization in parks, recreation and cultural planning. Based in London Ontario, our company has prepared hundreds of studies for municipalities throughout North America, including over 30 comprehensive master plans in the past six years. In addition, we were part of the team that completed the Feasibility Study and Business Plan for a New Indoor Multi-Sport Facility for the City of Sault Ste. Marie in 2009.

Should you have any questions related to this report or wish to speak further regarding potential next steps, please do not hesitate to contact me. We wish you the best with this important undertaking.

Sincerely,

Monteith Brown Planning Consultants



Steve Langlois, B.E.S., R.P.P., M.C.I.P.
Principal Planner

City of Sault Ste. Marie Planning for Parks and Recreation

Prepared by Monteith Brown Planning Consultants
October 21, 2011

1) Introduction

Monteith Brown Planning Consultants was retained by the City of Sault Ste. Marie's Community Services Department to assist in preparing a response to a resolution made by City Council on June 27, 2011. This resolution related to several items, most notably the need to review several policies – a finding that was brought to light as a result of public opposition to the development of a historic religious grotto in Bellevue Park.

Specifically, the resolution asks for a *“further report setting out the specific steps and timeframes, as well as costs, if any, for ... [reviewing] past and current policies, as well as processes which determine the appropriate use, development, and naming of public lands, including but not limited to parks which are located throughout the City...Such a review should include an update of the City's Bellevue and Strathclair Park Master Plans, as well as master plans for neighbourhood parks in light of the consolidation of schools and disposition of school properties which have provided recreational opportunities throughout our community.”*

In response to this resolution, this report addresses the steps, timing, and costs for the following four items:

- 1) updating the City's Parks and Recreation Master Plan (developed in 1986);
 - a. among other items, this Master Plan should include a strategy for neighbourhood parks relative to surplus school properties
 - b. this Master Plan should also provide high level direction to the two park-specific master plans identified below;
- 2) updating the Bellevue Park Master Plan (last updated in 1999);
- 3) updating the Strathclair Park Master Plan (developed in 1991); and
- 4) reviewing policies and processes for the naming of public lands, including (but not limited to) parks.

We would recommend that the City retain outside consulting services for the development of these assignments for three reasons:

- consultants have specialized knowledge and experience in developing similar studies for other municipalities; as such, they have many resources that can benefit this project;
- consultants provide an unbiased, third-party perspective; this is highly valued by the public and stakeholders as it encourages candid discussion and objective analysis; and
- the City does not likely have the time or resources to complete the Plan in-house.

In addition, there are likely to be some project efficiencies if one or more of the assignments were undertaken concurrently. For example, some public meetings, surveys, and communications may be structured to address multiple projects at the same time, thereby saving resources as well as making the best use of staff, Council, and the public's time. As the City-wide Parks and Recreation Master Plan will establish high level direction and priorities

relative to parks and facilities, we recommend that this process be initiated prior to the Bellevue and Strathclair Park Master Plans (although all three plans could be finalized in quick succession). The review of the policy/process for the naming of public lands could occur independently of the other assignments; therefore, its timing may be less critical.

2) City-wide Parks and Recreation Master Plan

Parks and Recreation Master Plans provide City-wide direction on policies, services, and facilities through a comprehensive review of research, public input, and needs. Master Plans identify guidelines, projects, and initiatives (typically in priority-order) aimed at guiding the overall actions of parks and recreation departments. These plans are intended to be used by municipal Councils, staff, stakeholders, and the general public as a means of responding to special requests, guiding long-term budgets, and improving the delivery of local parks and recreation services.

Through a blend of research, input, and strategy, Master Plans separate the 'needs' from 'wants'. This planning foundation helps Council to make justified choices and not merely react to requests and unsolicited proposals. It also helps to establish consistent direction for the long-term by providing a clear picture of where the community is today and where they should be 5 years, 10 years, and beyond. Only through planning and looking ahead can the City have the right facilities and the right programs to match the needs of the community. The tighter the budget, the more important it is to make sure that tax dollars are being spent wisely, that partnerships are being maximized, and that service gaps and overlaps are being addressed in an efficient and effective manner.

The "unit of analysis" for most Master Plans is municipal-wide, although the distribution of opportunities within various parts of a municipality is also considered. In this way, City-wide Master Plans are higher-level documents that provide guidance to more detailed studies, such as Park Master Plans, Feasibilities Studies, or other topic-specific studies. In this vein, the City-wide Master Plan should – as directed by Council – include a strategy for neighbourhood parks relative to surplus school properties and/or associated neighbourhood park sites. This Master Plan should also provide high level direction to the park-specific master plans.

The City of Sault Ste. Marie last prepared a "Parks and Recreation Master Strategy" twenty-five years ago (1986). While this plan served the community well, it is clearly outdated and no longer provides meaningful direction to City Council and staff. Most comprehensive Master Plans have a lifespan of approximately 10-years, after which there is a need to update needs and priorities (not to mention annual monitoring of progress). Due to the age of this Plan, it cannot simply be updated – a new City-wide Parks and Recreation Master Plan is required.

Pre-planning

To help manage the study, a project-specific Steering Committee should be formed. The role of the Steering Committee is to:

- review the Terms of Reference and approve the work plan;
- provide direction, input, and approval of the proposed public consultation program;
- assist the consultant in identifying key background documents, data, and inputs based on their knowledge of the corporation and community;
- monitor the development of the Plan and ensure that deadlines are adhered to;

- review draft and final deliverables provided by the consultant; and
- support approval/adoption of the final Plan to City Council.

We would recommend a Steering Committee consisting of senior staff from key departments, including the Community Services Department, Public Works and Transportation Department (Parks Division), and Engineering and Planning Department (Planning Division). Additional resources from other parts of the corporation (e.g., finance, communications) may also be necessary at key points in the process. Meetings would be most frequent during the initial phase of the project (to set strategic directions) and in the latter phase (to facilitate review of the Plan). A project manager should be appointed (possibly from the Community Services Department) to manage day-to-day logistics.

One of the first tasks of the Steering Committee should be to establish the project scope and develop a Terms of Reference, which can then be used to solicit proposals for consulting services. The project scope must consider the functional areas to be included in the Plan; i.e., what is in-scope and/or out-of-scope (examples include parks, facilities, trails, arts and culture, libraries, day care, programming, staff structure, policy development, site selection, cost estimates, etc.).

In addition, the Terms of Reference must consider factors such as:

- planning context (e.g., what is driving this project);
- study objectives;
- key issues to be addressed through the Plan;
- expectations for internal and external (public) input;
- specific requirements / deliverables;
- roles and responsibilities of the City, Steering Committee, and consultant;
- timeframe for completion;
- budget; and
- submission requirements and evaluation process (part of RFP)

To assist the City, we have developed a series of objectives that relate to the overall development of the Parks and Recreation Master Plan for the City of Sault Ste. Marie. Our understanding of the City's desires for this Master Plan combined with our experiences in other communities have shaped these objectives, which are helpful for establishing an effective work program. Specifically, it is expected that the Master Plan will:

- include an effective and comprehensive public consultation that is reflective of all community needs;
- examine changing leisure demands, community expectations, and the City's socio-demographic composition;
- assess the City's current supply of parks and recreation facilities, programs, and services;
- quantify demand for various parks, facilities, and programs in the community;
- consider the distribution of parks and recreation opportunities and identify neighbourhoods with deficiencies;
- provide guidance on policies, practices, and guidelines for service delivery;

- identify both short-term (0-5 years) and longer-term (5-10+ years) needs, including their priority and estimated capital implementation costs; and
- encourage strategies that are fiscally-achievable and that promote community partnerships.

Project Work Plan

Potential phasing for the work plan of a City-wide Master Plan could consist of the following:

Phase 1 – Research & Consultation

- a) background document review
- b) facility and program inventories / mapping
- c) activity and socio-demographic trends
- d) public and stakeholder consultation
 - household survey (random sample)
 - community workshops / focus groups
 - stakeholder group surveys / interviews
 - online feedback mechanism
 - other methods
- e) staff, Advisory Committee, and Council consultation
 - workshops
 - presentations
- f) planning context report (interim deliverable)

Phase 2 – Service Delivery Analysis

- a) development of guiding principles
- b) audit of existing operations, staffing, policies, practices, etc.
- c) recommendations for service delivery improvements

Phase 3 – Parks and Facility Analysis

- a) development of provision targets
- b) review of parkland classification system
- c) identification of parkland and facility requirements (City-wide and by community)
- d) neighbourhood park strategy (review of surplus schools and joint park/school sites)
- e) recommendations for existing parks and facilities

Phase 4 – Implementation Plan & Finalization

- a) strategy development (timing, partnerships, priorities)
- b) cost/funding implications
- c) process for monitoring and updating the Plan
- d) draft and final Master Plan
- e) report back to the public, stakeholders, and Council
 - open houses / public meetings
 - presentations

The primary elements of a Master Plan are public consultation, demographics, trends analysis, and market-driven demand standards, which is why the foundational work to be undertaken in

Phase 1 is so critical to creating a community-responsive plan. In particular, effective community consultation is required in order to identify and prioritize issues and recommendations, and create a level of cooperation and understanding. Citizens and all facets of the community need to be engaged in order to articulate a shared vision and to define priorities for implementation. The keys to successful consultation are achieving broad community involvement and consensus in the formulation of the issues and goals without creating undue expectations, as well as endorsement of the overall strategy by key groups and organizations.

There are many options that the City may wish to consider with regard to public consultation (many of which are identified in the preceding work plan). Multiple methods are recommended in order to reach out to different markets and interests, including active, casual, and non-users of the City's parks and recreation system. Options include (but are not limited to): surveys (telephone, online, mail), questionnaires, focus groups, workshops, interviews, displays, presentations, open houses, and public meetings. Our experience has shown that one of the more meaningful methods is the administration of a random sample household survey (normally conducted by telephone), which provides a statistically significant snapshot of public opinion across all segments of the community.

In addition, consultation with various Committees (e.g., Steering Committee, Council, Parks and Recreation Advisory Committee, Municipal Heritage Committee, Historic Sites Board, etc.) should occur during the Master Plan process. Other stakeholders may include:

- Sports and recreation groups
- Arts and cultural groups
- Regular facility/park renters
- Youth, Seniors
- Service clubs
- Neighbourhood associations
- Major employers/industry
- Advisory Committees
- Agencies (e.g., YMCA, School Boards, University/College, Health Unit, Public Library, Conservation Authority, etc.)

Timing

The amount of time required to undertake a City-wide Parks and Recreation Master Plan will depend on a number of factors, including the extent of the consultation program and the desire by staff/Council to align the Plan's deadline with other key initiatives.

Typically, a minimum of 10-12 months should be allotted for the development of a comprehensive City-wide Plan. This includes 2-3 months for creation of the terms of reference and the selection of a consultant, 3-4 months for the initial research and consultation phase, 3 months for plan development, and 2 months for finalization. This timeframe should allow for public consultation to be undertaken during prime months and allow for sufficient time for document review by the community, staff, and officials.

Costs

The cost will vary depending on a number of factors, most notably:

- the extent of the public consultation program;
- the number of required meetings;
- the availability of existing data (e.g., demographic, inventory, mapping, usage, facility condition, etc.); and
- the level of detail required for the implementation plan (e.g., cost estimates, site identification, etc.).

Based on our understanding of the assignment, we estimate that the City-wide Parks and Recreation Master Plan (which includes the neighbourhood parks strategy) could be completed for \$120,000 to \$140,000. A range of costs is provided due to the factors identified above. This figure includes fees and disbursements, but excludes taxes (which are largely rebated back to the municipality).

The City may also wish to establish an internal budget for communications, newspaper advertisements, meeting room rentals, refreshments, etc.

3) Bellevue Park Master Plan

As stated in the Bellevue Park Master Strategy (1999), the Park is a well established and recognized landmark within the community. This Strategy/Plan examined those amenities that existed at the time and – through public input and analysis – proposed recommendations for future development. The planning process that was followed is not entirely clear, but it appears that the Plan benefitted from at least one public meeting and a questionnaire that was administered a few years prior. To document existing and proposed conditions, the Plan contains simple graphics; today's GIS technology would allow for improved analysis and illustration should a new plan be developed. The Plan does not contain capital costs for improvements, which is customary in most modern Park Master Plans.

Many changes have occurred in this park since 1999 and, most recently, there has been discussion about the development of a religious grotto within the park. With a premier City-wide destination such as Bellevue Park, it is prudent to ensure its continued relevance within the community. This can be achieved through an updated Master Plan, which would include consultation with the public and key stakeholders.

Pre-planning

To help manage the study, a project-specific Steering Committee should be formed. The role of a project Steering Committee was described earlier under the section pertaining to the City-wide Parks and Recreation Master Plan. We would recommend that this Steering Committee consist of key staff from affected departments. A project manager should be appointed (possibly from the Parks Division) to manage day-to-day logistics.

In developing the Terms of Reference, the City may give consideration to the factors identified earlier in the discussion about the City-wide Parks and Recreation Master Plan.

Project Work Plan

The work plan for the Bellevue Park Master Plan is not unlike that of the City-wide Master Plan, although certainly less expansive in scope. The work plan may consist of the following key tasks:

Phase 1 – Research, Consultation & Analysis

- a) background document review
- b) park inventory / mapping
- c) documentation of key trends in usage
- d) documentation of relevant City-wide Parks and Recreation Master Plan recommendations
- e) public and stakeholder consultation
 - community workshop / design charrette
 - stakeholder interviews
 - online feedback mechanism
- f) staff consultation (workshops / design charrette)

Phase 2 – Conceptual Design

- a) develop park vision and design principles
- b) identification of key requirements
- c) development of conceptual plans (3) showing possible future directions
- d) public and staff review of draft Master Plan (including conceptual plans)

Phase 3 – Final Design & Master Plan

- a) refinements to draft Master Plan
- b) selection of preferred concept plan
- c) development of phasing plan and preliminary cost estimates
- d) public, staff, and committee/Council review of final Master Plan
 - open house / public meeting
 - presentations

Meetings with the Steering Committee would be held on a regular basis and/or at key points in the planning process.

Timing

The development of a Master Plan Update for Bellevue Park would require approximately 4 to 6 months. This timeframe should allow sufficient time for consultation, plan development, and approval. This Plan should be undertaken near the end or immediately following the development of the City-wide Parks and Recreation Master Plan.

Costs

Based on the process outlined above, consulting services to develop a Master Plan Update for Bellevue Park are estimated in the range of \$45,000 to \$50,000. This includes fees and disbursements, but excludes taxes.

4) Strathclair Park Master Plan

The Strathclair Park Master Plan was developed in 1991, at a time when the site only accommodated five ball diamonds and soccer fields. There has been considerable facility and field expansion since this time as the Park has seen substantial growth in usage. This change has been driven by many factors, including the growing needs of the soccer community.

Given that the park has been built in various stages, there is a need to ensure that circulation, servicing, and support amenities are properly designed and upgraded to meet current and future needs. With a total area of 210 acres, this site also offers significant opportunity for future facility development. There is a need to work with local organizations and the community to identify priorities for the Park's future improvement, both in terms of existing amenities and expansion. An updated Master Plan is required to address these issues and to plan for the future.

Pre-planning

To help manage the study, a project-specific Steering Committee should be formed. This Committee may be the same one as that established for the Bellevue Park Master Plan. See the write-up for the Bellevue Park Master Plan for more information.

Project Work Plan

The work plan for the Strathclair Park Master Plan is functionally identical to that put forward under the Bellevue Park Master Plan, although there may be different resource allocations and approaches to various tasks based on the specific requirements for each project.

Timing

The development of a Master Plan Update for Strathclair Park would require approximately 4 to 6 months. This timeframe should allow sufficient time for consultation, plan development, and approval. This Plan should be undertaken near the end or immediately following the development of the City-wide Parks and Recreation Master Plan.

Costs

Based on the process outlined above, consulting services to develop a Master Plan Update for Strathclair Park are estimated in the range of \$45,000 to \$50,000. This includes fees and disbursements, but excludes taxes.

5) Policy Review – Naming of Public Lands

While there are many reasons why a community may wish to name something after a person, figure, company, or event, it is important that the decision to name a public asset be made in a manner that accounts for the best overall interests of the community.

Currently, the City of Sault Ste. Marie has no formal process for reviewing and approving the naming (or re-naming) of public lands, including (but not limited to) parks. The adoption of a policy to help govern the process has been recommended by City Council. This policy would provide a structured methodology whereby public input is sought and guidelines established which allow for naming considerations by the City Council or its designate.

Project Work Plan

Naming policies in place in other municipalities would be reviewed in the development of one that is uniquely suited for Sault Ste. Marie.

The development of the public lands naming policy would also involve discussions with staff from various departments, including Community Services, Public Works and Transportation, City Clerk's, and Legal Departments. Additional consultation may be required with City Council and/or Advisory Committees; it is through these meetings that public input would be sought (by way of delegations). Meetings are anticipated with City staff and Council/Committees in order to develop, review, and finalize the policy.

The policy would address the principles behind the consideration of naming (or re-naming) public lands, the guidelines or criteria that are applied to such a request, as well as the procedures that the City would follow in considering and implementing the request. A decision should be made early on by the City whether this review will culminate in the development of a corporate policy or more formal by-law to be enacted by City Council.

Timing

The development of a public lands naming policy would require approximately 4 months. This timeframe should allow sufficient time for scoped consultation, policy development, and approval.

Costs

Based on the process outlined above, consulting services to develop a public lands naming policy are estimated to be approximately \$15,000. This includes fees and disbursements, but excludes taxes.

Summary

The following table provides a summary of the preliminary cost estimates and time requirements for the proposed projects.

Project	Estimated Cost	Estimate Time Requirement
City-wide Parks and Recreation Master Plan	\$120,000 to \$140,000	12 months
Bellevue Park Master Plan	\$45,000 to \$50,000	4 to 6 months
Strathclair Park Master Plan	\$45,000 to \$50,000	4 to 6 months
Policy Review – Naming of Public Lands	\$15,000	4 months

It may be possible to achieve the lower end of this estimate – totalling \$225,000 – if the projects are awarded to the same proponent and undertaken concurrently. Conversely, if the projects are separated or if the project scope is expanded, this would be likely to increase costs closer to the higher end of the estimate, which totals \$255,000.

It would be possible to undertake several of these assignments concurrently, such that all are completed within a timeframe of approximately 14 to 18 months.

About Monteith Brown Planning Consultants

Monteith Brown Planning Consultants (MBPC) is a multi-disciplinary consulting firm specializing in strategic community services and leisure planning, land use planning, project management, and public consultation. We offer a broad range of planning consulting services to all levels of government, as well as not-for-profit organizations and other consultants.

MBPC is a highly respected and award-winning firm, providing outstanding leisure planning services including:

- Parks, Recreation and Culture Master Plans
- Multi-Purpose Facility Feasibility Studies
- Demographics and Leisure Trend Analysis
- Public Participation and Consultation
- Aquatic, Arena, Community Centre Facilities
- Park, Trail, and Open Space Design
- Facility Provision Standards Development
- Financial Projections and Costing
- Public Opinion Surveys and Analysis
- Digital Mapping and GIS
- Leisure Service Delivery Analysis
- Library Planning and Needs Assessment

Since being established in 1977, MBPC has built an impressive reputation for excellence in consulting and for our forward-thinking approach to each project. MBPC is a distinct leader in the field of parks, recreation and cultural planning. MBPC is also involved in every aspect of land use planning, including Official Plan and Zoning By-law preparation and land development.

Over the past 34 years, MBPC has prepared hundreds of studies, including master plans, feasibility studies, market research and trends reports, and needs assessments for over seventy municipalities and organizations throughout North America. Since 2005 alone, we have completed Parks and Recreation Master Plans for the following communities:

- City of Barrie
- City of Greater Sudbury
- City of Guelph
- City of Kingston
- City of London
- City of Mississauga
- City of Owen Sound
- City of St. Catharines
- City of St. Thomas
- City of Vaughan
- Town of Ajax
- Town of Caledon
- Town of East Gwillimbury
- Town of Halton Hills
- Town of Lambton Shores
- Town of Markham
- Town of Milton
- Town of New Tecumseth
- Town of Oakville
- Town of Richmond Hill
- Town of the Blue Mountains
- Town of Tillsonburg
- Municipality of Centre Wellington
- Municipality of Clarington
- Municipality of Middlesex Centre
- Municipality of Northern Bruce
- Municipality of Port Hope
- Township of Cavan Monaghan
- Haldimand County
- Gwinnett County, Georgia

In addition, we were part of the Team that completed the Feasibility Study and Business Plan for a New Indoor Multi-Sport Facility for the City of Sault Ste. Marie in 2009. We thank you for the opportunity to assist the City of Sault Ste. Marie in its pre-planning for undertaking a City-wide Parks and Recreation Master Plan and related assignments.

Jerry Dolcetti, RPP
Commissioner

Don Elliott, P. Eng.
Director of Engineering Services



Engineering & Planning
Department

2011 11 07

Mayor Debbie Amaroso and
 Members of City Council

**RE: Clark Creek Sewage Pumping Station – Valve and Sluice Gate Replacement –
 Engineering Agreement**

PURPOSE

The purpose of this report is to recommend that Council authorize entering into an agreement for engineering services for the above noted project.

BACKGROUND

At the meeting of 2011 09 12, Council approved that the City enter into an agreement for engineering services with Kresin Engineering for design and contract administration services to replace the major gate valves and sluice gates in the Clark Creek Sanitary Pumping Station. It was recommended that the City retain Kresin directly instead of procuring the work through the PUC in order to save the City the PUC administration costs which would be in the order of \$76,500.

ANALYSIS

It is routine procedure for the Engineering Division to seek Council's approval to authorize an agreement for engineering services.

IMPACT

The impact to the budget is the upset limit for fees of \$142,000. This amount is covered in the budget item for this project under the 2011 sewer surcharge.

STRATEGIC PLAN

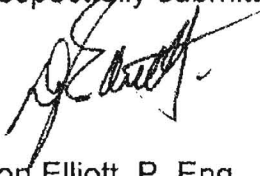
Replacement of these gate valves and sluice gates is linked to the Environmental Leadership Objective 1A under the Developing Solid Infrastructure strategic direction.

RECOMMENDATION

It is recommended that Council authorize entering into an agreement for engineering services with Kresin Engineering Corporation for the design and contract administration for the replacement of gate valves and sluice gates at the Clark Creek Pumping Station with an

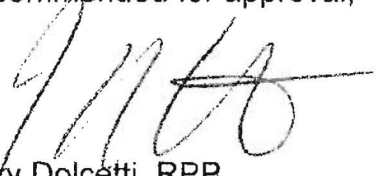
upset limit of \$142,000 including HST. By-law 2011-179 authorizing the execution of the agreement can be found elsewhere on this evening's agenda.

Respectfully submitted,



Don Elliott, P. Eng.
Director of Engineering Services

Recommended for approval,

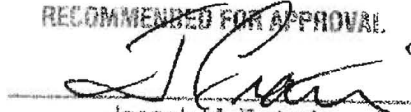


Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Department

DE/bb

Attach,

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

Jerry D. Dolcetti, RPP
Commissioner

Madison Zuppa, MES
Environmental Initiatives Coordinator



ENGINEERING & PLANNING
DEPARTMENT

Engineering & Construction Division

2011 11 07

Mayor Debbie Amaroso and
Members of City Council

**RE: Natural Resources Canada ecoENERGY Innovation Initiative Application:
Fuel Use Reduction by Vehicle Replacement with Solar Infrastructure,
Energy Charged Electric Vehicles in Cold Weather (Northern Ontario)**

PURPOSE

The purpose of this report is to recommend that Council support the submission of a funding application through the Natural Resources Canada ecoENERGY Innovation Initiative (ecoEI) with the City identified as a project partner, and consider a financial contribution to this project.

BACKGROUND

At the March 23, 2009 Council meeting, the following motion, as moved by Councillor Butland and seconded by Councillor Mick, was carried:

Whereas electric vehicles may become commonplace in the near future; and Whereas the city has officially declared itself as the Alternative Energy Capital of North America and has pursued various environmental initiatives and technologies (biodiesel, reusable bags, styrofoam collection, hybrid vehicles, co-generation, wind and solar power, waste-to-energy etc.); and Whereas the Premier of Ontario has not only endorsed the concept of electric vehicles but also is pursuing innovative concepts and private-public partnerships to advance the introduction of electric vehicles into the Ontario marketplace; and Whereas preliminary discussion with local P.U.C. has indicated an interest in possible involvement in any electric vehicle initiative; Be it resolved that Sault Ste. Marie City Council inform the Minister of Transportation, the Honourable Jim Bradley and AMO that Sault Ste. Marie would be most interested in being a designated municipality in any policy direction, workshops, pilot projects or potential involvement in advancing the adoption of electric vehicles and ancillary infrastructure needed to further the initiative; and Be it further resolved that Council refer this resolution and attached information to the Economic Development Corporation and Environmental Initiatives Committee for comment and consideration of any potential opportunities related to the likely, timely introduction of electric vehicles into the Province of Ontario.

The Corporation of the City of Sault Ste. Marie
P.O. Box 580 ~ 99 Foster Drive ~ Sault Ste. Marie, ON P6A 5N1
Telephone: (705) 541-7175 ~ Fax: (705) 541-7165
www.cityssm.on.ca ~ m.zuppa@cityssm.on.ca

At the April 6, 2009 Council meeting, the following motion, as moved by Councillor Celetti and seconded by Councillor Grandinetti, was carried:

Whereas the City leased one hybrid car to show interest in savings of fuel and show the community our commitment towards energy savings; and Whereas the City is committed to keeping our city environmentally friendly and green; Be it resolved that Council authorize the appropriate staff to study and report back to Council on the continued use of environmentally friendly cars and vehicles that could be added to our fleet in the future. This will show our dedication towards energy savings towards our community and our continued support of green initiatives.

This report is intended to provide an opportunity for Council to consider related to the resolutions above.

Heliene Inc., a local solar technology supplier, has submitted a letter of interest (LOI) to the ecoEII program titled "Fuel Use Reduction by Vehicle Replacement with Solar Infrastructure, Energy Charged Electric Vehicles in Cold Weather (Northern Ontario)". The ecoEII program will invest \$97 million across Canada in "a comprehensive suite of research, development and demonstration projects" that "support energy technology innovation to produce and use energy more cleanly and efficiently"¹. Heliene Inc. is proposing a demonstration project to assess prototype infrastructure (off-grid solar powered charging stations) in Northern Ontario weather conditions that will support the replacement of fossil fuel burning technologies (gas vehicles) with electric vehicles. Proving viability of an innovative technology in Northern Ontario would provide a unique economic and business development opportunity with potential for job protection and creation.

Heliene Inc.'s LOI scored well and the company has been invited to submit a full proposal, due by November 21, 2011. Total project costs over a five year period are estimated at \$3 million. The ecoEII program will cover 50% of eligible project costs incurred, with the remaining contribution, both in-kind and financial, to be shared between the project partners. In the LOI, Heliene Inc. identified itself and, on its own initiative, the Corporation of the City of Sault Ste. Marie, PUC Inc., the Sault Ste. Marie Innovation Centre (SSMIC) and the Sault Ste. Marie Economic Development Corporation (EDC) as project applicants, with additional partners, including Sunlogics, ABB/General Motors, Energizer, and St. Lawrence College.

ANALYSIS

Heliene Inc. will act as the project manager and supplier of solar technology for the charging stations; the City of Sault Ste. Marie, PUC, SSMIC and EDC will complete the electrical load analysis, provide community implementation, guidance and strategic planning. PUC Inc. is currently committed to the purchase of 8 electric vehicles, primarily vans and pick-up trucks, and 1 charging station. Additional partners are being sought to purchase and install 5-10 charging stations across the community and subsequent vehicles. Sunlogics is responsible for the design and testing of prototype solar charging stations; ABB and General Motors will design and engineer distributed energy storage system (DESS) equipped with automotive batteries; Energizer brings knowledge and credibility to the project; and St. Lawrence College will monitor and analyze impact of cold weather conditions on solar arrays.

¹ Natural Resources Canada. 2011. ecoENERGY Innovation Initiative: Backgrounder. The Media Room. [Online]. Date Accessed: 2011 10 28. Available at: www.nrcan.gc.ca/media-room/news-release/2001/73a/2256.

The Environmental Initiatives Coordinator completed a survey of City vehicles that are due for replacement in the next five years. Based on a 7-10 year life cycle approximately 25 sedans (owned and leased) located at the Civic Centre, Fire Services, and Public Works and Transportation facilities were identified. Vehicle estimates and locations were provided to the Applicant for information purposes. Further examination is required to determine strategic locations for any charging stations and electric vehicles acquired. Each station can charge up to four vehicles at a time and requires 3-4 hours to achieve a full charge.

Replacing traditional vehicles in the City fleet with electric vehicles will reduce the amount of gasoline fuel consumed and subsequent greenhouse gas emissions. This project is in line with the goals and objectives identified in the City's Green Fleet Plan. In the past two years, the Manager of Building and Equipment Maintenance has also attended the Green Fleet Expo, and was given the opportunity to test drive electric vehicles.

On November 2, 2011 City staff from the Engineering, Finance and Legal Departments met with the Applicant to discuss the project and clarify roles and responsibilities. City staff agreed to forward the following request to Council, and the Applicant will be in attendance.

IMPACT

Vehicles are estimated at \$40,000 each without any rebates, and the solar charging stations are estimated at \$176,000 each plus for installation. The Government of Ontario is offering an Electric Vehicle Incentive program ranging between \$5,000 and \$8,500 based on the battery capacity of the vehicle². In the first year of the project the City would purchase 1 charging station and up to 4 vehicles with an estimated total cost of \$348,000. Infrastructure and vehicle costs are eligible expenditures, up to 50%, bringing the cost to the City to \$174,000 in the first year. The City could purchase the electric vehicles through current replacement procedures and budgets; and refer the cost of the solar powered charging station and installation, estimated at \$100,000, to the Economic Diversification Fund or as a supplementary item in the 2012 budget.

STRATEGIC PLAN

The ecoEI application is linked to the Enhancing Quality of Life Objective 3B under Planning for the Future strategic direction.

RECOMMENDATION

It is recommended that Council:

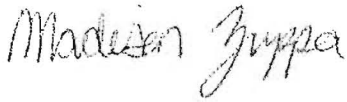
- (1) Support the submission to the ecoENERGY Innovation Initiative, with the Corporation of the City of Sault Ste. Marie identified as a project partner;
- (2) Subject to funds being available from the Economic Diversification Fund or approval as a supplemental item in the 2012 budget, that 1 solar powered charging station be purchased; and
- (3) That up to up to 4 electric vehicles be purchased city-wide through current vehicle replacement procedures and budgets.

² Government of Ontario. 2010. Electric Vehicle Incentive Program: Program Description and Application Guide. Ministry of Transportation. Queens Printer of Ontario 2011. [Online]. Date Accessed 2 Nov 2011. Available at: [http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/GetFileAttach/023-2097E~2/\\$File/TXT_2097E.htm](http://www.forms.ssb.gov.on.ca/mbs/ssb/forms/ssbforms.nsf/GetFileAttach/023-2097E~2/$File/TXT_2097E.htm)

2011 11 07

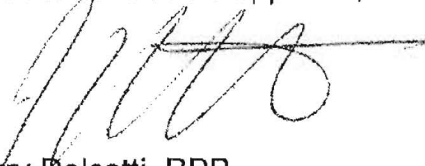
Page 4

Respectfully submitted,



Madison Zuppa, MES
Environmental Initiatives Coordinator

Recommended for approval,



Jerry Dolcetti, RPP
Commissioner
Engineering & Planning Department

56m)

NUALA KENNY
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK
SOLICITOR/PROSECUTOR

LORIE BOTTOS
CORPORATE COUNSEL



LEGAL
DEPARTMENT

File No. 2011-94(Z)

2011 11 07

Mayor Debbie Amaroso and
Members of City Council

**RE: ONTARIO MUNICIPAL BOARD HEARING REGARDING BY-LAW 2011-94
– 1420 SECOND LINE WEST – ILLEGAL CONTRACTOR'S YARD**

PURPOSE

The purpose of this report is to provide City Council with a summary of the Ontario Municipal Board hearing that took place regarding the above mentioned temporary zoning by-law.

BACKGROUND

On October 20th and 21st, 2011 I attended before Mr. Chair Goldkind with regard to an Ontario Municipal Board appeal of By-law 2011-94. 2011-94 permits a temporary use of the property located at 1420 Second Line West as a contractor's yard. The use must be discontinued on May 8, 2014.

ANALYSIS

The subject property is owned by Mr. and Mrs. Aceti. The contractor's yard is being operated by Mr. Ed Vowels. The by-law was appealed by the neighbours Mr. and Mrs. Medaglia. The Medaglias were represented at the hearing by Mr. Frank Provenzano. In addition to the Medaglias Mr. Provenzano called Bill Wierzbicki to provide expert planning evidence. Mr. Wierzbicki testified that a contractor's yard is not an appropriate use in the rural area. He cited concerns

-more-

2011 11:07

Page 2

regarding noise, vibration, dust, odour and aesthetics. The City called Peter Tonazzo to provide background evidence concerning the matter. Terry Aceti, son of the property owner testified in support of the by-law. Ed Vowels testified in support of the by-law. Upon hearing the testimony and submissions of counsel, Mr. Chair Goldkind reserved his decision.

IMPACT

There is no significant financial impact related to this Ontario Municipal Board hearing.

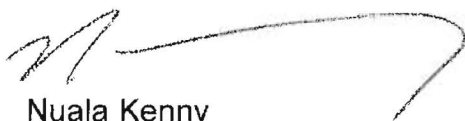
STRATEGIC PLAN

Not applicable.

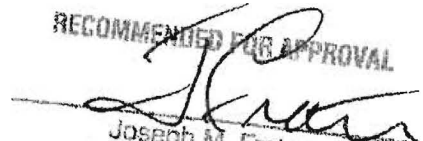
RECOMMENDATION

It is recommended that City Council accept this report as information. I will advise Council once a decision from the Board has been received.

Respectfully submitted,



Nuala Kenny
City Solicitor
NK/cf



RECOMMENDED FOR APPROVAL
Joseph M. Fratesi
Chief Administrative Officer

NUALA KENNY
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK
SOLICITOR/PROSECUTOR

LORIE BOTTOS
CORPORATE COUNSEL



LEGAL
DEPARTMENT

File No. Map 65

2011 11 07

Mayor Debbie Amaroso and
Members of City Council

**RE: REQUEST TO DECLARE SURPLUS CITY OWNED PROPERTY AT 3870
QUEEN STREET EAST**

PURPOSE

The purpose of this report is to seek Council's approval to have City owned property at 3870 Queen Street East declared surplus to the City's needs.

ATTACHMENT

1. A plan showing 3870 Queen Street East.

BACKGROUND

The City acquired this property in 1975 for \$8,000.00. In the Affidavit of Land Transfer Tax signed at the time it was indicated that the property was being acquired for a road allowance for access to land to the rear.

A neighbouring property owner has expressed interest in acquiring this property. The request was circulated to Catherine Taddo (Engineering), Don Maki (Building), Don McConnell (Planning) and Linda Whalen (Conservation Authority).

-more-

Don Maki did not have any objection to the sale of this property. Marlene McKinnon of the Conservation Authority had the standard Authority comments regarding safeguards required for storage of any petroleum or chemical products on the site. Such products will not be stored on the site. The Planning Division had no comments. The comment from the Engineering Department was to the effect that there is a drainage swale down the side of 3870 Queen Street East and that this swale should remain in place unless an engineering consultant prepares an approved lot grading plan.

This particular property on Queen Street is not needed for access to interior lands. The property is zoned R2 (Residential). As is the usual procedure I retained the services of a local real estate broker to do a valuation (not a full appraisal) of the property.

ANALYSIS

The procedure under City By-law 2007-150 is that City owned property must first be declared surplus by City Council. If Council declares the property surplus this evening a notice is placed on the City Web page and once in the Sault Star advising that the property is surplus to the City's needs and bids are invited by a certain date.

IMPACT

Not applicable.

STRATEGIC PLAN

Not applicable

RECOMMENDATION

The recommendation from the Legal Department is that the City owned property at 3870 Queen Street East be declared surplus to the City's needs.

Respectfully submitted,



Lorie Bottos
Corporate Counsel
LAB/cf

Attachment

Recommended for approval,



Nuala Kenny
City Solicitor

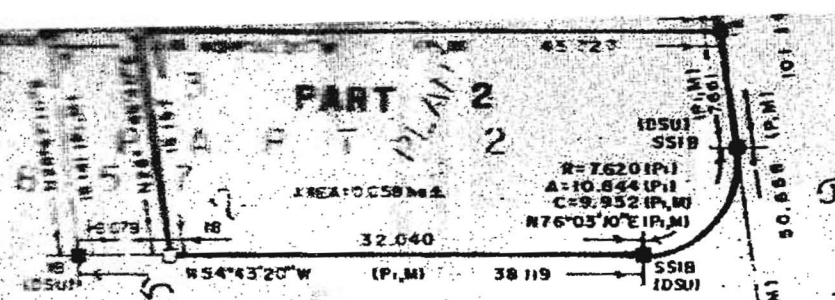
RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

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PART 2
PLAN 2



Subject Property

PART 1, IR-2209
INST. T-15745

PART 3
AREA = 0.036 ha ±

PART 4
AREA = 0.056 ha ±

PART 5
AREA = 0.139 ha ±

LOT 43
INST. T-257435

LOT 49
INST. T-215645

#3870

#3864

5

20.117 (P.M.)

18 (IWEB)

30.576 (P.M.)

N 26°49'40"E (P.M.)

18 (IWEB)

45.683

119.594 (M)

119.634 (I)

518 (IWEB)

27.137 (P.M.)

50.688 (P.M.)

101.14

5(0)

NUALA KENNY
CITY SOLICITOR

MELANIE BOROWICZ-SIBENIK
SOLICITOR/PROSECUTOR

LORIE BOTTOS
CORPORATE COUNSEL



LEGAL
DEPARTMENT

File No. S.3.2.6.

2011 11 07

Mayor Debbie Amaroso and
Members of City Council

**RE: REPEALING PART LOT CONTROL BY-LAW TO DESIGNATE
CERTAIN LOTS IN THE FOREST GLEN B SUBDIVISION PLAN H-457
AND H-505 AS AN AREA NOT SUBJECT TO PART LOT CONTROL**

PURPOSE

The purpose of this report is to recommend to Council the passing of by-law 2011-178 which repeals By-law 2008-194. Bylaw 2011-178 has the effect of reinstating part lot control on certain designated lots in the Forest Glen B Subdivision (Clearview Heights) as described in Schedule "A" attached to the bylaw.

BACKGROUND

On November 17, 2008 Council passed By-law 2008-194 which was a by-law to designate certain lots in the Clearview Heights Subdivision (Forest Glen B Subdivision), as an area not subject to part lot control. Part lot control is a mechanism in the Planning Act whereby a bylaw can be passed to allow parts of lots in a plan of subdivision to be sold off without getting a severance from the Committee of Adjustment. That is what bylaw 2008-194 allowed.

ANALYSIS *(if applicable)*

Not applicable

-more-

IMPACT

Not applicable.

STRATEGIC PLAN

This is an operational matter not linked to an activity in the Strategic Plan.

RECOMMENDATION

The city's procedure now is to repeal the by-law designating the lots as not subject to part lot control and registering the new by-law once the developer has had the opportunity to benefit from the passing of the part lot control by-law. If the by-law is not registered the lots could be further divided without any review. By-law 2011-178 appears elsewhere on the agenda and is recommended for approval. If approved, By-law 2011-178 will be registered on title.

Respectfully submitted,



Lorie Bottos
Corporate Counsel

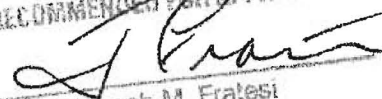
Recommended for approval,



Nuala Kenny
City Solicitor

LAB/da

RECOMMENDED FOR APPROVAL



Joseph M. Fratesi
Chief Administrative Officer

618Y(a)

MEMORANDUM

TO: CITY OF SAULT STE. MARIE
MAYOR AND COUNCILLORS

FROM: H. J. BRIAN CURRAN, PRESIDENT & C.E.O.
PUC INC.

DATE: October 27, 2011

SUBJECT: 2011 THIRD QUARTER SHAREHOLDER REPORT

Attached is the third quarter Shareholder Report for the period July 1 to September 30, 2011 and unaudited financial statements for the month of September.

I will be available to answer any questions on the report at the November 7th council meeting.

If you have any questions prior to the council meeting, please do not hesitate to call me at 759-6538.


H. J. Brian Curran, President & C.E.O.

c.c. City of Sault Ste. Marie, C.A.O.

Attachments: 1. 2011 Third Quarter Report
 2. Summary of Operations ending September 30, 2011

PUC INC. & PUC SERVICES INC. 2011 THIRD QUARTER REPORT

PUC SERVICES

There were no lost time accidents during the third quarter of 2011. We have achieved 259 days without a lost time accident to the end of September.

The two city wastewater treatment plants remained in compliance with provincial requirements during the past quarter.

Cy Rheault, the general contractor for the new corporate building, was on site and began work in September.

During the third quarter the solar panels that were installed in June on the roof of the water treatment plant generated \$38,624 in revenue under the Feed-in Tariff programme. The system is operating above expectations as revenues in the quarter were \$2,800 more than forecasted. Work began on the installation of solar panels at the George Leach Centre on the Algoma University campus. The panels will generate 162 kW and annual revenues of \$129,500.

PUC DISTRIBUTION

Electricity consumption in the first nine months was up 4.6% compared the same period in 2010. Some of the increase was due to the colder weather during the winter but some has also come from growth in the system. Peak demand in the third quarter was 101 MW which occurred on July 18th. Peak demand during the third quarter of 2010 was 101.5 MW.

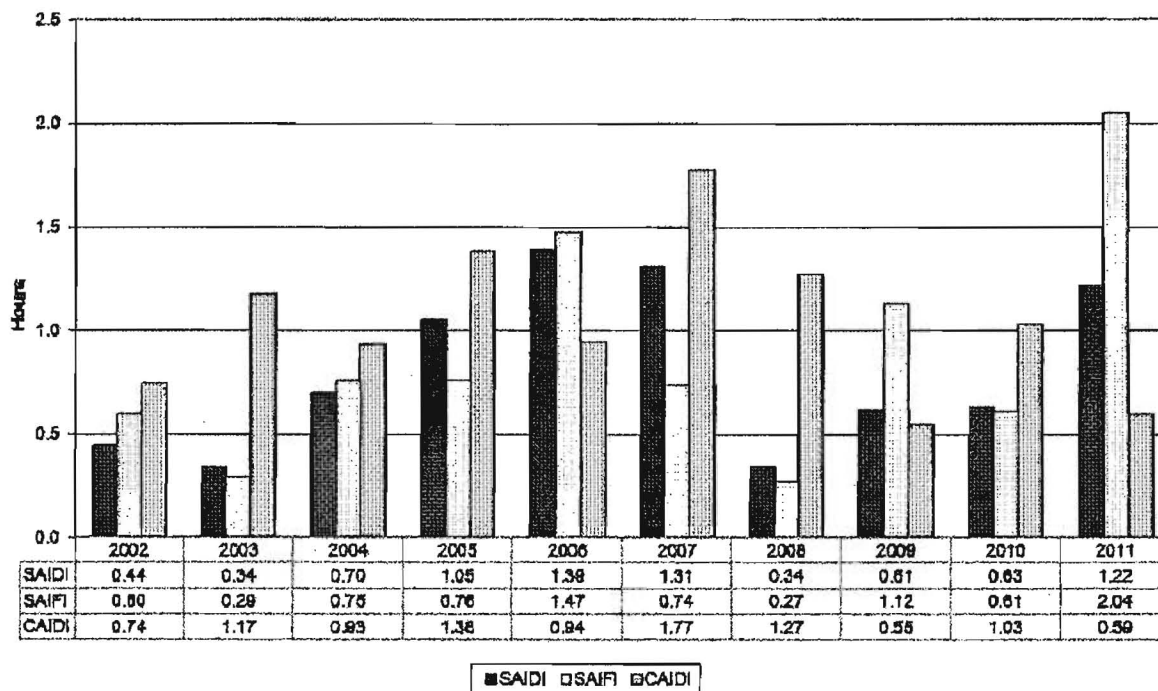
Work continued in preparation for bringing customers on time-of-use (TOU) rates within the schedule required by the Ontario Energy Board (OEB). Residential customers will be transitioned to TOU billing commencing in mid-October while General Service customers, with a demand less than 50 kW, will be transitioned commencing in mid-November. The transition period for each customer segment will encompass an approximate duration of one month. A request was made to the OEB to allow a delay in the application of TOU rates to 1,181 General Service customers. We are one of several local distribution companies that have a technical issue between two meter suppliers that needs to be resolved before the TOU tariff can be applied to these customers. The problem should be resolved by the first quarter of 2012.

An additional 30 MW of solar power was connected to our distribution system in the past quarter. The connection required significant modifications to our transmission station (TS1) near McNabb Street. Another 10 MW is expected to be connected in November bringing the total power generated from the Starwood solar farms to 60 MW. In addition, we have 21 micro FIT installations connected to our grid that can generate a total of 185 kW; there are 170 micro FIT applications before the Ontario Power Authority for the area that we service.

Both outage frequency and duration increased significantly during the past quarter. Severe weather events occurred in July that damaged the grid and there were a number of equipment

failures. Due to the work that was being done at the TS1 station to install upgrades to our protection and control system and to accommodate solar generation, our system was in a vulnerable state for several weeks. When outages occurred, a much greater area was affected than would normally be the case. The modifications to TS1 have now been completed and the system is now stronger because of the changes that have been made.

**Reliability Indices - January 1 - September 30, 2011
(excluding Loss of Supply)**



WATER SYSTEM

Metered water consumption in Sault Ste. Marie was down 4.2% in the first nine months of 2011 compared to the previous year. Water production from the water treatment plant and the wells, however, was up 1.2% over the same period. Production increased due to the fact that we had 93 watermain breaks over the period compared to 62 in 2010.

Peak daily demand for the third quarter was 39,208 cubic meters which occurred July 4th. Peak daily demand in the third quarter of 2010 was 41,788 cubic meters on July 14th.

Work continued on the proposal to transition from using chloramine as the residual disinfection agent in the distribution system to free chlorine. Free chlorine disinfection will no longer require the addition of ammonia to the system and is expected to reduce the number of taste complaints that have arisen over the past few years. The security of the water system will not be compromised with the change.

PUC TELECOM

The PUC Telecom network continued to provide reliable high speed broadband service in the city. Several fibre connections were completed and requests for connection quotes remained robust. Negotiations for the sale of the telecom business to Ontera continued.

FINANCIAL STATUS

PUC Distribution's income for the first nine months of 2011 was \$1,722,478 on revenues of \$12,200,248 compared to income of \$313,154 and revenues of \$11,799,795 in the budget. Expenses in 2011 were \$139,905 more than in the previous year. Income and revenues in the first nine months of 2010 were \$1,130,490 and \$11,468,354 respectively.

PUC Telecom revenues in the first nine months were \$676,366, compared to \$557,484 in the budget and \$555,980 in 2010. Income for the period was \$124,837 compared to \$43,129 in the budget and \$94,942 in 2010.

PUC Services revenues of \$10,212,262 were \$644,545 over budget and \$1,352,164 more than in 2010. The variance between actual and budget is due to higher management fee and contract revenues. Expenses were \$301,642 over budget due to unallocated overhead and higher general and administrative costs. PUC Services had net income of \$312,609 compared to \$88,671 for the same period in 2010.

Unconsolidated PUC Inc. revenue was \$1,727,217, which was received in the form of related party interest payments. Expenses of \$1,590,592 were primarily interest payable to a related party. Net income was \$136,625.

The water utility had a net operating margin of \$1,914,585 on revenues of \$10,171,941 compared to \$2,034,684 and revenues of \$10,481,325 in the budget. Revenues in 2010 were \$9,481,890 and the net operating margin was \$1,916,185.

PUC
QUARTERLY FINANCIAL SUMMARIES
September 30 2011



PUC Distribution Inc.

STATEMENT OF REVENUES AND EXPENSES

For the Quarter Ending September 30 2011



	YTD Actual 2011	YTD Budget 2011	YTD Variance 2011	Annual Budget 2011
Revenue				
Distribution Revenue	10,772,547	10,977,650	-205,104	15,070,470
Miscellaneous Revenue	1,427,701	822,145	605,557	998,122
Total Revenue	12,200,248	11,799,795	400,453	16,068,592
Cost of Power				
Cost of Power Revenue	43,922,636	39,358,171	4,564,465	53,186,717
Cost of Power Expense	43,922,636	39,358,171	4,564,465	53,186,717
Net Cost of Power	0	0	0	0
Operating Expenses	3,730,528	4,749,115	-1,018,587	6,075,672
General and Administrative Expenses	2,545,036	2,494,289	50,747	3,380,256
Depreciation	2,475,000	2,475,000	0	3,300,000
Interest Expense	1,271,627	1,318,417	-46,791	1,765,091
Payment in Lieu of Taxes	455,580	449,820	5,760	600,000
Total Expenses	10,477,770	11,486,641	-1,008,871	15,121,020
Income (Loss)	1,722,478	313,154	1,409,324	947,572

6181a)

PUC Telecom Inc.**STATEMENT OF REVENUES AND EXPENSES**

For the Quarter Ending September 30 2011



	YTD Actual 2011	YTD Budget 2011	YTD Variance 2011	Annual Budget 2011
Revenue				
Service Revenue	564,441	476,442	87,999	655,195
Miscellaneous Revenue	111,925	81,042	30,883	108,045
Total Revenue	676,366	557,484	118,882	763,240
Operating Expenses	61,645	73,137	-11,492	98,788
General and Administrative Expenses	147,735	166,374	-18,640	224,961
Depreciation	155,201	154,895	306	206,935
Interest Expense	108,014	109,454	-1,440	144,018
Payment in Lieu of Taxes	78,935	10,496	68,439	14,000
Total Expenses	551,529	514,355	37,174	688,702
Income (Loss)	124,837	43,129	81,708	74,538

MEMORANDUM

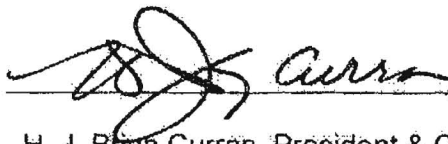
TO: CITY OF SAULT STE. MARIE
MAYOR AND COUNCILLORS

FROM: H. J. BRIAN CURRAN, PRESIDENT & C.E.O.
PUC INC.

DATE: November 2, 2011

SUBJECT: OUTAGE STATISTICS FOR NORTHERN COMMUNITIES

The attached report is submitted in response to the City Council resolution of October 24, 2011 requesting PUC Inc. to report on the frequency of local power outages as compared with the following communities: Thunder Bay, Sudbury, North Bay and Timmins.



H. J. Brian Curran, President & C.E.O.

cc City of Sault Ste. Marie, C.A.O.

Attachments: Report to City Council on the Frequency of Local Power Outages

Report to City Council on the Frequency of Local Power Outages

H. J. Brian Curran P. Eng., MBA
President & C.E.O.
PUC Services Inc.

November 2, 2011

Outage frequency data must be reported by all local distribution companies (LDCs) in Ontario to the Ontario Energy Board (OEB). This applies to outages of one minute or more. The data that is contained in this report is sourced from the OEB website. The information is available to the general public.

The standard format for the annual reporting of outages is the System Average Interruption Frequency Index or SAIFI. Specific indices for each LDC are derived by summing all of the customers that were affected by an outage and dividing by the total number of utility customers. For example, if a utility had a total of 1,000 customers and there were 5 outages during the year, each outage affecting 500 customers, the annual SAIFI for that utility would be $5 \times 500 = 2500$ divided by 1000 or 2.5.

The OEB also requires statistics on the duration of outages from each LDC in the province. The standard for this is the System Average Interruption Duration Index or SAIDI. Specific indices are derived by summing the total hours that customers were interrupted and dividing by the total number of utility customers. In the example cited above, if the duration of each of the outages was 0.5 hours, the annual SAIDI for that utility would be $5 \times 500 \times 0.5 = 1250$ divided by 1000 or 1.25.

The last standard for outage recording is the Customer Average Interruption Duration Index or CAIDI. It is a measure of the average duration of outages affecting those customers that experienced an outage in a particular year. It is determined by dividing SAIDI by SAIFI. In our example the CAIDI value would be 2.5 divided by 1.25 or 2.0. CAIDI is an indication of the LDC's response time to repairing outages.

The outage statistics are shown in the following tables for PUC Distribution, Thunder Bay Hydro, North Bay Hydro and Hydro One. Hydro One serves Timmins and outage statistics specific to that community could not be obtained. With respect to Hydro One outage statistics, it should be noted that the utility serves a very large rural area of the province where outages can be more frequent and response times by service crews much longer than in urban areas. Outage statistics for PUC Distribution, Thunder Bay Hydro, and North Bay Hydro are also displayed in chart form.

Annual outage statistics for each community are shown for the period 2005 to 2010. Just showing the statistics for one year may not give an accurate outage picture as an LDC may experience unusual weather or equipment failures in a particular year.

The data shows that in terms of outage duration (SAIDI), PUC Distribution had the second lowest of the four LDCs once in six years, the third lowest twice and the fourth lowest three times. In terms of system outage frequency (SAIFI), PUC had the second lowest average frequency twice, the third lowest once and the fourth lowest, three times. In terms of average

customer outage (CAIDI) PUC Distribution had the lowest in one year, the second lowest in four years and the fourth lowest in one year.

SAIDI

	2005	2006	2007	2008	2009	2010
Greater Sudbury Hydro	0.777	2.35	2.01	1.41	1.45	0.67
Hydro One Networks	14.46	28.45	11.37	21.6	9.95	9
North Bay Hydro	1.757	0.97	1.66	2.73	1.93	2.72
PUC Distribution	4.448	2.48	3.28	2.23	2.14	2.11
Thunder Bay Hydro	1.944	1.62	2	1.64	4.4	2.6

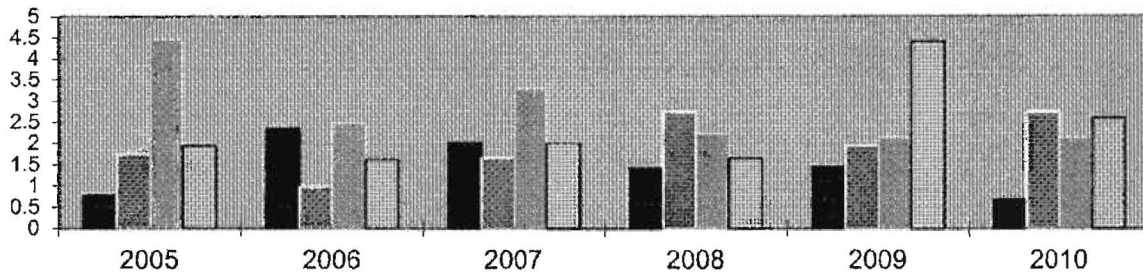
SAIFI

	2005	2006	2007	2008	2009	2010
Greater Sudbury Hydro	0.648	2.28	1.53	1.09	1.47	0.84
Hydro One Networks	3.89	5.19	4.08	4.79	3.57	2.91
North Bay Hydro	0.956	1.6	1.77	2.7	1.63	3.55
PUC Distribution	4.457	3.43	3.9	1.71	2.97	2.83
Thunder Bay Hydro	2.824	2.03	3.3	3.09	4.11	3.68

CAIDI

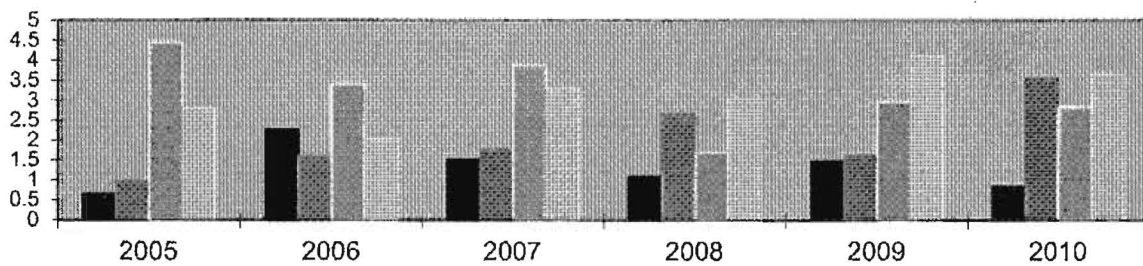
	2005	2006	2007	2008	2009	2010
Greater Sudbury Hydro	1.199	1.03	1.31	1.29	0.99	0.79
Hydro One Networks	3.717	5.48	2.79	4.51	2.79	3.09
North Bay Hydro	1.837	0.6	0.94	1.01	1.18	0.77
PUC Distribution	0.998	0.72	0.84	1.3	0.72	0.75
Thunder Bay Hydro	0.688	0.8	0.61	0.53	1.07	0.71

SAIDI



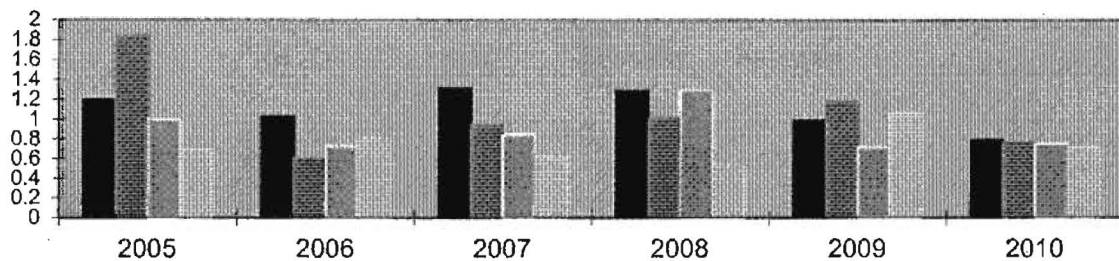
- Greater Sudbury Hydro Inc.
- North Bay Hydro Distribution Limited
- PUC Distribution Inc.
- Thunder Bay Hydro Electricity Distribution Inc.

SAIFI



- Greater Sudbury Hydro Inc.
- North Bay Hydro Distribution Limited
- PUC Distribution Inc.
- Thunder Bay Hydro Electricity Distribution Inc.

CAIDI



- Greater Sudbury Hydro Inc.
- North Bay Hydro Distribution Limited
- PUC Distribution Inc.
- Thunder Bay Hydro Electricity Distribution Inc.

MEMORANDUM

TO: CITY OF SAULT STE. MARIE
MAYOR AND COUNCILLORS

FROM: H. J. BRIAN CURRAN, PRESIDENT & C.E.O.
PUC INC.

DATE: November 2, 2011

SUBJECT: SALE OF PUC TELECOM

Further to the Shareholder Resolution dated August 26, 2011 I wish to confirm that the sale of PUC Telecom Inc.'s business and assets to O.N. Tel. Inc. has been finalized, effective as of October 31, 2011, for a purchase price of \$3.5 million. The principle asset included in the transaction is approximately 122 kilometres of fibre optic telecommunications network.



H. J. Brian Curran, President & C.E.O.

cc City of Sault Ste. Marie, C.A.O.

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2011-179

AGREEMENT: (E.3.4.4) A by-law to authorize an agreement between the City and Kresin Engineering Corporation for the replacement of gate valves and sluice gates at the Clark Creek Pumping Station.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to the Municipal Act, S.O. 2001, C. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" attached hereto, dated November 7, 2011 and made between the City and Kresin Engineering Corporation for the replacement of gate valves and sluice gates at the Clark Creek Pumping Station.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 7th day of November, 2011.

MAYOR – DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE

cf Bylaws\2011\2011-179 Agreement Kresin

NOTICE

THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy.

CITY SOLICITOR

**AGREEMENT
FOR
PROFESSIONAL ENGINEERING SERVICES**

MEMORANDUM OF AGREEMENT dated the 7th day of November, A.D. 2011

-BETWEEN-

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

Hereinafter called the 'Client'

THE PARTY OF THE FIRST PART

-AND-

KRESIN ENGINEERING CORPORATION

Hereinafter called the 'Engineer'

THE PARTY OF THE SECOND PART

WHEREAS the Client intends to:

Design and construct improvements to the Clark Creek sewage lift station.

and **WHEREAS** the Client has requested the Engineer to furnish professional services in connection therewith as outlined in Article 2 of this Agreement;

NOW THEREFORE WITNESSETH that in consideration of the covenants contained herein, the Client and the Engineer mutually agree as follows:

ARTICLE 1- GENERAL CONDITIONS**1.01 Retainer**

The Client hereby retains the services of the Engineer in connection with the Project and the Engineer hereby agrees to provide the services described herein under the general direction and control of the Client.

In this Agreement the word Engineer shall mean professionals and specialists engaged by the Client directly and whose names are party to this Agreement.

1.02 Services

The services to be provided by the Engineer and by the Client for the Project are set forth in Article 2 and such services as changed, altered or added to under Section 1.08 are hereinafter called the 'Services'.

1.03 Compensation

The Client shall pay the Engineer in accordance with the provisions set forth in Article 3.

1.04 Staff and Methods

The Engineer shall use current state of the art principles and shall skilfully and competently perform the Services and shall employ only skilled and competent staff who will be under the supervision of a senior member of the Engineer's staff.

1.05 Drawings and Documents

Subject to Section 3.2.4 of Article 3, drawings and documents or copies thereof required for the Project shall be exchanged between the parties on a reciprocal basis. Documents prepared by the Engineer for the Client may be used by the Client, for the Project herein described, including "as built" records. The Client has ownership of the drawings.

All drawings shall be prepared and submitted in digital format compatible with AutoCAD 2004.

1.06 Patents

All concepts, products or processes produced by or resulting from the Services rendered by the Engineer in connection with the Project, or which are otherwise developed or first reduced to practice by the Engineer in the performance of his Services, and which are patentable, capable of trademark or otherwise, shall be and remain the property of the Engineer and the Municipality.

The Client shall also have permanent non-exclusive royalty-free license to use any concept, product or process, which is patentable, capable of trademark or otherwise produced by or resulting from the Services rendered by the Engineer in connection with the Project and for any other municipal purpose or project.

1.07 Records and Audit

- (a) In order to provide data for the calculation of fees on a time basis, the Engineer shall keep a detailed record of the hours worked by and salaries paid to his staff employed for the Project.

- (b) The Client may inspect and audit the books, payrolls, accounts and records of the Engineer during regular office hours with respect to any item which the Client is required to pay on a time scale or disbursement basis as a result of this Agreement.
- (c) The Engineer, when requested by the Client, shall provide copies of receipts with respect to any disbursement for which the Engineer claims payment under this Agreement.

1.08 Changes and Alterations and Additional Services

With the consent of the Engineer, the Client may in writing at any time after the execution of the Agreement or the commencement of the Services delete, extend, increase, vary or otherwise alter the Services forming the subject of the Agreement, and if such action by the Client necessitates additional staff or services, the Engineer shall be paid in accordance with Section 3.2.1 for such additional staff employed directly thereon, together with such expenses and disbursements as allowed under Section 3.2.4.

1.09 Suspension or Termination

The Client may at any time by notice in writing to the Engineer suspend or terminate the Services or any portion thereof at any stage of the undertaking. Upon receipt of such written notice, the Engineer shall perform no further Services other than those reasonably necessary to close out his Services. In such an event, the Engineer shall be entitled to payment in accordance with Section 3.2.1 for any of the Engineer's staff employed directly thereon together with such expenses and disbursements allowed under Section 3.2.4.

If the Engineer is practising as an individual and dies before his Services have been completed, this Agreement shall terminate as of the date of his death, and the Client shall pay for the Services rendered and disbursements incurred by the Engineer to the date of such termination.

The Engineer may by notice in writing suspend the services, at his sole discretion, on failure of the Client to pay for outstanding services should payment for those services not have been rendered within the time specified under Section 3.3.1 of this Agreement.

1.10 Indemnification

The Engineer shall indemnify and save harmless the Client from and against all claims, actions, losses, expenses, costs or damages of every nature and kind whatsoever which the Client, his employees, officers or agents may suffer as a result of the negligence of the Engineer, his employees, officers or agents in the performance of this Agreement.

The Client agrees to hold harmless, indemnify and defend the Engineer from and against any and all claim, losses, damages, liability and costs of defence arising out of or in any way connected with the presence, discharge, release or escape of contaminants of any kind, excluding only such liability as may arise out of the negligence of the Engineer in the performance of consulting services to the Client within this project.

The Client shall indemnify and save harmless the Engineer from losses arising from the use of the material provided to the Engineer by the Client under Article 2 of this Agreement.

1.11 Insurance

The Engineer agrees to provide the following insurance coverage for the duration of the Project:

a) **Comprehensive General Liability and Automobile Insurance**

The Insurance Coverage shall be \$2,000,000.00 for general liability and \$2,000,000.00 for automobile insurance. When requested, the Engineer shall provide the Client with proof of Comprehensive General Liability and Automobile Insurance (Inclusive Limits) for both owned and non-owned vehicles.

b) **Professional Liability Insurance**

The Insurance Coverage shall be in the amount of \$2,000,000.00. When requested, the Engineer shall provide to the Client proof of Professional Liability Insurance carried by the Engineer.

c) **Change in Coverage**

If the Client requests to have the amount of coverage increased or to obtain other special insurance for this Project, then the Engineer shall endeavour forthwith to obtain such increased or special insurance at the Client's expense as a disbursement allowed under Section 3.2.4.

It is understood and agreed that the coverage provided by these policies will not be changed or amended in any way nor cancelled by the Engineer until (60) days after written notice of such change or cancellations has been personally delivered to the Client.

1.12 Contracting for Construction

Neither the Engineer nor any person, firm or corporation associated or affiliated with or subsidiary to the Engineer shall tender for the construction of the Project, or have an interest either directly or indirectly in the construction of the Project.

1.13 Assignment

Neither party may assign this Agreement without the prior consent in writing of the other.

1.14 Previous Agreements

This Agreement supersedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the Project.

1.15 Approval by Other Authorities

Unless otherwise provided in this Agreement, where the work of the Engineer is subject to the approval or review of an authority, department of government, or agency other than the Client, such applications for approval or review shall be the responsibility of the Engineer, but shall be submitted through the offices of the Client and unless authorized by the Client in writing, such applications for approval or review shall not be obtained by direct contact by the Engineer with such other authority, department of government or agency.

1.16 Principals and Executives

The use of Principals and Executives on a time basis by the Engineer, will be in accordance with

Section 1.23.1 (c).

1.17 Specialized Services

The Engineer may engage others for specialized services provided that prior approval is obtained, in writing, from the Client and may add a mark-up of not more than 5% of the cost of such services to cover office administration costs when claiming reimbursement from the Client.

1.18 Inspection

The Client, or persons authorized by the Client, shall have the right, at all reasonable times, to inspect or otherwise review the Services performed, or being performed, under the Project and the premises where they are being performed.

1.19 Publication

The Engineer agrees to obtain the consent in writing of the Client before publishing or issuing any information regarding the Project.

1.20 Confidential Data

The Engineer shall not divulge any specific information identified as confidential, communicated to or acquired by him, or disclosed by the client in the course of carrying out the Services provided for herein. No such information shall be used by the Engineer on any other project without the approval in writing of the client.

1.21 Arbitration

The Engineer and Client mutually agree that any disputes relating to the completion of the Project shall be resolved through arbitration as follows:

- (a) Any dispute, difference or disagreement between the parties hereto in relation to the Agreement shall be referred to arbitration.
- (b) No person shall be appointed to act as arbitrator who is in any way interested, financially or otherwise, in the conduct of the work on the Project or in the business or other affairs of either the Client or the Engineer.
- (c) The award of the arbitrator shall be final and binding upon the parties.
- (d) The provisions of The Arbitrations Act, R.S.O., 1990, C-A. 24, as amended shall apply.

1.22 Time

The Engineer shall perform the Services expeditiously to meet the requirements of the Client and shall complete any portion or portions of the Services in such order as the Client may require and the Client shall have the right to take possession of and use any completed or partially completed portions of the Work notwithstanding any provisions expressed or implied to the contrary.

The Client shall give due consideration to all designs, drawings, plans, specifications, reports, tenders, proposals and other information submitted by the Engineer, and shall make any decisions which he is required to make in connection therewith within a reasonable time so as

not to delay the work of the Engineer.

1.23 Estimates, Schedules and Staff List

1.23.1 Preparation of Estimate of Fees/Upset Fee Limits, Schedule of Progress and Staff List

When requested by the Client, the Engineer shall within fourteen days of the execution of this Agreement provide, for approval by the Client:

- (a) An estimate of the total fees and/or upset fee limit(s) to be paid for the Services.
- (b) A Schedule showing an estimate of the portion of the Services to be completed in each month and an estimate of the portion of the fee which will be payable for each such month.
- (c) A Staff list showing the number, classifications and salary ranges of staff and/or hourly rate ranges for Principals and Executives, for which the Engineer will seek payment on a time basis. The Engineer shall relate such information to the particular type of work that such staff is to perform, while employed on the Project. Such list shall designate the member of the Engineer's staff who is to be the liaison person between the Engineer and the Client.

1.23.2 Subsequent Changes in the Estimate of Fees/Upset Fee Limits, Schedule of Progress and Staff List

The Engineer will require prior written approval, from the Client for any of the following changes:

- (a) Any increase in the estimated fees/upset fee limits beyond those approved under Subsection 1.23.1 (a).
- (b) Any change in the schedule of progress which results in a longer period than provided in Subsection 1.23.1 (b).
- (c) Any change in the number, classification and salary ranges of the staff provided under Subsection 1.23.1 (c).

Such approval shall not be unreasonably withheld by the Client.

1.23.3 Monthly Reporting of Progress

When requested by the Client, the Engineer shall provide the Client with a written report showing the portion of the Services completed in the preceding month.

ARTICLE 2 - SERVICES

The following definitions shall apply:

2.1 Engineer's Services for General Items Related to the Project

The Engineer shall provide the services for planning of the Project and such work shall include the following:

1. Overall project coordination/implementation to ensure functional and efficient improvements;
2. An overall project implementation schedule, taking into account the overall project budget, cash flow, tendering sequence, construction constraints, etc.
3. Confirmation of appropriate Class EA Schedule(s), if required; and,
4. Preparation and distribution of minutes of Project meetings.

2.2 Client's Services for General Items Related to the Project

The Client shall provide the Engineer with:

1. Confirmation of appropriate Class EA schedule.
2. General direction in the provision of services and approvals within reasonable time as necessary during the currency of this Agreement.
3. Assistance in advertising for, coordinating and conducting any public consultation events.
4. Copies of all related plans, drawings, documents and reports relating to the Project.

2.3 Engineer's Services for Preliminary Design of the Project

The Engineer shall provide the services for preliminary design and such work shall include the following, unless already provided during a previous study:

1. Preparation of preliminary project schedules and construction cost estimates.
2. Meeting with and presenting to the Client alternative design concepts and obtaining input on the preferred.
3. Preparation and Recommendation of alternative concepts and designs considering cost and physical and environmental constraints.
4. Preparation of design criteria and briefs, as required to secure detailed technical approvals.
5. Conduct of engineering surveys necessary to prepare base plans and generate preliminary designs.

- 10(a)
6. Preparation of correspondence on behalf of the Client and circulation thereof to governmental ministries, agencies and other public authorities for design information.
 7. Preparation of preliminary design drawings.
 8. Development of construction cost estimates.

2.4 Client's Services for Preliminary Design of the Project

The Client shall provide the Engineer with:

1. Copies of available Predesign Investigations undertaken for the Work.
2. Access to and the use of existing plans, profiles, utility information, legal documents and correspondence relevant to the Project.
3. Copies of all survey data, bench marks and plans of the Project, including digital data.
4. Copies of the most current contract documents from similar projects completed by the City.
5. General direction of the Engineer in the provision of services and approvals within reasonable time as necessary during the currency of this agreement.

The Engineer shall be entitled to rely upon the information, direction and approvals provided by the Client pursuant to clauses (1) to (5) hereof, inclusive, as being accurate, in the performance of the Engineer's services under this Agreement.

2.5 Engineer's Services for Detailed Design of the Project

The services to be provided by the Engineer in the execution of the detailed design of the Project shall include:

1. Provision of expertise required for the design of all facilities to serve the best interests of the public, with due regard for environmental concerns, capital cost and operating efficiency in accordance with current state of the art and acceptable standards established by the Client and regulatory authorities.
2. Investigation and confirmation of the present location of all above ground utilities, updating of the Client's plans and profiles to show the present location and the proposed location, and preparation of additional drawings required for alternative utility relocation as required by the Client, subject to clause 8 of Section 2.5.

Underground utilities shall be indicated on the plans and profiles in accordance with information submitted by the respective utility. The Engineer shall be entitled to rely upon the information and direction provided to it by the Utilities as being accurate in the performance of his services under this Agreement.

4. The preparation and submission of preliminary drawings, investigations, and recommendations to the Client, on such alternatives or modifications to the Project that the Engineer in his professional judgement, deems advantageous to the Client.

5. Advising the Client of the need to seek permission to enter private lands for investigation purposes. Such permission to enter private lands shall be obtained by the Client on behalf of the Engineer.
6. Participation in a reasonable number of meetings for information, negotiation or presentation purposes with the Client in connection with the services provided under this Agreement, after the establishment of the design criteria and functional designs.
7. Preparation of contract documents for the Project including: detailed construction drawings, tender quantity forms, general conditions, specifications, information to bidders, and special provisions.
8. Preparation of detailed quantity and cost estimates, including sundry engineering and materials.
9. Provision of ten (10) complete sets of tendering documents and drawings.
10. Incorporation, into the contract document package of design drawings and specifications of work designed by others, when required.
11. Submission of plans, specifications, schedules, and applications for approval to the Client and to appropriate authorities, as required. Attending meetings at the offices of these public authorities to discuss designs and to provide explanations for the purpose of furthering the applications towards approval.
12. Assisting the Client in advertising for tenders.
13. Consultation during the tendering of a contract for the Project, the comparative analysis of bids and recommendations thereon, and the preparation of contract documents for execution.

2.6 Client's Services for Detailed Design of the Project

The Client shall provide the Engineer with the following services, notwithstanding that, should the Client be unable to provide any of the services hereunder, they may be assigned to the Engineer under Section 1.08 of this Agreement.

1. Access to and, where necessary, copies of existing plans, profiles or other information showing or pertaining to existing conditions within the Project area.
2. Specimen contract documents for the guidance of the Engineer in the design of the Project to the standards required by the Client.
3. Standard drawings for specific installations required by the client.
4. General direction of the Engineer in the provision of the services.
5. Any available information regarding utilities necessary for the preparation of the plans.
6. Arranging and making provision for the Engineer's entry and ready access to property (public and private) as well as to the site of the Project, as necessary to enable him to

perform his services.

7. Designating in writing an individual to act as his Representative who will transmit instructions to and receive information from the Engineer.

The Engineer shall be entitled to rely upon the information, direction and approvals provided by the Client pursuant to Clauses 1 through 7 hereof, inclusive, as being accurate, in the performance of the Engineer's services under this agreement.

2.7 Engineer's Services for Contract Administration and Construction Supervision of the Project

The Engineer, on behalf of the Client, shall provide a review of the work during construction. It is understood that the Contractor is responsible for discharging his obligations under the terms and conditions of the construction contract, the performance of the Contractor is not the Engineer's responsibility nor are his review services rendered for the Contractor's benefit; and the Contractor is responsible for the quality of the work. It is further understood that only work which has actually been seen during examination of representative samples can be said to have been appraised, and comments on the balance of the work are assumptions based upon extrapolation.

The extent of the Engineer's duties for general review are as follows:

(a) Contract Administrative Services

1. Coordinate and conduct pre-construction meeting(s), as required.
2. Review, modification and approval of the Contractor's construction schedule, the processing of progress and final payment certificates, and the preparation of progress reports to the Client at such time and in such form and detail as the client may require.
3. The review and checking of formwork drawings and proposed construction methods as warranted, to ensure that the Contractor's drawings and methods comply with the design requirements for the Project.
4. Consideration and recommendation in respect to alternatives of construction methods or material proposed by the contractor, and preparation of change orders.
5. Review of shop drawings submitted to the degree necessary to ensure they conform with the design requirements and contract documents.
6. Provision of recommendations on the validity of charges for additions or deletions and recommendations on the issue of change orders.
7. Processing and issuing of payment certificates.
8. Conducting progress meetings as may be required.

(b) Construction Inspection Services

1. Direction of the Engineer's field staff, and review of the Contractor's work to ensure compliance with the plans and specifications.
2. Surveying and calculation of pay quantities for the work.
3. Calculation and recording of quantities, for the preparation of progress and final payment certificates prescribed by the Client, together with the compilation of such survey notes, diaries, records and reports substantiating such certificates during construction and on completion of the work.
4. Arranging, preparing and shipping for testing materials supplied by the Contractor for incorporation into the work, and the review of test results and judgement of acceptability of said materials.
5. Coordinating on-site testing during the construction of the work to verify acceptability according to the specifications.
6. Assigning necessary field staff to perform such field operations necessary in the provision of the foregoing construction administration services.
7. Investigating, reporting and recommending on unusual circumstances which may arise during construction.
8. Carrying out final inspection at the conclusion of the construction contract, at the end of the maintenance period and as part of the acceptance program of the Client.
9. Preparing and submitting to the Client one complete set of reproducible, revised contract drawings showing the 'as constructed' Project, to the extent requested by the Client and to the extent possible from information provided by the Contractor or otherwise patently visible. It is understood that the Engineer is not responsible for the accuracy or completeness of field changed information supplied (or to have been supplied) by persons not in the Engineer's employ.

2.8 Client's Services for Contract Administration and Construction Inspection of the Project

The Client shall provide the Engineer with the following services notwithstanding that, should the Client be unable to provide any of the services hereunder, they may be assigned to the Engineer under Section 1.08.

1. Supplementary factors governing the Contractor's operations, such as by-laws, property considerations, maintenance of public services and traffic.
2. General direction of the Engineer in the provision of the services.
3. Arranging and making provision for the Engineer's entry and ready access to property (public and private) as well as to the site of the work, as necessary to enable him to perform his Services.
4. Designating in writing an individual to act as his Representative, who will transmit

instructions to, and receive information from, the Engineer.

The Engineer shall be entitled to rely upon the information, direction and approvals provided by the Client pursuant to clauses 1 through 4 hereof, inclusive, as being accurate in the performance of the Engineer's services under this Agreement.

2.9 Milestones

The Engineer shall endeavour to perform the services set forth in paragraphs 2.1, 2.3, 2.5, and 2.7 of this Agreement in the time frames provided for in Schedule "1" attached hereto.

ARTICLE 3 - FEES AND DISBURSEMENTS

3.1 Definitions

For the purpose of this Agreement, the following definitions shall apply:

(a) **Payroll Cost:**

Payroll Cost is defined as hourly salary plus payroll burden.

The following formula shall be used to calculate the hourly salary for billing purposes. Hourly salary equals:

$$\frac{\text{Annual Salary}}{\text{Hours Per Week} \times 52 \times .85}$$

Payroll burden equals fringe benefits expressed as a percentage of salary that provides for health and medical insurance, group life and disability insurance, company and Canada Pension employer contribution, Workers' Compensation and Unemployment Insurance, but excludes bonuses or profit sharing. For the purpose of this Agreement payroll burden shall be 8.97% of hourly salary.

(b) **Cost of the Work:**

(NOT APPLICABLE)

(c) **Site**

Site includes the actual work site and other locations where the checking of materials, equipment and workmanship is carried out.

3.2 Basis of Payment

3.2.1 Fees Calculated on a Time Basis

3.2.1.1 The Client shall pay the Engineer a fee, calculated on a time basis, for that part of the Services described in Article 2. Fees on a time basis shall be as follows:

- a) Staff on normal assignments - Payroll Cost multiplied by a factor of 2.0.
- b) Services During Construction:
 - (i) For all services, except for staff full-time continuously on site - Payroll cost multiplied by a factor of 2.0.
 - (ii) For site staff working full-time continuously on site - Payroll cost multiplied by a factor of 1.7.

For purposes of this Agreement, the Engineer shall use the Billing rates as outlined in Schedule "2" of this Agreement. Any subsequent changes or amendments to this schedule shall be in accordance with Section 1.23.2.

3.2.1.2 Time Expended

All time expended on the assignment, whether in the Engineer's office, at the Client's premises, or elsewhere, and including travel time, shall be chargeable. This also includes, but is not limited to, stenographic and clerical staff engaged in the preparation of documents such as reports, and specifications.

3.2.1.3 Estimate of Fees

The Client shall only be required to pay for those services actually rendered on a time and materials basis. The Engineer estimates that the total fees to be paid for the services outlined in Sections 2.1, 2.3, 2.5, and 2.7 shall not be greater than those fees identified in Schedule "2" of this Agreement. Any subsequent changes or amendments to the estimated fees contained in Schedule "2" shall be in accordance with Section 1.23.2 of this Agreement.

3.2.3 Computer Services and Total Station Survey Services

The usage of computer equipment shall be considered a reimbursable expense, except where a computer is used for design under the percentage fee scale or for the Engineer's normal office administration.

The usage of total station survey equipment shall be considered a reimbursable expense.

3.2.4 Reimbursable Expenses

In addition to the fee, the Engineer shall be reimbursed at cost plus an administrative charge of 5% for all expenses properly incurred by him in connection with the project, including but not limited to: vehicle use charges, travelling and living expenses, long distance telephone charges, facsimile charges, printing and reproductions, progress photography and video charges, special delivery and express charges, overtime premium costs, on-site quality control equipment, materials and supplies; and survey supplies.

3.3 Payment

3.3.1 Fees Calculated on a Time Basis

The Engineer shall submit an Invoice to the Client for all Services completed in the immediately preceding month. Interest at the rate of 1½% monthly will be paid on the total outstanding unpaid balance commencing 30 days following the date of issuance of the Engineer's invoice.

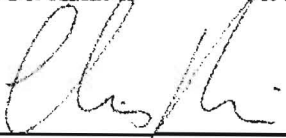
In the event that payment is NOT received within 30 days from the date of issuance of an invoice the Engineer may suspend the services as specified under Section 1.09.

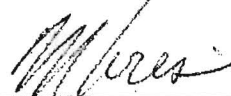
IN WITNESS THEREOF the parties hereto have caused to be executed those presents by their officers properly authorized in that behalf on the day and year first above written.

SIGNED, DELIVERED

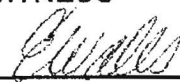
in the presence of:

ENGINEER: Kresin Engineering Corporation


 Chris Kresin, P. Eng.
 PRESIDENT


 Michael Kresin, P. Eng.
 SECRETARY/TREASURER

WITNESS


 signature

Eva Walls - Office Administrator
 name and title of person signing

CLIENT: The Corporation of the City of Sault Ste. Marie

Signature
Mayor - Debbie Amaroso
 name and title of person signing

signature
City Clerk - Malcolm White
 name and title of person signing

WITNESS

signature

name and title of person signing

Schedule "1"

MEMORANDUM OF AGREEMENT dated the 7th day of November, A.D. 2011.

-BETWEEN-

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

Hereinafter called the 'Client'

THE PARTY OF THE FIRST PART

-AND-

KRESIN ENGINEERING CORPORATION

Hereinafter called the 'Engineer'

THE PARTY OF THE SECOND PART

Estimated Project Schedule

The project is to be initiated immediately and proceed in general conformance with the following schedule:

Phase	Approx. Completion Date
Preliminary Design	December 16, 2011
Detailed Design	February 15, 2012
Tendering	March 31, 2012
Contract Admin. and Construction Services	August 31, 2012

Schedule "2"

MEMORANDUM OF AGREEMENT dated the 7th day of November, A.D. 2011

-BETWEEN-

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

Hereinafter called the 'Client'

THE PARTY OF THE FIRST PART

-AND-

KRESIN ENGINEERING CORPORATION

Hereinafter called the 'Engineer'

THE PARTY OF THE SECOND PART

Upset Project Fees - \$142,000.00 (HST included)

10(b)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2011-182

AGREEMENT: (R.1.2.3.) A by-law to authorize an agreement between the City and Gough Masonry Ltd. for the construction of Phase XIII of the Municipal Mausoleum.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to the Municipal Act, S.O. 2001, C. 25, **ENACTS** as follows:

1. **EXECUTION OF DOCUMENT**

The Mayor and the Clerk are hereby authorized for and in the name of the Corporation to execute and affix the seal of the Corporation to an agreement in the form of Schedule "A" hereto (located in the Clerks Department), dated October 25, 2011 and made between the City and Gough Masonry Ltd. for the construction of Phase XIII of the Municipal Mausoleum in the amount of \$559,000.00 plus HST.

2. **SCHEDULE "A"**

Schedule "A" forms part of this by-law.

3. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 7th day of November, 2011.

MAYOR – DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE

cf Bylaws\2011\2011-182 Agreement Gough

NOTICE THIS IS A DRAFT DOCUMENT. This document has not been enacted by City Council. It may not be enacted at all AND if enacted, it may not be in the form of the DRAFT copy. CITY SOLICITOR

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2011-181

OFFICIAL PLAN AMENDMENT: A by-law to adopt Amendment No. 181 to the Official Plan (Morley).

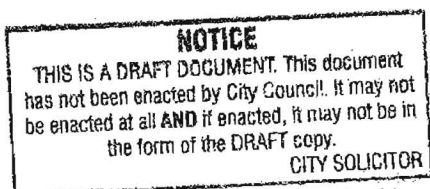
THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to section 21 of the Planning Act, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows;

1. The Council hereby adopts Amendment No. 181 the Official Plan for the Sault Ste. Marie planning area in the form attached hereto.
2. Subject to any referrals under the Planning Act, this by-law shall come into force on the date of its final passing.

PASSED in open Council this 7th day of November, 2011.

MAYOR – DEBBIE AMAROSO

CITY CLERK – MALCOLM WHITE



staff/cf/zoning/OPby-laws/2011-181

**AMENDMENT NO. 181
TO THE
SAULT STE. MARIE OFFICIAL PLAN**

PURPOSE:

This Amendment is an amendment to the text of the Official Plan as it relates to the Rural Area designation.

LOCATION:

Part of the NW ¼, Korah Sec. 30, located on the southeast corner of Town Line and Third Line West, having Civic No. 4057 Third Line West.

BASIS:

This Amendment is necessary in view of the request to create 2 new rural residential lots, whereas Rural Area Policy 11 restricts new rural area lot creation to 1, counted from December 2009.

The proposal does not conform to the existing Rural Area policies as they relate the to the subject property.

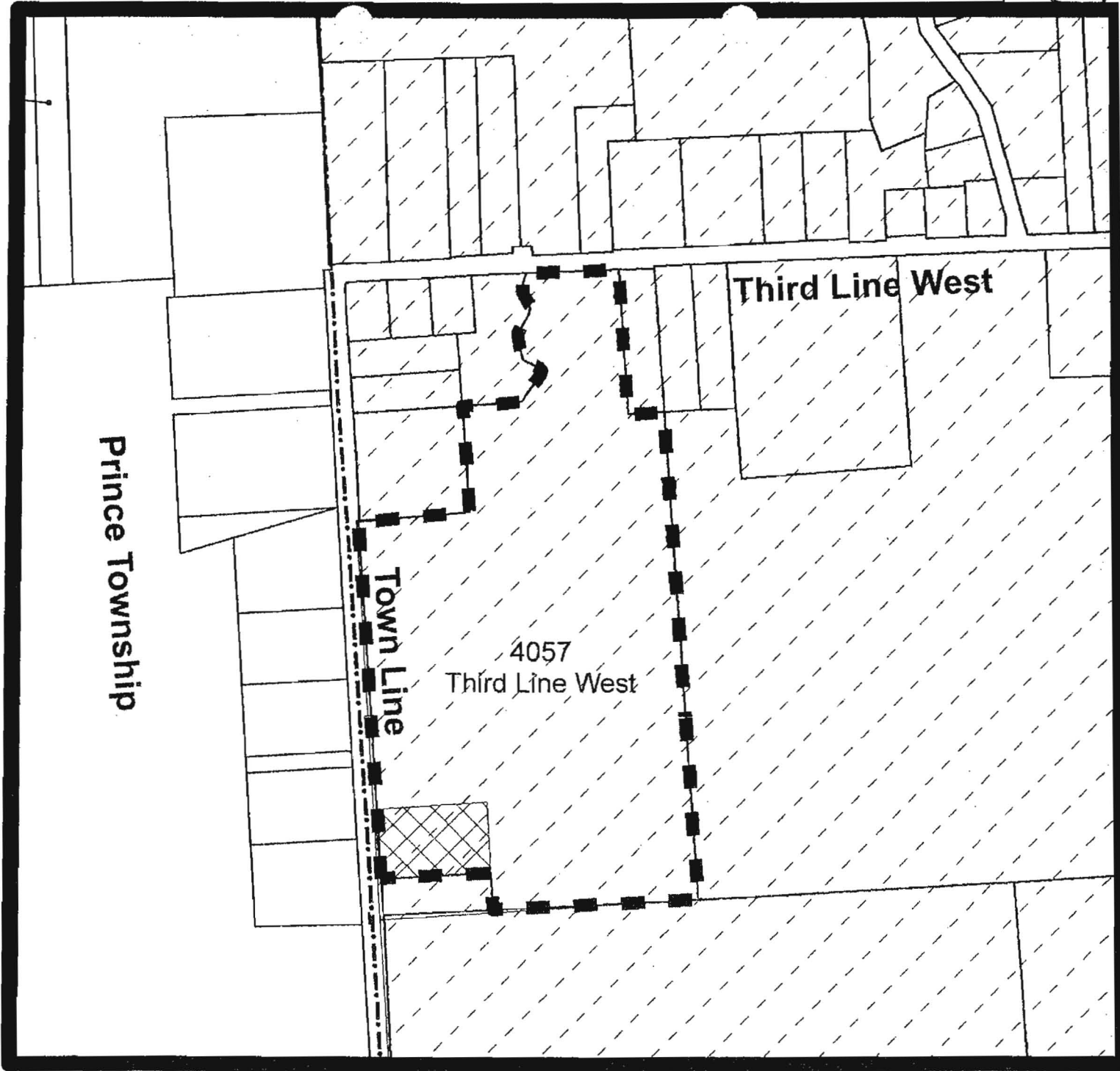
Council now considers it desirable to amend the Official Plan, by way of a notwithstanding clause to Rural Area Policy 11.

DETAILS OF THE ACTUAL AMENDMENT & POLICIES RELATED THERETO:

123. Notwithstanding the Rural Area Policies of the Official Plan, the lands described as Part of the NW ¼, Korah Sec. 30, located on the southeast corner of Town Line and Third Line West, having Civic No. 4057 Third Line West, may be severed to create 2 additional lots for rural residential purposes, conditional upon the successful approval of a severance application to the Committee of Adjustment.

INTERPRETATION

The provisions of the Official Plan as amended from time to time will be applied to this Amendment.



OFFICIAL PLAN LAND USEMAP

APPLICATION A-19-11-OP

4057 Third Line West



Mail Label ID
A-19-11-OP

Maps
512 & 2-29

Metric Scale
1 : 7000

- Subject Property=4057 3rd Line W
- Subject Area=Proposed Lots
- Rural Area
- Municipal Boundary

OPA 181

The Corporation of the City of Sault Ste. Marie
Engineering & Planning Department
Planning Division
September, 2011

This map is for general reference only.
For official mapping, see the
Engineering and Planning Department.
Orthophoto: Fall 2008 25cm

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2011-183

PARKING: (P.1.2.4.) A by-law to appoint Municipal Law Enforcement Officers to enforce the by-laws on various private properties and to amend Schedule "A" to By-law 90-305.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 15 of the Police Services Act, R.S.O. 1990, chapter P.15 and amendments thereto, **ENACTS AS FOLLOWS:**

1. **SCHEDULE "A" TO BY-LAW 90-305 AMENDED**

Schedule "A" to By-law 90-305 is hereby repealed and replaced with Schedule "A" attached to this by-law.

2. **EFFECTIVE DATE**

This by-law takes effect on the day of its final passing.

PASSED in open Council this 7th day of November, 2011.

MAYOR – DEBBIE AMAROSO

CITY CLERK –MALCOLM WHITE

cf Bylaws\2011\2011-183Parking Officers – Private lots

NOTICE
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CITY SOLICITOR

BADGE NO.	SPECIAL CONSTABLE	EMPLOYER	PROPERTY LOCATION
12	ROUSE, BRIAN	ALGOMA UNIVERSITY	1520 QUEEN ST E
26	MCLEOD, ROD	FLEMING & SMITH	378 QUEEN ST E & APARTMENTS
30	RENDELL, VERN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
35	ORR, DEREK	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
59	BARONE, MARCELLO	ALGOMA UNIVERSITY	1520 QUEEN ST E
109	SEBECIC, JOHN, LUDVIC	DENTAL BUILDING	946 & 216 QUEEN ST E
113	TAYLOR, GARY	ALGOMA UNIVERSITY	1520 QUEEN ST E
115	LEE, RICARD, JOHN	ALGOMA UNIVERSITY	1520 QUEEN ST E
138	CAIN, JOSEPH	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
151	FARR, DEREK, RAYMOND	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
153	TASSONE, VITO	TASSONE CHIROPRACTIC	873 QUEEN ST E
163	BUMBACCO, PHILIP, CARMEN	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
178	D'AGOSTINI, ROSEMARY	DR. RAYMOND CHO	71 & 131 EAST ST.
185	HARMAN, JASON	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
191	BROWN, STEVEN, GEORGE	SEP. SCHOOL BOARD	SEPARATE SCHOOL BOARD PROPERTIES
196	SEABROOK, LAURA LEE	ALGOMA CENTRAL PROP	STATION MALL/STATION 49/STATION TOWER
240	MASON, STEPHEN	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
241	OGGILL, ROBIN	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
243	CHAN, GILBERT	DR. RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
249	CHO, LINDA	DR. RAYMOND CHO	71 & 131 EAST ST / 129 SECOND LINE W
253	TRAVSON, TERRANCE (TERRY)	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
267	CORBIERE, JOHN (TED)	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
274	DAVIDSON, JAMES	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
278	SMITH, DENNIS, ROBERT	G4S SECURITY	CROSS-COUNTRY/SAULT HOSPITAL/SAULT AIRPORT
297	SWIRE, WILLIAM, JAMES	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
314	AASEN, PAULINE	STANDARD PARKING	ONTARIO REALTY CORP/ROBERTA BONDAR PLACE
321	LORENZO, COREY	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
334	MILLER, BRAD	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREAS
335	GROSSO, DONALD	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
342	PICK, DENNY	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
343	CHILLMAN, JODI	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
344	HARPE, KENNETH	DAYS INN	DAYS INN HOTEL
345	SETCHELL, RODDY	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
346	HAZELTON, MARGARET	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
354	STEEVES, ROBERT	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
366	TROINOW, VICTORIA	G4S SECURITY	CROSS-COUNTRY/SAULT HOSPITAL/SAULT AIRPORT
389	CARMICHAEL, MARY	ON.FINNISH HOME ASS.	FINNISH REST HOME
370	HANSEN, LOUIS	ON.FINNISH HOME ASS.	FINNISH REST HOME
371	LAKE, ROBERT	ON.FINNISH HOME ASS.	FINNISH REST HOME
372	BENOIT, ALAIN	ON.FINNISH HOME ASS.	FINNISH REST HOME
373	RISSANEN, ANJA	ON.FINNISH HOME ASS.	FINNISH REST HOME
374	TAAVEL, ANDRE	CITY OF SAULT STE MARIE	TRANSIT SERVICE AREAS
376	FINN, ROBERT	G4S SECURITY	CROSS-COUNTRY/SAULT HOSPITAL/SAULT AIRPORT
377	BADGERO, PAUL	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
384	BOREAN, RICK	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
389	SANDIE, KEVIN	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
391	MCLEOD, HEATHER	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
396	THOMAS, RANDELL	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
397	LAFRAMBOISE, YVON	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
400	JOHNSON, MICHAEL	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
404	HUDSON, BRIAN	CORPS OF COMM	22 BAY ST. (FEDERAL BUILDING)
405	MATCHETT, CASEY	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
406	LEBLANC, SERGE	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
410	POYNTER, HAROLD	G4S SECURITY	CROSS-COUNTRY/SAULT HOSPITAL/SAULT AIRPORT
411	MOORE, ROBERT	G4S SECURITY	CROSS-COUNTRY/SAULT HOSPITAL/SAULT AIRPORT
413	HILL, MICHAEL	CORPS OF COMM	SAULT HOSPITAL
420	FABIANO, ANTONIO	G4S SECURITY	CROSS-COUNTRY/SAULT HOSPITAL/SAULT AIRPORT
423	VANDERKILFT, DYLAN	CORPS OF COMM	SAULT HOSPITAL
428	DIAS, JASON	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
430	RUSCIO, DOMINIC	MAJOR CONST.	TRAVEL ODGE
431	DICKSON, SHANE	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
433	MAJOR, ROBERT	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
435	TRUMBLE, GEORGE	G4S SECURITY	CROSS-COUNTRY/SAULT HOSPITAL/SAULT AIRPORT
436	COUTURIERE, NATASHA	G4S SECURITY	CROSS-COUNTRY/SAULT HOSPITAL/SAULT AIRPORT
439	LAMBERT, JOSEPH	STANDARD PARKING	ONTARIO REALTY CORP/ROBERTA BONDAR PLACE
440	HAMMERSTEDT, ERIC	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
441	WILSON, DAVID	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
442	MACLENNAN, MATTHEW	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
443	MARCIL, MARK	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
444	MARSHALL, JONATHAN	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
446	HALLIDAY, DANA	SAULT COLLEGE	SAULT COLLEGE
447	FRIGAULT, JESSE	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
450	CHAPMAN, DANIEL	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
452	ROGERS, RICHARD	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
453	DERASP, RICHARD	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
455	BOYCHUK, BLAINE	NORPRO SECURITY	REGENT PRO/S.COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
456	CONYBEARE, KEVIN	NORTH EAST SECURITY	A UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
458	ROBINSON, GEORGE	CORPS OF COMM	SAULT AREA HOSPITAL
459	SLEEMAN, RAY	CORPS OF COMM	SAULT AREA HOSPITAL
460	BOUGIE, DAN	CORPS OF COMM	SAULT AREA HOSPITAL
461	DUNN, PATRICK	CORPS OF COMM	SAULT AREA HOSPITAL
462	GAULT, JAMES	CORPS OF COMM	SAULT AREA HOSPITAL
463	MORIN, ALEX	CORPS OF COMM	SAULT AREA HOSPITAL
464	DITOMMASO, RYAN	2220917 ONT. INC.	488 BAY ST.

101d

465	DELAVALLE, DON	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
466	LA FORCE, JULIE	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
467	BERNIER, JUNE	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
468	AGNEW, BRENDAN	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
469	SANTELLI, DOMINIC	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
470	WOOLLEY, NATHANIEL	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
471	STOYCHEFF, CHRISTOPHER	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
472	BRUNETTA, ANGELO	NORPRO SECURITY	REGENT PRO./S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
473	MCCAIG, BRANDON	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
474	MANCUSO, ANTHONY	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
475	TORRANCE, RENEE	NORPRO SECURITY	REGENT PRO./S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER
477	BROWLEY, DAVID	CORPS OF COMM	SAULT AREA HOSPITAL
478	GROULX, VINCE	CORPS OF COMM	SAULT AREA HOSPITAL
480	TELFORD, JASON	CORPS OF COMM	SAULT AREA HOSPITAL
481	FORD, BRIAN	CORPS OF COMM	SAULT AREA HOSPITAL
482	LEWECHELLE, BRACE	CORPS OF COMM	SAULT AREA HOSPITAL
483	DARCY, ROY	CORPS OF COMM	SAULT AREA HOSPITAL
484	MCLEOD, VIRGINIA	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
485	ARMSTRONG, KENNETH	CITY OF SAULT STE MARIE	BELLUVE MARINA & BONDAR MARINE & PARK
486	LONGO, NADIA	GT. NORTHERN RET. HOME	760 GREAT NORTHERN RD.
487	ROUGEAU, MARISA	GT. NORTHERN RET. HOME	760 GREAT NORTHERN RD.
488	LEFLEUR, MARILYN	GT. NORTHERN RET. HOME	760 GREAT NORTHERN RD.
489	MCQUEEN, WANDA	GT. NORTHERN RET. HOME	760 GREAT NORTHERN RD.
490	LUXTON, JEFF	GT. NORTHERN RET. HOME	760 GREAT NORTHERN RD.
491	GRISDALE, KYLE	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
492	PARKER, MICHAEL	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
493	BROWN, FRASER	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS
494	SHEWFELT, CODY	GAS SECURITY	CROSS-COUNTRY/SAULT HOSPITAL/SAULT AIRPORT
495	CASTELLANI, NINO	NORPRO SECURITY	REGENT PRO./S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
496	CAVICCHIOLLO, MATTHEW	NORPRO SECURITY	REGENT PRO./S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
497	ALLEN, ROBERT	NORPRO SECURITY	REGENT PRO./S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
498	MARQUES, STEVEN	NORPRO SECURITY	REGENT PRO./S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
499	SCALI, NICOLA	NORPRO SECURITY	REGENT PRO./S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
500	EASBY, JOSHUA	NORPRO SECURITY	REGENT PRO./S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
501	QUARRELL, ROBERT	ELSTRONG MANAGEMENT	621, 627, 631 MACDONALD AVE
502	HAMEL, CHRIS	ELSTRONG MANAGEMENT	621, 627, 631 MACDONALD AVE
503	HAMEL, MELANIE	ELSTRONG MANAGEMENT	621, 627, 631 MACDONALD AVE
504	LAPRADE, DANIEL	NORPRO SECURITY	REGENT PRO./S. COLLEGE/GHC/QUEENSCENTRE/ST MARY'S PAPER/ELGIN TOWER/APH
505	JONES, CHELSEY	NORTH EAST SECURITY	A. UNIVERSITY/ESSAR CENTRE/CAMBRIAN MALL/CHURCHILL & PINE PLAZA/TENARIS

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW 2011-178

PART LOT CONTROL: (S.3.2.6) a by-law to repeal By-law 2008-194 which designated certain lots in the Clearview Heights Subdivision (Forest Glen B Subdivision), Plan H-457 and H-505 as an area not subject to part lot control.

WHEREAS By-law 2008-194 was passed by the Council of the Corporation of the City of Sault Ste. Marie on November 17, 2008, the effect of which was to deem certain lots in the Clearview Heights Subdivision (Forest Glen B Subdivision) as described in Schedule "A" attached as not being subject to part lot control;

AND WHEREAS By-law 2008-194 was registered on title as Instrument AL46567;

AND WHEREAS it is now felt appropriate to repeal By-law 2008-194;

NOW THEREFORE the Council of The Corporation of the City of Sault Ste. Marie ENACTS as follows:

1. By-law 2008-194 Repealed

By-law 2008-194 enacted on November 17, 2008 is hereby repealed and the properties listed in Schedule "A" to this by-law are once again subject to part lot control.

2. SCHEDULE "A"

Schedule "A" attached hereto forms part of this by-law.

3. EFFECTIVE DATE

This by-law shall not become effective until a certified copy of this by-law is registered in the Land Registry Office pursuant to Section 50(28) of the Planning Act.

PASSED in open Council this 7th day of November, 2011

MAYOR – DEBBIE AMAROSO

CITY CLERK - MALCOLM WHITE

da/bylaws2011/2011-178 Repeal By-law 2008-194 Pt Lt Control

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CITY SOLICITOR

SCHEDULE "A" TO BY-LAW 2011-178

Certain Lots in the Clearview Heights Subdivision (Forest Glen B Subdivision)
Being Designated as Subject to Part Lot Control

Clearview Heights Subdivision A – Phase II
Peach Drive @ Paradise Avenue, Sault Ste. Marie, Ontario

1) PREVIOUSLY:

PIN 31527-0197 (LT)
LT 137-138 PL H457 ST. MARY'S; LT 401-408 PL H505 ST. MARY'S
EXCEPT PT 7-9 1R9383; SAULT STE. MARIE

NOW:

PIN 31527-0493 (LT)
LT 137-138 PL H457 ST. MARY'S; LT 401-408 PL H505 ST MARY'S
EXCEPT PT 7-9 PL 1R9383, PTS 1-15 1R11522; SAULT STE. MARIE

PIN 31527-0465 (LT)
PT LTS 401, 402, 403 & 404 PL H505 ST. MARY'S PTS 12, 13, 14 & 15
PL 1R11522; SAULT STE. MARIE

PIN 31527-0463 (LT)
PT LTS 401, 402, 403 & 404 PL H505 ST. MARY'S PTS 8, 9, 10 & 11 PL
1R11522; SAULT STE. MARIE

PIN 31527-0464 (LT)
PT LTS 402, 403 & 404 PL H505 ST. MARY'S PTS 5, 6 & 7 PL
1R11522; SAULT STE. MARIE

PIN 31527-0460 (LT)
PT LT 405 PL H505 ST. MARY'S PT 3 1R11522; PT LT 404 PL H505
ST. MARY'S PT 4 1R11522; SAULT STE. MARIE

PIN 31527-0492 (LT)
PT LTS 405 & 406 PL H505 ST. MARY'S PTS 1 & 2 PL 1R11522;
SAULT STE. MARIE

2) PREVIOUSLY:

PIN 31527-0383 (LT)
BLK D PL H505 ST. MARY'S; LT 396-400 PL H505 ST. MARY'S
EXCEPT PT 12 1R9383; SAULT STE. MARIE

NOW:

PIN 31527-0454 (LT)
PT LTS 397-400 PL H505 ST. MARY'S PTS 24-27 1R11522; SAULT
STE. MARIE

PIN 31527-0484 (LT)
PT LT 398 PL H-505 ST. MARY'S PT 21 1R11522; PT LT 399 PL H-505
ST. MARY'S PT 22 1R11522; PT LT 400 PL H505 ST. MARY'S PT 23
1R11522; SAULT STE. MARIE

PIN 31527-0485 (LT)
PT LT 398 PL H505 ST. MARY'S PT 18 1R11522 PT LT 399 PL H-505
ST. MARY'S PT 19 1R11522; PT LT 400 PL H505 ST. MARY'S PT 20
1R11522; SAULT STE. MARIE

PIN 31527-0482 (LT)
PT LT 396 PL H505 ST. MARY'S PT 29 1R11522; PT LT 397 PL H505
ST. MARY'S PT 28 1R11522; SAULT STE. MARIE

10(e)

SCHEDULE "A" TO BY-LAW 2011-178

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PIN 31527-0483 (LT)
PT LT 385 PL H505 ST. MARY'S PTS 30-31 1R11522; SAULT STE. MARIE

PIN 31527-0457 (LT)
PT BLK D PL H505 ST. MARY'S PT 34 & 35 1R11522; SAULT STE. MARIE

PIN 31527-0452 (LT)
PT LT 396 PL H505 ST. MARY'S PT 32 1R11522; BLK D PL H505 ST. MARY'S PT 33 1R11522; SAULT STE. MARIE

PIN 31527-0453 (LT)
PT LT 398 PL H505 ST. MARY'S PT 36 PL 1R11522; PT LT 397 PL H505 ST. MARY'S PT 37 PL 1R11522; PT LT 396 PL H505 ST. MARY'S PT 38 PL 1R11522; SAULT STE. MARIE

- 3) PREVIOUSLY
PIN 31527-0389 (LT)
LT 409-410 PL H505 ST. MARY'S; SAULT STE. MARIE

NOW:
PIN 31527-0480 (LT)
PT LT 410 PL H505 ST. MARY'S PT 42 1R11522; SAULT STE. MARIE

PIN 31527-0490 (LT)
PT LT 409 PL H505 ST. MARY'S PT 40 1R11522; SAULT STE. MARIE

PIN 31527-0491 (LT)
PT LT 409-410 PL H505 ST. MARY'S PT 52 & 53 1R11522; SAULT STE. MARIE

- 4) PREVIOUSLY:
PIN 31527-0390 (LT)
LT 411-412 PL H505 ST. MARY'S; SAULT STE. MARIE

NOW:
PIN 31527-0473 (LT)
PT LT 412 PL H505 PTS 46 & 47 1R11522; SAULT STE. MARIE

PIN 31527-0474 (LT)
PT LT 411 PL H505 ST. MARY'S PT 43 1R11522; SAULT STE. MARIE

PIN 31527-0475 (LT)
PT LTS 411 & 412 PL H505 PTS 54, 55 7 59 1R11522; SAULT STE. MARIE

- 5) PART OF PIN 31527-0409 (LT)
BLK C PL H505 ST. MARY'S; PATHWAY PL H505 ST. MARY'S BTN LTS 412 & 413 PL H505; SAULT STE. MARIE

6) PREVIOUSLY:

PIN 31527-0391 (LT)
LT 413 PL H505 ST. MARY'S; SAULT STE. MARIE

NOW:

PIN 31527-0476 (LT)
PT LT 413 PL H505 ST. MARY'S, PTS 50 & 51 PL 1R11522; SAULT
STE. MARIE

PIN 31527-0458 (LT)

PT LT 413 PL H505 ST. MARY'S, PT 49 PL 1R11522; SAULT STE.
MARIE

PIN 31527-0477 (LT)

PT LT 413 PL H505 ST. MARY'S, PT 56 PL 1R11522; SAULT STE.
MARIE

7) PREVIOUSLY:

PART OF PIN 31527-0415 (LT)
PARADISE AV PL H505 ST. MARY'S SHOWN AS PTS 16 AND 17 PL
1R11522; SAULT STE. MARIE

NOW:

PIN 31527-0486 (LT)
PT PARADISE AVENUE PL H505 ST. MARY'S PT 17 1R11522; SAULT
STE. MARIE

PIN 31527-0466 (LT)

PT PARADISE AVENUE PL H505 ST. MARY'S PT 16 1R11522; SAULT
STE. MARIE

PIN 31527-0469 (LT)

PT PARADISE AVE PL H505 ST. MARY'S PT 2 1R11670; SAULT STE.
MARIE

PIN 31527-0468 (LT)

PT PARADISE AVE PL H505 ST. MARY'S PT 1 1R11670; SAULT STE.
MARIE

8) PIN 31527-0386 (LT)

PARADISE AV PL H505 ST. MARY'S PT 15 1R9383 SHOWN AS PTS
57 AND 58 1R11522; SAULT STE. MARIE

9) PREVIOUSLY:

PART OF PIN 31527-0416 (LT)
PEACH DR PL H505 ST. MARY'S BEING PTS 39, 41, 44 AND 45
1R11522; SAULT STE. MARIE

NOW:

PIN 31527-0471 (LT)
PT PEACH DR H505 ST. MARY'S PT 44 1R11522; SAULT STE. MARIE

PIN 31527-0478 (LT)

PT PEACH DR H505 ST. MARY'S PT 41 1R11522; SAULT STE. MARIE

PIN 31527-0488 (LT)

PT PEACH DR H505 ST. MARY'S PT 39 1R11522; SAULT STE. MARIE

10(e)

SCHEDULE "A" TO BY-LAW 2011-178

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PIN 31527-0470 (LT)

PT PEACH DR H505 ST. MARY'S PT 45 1R11522; SAULT STE. MARIE

10) PIN 31527-0451 (LT)

LT 136 PL H457 ST. MARY'S; SAULT STE. MARIE

11) PIN 31527-0446 (LT)

LT 134 & 135 PL H457 ST. MARY'S; SAULT STE. MARIE

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2011-185

TEMPORARY STREET CLOSING: (S.2.) A by-law to permit the temporary closing of Queen Street and Simpson Street to facilitate the annual Santa Claus Parade on November 19, 2011.

THE COUNCIL of the Corporation of the City of Sault Ste. Marie pursuant to Section 11 of the Municipal Act, 2001, S.O. 2001, c. 25 and amendments thereto ENACTS as follows:

1. TEMPORARY STREET CLOSING OF QUEEN STREET AND SIMPSON STREET – SANTA CLAUS PARADE

The following streets will be temporarily closed to facilitate the 2011 Rotary Santa Claus Parade on Saturday, November 19, 2011:

Closure of Queen Street East from Simpson Street to Gore Street
Hours: 1730 hours to approximately 1930 hours

Closure of Simpson Street from Victoria Avenue to Queen Street East
Hours: 1730 hours to approximately 1830 hours

Closure of Queen Street East from Pine Street to Church Street
Hours: 1730 hours to approximately 1830 hours

2. EFFECTIVE DATE

This by-law takes effect on the day of its final passing.

PASSED in open Council this 7th day of November, 2011.

MAYOR – DEBBIE AMAROSO

CITY CLERK - MALCOLM WHITE

cf Bylaws\2011\2011-185 Santa Claus Parade – Street Closing

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CITY SOLICITOR

10(g)

THE CORPORATION OF THE CITY OF SAULT STE. MARIE

BY-LAW NO. 2011-180

ZONING: A by-law to amend Sault Ste. Marie Zoning By-law 2005-150 concerning land located at 249 Old Garden River Road.

THE COUNCIL of The Corporation of the City of Sault Ste. Marie, pursuant to Section 34 of the Planning Act, R.S.O. 1990, chapter P.13 and amendments thereto, ENACTS as follows:

1. **249 OLD GARDEN RIVER ROAD; SOUTHEAST SIDE OF OLD GARDEN RIVER ROAD; CHANGE FROM R.2 TO I.**

The zone designation on the land having civic address 249 Old Garden River Road and shown on map 1-95 of Schedule "A" to By-law 2005-150 and also shown outlined and marked "subject property" on the map attached as Schedule "A" to this by-law is changed from R.2, Single Detached Residential Zone, to I., Institutional Zone.

2. **SCHEDULE "A"**

Schedule "A" hereto forms a part of this by-law.

3. **CERTIFICATE OF CONFORMITY**

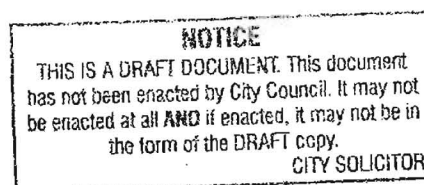
It is hereby certified that this by-law is in conformity with the Official Plan for the City of Sault Ste. Marie authorized and in force on the day of the passing of this by-law.

PASSED in Open Council this 7th day of November, 2011.

MAYOR – DEBBIE AMAROSO

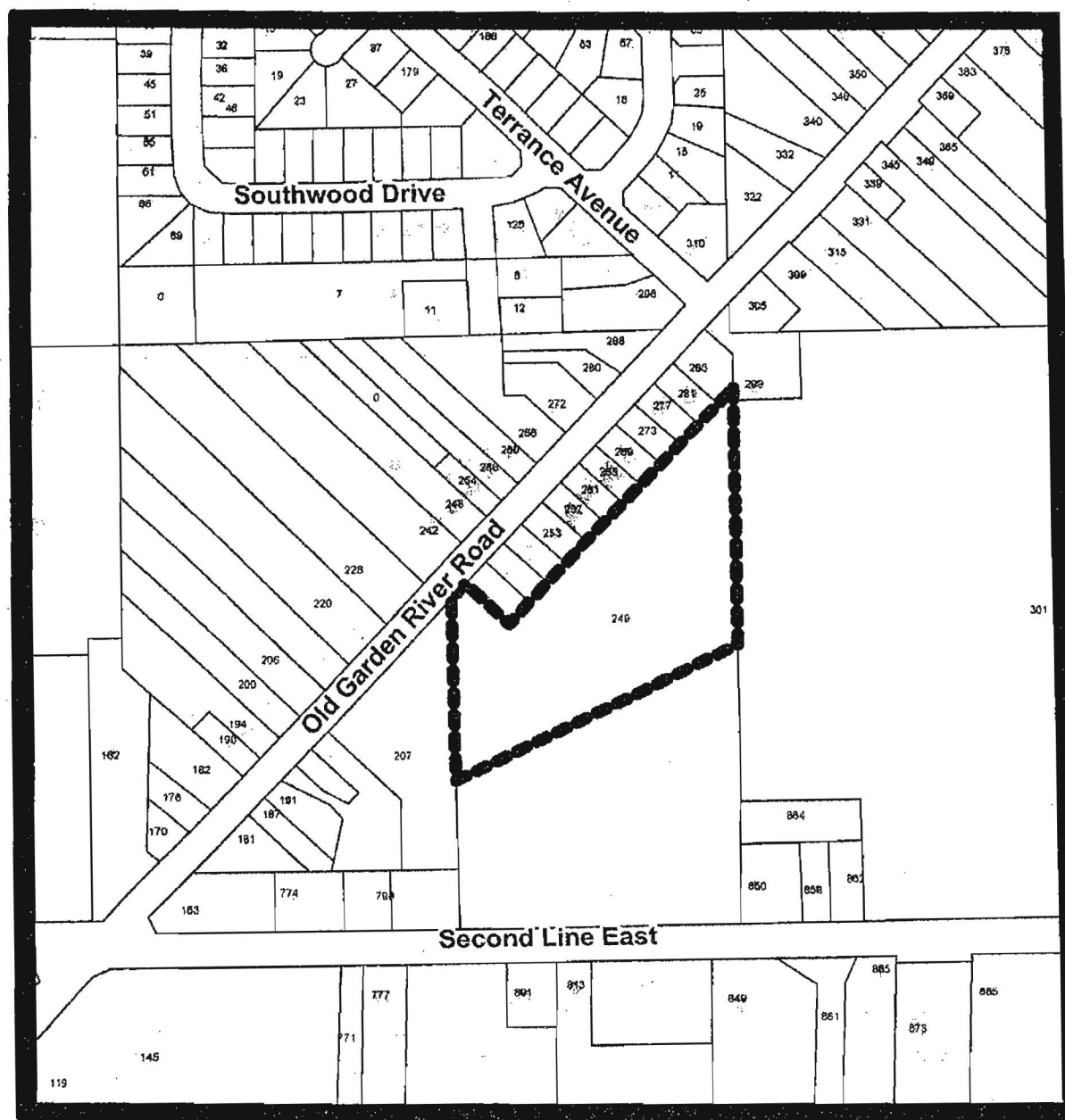
CITY CLERK – MALCOLM WHITE

cfZONING\2011-180 1544158 Ontario Inc (249 Old Garden River Rd)



10(g)

SCHEDULE "A" TO BY-LAW 2011-180 OF THE CORPORATION OF THE CITY OF SAULT STE. MARIE, BE PASSED IN OPEN COUNCIL THIS 7th DAY OF NOVEMBER, 2011.



SUBJECT PROPERTY MAP

Planning Application A-20-11-Z

249 OLD GARDEN RIVER ROAD



Metric Scale
1 : 3500

Reference Details:
Map Ref: 85 / 1-95
Mailing Label Ref: A-20-11-2

Projection Details:
NAD 1983 UTM Zone 18N
GCS North American 1983

The Corporation of the City of Sault Ste. Marie
Engineering & Planning Department
Planning Division
September 19, 2011

This map is for general reference only.
For official mapping, see the
Engineering and Planning Department.
Orthophoto: Fall 2008 25cm



Subject Property = 249 Old Garden River Road



Contains the findings and recommendations of the Mobilizing Community for Youth Conference

LEAVING A BETTER LEGACY: SAULT STE. MARIE YOUTH STRATEGY 2011



Sault Youth Association
Tiffany Thompson, Youth Strategist
Steffanie Date, Executive Director

Acknowledgments

The authors of this report would like to the following individuals, organizations and funders who without their support this work would not be possible.

Ron Cantin of the Ontario Trillium Foundation for his support throughout this process;

FEDNOR for resources to support a research position;

To the Ministry of Training, Colleges and Universities for generously funding our Mobilizing Community for Youth Conference;

Mayor Amaroso and City Council for believing in our efforts and encouraging us every step of the way;

Sean Meades, David Thompson and Lisa Vezeau-Allen for their early contributions and hard work securing the funding that made this study possible;

To the Sault Youth Association Board of Directors: Chair- David Thompson, Vice-chair- Rob Coleman, Tara Lappage, Linda Ryan, Bonnie Gaikhezongai, Emma Piirtonemi, Pelham Matthews, Rob Rawn, Melanie Rowley and David Viitala for their patience and guidance throughout this extensive process;

To the Sault Youth Association Youth Empowerment Strategists: David Viitala, Cameron Aitken, Alexandra Jaffit, Mister Tahti, Rihkee Strapp, Bailee Walls, Jessica Vipond, Trudess Neekan, Emily Tuomi and Spencer Rice, for your manpower, intelligence and inspiration;

Dr. Gayle Broad of NORDIK Institute, for graciously sharing her time and expertise with our staff;

Ashleigh Sauve, Executive Director of Community Quality Institute for being a faithful sounding board and a second pair of eyes;

To the Indian Friendship Centre, Pauline's Place and the Sault Ste. Marie Public Library who provided us with a venue to connect with young people;

To Gerry Kirk for supporting Youth Forum 2011 with his expert facilitation;

To Mike Delfre, Executive Director of the Bushplane Museum for the wonderful space at the museum to host Youth Forum 2011, thank you for always being a champion of young people over the years;

To Karol Rains, Executive Director of Sault Community Career Centre, Duane Moleni, Program Coordinator of New to the Sault, Community Living Algoma and the Local Immigration Partnership for sponsoring the Open Spaces project which was motivated by these research findings;

To all the Media who have made youth issues a priority on their pages;

A special thank you to Craig Huckerby, Editor local2 for providing us with blog space to support youth narratives and Susan Hunter, Daytime local2 for providing us with a platform to share our message; And Jasmyn Pozzo, Shaw Cable for dedicating regular airtime to our young people and initiatives;

To our numerous community partners, we appreciate you every day;

To Amie Harnish, Community Outreach Coordinator, Sault Youth Association for her feedback and reassurance;

To all participants of the Mobilizing Community for Youth Conference: your contributions, expertise and ongoing support are integral to our organization in moving forward for the betterment of youth in the community;

And to those who have requested to remain unmentioned and to all the young people who have inspired us with their stories - you have been heard.

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EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

Two loving parents, a pesky but adorable little brother, a warm 3-bedroom home on a tree lined street, piano lessons once a week, class president and the favourite lifeguard at the pool every Saturday. These are all the significant elements that support the most ideal conditions to nurture up a confident and successful young adult. And maybe just a little too impossible.

For many youth their reality is far flung towards the extreme opposite of the spectrum. Dad's out of the picture, Mom is selling oxycontin out the back door, high school dropout, couch surfer and best customer of the dealer downtown. The hard fact of his desperate situation is that long before his entrance into the world, someone forgot to take care of the generation ahead of him.

In 2010, the Sault Youth Association, by request of the City of Sault Ste. Marie, secured funding to conduct a major research initiative to identify and explore the most critical non-economic quality of life indicators influencing our young people's decision to remain or return to Sault Ste. Marie. In October 2010 the Sault Youth Association received \$93,000 from the Ontario Trillium Foundation and launched the Youth Strategy Research Initiative.

An ongoing literature review of regional, provincial and national research was conducted to identify youth engagement practices which supported the best quality of life for young people. The intention of the literature review was to provide context around local youth matters and recognize new approaches that could be introduced into local practice.

Following government regulated guidelines, youth were defined between the ages of 14 yrs. old and 29 yrs. old. Two surveys were developed, one for high school

aged youth and one for young adults aged 19 yrs. old to 29 yrs. old. Including participation rates from interviews, focus groups and a city wide youth forum, 589 young people participated in the research process.

Analysis of quantitative and qualitative data uncovered the most significant concerns of our local youth. Breaking out youth priority was difficult and it is demonstrated throughout the report that many youth issues fold into one another. It is also for this reason that considering life quality with omission to economic well-being is simply not viable.

Key findings from youth include increasing support for Substance Abuse and Mental Well-being; Developing Youth Infrastructure in particular Youth Hubs and Sustainable Housing; Becoming an Inclusive Community; Improving Transit Services; and addressing Economic Well-being.

Key findings from youth include increasing support for Substance Abuse and Mental Well-being; Developing Youth Infrastructure - in particular Youth Hubs and Sustainable Housing; Becoming an Inclusive Community; Improving Transit Services; and addressing Economic Well-being.

Substance Abuse and Mental Well-being: Local statistics accessed in this report do not provide an accurate picture of substance use among youth. However, young people who addressed this through interviews and focus groups have expressed that Sault

Ste. Marie's drug culture is flourishing. They have also articulated that they are overwhelmed by exposure to drugs in the home and at school. Throughout the research process the prevalence of substance abuse impacted many other elements of a young person's life. There were several instances where young people experiencing mental illness self-medicated with alcohol or illicit drugs.

Developing Youth Infrastructure: In Sault Ste. Marie, there is not enough safe and affordable housing for young people. Youth who find themselves homeless, for whatever reason, can be challenged by low-income, can be stigmatized as youth, may be faced with mental illness, and so

on. Also there is a shortage of housing for young parents or students with children. Affordable housing is often in depressed or unsafe areas of the community.

In addition to shelter, young people identified the need for places that are supportive, substance-free and inclusive for all. Young people envision a place which encourages the development of capacity, creativity, innovation and social networks. Youth have clearly expressed they are not interested in a place to 'just hang out'.

Becoming an Inclusive Community: Young people indicated that they felt Sault Ste. Marie could be more inclusive. While the majority of respondents acknowledged that their age or being a youth created barriers when applying for a job or accessing services, they were more concerned about the discrimination of minorities in the community. Youth are calling for greater acceptance of all regardless of ability, culture or sexual orientation.

Improving Transit Services: Increasing run times and expanding services to access the community's greatest asset - nature - are a few improvements suggested by youth. Attention has also been drawn to a critical need to examine parabus policy that may be compromising the human rights of service users.

Economic Well-being: Acquiring job experience and pursuing post-secondary options that will lead to viable employment are pressing concerns for many young people. Local youth experience higher unemployment rates than provincial averages and are often forced to leave the community. Addressing the employment needs of youth will also require advocating for change at provincial and federal levels of government.

A Youth Forum was held in May 2011 to provide an opportunity for youth to develop recommendations supportive of the very issues to which they raised attention. Taking cues from their suggestions, a research committee comprised of the Sault Youth Association's Youth Strategist, Executive Director, Vice-Chair and Board President, four achievable recommendations were developed that establishes a forward direction for all stakeholders.

RECOMMENDATIONS

Recommendation 1

ISSUE: Lack of affordable housing

Many youth have difficulty cobbling together enough money for first and last month's rent. They may not have references if it is their first time living away from home. They may have bad credit or no credit. They may not be able to afford a place in a safe neighbourhood.

ACTION

*Co-operative housing model instated (located in a mixed-income area, close to amenities). Sault Youth Association to take the lead, working with interested partners.

*Organize a forum on housing by bringing together CMHC, Habitat for Humanity & the City of Sault Ste. Marie to come up with a plan to build more/revamp existing housing spaces for young people.

LEAD/INVOLVE

Sault Youth Association, City of Sault Ste. Marie

Recommendation 2

ISSUE: Access to addictions/mental health services

Youth often have to be put on a waiting list to receive professional counseling services. They may not know where to go to receive treatment or they are intimidated by the system.

ACTION

*Increase awareness among youth and youth service providers regarding O-Team services offered through the HIV and HEP C. partnership. The service is a mobile outreach service supporting harm reduction strategies for addicts.

*Create an anonymous drop-in centre to access services such as STD testing, substance abuse and counselling.

*Create and implement a harm reduction model for substance abuse programming. This could include subsidized medications in the treatment of opiate abuse (i.e. Suboxone).

LEAD/INVOLVE

Sault Youth Association, City of Sault Ste. Marie, Algoma Public Health, Group Health, Sault Area Hospitals

Recommendation 3**ISSUE: *Securing Gainful Employment***

Youth often lack professional networks and experience to obtain employment in the first place. They need more information early on about viable career options in Sault Ste. Marie.

ACTION

*Form a Young Professionals Association. This group would assist those new to the Sault or the workforce to develop the social connections that lead to employment opportunities.

*Create a “Community Career Profiles” brochure. This would feature interviews with various workers in the city. It would outline the steps they took to attain their career. There will be a focus on jobs that will be in demand in the future. This could be distributed in the Grade 10 careers class.

*Instate a social enterprise class for high school credit. This could include product development, service, etc.

LEAD/INVOLVE

Sault Youth Association, City of Sault Ste. Marie, Employment Supports, School Board

Recommendation 4**ISSUE: *Youth Hubs***

Young people want a place to go that is safe, substance-free and supportive of their needs as well as their development of capacity. A Youth Hub could host access to youth services such as employment, mental health or sexual health in one location. These environments can also feature the creative arts, employ social enterprise and support skill development in the trades.

ACTION

Secure agreement in principle among agencies involved.

LEAD/INVOLVE

Sault Youth Association

Recommendation 5**ISSUE: *Membership in the Community***

Young people have expressed feeling disconnected from the processes that impact their life. Involving young people in planning and decision processes ensures that policies addressing youth need are relevant. In addition to supporting the development of capacity in young people, giving young people valued roles increase their sense of efficacy and belonging in the community.

ACTION

*Organizations pass resolution that their Boards will demonstrate equal representation of youth.

*Council adopt policies which reflect their support for the needs of youth as identified within this report

LEAD/INVOLVE

Sault Youth Association & other organizations



Despite researchers' persistent efforts to focus youth on non-economic quality of life matters, the exercise was futile. But it was not in vain. Youth reinforced, as expected, that economic and social vitality are equally **critical** to the healthy development of youth. Their message could not be clearer. Cross-sectoral collaboration for the purposes of *sharing resources, pooling expertise and synchronizing delivery of multiple services for youth* must be a community priority. Choosing to nurture the well-being of today's youth marks the course for a community on the way to a **prosperous future**.



INTRODUCTION

1.0 INTRODUCTION

In 2010, the Sault Youth Association, by request of the City of Sault Ste. Marie, secured funding to conduct a major research initiative to identify and explore the most critical non-economic quality of life indicators influencing our young people's decision to remain or return to Sault Ste. Marie. In October 2010, the Sault Youth Association received \$93,000 from the Ontario Trillium Foundation and launched the Youth Strategy Research Initiative.

It was a challenge dividing youth priorities into separate categories. It is demonstrated repeatedly throughout the report that many of their concerns interface seamlessly, making it too difficult to determine if one is a causal factor of the other. This also indicates that collaboration among all sectors of the community to pool resources, expertise and capacity will create the best opportunities for our young people. Moreover, recognizing the multi-faceted needs of our youth is also an acknowledgement of their great diversity and wonderful potential to contribute uniquely to the culture of our community.

The following pages document the findings of the Youth Strategy Research Initiative. But more importantly, bear record to the testimony of over 500 young people and their vision of a better legacy for those that follow.



METHODOLOGY

2.0 METHODOLOGY

An ongoing literature review was conducted during the course of this research project. Literature included regional, provincial and national studies that examined quality of life indicators for youth. Quality of life is defined in broad terms encompassing all aspects of economic and social development. Pertinent factors include a sense of personal well-being and optimization, social growth and inclusion, and economic security whereby basic needs for food, shelter, etc. are being met. The negative consequences of a poor quality of life can result in youth achieving lower levels of education, self-medicating with alcohol or illicit substances and struggling to provide for their most basic needs.

Working with a board of directors as well as a research committee, researchers reviewed youth strategies implemented in various communities throughout Canada, taking into account similar and dissimilar demographics compared with Sault Ste. Marie. Relevant studies and initiatives in the field were examined which noted that youth out-migration is evident in every community, as is the natural flux of youth to gain new experiences as a part of healthy development and growth.

As demonstrated through government regulated guidelines, the spectrum of youth is broad; sometimes extending up to 34 years of age. For the purposes of this research, youth are defined as individuals between 14 years old and 29 years old. Due to an obvious breadth of disparity between the youngest to the oldest, it was necessary to sub-divide that contingent into two groups: aged 14-18 (high school) and 19-29 (young adults). There were marked differences between these two groups in terms of life outlook, goals and interests. Two surveys (Appendices 2 and 3) were administered, targeting each group. High school students completed 214 surveys and young adults completed 236 surveys for an exact total of 450 surveys completed. Survey findings have been included addendum (Appendix 4).

Pertinent factors include a sense of personal well-being and optimization, social growth and inclusion, and economic security whereby basic needs for food, shelter, etc. are being met.

There were 21 one-to-one interviews conducted and were constructed as open platforms for youth to share any negative or positive issues about their quality of life in Sault Ste. Marie. There were 8 focus groups that ranged from 5-7 participants per group. With the exception of one focus group, targeted sub-groups were brought together to extrapolate group tendency. These targeted groups included: the LGBTQ community; Young Professionals; Artists and Musicians; High School students; First Nations youth; Post-secondary students; and Young Mothers.

After reviewing all data, Youth Forum 2011 was organized by the Sault Youth Association and held in May 2011. The purpose of this event was to re-present issues identified by youth back to youth to inform the recommendation process. Preliminary findings were presented and consolidated

ed into six major areas of concern. These included sustainable housing, creative spaces, transportation, employment, substance abuse, inclusion and poverty. Youth broke out into six groups and developed various recommendations that would effectively address these issues and improve their quality of life (Appendix 5). Over 70 youth contributed to this process.

A very important outcome of Youth Forum 2011 was the emergence of youth leaders dedicated to proactively working with the community to the betterment of youth and all citizens. The Youth Empowerment Strategist Committee (YES) is dedicated to facilitating the implementation of these recommendations.

Wanting to keep the momentum moving forward, the Sault Youth Association and the YES committee tackled short-term needs culminating in the launch of the Open Spaces inclusion campaign, grant writing for the Paint the Walls project and the groundwork being laid for the Mobilizing Community for Youth Conference in October 2011.



LITERATURE REVIEW & LIMITATIONS

LITERATURE REVIEW & LIMITATIONS

3.0 LITERATURE REVIEW

An ongoing literature review of regional, provincial and national research was conducted to identify youth engagement practices which supported the best quality of life for young people. The intention of the literature review was to provide context around local youth matters and recognize new approaches that could be introduced into local practice.

The literature clarifies common misconceptions applied to rationalize the negative elements of a young person's circumstance and reinforces the critical need to collaborate across all community sectors to share resources, pool expertise and synchronize delivery of multiple services for the well-being of young people.

4.0 LIMITATION OF THE STUDY

A total of 589 or roughly 7% of young people between 14 yrs.-29 yrs. contributed to all research findings. Statistically a larger response rate would be considered more reliable. However, data collected for this report was supplemented by regional and local research conducted by other institutions. In addition, there was a significant amount of qualitative input through interviews, focus groups and youth forum participation which is the greatest strength of this report.

The research successfully identified several quality of life issues that can be addressed in the recommendations of this report and through community collaboration. As evidenced by disclosures of sexual abuse and/or a parent's addiction, researchers felt that a critical piece which has not been directly attended to in this study was the family environment. For however a person defines 'family', understanding at-home challenges and identifying the resources that can help a family get back on track will build up our youth and our community.



RESEARCH FINDINGS:

SUBSTANCE ABUSE & MENTAL HEALTH

5.0 RESEARCH FINDINGS

To capture the complete picture of what is occurring among youth in the city, it is necessary to look beyond the quantitative data and develop a better picture through focus groups and one-to-one interviews. Youth, particularly at the high school level, were somewhat brief when answering open-ended survey questions, and were far more candid when they were interviewed. In order to truly open up about potentially sensitive issues, a certain level of comfort has to be achieved. In this respect, we identified certain areas that require special attention when moving forward with this strategy; namely issues of mental health and substance abuse, with the two often folding into one another.

6.0 The Co-occurrence of Addiction and Mental Illness Among Youth

The impact of substance abuse was especially evident in interviews and focus groups, where young people felt more comfortable opening up about their personal experiences. In many cases, the use of substances was spurred on by problems at home, abuse (particularly childhood sexual abuse) and difficulties with work and/or school. Often, mental health issues would perpetuate and also be self-medicated by substance abuse.

6.1 Substance Abuse and Mental Well-being: A Local, Provincial and National View

One in five Canadians will experience mental illness in their lifetime.¹ One in ten Canadians, 15 years of age and over, report symptoms consistent with alcohol or illicit drug dependence.² Seventy percent of mental health problems and illnesses have their onset during childhood or adolescence.³ Young people age 15-24 are more likely to report mental illness and/or substance use disorders than any other age groups.

⁴In 2009, the Centre for Addictions and Mental Health, released a report defining that “the most commonly used drug is alcohol, with 58.2% of students (grades 7-12) reporting use during the 12 months before the survey. Cannabis is the next most common drug, with 25.6% reporting past year use. The non-medical use of prescription opioid pain relievers, such as codeine, Percocet, Percodan, Demoral or

Tylenol #3, ranks third at 17.8%”.⁵

In August 2009, the Ministry of Health and Long-Term Care released a report entitled Ontario’s Initial Report on Public Health. The report provided a snapshot of the quality of life indicators in communities across Ontario. In 2007, 34% of 12 -19 year olds in the Algoma District reported consuming 5 or more drinks on at least one occasion during the previous 12 months.⁶

In 2011, an extensive examination of Algoma’s health risks, conducted by Alison Dutkiewicz, exposed substance/mental health priorities across the region. Second among the top three priorities for the region was the urgency to develop strategies related to the misuse of alcohol and substances.⁷

In a regional survey, with 390 respondents, participants identified priorities to be addressed to make the community healthier. Below is a summary of those findings specific to substance misuse and mental health.⁸

Alcohol/Substance Misuse (Sault Ste. Marie and Prince Township)

- 61% - Increasing resiliency skills in youth (coping skills, social engagement, loneliness, having meaning in life)
- 44.1 % - Decrease risky drinking behaviour such as driving, crime, violence, bush parties
- 35.6 % - Limit marketing of alcohol to youth
- 33.1% - Communication campaigns to reduce drinking and driving (vehicles, snowmobiling, ATV’s) on a continual basis
- 18.2% - Educating public on Low Risk Drinking Guidelines

Mental Health (Sault Ste. Marie and Prince Township)

- 39% - Destigmatize mental illnesses in youth and adults
- 26.9% - Drop-in centre in communities for people in need
- 26.7% - Open community hubs where multiple organization provide health, social services and recreational programs
- 25.6% - Stress reduction education at workplaces
- 23.6% - Family support groups, self-help groups, peer support for youth and adults
- 22.8% - Training workshops for employers on mental health and mental illnesses
- 16.4% - Employee Assistance Programs services at worksites
- 13.6% - Return to work policies after a leave from stress, depression, etc.

1 Mental Health and Addiction Statistics: Centre for Addiction and Mental Health. http://camh.net/News_events/Key_CAMH_facts_for_media/addictionmentalhealthstatistics.html

2 Ibid

3 Ibid

4 Ibid

5 Paglia-Boak, Angela, Robert E. Mann, Edward M. Adolf and Jurgen Rehm (2009). Drug Use among Ontario Students. Centre for Addictions and Mental Health. Toronto, ON. p.8

6 Algoma Public Health Unit (2009). Population Health Indicators for Algoma and Ontario. Ministry of Health and Long Term Care p.3

7 Dutkiewicz, Alison R.N. BScN. (2011) Community Picture Report Healthy Community Fund Partnership Algoma District. Sault Ste. Marie, ON, p.3

8 Ibid. p.106

Obtaining accurate statistics about the prevalence of substance use by youth is improbable. The likelihood of youth self-identifying as users is unrealistic. However, local crime statistics compiled by the Sault Ste. Marie Police Services and the Sault Ste. Marie Innovation Centre indicates that crime rates among youth are on the decline or fluctuate slightly from year to year. However, one anomaly exists. Between 2007 and 2009 the occurrence of drug related crimes among youth increased from 56 total annual charges to 97 annual charges reflecting an increase of 57%.¹ The dramatic rise in possession of cannabis impacts this significant increase although possession of cocaine and other drugs have also contributed to the jump.

Figure 1. SSM Police Substance Related Charges

Drug	2007	2008	2009
Heroin	0	0	0
Cocaine	2	0	4
Other Drugs	15	3	11
Restricted Drugs	0	0	0
Controlled Drugs	0	0	0
Cannabis	39	86	82
Total	56	89	97

In 2009, the Sault Ste. Marie Innovation Centre released a report breaking down charges by individual. The information provided a summary of offenders: not crimes committed. However, the data still indicated that there was an increase in youth offenders relating to drug possession. Thirty-six youth were charged with this offence in 2006, 35 charged in 2007 and 51 charged in 2008.²

While we may never be able to estimate how many young people are struggling with substance abuse, focus group and interview participants have painted a jarring picture of the drug/alcohol culture within our city.

It's far too easy to get a hold of things like cocaine and marijuana. So easy. People do it at school on breaks and stuff. The police don't really care 'cause I have like tons of friends that would be like smoking up and the cruiser comes up and like... they don't really do anything. I feel like there isn't a barrier or enforcement to stop that kind of stuff. Kids will find out a way to do it anyways.

~ Interview Participant, 16 yrs.

In a lot of ways the Sault has become worse. The drug scene has tripled. It seemed like it had changed when I came back. Before there was hash, weed and the odd hard drug in high school. When I came back everything was common. Oxycontin for example.

~ Interview Participant, 26 yrs

Substance misuse can certainly be a causal effect of other circumstances. However, more often than not, the behaviour of substance misuse can be connected to self-medication. Substance abuse or exposure to someone else's addiction links to several of our identified research trends such as homelessness or self-medicating to manage peer rejection or depression. It is also worth noting that there is a high degree of co-morbidity (the existence of one or more conditions in the same individual) with mental illness and addiction. About 20% of people with a mental disorder (such as depression or anxiety) have a co-occurring substance use problem.³

My husband has battled mental illness and addiction issues. I don't know how I survived. I guess maybe I just wasn't aware of resources in the Sault if they were there. It made things always very unpredictable so there was always a feeling of being on edge. I think that drugs and mental illness are linked but I think it's a chicken and an egg type answer; in terms of not knowing what came first.

~ Interview Participant, 29 yrs.

*I definitely drank and got f***** up with coke and stuff more when I was depressed. And then that would make me more depressed. It was the poison and the remedy in one bottle.*

~Interview Participant, 27 yrs.

¹ Sault Ste. Marie Police Services (2009). Stats Canada Index- Sault Ste. Marie, <http://www.ssm.ps.ca/documents/stats.pdf>

² Sault Ste. Marie Innovation Centre (2009) Report on Youth Crime in Sault Ste. Marie. Sault Ste. Marie, ON, p.13

³ Mental Health and Addiction Statistics: Centre for Addiction and Mental Health. http://www.camh.net/News_events/Key_CAMH_facts_for_media/addictionmentalhealthstatistics.html

In a report to the Minister of Health and Long-Term Care prepared by the Minister's Advisory Group, recommendations are made to interface services for people living with a mental illness and addictions. "Mental health and addiction services should be integrated so that people with concurrent disorders do not have to go to one program/provider for their mental health needs and another to help with their addiction. Comprehensive, coordinated health services should be integrated with the other human services that people with mental health and addiction problems need, such as housing, income support and employment programs."¹

Whether biological or circumstantial, several research participants have struggled with mental illness and addictions. Weighed down by the challenges of homelessness, poverty, unemployment and discrimination this is not an unexpected finding. "Housing is key- for prevention and as part of care and support for people with mental illness and/or addictions. So are income, employment, education, transportation, social support and opportunities for recreation. Housing with supports - including health services, income support, social support and help maintaining housing and finding employment- is one of the most effective interventions for people with mental health and/or addiction problems."²

Enhancing supports for individuals who experience co-existing illness is not enough for youth. Increasing funding at the federal and provincial levels will be critical in developing effective interventions and programs that are geared specifically to youth. "Mental health and addictions have long been orphans in our health and human service systems and substance abuse prevention and intervention services for young people receive a miniscule portion of the larger health and human service budget. This creates fragmenta-

tion of services and access difficulties, and prevents the development of a continuum of services and a range of programming."³

Conventional approaches to preventing drug abuse bounce between harm reduction strategies (e.g. safe needle exchanges, responsible drinking, and moderate use of soft drugs) and zero tolerance (i.e. complete abstinence and avoidance of all substances). However, not all youth are at equal risk to develop a dependency on substances. Various studies suggest that of the many young people targeted by these approaches, who by 'rite of passage' experiment with alcohol or weed will never develop a dependency on the substance. As previously, young people who live with mental illness

are at greater risk to develop addictions, as are young people who experience homelessness; are sexually abused and exploited; gay, lesbian, bisexual or questioning teens; and Aboriginal or Indigenous youth.

"In a lot of ways the Sault has become worse. The drug scene has **tripled**. It seemed like it had changed when I came back. Before there was hash, weed and the odd hard drug in high school. When I came back **everything was common**. Oxycontin for example."

~ Interview Participant, 26 yrs

Research efforts with youth seldom include questions about sexual orientation, stigma, trauma, sexual and physical abuse or co-occurring disorders such as ADHD.⁴ Underlying issues leading to substance use should be the focus of prevention and treatment. "Prevention efforts may be more effective if they focus not on drug use itself, but instead on preventing sexual and physical violence, reducing stigma and discrimination, early identification and treatment of psychological disorders, promoting cultural continuity and self-determination for Indigenous communities, and helping all young people to find safe and nurturing environments. Beyond prevention, we need culturally relevant interventions that help teens heal from trauma, learn healthy ways of coping with chronic stress and distress and stay connected to protective resources in their lives."⁵

³ Vaccaro, Franco, Ph.D. (2007). Drug Abuse Addiction and Youth: A Neuroscience Perspective. McGill University: Montreal, Quebec, p.34.

⁴ Saewyc, Elizabeth M. Ph.D., RN, PHN. (2007). Substance Use Among Non-Mainstream Youth. University of British Columbia. p.18.

⁵ Ibid. p.18

¹ Minister's Advisory Group (2010). Respect, Recovery, Resilience: Recommendations for Ontario's Mental Health and Addictions Strategy. p.31.

² Ibid. p.24

Looking back at all the friends I was using with, there were very few that weren't sexually abused when they were younger. Sexual abuse starts a snowball that's so negative. I didn't have any emotions until I was 22 or 23. It seems like child sexual abuse is a big issue here. A lot of people experience it but I see very few guys going down for it.

~ Interview Participant, Sexual Abuse Survivor, 26 yrs.

Andrew Nahwegahbow, Youth Coordinator at the Sault Ste. Marie Indian Friendship Centre, is all too familiar with the need for culturally relevant services for aboriginal youth. As a recovered addict and alcoholic, he credits his recovery to reconnecting with his Ojibwe culture. "Addictions are one of the biggest issues facing aboriginals in Sault Ste. Marie. Prescription drugs are a real problem here. Aboriginal youth have lost a sense of their culture. A lot of these kids have grandparents that went to residential schools. There's a lot of troubling things that stem back to those times. I don't think people realize how far down the generations something like that can travel."⁶

However, there is hope. "Not all youth who experience higher risks end up with chronic substance abuse or dependency disorders. Connectedness to school, positive relationships with caring adults within or outside of the family, and supportive peers seem to reduce the likelihood of the distress and difficulties that lead to problem substance use. Other population-level influences, such as self-governance and cultural continuity among First Nations communities, also appear to contribute to lower distress and improved resilience for youth."⁷

Spencer Rice, a 19-year-old indigenous youth, in very a candid interview, eloquently shared his experiences in overcoming addiction and his hope for our community. "Those without learn to survive and those with learn how to thrive. Within this imbalance of with and without is where hopelessness resides. It is from this hopelessness that coping mechanisms are put in to place. They take different forms but among the youth in this community it manifests dominantly in substance abuse."⁸

As a newcomer, developing social ties came with a price. "I struggled to appease different groups of friends and with the

build up of personal issues I began to seek refuge in other means of social activity. As strange as it may sound; there seemed to a greater sense of closeness while sharing the experience of intoxication than that of sobriety. It seemed to me, at that time, intoxication was the only place in which I could find community. What changed my perspective is the drive to change that sense of community into one that embraces sobriety. Youth leadership was my chance to embrace sobriety and healthy lifestyles.

From this realization I assume that if those youth who may feel excluded or hopeless had opportunities to lead and help others then they too may feel compelled to better themselves."⁹

"If I were to paint you the picture of my perfect community it would look like the tie-dye tees of the 1960's. It is a reference that symbolizes the interaction of people of different classes, ages, and backgrounds representing different colours all working as one to achieve harmonized synchronicity. There would be strong intergenerational ties, community kinship, empathetic leaders and the existence of solidarity."¹⁰

Though difficult to ignore the irony of this final quote, why wouldn't we want to salvage the finer points of this era? While not everyone may embrace the idea of resurrecting gauchos and fringes, not many would rebuff the nostalgic ideals that were inspired during this time. As we move deeper into this report it becomes all too obvious that for real change to take place we need to demonstrate a little more inclusion, collaboration and compassion.

⁶ Nahwegahbow, Andrew. Research interview, March 19th, 2011. Indian Friendship Centre, Sault Ste. Marie, ON.

⁷ Saewyc, Elizabeth M. Ph.D., RN, PHN. (2007). Substance Use Among Non-Mainstream Youth. University of British Columbia. p.18.

⁸ Rice, Spencer. (2011). Strives and Struggles with Substance. <http://www.local2.ca/ssm/viewarticle.php?id=1476>

⁹ Ibid.

¹⁰ Ibid.



RESEARCH FINDINGS:

YOUTH INFRASTRUCTURE

7.0 Youth Infrastructure

The scarcity of affordable housing is an issue for young people in our community, particularly those without strong family support. Young people tend to be underpaid or are in school, making full-time work impossible and pushing them further into debt. When a large portion of their income is consumed with rent payments, overall quality of life suffers, not to mention that this money could be better pumped into the local economy. Getting kicked out of one's home or finding oneself homeless and laid off can have a particularly damning impact on mental and physical health. It is imperative that the issue of safe, affordable housing is addressed. There should also be services in place to ensure that transition into productive adulthood runs more smoothly. It behooves everyone in the community when the parts constituting the whole are individually healthy and prosperous.

7.1 Sustainable Housing

Research findings among our young adults (19-29 yrs.) showed that 71% of respondents gross less than \$30,000 annually and 44% are earning far less claiming gross annual earnings below \$15,000. Forty-two percent of respondents reported that they are living with their parents. Respondents also reported median rent costs of \$700 per month. For the 58% of respondents not living with family times are tight. After deductions and the additional costs of living such as clothing, groceries and transportation, very little is left in pocket to manage unforeseen expenses such as health care or prescriptions.

In Sault Ste. Marie high market rent costs combined with the shortage of affordable housing contributes to subpar living conditions and sometimes homelessness for young people. Regarding young people between the ages of 19 yrs. and 29 yrs., survey findings revealed that 16% have experienced homelessness at some point in their life. Among this group of youth, 43% have experienced homelessness 2 or more times.

Recurring situations of homelessness are often a secondary aspect of a much greater challenge. After all, how many people would choose to be without a home? Locally, it is critical to ensure safe and affordable housing for youth as well as interface services to increase the efficiency of resources and

service delivery for those seeking support. "Housing is key for prevention and as part of care and support for people with mental illness and /or addictions. So are income, employment, education, transportation, social support and opportunities for recreation. Housing with supports, including health services, income support, social support and help maintaining housing and finding employment, is one of the most effective interventions for people with mental health and/or addiction problems."¹

For young people who cannot afford market rent, their choices are limited. Just over 1700 subsidized or rent-g geared-to-income units are managed by the District of Sault Ste. Marie's Social Services Administrative Board (DSSAB). But this isn't enough. Wait lists for supported housing is upwards of 1100 individuals and families. Wait times can extend from 3 weeks to 4 years. With the exception of priority situations, defined primarily as incidents where to remain in the current domicile jeopardizes physical well-being, the assignment of units to applicants are determined on a first come first serve basis. Youth over 16 yrs. of age are placed on the waiting lists without exception to their age.

The dearth of safe and affordable residential infrastructure specifically for young people is palpable. With only one 12 bed shelter for youth 16 – 21 yrs. in the community many young people are often obligated to choose between remaining in an unsafe home or homelessness. In 2004, Pauline's Place opened its doors to youth in need of safe shelter. Over the past 7 years the home has provided temporary accommodation to over 500 young people.

In speaking about his residency at Pauline's Place one young man shared how he came to the home.

I love it here. They do so much for me. My mom used to down Tylenol 3's and ibuprofen after work with half a case of beer. I can stay here 'til the age of 21 yrs. then you're kicked out. Soon as I hit 18 or 19 I'm gonna try and find an apartment.

~ Pauline's Place Resident, 16 yrs.

A second resident further emphasizes that the family home is not always a safe home and the need to leave is often urgent.

¹ Minister's Advisory Group (2010). Respect, Recovery, Resilience: Recommendations for Ontario's Mental Health and Addictions Strategy. p. 24.

We definitely have a drug problem. My mom would sell oxys and percs. She wouldn't sell to anyone under 18, usually between 18 and 30. Usually they would just wanna try it out just to get high. A lot of my home life was disrupted. When she was doing that stuff I got out when I turned 16. I have a brother and a sister. They lived here too (Pauline's Place).

~ Pauline's Place Resident, 20 yrs.

7.1.2 Consequences of Homelessness

Provincial and national research clearly reveals homeless youth are at greater risk to experience incidents of substance abuse and/or mental health concerns. Young people who do not have an address often cannot access services and follow-up care is impossible. Further, needing to prioritize the most basic needs, homeless youth are inevitable to experience lower educational attainment levels. Unemployment and poverty are all too often a predictable outcome for young people who are deprived a safe and healthy environment during critical developmental years.

The value in establishing creative venues also supports economic prosperity.

7.2 Youth Friendly Places: Youth Hubs

Throughout the research process, youth repeatedly expressed the need for inclusive, substance-free places that supported their development of capacity and networks, and improved their access to resources and community information.

7.2.1 Centralized Access to Community Resources/Communication

Young people have told us that they need an efficient way to access information related to community resources or activities. When youth were aware of various services they were often unsure how to access support. Moreover, some youth shared that when they did access local services their experience felt patronizing or intimidating. Young people also informed us that they often heard about community activities after they had occurred.

7.2.2 Creative Venues

In Culture Creativity and the Art: Achieving Community Resilience and Sustainability through the Arts in Sault Ste.

Marie, Ortiz and Broad identify that young people exposed to opportunities in the arts “gain important opportunities to develop their creativity, giving them a competitive edge throughout their life,”² meanwhile, the intergenerational nature of the arts sector in our community builds understanding and respect between generations, develops social cohesion, and fosters a sense of community.³

We want a place to go where we can do things and talk to people. I don't mean to just hang out and sit on couches. I mean a place where we can do fun things like art and if we need help or something there would be adults there who support us. Like maybe we could have professional counsellors or mental health workers in the building.

~ Youth Forum Participant, 16 yrs.

The value in establishing creative venues also supports economic prosperity. “Municipalities that adopt community and cultural economic development frameworks have observed a significant increase in success in the arts and culture through closer connections between arts and business.”⁴

Research participants pointed out that current venues supporting the arts are primarily environments that host alcohol service and often provide cover for illicit drug activities.

And we need a place that we can go and listen to music that isn't always in a bar.

~ High School Focus Group Participant

It seems like people are always connecting creativity to getting stoned. I'd like to see more places that support being creative without the element of alcohol or drugs.

~ Artists Focus Group Participant

There's not a lot for young families to do. It would be nice if we had more places to go and listen to music that was appropriate for children.

~ Single Mother's Focus Group

² Ortiz, J. and G. Broad (2007). Culture, Creativity and the Arts: Achieving Community Resilience and Sustainability through the Arts in Sault Ste. Marie. Community Economic and Social Development Program, Algoma University College: Sault Ste. Marie, Ontario. p. 38

³ Ibid. p.38

⁴ Creative City Network (2005). Culture as an Economic Engine. Creative City Network of Canada: Vancouver, BC. p.2

7.2.3 Substance Free Environments

Young people are appealing for spaces that are safe. The proliferation of the drug/alcohol culture in their day to day lives has caused genuine distress among the youth population. The gradual normalization of recreational drug use in mainstream society has made it easier for young people to access substances. As previously indicated, local statistics do not illustrate the prevalence of drug/alcohol misuse among this demographic. Interview participants have told us that they can acquire illegal substances in the home and at school.

I had to leave home when I was 14 yrs. old. I don't tell a lot of people because I love my mom you know. She was drunk or stoned all the time and there was always tons of people over. Sometimes I just hung around the library until it closed for the night. I didn't have anywhere else to go.

~ Interview participant, 22 yrs. old

Some may assert that 'soft' drugs, like cannabis, are not gateway substances that inevitably lead to the use of 'hard' drugs. However, the use of illegal substances does expose the user to a sub-culture entrenched in adventurous experimentation of drugs and an acceptance of the lifestyle. As we have learned throughout the research process, young people who have strong social networks, access to community resources, a safe home, access to education and a positive outlook for their future are less likely to yield to this way of life.



RESEARCH FINDINGS:

INCLUSIVE COMMUNITY

8.0 An Inclusive Community

Creating a community that is truly inclusive to all of its citizens, regardless of race, culture, language, sexual orientation or ability is essential to improving the overall quality of life for everyone in the city. When all persons are included in the social sphere it adds to their sense of efficacy while developing their capacity to contribute to the community in meaningful ways. A community free of hate language and discrimination is one that can flourish because people are free to participate fully without fear of recrimination or assaults on their security.

8.1 Local Barriers

A rich cross-representation of young people characterized various demographics respective to income, ethnicity, education, career, family status and station. As with previous generations, 62% of youth survey respondents (19 – 29 yrs.) believe that age is the greatest factor that contributes to their experience of discrimination.

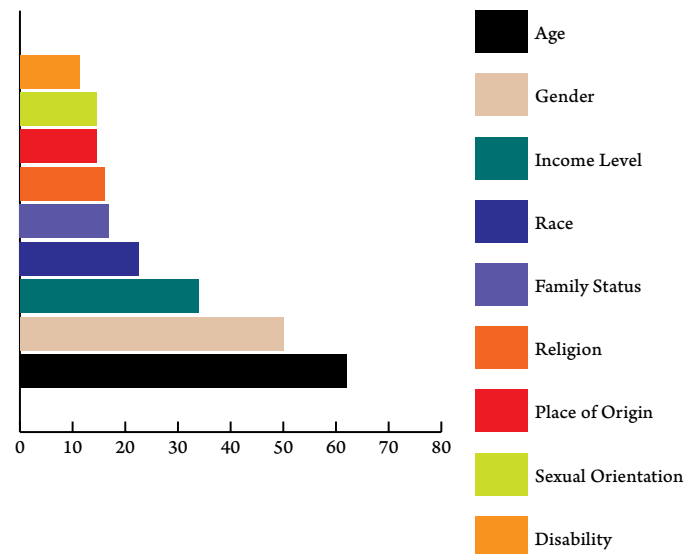
A young woman who leads an established organization in the community related an experience she had while managing operational processes with a community partner.

I am the leader of the organization and have signing authority on all matters. The account manager from the bank that was benefitting from my choice to conduct business with them made me feel like I was in an interrogation room. She was very patronizing and questioned my authority to make changes to our account. She scolded me for the quality of our letterhead among a host of other complaints. She actually accused me of forging a board member's signature, and threatened to call the board member to verify. I told her that I would be grateful if she did. I could only laugh. It was just so ridiculous. I am sure she would not have treated me like that if I were 10 yrs. older.

~ Young Professional, 27 yrs. old

Gender was indicated as the second greatest cause for discrimination at 50% and income level followed at 33.9%. The following graph represents all areas that prevent the full inclusion or feeling of value experienced by youth.

Figure 2. Inclusion Barriers



Given the top three concerns youth expressed regarding inclusion, it was surprising that when given an opportunity to discuss these issues, the focus of conversation reflected a greater concern for barriers experienced due to society's perception of people with disabilities, First Nations People and sexual orientation. In a national study released through the Canadian Policy Research Network, young people from across the country echoed these sentiments emphasizing national equity for all. "We give particular attention to those facing the highest barriers: disabled persons, Aboriginal Canadians and newcomers."¹

Inclusion for the Queer Community: Young people have shared that living openly as a queer individual in Sault Ste. Marie takes a lot of courage. Research participants shared that they have been aggressively confronted by strangers in the community. The life of the queer high school student isn't a cake walk either. High school students have made some strides in the education system through the establishment of Gay Straight Alliance (GSA) Groups however greater effort needs to be made to encourage acceptance of all lifestyles. Reservations about living life openly in Sault Ste. Marie have compelled several young people to relocate. Educating the community, providing services for youth and creating safe places for networking peers would be a start in the right direction. "I was really proud the day the GSA at school organized an event where people would wear purple to show their support against discrimination and I did it, obviously, but I wasn't really expecting a whole lot of people to do it until I showed up to school and like every third per-

¹ MacKinnon, Mary Pat & Judy Watling (2006). Research Report: National Dialogue and Summit Engaging Young Citizens. Canadian Policy Research Networks, Ottawa, Ontario, p. 4

son I walked past was wearing purple. And it was really eye opening to see all the people that are willing to be accepting and show their support.”²

Inclusion for the Disabled Community: The majority of individuals experiencing a mobility challenge agree that Sault Ste. Marie is not an accessible community. And the inclusiveness of a community can be measured by the accessibility of a community’s businesses and services. Ensuring that local establishments and transportation are accessible for non-ambulatory citizens is an urgent priority.

*There is a serious shortage of accessible housing in this city for people with disabilities. It’s hard to be independent when you have to live with your parents.*³

Inclusion for First People:

Inclusion is not assimilation. Addressing inclusion for First Nations youth needs to happen respectful of the traditional needs of this culture. Low educational attainment levels, poverty and social challenges is the aftermath that a brutal history of colonization and residential schools left for this generation of youth. However, the unyielding spirit of the Ojibwe has not been quelled. Many young professionals have stepped up to mentor the youngest. “The education system is flawed. For aboriginal youth, connecting them back with their culture and teachings through music and artwork can help them rediscover their roots. Traditionally aboriginal people were very hard working, they cared about their families. Men and women had different but valued roles. Men were protectors and women cared for the community. Connecting youth back to their culture will help them understand their social responsibility.”⁴

Despite sharing the common experience of ‘being young’, struggling to secure employment and gain opportunities to contribute youth perspectives in decision making processes, young people have spoken most passionately to the discrimination of minorities within this cohort. Young people are earnest about developing a diverse community

that celebrates the strengths of all people. Young people have told us that their vision of Sault Ste. Marie is a place where citizens of various abilities, aboriginal origin and sexual orientation are valued as equals.

9.0 Public Transportation: A Means for Inclusion

Transportation is a major factor when it comes to determining what is available to a young person in terms of work, leisure activities and schooling – particularly in a relatively isolated and sprawling city like Sault Ste. Marie. While the addition of the Hub Trail and certain revamps of the bus service have been greatly beneficial, there are still improvements to be made.

9.1 City Transit Services

Locally, young people between the ages of 19 and 29 yrs. are concerned about the expense of regular bus riding, increasing the frequency of bus runs, keeping a half hour schedule on the weekend and keeping buses running 24 hrs. a day along the major

bus routes. Other concerns are courtesy of service and improving bus routes as well as adding bus routes. Forty-five percent of respondents among this age cohort rely on public transit as their primary mode of transportation.

However, opinion of the public transportation system is more benign among the high school crowd. This age contingent expressed a moderate concern regarding the cost of ridership though the majority of youth were satisfied with the service over all. Sixty-three percent of high school aged youth, rely on the public transit as their primary mode of transportation.

Almost 34% of young people between 19 yrs.-29 yrs. expressed that they felt the community was not inclusive of people who struggle with low-income or poverty. Among their reasons cited for this feeling of exclusion was the inaccessibility of transportation due to affordability, schedule and community routes.

² High School LGBTQ Focus Group Participant (2011). Sault Youth Association. Sault Ste. Marie, ON.
³ Interview Participant (2011). Sault Youth Association. Sault Ste. Marie, ON.

⁴ Nahwegahbow, Andrew. Research interview, March 19th, 2011. Indian Friendship Centre, Sault Ste. Marie, ON.

We need a better transit system. Mainly a bus route up to Hiawatha. I can't get up there and I love it up there.

~ High School Survey Participant

Costs keep rising, particularly for the essentials of living, like housing and transportation, and nothing is being done at the City level to ease these stresses.

~ Survey Participant, 19 yrs. – 29 yrs.

We need better routes and the buses need to run more often.

~ Survey Participant, 19 yrs. – 29 yrs.

9.2 Specialized Services

Inclusive communities are accessible communities. And for people who do not own a car or drive, or for those who experience a physical disability, public transportation is the first point of access to community. People rely on public transportation to go to school, earn a living, shop for groceries and participate in the life of the community. Developing a public transit system that is accessible to all supports everyone's need to develop social networks and contributes to the economic productivity of the community. At greatest risk to experience exclusion due to inaccessible transportation are people who experience a physical or cognitive disability and people who do not drive.

Mainly people you see on the bus are youth, low-income, the elderly people with disabilities. These are the people that have the hardest time communicating the problems to the people who run the transit system. And if they ever were to, they are responded to with hostility or passive aggression. We're a very vehicle oriented community.

~ Interview Participant, 23 yrs.

Ontario's Public Service Accessible Customer Service Policy mandates the provision of goods and services in a way that respects the dignity and independence of persons with disabilities. Ministries are also tasked with ensuring that customers with disabilities receive accessible goods and services with the same quality and timelines as others do.⁵ Transportation can be inaccessible due to inaffordability, geographical bus routes, scheduling and in availability of physical mobility options such as wheelchair accessible or low-floor buses.

In an interview with the Sault Youth Association, Tyler Muller shared his experiences accessing local low-floor and

wheelchair accessible bus services. Unable to afford pricey private enterprises offering physically accessible transportation, he relies on public transportation to go to work and enjoy a rich social life. Challenged by 24 hour booking regulations for parabus services and low-floor buses that don't always mechanically function Tyler often feels trapped in his home.

Perhaps more concerning is Tyler's violation of basic human right to privacy when attempting to access public parabus services. "Because they prioritize medical and work above any other need they always ask me why I need the service. Or if my job is a 'paying' job. I'm booking a public service. It's nobody's business why I need a ride. Or if I'm getting paid for a job."⁶

A common concern among public transit users and parabus users was the courtesy of service they experienced when accessing public transportation.

Due to my work, I see a lot of people with disabilities that take the parabus. This service is SO inconvenient it shocks me! Something better needs to be done to accommodate these people! I have called this service for clients and they are rude to me AND their clients. It is so unfortunate that this is their only source of transportation that doesn't cost an arm and a leg! I had one of my clients say, "It's almost like we don't exist; like we're not human. It's such a slap in the face."

~ Survey Participant, 26 yrs.

*A lot of bus drivers are quite rude to youth especially. Some teenagers are a*****, but I think there needs to be some sort sensitivity training. Some of my friends were called rude things by the bus driver and have been told they're not allowed on the bus.*

~ High School Focus Group Participant

The bus system is not too kind with moms with strollers. They don't offer to help and their quite rude. They've told me to wait for the next bus.

~Young Mom's Focus Group Participant, 24 yrs.

At the time that this report was prepared, the City of Sault Ste. Marie had hired consultants to facilitate a number of public and parabus focus groups to address concerns among transit users.

5 Accessible Customer Service Policy Ontario. http://www.ontario.ca/en/help/ONT05_022075.html

6 Muller, Tyler. Interview, July 2011. Sault Youth Association, Sault Ste. Marie. <http://www.local2.ca/ssm/viewarticle.php?id=1847>



RESEARCH FINDINGS:

ECONOMIC WELLBEING

10.0 Economic Well-being

The major vein running through both age contingents was that of concern with economic well-being. They echo the sentiments of a world that has been plunged into massive economic recession: they are disillusioned and fearful for the future. Obviously, the key to decreasing poverty levels for young people will be through finding gainful employment. This can be achieved through apprenticeships, entrepreneurial support and access to a post-secondary education that is conducive to finding a job in 'the real world'. Ideally this would be buttressed by supports in terms of sustainable housing and access to mental and physical health services.

10.1 Increasing Educational Attainment Levels

As mentioned earlier in the report, Sault Ste. Marie achieves lower educational attainment levels than provincial averages. Data from 2006 Census exposes that only 6.5% of local youth between 15- 24 yrs possess a university degree compared to 9.35% of the rest of their provincial age cohort.¹ Survey respondents indicated 32% possessed a university degree or higher while 25% had a college diploma.² Twenty-two percent achieved a high school diploma as their highest level of education and 14% did not possess a high school diploma.³

10.2 Education and the Workforce

Most recent labour market information has come from the Algoma Workforce Investment Committee (AWIC). The 2011 release of AWIC's Trends, Opportunities and Priorities Report, identifies that regarding skilled blue and white collar positions, local stakeholders and employers "are still experiencing difficulties attracting qualified workers to the Sault area."⁴

AWIC's report identifies that a possible contributing factor influencing the shortage of skilled labour is that students can secure employment through Essar Steel with only 2 yrs. of college. "There are simply not enough students graduating from local colleges to fill the skilled labour force of the large companies, let alone the smaller companies in the region."⁵ The opportunity to begin earning a paycheque is an enticing alternative over incurring more student debt and struggling

financially through the third year of college. A Sault College representative explained, "Essar did that this year with our mechanical students. We were planning on having a 3rd year and they all got snatched up after 2 years to meet their (Essar) labour demands."⁶

10.3 Education and Community Engagement

The report Educational Pathways of Youth in Ontario: Factors Impacting Educational Pathways, presents the inclusion of youth in community as a strong predictor of their participation in postsecondary education. "Participation in volunteering and extracurricular activities has been shown to be a positive indicator in terms of pursuing further education. At age 15, more than two-thirds of Ontario students reported that they had participated in such activities. Among those who participated in volunteering activities, only 11 per cent did not pursue further education after high school, while 53 per cent attempted university. A similar pattern was shown for those who participated in extracurricular activities. University participation was higher for those who took part in extracurricular activities or volunteered than for those who were not involved in such activities."⁷

The Canadian Council on Social Development and the Family Network of Canadian Policy Research Networks issued a joint report noting that an important component in developing healthy communities is the voluntary involvement of youth in community events and activities. Therefore, we can so presume the significant effect on community when youth are able to access affordable and diverse activities or events. "There is evidence consistent with the argument that involvement of youth in structured recreation promotes higher levels of social involvement and future civic competence."⁸

10.4 Education and Mental Health

As mentioned earlier in this report, the onset on mental illness is known to occur during adolescence and early adulthood. In Holmes et al (2011) report, The Impact of Mental Health Problems in the Community College Student Population, it is identified that "the timing of the first episode of many psychiatric disorders happens to fall

1 2006 Statistics Canada. <http://www.statcan.gc.ca/start-debut-eng.html>

2 Ibid

3 Ibid

4 AWIC (2011). Trends, Opportunities and Priorities Report. Algoma Workforce Investment Committee: Sault Ste. Marie, ON, p.37

5 AWIC (2011). Trends, Opportunities and Priorities Report. Algoma Workforce Investment Committee: Sault Ste. Marie, ON, p.38

6 Ibid

7 Lennon, Mary Catherine, Hizi Zhao, Shunji Wand and Tomasz Glusznki for the Higher Education Quality Council of Ontario. (2011). Educational Pathways of Youth in Ontario: Factors Impacting Educational Pathways. Toronto, ON, p. 12

8 Canadian Policy Research Networks, Canadian Council on Social Development (2001). Four Hypotheses about the Public Policy Significance of Youth Recreation: Lessons From a Literature Review and a Data Analysis on Learning through Recreation. p.5

within an age bracket that coincides with the first entry into post-secondary education.”⁹ Defining mental disorders as mood disorders, anxiety disorders, substance abuse disorders, psychotic disorders, eating disorders and personality disorders, a provincial research of college students has revealed that “of all students accessing college counselling and disability services, 60.9% reported having one or more diagnoses of a mental illness, while 46% reported having a single diagnosis.”¹⁰

Collaborating resources will be critical in developing effective support strategies. “If close to half the students walking through the doors of a counselling centre have a diagnosable mental illness, this state of affairs needs to be owned by the college as a whole and not just by the counselling, disability or medical centres. Students with mental illnesses are enrolled in a variety of college programs and undoubtedly engage in a variety of activities and services on campus. Thus, the entire college stands to be affected by this group of students and also to benefit from an increased understanding of how to support them so they can successfully complete their programs.”¹¹

“Create a policy within the municipal bureaucracy to hire a certain percentage of young people into their permanent long-term positions rather than just using government supported internships for short-term contracts.”

10.5 Jobs for Youth

Due to higher unemployment rates than provincial averages, young people are forced to leave the community. Addressing the employment needs of youth requires change at provincial and federal levels of government. Increasing employment opportunities for youth means a healthier and more sustainable community for everyone. Young people are dissatisfied with existing government job programs that often have stringent hiring guidelines and offer very low pay. Furthermore, government funded internships or job placements rarely lead to full-time employment locally.

Create a policy within the municipal bureaucracy to hire a certain percentage of young people into their permanent long-term positions rather than just using government supported internships for short term contracts. A certain percentage of permanent positions should be going to youth. If you don't

create a policy to integrate youth into the employment sector you're going to lose them.

~ Young Professionals Focus Group Participant

Several local youth who are not quite ready to give up on making Sault Ste. Marie their home are taking matters into their own hands. Young people are often the generators of innovative ideas that are of benefit to themselves, their peer groups and their communities. The challenge for many of these youth is not the absence of vision but the lack of expertise to bring their vision to fruition. Increasing support and programming for youth so they may develop necessary skills to successfully launch their own enterprise may impact their ability to remain in Sault Ste. Marie.

There needs to be more encouragement of entrepreneurial skills for youth. In 2011, if you want to make a living in the Sault

doing what it is that you do, chances are you're going to have to make your own job.

Workshops

to teach youth skills to encourage them to make a living in the Sault instead of moving to a larger city could be beneficial.

~ Relocated Interview Participant, 28 yrs.

In 2006, during a national summit for young people from across the country, youth delegates encouraged policy makers to address the changing employment needs of youth. “In contrast to some European countries, Canadians who graduate from high school but don't go on to post secondary education, rarely find a skilled job. The participants called for more and better vocational options in high school and supported such ideas as a National Youth Ambassador program to help motivate and inspire students to complete school and pursue their dreams. They also see a need for more support for young people who would like to start their own business, including access to experienced mentors. Governments, educators and employers need to work together to strengthen vocational and entrepreneurial options, in order to avert future labour market shortages, encourage innovation and give young people an appropriate range of choices corresponding to their diverse abilities and inclinations.”¹²

⁹ Holmes, Alana, Robert Silverstri and Maria Kostakos for the Higher Education Quality Council of Ontario (2011). *The Impact of Mental Health Problems in the Community College Student Population*. Toronto, ON.

p.3

¹⁰ Ibid p. 19

¹¹ Ibid p.21

¹² MacKinnon, Mary Pat & Judy Watling (2006). *Research Report: National Dialogue and Summit Engaging Young Citizens*. Canadian Policy Research Networks, Ottawa, Ontario, p. 8

RESEARCH FINDINGS:

YOUTH RETENTION



11.0 YOUTH RETENTION

Youth out migration is a naturally occurring phenomenon common to all communities. In fact, some may assert that when a community has supported their young people by providing all the resources which further a good quality of life, it should be expected that they will leave. Encouraged to develop their potential and nurtured to become confident adults, the next generation inevitably strikes out into the world to assert who they are. However, communities that have created rich opportunities for their young people yield lower rates of youth out migration and increased rates of youth returning to their hometowns. These communities have a greater ability to attract young families and newcomers to the area.

11.1 Why They Left

Powerful components to this research were the honest narratives shared by young people who have left Sault Ste. Marie. The aim of these very candid interviews was to give a platform to youth who made a choice to leave the community. On average, these young people have not lived in Sault Ste. Marie for approximately 8 years. While some individuals were satisfied with their choice to leave, others felt that they were forced to leave.

I left to find a job in my field. Older generations keep their jobs too long, there's no room for the younger generation to move into positions after they've completed their studies. I didn't go \$26,000 into debt to flip burgers for the rest of my life.

~ Relocated Interview Participant, 28 yrs.

My general perception of the Sault is that it's a shrinking city unable to provide meaningful careers and lives to people who would otherwise find success and happiness in larger cities. There's just not enough going on there economically or culturally to sway me to consider moving back permanently.

~ Relocated Interview Participant, 29 yrs

Equal to the need for employment, young people chose to relocate to experience greater diversity.

While I lived in the Sault, I didn't anybody that wasn't white and Chinese food was exotic.

~ Relocated Interview Participant, 29 yrs.

I left to go to school. And to experience life and culture and art.

I felt the Sault was narrowed minded and didn't seem to be open to new ideas that challenged any status quo.

~ Relocated Interview Participant, 27 yrs.

Interview participants were asked to identify concrete actions for change that would improve the quality of life in Sault Ste. Marie and potentially influence their consideration to return home. Five critical areas for change identified by this group of relocated Saulites were consistent with priority issues identified by local youth.

Listed according to frequency of response are 5 suggestions for improvement made by young adults who have left:

- **Increase jobs for youth/increase entrepreneurial support for youth**
- **Cultural diversification/access to the arts**
- **Recreational alternatives/networking opportunities through alcohol-free activities**
- **Accessible transportation, specifically frequency of service and efficient routes**
- **Greater emphasis on art disciplines in secondary school**

A few individuals were adamant that they would never return to Sault Ste. Marie and while many expressed remorse. For those that have left the natural beauty, closeness of community and traditional ways of life in Sault Ste. Marie is missed.

Eventually, what I disliked about the Sault was what I came to miss. I missed the sense of community and family values.

~ Relocated Interview Participant, 27 yrs.

I'm not a big city person and I miss being able to walk down the street and talk to people I've known for most of my life. I like to look up and see the sky everywhere or to walk for 10 minutes and find trees and water. I hope the Sault never invests in building skyscrapers or any of that garbage. I just wish there were more jobs that enabled people to stay.

~ Relocated Interview Participant, 28 yrs.

I don't want to start a family in Calgary. I want to come home. It (the Sault) has everything we need- except good food but that's not important. We just want to go for hikes, walk the dog and have our family around.

~ Relocated Interview Participant, 29 yrs

Many of our young people have left to secure employment and financial stability. Eventually, they miss the dramatic rock cliffs along Lake Superior, bumping into half a dozen or so people that they know while running their daily errands, and at the end of a hectic week, flopping on mom's couch as she gets busy in the kitchen working up a batch of chocolate chip pumpkin cookies for her grandkids. Sooner or later, mostly everybody wants to come home.



RECOMMENDATIONS & CONCLUSION

12.0 RECOMMENDATIONS

Recommendation 1

ISSUE: Lack of affordable housing

Many youth have difficulty cobbling together enough money for first and last month's rent. They may not have references if it is their first time living away from home. They may have bad credit or no credit. They may not be able to afford a place in a safe neighbourhood.

ACTION

*Co-operative housing model instated (located in a mixed-income area, close to amenities). Sault Youth Association to take the lead, working with interested partners.

*Organize forum on housing by bringing together CMHC, Habitat for Humanity & the City of Sault Ste. Marie to come up with a plan to build more/revamp existing housing spaces for young people.

LEAD/INVOLVE

Sault Youth Association, City of Sault Ste. Marie

Recommendation 2

ISSUE: Access to addictions/mental health services

Youth often have to be put on a wait list to receive professional counseling services. They may not know where to go to receive treatment or they are intimidated by the system.

ACTION

*Increase awareness of youth and youth service providers regarding O-Team services offered through the HIV and HEP C. partnership. The service is a mobile outreach service supporting harm reduction strategies for addicts.

*Create an anonymous drop-in centre to access services like STD testing, substance abuse and counselling.

*Create and implement a harm reduction model for substance abuse programming. This could include subsidized medications in the treatment of opiate abuse (Suboxone).

LEAD/INVOLVE

Sault Youth Association, City of Sault Ste. Marie, Algoma Public Health, Group Health, SAH

Recommendation 3

ISSUE: Securing Gainful Employment

Youth often lack professional networks and experience to obtain employment in the first place. They need more information early on about viable career options in Sault Ste. Marie.

ACTION

*Form a Young Professionals Association. This group would assist those new to the Sault or the workforce to develop the

social connections that lead to employment opportunities.

*Create a "Community Career Profiles" brochure. This would feature interviews with various workers in the city. It would outline the various steps they took to attain their career. There will be a particular focus on jobs that will be available in the future. This could be distributed in the Grade 10 careers class.

*Instate a social enterprise class for high school credit. This could include product development, service, etc.

LEAD/INVOLVE

Sault Youth Association, City of Sault Ste. Marie, Employment Supports, School Boards

Recommendation 4

ISSUE: Youth Hubs

Young people want a place to go that is safe, substance free and supportive of their needs as well as their development of capacity. A Youth Hub could host access to youth services such as employment, mental health or sexual health in one location. These environments can also feature the creative arts, employ social enterprise and support skill development in the trades.

ACTION

Secure agreement in principle among agencies involved.

LEAD/INVOLVE

Sault Youth Association

Recommendation 5

ISSUE: Membership in the Community

Young people have expressed feeling disconnected from the processes that impact their life. Involving young people in planning and decision processes ensures that policies addressing youth need are relevant. In addition to supporting the development of capacity in young people, giving young people valued roles increase their sense of efficacy and belonging in the community.

ACTION

*Organizations pass resolution that their Boards will demonstrate equal representation of youth.

*Council adopt policies which reflect their support for the needs of youth as identified within this report

LEAD/INVOLVE

Sault Youth Association & other organizations

13.0 CONCLUSION

A community without youth is an endangered community. Elevated youth-out migration rates in Sault Ste. Marie provided the vital impetus to explore the local culture of our young people. The process revealed that young people continue to be challenged by many of the similar issues experienced by their predecessors a decade ago. Sustainable housing, employment and creative venues continue to crop up as unmet quality of life issues for young people.

Research information identified an alarming prevalence of substance abuse and access. Alcohol and illicit substances are ubiquitous and permeate every aspect of our young people's lifestyle. They are overwhelmed and have entreated the community to aggressively tackle this issue. In perspective, identifying this matter as a quality of life issue minimizes urgency. This issue is about lives at risk.

When asked to select their top priorities that could immediately improve quality of life, young people soberly focused their first two choices on basic survival necessities. Across the board sustainable housing and employment were their foremost concerns. Many young people are struggling on a daily basis to feed and house themselves and sometimes their children. Medication, toiletries and school supplies are an example of the many luxuries they do without.

Transportation posed another challenge for young people. Increasing run times, operating more efficient routes and expanding route boundaries were all suggestions provided by youth. Working together as a community to improve specialized service for parabus users will be important.

The majority of youth responded that they would like see an increase in musical and creative spaces in the community. Youth want a place to gather. And folding into that is the interest in gathering places that are substance free. Young people are seeking a greater sense of community. Whether it's a musical event, an arts festival or a visit to the Farmer's Market, these opportunities connect us to one another and various supports in the community. These networks are informal or formal relationships which are essential to the quality of life for everyone.

For several young people, discrimination is a barrier preventing the development of social networks and feeling valued in the community. Survey respondents indicated that

the greatest factor perpetuating discrimination was ageism or more specifically their young age. However, quantitative findings demonstrated that young people are far more concerned about advocating for the inclusive rights for people of various ability, sexual orientation and culture.

The recommendations developed in this report are achievable. However, much more needs to be done and can be done. If Sault Ste. Marie is to improve the quality of life for young people and the community at large, two factors are critical to achieving this:

- 1) *Involve youth in planning and decision making processes regarding youth issues and concerns.*
- 2) *Cross-sectoral collaboration for the purposes of sharing resources, pooling expertise and synchronizing delivery of multiple services for youth.*

The community's concern with youth-out migration rates that are higher than provincial averages was the influential prelude to this report. Determining why youth were leaving and what could be done to convince them to stay or return were critical questions that researchers initially set out to understand. However, as the research unfolded it became evident that there was another question that needed to be asked. Do young people want to leave?

The Sault doesn't have to become the most modern city of Canada to keep its youth. Most kids you talk to actually love the snow and the bush. They like being from a small town and we can keep those kinds of things legitimately. But we can step into 2011 with more consideration for the fact that if we don't try to encourage our Youth to stay here and be happy- they're going to keep following the trend of other past generations and just leave to try to find what they're lacking somewhere else. I know I did.
~ Relocated Interview Participant, 28 yrs. old

Sault Ste. Marie's young people are valiantly pushing forward and anticipating brighter days ahead. They are recovering from addictions, returning to school and working two jobs to try to make ends meet. Yet also true is that many youth have achieved several milestones. They are employed in their field of study, homeowners and leaders in the community. But what unifies together most young people regardless of where they fall along the quality of life index is their shared hope in leaving a better legacy for the generation to follow.

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APPENDICES

HISTORICAL OVERVIEW: SAULT YOUTH ASSOCIATION

In 1998, a letters patent was filed and the Sault International Youth Association was incorporated as an independent, not-for-profit organization. In April 2002 City Council passed a motion for the formation of an Ad Hoc committee, the Youth Opportunities Task Force, to address the out-migration of our City's youth and review initiatives specifically designed to repatriate those who wish to return for employment opportunities.

In September 2002 City Council endorsed a proposal to secure funding from Human Resource Development Canada to research youth out-migration and develop recommendations to rectify the problem. As a result of this effort the Youth Opportunities Assessment Project (YOAP) was initiated in April 2003 with the purpose of identifying the causes of youth-out migration and developing recommendations in response to findings.

A public youth forum was held in February of 2004 to verify YOAP Final Report findings with youth. The report was marketed to the community with the message that there was a need for the community to invest in "social" development for average youth alongside economic development. Following the release of the YOAP report a second milestone was achieved. In August of 2004 the Sault Youth Council was created and delivered the first of eight, to present date, annual Buskerfest events.

In November 2004, through a one-time funding source, the role of a Youth Social Strategy Officer was expanded to further drive the youth agenda. Working under the direction of the Youth Opportunities Task Force, the need for youth social development in Sault Ste. Marie was addressed. Strategies to implement initiatives identified in the YOAP report were developed.

The Sault Youth Council evolved into its current manifestation as the Sault Youth Association and appointed a full-time executive director in 2007. The Sault Youth Association, by way of a Council resolution dated May 25, 2009 was named, "the City's advocate for Youth." Working closely with City Council, the Sault Youth Association conducts a review of local resources and services provided to the youth that supports their opportunity to play, participate and contribute to the community. As a result of this effort, in October, 2009, the City of Sault Ste. Marie is award the second highest honour as a youth friendly community from Play Works Ontario. The award of gold standing is proudly displayed in Council Chambers today.

APPENDIX 2

HIGH SCHOOL SURVEY

1. What grade are you in?

9

10

11

12

Other (please specify)

2. What is your birthdate (dd/mm/yyyy)?

3. What is your gender?

Male

Female

4. What is your postal code?

5. What is your primary language?

English

French

Italian

Anishinaabemowin

Other (please specify)

6. Please check the most appropriate statement:

I was born in the Sault and have lived here my whole life.

I was born in the Sault but I moved away and returned.

I was born elsewhere but moved to the Sault.

7. If you are returning to the Sault, please check off the reason why:

My parent(s) found a job here.

To be with family.

To be with friends.

To go to high school.

Other (please specify)

8. Do you have a job that provides you with an income?

Yes (go to question 10)

No (go to question 12)

No, but I have been looking for a job and can't find one (go to question 11)

9. Please check the most accurate statement

I would like to have a job because I would like to have extra spending money for things like movies, electronics, etc.

I would like to find a job to gain new experiences.

I would like to find a job because I need money for necessities like food and clothing.

10. Please check the most accurate statement.

I work because I like having extra spending money for things like movies, electronics, etc.

I work because I like gaining new experiences.

I work because I need money for necessities like food and clothing.

11. What is the biggest challenge facing youth who are trying to find a job?

Places won't hire under- 18 year olds

Lack of networking connections

Lack of experience

Too many people applying for too few positions

Other (please specify)

12. Do you like your neighborhood?

Yes

Sometimes

No

13. What do you like about where you live? Check all that apply.

Cool places to hang out

My friends

My family

My school

My job (if applicable)

The landscape (lakes, parks, etc)

14. Please indicate your participation level in each activity listed below by checking the appropriate box.

Often/Sometimes/Rarely/Not Accessible/Not Interested

Camping

Creative Arts Lessons (dance, drama, etc)

Facebook/Texting Going to the gym/fitness center

Going to the movies

Hanging out at the mall

Hanging out downtown

Hunting/fishing

Independent creative arts (learning to play an instrument, drawing)

Independent physical activity (i.e. jogging, swimming, etc)

Indoor sports (boxing, karate)

Organized indoor team sports

Organized outdoor team sports

Reading

Shopping

Video games

Watching movies at home

Watching TV

Working out at home

Other (please specify)

15. Please check the statement that most accurately represents how you feel about the activities offered in the community:

Extremely satisfied

Satisfied

Dissatisfied

Extremely dissatisfied

Why did you choose the rating you did?

16. If there was something you could change or add to make where you live better, what would that be?

17. Would you like to live in the Sault when you complete your schooling?

Yes

No

Unsure

Please explain your answer

Other (please specify)

18. Please check the box that most accurately represents how you feel about the statements below.

Yes/Sometimes/No/Not Applicable

I like my classes

I have a good selection of classes to choose from that interest me

I plan on finishing high school

I have access to information about what I can do after high school.

I have access to information about college and university.

I have access to information about how I will fund college or university if I choose to go.

I have access to information about entering the workforce after I complete high school.

I have access to information about starting my own business.

I have access to information about starting an apprenticeship.

I have access to information about which jobs will be in demand in the future.

19. Check the box that most accurately represents how you feel about the

statements
below.

Strongly Agree/Agree/Unsure/Disagree/Strongly Disagree/N/A
I have enough money for necessities.

I feel like I can make a difference in the world.

I believe that my teachers care about what is important to me.

I believe that my parents care about what is important to me.

I believe that there are people in my city that care about what is important to me.

20. Are you aware of the different organizations and services in town that can help young people?

Yes

No

21. Please check any of the following services/organizations that you or your family have used.

YMCA

United Way

Public Library

Algoma Family Services

Community Living Algoma

Children's Aid Society

Art Gallery of Algoma

The Arts Council

The Indian Friendship Centre

Women in Crisis

Phoenix Rising

Pauline's Place

Ontario Works

March of Dimes

Children's Rehabilitation Centre

Job Connect

Sault Community Career Centre

Human Resources Canada Youth Employment

The City of Sault Ste. Marie: Mayor & Ward Councillors

Economic Development Corporation

Sault Youth Association

Big Sisters

Big Brothers

22. For the services you checked above, did any stand out as providing superior services? Please name the organization(s) and explain why:

23. For the services you checked above, did any out as a negative experience?

Please name the organization(s) and explain why:

24. Are you able to access transportation?

Yes (go to Question #26)

No (go to Question #27)

25. If you answered 'Yes' to the previous question, how do you get around?

Check all that

apply.

Car

City Bus

Cycle

Motorbike

School Bus

Skateboard

Someone drives me

Taxi

Walk

Other (please specify)

26. If you are unable to access transportation, why? Check all that apply.

The price of bus fare

Physical Disability

I don't have a car

I can't afford to take the bus

The bus routes are not good

My area does not have bus service

Nobody can drive me

I don't like walking/cycling

27. If you take the city bus, how satisfied are you with:

Extremely dissatisfied/Dissatisfied/Unsure /Satisfied/Extremely satisfied/
N/A

Convenience

Proximity of the bus stop to your home

Schedule times

Speed and efficiency

The layout of the routes

The price of bus fare

28. Please check the box that most accurately represents how you feel about the

statements below.

Yes/Sometimes/No/Not Applicable

I am confident in myself.

I feel optimistic about my future.

I feel safe at home.

I get along with my parents.

I have a good relationship with my siblings.

I have been bullied at school.

I have enough food to eat at home.

I have felt discriminated against because of who I choose to date/hang out with.

I have friends at school.

I have friends outside of school.

I make good choices for my life.

My parents are still together.

29. What do you feel are the 3 most important factors in choosing a place to live?

Access to education

Access to entertainment

Access to fun activities

Access to nature

Access to recreation facilities

Close to a rural setting

Close to an urban center

Convenient transportation

Good, wellpaying job

Low cost of living

Other (please specify)

30. What is the one thing that would significantly improve your quality of life here in Sault Ste. Marie?

31. Any additional comments?

32. Please leave your contact information if you wish to take part in further focus groups/interviews.

Name:

Email Address:

Phone Number:

APPENDIX 3

Young Adults (19 – 29 yrs.) Survey

1. When were you born? (MM/DD/YYYY)

2. What is your gender?

Male

Female

3. What is your primary language spoken?

English

French

Anishinaabemowin

Italian

Other (please specify)

4. Are you (select one):

Single

Married

Common-Law

Divorced

Separated

Widowed

5. Do you have children?

Yes

No

If yes, how many children do you have?

6. If you have children, do they live with you?

Yes

No

Sometimes

N/A

7. Please indicate where you reside within the city.

West End (West of Gore St., South of Second Line)

East End (East of Pine St., South of Trunk Rd.)

North Central (Bruce Hill, P-Patch, Fort Creek, Lake St. hill areas)

Downtown (Between Pine and Gore, South of Great Northern Rd.)

City Rural (Second Line North East, West to city limits)

Outskirts (within 20km of city limits)

8. Please select the most appropriate statement.

I live with my parents

I live with my partner

I live with my roommates

I live alone

N/A

9. Please select the appropriate statement.

I rent my living space

I own my living space

N/A

10. Please indicate the type of residence you live in.

House

Apartment

Shelter

N/A

11. Have you ever been homeless?

No

Yes

If 'yes', how many times?

12. Please indicate your accommodation costs per month including PUC, taxes, heat, insurance:

Under \$300

\$301-\$500

\$501-\$600

\$601-\$700

\$701-\$800

\$801-\$900

Over \$900

If over \$900 please specify amount.

Gathering information about youth retention

13. Are you originally from Sault Ste. Marie?

Yes

No

14. How many years have you resided in the Sault?

#

If you are not originally from Sault Ste. Marie, where did you grow up?

15. Please indicate your highest level of education. You may choose more than one answer where appropriate.

Some Elementary School

Elementary School

Some High School

High School

Some College

College Diploma/Certificate

Some University

University Degree

Master's Degree

PhD

Professional Designation

Post-graduate Studies

Trade/Apprenticeship

16. Please indicate your employment status. Please choose the most appropriate statement.

I am employed.

I am employed and I am seeking additional employment.

I am not employed and I am seeking employment. (Please skip questions 15-24

and go directly to question 25)

I am unable to work. (Please skip questions 15-24 and go directly to question 25)

17. Please indicate if you have more than one job.

No

Yes

If yes, please specify how many jobs you have.

If you attended post-secondary school, please share with us your major area of study.

18. Please indicate the nature of your employment. Check all that apply.

On-call
Casual
Part-time
Full-time
Contract
Seasonal

19. If employed, please indicate how many hours you work in a week.

0-16 hrs
17-24 hrs
25-32 hrs
33-40 hrs
41 hrs+

Other Comments:

20. Please indicate your gross annual income.

\$0-15,000
\$15,001-30,000
\$30,001-55,000
\$55,001-75,000
\$75,001-100,000
\$100,001+

21. Are you paid benefits through your employer?

Yes- full benefits
Yes- partial benefits
No

22. Do you enjoy your job?

Yes
No

23. Please indicate how long it took you to find your job.

0-3 months
4-6 months
7 - 9 months
10 - 12 months
Greater than 1 year

24. Please indicate what you think was the greatest factor that aided in you securing employment.

Education level achieved
Skill level achieved
Many years of relevant work experience
Worked there previously
Knew someone who recommended me
Other Comments:

25. Please indicate your field of work. Check all that apply.

Retail
Hospitality
Tourism
Social Services
Business
Education
Health Care
Trades
Health Professional
IT
Other Comments:

If it took you longer than a year to find a job, please share the most significant factor that prevented you from finding employment sooner.

26. If you attended post-secondary school, please indicate if you are employed in that field.

Yes
No
N/A

27. Please indicate all sources of income.

Disability Insurance
Employment Insurance
Freelance earnings
Full-time employment earnings
Ontario Works
Parental Leave Benefits
Part-time employment earnings
Self-employment earnings
Other Comments:

28. Please indicate if you are interested in starting your own business.

Why or why not?
Yes, I have my own business. (Please answer question 29)
Yes, I am interested in beginning my own business. (Please answer question 29)
No (Please skip question 29 and answer question 30)

29. Please indicate any challenges you had or are experiencing in regards to maintaining or starting your own business. Check all that apply.

Personal debt
Lack of funds
Lack of experience/skills
Lack of confidence
Lack of education
No market here for my business idea
Lack of community resources to assist me in business start up
Lack of information about where to go for assistance with business start up

Other Comments:

30. Please indicate how you spend your leisure time. Check all that apply.

Camping
Church/religious activities
Going to bars/clubs
Going to concerts
Going to the movies
Gym/fitness centre membership
Hanging out
Hiking
Hunting/Fishing
Individual sports
Internet/Facebook
Listening to music
Performing Arts
Playing music
Reading
Skiing/Snowboarding
Team sports
Visual Arts
Volunteer/community work
Watching movies at home
Watching Television

Working out at home

Writing

Yoga

Other Comments:

31. Please indicate your satisfaction level with the availability of recreational opportunities in Sault Ste. Marie.

Extremely satisfied

Satisfied

Dissatisfied

Extremely dissatisfied

I am indifferent

32. Please list any other activities you would like to be made available in Sault Ste. Marie.

33. Please indicate how you travel within the community. Check all that apply.

Walking

Cycling

Motorbike

Car

Hitchhiking

Carpooling

City Bus (please answer questions 34-39)

Other Comments:

34. If you checked off "City Bus", how often do you take the bus?

Everyday

A few times a week

A few times per month

A few times per year

N/A

35. What is the purpose of your city bus trips?

Work

Leisure

Grocery Shopping

School

N/A

36. Is your stop within 1 km walking distance from your house?

Yes

No

N/A

37. Do you have a bus pass?

Yes

No

N/A

38. What percentage of your monthly budget is spent on public transportation?

0%

1-10%

11-20%

21-30%

31-40%

41-50%

Greater than %50

Other Comments:

39. Can the transportation system in the Sault be improved?

Yes

No

I don't know

If yes, how?

40. Does lack of transportation make it difficult for you to participate in community life/activities/social services/school/etc?

Yes

No

Sometimes

41. Please indicate the organizations and services you have accessed in Sault Ste. Marie.

Check all that apply. *Information shared will be confidential.

YMCA

Public Library

Algoma Family Services

Community Living Algoma

Children's Aid Society

The Arts Council

The Indian Friendship Centre

Women in Crisis

Phoenix Rising

Ontario Works

Economic Development Centre

Community Development Centre

Human Resource Canada

Innovation Centre

City of SSM (Mayor and Councillors)

Sault Youth Association

Employment Solutions

Big Sisters

Big Brothers

John Rhodes Community Centre

March of Dimes

Algoma Health Unit

Children's Rehabilitation Centre

Pauline's Place

Rotary

Kiwanis

The Lions Club

United Way

The Elks

Other Comments:

42. If you have had any positive experiences with an organization or service in Sault Ste. Marie, please describe what happened.

46. Do you feel Sault Ste. Marie is an inclusive city for people with language barriers?

Yes

No

I don't know

47. Do you feel Sault Ste. Marie is an inclusive community for people who experience poverty or low-income?

Yes

No

I don't know

48. Please indicate the factors that are most important to your happiness and quality of life.

Check all that apply.

Access to education
 Access to entertainment
 Access to nature
 Access to recreation facilities
 Close to a rural setting
 Close to an urban center
 Convenient transportation
 Diversity in my community
 Family
 Freedom to live my life openly
 Friends
 Good, well-paying job
 Lots of fun activities
 Low cost of living
 Privacy
 Safety

49. Please select the statement you most agree with.

Sault Ste. Marie offers everything I need to be happy and experience a good quality of life.

Sault Ste. Marie offers some of what I need to be happy and experience a good quality of life.

Sault Ste. Marie does not offer enough of what I need to be happy and experience a good quality of life.

Other Comments:

50. Please select the most appropriate statement.

I plan on living in the Sault until I complete my college/university program.

I plan on living in the Sault until I find a job out of town.

I plan on living in the Sault if I can find a job.

I would like to leave the Sault to complete my education and then return to the Sault to live.

I would like to leave the Sault to work and then return to the Sault to live.

I have no intention of remaining in the Sault.

I will never leave the Sault.

Other Comments:

51. Do you feel like a valued member of this community?

Yes

No

Sometimes

Please explain why you answered this way.

52. If you feel there are benefits to living in Sault Ste. Marie, please explain what they are.

53. If you feel there are drawbacks to living in Sault Ste. Marie, please explain what they are.

54. What is the most significant factor, NOT RELATED TO EMPLOYMENT, that would improve your quality of life in Sault Ste. Marie?

55. Please share your additional comments with us.

56. Please enter your contact information if you wish to participate in a focus group/interview session. Your confidentiality is assured.

APPENDIX 4

SURVEY FINDINGS

For the purposes of our research, we broke the surveys into two age contingents; ages 14-19 (high school) and older youth aged 20-29. Due to social situations pertinent to each group there were many commonalities within these parameters. There were also common themes between the groups. This demonstrates that many of these issues are in actuality broader community issues. Each survey covered the main determinants of quality of life; focusing on social, economic, physical and emotional wellbeing. These surveys also broached the broader issue of how youth felt about Sault Ste. Marie and what specifically could be implemented to vastly improve their quality of life here.

High School Survey Findings (14 yrs. - 18yrs.)

Both the Huron Superior District Catholic School Board and Algoma District School Board were invited to engage their students in the research process. At the time of data collection only one school was able to tailor the curriculum schedule to fit in a full day of survey data collection at the high school. However, the participating high school attracts students from across the city and therefore a strong cross-representation of demographics is represented in the survey responses. Further, the participating high school accommodated the process to allow for students in one class from each of the three curriculum streams; basic, advanced, academic, and each grade level; 9, 10, 11 and 12, to contribute their input for survey collection.

Two hundred and fourteen high school students participated in this survey. Fifty-six percent of respondents were male while 47% were female. The responses demonstrate a dramatic disparity of ages where 68% of respondents were in grades nine and ten while only 32% were in grades eleven and twelve.

Employment

Within this age contingent 42% of youth are employed. Reasons cited for employment include: wanting extra spending money at 71.5%, enjoyment in acquiring new experiences at 21.5% and 7% of youth that are employed are working to provide for basic necessities such as clothing and groceries.

For 20% of youth who do not have a job and are looking their reasons for doing so include: wanting spending money at 69%, enjoyment in acquiring new experiences at 21% and

9% need employment to provide for basic necessities.

Regarding challenges obtaining employment, 35 % of respondents felt that greatest impediment was too many people applying for positions and not enough jobs. Thirty percent of respondents believed their age or being too young was a factor and 30% of respondents felt they just didn't have enough experience to be competitive in the job market. Five percent of youth indicated their difficult securing employment was due to poor network connections.

Food Security

Somewhat challenging was determining from the survey data whether or not respondents basic needs were satisfied. However, 21% of young people indicated that food security was a problem. About 18% of youth expressed that sometimes there wasn't enough in the cupboards while 3% never have enough to eat. This finding is consistent with Statistics Canada data revealing that 19.7% of youth under 18 yrs. are living at or below low-income cut offs in Sault Ste. Marie.¹

Activities

High school students indicated that they were pleased with the activities offered in the community. Fifty-one percent of young people indicated they were satisfied while 9% were extremely satisfied. However, 39% of youth felt we could do better. Twenty-five percent indicated they were dissatisfied while 14% were extremely dissatisfied.

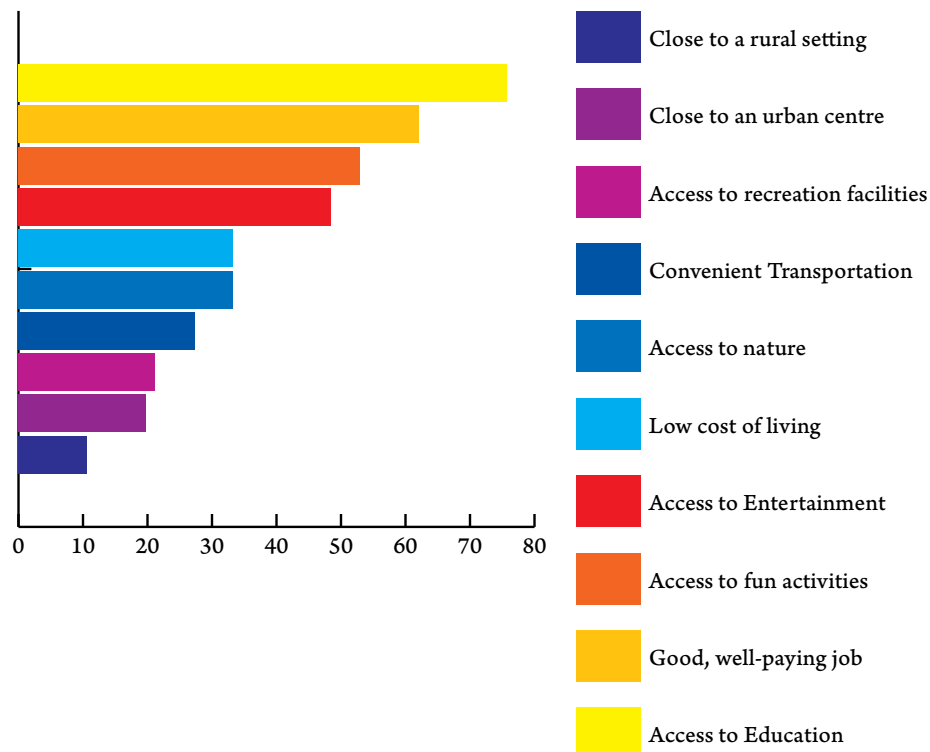
When asked how they prefer to spend their leisure time the overwhelming response from 80% of high school aged youth was to Facebook and text friends. The following chart indicates participation levels activities ranging from social to physical activities.

¹ Census Canada. Community Profiles 2006

LEVEL OF PARTICIPATION					
Activity	OFTEN	SOMETMES	RARELY	NOT ACCESSIBLE	NOT INTERESTED
Video games	35.9%	31.3%	20.3%	4.7%	7.8%
Facebook/Texting	80%	15.4%	3.1%	0%	1.5%
Organized Team Sports	25.8%	16.1%	19.4%	11.3%	30.6%
Organized Outdoor Team Sports	24.2%	27.4%	16.1%	9.7%	24.2%
Independent Physical Activity (Jogging, swimming etc.)	38.7%	43.5%	11.3%	0%	8.1%
Reading	19.7%	32.8%	26.2%	7.8%	25%
Hunting/Fishing	22.2%	12.7%	30.2%	6.3%	14.8%
Gym/Fitness Centre	34.4%	31.3%	29.7%	1.6%	3.1%
Work out at Home	40%	20%	28.3%	5%	6.7%
Camping	33.8%	30.8%	23.1%	3.1%	12.3%
Indoor Sports (boxing, karate)	18%	11.5%	21.3%	13.1%	36.1%
Hanging out at the mall	32.3%	38.5%	26.2%	0%	3.1%
Hanging out downtown	29.7%	37.5%	21.9%	0%	10.9%
Going to the movies	32.8%	54.7%	12.5%	0%	0%
Watching TV	52.3%	32.3%	13.8%	0%	1.5%

Retention

The graph below demonstrates youth priority in considering a place to live.



High school survey participants were asked to share one improvement that they felt would significantly improve their quality of life in Sault Ste. Marie. Themes consistent to more in depth one-to-one interviews and focus groups were evidenced in these survey responses. Of the 195 responses to this question young people expressed that improving the job market, transportation, places to go/things to do and reducing the prevalence of substance abuse and access were critical to improving their quality of life.

There needs to be more things to do for people my age, besides movies and bowling. It would probably lower teen drinking and drug abuse as well.

~ High School Survey Participant

We need more enjoyable and safe places.

~ High School Survey Participant

We need more jobs. And we need more to do instead of hanging out at the mall or getting drunk underage.

~ High School Survey Participant

Young Adults (19 yrs. -29 yrs.)

A total of 234 surveys were completed by individuals between 19 – 29 yrs. Of this total 35% of survey participants were male and 64% were female. Among this age contingent are students, professionals, parents, artists, husbands, wives, the unemployed, entrepreneurs and the poor.

Regarding marital status 63% were single, 20% lived common-law, 14% were married and 2% were divorced or separated. Eighteen percent of respondents had 1 or more children.

Education

Data from 2006 Census exposes that only 6.5% of local youth between 15- 24 yrs posses a university degree compared to 9.35% of the rest of their provincial age cohort.¹ Survey respondents indicated 32% possessed a university degree or higher while 25% had a college diploma.²

Twenty- two percent achieved a high school diploma as their highest level of education and 14% did not possess a high school diploma.³ Local educational attainment levels are lower than provincial averages thereby impacting employability as well as capacity.

¹ 2006 Stats Canada
² Ibid
³ Ibid

Income

Research findings showed that 71% of respondents gross less than \$30,000 annually and 44% are earning far less claiming gross annual earnings below \$15,000.

At 40.5%, young adults are generating the majority of their income from part-time earnings, while 33.3% live on full-time earnings, 7.1% live on free-lance/self-employment earnings, 1.2% rely on parental leave benefits/employment insurance, 3.6% rely on Ontario Works and 6% rely on disability insurance.

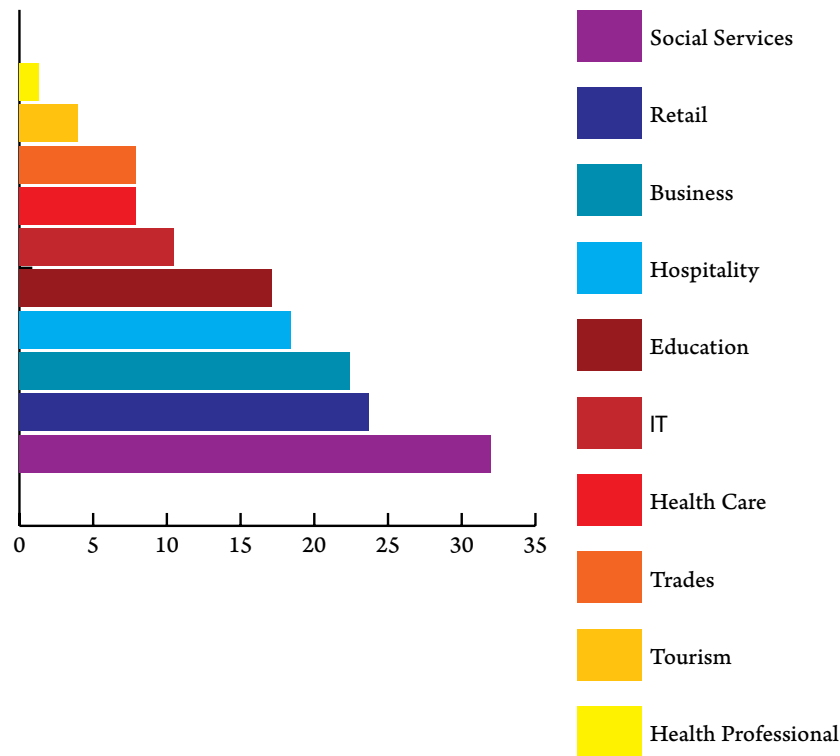
Employment

Labour Force data from the 2011 Census Survey reveals Local youth between 15yrs.-24yrs. experience a 19% rate of unemployment. Provincial unemployment rates among this age cohort is 14%.⁴ The information below reveals the employment trends of local youth between 19 yrs. and 29 yrs.

- **50% of youth are employed full time, 25% are employed and seeking additional employment, 22% are not employed and seeking employment and 3% are unable to work**
- **50% of youth are employed part-time, 32% are employed full-time and 18% are casual employees or work on call**
- **32% of those employed have more than 1 job. Of that number, 25% have more than 2 jobs.**
- **68% of employed youth do not have benefits, 18% have partial benefits and 14% have full benefits**

⁴ Labour Force Survey 2011

The chart below indicates the respondent's field of employment.



Other areas of employment included Personal Trainer, Research, Military Reserves, Childcare and Graphic Design.

Accommodation

Accommodation costs including PUC, taxes, insurance totalled over \$700 monthly for 40% of individual responding. For 14% of youth, these monthly totals were over \$1,000.

Regarding living arrangements 42% live with parents, 38% live with their partner, 8.5% live with roommates and 14% live alone. Only 14% of respondents owned their home.

Recreation/Satisfaction

Not an unexpected finding, when asked how leisure time was spent, 86% of respondents indicated that they pass the time engaged on social media sites. For 75% of respondents, music, whether making it or enjoying it, was incorporated into leisure time. Thirty-six percent use this time to work on their fitness, 40% are actively engaged outdoors, 41% are volunteering and 25% are pursuing their interests in the arts.

Over half of survey respondents were pleased with recreational opportunities in the community with the majority

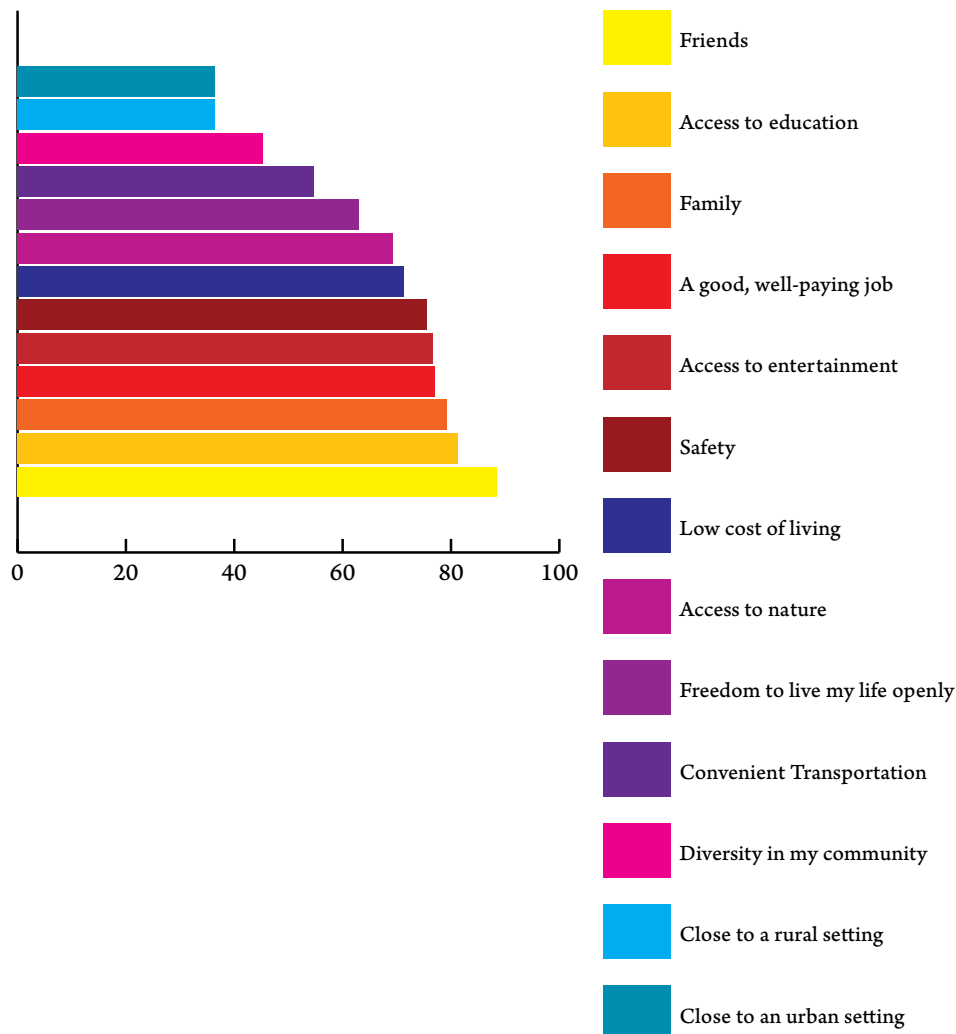
at 47% expressing satisfaction of services and 5.5% were extremely satisfied. However, 37% of young people felt that we could be doing better with 26% expressing dissatisfaction and 11% were extremely dissatisfied. The remaining 10.5% were indifferent.

This age contingent, like their younger co-horts, is interested in accessing activities in venues that were substance free. Other suggestions included more family friendly activities, safer bus routes, offering more musical options, and improving transportation routes for all users and to increase access to nature or the outdoors.

Transportation concerns will be addressed in depth further on in the report.

Retention

Survey participants were asked what factors are important to their happiness.



The majority of respondents, 71.6%, felt the Sault offered some of what they needed to experience a good quality of life and 11.6% felt that the Sault offered everything they required. The remaining 16.8% indicated that the Sault just doesn't offer enough to fulfill their needs for a good quality of life.

"I love the city of Sault Ste. Marie, but with the aging population and lack of available employment opportunities for our youth, it is difficult to see what the future holds for our city."

~ Survey Respondent, 27 yrs.

I feel that Sault Ste. Marie is improving and that we are seeing more cultural diversity, entertainment and educational opportunities. My partner and I plan to stay in Sault Ste. Marie and raise a family here. Cost of living is low, and allows us to travel and enjoy time off.

~ Survey Respondent, 28 yrs.

Survey participants were asked to share their intentions regarding their choice to remain in Sault Ste. Marie or to relocate. The table below indicates the statements they felt were most accurate.

I plan on living in the Sault if I can find a job.	27.5%
I plan on living in the Sault until I complete my college/university program.	24.2%
I will never leave the Sault.	17.6%
I have no intention of remaining in the Sault.	16.5%
I plan on living in the Sault until I find a job out of town.	6.6%
I would like to leave the Sault to complete my education and then return to the Sault to live.	4.4%
I would like to leave the Sault to work and then return someday.	3.3%

When asked to specify the most significant factor unrelated to employment that would improve the individual's quality of life of Sault Ste. Marie many respondents found it impossible to separate the reality of underemployment or lack of employment from other factors such as the shortage of affordable housing in Sault Ste. Marie. Young people have made it very clear that they are struggling to meet their need for basic necessities.

Other common ideals expressed from this age contingent is the desire for more green spaces/options, increased access to arts and cultural activities, improved transportation and creating local opportunities to pursue post-graduate education in master's and doctoral programs.

APPENDIX 5

YOUTH FORUM RECOMMENDATIONS

Relevancy of youth programming is ensured when meaningful roles are provided for youth to engage in planning and decision making processes. Just as important, developing leadership roles for young people communicates that they are valued in the community. Young people are certainly more likely to remain or return to hometowns where sense of self, relationships and worth were first nurtured. As a community, it is important to understand how today's young people demonstrate commitment to civil matters.

“Youth largely feel alienated from traditional political parties which they see as self-serving and dismissive of youth views; this is not apathy, but a clear comprehension of a generational divide. Formal politics are often silent on issues that are important to youth, and function in hierarchical ways (party organization and mobilization) that youth reject. Youth are dismissive of the leader-driven structures and top-down practices of political parties and have strong participatory instincts that drive them to grassroots participation instead.”¹

On May 12th, 2011, seventy young people came together for Youth Forum 2011. The delegation was comprised of high school students, college/university students, professionals, artists, entrepreneurs, young parents and civil minded youth. The intention of the forum was to present back to the youth the common themes they brought forward in throughout the research and provided them with an opportunity to inform the recommendation process.

Forum participants broke off into 6 groups and worked together to develop strategies to address eight trends identified in the research: Improving Local Transportation System; Alleviating Poverty; Sustainable Housing; Increasing Creative Spaces; Becoming an Inclusive Community; Improving Communication Strategies; Reducing Drug/Alcohol Abuse and Access; and Improving Job Market.

When youth were asked to choose between the trends identified, their top 3 priorities for improvement were: increasing employment options; decreasing the prevalence of substance abuse/mental health issues; and increasing creative venues/space in the community. It is interesting to note that first and second priorities identified directly impact the most basic of necessities: food, shelter and mental well-being. Young people are just trying to survive but dreams for a bright future haven't been squashed yet.

¹ Canadian Policy Research Networks. Youth Culture is Renewing Democracy One Click at a Time. http://www.cprn.org/documents/S1715_EN.pdf

Economic Well-being	Employment
	Relevant information at the high school level regarding anticipated labour demands
	Require the City to reserve a percentage of well paying jobs for youth
	Enforce Sunset clauses
	Policy to create government supported educational grants - not loans
	Eliminate negative stereotypes of youth in the workplace
	Attract businesses with employment opportunities in the arts
Housing	Build social housing co-op for youth
Emotional Well-being	Substance Abuse/Mental Illness
	Create a youth centre with access to professional psychologists for mental health/drug addictions
	Guest speakers in schools to candidly share their experiences as addicts
	Youth counsellors in schools specific to addiction issues
	Educate parents
	Safe injection sites
Healthy Social Development	Inclusion
	Rebrand Sault Ste. Marie as diverse, inclusive and accessible
	Safe Spaces sticker campaign for LGBTQ youth
	Sensitivity training mandatory for city hall, boards, public administration, city works, support services, providers and open to public
Activities	Organize activities that are substance/alcohol free
Arts and Culture	Creative Venues
	Local youth artists decorate unappealing public spaces
	Dedicated music venue without alcohol
	Community Hubs welcome to youth
	Create an arts based community centre
	Sustainability of government funding
Community Access	Transportation
	Phone in bus schedule/stops
	Bus route to Hiawatha
	Efficient routes
	More in-terminal information

APPENDIX 6

Mobilizing Community for Youth Recommendations

Upon concluding this study, researchers identified that to develop a truly successful youth strategy it would be essential to bring together a cross-representation from all community sectors to inform a new set of recommendations. On October 25th and 26th, the City of Sault Ste. Marie and the Sault Youth Association hosted the Mobilizing Community for Youth Conference. Approximately 120 individuals

brought forward their expertise and passion to develop a list of recommendations responsive to the concerns identified by young people. Delegates were asked to focus their efforts on one of four areas: Substance Abuse/Mental Health, Sustainable Housing, Economic Well Being and Youth Hubs. The following recommendations represent the outcomes of their sincere work.

Youth Hubs

Young people continue to identify the need for places that are supportive, substance free and inclusive for all. Youth hubs are a model of delivering services and programs for youth that encourage the development of capacity, creativity, innovation and social networks. Youth have clearly expressed they are not interested in a place to 'just hang out'.

Establish a Youth Hub

- That an accessible youth hub that is inclusive to all youth be developed in downtown Sault Ste. Marie within 2 years
- A Sault Youth Association Committee will work with the community partners to develop a charitable and non-profit entity to operate a Youth Hub
- The Hub will be operated by a parallel board (a parallel board reflects equal number of youth in all Board positions and Board passes resolution by consensus)
- The building site will be suitable for youth and youth programs
- The Committee will use the Youth Strategy 2011 report as a guideline in developing the plan for the Hub. As well best practices to be incorporated
- The Committee explore successful Youth Hubs in similar communities
- Committee to develop a self-sustaining social enterprise model as a strategic plan (5- year plan)
- Youth Engagement Principles and Practices will form the core values of the Youth Hub
- Mission and core values to be developed in 6 months
- Place of partnership of services to maximize outreach and assistance to youth. Services will not be duplicated
- All partners at the table will return to their organizations to determine how their organization will contribute their presence (services, staff, programs etc.)

Sustainable Housing

Poverty is a youth issue. Youth in our community experience higher than average poverty levels, including challenges in obtaining safe and affordable housing. Poverty affects young people's ability to acquire an education, make healthy choices, and participate in our community in a positive way. Affordable and safe housing ensures that underlying issues leading to homelessness can be addressed.

Collaborative Youth Training Housing Construction Program

- To meet youth housing needs renovate existing buildings.
- Young people will develop transferable skills in trades, real estate, financing etc. as they work alongside professionals with those skills
- Identify sources who may donate buildings/houses
- Potential partners could include post-secondary institutions, Habitat for Humanity, local labourers Canada Mortgage and Housing Corporation, Credit Unions
- Potential partnership with the School Boards and the Ministry of Colleges, Training and University to offer this a credit course at the high school level

Sustainable Neighbourhoods: Revitalize Gore St. as a community for young people and families utilizing a social enterprise model

- Develop quality, affordable housing conducive to community building and environmentally sustainable growth
- Create greenspace/community garden; space for youth hubs; open spaces that are culturally diverse and inclusive

Economic Well Being

Northern Ontario's youth experience lower educational attainment levels, higher unemployment levels and higher poverty levels than their southern counter-parts. A vibrant, prosperous community is possible for Sault Ste. Marie if we meet our challenges head-on, and focus on ways to work together and use our existing resources to respond to youth issues today.

- Form Young Professional Association, possibly within the Chamber of Commerce or United Way
- Brochure of Future Jobs, to be distributed by School Boards
- Support for Social Enterprise to be developed into a Youth Hub

Substance Abuse and Mental Health

Young people participating in focus groups and interviews clearly identified substance abuse as a problem. Greater community effort is required to address substance abuse and access to harm reduction programs among youth in our community. Interwoven with this issue is the need to enhance mental health services for young people.

Education for Organizations, Families And Schools

- Sweeping provincial statement allowing pro-active education in all School Boards
- Health Fair/Youth Symposium to educate youth about services available in the community, harm reduction etc.
- Forming an Alliance of Organizations dedicated to reducing substance abuse and increasing good mental health

Giving Youth a Way Out

- Create a local text number for youth to access when they are seeking out youth services for help
- Several Community Boards across the city displaying information about youth services
- Youth friendly business sticker that lets young people know that they can access information about youth services at that establishment
- Outreach workers in areas of higher incidents of substance abuse. University or College placement opportunity
- Ensure that outreach and information happens on their turf, time and terms.

Improving Local Post-Care Services

- Engage the Sault Area Hospital to participate in the Alliance of Organizations and especially seek their input in conversations regarding post-treatment
- Create a policy that mandates that transitioning/phasing youth who are 18 yrs. old will not be discharged to another agency. Continuity in care is critical to the recovery process



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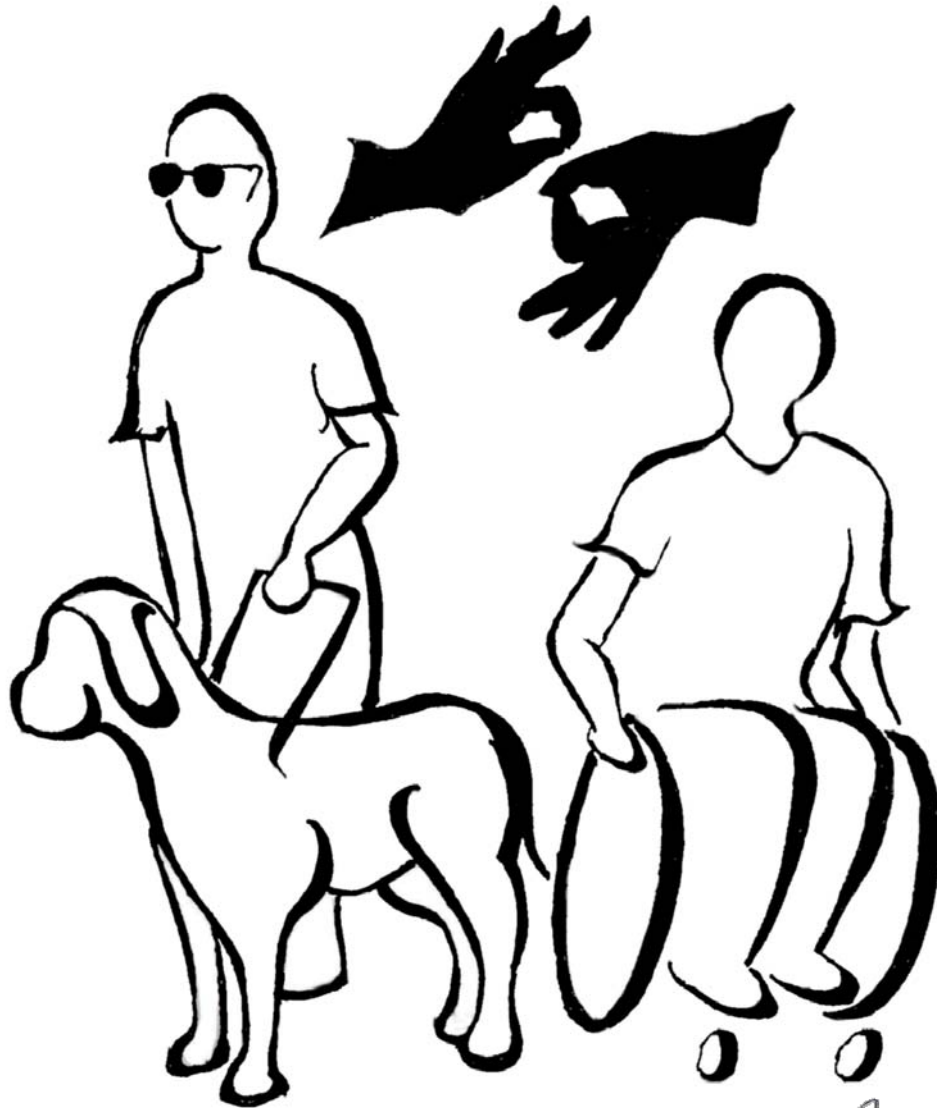


LA FONDATION
TRILLIUM
DE L'ONTARIO



saultyouth
association

THE CORPORATION OF THE CITY OF SAULT STE. MARIE



Kennedy & Hume

Joint Accessibility Plan 2011 - 2016

This plan was prepared by staff in cooperation with the Accessibility Advisory Committee.

Our continued thanks to Wendy Houle for her artistic skills with the layout, design and pictorial contributions of each annual plan and for her extraordinary support to the Advisory Committee and the City of Sault Ste. Marie Accessibility Centre

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Attitudes Sometimes Make It Hard To Achieve Independence

Article Written by Sylvia Mosher in "The Sault Star" on Wednesday, April 6th, 2011.

While many people do have control over their lives, many other people don't. I'm in the latter category. Oh, in theory, I live independently making my own decisions whether good or bad, but in reality, I'm in no more control of my life than a child is. At least that's how it feels sometimes.

My life is filled with people who say I can do this but not that. "This" might be getting up at a certain time, and "that" might be how I take my medications. One policy after another restricts me from being able to enforce my independence. I miss appointments because I can't get myself out of the vehicle and into a building on my own. These things really frustrate me because I'm supposed to be independent, but the word "independence" isn't used the way it's supposed to be in certain organizations. The word is spun around to mean whatever those in charge want it to mean.

I realize that organizations have policies and procedures that they have to follow, but I am a grown woman with a rational head on my shoulders. It's not fair that I can't have something just because I physically can't do it by myself. Being independent doesn't mean we are allowed to do something only if the powers that be say that it is all right. The proper definition of "independence" in my case is being able to make my own decisions and then having the right to ask for assistance to bring them to pass no matter if they are good or bad choices. The world is not black and white and neither should policies and procedures be black and white.

One organization's mission statement is: To maximize the independence, personal empowerment, and community participation of people with disabilities. This mission statement sounds great and is a good hook to get the public's attention. It's too bad, though, that they have their own definition of independence. I'm sure they aren't only ones who make up their own definition, so I don't want to be too hard on them. However, they really need to think about what they are saying in that mission statement and about the true meaning of independence.

Whoever it is that's restricting me always claims that it's for my protection, which I can see, but as a rational adult, I should have the right to risk. Of course I have to depend on people who have consciences, but when people know me, they should take that into serious consideration. How did Martin Luther King Jr. put it? It went something like this, "[...People shouldn't]...be judged by the colour of their skin but by the content of their character." I wonder what he would say in my case.

Sylvia Mosher was born with cerebral palsy, and uses a wheelchair. She has faced many of the challenges and issues she discusses in a monthly column for the Sault Star. You can reach Sylvia at smosher@shaw.ca.



Message from Your Accessibility Advisory Committee

The Integrated Accessibility Regulation was released in June 2011 and has merged the Transportation, Employment and Information and Communications Standards in hopes of making implementation as simple as possible.

While there may be mixed reviews about the effectiveness of these standards, our role as an Accessibility Advisory Committee is to ensure that our City implements the changes.

The new standards give Municipalities, the Private sector as well as Not-For-Profit organizations time lines for specific barrier removal activities starting in 2011 and continuing through to 2021.

Accessible transportation will see many changes over the coming years due to the new regulation. Our city Transit Department has already taken many steps to provide better service for our citizens with an operational review which began in the summer of 2011.

Over the past year, we have heard from many of you that feel “changes are not progressing fast enough”. While that may be true some of the time, big changes are on the horizon as we work to ensure the implementation of the new Accessibility for Ontarians with Disabilities Act, standards.

The Accessibility Advisory Committee’s role will also be changing from one of advising City Council on accessibility planning, to one of ensuring that the City implements the new standards as required by the new legislation.

As a member of our community, you also have a role. By becoming familiar with the Integrated Accessibility Regulation you can remind others about their obligations. Use your voice, and represent your community well by encouraging our community to become more accessible and inclusive.

I encourage interested community members to familiarize your selves with the duties of an Accessibility Advisory Committee (www.mcass.gov.on.ca). We encourage you to take that necessary and important step and apply for a position on your AAC. New members create new ideas which are essential elements for change.

We would also like to take this opportunity to congratulate the “Sault Accessible Sports Incorporated” (www.saultaccessiblesports.org) for the successful implementation of the wheelchair basketball program taking place at Algoma University. Hard work and perseverance have paid off for this group of dedicated volunteers. We look forward to the changes that are on the horizon and to continue to work to ensure that our community is accessible for all.

Chair, Accessibility Advisory Committee

Executive Summary

The Corporation of the City of Sault Ste. Marie and Transit Services continue to move forward by removing barriers to access to persons with disabilities in this community.

This plan provides updates on activities completed in 2010 and activities planned and initiated for 2011. As well, this plan will serve as our first 5 year plan which is required effective 2013 (See Integrated Accessibility Regulation [Accessibility Plans](#))

Accessibility management remaining centralized is crucial to ensure that staff has access to current resources. Continued management will also allow us to retain positive links with the province, ensure our compliance with regulations and enable us to continue to progress with barrier removal activities. We as staff are developing an understanding and appreciation of the importance of accessibility for persons with disabilities, with day to day business including accessibility in our decision making activities.

Policies, procedures and processes are established to ensure that new or retrofit actions by the Corporation consider accessibility for all of our citizens. This includes our capital planning activities and developments. Staff continues to remove accessibility barriers in our buildings, facilities, parks, streets and transit services. Regular dialogue between departmental staff and the Accessibility Centre staff ensures that no new barriers are created.

Statutory annual planning remains in effect as the primary reporting tool governed by the Ontarians with Disabilities Act, 2001 (ODA).

This municipality continues to make progress each year towards the goal of making our services inclusive and accessible to all persons.

On May 31, 2010, the government announced that three legislative standards (Employment, Information and Communications and Transportation) would be integrated into one regulation - the Integrated Accessibility Regulation under the Accessibility for Ontarians with Disabilities Act, 2005.

- **Transportation** — making it easier for people with disabilities to get to where they need to go
- **Employment** — expanding Ontario's labour pool and welcoming people with disabilities into more workplaces, and
- **Information and Communication** — giving people with disabilities access to more of the information we all depend on.

These standards are now covered under ONTARIO REGULATION 191/11. The regulation sets out the requirements for each of the three standards, as well as general requirements that apply to all, such as:

- Developing accessibility policies and plans
- Training employees and volunteers, and
- Considering accessibility when purchasing goods or services.

The regulation applies to public, private, and not-for-profit businesses and organizations that:

- provide goods, services or facilities either directly to the public or to other businesses or organizations, and
- Have at least one employee in Ontario.

This regulation allows municipalities a timeline for compliance to be phased in between 2011 and 2021. The timeline is attached in [Appendix A](#).

The City of Sault Ste. Marie will maintain its commitment to accessibility for persons with disabilities and will continue its efforts at implementation of accessibility regulations in a positive and professional manner.

Section I

Introduction

The Accessibility Advisory Committee continues to play an active role to advise the City of Sault Ste. Marie on its barrier removal activities, to support staff training and assist in the planning process for each plan.

Staff met quarterly in 2010 and 2011 with the Site Plan Subcommittee and the Transit Subcommittee of the Accessibility Advisory Committee to discuss impacts of the then proposed standards and to plan barrier removal activities.

The Integrated Accessibility Regulation 191/11 will be a key piece to planning at the Corporation.

Aim

This plan is an update on the 2009 – 2013 commitments identified in our 2009 Plan and a forecast of the kinds of activities that will be undertaken by staff and the committee for the next five years.

We will continue to focus on progress with barrier removal activities within available funding resources and in ongoing planning with the various departments.

Objectives

The Accessibility Advisory Committee (AAC) and Corporate staff committees will continue to demonstrate to the community that we are leaders in accessibility for persons with disabilities by:

- Working efficiently to remove barriers throughout the Corporation
- Working towards meeting the requirements of the Integrated Accessibility Regulation 191/11 to ensure that we are compliant with the Information and Communication, Transportation and Employment Standards
- Training new staff, students, Councillors and volunteers on their responsibility to provide accessible customer services in accordance with the requirements of the Customer Service Standard, Regulation 429/07
- Providing services in the method/format that meets customers needs wherever possible
- Working with the Accessibility Advisory Committee on barrier removal activities to improve community “visitability”



The Corporation

Corporate Mission on Accessibility

The Corporation of the City of Sault Ste. Marie is resolved to identify and remove barriers to full participation for persons with disabilities and to encourage our community partners to share our vision of a fully accessible community. We hereby make a commitment to prevent further barriers from being created in our future planning processes and implementation.

Corporate Commitment to Citizens and the Community

Putting people first is a hallmark of success. We are committed to working together to provide accessible services to protect, support and enrich quality of life in our community.

Department Leads

Some departments manage accessibility responsibilities with one lead staff guiding the department while others retain divisional leadership.

Department

Lead Contact (705) + #

Clerks

Malcolm White 759-5391

Community Services

Cathy Marinelli 759-5387

Engineering & Planning

Jerry Dolcetti 759-5384

Engineering & Planning

Benita Brogno 759-5424

Engineering & Planning

Roger Caron 759-5278

Finance (Information Systems)

Enzo Coccimiglio 759-5364

Finance (Accounting)

Vacant

Finance (Tax & License)

Susan Bursche 759-5281

Fire Services

Jim St. Jules 759-5274

Human Resources

Della-Marie Iley 759-5370

Legal Department

Nuala Kenny 759-5407

Public Works & Transportation (PWT)

Bob Barnett 541-7000 ext 258

PWT – Transit Services

Don Scott 759-5848

Social Services

Lynn Rosso 541-7310

Public Library

Elizabeth Rossnagel 759-5246

Police Services

Dave O'Dell 949-6300 ext 344

Transit

Transit Plan Sub Committee

The Sault Ste. Marie Transit Manager is the Plan's Coordinator. Sault Ste. Marie Transit Services serves as a resource group to the Transit Sub Committee of the AAC and is responsible for all administrative functions.

Sault Ste. Marie Transit Working Group

- Don Scott, Manager of Transit and Parking (759-5848)
- Sam Piraino, Area Coordinator Transit and Parking (759-5434)
- Brad Miller, Training Supervisor (759-5841)

This group works collectively with the Transit Sub Committee to ensure that all aspects of new planning for the Transit Services Division and Parking are compliant with new legislative policies for persons with disabilities.

Barrier Identification Process

Sault Ste. Marie Transit Services has worked with the Transit Sub Committee to assist representatives of City staff to develop an understanding regarding the identification of barriers and the required action for the removal of barriers for a person with a disability to fully participate in society or access a service.

They have also worked to assist community representatives to develop an appreciation for the variety of variables that affect the Transit Services and municipal parking lots.

The Accessibility Advisory Committee

The seventeen member committee of Council, (2 councilors, 14 citizens and 1 staff member ex-officio) the majority of whom must have a disability are appointed by Council for the term of the current elected Council.

Meetings take place the second Wednesday of each month from 2:00 to 4:00 pm at the Accessibility Centre located in the John Rhodes Sports Centre. For more information, visit the City Website at www.cityssm.ca for the current calendar of upcoming meetings.

**Accessibility Advisory Committee Executive
Chair**

Diane Morrell

Phone: (705) 759-0333

Email: Diane.Morrell@cpaont.org

Vice Chair

Derrick Lavallee

Phone: (705) 256-1897

Email: d-lavallee@shaw.ca

Site Plan Chair

Catherine Meincke

Phone: (705) 256-7548

Email: kmeincke@sympatico.ca

Transit Chair

Craig Kohler

Phone: (705) 256-8730

Email: kohlerc@soonet.ca

Section II

The Accessibility Advisory Committee recommends that Council maintain support of:

- Allocation of Barrier Removal Reserve funds to previously identified priorities from past plans.
- Legislative Standards training and implementation
- Ongoing full time staff support to the Accessibility Advisory Committee and the coordination of accessibility related initiatives throughout the Corporation.

Corporate Barrier Removal Budget Commitments 2012 – 2016

City Council has allocated an annual budget towards the removal of barriers within the Corporation since 2004. The \$50,000 budget in 2004 has increased over time to \$85,000 with any reserve funds allocated to the Community Services Department [Seniors Centres](#) (page 19) project.

The following is a list of recommendations for the allocation of the Barrier Removal Budget for the next five years.

COMMUNITY SERVICES DEPARTMENT

John Rhodes Pool	Accessible Pool Equipment annually
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2012	\$2,500
-------------	----------------

2013 - 2016	\$5,000 annually
-------------	------------------

John Rhodes Arena 2	Sledging Maintenance
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2012	\$2,500
-------------	----------------

2013 - 2016	\$5,000 annually
-------------	------------------

Seniors Centres	Priorities addressed with reserves
-----------------	------------------------------------

FINANCE

Information Technology	TextNet Communications System & annual licensing purchased and implementation in progress with expected service availability for the community
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(2012 – 2016	\$15,000 annually)
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PUBLIC WORKS AND TRANSPORTATION

Traffic	Accessible Pedestrian Signal (APS) Project
---------	--

2012	\$0.00
-------------	---------------

2013 - 2016	\$20,000 annually
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Works	Curb Cut Repairs
-------	------------------

2012	\$10,000
-------------	-----------------

2013 - 2016	\$15,000 annually
-------------	-------------------

Transit	Rear Facing System
---------	--------------------

2012	\$30,000
-------------	-----------------

SOCIAL SERVICES	Integrated Accessibility Standards Training Program Development
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2012	\$5,000 (onetime)
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Vulnerable Persons Registry

(2012 – 2016	\$20,000 annually)
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Departmental Progress

Departments are making progress by making barrier removal activities part of their regular planning process. The Facility Accessibility Design Standard (FADS) enable departments to move forward with clear direction.

Mayor's Office

All members of City Council work hard to make our community a place of respect, dignity, and integrity. City Council is helpful, caring, and most importantly, accessible. Our local government works hard to ensure that we maintain a high quality of life for our citizens.

Barrier Removal Updates

New

- Ramping to enable independent access to the Mayor's office

CAO'S Office

The Chief Administrative Officer is charged with the responsibility of coordinating the work of all municipal departments and ensuring that those departments carry out the policies and directions given by City Council.

The CAO oversees the day-to-day operations of the City through nine Department Heads and co-ordinates the administrative interaction with various operating agencies such as Police Services, the Public Library, the EDC and the Sault Ste. Marie Region Conservation Authority.

Recommending current and capital budgets, approving items for Council Agendas (both open and caucus) and personnel matters are the responsibility of the CAO.

The City's Strategic Plan is also under the direction of the CAO.

Barrier Removal Updates

New

- Ramping to enable independent access to the CAO's office
- Establish lead departments for implementation of Integrated Accessibility Standards Regulation 191/11
 - o Transportation Standards requirements are covered by:
 - Public Works and Transportation Transit Division (Conventional Bus and Para bus services)
 - Police Services (Taxiis)
 - Legal Department (Taxiis)
 - o Lead Departments to be determined for:
 - Information and Communication Standards
 - Employment Standards

- **Emergency Management Coordination** - Regulation 191/11
Integrated Accessibility Standards – Information and Communications
Standards - Emergency procedures, plans or public safety information
([See Appendix A](#))

Clerks Department

The City Clerk's primary task is to function as the corporate secretary to City Council, ensuring that all Council Agendas, Minutes of proceedings, resolutions, decisions, voting, records, and accounts are recorded, documented and certified.

As well, the Department is responsible for the management of corporate records, the administration of municipal elections, the sale of municipal cemetery services, management of cemetery records, and the coordination of official civic receptions. The City Clerk is also a Division Registrar for the Office of the Registrar General and is responsible for the registration and recording of all births and deaths occurring in the municipality, as well as the issuance of marriage licenses.

The department actively engages the Accessibility Advisory Committee for advice on municipal elections and corporate public events to ensure that accessibility for persons with disabilities is considered.

Barrier Removal Updates

New

- Regulation 191/11 Integrated Accessibility Standards – Information and Communications Standards ([See Appendix A](#))

Complete

- Review of Draft Information and Communications Standard for input to Standard Committee.

In Progress

- Review accessible needs and legislative requirements for upcoming municipal elections.

Ongoing Items

- Corporate Public Events planning considering accessibility and engaging the Accessibility Advisory Committee to advise ([See Appendix D](#))

Pending Funding

- No items

Outstanding

- No items

Community Services Department

The Community Services Department consists of several divisions:

- Central Administration
- Civic Centre Switchboard/Reception
- Recreation and Culture Division
- Municipal Day Nurseries Division
- Community Centres Division

This department is very active making its facilities accessible due to its significant public involvement.

The divisions engage the Accessibility Advisory Committee regularly to seek advice on barrier removal activities.

Barrier Removal Updates

New

- No items

Complete

- The Essar Centre covered the stairs on the West Side of the building at the Bay Street outdoor stairwell
- **Completed work at the Bay Street Seniors Centre**
 - o Entrance Facility - south side
 - o Vestibule - south side
 - o Entrance Facility - north side
 - o Vestibule - north side
 - o Exit Facilities - north side

In Progress

- **Essar Center:** A wheelchair accessible table added in concession area
- **Maycourt and Jesse Irving Centres:** A feasible study for an accessible front entry for both. Construction of an accessible/bike path in the playground at Maycourt and the construction of an adult height sink and countertop that will include a wheelchair accessible sink for children at Jesse Irving.
- **The Seniors Centres:** working through consultant priority listing of barrier removal activities as funding is available. Work in progress includes:
 - o Interior barrier free travel and door hardware.
 - Door hardware is complete on the main entrance level. The 3 doors leading to the exterior were replaced with new doors and hardware with actuators. There were

3 interior doors that were replaced with new doors, hardware and actuators

- The basement and level 2 remain uncompleted

- **John Rhodes Pool Lobby Restroom** accessibility improvements

Ongoing Items

- **John Rhodes Pool:** Accessible Pool Equipment and accessible pool equipment maintenance (**2011-** Two Pool Cycles were purchased for public use. These cycles enable persons to use our pool in a manner that respects their needs)
- **John Rhodes Arena 2:** Repair, replace, add and maintain sledge equipment for public use (**2011** - Sledge Skate Sharpener purchased, various maintenance activities including seat cushions repairs, replacement of leg protection straps, cracked buckets and other regular maintenance of existing equipment, identified need for larger sledges as increased usage has triggered a shortage of equipment on many days)

Pending Funding

- **John Rhodes Arena Project** to address accessible viewing seating in arena and redesign of parking lot

Costs are anticipated at:

- | | |
|---------------------------------|-----------|
| o J. Rhodes Arena 1 Phase 1 (A) | \$ 65,000 |
| o J. Rhodes Arena 1 Phase 1 (B) | \$ 65,000 |
| o J. Rhodes Arena 1 Phase 2 | \$173,000 |
- **Historical Discovery Centre:** Accessibility Advisory Committee consultation on accessibility requirements continues as staff seeks additional funding supports
 - **Seniors Centres:**
 - o Exterior entrance ramps to the northeast entrance at **Bay St** and the north entrance at **Steelton**. Both entrances have a concrete step into the building so EPOH designed ramps to make them barrier free (\$35,000)
 - o Entrance doors at **Steelton** to improve barrier free travel into the facility. This includes 2 sets of exterior double doors and one interior set of double doors. The interior set of doors requires the replacement of a glass panel wall which supports the doors. The vestibule requires new non slip flooring, heating and lighting improvements.
 - o **Bay Street Seniors Centre**

Public washrooms on level 1	\$50,000
-----------------------------	----------

Public washrooms in the basement	\$6,000
Interior barrier free travel	\$5,000
Person-lift to level 2	\$345,000
Interior doorways to classrooms	\$10,000
Door hardware	\$10,000
Life safety within floor areas	\$20,000
Reception Desk	\$5,000
Parking area at the south parking lot	\$18,000
Accessible route at south lot	\$52,000
Drinking Fountain	\$1,500

Outstanding Items

- **Facilities & Arenas (excluding Essar Centre):** Strobes added to fire alarm systems to ensure safe evacuation of persons who are deaf, deafened or hard of hearing.
- **Bellevue Marina Boat Launch:** in partnership with Rick Hansen Committee to accommodate lift; Accessibility issues identified at this site – department is developing a plan to address these issues over an extended period.
- **Essar Centre:**
 - o Accessibility Advisory Committee recommended 3 benches be added near VIP entrance for patrons with disabilities and seniors waiting for admission before events.
 - o Accessibility Advisory Committee recommended addition of accessible parking at the VIP entrance.
 - o Accessibility Advisory Committee recommended covering the outdoor ramp to provide better wheelchair accessibility in winter.

Engineering and Planning Department

This department has a **huge** responsibility to ensure that accessibility is considered as the city moves towards becoming an age friendly community.

This department is well represented on the Quarterly Site Plan Subcommittee of the Accessibility Advisory Committee where barrier issues are identified, challenges with competing legislation are discussed and resolutions are negotiated.

Staff including Peter Tonazzo, Don Maki, Don McConnell and Ron Macdonald are instrumental in providing their expertise on planning and inspection items. Their personal commitment to improve accessibility in the community is appreciated.

Key Divisions of this department ensure that accessibility is moving forward:

- Engineering and Construction
 - o Construction Division
 - Capital Works program
- Building Division
 - o Administration and enforcement of the Ontario Building Code and the municipality's Building and Property Standards By-laws, along with various other statutes and regulations.
- Planning Division
 - o Current Planning: Reviewing and assessing development applications such as zoning by-law amendments, official plan amendments, site plan review, and subdivision/condominium application review.
 - o Strategic/Long-Range Planning: Long-range strategic planning, demographic analysis, land-use policy review and formulation. Long-range strategic planning, demographic analysis, land-use policy review and formulation.
 - o Community Development: Coordination of feasibility studies and specific community development projects such as trails planning, waterfront planning and downtown revitalization.
- Building Services
 - o Provides building maintenance, security and janitorial services for the Civic Centre, Ontario Works and Korah Library. Building Services also provides telephone services for these buildings and all City owned operations, such as Transit, Public Works, John Rhodes Centre, etc.

Barrier Removal Updates

New

- No items

Complete

- **Planning Division:** Sustainable Site Plan Guidelines for commercial and institutional developments finalized which include barrier free design and accessible parking requirements
- **Building Services**
 - o Civic Centre:
 - Meeting rooms (Russ Ramsay, Biggings and Thompson Rooms) have at least one accessible table
 - One additional accessible parking space created
 - Accessible spaces now conform to new comprehensive zoning
 - Two additional handrails installed at front steps

In Progress

- Signage Study which includes accessibility for wayfaring our boardwalk

Ongoing Items

- No items

Pending Funding

- **Building Services**
 - o Actuator to be installed at CSD public entrance (lobby level Civic Centre). (See solution below under Other)
 - o Ontario Works building Actuators – to restrooms doors
 - o Accessible Counter 4th floor Finance Admin office

Outstanding

- Increase number of accessible parking spaces at Ontario Works
- Tax and Building Permits doors to remain open during business hours

Pending

- Built Environment Standard will have implications once made law

Other

- **Building Services**
 - o Door can be propped open which will suffice at no cost. This should be the same for all Departments that have public access.

Finance Department

The primary functions of the Department include providing full financial services for municipal operations including payroll, accounting, purchasing, tax collections, financial analysis, budget and audits, the development, operation and maintenance of corporate computer applications and systems.

Barrier Removal Updates

New

- Regulation 191/11 Integrated Accessibility Standards – Information and Communications Standards – Website Accessibility ([See Appendix A](#))

Complete

- No items

In Progress

- **Information Technology Division:** TEXTNET Communications System & annual licensing through Canadian Hearing Society will be added to Corporation's existing system to enable the deaf, deafened and hard of hearing community to communicate with staff and Council independently.

Ongoing Items

- TEXTNET will be an ongoing cost for licensing

Pending Funding

No items

Outstanding

- **Held to 2012:** Split the front counter for wheelchair access in the Finance Administration office on the 4th floor.
- New hinges for the 2 entrance doors into central collections off the Civic Centre lobby to allow the doors to be swung outward into the lobby and rest parallel to the glass.

Fire/Emergency Medical Services

This department is involved with the Accessibility Advisory Committee in the development of the Vulnerable Persons Registry (VPR). As emergency responders, the VPR will provide Fire and EMS staff with better information to support day to day emergency situations.

Sault Ste. Marie Fire Services is composed of four operational divisions.

- Fire Suppression
- Fire Prevention and Public Education
- Support Services
- Emergency Medical Services Division

Barrier Removal Updates

New

- No items

Complete

- No items

In Progress

- Communications with Police to compliment 911- dispatch system for persons who are deaf, deafened or hard of hearing. We are reviewing new system options.
- Fire Services is working with the Vulnerable Persons Registry. The fire services CAD system will be available to dispatch in the event of an emergency at an address that could have the voluntary data input in our system.
- To undertake a review of all city building evacuation plans for inclusion of specific reference to how persons with disabilities are to be supported in the event of building evacuation.

Ongoing Items

- No items

Pending Funding

- No items

Outstanding

- No items

Human Resources

The Human Resources Department is responsible for labour relations, human resources administration, administration and compliance with relevant legislation, and health and safety.

Barrier Removal Updates

New

- Regulation 191/11 Integrated Accessibility Standards – Employment Standards [\(See Appendix A\)](#)

Complete

- No items

In Progress

- No items

Ongoing Items

- No items

Pending Funding

- No items

Outstanding

- No items

Legal Department

The Legal Department provides legal advice and consultation to City Council, City Departments, and some local boards. The Department keeps Council and City staff up to date on legal matters affecting their work.

Barrier Removal Updates

New

- Regulation 191/11 Integrated Accessibility Standards – Transportation Standards – Taxiis ([See Appendix A](#))

Complete

- No items.

In Progress

- No items.

Ongoing Items

- Legal is actively involved in discussions regarding Accessible Parking Permit violations ([See Appendix B](#))

Pending Funding

- No items

Outstanding

- To review use of alternative vehicles (including scooters) on City properties.

Sault Ste. Marie Police Service

The Sault Ste. Marie Police Service is an agency that reports to City Council through the Police Services Board.

The Service strives to be accessible to all members of our community and is committed to compliance with the four principles of accessible customer service, dignity, independence, integration, and equal opportunity.

They are actively involved with the Accessibility Advisory Committee regarding two key areas of responsibility – Taxiis and Accessible Parking.

The Police Service has also been very proactive in addressing facility barriers at the headquarters and regularly consults with the Accessibility Advisory Committee to ensure that no new barriers are created.

Barrier Removal Updates

New

- Regulation 191/11 Integrated Accessibility Standards – Transportation Standards – Taxiis
- **2012** Police Services Summer Students will develop an educational piece that will advise members of the community about the ticketing process related to parking in an accessible parking space without proper documentation ([See Appendix B](#))

Complete

- New accessible front reception station installed
- Strobes added to fire alarms

In Progress

- No items

Ongoing Items

- No items

Pending Funding

- Public Restrooms Accessibility Upgrades \$ 20,000

Outstanding

- No items

Public Works and Transportation (PWT)

This department is responsible for maintenance of municipal infrastructure such as streets, sewers, transit and cemeteries. The department provides solid waste management through refuse collection, recycling programs and sanitary landfill management. The department is also responsible for traffic control, including signage, signals, and pavement markings.

Public Works and Transportation has a **huge** responsibility to ensure that accessibility is considered as the city moves towards becoming an age friendly community.

This department is represented on the Quarterly Site Plan Subcommittee of the Accessibility Advisory Committee where barrier issues are identified, challenges with competing legislation are discussed and resolutions are negotiated.

This department ensures that accessibility is moving forward in key areas including Accessible Pedestrian Signals installations and maintenance, curb cut repairs to meet our Facility Accessibility Design Standards, accessible municipal parking and conventional and specialized transit operations.

Conventional and Specialized Transit responsibilities, in this plan, are identified separately as they have a legislated responsibility to accessibility planning.

- Public Works
- Traffic
- Parks
- Cemeteries
- Transit (including Parking)

Barrier Removal Updates

New

- **Transit Services** - Regulation 191/11 Integrated Accessibility Standards – Transportation Standards ([See Appendix A](#))

Complete

- **Traffic and Communications**
 - o Installation of Accessible Pedestrian Signals
 - Third Line at Great Northern Road
 - Bay Street at East Street
 - Cambrian Mall Main Entrance on Great Northern Road
 - All new intersections along Wellington Street as part of Capital Planning. Two new APS intersection installs at Bay/ East Streets and Queen/ East Streets as part of the priority listing.
- **Public Works – Operations:**
 - o The following curb cuts were identified and repaired in 2010:

522 Wallace Terrace	248 Great Northern Road	171 Turner
68 Wilcox Street	190 Pittsburg	145 Edmonds
45 Grand Boulevard	8 Birch Street	195 Turner
120 White Oak Drive	101 Glenholme	420 Queen
82 Wilcox Street	464 Wallace Terrace	171 Wilcox Street
187 Turner	421 Elizabeth	209 Turner
475 Wilson Avenue	69 Birch Street	207 Turner
172 Wilcox Street	5 LaSalle Court	206 Turner
98 Patricia	129 Edmonds	
17 Huntington Park (2 Locations)		

In Progress

- **Traffic and Communications**
 - o Installation of Accessible Pedestrian Signals
 - Bay Street at Bruce Street
 - Wellington Street East at Churchill
 - Queen Street at Denis Street
 - Queen Street at East Street
 - Bay Street at Brock Street
 - Wellington at Huron
 - Queen Street at Brock Street

Ongoing Items

- **Traffic and Communications** Installation of Accessible Pedestrian Signals (APS) using the Accessible Pedestrian Signal Priority Installation Project guide
- **Public Works – Operations** Identified Curb cuts needing repairs

Pending Funding

- **Public Works – Operations:** spends a large amount of its budget over and above the \$10,000 Corporate Barrier Removal Budget to cover costs related to Curb Cuts to meet Facility Accessibility Design Standards (FADS)
- The Accessibility Advisory Committee recommends that the following intersections be reviewed during the 2012-2016 period for compliance with our FADS document
 - o Queen/East St. (685 Queen/690 Queen/701 Queen)
 - o Queen/Spring St. (496 Queen/500 Queen/503 Queen)

- o Queen/March St. (472 Queen)
- o Queen/Elgin St. (405 Queen/420 Queen)
- o Queen/Bruce St. (311 Queen/Opposite corner- Essar Centre)
- o Queen/Dennis St. (200 Queen St./Essar Centre Parking Lot Corner)
- o Bay/Gore St. (22 Bay St.)
- o St. Mary's River Drive (Entrance to Agawa Canyon Tour Parking Lot (both curbs))
- o Great Northern/Northern Ave (352 Northern/258 Great Northern Rd/Zellers Parking Lot Corner/259 Great Northern Rd)

Public Works and Transportation - Transit Services



In total, ten major bus routes are provided on a daily basis for people of Sault Ste. Marie. A fleet of 28 buses drives 1.6 million kilometres annually, providing for 1.96 million passenger trips. There are currently 14 low floor buses in our service.

The Para Bus service is comprised of 9 Para Bus vehicles, which travel a total of 221,566 kms, and provide 42,280 passenger trips for 3088 (January 1, 2011) registered clients.

The Transit Sub-Committee is comprised of a group of community volunteers, member(s) of the Accessibility Advisory Committee, stakeholders, and consumers who provide formal input and advice to Transit Services. This committee continues to focus on advocacy and transportation issues on behalf of the citizens of Sault Ste. Marie regarding service policy and have input on the annual accessibility plan.

On July 1, 2011 the Transportation Standard came into effect for public transportation providers.

Transit providers include:

- The Ontario Government
- Municipalities, and
- Transportation Commissions or Authorities.

It also applies to some other organizations that provide transportation services such as:

- Hospitals,
- Taxis and
- Public School Boards, Colleges and Universities.

The Accessibility Standard for Transportation will make public transportation services more accessible.

In Sault Ste. Marie, requirements for taxicabs, under the Integrated Accessibility Standards, are managed by our Police Services.

Changes include:

- Verbal announcements to notify route, direction, destination and major stops (already in place in Sault Ste. Marie)
- Not charging people with disabilities a higher fare or a fee to store their wheelchairs, canes and walkers etc. (Taxicabs)
- Repairing accessibility equipment as soon as possible and accommodating people with disabilities until the equipment is fixed.

Requirements will be phased in between July 2011 and 2017.

This past summer our Transit Service held public consultations about our conventional and Para bus services. The pending report will guide staff and inform Council on public perception of the service and create a strategic plan to meet the requirements of the Transportation Standard.

Barrier Removal Updates

New

- Regulation 191/11 Integrated Accessibility Standards – Transportation Standards ([See Appendix A](#))

Complete

- New Transit phone system, to provide clients with waiting times while on hold
- New Para Bus dispatch software developed, to provide a more efficient scheduling system
- Requisition and delivery of four new conventional, low floor buses

In Progress

- Parking Division - expanding size of accessible parking spaces to comply with new provincial legislation.

Ongoing Items

- Parking Division is actively involved in discussions regarding Accessible Parking Permit violations ([See Appendix B](#))
- Sensitivity training for Bus dispatchers and operators
- Regular Transit Committee meetings

Pending Funding

- No items

Outstanding

- Upgrade conventional low floor buses, with a new rear-facing position system for passengers with mobility a device (Commitment for 2012)

Sault Ste. Marie Public Library

The Public Library is an agency that reports to City Council through the Sault Ste. Marie Public Library Board.

Our Public Library has more than 27,000 registered patrons and the three branches have over 185,000 items in their collections with an annual circulation of that exceeds one half million.

The Sault Ste. Marie Public Library offers a variety of services for persons with disabilities and is very proactive at working towards full accessible both with facilities and print materials.

Visit the Public Library or its website for more information on its accessibility progress.

Barrier Removal Updates

New

- New downloadable ebooks and audiobooks that make it easier for persons with print disabilities to access information.
- New West End Community Centre library to replace Korah branch and it is being designed to be fully accessible. It is scheduled to open spring/summer 2012. (one of the Accessibility Advisory Committee's earliest recommendations)

Complete

- No items

In Progress

- Monitor need for an accessible restroom at Main Library children's department in light of an accessible elevator replacing obsolete lift in late 2007.

Ongoing Items

- Continue to allocate a portion of annual library collections budget to purchasing library materials in accessible formats. These include large print books, books-on-CD, close-captioned DVDs, and audio-described DVDs.
- Continue to partner with CNIB: to acquire a deposit collection of CNIB talking books in DAISY format. This collection is exchanged every six months for new collection of talking books.
- VISUNET CANADA: Continues to partner with CNIB in the CNIB VISUNET CANADA PARTNERS program.

Pending Funding

- No items

Outstanding

- No items

Social Services Department

The City of Sault Ste. Marie is contracted by the District of Sault Ste. Marie Social Services Administration Board to deliver Ontario Works, Community Child Care and Social Housing for the City of Sault Ste. Marie, Prince Township and the Sault North Planning Board Area. The Social Services Department delivers these programs.

Ontario Works provides financial assistance to individuals in financial need and a range of programs and services that help people move towards self-sufficiency and employment.

Community Child Care administers contracts with Licensed Child Care programs to provide subsidized child care spaces for those in financial need and also completes all applications for subsidy.

Social Housing is subsidized housing provided in a variety of locations throughout the city. The Social Housing Division manages all applications for subsidized housing, administers all aspects of the Housing Corporation portfolio including the Commercial Rent Supplement program and administers contracts with Social Housing providers in the community.

Other Programs

- Administering the Federal Homelessness Partnering Strategy
- Coordinating Accessibility Planning for the Corporation
- Operates the Accessibility Centre at the John Rhodes Community Centre

Ontario Works is responsible for Emergency Shelter Management in the event of a community event (both small and large scale) that displaces people. As a result, the Vulnerable Persons Registry became a priority project for the department. After many years in development we now have finalized the project which will go live to the city in October 2011.

Barrier Removal Updates

New

- Integrated Accessibility Standards Training Program Development

Complete

- Vulnerable Persons Registry Project – Official launch - Autumn 2011

In Progress

- No items

Ongoing Items

- Vulnerable Persons Registry ongoing funding commitment

Pending Funding

- No items

Outstanding

- No items

Section III - Committee in the Community

The Accessibility Advisory Committee continues to be significant presence in the community.

Members attend events, workshops and training opportunities to network with both private and public sector organizations.

The Accessibility Advisory Committee continues to network with the private sector and agencies including:

The Chamber of Commerce

Accessible Sports Council ([See Appendix D](#))

SkiAbility Algoma

No Limits Ski Club at Searchmont Resort

Seniors Health Advisory Committee

Age Friendly Communities Committee

Barrier Free in Algoma Association

Section IV - Communication of the Plan

Hardcopies of this plan will be available at the Accessibility Centre. The Plan may also be downloaded from the Corporate website at www.cityssm.on.ca

Additional information is available on the District of Sault Ste. Marie Social Services Administration Board website at www.ssm-dssab.ca

On request, the plan will be made available on computer disk, in large print, on tape or in Braille. Hardcopy of past plans are available upon request. Please call the Accessibility Centre at 541-2822 to obtain a copy or to arrange for an alternate format.

Section V – Conclusion

We know that one in seven people in Ontario have a disability. Over the next 20 years, that number will rise as the population ages.

This is why the Corporation of the City of Sault Ste. Marie is committed to identify and remove barriers to full participation for persons with disabilities and to encourage our community partners to share our vision of a fully accessible community.

The next few years will be busy for staff as we continue to work hard to meet the requirements of the new Integrated Accessibility Standards.

The numerous volunteers on the Accessibility Advisory Committee and its subcommittees have been instrumental in guiding our successes to date. These volunteers continued commitment ensures that we are moving in the right direction.

Thanks to all the staff and volunteers for their continued involvement and contributions to making our city an accessible and age friendly community.

References

For more information please visit:

- The [Ministry of Community and Social Services](http://www.mcsc.gov.on.ca/en/mcsc/programs/accessibility/index.aspx) website
<http://www.mcsc.gov.on.ca/en/mcsc/programs/accessibility/index.aspx>
- The [Ontario Human Rights Commission](http://www.ohrc.on.ca/en/issues/disability) website
<http://www.ohrc.on.ca/en/issues/disability>
- [E-Laws Ontario](http://www.e-laws.gov.on.ca/navigation?file=home)
<http://www.e-laws.gov.on.ca/navigation?file=home>
- [Ontarians with Disabilities Act](http://www.search.e-laws.gov.on.ca/en/isysquery/76a68ad2-524a-4ded-b21e-50bdb6e21987/1/doc/?search=browseStatutes&context=#hit1)
<http://www.search.e-laws.gov.on.ca/en/isysquery/76a68ad2-524a-4ded-b21e-50bdb6e21987/1/doc/?search=browseStatutes&context=#hit1>
- [Accessibility for Ontarians with Disabilities Act](http://www.search.e-laws.gov.on.ca/en/isysquery/76a68ad2-524a-4ded-b21e-50bdb6e21987/2/doc/?search=browseStatutes&context=#hit1)
<http://www.search.e-laws.gov.on.ca/en/isysquery/76a68ad2-524a-4ded-b21e-50bdb6e21987/2/doc/?search=browseStatutes&context=#hit1>
- [Ontario Regulation 429/07 Accessibility Standards For Customer Service](http://www.search.e-laws.gov.on.ca/en/isysquery/76a68ad2-524a-4ded-b21e-50bdb6e21987/5/doc/?search=browseStatutes&context=#hit1)
<http://www.search.e-laws.gov.on.ca/en/isysquery/76a68ad2-524a-4ded-b21e-50bdb6e21987/5/doc/?search=browseStatutes&context=#hit1>
- [Ontario Regulation 191/11 Integrated Accessibility Standards](http://www.search.e-laws.gov.on.ca/en/isysquery/e519f0d5-b9d1-4155-9a28-b4f4370b72da/6/doc/?search=browseStatutes&context=#hit1)
<http://www.search.e-laws.gov.on.ca/en/isysquery/e519f0d5-b9d1-4155-9a28-b4f4370b72da/6/doc/?search=browseStatutes&context=#hit1>

Appendixes

Appendix A - Integrated Accessibility Regulation 191/11

This regulation was passed into law June 7, 2011 and establishes the accessibility standards for the provision of Information & Communication, Employment and Transportation services for large designated public sector organizations.

This appendix provides city staff with the compliance timeline to meet the provincial requirements of Regulation 191/11.

It should be noted that the regulation allows municipalities a timeline for compliance to be phased in over time between 2011 and 2021 and that our municipality is actively working towards compliance.

Standards Compliance

Penalties

- If contravention is minor, moderate or major in nature
 - o Minor – administrative requirement
 - o Moderate – requirement for organizational preparedness
 - o Major – priority requirement; health or safety risk
- History
 - o Minor – no more than one contravention within the current two reporting cycle period
 - o Moderate – between two and five
 - o Major - six or more
- If the organization is a corporation or an individual or unincorporated organization
- Director shall determine the amount of administrative penalty
 - o If major the max. is:
 - \$100,000 in case of a corporation
 - \$50,000 in case of an individual or unincorporated organization
- Reporting cycle corresponds to the cycle within which one must file an accessibility report
- Two reporting cycles period refers to the period that begins on the first day of a reporting cycle ('the first reporting cycle') and ends on the last day of the next reporting cycle ('the second reporting cycle')

Review of Order

- The person or organization seeking the review must provide a written submission requesting the review, including an explanation as to why the review is sought, within 30 days after the order was made
- The director who reviews the order must be a director other than the director who made the order
- If the director reviewing the order decides to vary it, the director may reduce the amount of the administrative penalty but shall not increase the amount of the penalty

Payment of Penalty

- Within 30 days after the order was made or within 30 days after the order is dealt with in the review or appeal (unless otherwise specified in the order after review)

Designation of Tribunal

- The Licence Appeal Tribunal

Compliance Timeline

July 2011

Transportation Standard

General Requirements

Non-Functioning Accessibility Equipment

- If not available then reasonable steps will be taken to accommodate
- Shall repair as soon as practicable

Transition, Existing Vehicles

- Honour contracts that are in place as of June 30, 2011
- Not required to retrofit vehicles that are within the fleet as of July 1, 2011
- If modifications are made accessibility will be considered

Conventional Transportation

Fares

- No conventional transportation shall charge a higher fare to a person with a disability

Pre-Boarding Announcements

- Verbal announcements of route, direction, destination or next major stop on request

On-Board Announcements

- Verbal announcements of destination, stops and routes

Storage of Mobility Aids

- No fee

Specialized Transportation

Origin to Destination Services

- May include services on any accessible conventional transportation services

Duties of Municipalities and Taxicabs

- Any municipality that licenses taxicabs shall ensure that owners and operators of taxicabs are prohibited from:
 - o Charging a higher fare or an additional fare for persons with disabilities
 - o Charging a fee for storage of mobility aids

January 2012

Information and Communication Standard

Emergency Procedure, Plans or Public Safety Information

- Emergency procedures, plans or public safety information which is available to the public
- Accessible formats and communication supports

Employment Standard

Workplace Emergency Response Information Individualized

- If employee needs assistance then with consent the employer will provide the person they designate with appropriate information
 - o With employee consent
- As soon as practicable
- Reviewed when:
 - o Employee moves
 - o When overall accommodations or plans are reviewed
 - o When general emergency response policies are reviewed

Transportation Standard

Availability of Information

- Accessibility equipment and features of their vehicles, routes and services
- Accessible format upon request

Emergency Preparedness and Response Policies

Conventional Transportation

General Responsibilities

- Deploy lifting devices, ramps etc. upon request
- Provide adequate time to safely board and be secured and deboard
- Assist with safe and careful storage of mobility aids
- Allow a person to travel with a medical aid

Fares

- Conventional transportation providers that do not provide specialized transportation shall make available alternative fare payment options to persons with disabilities who cannot, due to their disability, use a fare payment option

Transit Stops

- Board and deboard at the closest available safe location, as determined by the operator, that is not an official stop, if the official stop is not accessible
- Consideration to the preference of the person with the disability
- Operators report to an appropriate authority where a transit stop is temporarily inaccessible or where temporary barriers exist

Storage of Mobility Aids

- Where possible in the passenger compartments, within reach of passenger
- When the above is not possible then in the baggage compartments on the same vehicle as passenger
- Operators will secure and return mobility aids in a manner that that does not affect safety of passengers or damage the aid or device when stored in the baggage compartment

Courtesy Seating

- Clearly marked
- As close as practicable to the entrance
- Shall be signed to indicate that passengers, other than persons with disabilities, must vacate the seat if its use is required by a person with a disability
- Develop a communications strategy designed to inform the public about the purpose of courtesy seating

Specialized Transportation

Companions and Children

- Allowed if does not result in the denial of service to other persons with disabilities
- Shall allow dependents to travel with person with a disability who is a parent or guardian of the dependent if appropriate child restraint securement and equipment are, if required, available

Duties of Municipalities and Taxicabs

- Vehicle registration and identification will be placed on the bumper
- Owners and operators of taxicabs make available vehicle registration and identification information in an accessible format to persons with disabilities

January 2013

Regulation 191/11 General Requirements

Establishment of Accessibility Policies

- Develop, implement and maintain policies
- Written documents that are readily available to the public
- Statement of organizational commitment

Accessibility Plans

- Establish, implement, maintain and document multi-year accessibility plan
- Outline strategy to prevent and remove barriers
- Post on web
- Review and update at least every 5 years
- Consult with persons with disabilities
- Annual status reports
 - o Post on web

Procuring or Acquiring Goods, Services or Facilities

- Incorporate accessibility criteria except where not practicable
- If not accessible must provide reasoning

Self-Service Kiosks

- Incorporate accessibility features when designing, procuring or acquiring self-service kiosks

Information and Communications Standard

Educational and Training Resources and Materials, etc.

- Accessible format or comparable resource
- Provide student records and info on program requirements, availability and description in an accessible format

Public Libraries

- Provide access or arrange for the provision of access to accessible materials where they exist
- Notify public about availability of accessible materials
- Library boards may provide accessible formats of archival materials, special collections, rare books and donations

Transportation Standard

Conventional and Specialized Transportation, Accessibility Plans

Accessibility Plans, Conventional Transportation

- Outline a process for managing, evaluating and taking action on customer feedback
- Annually hold at least one public meeting involving persons with disabilities to ensure they have the opportunity to participate in a review
- Procedures for when equipment fails

Accessibility Plans, Specialized Transportation

- Process for estimating the demand for specialized transportation
- Steps to reduce wait times
- Procedures for when equipment fails

Conventional Transportation

Alternative Accessible Method of Transportation

- If because of a disability cannot use conventional transportation they are provided with alternative accessible transportation
- Does not apply where specialized transportation is available in the same jurisdiction

Service Disruption

- Make available alternative accessible arrangement to transfer persons with disabilities to their route destination
- Ensure information on alternate arrangements is communicated in a manner that takes into account a person's disability

Conventional Transportation Technical Requirements

Requirements for Grab Bars etc.

- On vehicles manufactured on or after January 1, 2013
- Installed:
 - o Where fares are paid
 - o Mobility aid securement position
 - o Courtesy seating
 - o Each side of entrances and exits
 - Accessible from ground level and are inside when doors close
- Not interfere with manoeuvring mobility aids

- Colour contrast
- Sturdy
- Free of sharp edges
- Diameter that is appropriate for easy grasping
- Slip resistant
- Does not apply to vehicles regulated under Regulation 629 of the Revised Regulations of Ontario 1990 (Vehicles for the Transportation of Physically Disabled Passengers) made under the Highway Traffic Act
- Does not apply if it will impair the structural integrity of the vehicle

Floors and Carpeted Surfaces

- On vehicles manufactured on or after January 1, 2013
- Minimal glare
- Any carpeted surfaces have low, firm and level pile or loop and securely fastened
- Does not apply to vehicles regulated under Regulation 629 of the Revised Regulations of Ontario 1990 (Vehicles for the Transportation of Physically Disabled Passengers) made under the Highway Traffic Act
- Does not apply if it will impair the structural integrity of the vehicle

Allocated Mobility Aid Spaces

- On vehicles manufactured on or after January 1, 2013
- 2 or more spaces
 - o 1220mm by 685mm for capacity of 24 passengers
 - o 1220mm by 760mm for capacity over 24 passengers
- Proper securement devices
- May be used for other passenger purposes if not required by person who uses a mobility aid
- Does not apply to vehicles regulated under Regulation 629 of the Revised Regulations of Ontario 1990 (Vehicles for the Transportation of Physically Disabled Passengers) made under the Highway Traffic Act
- Does not apply if it will impair the structural integrity of the vehicle

Stop-Requests and Emergency Response Controls

- On vehicles manufactured on or after January 1, 2013

- Auditory and visual indications
- No higher than 1220mm and no lower than 380mm
- Operable with one hand
- Colour contrasted
- Tactile information

Lighting Features

- On vehicles manufactured on or after January 1, 2013
- On access doors when open, step nosings, lifting devices, ramps, portable bridge plates
- Must light ground surface for at least .9 metres perpendicular to bottom step tread or lift outer edge
- Shielded to protect the eyes
- Does not apply to vehicles regulated under Regulation 629 of the Revised Regulations of Ontario 1990 (Vehicles for the Transportation of Physically Disabled Passengers) made under the Highway Traffic Act
- Does not apply if it will impair the structural integrity of the vehicle

Signage

- On vehicles manufactured on or after January 1, 2013
- Info on route or direction or destination or next major stop
- Info on route or direction or destination or next stop may have pictograms or symbols but must:
 - o Be visible at the boarding point
 - o Consistently located
 - o Have a glare free surface
 - o Positioned to avoid shadow and glare
- Signage displaying route or direction or destination or next stop shall:
 - o Be consistent in shape, colour and position
 - o Has text that is:
 - High in colour contrast
 - Has the appearance of solid characters

Lifting Devices etc.

- On vehicles manufactured on or after January 1, 2013

- Equipped with lifting devices, ramps or portable bridges and that each of them has:
 - o Colour contrast strip running the full width, making the bottom edge
 - o Slip resistant platform
 - o Raised edges of sufficient height to prevent a mobility aid from rolling off the edge of the ramp during boarding or deboarding
- Does not apply to vehicles regulated under Regulation 629 of the Revised Regulations of Ontario 1990 (Vehicles for the Transportation of Physically Disabled Passengers) made under the Highway Traffic Act

Steps

- On vehicles manufactured on or after January 1, 2013 or new contact on or after July 1, 2011
- Top outer edge of each step is marked (full width) with colour contrast
- Slip resistant
- Minimal glare
- Steps have uniform, closed riser heights and tread depths, subject to the structural limitations of the vehicle
- Does not apply to vehicles regulated under Regulation 629 of the Revised Regulations of Ontario 1990 (Vehicles for the Transportation of Physically Disabled Passengers) made under the Highway Traffic Act

Indicators and Alarms

- On vehicles manufactured on or after January 1, 2013 or new contact on or after July 1, 2011
- Visual warning lamp indicator mounted on the exterior near the mobility aid accessible door and with an audible warning alarm
- Must function when the kneeling function, lifting device or ramp is in motion
 - o Unless manually operated
- Does not apply to vehicles regulated under Regulation 629 of the Revised Regulations of Ontario 1990 (Vehicles for the Transportation of Physically Disabled Passengers) made under the Highway Traffic Act
- Does not apply if it will impair the structural integrity of the vehicle

Specialized Transportation

Fare Parity

- When a provider provides both conventional and specialized there shall be fare parity
 - o Same fare structure
 - o Same fare payment options
 - Alternative options shall be made available to persons with disabilities who cannot because of their disability use a fare payment option

Visitors

- Make specialized transportation available to visitors
 - o Who confirm they are eligible in the jurisdiction in which they reside
 - o Who meet specialized transportation services eligibility requirements
- Develop criteria to determine who falls into this category
- Shall have policies respecting the collection, use and disclosure of personal info for purposes of determining eligibility

Co-ordinated Service

- Where specialized transportation is offered in adjacent municipalities within contiguous urban areas, connections between services shall be facilitated
- Accessible pick up and drop off locations will be determined

Hours of Operation

- Where both services are offered by the same provider then hours are expected to be the same

Service Delays

- Shall provide information on the duration of service delays to affected passengers by a method agreed to by the specialized transportation provider and passenger
- Service delay – 30 min. or more after scheduled pick-up time
- Where reservations are required shall provide info on the duration of the delay
 - o Method determined by provider and customer
- Does not apply to delays that arise during the trip

Duties of Municipalities and Taxicabs

Duties of Municipalities, General

- The council of every municipality shall consult with its AAC, the public and persons with disabilities in the development of accessible design criteria to be considered in the construction or replacement of bus stops and shelters
- Every municipality shall identify planning for accessible bus stops and shelters in its accessibility plan

Duties of Municipalities, accessible taxicabs

- The council of every municipality shall consult with its AAC, the public and persons with disabilities to determine the proportion of on-demand accessible taxicabs required in the community
- The council of every municipality shall identify progress made toward meeting the need for accessible taxicabs in its accessibility plan

January 2014

Regulation 191/11 General Requirements

Training

- Include requirements of the accessibility standards referred to in this Regulation and on the Human Rights Code
- Appropriate to duties of the employees
- Employees and volunteers
- As soon as practicable
- Info on changes to policies
- Record must be kept

Information and Communication Standard

Feedback Process

- Accessible process

Accessible Websites and Web Content

- World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0
- Initially Level A increasing to AA
- January 1, 2014
 - o New sites and content at Level A

Employment Standard

General Requirements

- Does not apply in respect of volunteers and other unpaid individuals
- Notify that accommodation is available upon request during recruitment process
- Arrange for requested accommodations for interviews etc
- Inform employees of policies used to support employees with disabilities
 - o As soon as practicable
- Notify employees when there is change to policy

Accessible Formats and Communication Supports for Employees

- Info needed to complete their job
- Info generally available to employees
- Consult employee to find best method

Documented Individual Accommodation Plans

- Written process for development
- Individual basis
- Employee can participate in the development
- Means by which the employee can be assessed
- Employer can request an evaluation by an outside medical or other expert to see what accommodations would benefit
- Employee can request the participation of a representative from their bargaining agent
- Protect privacy
- Determine how often the plan will be reviewed
- If plan is denied provide reason
- In accessible format
- If required or requested shall include:
 - o Info on formats
 - o Individualized workplace emergency response info
 - o Any other accommodation

Return to Work Process

- Develop and have a process
- Document the process
- Shall include:
 - o Outline of the steps the employer will take to facilitate return to work
 - o Use individuals documented accommodation plans
 - Does not override any other return to work process created by or under any other statute
- Consider accessibility for:
 - o Performance management
 - o Career development and advancement
 - o Redeployment

Transportation Standard

Conventional and Specialized Transportation, General Requirements

Accessibility Training

- Safe use of accessibility equipment
- Acceptable modifications to procedures in situations where temporary barriers exist or equipment fails
- Emergency preparedness and response procedures
- Record of training

Fare, Support Persons

- No charge
- It is the responsibility of the person with a disability to demonstrate the need for a support person to accompany them on the transportation service and to ensure that the appropriate designation for a support person is in place

Specialized Transportation

Eligibility Application Process

- Application
- If eligibility is not determined in 14 days then person shall be considered to have temporary eligibility until a decision is made
- No fee for applying
- May require reassessment of those categorized as temporary
- All info in accessible formats of application and decision documents
- Establish an independent appeal process
 - o Decision in 30 days if not then granted temporary eligibility until the final decision is made
- Shall have policies respecting the collection, use and disclosure of personal information collected for the purposes of determining eligibility

Emergency or Compassionate Grounds

- Shall develop procedures respecting provision of temporary specialized transportation earlier than 14 days when:
 - o Emergency or compassionate grounds
 - o There are no other accessible transportation services to meet a person's needs
- Application process determined by the provider

Bookings

- Where reservations are required:
 - o Provide same day services to the extent that is available

- o Where same day service is not available, accept booking requests up to three hours before the published end of the service period on the day before the intended day of travel
- o Accessible means to accept reservations

Trip Restrictions

- Cannot restrict the number of trips
- Cannot implement any policy or operational practice that unreasonably limits the availability of services

January 2015

Information and Communication Standard

Accessible Formats

- Upon request
- Timely manner
- Considers needs due to disability
- At a cost no more than to anyone else
- Consult with person making request
- Notify public about accessible formats

January 2017

Transportation Standard

Conventional Transportation

Pre-Boarding Announcements

- Conventional transportation shall ensure there are electronic pre-boarding announcements

On-Board Announcements

- Electronic audible and electronic visual display

Specialized Transportation

Categories of Eligibility

- Unconditional
 - o Person with a disability that prevents them from using conventional transportation
- Temporary
 - o Person with a temporary disability that prevents them from using conventional transportation

- Conditional
 - o A person with a disability where environmental or physical barriers limit their ability to consistently use conventional transportation
- May deny requests for persons who are categorized as temporary or conditional if conventional transportation is accessible to the person and the person has the ability to use it

Fare Parity

- Specialized transportation service providers shall not charge more than the highest fare charged for conventional transportation services in the same jurisdiction

Hours of Operation

- At a minimum specialized transportation will have the same hours of conventional transportation

January 2021

Information and Communication Standard

Accessible Websites and Web Content

- World Wide Web Consortium Web Content Accessibility Guidelines (WCAG) 2.0
- All must comply with AA except
 - o Success criteria 1.2.4 Captions (live)
 - o Success criteria 1.2.5 Audio Descriptions (Pre-recorded)

Appendix B - Accessible Parking Permits and Fines

The Accessibility Advisory Committee continues to take an active role, working with city departments including Public Works and Transportation Parking Enforcement Section, City Police and the Legal Department to review accessible parking issues in the community.

Municipalities manage accessible parking through local parking by-laws while the Ontario Ministry of Transportation issues the Accessible Parking Permit (APP) to individuals and entitles the vehicle in which it is displayed to be parked in a designated accessible parking space. The individual to whom the permit is issued must be in the vehicle and the permit must be visibly displayed on the dashboard or sun visor when it is parked in the designated accessible parking space. The permit holder may use the permit in any vehicle in which they are travelling.

In 2012 City Police will launch an education campaign to educate the public on accessible parking permits and use of accessible parking.

Accessible Parking Permits

Misuse of Permit and/or Designated Accessible Parking Space

- Misuse of the permit will result in fines ranging from \$300 to \$5,000 and revoked APP privileges.
- The Minister of Transportation may cancel or refuse to issue a replacement permit if it is misused.
- Misuse or abuse of a permit should be reported to the police.

Regulatory Signage



- This parking space is **only** for vehicles displaying a valid Accessible Parking Permit.



- This sign reserves curb area for vehicles displaying a valid Accessible Person Parking Permit picking up and dropping off passengers with disabilities.

Appendix C - Accessible Pedestrian Signal Installations



Accessible Pedestrian Signal (APS) — a device that advises pedestrians who are blind, visually impaired, or deaf-blind when they have the right-of-way to cross at a signalized intersection and in which direction they may cross the intersection.

The joint staff/AAC committee identified that APS using actuators (pedestrian activated button equipment) is very costly and requires major intersection work. No two intersections are alike so each one must be analyzed individually for APS button installation.

Issues can and often do include:

- Location for installation
- Whether or not APS be located on existing poles

This requires that the poles are close to the intersection and do not require the user to travel away from the intersection to activate the APS and that access to the button on the pole is barrier free (no grass, raised platform or other obstacle to access the pole button).

There is wiring to support the install

If not then we must consider the installation of new poles specific for APS installs (Challenges: significant costs associated with an intersection retrofit, location of installs must consider the needs of the users, impacts for other intersection users (persons using wheelchairs, strollers etc.) as well as challenges to maintain snow removal throughout the intersection and many other potential issues.

The committee agrees that, wherever possible, integrated APS installation (automatically activate with traffic lights) should be used. This will improve intersection accessibility and increase the rate at which we resolve outstanding priority intersection installations. This process requires that we consider residential impacts (APS sound level when activated must be adjusted to ensure area residents are not frustrated with increased noise levels while also ensuring that persons who need audio signals to cross our intersections can do so independently). Staff will continue to consult with the CNIB, impacted residents and persons with vision disabilities to make each intersection more usable for everyone.

Please direct concerns to Public Works at (705) 759-5201.

Appendix D – Ontario Human Rights

The Ontario Human Rights Code (the “Code”) provides for equal rights and opportunities, and freedom from discrimination. The Code recognizes the dignity and worth of every person in Ontario and applies to the areas of employment, housing, facilities and services, contracts, and membership in unions, trade or professional associations.

In the workplace, employees with disabilities are entitled to the same opportunities and benefits as people without disabilities. In some circumstances, employees with disabilities may require special arrangements or “accommodations” to enable them to fulfill their job duties.

Customers, clients and tenants with disabilities also have the right to equal treatment and equal access to facilities and services. “Facilities and services” could be restaurants, shops, hotels, and movie theatres, as well as apartment buildings, transit and other public places. Public and private educational providers also need to make sure their facilities and services are accessible and that appropriate accommodation is available for students with disabilities.

Ensuring persons with disabilities have equal opportunity and access will help to avoid human rights complaints.

Persons with disabilities face many kinds of barriers on a daily basis. These can be physical, attitudinal or systemic. It is more effective to identify and remove barriers voluntarily rather than waiting to respond to individual accommodation requests or complaints.

Identifying and removing barriers also makes good business sense. In addition to responding to the needs of customers or employees with disabilities, barrier removal enables fuller participation by others, such as older persons and families with young children, who also benefit from increased accessibility.

Employers, unions, landlords and service providers can start by conducting an accessibility review of their facilities, services and procedures to see what barriers exist. An accessibility plan can then be developed and immediate steps taken to begin removing barriers. Developing an accessibility policy and a complaints procedure will also help to address existing barriers and avoid creating new ones.

In fact, the best way to prevent barriers is to design inclusively. This means that when planning new facilities, undertaking renovations, purchasing computer systems or other equipment, launching Web sites, setting up policies and procedures, or offering new services, design choices should be made that avoid creating barriers for persons with disabilities.

Keep in mind that barriers aren’t just physical. Taking steps to prevent “ableism” – attitudes in society that devalue and limit the potential of persons with disabilities – will help promote respect, dignity and the full participation of persons with disabilities in the life of the community.

As a person with a disability:

- Tell your employer, union, landlord, or service provider what your disability-related needs are as they relate to your job duties, tenancy, or the services being provided
- Provide supporting information about your disability-related needs, including medical or other expert opinions where necessary
- Participate in exploring possible accommodation solutions

As an employer, union, landlord, or service provider:

- Accept requests for accommodation from employees, tenants, and clients in good faith
- Request only information that is required to provide the accommodation. For example: You need to know that an employee's loss of vision prevents them from using printed material, but you do not need to know they have diabetes
- Take an active role in examining accommodation solutions that meet individual needs
- Deal with accommodation requests as quickly as possible, even if it means creating a temporary solution while a long-term one is developed
- Maximize confidentiality for the person seeking accommodation and be respectful of his or her dignity
- Cover the costs of accommodations, including any necessary medical or other expert opinion or documentation

Appendix E - Tips for Planning Accessible Meetings

Advertising

- Include a reminder that the meeting is fragrance-free.
- Make flyers available in multiple formats.

Registration

- Include space on registration forms for participants to list special needs: special diets, alternate formats, personal attendant, interpreter services or other special requests.
- Cut off registration to allow sufficient time to arrange accommodations.

Agenda

- Provide frequent breaks.
- Speakers should be reminded to stay on schedule.
- Event start and end times should allow for flexibility in transportation arrangements.

Advance Booking

Pre-book far in advance of event

- Sign language
- Interpreters,
- Oral interpreters
- Closed captioning services and
- Real-time reporters

Meeting/Event Location

Ensure the following:

- Sufficient barrier-free parking spaces are located adjacent to the entrance
- Entrance is to a grade or ramp is 1 to 20
- Entrance is at least 40" wide
- Exterior doors have power openings
- Elevators have low buttons, braille, audio floor indicators
- Washroom entrance doors are power-assisted
- Washroom stall door opens out and the stall has an adequate turning radius.
- Washroom has grab bars, allowing independent transfer

- Toilet paper, towel and napkin dispensers are accessible
- Washroom has an accessible toilet
- Provide several breakout rooms for your meeting (side conversations impact persons with hearing disabilities)
- Meeting room entrance is wide and power assisted
- Meeting room size allows adequate space between tables for wheelchairs and service animals to move freely
- There is no visual clutter for sign language interpreter

Furniture Arrangement

Make sure that:

- Tables aren't crowded
- Materials are within easy reach at each table
- Space is left at each table for wheelchair users

Communications Materials

Written Materials and Signage

- Good contrast in print
- Alternate formats should be available
- Written materials should be legible (Verdana font preferred) and simply worded

Audio

- No side conversations.
- Ensure that the meeting room doesn't have an echo effect
- FM or Infrared sound system should be provided
- Microphones should provide clear, crisp sound, no background noise such as fans or music

Visual Materials

- Verbally describe all visual aids (videos, presentations, charts and graphs) in clear, simple language. If possible, produce in alternate format and provide participants with materials in advance of the meeting.

Telephones

- TTY should be available.

- Telephones should be situated low enough for access by seated people.
- Telephones should have volume adjustment

Refreshments and Meals

Ensure that:

- Refreshment and buffet tables are accessible – all items are reachable
- Special diets and food allergies have been considered.
- Meals are served on schedule (important for people with diabetes, etc.)
- Bendable straws, mugs with handles, sugar substitutes are available.
- Assistance with buffet service is available
- A food processor is available to blend foods for persons unable to chew

Orientation and Meeting Protocol

Visual Disabilities

- Limit non-verbal communication.
- Ask everyone to state his or her name each time before speaking.
- Do table introductions with sensitivity to persons with visual disabilities.

Hearing Disabilities

- One speaker at a time
- Discourage side conversations
- Speak slowly if there is an interpreter
- Keep noises to a minimum (tapping fingers, cell phones ringing)

Appendix F - Accessible Sports Council



Don Calvert
Accessible Sports Council Chair
705 949-7704

Accessible Sports opportunities continue in Sault Ste. Marie and area with programs for persons with disabilities include: No Limits Adaptive Ski Club at Searchmont, SkiAbility Algoma at Bell's Point and Diamond Lake, Bowling at Northcrest Lanes, and sledge skating at the John Rhodes Community Centre.

Under development is Sledge Hockey and future plans include wheelchair curling.

Sault Accessible Sports Incorporated, in partnership with Barrier Free in Algoma Association is announcing the launch of the newly redesigned **WHEELCHAIR BASKETBALL PROGRAM** in Sault Ste. Marie with the purchase of 3 new basketball wheelchairs.

Public is invited to see the new equipment as well as to watch or participate in wheelchair basketball every Sunday, 2 to 4 pm Algoma University's George Leach



**"We cannot change our past.
We can not change the fact that people act in a certain way.
We can not change the inevitable.
The only thing we can do is play on the one string we have,
And that is our attitude."**

Charles R Swindoll

Nov 7, 2011 - 4(b)

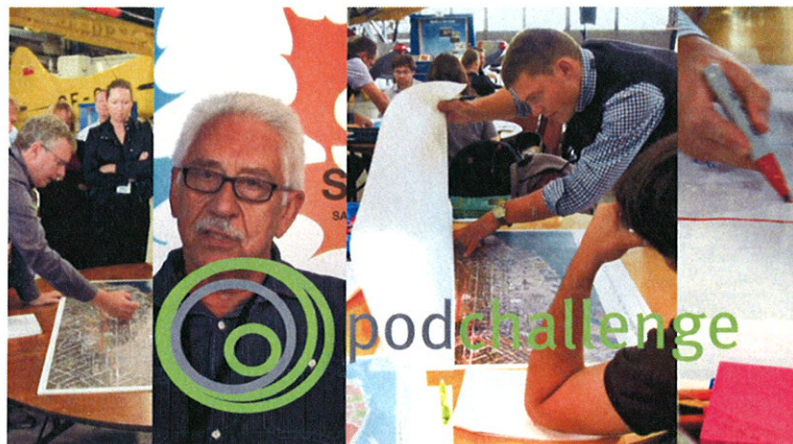


— Imagining sustainable urbanism for northern climates.



Presented by Pod Generating Group and the Sault Ste. Marie Innovation Centre 09/ 28/27/ 2011

Pod Challenge Video



Downtown Sault Ste. Marie Ontario



Global Vision

- A vibrant, diverse, interconnected, affordable and highly livable downtown
- A net zero carbon Sault Ste. Marie by 2030
- Sault Ste. Marie recognized as a global leader in sustainable urbanism for northern communities and climates
- People near and far select downtown Sault Ste. Marie as a place to live, learn, and enjoy a high quality life style

Downtown Objectives

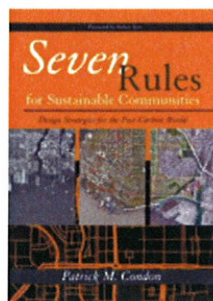
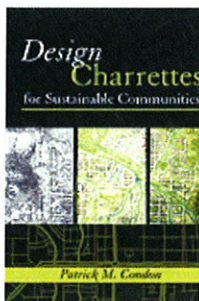


1. Provide clean, alternative transportation options
2. Orient services and affordable homes within walking distance of one another
3. Provide a durable, low impact and efficient infrastructure
4. Enhance and expand natural areas and parks to connect downtown, waterfront and neighbourhoods
5. Integrate commercial and residential spaces and optimize their mix
6. Maximize opportunities for community gardens and urban agriculture
7. Provide a diversity of housing, social and cultural amenities to all residents



Design Charrette

As defined by Patrick M. Condon, a design charrette is a time-limited, multiparty design event organized to generate a collaboratively produced plan for sustainable community.



Presenting ideas from working groups



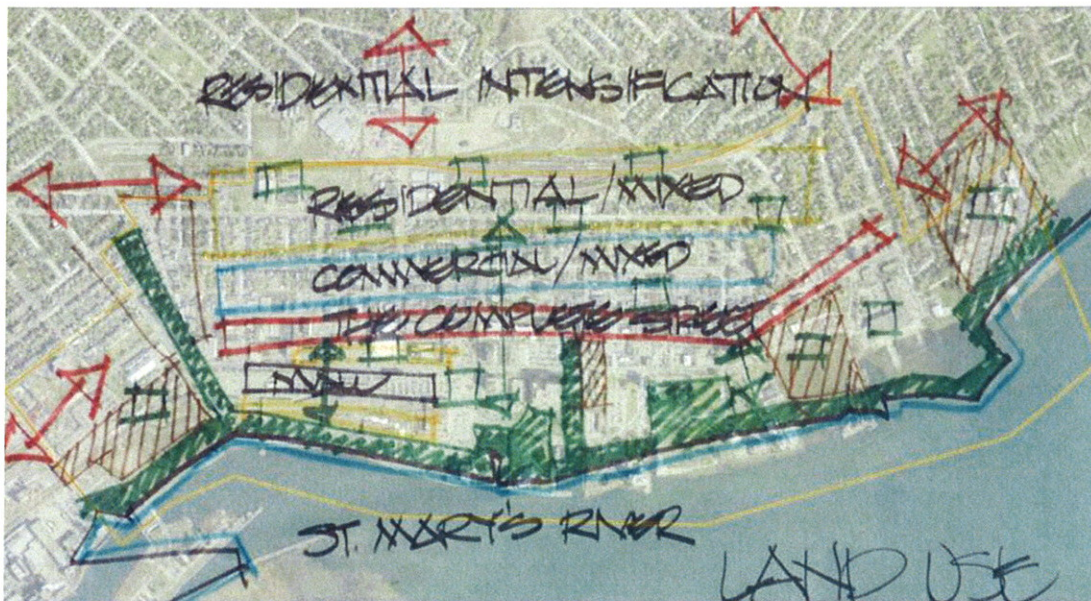
From doodles to design



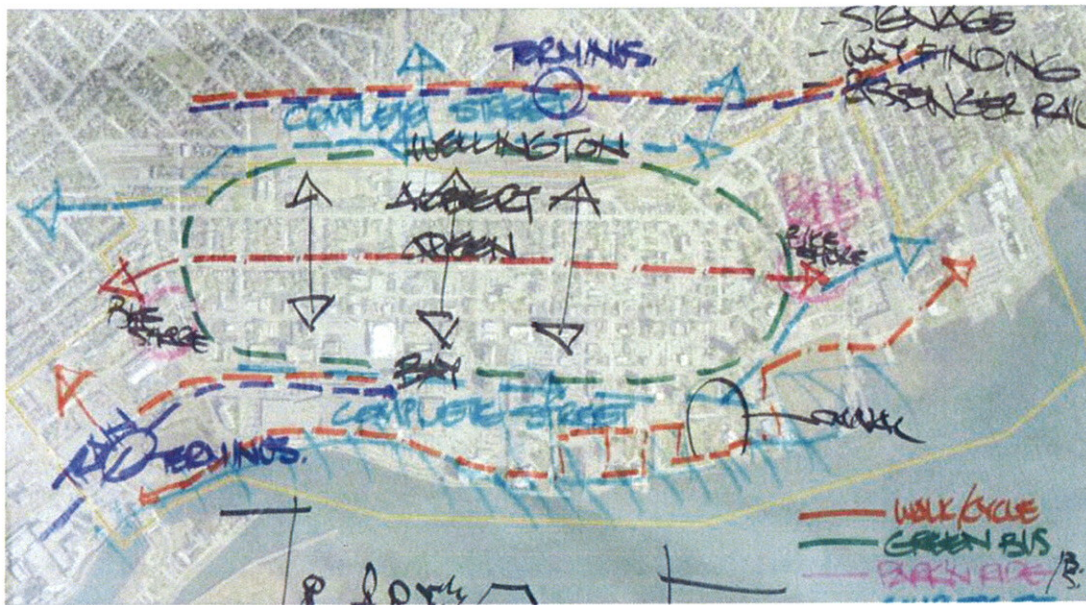
Deliberation and design decisions for presentation



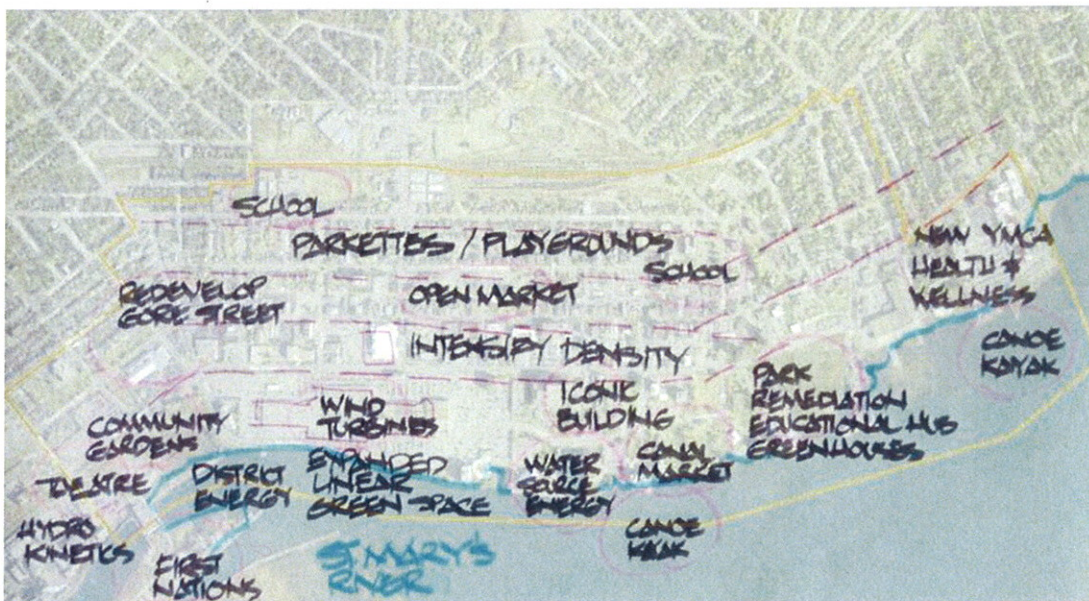
Land use and zoning with distinct neighbourhoods



Transportation networks (all forms of transport)



Site specific opportunities (Energy, Water, Food, Planning)



Objective No. 1 – Provide alternative transportation options

- Moving from automobile dependency to clean, green, efficient options
- Development of Park & Walk/Ride facilities North, East, West (NEW) of Downtown
- Bike sharing program with tri-cycles or electric carts for elderly
- Queen street reinvented to accommodate pedestrians (walking, biking or carting)
- Consider making Queen/Albert Streets two way or “complete”
- Establish special express alternative transportation to downtown from key community centres: Essar Steel, Algoma University, Sault College, Big Boxes.....
- Integrate all modes of transportation (i.e., walking, biking, electric scooters, train, auto) in a manner that is clean, green, efficient and safe
- Consider a trolley/go bus system looping downtown
- Create a bike/pedestrian place

Objective No. 2 – Provide services and affordable homes within walking distance

- Avoid school consolidations in the future – they are counter to sustainability principles, particularly in the downtown
- Youth must be within walking distance of schools (i.e., elementary, secondary, post-secondary) – Create safe walking/biking avenues
- Develop a more livable downtown with parks, parkettes, children and senior activities, volunteer venues, etc.
- Educate population about green/sustainable living (Task for Sault College, Nordic Institute and Innovation Centre)
- Schedule and market more entertainment activities downtown on regular basis (e.g. concerts, youth events, etc.)
- Provide incentives for using low carbon alternative transportation to and from events – Challenge event coordinators to reduce carbon footprint

Objective No. 3 – Provide a durable, low impact and efficient infrastructure

- Shift to low carbon energy sources in the next 10 years
- Install district energy options for homes and businesses using waste industrial heat or designed heat/cool systems (combined heat and power, geothermal, etc.)
- Work with developers to help ensure new and retrofit buildings incorporate green options: a) energy conservation, b) energy capture/storage and c) renewable energy generation
- Promote conservation and efficiency options (i.e., water and energy)
- Promote use of Smart Metering Systems in businesses and residents
- Educate public about green building principles, features and benefits

Objective No. 4 – Enhance and restore natural areas and their connection with the downtown

- Conduct risk assessments and remediation options to expedite use of existing brownfield sites
- Initiate use of the PetroCan property that enables community use and bio-remediation
- Propose options to Walmart/Station Mall for greening waterfront and parking lots
- Create more natural and accommodating connections to the waterfront from Queen Street and the downtown
- Close St. Mary's River Drive and Foster Drive to create parkette's and enhance safe walking/biking options
- Avoid building another mall on brownfield or other available sites
- Design a more modern downtown that uses its historical heritage as a contemporary asset in redefining the downtown
- Provide comprehensive signage relative to sustainable activities, safe pathways and points of interest (i.e., Hub Trail, Farmer's Market, etc.)

Objective No. 5 – Integrate commercial and residential spaces and optimize their mix

- Develop downtown as a place to shop and eat
- Increase residential density in downtown core
- Redevelop Station Mall vertically to create a mixed use living facility with high-rise condominiums and hotel, restaurants, theater, recreational facilities, etc.
- Integrate Sault College/AU into downtown neighbourhood creating resident and learning centres
- Recreate the 'Village of Sault Ste. Marie' centered on Queen Street and create incentives for developers based on sustainability/quality living principles
- Create advantages around living downtown – Instill family friendly environment/opportunities
- Promote winter activities by creating winter covered walkways and/or enclosed skyways
- Develop the old Hospital site to accommodate the new YMCA and an adjoining health, wellness and safety centre that takes advantage of the waterfront and hub trail

Objective No. 6 – Maximize opportunities for community gardens and urban agricultural

- Establish incentives to encourage local and chain markets to accept local food and beverage – focus on quality, affordability and convenience
- Identify sub-acre in the downtown and surrounding urban/rural areas to support gardens, greenhouses and agriculture (create GIS maps)
- Provide year round greenhouses on multiple sites to provide fresh vegetables to local restaurants and residents (rooftops, gateway, old rail yard, re-claimed parking lots, etc.)
- Expand urban agriculture to include medicinal gardens/greenhouses located on the old Hospital site consistent with the health, wellness and safety centre
- Promote local food growth and education

Objective No. 7 – Provide a diversity of housing, social and cultural amenities to all residents

- Provide family friendly opportunities to enjoy environmental and cultural awareness opportunities at diversity centres
- Redevelopment of Gore Street to accommodate student housing, cultural learning and use centres, quaint ethnic shops, etc.
- Provide signage to create find-your-way information using fun characters and colour coding
- Encourage developers and property owners to employ mixed-use options in building and retrofitting – Provide incentives to incorporate green infrastructure
- Reduce Bay Street lane capacity from 4 to 3 lanes and provide to safe biking/walking
- Promote cultural diversity throughout the downtown and across community districts
- Promote First Nation's history and representation in cultural venues
- Designate Whitefish Island as a First Nation's cultural centre and coordinate with the Gateway site to provide teaching on sustainable hunting and fishing practices

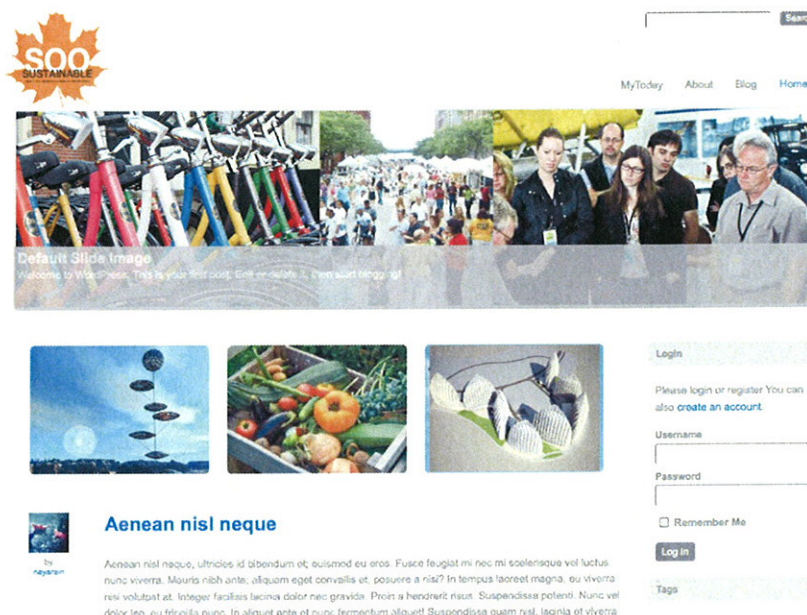
ACTIONS: Doable, controllable and priorities "Quick Wins"

1. City Council to adopt a declaration for SSM to become a model of Sustainable Urbanism
2. Development of Park & Walk/Ride facilities North, East, West (NEW) of Downtown
3. Consider making Queen/Albert Streets two way or "complete"
4. Educate population about green/sustainable living (Task for Sault College, Nordik Institute and Innovation Centre)
5. Schedule and market more entertainment activities downtown on regular basis (e.g. concerts, youth events, etc.)
6. Promote conservation and efficiency options (i.e., water and energy)
7. Educate public about green building principles, features and benefits
8. Initiate use of the PetroCan property that enables community use and bio-remediation
9. Propose options to Walmart/Station Mall for greening waterfront and parking lots

ACTIONS: Doable, controllable and priorities “Quick Wins”

10. Provide comprehensive signage relative to sustainable activities, safe pathways and points of interest (i.e., Hub Trail, Farmer’s Market, etc.)
11. Integrate Sault College/AU into downtown neighbourhood creating resident and learning centres
12. Create advantages around living downtown – Instill family friendly environment and opportunities
13. Identify sub-acre in the downtown and surrounding urban/rural areas to support gardens, greenhouses and agriculture (create GIS maps)
14. Promote local food growth and education
15. Provide signage to create find-your-way information using fun characters and colour coding
16. Promote cultural diversity throughout the downtown and across community districts
17. Promote First Nation’s history and representation in cultural venues

SooSustainable.ca





– Imagining sustainable urbanism for northern climates.

THANK YOU!

For more information on the Pod Challenge: www.podgenerating.com